

**Schuyler-Steuben-Chemung-Tioga-Allegany (SSCTA)**  
**Board of Cooperative Educational Services**  
9579 Vocational Drive, Painted Post, New York 14870-9518

**REGULAR BOARD MEETING**

**TUESDAY, NOVEMBER 3, 2020**

Videoconference/Livestream

5:30 p.m.

**PRESENT VIA**

**VIDEO CONFERENCE:** Donald Keddell, Neil Bulkley, Mark Lemmon, Matthew Maloney, William Peoples, Jr., Thomas Phillips, Gary Scott, Pamela Strollo, Robert Wheeler

**EXCUSED:** Alice Learn

**ALSO PRESENT:** District Superintendent James Frame; Brian Bentley, Greg Dale, Beth Dryer, Doug Johnson, Vince Moschetti, Stacy Saglibene, Chuck Stefanini, Matt Talada, Sarah Vakkas, Board Clerk Kate Taylor

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The following meeting was held via videoconference and teleconference, in accordance with NYS Governor's Executive Order 202.1.

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Board President Keddell called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance.

**2. ACCEPTANCE OF THE AGENDA, WITH ADDENDA**

**21-046**

Upon the motion of Lemmon, seconded by Strollo, it was resolved to accept the agenda with addenda.

**CARRIED UNANIMOUSLY**

**3. PRIVILEGE OF THE FLOOR**

Board Member Peoples informed the Board that he is currently undergoing and being treated for a health issue.

**4. CONSENSUS ITEMS**

**21-047**

Upon the motion of Strollo, seconded by Wheeler, it was resolved to approve the following consensus items:

**A. Approval of Minutes**

1. Regular Board Meeting – October 6, 2020

**B. Treasurer's Reports**

1. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES – September 2020
2. Student Activities – Bush Education Center: 7/1/20-9/30/20

3. Student Activities – Coopers Education Center: 7/1/20-9/30/20
4. Student Activities – Wildwood Education Center: 7/1/20-9/30/20

### **C. Internal Claims Auditor Reports – September 2020**

**CARRIED UNANIMOUSLY**

## **5. FINANCE**

**21-048**

Upon the recommendation of the Superintendent, and on the motion of Peoples, seconded by Strollo, it was resolved that the following finance actions are hereby taken:

### **A. General Fund Establishments and Adjustments**

#### **1. Budget Establishments for 2020-2021:**

Item #	CoSer#	Title	In the Amount of
036-21	447.492	Distance Learning w/Erie 2 BOCES	\$ 11,575
037-21	592.597	Computer Svc.: Instr. w/Madison-Oneida BOCES	\$ 12,546
038-21	598.493	Community School Resources w/GV BOCES	\$ 13,144
039-21	630.597	Computer Svc.: Mgmt. w/Madison-Oneida BOCES	\$ 147

These establishments will be supported as follows:

036-21	447.492	Campbell-Savona: \$2,842, Elmira: \$5,973, Hammondsport: \$632, Horseheads: \$2,128
037-21	592.597	Bradford: \$12,546
038-21	598.493	Hornell: \$13,144
039-21	630.597	Bradford: \$147

#### **2. Budget Increases for 2020-2021:**

Item #	CoSer#	Title	Increase	From	To
040-21	251.493	Staffing 1:6:1 w/GV BOCES	\$ 7,322	\$ 52,758	\$ 60,080
041-21	430.000	Distance Learning	\$ 3,944	\$ 616,691	\$ 620,635
042-21	506.000	Curriculum Development	\$ 10,861	\$ 604,395	\$ 615,256
043-21	508.000	Library Services/Media	\$ 2,210	\$ 481,660	\$ 483,870
044-21	511.000	Printing	\$ 57,055	\$ 1,424,353	\$ 1,481,408
045-21	512.000	Computer Service: Inst.	\$ 83,400	\$ 5,199,347	\$ 5,282,747
046-21	525.000	Staff Development	\$ 755	\$ 701,300	\$ 702,055
047-21	526.691	Inter-Scholastic Coord. w/DCMO BOCES	\$ 12,352	\$ 32,304	\$ 44,656
048-21	577.592	School/Curriculum Imp. w/Questar III BOCES	\$ 292	\$ 3,014	\$ 3,306
049-21	605.000	Computer Service: Mgmt.	\$ 33,547	\$ 13,912,685	\$ 13,946,232
050-21	621.494	Transportation: Handicap w/Monroe 1 BOCES	\$ 6,697	\$ 3,349	\$ 10,046
051-21	631.694	Computer Service: Mgmt. w/E. Suffolk BOCES	\$ 8,579	\$ 13,556	\$ 22,135
052-21	633.493	Health Care Coord. w/GV BOCES	\$ 9,937	\$ 50,366	\$ 60,303
053-21	652.594	Computer Service: Mgmt. w/OCM BOCES	\$ 1,425	\$ 9,975	\$ 11,400

