

Schuyler-Steuben-Chemung-Tioga-Allegany (SSCTA)
Board of Cooperative Educational Services
9579 Vocational Drive, Painted Post, New York 14870-9518

REGULAR BOARD MEETING
Videoconference/Livestream

TUESDAY, APRIL 13, 2021
5:00 p.m.

PRESENT VIA

VIDEO CONFERENCE: Donald Keddell, Alice Learn, Neil Bulkley, Mark Lemmon, Thomas Phillips (arrived 5:07 p.m.), Gary Scott, Pamela Strollo, Robert Wheeler

EXCUSED: Matthew Maloney, William Peoples, Jr.

ALSO PRESENT: District Superintendent James Frame; Brian Bentley, Patricia Cardona, Greg Dale, Beth Dryer, Doug Johnson, Tracy Loukopoulous, Vince Moschetti, Stacy Saglibene, Rob Sherburne, Chuck Stefanini, Sarah Vakkas; Board Clerk Kate Taylor; Kathy Hagenbuch, Jeff Matteson

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The following meeting was held via videoconference and teleconference, in accordance with NYS Governor's Executive Order 202.1.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Board President Keddell called the meeting to order at 5:00 p.m. and led the Pledge of Allegiance.

2. ACCEPTANCE OF THE AGENDA, WITH ADDENDA

21-096

Upon the motion of Scott, seconded by Wheeler, it was resolved to accept the agenda.

CARRIED UNANIMOUSLY

3. PRIVILEGE OF THE FLOOR

Board President Keddell welcomed Dr. Jeff Matteson, District Superintendent at TST BOCES. Dr. Matteson will serve as Interim District Superintendent for GST BOCES as well as DS search consultant.

4. CONSENSUS ITEMS

21-097

Upon the motion of Wheeler, seconded by Bulkley, it was resolved to approve the following consensus items:

A. Approval of Minutes

1. Regular Board Meeting – March 2, 2021
2. Special Board Meeting – March 8, 2021

B. Treasurer's Reports

1. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES – February 2021

C. Internal Claims Auditor Reports – February 2021

CARRIED UNANIMOUSLY

5. FINANCE

21-098

Upon the recommendation of the Superintendent, and on the motion of Learn, seconded by Strollo, it was resolved that the following finance actions are hereby taken:

A. General Fund Establishments and Adjustments

1. Budget Establishments for 2020-2021:

Item #	CoSer #	Title	In the Amount of
163-21	349.495	Itinerant Diagn. Svs. w/WFL BOCES	\$ 471
164-21	699.599	Safety/Risk Mgmt. w/BT BOCES	\$ 400

These establishments will be supported as follows:

163-21	349.495	Prattsburgh: \$471
164-21	699.599	Waverly: \$400

2. Budget Increases for 2020-2021:

Item #	CoSer #	Title	Increase	From	To
165-21	253.599	Staffing 1:8:1 w/Broome-Tioga BOCES	\$ 10,553	\$ 132,216	\$ 142,769
166-21	403.001	Alternative Education (ABL)	\$ 350	\$ 64,061	\$ 64,411
167-21	419.693	Acad. Prog.: Spec. Fac. w/TST BOCES	\$ 330	\$ 6,490	\$ 6,820
168-21	447.492	Distance Learning w/Erie 2 BOCES	\$ 2,189	\$ 32,473	\$ 34,662
169-21	508.000	Library Service/Media	\$ 600	\$ 502,364	\$ 502,964
170-21	511.000	Printing	\$ 22,123	\$ 1,583,268	\$ 1,605,391
171-21	512.000	Comp. Svc.: Instr.	\$ 1,996	\$ 5,286,336	\$ 5,288,332
172-21	550.591	Comp. Svc.: Instr. w/Erie 1 BOCES	\$ 169,327	\$ 1,886,479	\$ 2,055,806
173-21	562.493	School Curriculum w/GV BOCES	\$ 9,861	\$ 118,609	\$ 128,470
174-21	579.492	Staff Development: Other w/Erie 2 BOCES	\$ 3,025	\$ 17,380	\$ 20,405
175-21	587.492	Curriculum Development w/Erie 2 BOCES	\$ 12,621	\$ 10,453	\$ 23,074
176-21	605.000	Comp. Svc.: Mgmt.	\$ 344,361	\$ 14,133,045	\$ 14,477,406
177-21	609.000	Safety/Risk Management	\$ 160	\$ 1,072,662	\$ 1,072,822
178-21	620.596	Public Info.: Central w/Albany BOCES	\$ 2,289	\$ 154,367	\$ 156,656
179-21	629.591	Comp. Svc.: Mgmt. w/Erie 1 BOCES	\$ 23,587	\$ 3,181,898	\$ 3,205,485
180-21	670.494	Comp. Svc.: Mgmt. w/Monroe 1 BOCES	\$ 13,386	\$ 105,114	\$ 118,500
181-21	671.592	Coord. of Insurance Mgt. w/Questar III BOCES	\$ 12,569	\$ 11,940	\$ 24,509
182-21	677.592	Business Office Support w/Questar III BOCES	\$ 3,641	\$ 37,967	\$ 41,608

