

POLICY	9565 Adopted: March 4, 2014 Personnel & Negotiations
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SUBJECT: ACCEPTABLE USE POLICY

The BOCES provides access to the District network for the use of students and employees. Use of the District network and related services (“Network”) is a privilege, not a right. All persons using the Network (whether for the purpose of accessing the Internet, utilizing District e-mail and intranet services, or otherwise) are required to conduct themselves in a responsible and lawful manner. Network users who fail to comply with the rules set forth in this policy will be held accountable for their misconduct.

Use of the Network is regularly monitored by the District, and users should have no expectation of privacy or confidentiality. All electronic files, e-mail messages, and other data stored on or transmitted via the Network are District property and are subject to District control and inspection. By using the Network, the user consents to any and all monitoring, auditing, inspection, and disclosure at the discretion of authorized District personnel.

Furthermore, all persons using the Network are expressly prohibited from:

1. Engaging in conduct that violates any state or federal law or municipal ordinance;
2. Engaging in conduct that violates any copyright or other property right;
3. Obtaining or sharing account security information, such as usernames and passwords, without proper authorization;
4. Engaging in “hacking” or other conduct that is intended to destroy, disrupt, or damage data or Network resources, or engaging in negligent conduct that places data or Network resources at risk;
5. Accessing accounts and/or Network facilities without proper authorization or, if properly authorized, using such accounts and/or Network facilities for purposes other than those contemplated by the District at the time of authorization;
6. Except for District purposes, copying, disclosing, or transmitting personal and/or confidential information related to students, parents, staff, or school business operations;
7. Transmitting non-educational or fraudulent information;

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8. Using Network data storage or system resources to store non-educational or personal files;
9. Using impolite, vulgar, slanderous, or abusive language, or engaging in other inappropriate behavior, that is perceived as offensive, threatening, or harassing; and
10. Accessing or transmitting pornography or other sexually explicit material of any kind, or any other material that is obscene or harmful or that encourages others to engage in illegal conduct.

The foregoing rules apply to all use of the Network, regardless of whether the device used to access the Network is provided by the District or is the personal property of the user.

Failure to comply with the foregoing rules will result in revocation of Network access privileges and may result in further disciplinary or legal action, including criminal prosecution.

The District Superintendent shall issue such regulations and/or procedures as are deemed necessary to effectively implement this policy.