These increases will be supported as follows:

040-21	251.493	Arkport: \$7,322
041-21	430.000	Arkport: \$3,944
042-21	506.000	Bath: \$10,861
043-21	508.000	Elmira Heights: \$500, Waverly: \$1,710
044-21	511.000	Addison: \$2,919, Alfred-Almond: \$250, Arkport: \$111, Avoca: \$178, Bath: \$1,844, Bradford: \$824, Campbell-Savona: \$6,380, Canaseraga: \$141, Elmira: \$11,967, Elmira Heights: \$5,779, Hammondsport: \$1,383, Hornell: \$1,515, Horseheads: \$12,084, Odessa-Montour: \$1,365, Prattsburgh: \$478, Spencer-Van Etten: \$1,354, Watkins Glen: \$118, Waverly: \$6,709, Misc. Revenue: (Saint Mary Our Mother: \$348, Village of Horseheads: \$1,308)
045-21	512.000	Horseheads: \$83,400
046-21	525.000	Addison: \$755
047-21	526.691	Corning: \$360, Elmira: \$352, Elmira Heights: \$464, Horseheads: \$504, Odessa-Montour: \$5,212, Spencer-Van Etten: \$4,916, Watkins Glen: \$496, Waverly: \$48
048-21	577.592	Arkport: \$292
049-21	605.000	Corning: \$16,295, Orange-Ulster BOCES: (Monroe-Woodbury: \$11,550), Misc. Revenue: (Finn Academy: \$250, Autism/DASA/Save Trainings: \$5,452)
050-21	621.494	Hornell: \$6,697
051-21	631.694	Watkins Glen: \$8,579
052-21	633.493	Bath: \$9,937
053-21	652.594	Elmira Heights: \$1,425

### 3. Budget Decreases for 2020-2021:

Item #	CoSer#	Title	Decrease	From	To
054-21	537.000	School/Curriculum Imp.	\$ 10,861	\$ 1,587,571	\$ 1,576,710
055-21	567.690	School/Curriculum Imp. w/Sullivan BOCES	\$ 29,726	\$ 29,726	\$ 0
056-21	581.492	Staff Dev.: Cert. & Admin. w/Erie 2 BOCES	\$ 344	\$ 11,453	\$ 11,109
057-21	677.592	Business Office Support w/Questar III BOCES	\$ 11,608	\$ 44,608	\$ 33,000

These decreases will be supported as follows:

054-21	537.000	Bath: (\$10,861)
055-21	567.690	Elmira: (\$29,726)
056-21	581.492	Bath: (\$343), Hammondsport: (\$1)
057-21	677.592	Arkport: (\$3,000), Bradford: (\$3,641), Odessa-Montour: (\$4,967)

### 4. Transfers within programs for 2020-2021:

- Report of all fund transfers for the period 9/01/2020-9/30/2020, as attached.
- Transfers in excess of \$10,000.

<u>COSER NO.</u>	<u>PROGRAM</u>	<u>BUDGET CODE</u>	<u>TRANSFER IN</u>	<u>TRANSFER OUT</u>
101	Career & Tech. Educ.	A101-9532-960-6-05 Transfer Charge		\$ 29,208
		A102-3010-200-0-75 Equip \$500-\$4999	\$ 29,208	
		<b>Total</b>	<b>\$ 29,208</b>	<b>\$ 29,208</b>
605	Computer Svc.: Mgmt.	A605-7710-160-3-00 N-I Salaries		\$ 20,047
		A605-7710-200-8-14 Equip \$500-\$4999		\$ 30,716
		A605-9532-970-1-01 Transfer Credit		\$ 29,208
		A605-9532-970-7-02 Transfer Credit		\$ 16,144
		A605-7710-160-Y-00 N-I Salaries	\$ 33,032	
		A605-7710-400-8-14 Contractual	\$ 30,716	
		A605-7710-816-3-09 Health Ins	\$ 20,047	
		A605-7710-816-Y-00 Health Ins	\$ 12,320	
		<b>Total</b>	<b>\$ 96,115</b>	<b>\$ 96,115</b>
702	Special Educ. Admin.	A702-9532-960-6-05 Transfer Charge		\$ 16,144
		A702-4010-400-0-00 Contractual	\$ 16,144	
		<b>Total</b>	<b>\$ 16,144</b>	<b>\$ 16,144</b>