These increases will be supported as follows:

165-21	253.599	Alfred-Almond: \$17,166, Arkport: (\$7,275), Canisteo-Greenwood: \$471, Hornell: (\$240), Jasper-Troupsburg: \$431
166-21	403.001	Elmira: \$350
167-21	419.693	Corning: \$220, Elmira: \$110
168-21	447.492	Corning: \$2,189
169-21	508.000	Arkport: \$600
170-21	511.000	Addison: \$751, Arkport: \$99, Bath: \$433, Bradford: \$326, Campbell-Savona: \$54, Canaseraga: \$199, Elmira: \$8,104, Elmira Heights: \$1,305, Hammondsport: \$1,358, Horseheads: \$2,732, Odessa-Montour: \$1,052, Prattsburgh: \$57, Spencer-Van Etten: \$2,064, Watkins Glen: \$71, Waverly: \$2,161, Misc. Revenue: (Chemung County: \$429, Village of Horseheads: \$928)
171-21	512.000	Hornell: (\$4,500), Horseheads: \$6,496

172-21	550.591	Addison: \$77, Alfred-Almond: (\$18,187), Arkport: \$9,233, Bath: \$50,016, Canaseraga: \$4,438, Canisteo-Greenwood: \$50,694, Hammondsport: \$68,179, Hornell: \$5,308, Jasper-Troupsburg: (\$431)
173-21	562.493	Canisteo-Greenwood: (\$1,109), Hornell: \$10,970
174-21	579.492	Hornell: \$3,025
175-21	587.492	Arkport: \$12,621
176-21	605.000	Addison: \$26,196, Bath: \$24,144, Campbell-Savona: \$9,450, Hammondsport: \$2,000, Hornell: \$124,719, Albany BOCES: \$94,927, Erie 1 BOCES: (Tonawanda: \$16,756), Orleans-Niagara BOCES: (Niagara Wheatfield: \$26,836), Questar III BOCES: (Coxsackie-Athens: \$19,333)
177-21	609.000	Misc. Revenue: (TST BOCES: \$160)
178-21	620.596	Arkport: \$2,289
179-21	629.591	Addison: \$3,542, Alfred-Almond: (\$373), Arkport: \$920, Avoca: \$15, Bath: \$2,075, Canaseraga: \$1,971, Canisteo-Greenwood: \$10,617, Hammondsport: \$2,982, Hornell: \$1,823, Jasper-Troupsburg: \$15
180-21	670.494	Bath: \$475, Corning: \$13,903, Elmira: (\$992)
181-21	671.592	Canisteo-Greenwood: \$12,569
182-21	677.592	Bradford: \$3,641

3. Budget Decreases for 2020-2021:

Item #	CoSer #	Title	Decrease	From	To
183-21	528.000	Industry/Education Activities Coord. (CDC)	\$ 63,435	\$ 716,160	\$ 652,725
184-21	555.591	Model Schools w /Erie 1 BOCES	\$ 6,875	\$ 101,246	\$ 94,371
185-21	615.592	Planning Svc., Mgmt. w /Questar III BOCES	\$ 2,100	\$ 75,744	\$ 73,644
186-21	665.691	Coperative Bid/Supplies w /DCMO BOCES	\$ 800	\$ 70,485	\$ 69,685

These decreases will be supported as follows:

183-21	528.000	Misc. Revenue: (CDC: (\$63,435))
184-21	555.591	Hornell: (\$6,875)
185-21	615.592	Addison: (\$100), Alfred-Almond: (\$100), Arkport: (\$100), Avoca: (\$100), Bath: (\$100), Bradford: (\$100), Campbell-Savona: (\$100), Canaseraga: (\$100), Canisteo-Greenwood: (\$100), Corning: (\$100), Elmira: (\$100), Elmira Heights: (\$100), Hammondsport: (\$100), Hornell: (\$100), Horseheads: (\$100), Jasper-Troupsburg: (\$100), Odessa-Montour: (\$100), Prattsburgh: (\$100), Spencer-Van Etten: (\$100), Watkins Glen: (\$100), Waverly: (\$100)
186-21	665.691	Hornell: (\$800)

4. Transfers within programs for 2020-2021:

a. Report of all fund transfers for the period 2/1/2021-2/28/2021, as attached.

b. Transfers in excess of \$10,000.