## B. Federal Fund Establishments and Adjustments

### 1. Grant Acceptance and Budget Establishment for 2020-2021:

- School Library Systems Aid for Automation Grant accepted and the budget established in the amount of \$11,771 for the period July 1, 2020 through June 30, 2021, as attached. Approval was received on October 13, 2020.

### 2. Grant Increases for 2020-2021:

- School Library Systems Grant increased by \$131,165 from \$159,188 to \$290,353. This is the rollover amount from 2019-2020.
- School Library Systems Aid for Automation Grant increased by \$3,229 from \$11,771 to \$15,000. This is the rollover amount from 2019-2020.

### 3. Budget Establishments for 2020-2021:

- a. EPE (Employment Preparation Education) Grant accepted and the budget established in the amount of \$330,388 for the period July 1, 2020 through June 30, 2021, as attached. Approval was received on October 19, 2020.
- b. Title 1, Part D, Neglected and Delinquent Grant accepted and the budget established in the amount of \$18,545 for the period September 1, 2020 through August 31, 2021, as attached. Approval was received on September 14, 2020.
- c. Equivalent Attendance (EA) accepted and budget established in the amount of \$25,000 for the period July 1, 2020 through June 30, 2021.
- d. Summer Learning Experience budget established in the amount of \$6,051.79 for the period July 1, 2020 through June 30, 2021. Revenue for this program comes from rollover funds from 2019-2020.
- e. Southern Tier Scholars budget established in the amount of \$22,918.16 for the period July 1, 2020 through June 30, 2021. Revenue for this program comes from rollover funds from 2019-2020.
- f. Summer of Innovation Funding budget established in the amount of \$1,275.06 for the period July 1, 2020 through June 30, 2021. Revenue for this program comes from rollover funds from 2019-2020.
- g. Comprehensive Health & Wellness budget established in the amount of \$365 for the period July 1, 2020 through June 30, 2021. Revenue for this program comes from DASA registrations.
- h. Extended School Year with Monroe #1 BOCES budget established in the amount of \$7,450.00 for the period July 1, 2020 through June 30, 2021. Revenue for this budget comes from Canisteo-Greenwood Central School District.
- i. Regional Support for the School and Preschool Supportive Health Services (Regional SSHSP) Medicaid Technical Assistance Center Grant budget established in the amount of \$95,289 for the period July 1, 2020 through June 30, 2021. This is the fourth year of a four-year contract, due to a contract extension.
- j. Regional Partnership Center – Technical Assistance Center Grant budget established in the amount of \$1,170,466 for the period July 1, 2020 through June 30, 2021. This is the second year of a five-year contract.

### **C. Purchasing**

1. Approval of Resolution, as attached, to participate with other BOCES in an agreement negotiated by Capital Region BOCES for software and database access for use in School Library Systems, "Dream Consortium."
2. Permission to bid paper and supplies for the GST BOCES Print Shop.

3. Permission to bid the 2021-2022 Capital Project work pending SED approval.  
The project consists of work at the following buildings and sites:

Pauline G. Bush Campus (Elmira)

1. Building 1      Replace VCT at Second Floor Classrooms (9339 SF)  
                         Replace VCT at Second Floor Offices (1,041 SF)  
                         Replace Ceilings and Lights in Classrooms & Offices  
                         (10,380 SF)  
                         Replace Metal Walls with GWB walls  
                         Toilet Room Renovations (417 SF)

Coopers Campus (Painted Post)

2. All Buildings      Replace Fire Alarm (OGS NYS Contract)  
    Building 1      Replace (1) RTU  
    Building 2      Replace Reznor MAU  
    Building 16      Replace (2) Electric Units (Alternative)

Wildwood Campus (Hornell)

3. Building 3      Classroom, Animal Husbandry, and Corridor Renovations  
                         (4,567 SF)  
                         Asbestos Abatement of the Floor Tile (4,567 SF)  
                         Faculty Toilet Room Renovations  
                         Replacement of (5) RTU's (Alternative)
4. Approval of Resolution, as attached, to participate in the cooperative electricity  
bid with OCM BOCES/NYSMEC for the Bush Campus, including building 11, and  
the Print Shop/Science Center.
5. Approval of Resolution, as attached, to participate in the cooperative natural gas  
bid with OCM BOCES/NYSMEC for the Bush Campus, including building 11, and  
the Print Shop/Science Center.