<u>COSER NO.</u>	<u>PROGRAM</u>	<u>BUDGET CODE</u>	<u>TRANSFER IN</u>	<u>TRANSFER OUT</u>
103	Secondary Education	A103-3010-445-0-00 Workshop Expense		\$ 950
		A103-3010-451-0-00 Field Trip Expense		\$ 3,000
		A103-3010-455-0-00 Advisor Expense		\$ 4,000
		A103-3010-458-0-00 Staff Development		\$ 3,000
		A103-3763-204-0-00 Small Equipment		\$ 1,381
		A103-3763-205-0-00 Software		\$ 619
		A103-3763-210-0-00 Large Equipment >\$5000	\$ 12,950	
		Total	\$ 12,950	\$ 12,950
209	Staffing 1:8:1	A209-4235-819-0-00 HRA		\$ 16,482
		A209-4235-821-0-00 Vision	\$ 130	
		A209-4235-824-0-00 Dental	\$ 6,077	
		A209-4235-814-0-00 Disability	\$ 10,275	
		Total	\$ 16,482	\$ 16,482
537	SIP	A537-6211-440-0-43 Consultant		\$ 16,000
		A537-6211-445-0-43 Workshop Expense		\$ 5,000
		A537-6211-400-7-00 Contractual	\$ 21,000	
		Total	\$ 21,000	\$ 21,000

B. Federal Fund Establishments and Adjustments

1. Budget Increases for 2020-2021:

- a. EPE (Employment Preparation Education) grant increased by \$300,196 from \$330,388 to \$630,584 due to the increase in student contact hours for the period July 1, 2020 through June 30, 2021. Approval was received on March 24, 2021.
- b. Title 1, Part D, Neglected and Delinquent grant increased by \$1,127 from \$18,545 to \$19,672 due to final allocation for the period September 1, 2020 through August 31, 2021. Approval was received on February 19, 2021.
- c. School Library Systems grant increased by \$29,428 from \$290,353 to \$319,781 due to final allocation of Operating grant funds for the period July 1, 2020 through June 30, 2021. Approval was received on March 1, 2021.
- d. School Library Systems grant increased by \$10,369 from \$319,781 to \$330,150 due to final allocation of Supplemental Aid grant funds for the period July 1, 2020 through June 30, 2021. Approval was received on March 18, 2021.

C. Purchasing

1. Approval of Resolution, as attached, to participate in a cooperative RFP for annual financing for lease/purchase (installment purchase) contracts which Onondaga-Cortland-Madison BOCES is coordinating.
2. Approval of Resolution, as attached, to bid to purchase the following: grocery, meat, produce, paper, equipment, bread products, milk and ice cream for 2021-2022 for various component and non-component districts in the Food Management Program and BOCES programs.
3. Award of cooperative bid for the purchase of Copy Paper for Addison, Arkport, Bradford, Canisteo-Greenwood, Elmira City, Hammondsport, Horseheads, Odessa-Montour and Prattsburgh school districts was awarded to W.B. Mason Co. Inc. based on the lowest total bid meeting specifications, as per attached:

The bid was legally advertised and sent to three vendors. The bid was opened on March 24, 2021 at 10:00 am and the following bid was received:

- a. W.B. Mason Co. Inc., 1200 State Fair Blvd., Syracuse, NY 13209

4. Permission to bid the following item:

- a. Virtual Reality Arc Welding System for the Adult Education/Career and Technical Education Department at the Bush Campus.

5. Award RFP's for telecommunications connections to Southern Tier Network, as follows:

- a. New fiber builds from Corning High School to Calvin Smith, Carder, and William Severn for the 5YR total amount of \$144,780 (including installation and ongoing maintenance).
- b. Maintenance of the soon to be constructed fiber lines through Corning-Painted Post's Smart Schools Project from Corning High School to the District Office, Hugh Gregg and Winfield for the 5YR total amount of \$64,800.
- c. New fiber build from Broadway Academy to Elmira High School for the 5YR total amount of \$66,681 (including installation and ongoing maintenance).

Responses were received from CytraNet, Firstlight, Spectrum and Southern Tier Network.

6. Permission to issue an RFP for the following:
 - a. Dark fiber, Intra-District connections for the Corning City SD, including but not limited to point-to-point connections between Corning High School and Hugh Gregg, Winfield Elementary, District Office, and Corning Middle School.
7. Permission to issue Request for Proposals for Independent Auditing Services for the fiscal years ending June 30, 2022 – June 30, 2026.

D. Approval of Agreement

1. Approval of Resolution, as attached, authorizing the signing of an agreement with the Town of Big Flats for a storm water improvement project for the summer of 2021.

E. Acceptance of Donation

1. Tennsmith Sheet Metal Jump Shear to the Welding Class at the Bush Campus from Sheet Metal Union Local 112, 1200 Clemens Center Parkway, Elmira, NY 14902.

F. Disclosure Pursuant to General Municipal Law 803-Employee Owned Business, as attached

1. Faith Shepler, 113 Grant Road, Odessa, NY 14869.

CARRIED UNANIMOUSLY

6. PERSONNEL

21-099

Upon the recommendation of the Superintendent, and on the motion of Scott, seconded by Strollo, it was resolved that the following personnel actions are hereby taken:

- A. Rescind and Revise Retirement**, from the October 6, 2020 BOE minutes, due to date change

1. Kimberly Digiacomo

Position: Teacher Aide
Effective: from end of day June 24, 2021 to **June 23, 2022**
Date of Hire: September 25, 2000

B. Retirements

1. Barbara Hibbard

Position: Teacher Aide
Effective: end of day June 23, 2021
Date of Hire: December 7, 2004

2. Donna Fuller

Position: Teacher Aide
Effective: end of day June 25, 2021
Date of Hire: November 1, 1985

3. Cyndie Peck

Position: Senior Account Clerk Typist
Effective: end of day June 25, 2021
Date of Hire: January 20, 1992

4. Gregory Elliott

Position: School Food Service Supervisor
Effective: end of day July 5, 2021
Date of Hire: July 22, 2002

5. Teena Finch

Position: Cook Manager
Effective: end of day December 30, 2021
Date of Hire: September 8, 2009

C. Resignations

1. Eric Scouten

Position: Network Technology Specialist
Effective: end of day February 23, 2021
Date of Hire: April 13, 2020
Reason: personal reasons

2. Justine Smith

Position: Teacher Aide
Effective: end of day March 26, 2021
Date of Hire: September 28, 2020
Reason: other employment

3. Sandra Antipova

Position: Teacher Aide
Effective: end of day March 31, 2021
Date of Hire: March 16, 2021
Reason: personal reasons

4. Jennifer Wheeler

Position: Program Assistant
Effective: end of day April 13, 2021
Date of Hire: April 1, 2019
Reason: personal reasons

5. Robert Sherburne

Position: Principal – Pathways in Technology
Effective: end of day April 13, 2021
Date of Hire: September 15, 2014
Reason: to accept the position of Director of Career and Technical Education with GST BOCES, effective April 14, 2021

6. Jody Mailloux

Position: Teacher, Speech and Hearing Handicapped
Effective: end of day April 14, 2021
Date of Hire: September 3, 2013
Reason: personal reasons

7. Kristen Miller

Position: Assistant Principal, Career and Technical Education
Effective: end of day April 23, 2021
Date of Hire: August 21, 2018
Reason: to accept the position of Principal, Pathways in Technology with GST BOCES, effective April 26, 2021

8. Tara McKenna

Position: Payroll Specialist
Effective: end of day June 18, 2021
Date of Hire: February 15, 2018
Reason: personal reasons

D. Salary Change

1. Robert Cole

Position: Cook Manager
Salary: increased from \$34,886.00 per year to **\$36,930.00** per year
Effective: March 29, 2021
Reason: due to increased duties

E. Decrease to Position

- 1. Teacher Aide**, one 10-month, school calendar position, decreased from part-time (.67 FTE) to **part-time (.4 FTE)**, effective March 8, 2021, due to the decrease in districts' requests for services