**D. Authorization to Pay the Following Membership Dues**

1. Central Steuben Chamber of Commerce dues in the amount of \$85 for 2021  
for the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES.
2. Chemung County Chamber of Commerce dues in the amount of \$620 for 2021  
for the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES.
3. New York State School Boards Association (NYSSBA) in the amount of  
\$11,543 for 2021 for the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES.

**E. Acceptance of Donations**

1. Toro Wheel Horse riding lawnmower to the Auto Tech Program at the Bush  
Campus from Roberta Cupp, 26 N. Main Street, Canaseraga, NY 14822.
2. 2010 Pontiac G6 to the Auto Tech Program at the Bush Campus from Brittany  
Leaty, 11170 Mark Drive, Dansville, NY 14437.

**F. Corrective Action Plan**

1. Acceptance of the Corrective Action Plan for the 2019-2020 External Audit of the Extra Classroom Activity Fund, as attached.

**G. School Refunds**

1. School refunds for the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES for 2020-2021 in the amount of \$8,310,684.40 based on the 2019-2020 final expenditures, as attached.

CARRIED UNANIMOUSLY

**6. PERSONNEL**

**21-049**

Upon the recommendation of the Superintendent, and on the motion of Lemmon, seconded by Wheeler, it was resolved that the following personnel actions are hereby taken:

**A. Retirement**

**1. Robin Delong**

Position: Community Education Specialist  
Effective: end of day January 4, 2021  
Date of Hire: November 5, 2001

**B. Resignation**

**1. Carrie Welty**

Position: Teacher, Speech and Language Disabilities  
Effective: end of day November 20, 2020  
Date of Hire: December 9, 2019  
Reason: other employment

**C. Salary Change**

**1. Jennifer Basch**

Position: Cook Manager  
Salary: increased from \$31,100.00 per year to **\$32,946.00** per year  
Effective: September 1, 2020  
Reason: due to increased duties

**D. Changes from Civil Service Provisional Appointment to Probationary Appointment**, due to successful passing of Civil Service Exam

**1. Laurie Sullivan-Sargent**

Position: **Senior Account Clerk**, full-time (1.0 FTE), 12-month position, Civil Service Competitive, **Probationary** appointment  
Effective: October 6, 2020  
Probationary Period: October 6, 2020 through December 29, 2020  
Civil Service List #: 79830  
Salary: \$17.93 per hour (Grade 9, Step 6)

**2. Janet Longwell**

Position: **Senior Account Clerk**, full-time (1.0 FTE), 12-month position, Civil Service Competitive, **Probationary** appointment  
Effective: October 6, 2020  
Probationary Period: October 6, 2020 through October 5, 2021  
Civil Service List #: 63473  
Salary: \$17.42 per hour (Grade 9, Step 4)

**3. Lisa Fossaceca**

Position: **Senior Account Clerk**, full-time (1.0 FTE), 12-month position, Civil Service Competitive, **Probationary** appointment  
Effective: October 6, 2020  
Probationary Period: October 6, 2020 through October 5, 2021  
Civil Service List #: 63473  
Salary: \$17.42 per hour (Grade 9, Step 4)

**4. Martine Marts**

Position: **Senior Account Clerk**, part-time (.51 FTE), 12-month position, Civil Service Competitive, **Probationary** appointment  
Effective: October 6, 2020  
Probationary Period: October 6, 2020 through October 5, 2021  
Civil Service List #: 63473  
Salary: \$17.69 per hour (Grade 9, Step 5)

**E. Extensions of Civil Service Probationary Periods**

**1. Lauren Nero**

Position: Teacher Aide  
Extension of  
Probationary Period: from October 21, 2020 to **January 24, 2021**  
Reason: due to COVID-19 leave

**2. Micayla Decker**

Position: Teacher Aide  
Extension of  
Probationary Period: from November 10, 2020 to **February 11, 2021**  
Reason: due to COVID-19 leave

**3. Jeanette Plummer**

Position: Teacher Aide  
Extension of  
Probationary Period: from November 10, 2020 to **February 11, 2021**  
Reason: due to COVID-19 leave

**4. Michele Robinson-McGill**

Position: Teacher Aide  
Extension of  
Probationary Period: from November 11, 2020 to **February 12, 2021**

- Reason: due to COVID-19 leave
- 5. Evelyn Moreno**  
Position: Teacher Aide  
Extension of  
Probationary Period: from November 12, 2020 to **February 13, 2021**  
Reason: due to COVID-19 leave
- 6. Delia Erhard**  
Position: Teacher Aide  
Extension of  
Probationary Period: from November 16, 2020 to **February 17, 2021**  
Reason: due to COVID-19 leave
- 7. Etta Wilson**  
Position: Teacher Aide  
Extension of  
Probationary Period: from December 7, 2020 to **March 10, 2021**  
Reason: due to COVID-19 leave
- 8. Joan Arnold**  
Position: Teacher Aide  
Extension of  
Probationary Period: from December 15, 2020 to **March 18, 2021**  
Reason: due to COVID-19 leave
- 9. Heather Walsh**  
Position: Teacher Aide  
Extension of  
Probationary Period: from December 22, 2020 to **March 25, 2021**  
Reason: due to COVID-19 leave
- 10. Jaime Canfield**  
Position: Teacher Aide  
Extension of  
Probationary Period: from December 23, 2020 to **March 26, 2021**  
Reason: due to COVID-19 leave
- 11. Emily Crocker**  
Position: Teacher Aide  
Extension of  
Probationary Period: from January 13, 2021 to **April 18, 2021**  
Reason: due to COVID-19 leave
- 12. Amber Vaughan**  
Position: Teacher Aide  
Extension of  
Probationary Period: from January 15, 2021 to **April 20, 2021**  
Reason: due to COVID-19 leave
- 13. Brendan Collins**  
Position: Teacher Aide



Extension of  
Probationary Period: from January 21, 2021 to **April 26, 2021**  
Reason: due to COVID-19 leave

**14. Ashley White**

Position: Teacher Aide  
Extension of  
Probationary Period: from February 1, 2021 to **May 5, 2021**  
Reason: due to COVID-19 leave

**15. Alexis Allsopp**

Position: Teacher Aide  
Extension of  
Probationary Period: from April 6, 2021 to **September 17, 2021**  
Reason: due to COVID-19 leave

**16. Hannah Jackson**

Position: Teacher Aide  
Extension of  
Probationary Period: from April 6, 2021 to **September 17, 2021**  
Reason: due to COVID-19 leave

**17. Caitlyn Crane**

Position: Teacher Aide  
Extension of  
Probationary Period: from April 12, 2021 to **September 23, 2021**  
Reason: due to COVID-19 leave

**18. Brittany Pfitzenmaier**

Position: Teacher Aide  
Extension of  
Probationary Period: from May 3, 2021 to **October 14, 2021**  
Reason: due to COVID-19 leave

**19. Katelyn Grenolds**

Position: Teacher Aide  
Extension of  
Probationary Period: from May 24, 2021 to **November 4, 2021**  
Reason: due to COVID-19 leave

**F. Civil Service Permanent Appointments, due to successful completion of Probationary Period, no change in salary**

**1. Valerie Bond**

Position: Computer Operations Specialist  
Permanent Date: November 7, 2020

**2. Jennifer Basch**

Position: Cook Manager  
Permanent Date: November 11, 2020

**3. LeSandra Bertch**

Position: Registered Professional Nurse  
Permanent Date: November 11, 2020

**4. Marlene Giammichele**

Position: Registered Professional Nurse  
Permanent Date: November 11, 2020

**5. Veronica Spangenberg**

Position: Registered Professional Nurse  
Permanent Date: November 24, 2020

**6. Robin Ott**

Position: Career Education Resource Specialist  
Permanent Date: November 11, 2020

**7. Kathleen McKenzie**

Position: Career Education Resource Specialist  
Permanent Date: November 24, 2020

**8. Nancy Wegman**

Position: Career Education Resource Specialist  
Permanent Date: November 27, 2020