F. Decrease in Assignment

1. Barbara Hibbard

Position: Teacher Aide

Effective: March 8, 2021 through June 25, 2021
Decrease: from part-time (.67 FTE) to **part-time (.4 FTE)**
Salary: \$16.50 per hour
Reason: due to the decrease in districts' requests for services

G. Changes in Civil Service Appointments

1. Angela Foley

Position: Computer Programmer Analyst Trainee to **Computer Programmer Analyst**, full-time (1.0 FTE), 12-month position, Competitive Civil Service, **Permanent** appointment
Effective: October 16, 2020
Location: Bush Education Center
Education: Associate in Applied Science, Computer and Network Technology, Corning Community College
Experience: 1 year of related work experience
Salary: \$38,526.00 per year, prorated
Reason for Appt: promotion to new title follows without further examination upon successful completion of the traineeship period

2. Katherine Weaver

Position: Account Clerk to **Senior Account Clerk**, full-time (1.0 FTE), 12-month position, Competitive Civil Service, **Probationary** appointment
Effective: March 15, 2021
Location: Bush Education Center – Central Business Office
Education: High School Diploma, Elmira High School, Elmira City School District
Probationary Period: March 15, 2021 through March 14, 2022
Civil Service List #: 63473
Experience: 7+ years' related work experience
Salary: \$17.42 per hour (Grade 9, Step 4)
Reason for Appt: due to a retirement

H. Change from Civil Service Provisional Appointment to Probationary Appointment, due to successful passing of Civil Service Exam

1. Tina Parker

Position: **Account Clerk**, full-time (1.0 FTE), 12-month position, Civil Service Competitive, **Probationary** appointment
Effective: March 3, 2021
Probationary Period: March 3, 2021 through March 2, 2021
Civil Service List #: DCAC0121
Salary: \$32,357.48 per year, prorated (Grade 5, Step 5)

I. Civil Service Permanent Appointments, due to successful completion of Probationary Period, no change in salary

1. Joseph Jacobs

Position: Career Education Resource Specialist
Permanent Date: April 16, 2021

2. Kristy Cragle

Position: Career Education Resource Specialist
Permanent Date: May 11, 2021

3. Tori Parmenter

Position: Cook Manager
Permanent Date: May 4, 2021

J. Layoff

1. Norman Jones

Position: **Teacher**, Career Beginnings/Exploration, full-time (1.0 FTE), 10-month, school calendar position, tenure area of Electrical/Electro-Mechanical Occupations – Electrical-Electronic Technology 7-12, Coopers Education Center
Effective: end of day January 31, 2021
Reason: due to the decrease in districts' requests for services, to be placed on the Education Law Preferred Eligible List in the tenure area of Electrical/Electro-Mechanical Occupations – Electrical-Electronic Technology 7-12

K. Leave of Absence

1. Karen Barton

Position: Teacher Aide, Special Education
Unpaid Leave Period: February 21, 2021 through June 25, 2021
Reason: pursuant to Article 18 of the Teacher Aide Association contract, §18.1 and 18.4(a)

L. Change from Temporary Appointment to Probationary Appointment, due to successful completion of certification requirements

1. Mollie Pautz

Position: **Teacher**, Special Education, full-time (1.0 FTE), 10-month, school calendar position, **Probationary** appointment
Effective: March 5, 2021
Location: Bush Education Center
Tenure Area: Education of Children with Handicapping Conditions – General Special Education
Certification: Professional, Students with Disabilities – Grades 7-12 – Generalist
Probationary Period: March 5, 2021 through March 4, 2025
Salary: \$51,183.00 per year, prorated (Step 5 + Credit Hours Stipend + Degree Stipend + IEP Stipend)

M. Appointments

1. Robert Sherburne

Position: **Director of Career and Technical Education**, full-time (1.0 FTE), 12-month position, **Probationary** appointment
Effective: April 14, 2021
Location: Bush, Coopers and Wildwood Education Centers
Education: Certificate of Advanced Studies, Educational Leadership, SUNY Stony Brook
Tenure Area: Director of Career and Technical Education
Certification: Professional, School District Leader, June 29, 2018
Probationary Period: April 14, 2021 through April 13, 2025
Experience: 13 years' related work experience
Salary: \$95,000.00 per year, prorated
Reason for Appt: due to an internal transfer

2. Colleen Hurd

Position: **Director of Adult Education**, full-time (1.0 FTE), 12-month position, **Probationary** appointment
Effective: May 24, 2021
Location: Langdon Plaza, Elmira, NY
Education: Master of Arts, Slippery Rock University
Tenure Area: Director of Adult Education
Certification: Permanent, School District Administrator, June 29, 2018; Certificate of Advanced Study, School Administration and Supervision, SUNY Cortland
Probationary Period: May 24, 2021 through May 23, 2025
Experience: 13+ years' related work experience
Salary: \$118,500.00 per year, prorated
Reason for Appt: due to a retirement

3. Kristen Miller

Position: **Principal**, Pathways in Technology (PTECH), full-time (1.0 FTE), 12-month position, **Probationary** appointment
Effective: April 26, 2021
Location: Goff Road, Corning, NY
Education: Certificate of Advanced Study, Educational Administration, SUNY Brockport
Tenure Area: Principal – Pathways in Technology
Certification: Professional, School District Leader, October 21, 2017
Probationary Period: April 26, 2021 through April 25, 2025
Experience: 3+ years' related work experience
Salary: \$82,000.00 per year, prorated
Reason for Appt: due to a resignation/internal transfer

4. Tracy Loukopoulous

Position: **School Business Administrator – Central Admin**, full-time (1.0 FTE), 12-month position, **Probationary** appointment

Effective: April 1, 2021
Location: Bush Education Center
Education: Certificate of Advanced Study, The College of Saint Rose; Master of Business Administration, MBA Executive Management Concentration, Ohio University
Tenure Area: School Business Administrator – Central Administration
Certification: Professional, School District Business Leader
Probationary Period: April 1, 2021 through March 31, 2025
Experience: 5+ years' related work experience
Salary: \$85,000.00 per year, prorated
Reason for Appt: due to a resignation

5. Mason Faucett

Position: **Network Technology Specialist**, full-time (1.0 FTE), 12-month position, Competitive Civil Service, **Provisional** appointment, pending Civil Service exam
Effective: April 6, 2021
Location: Addison Central School District
Education: Associate Degree, Information Technology, Corning Community College
Experience: 1 year of related work experience
Salary: \$33,500.00 per year, prorated
Reason for Appt: due to a resignation

6. Brooke Tobey

Position: **Account Clerk**, full-time (1.0 FTE), 12-month position, Competitive Civil Service, **Probationary** appointment, Civil Service List # DCAC0121
Effective: March 22, 2021
Location: Bush Education Center – Central Business Office
Education: Associate in Applied Science, Business Administration Career, Corning Community College
Probationary Period: March 22, 2021 through March 21, 2022
Civil Service List #: DCAC0121
Experience: 1+ years' related work experience
Salary: \$15.78 per hour (Grade 5, Step 2)
Reason for Appt: due to a voluntary internal transfer

7. Sandra Antipova

Position: **Teacher Aide**, full-time (1.0 FTE), 10-month, school calendar position, Non-Competitive Civil Service, **Probationary** appointment
Effective: March 16, 2021
Location: Savona Elementary, Campbell-Savona Central School District
Education: High School Diploma, Ausable Valley Central School District
Probationary Period: March 16, 2021 through May 24, 2022
Experience: 1+ years' related work experience
Salary: \$12.50 per hour
Reason for Appt: due to a resignation

8. Matthew Cleary

Position: **Teacher Aide**, full-time (1.0 FTE), 10-month, school calendar position, Non-Competitive Civil Service, **Probationary** appointment

Effective: March 22, 2021

Location: Cohen Elementary, Elmira Heights Central School District

Education: High School Diploma, Southside High School, Elmira City School District

Probationary Period: March 22, 2021 through May 30, 2022

Experience: 3 years' related work experience

Salary: \$12.50 per hour

Reason for Appt: due to a resignation

9. Michael Doyle

Position: **Teacher Aide**, full-time (1.0 FTE), 10-month, school calendar position, Non-Competitive Civil Service, **Probationary** appointment

Effective: April 12, 2021

Location: Bath High School, Bath Central School District

Education: High School Diploma, Addison Central School District

Probationary Period: April 12, 2021 through June 20, 2022

Experience: 3+ years' related work experience

Salary: \$12.50 per hour

Reason for Appt: due to an internal transfer

N. Temporary Appointment

1. Megan Blitz

Position: **Long-term Substitute**, Instructional Support Teacher, full-time (1.0 FTE), 10-month, school calendar position, **temporary** appointment