**9. Brian King**

Position: Assistant Auto Mechanic  
Permanent Date: November 18, 2020

**10. April Krug**

Position: Account Clerk  
Permanent Date: November 20, 2020

**G. Tenure Appointments**, due to successful completion of Probationary Period, no change in salary

**1. Sharla Yarnell**

Position: Instructional Support Teacher  
Tenure Area: Instructional Support Services in Professional Development  
Effective Date of Tenure: September 5, 2020  
Certification Status: Permanent

**2. Patricia Cardona**

Position: School Business Administrator  
Tenure Area: School Business Administrator  
Effective Date of Tenure: November 14, 2020  
Certification Status: Professional

**H. Creation of Position**

**1. Network Technology Specialist**, one full-time (1.0 FTE), 12-month position, effective October 19, 2020, due to the increase in districts' requests for services

**I. Amended Appointments, from the October 6, 2020 Board minutes, due to correction in salary**

**1. Sarah Woodard**

Position:

**School Social Worker**, full-time (1.0 FTE), 10-month, school calendar position, **Temporary** appointment, pending completion of certification requirements or the procurement of a properly certified employee  
October 26, 2020 through June 25, 2021

Effective:

Location:

Bush Education Center

Education:

Bachelor of Science, Social Work, Keuka College

Tenure area:

School Social Worker

Certification:

Not certified, School Social Worker required

Experience:

No related work experience

Salary:

from \$44,573.00 per year, prorated (Step 1 + IEP Stipend) **to \$44,073.00 per year, prorated (Step 1)**

Reason for Appt:

due to an internal transfer

**2. Timothy Knights**

Position:

**Courier**, part-time (.2 FTE), 12-month position, **Probationary** appointment

Effective:

October 12, 2020

Location:

Bush Education Center

Education:

High School Diploma, Troy Area School District

Probationary Period:

October 12, 2020 through December 21, 2021

Experience:

No related work experience

Salary:

from \$14.32 per hour (Grade 2, Step 1) **to \$15.01 per hour (Grade 2, Step 1)**

Reason for Appt:

due to an internal transfer

**J. Appointments**

**1. Ellen Van Horn**

Position:

**Teacher, English to Speakers of Other Languages**, full-time (1.0 FTE), 10-month, school calendar position, **Probationary** appointment

Effective:

September 28, 2020

Location:

Watkins Glen, Addison and Campbell-Savona Central School Districts, and Elmira City School District

Education:

Master of Science, English for Speakers of Other Languages, University at Buffalo – The State University of New York

Tenure Area:

English to Speakers of Other Languages

Certification:

Professional, English to Speakers of Other Languages

Probationary Period:

September 28, 2020 through September 27, 2024

Experience:

16 years' related work experience

Salary:

\$59,230.00 per year, prorated (Step 12 + Credit Hours Stipend + Degree Stipend)

Reason for Appt:

due to the replacement of a temporary, uncertified teacher

**2. Stephanie Hostrander**

Position:	<b>School Social Worker</b> , full-time (1.0 FTE), 10-month, school calendar position, <b>Probationary</b> appointment
Effective:	October 21, 2020
Location:	Wildwood Education Center
Education:	Master of Social Work, Social Work, Nazareth College
Tenure Area:	School Social Worker
Certification:	Provisional, School Social Worker, May 6, 2020 through August 31, 2025
Probationary Period:	October 21, 2020 through October 20, 2024
Experience:	2 years' related work experience
Salary:	\$49,145.00 per year, prorated (Step 3 + Credit Hours Stipend + Degree Stipend + IEP Stipend)
Reason for Appt:	due to an internal transfer

### 3. **Amber Alexin**

Position:	<b>Teacher Aide</b> , full-time (1.0 FTE), 10-month, school calendar position, Non-Competitive Civil Service, <b>Probationary</b> appointment
Effective:	September 8, 2020
Location:	Savona Elementary, Campbell-Savona Central School District
Education:	GED, GST BOCES
Probationary Period:	September 8, 2020 through November 17, 2021
Experience:	No related work experience
Salary:	\$12.50 per hour
Reason for Appt:	due to a retirement and internal transfer

### 4. **Amy Lorenz**

Position:	<b>Accountant (School)</b> , full-time (1.0 FTE), 12-month position, <b>Provisional</b> , Competitive Civil Service appointment, pending Civil Service exam
Effective:	October 19, 2020
Location:	Bush Education Center
Education:	Bachelor of Science, Business Administration: Management, Mansfield University
Experience:	4 years' related work experience
Salary:	\$46,000.00 per year, prorated
Reason for Appt:	due to a retirement