Effective: October 13, 2020 through June 25, 2021

Location: Addison, Horseheads and Odessa-Montour Central School Districts

Education: Certificate of Advanced Study, Educational Administration, State University of NY College at Brockport

Certification: Professional, School District Leader

Experience: 20 years' related work experience

Salary: \$61,020.00 per year, prorated (Step 12 + Credit Hours Stipend + Degree Stipend)

Reason for Appt: due to long-term substitution for teacher

O. Annual Advisor Stipends, effective September 8, 2020 through June 25, 2021

1. Yearbook Advisor, Stipend of \$440.50 each

- a. **Zoe Fabian**, Bush Education Center
- b. **Toni Wilson**, Bush Education Center

P. Approval of the Attached Report Regarding Temporary and Substitute Personnel

CARRIED UNANIMOUSLY

7. PUBLIC HEARING

A. Public Employer Health Emergency Plan for Greater Southern Tier BOCES

Doug Johnson explained that the Public Employer Health Emergency Plan (attached) is a new part of Education Law that requires schools to have a good plan in place in case of another public health emergency. The plan will be provided to the unions for review and there is a 30-day comment period before the Board can approve the plan.

8. OTHER BUSINESS

21-100

Upon the recommendation of the Superintendent, and on the motion of Bulkley, seconded by Learn, the following resolution was approved:

- A. Designation of Tuesday, April 5, 2022 as the Date of the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES Annual Meeting and Wednesday, April 20, 2022 as the Date for the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES Board Election and Vote on the 2022-2023 Administrative Budget

CARRIED UNANIMOUSLY

21-101

Upon the recommendation of the Superintendent, and on the motion of Scott, seconded by Strollo, the following was approved:

- B. Proposed Schuyler-Steuben-Chemung-Tioga-Allegany BOCES Board Meeting Schedule for 2021-2022, as per attached

CARRIED UNANIMOUSLY

9. BOARD PRESIDENT'S REPORT

A. Revised Reopening Plan – Doug Johnson

Doug Johnson discussed revisions to the Reopening Plan with new and updated guidance from the state. A summary of changes are as follows:

- Screening questionnaire updated.
- Rules for vaccinated individuals.
- Dashboard data.
- Updated return to school/work after quarantine.
- 3-feet vs. 6-feet vs. 12-feet social distancing rules updated.
- Face coverings required at all times with no breaks except when eating.

10. SUPERINTENDENT'S REPORT

District Superintendent Frame reported the following:

- Permission has been received from the Commissioner to start the District Superintendent search. Jeff Matteson will serve as search consultant as well as Interim District Superintendent. The Commissioner requests that the following resolutions being approved by the Board

21-102

Upon the motion of Phillips, seconded by Bulkley, the following resolution was approved:

The Greater Southern Tier BOCES appoints Dr. Jeffrey Matteson as Interim District Superintendent, effective April 12, 2021.

CARRIED UNANIMOUSLY

21-103

Upon the motion of Phillips, seconded by Learn, the following resolution was approved:

The Greater Southern Tier BOCES will reimburse the Tompkins-Seneca-Tioga BOCES for Dr. Matteson's mileage and occasional incidental costs, such as dinner, should he be required to attend evening meetings.

CARRIED UNANIMOUSLY

EXECUTIVE SESSION

21-104

Upon the motion of Learn, seconded by Bulkley, it was resolved to move to Executive Session at 5:26 p.m. to discuss six (6) employment histories of particular persons and one (1) proposed, pending, or current litigation.

CARRIED UNANIMOUSLY

OPEN SESSION

21-105

Upon the motion of Bulkley, seconded by Strollo, it was resolved to move to Open Session at 5:50 p.m.

CARRIED UNANIMOUSLY

PERSONNEL ADDENDUM

21-106

Upon the recommendation of the Superintendent, and on the motion of Learn, seconded by Bulkley, it was resolved that the following personnel action is hereby taken:

Extension of Civil Service Probationary Periods, due to working during COVID leave.

Hannah Jackson

Position:

Teacher Aide

Extension of

Probationary Period:

from September 17, 2021 to June 30, 2022

CARRIED UNANIMOUSLY

11. ADJOURNMENT

21-107

Upon the motion of Learn, seconded by Bulkley, it was resolved to adjourn the meeting at 5:51 p.m.

CARRIED UNANIMOUSLY

Respectfully Submitted,

ket
April 16, 2021

Kathleen E. Taylor
Board Clerk