### 5. **Mark Manns**

Position:	<b>Network Technology Specialist</b> , full-time (1.0 FTE), 12-month position, Competitive Civil Service, <b>Provisional</b> appointment, pending Civil Service exam
Effective:	October 19, 2020
Location:	Bush Education Center
Education:	High School Diploma, Elmira City School District
Experience:	6 years' related work experience
Salary:	\$35,000.00 per year, prorated
Reason for Appt:	due to the increase in districts' requests for services

**K. Mentoring Stipends**, first year, Stipend of \$1,102 per year, effective September 3, 2020 through June 25, 2021, except where noted

1. **Tammy Divens** mentoring **Shelly Repasky**
2. **Beverly Croston** mentoring **Brittani Gentz**, effective September 3, 2020 through December 23, 2020, Stipend of \$440.80
3. **Burton Beebe** mentoring **Francis Wing**, effective September 3, 2020 through November 30, 2020, Stipend of \$330.60
4. **Olivia Cavaluzzi** mentoring **Sarah Woodard**, effective November 1, 2020 through June 25, 2021, Stipend of \$881.60

**L. Mentoring Stipends**, second year, Stipend of \$881 per year, effective September 3, 2020 through June 25, 2021, except where noted

1. **Burton Beebe** mentoring **Chris Miller**
2. **Carolyn Connelly** mentoring **Maria Torres**
3. **Beverly Croston** mentoring **Elizabeth Baxter**
4. **William Paggio** mentoring **Miranda Smith**
5. **Kim Austin** mentoring **Norman Jones**, effective September 3, 2020 through January 29, 2021, Stipend of \$440.50
6. **Kim Austin** mentoring **Wyatt Hansell**, effective September 3, 2020 through January 29, 2021, Stipend of \$440.50
7. **Burton Beebe** mentoring **Francis Wing**, effective December 1, 2020 through June 25, 2021, Stipend of \$616.70
8. **Deidre Burchett** mentoring **Patricia Rhinehart**, effective September 1, 2020 through January 31, 2021, Stipend of \$461.15
9. **Beverly Croston** mentoring **Brittani Gentz**, effective January 4, 2021 through June 25, 2021, Stipend of \$528.60
10. **Jessica Carpenter** mentoring **Myia Smith**, effective July 1, 2020 through June 30, 2021, Stipend of \$1,100 (Administrative Mentor)

**M. Speech Oversight Stipend**, Stipend of \$881 per year, effective September 3, 2020 through June 25, 2021

1. **Victoria Whitford, Teacher, Speech and Hearing Handicapped**

**N. Amend Mentoring Stipend, *first year***, from October 6, 2020 Board minutes, due to resignation of mentee

1. **Kaitlyn Schultz** mentoring **Carrie Welty**, from effective September 3, 2020 through December 8, 2020, Stipend of \$363.66 **to September 8, 2020 through November 20, 2020, Stipend of \$237.84**

**O. Amend Mentoring Stipends, *second year***, correcting error for 2019-2020 school year

1. **Kim Austin** mentoring **Norman Jones**, effective September 3, 2020 through January 29, 2021, Stipend of \$190.20
2. **Kim Austin** mentoring **Wyatt Hansell**, effective September 3, 2020 through January 29, 2021, Stipend of \$87.32

**P. Amend Speech Oversight Stipend, *second year***, correction from October 6, 2020 Board minutes

1. **Kaitlyn Schultz** mentoring **Carrie Welty**, from effective December 9, 2019 through June 25, 2020, Stipend of \$590.24 **to December 9, 2019 through June 25, 2020, Stipend of \$585.58**

**Q. Annual Advisor Stipend**, effective September 3, 2020 through June 25, 2021, Stipend of \$1,322

1. **Instructional Leadership Team (ILT) Leader**
  - a. **Cynthia Watson**, Wildwood Education Center

**R. Approval of the Attached Report Regarding Temporary and Substitute Personnel**

CARRIED UNANIMOUSLY

## **7. APPOINTMENTS**

**21-050**

Upon the motion of Strollo, seconded by Peoples, the following resolution was approved:

Resolved, to appoint the following to the indicated position for the 2020-2021 fiscal year, to remain in effect until the next Annual Reorganizational Meeting, or upon termination of services, effective December 9, 2020:

**A. Deputy Treasurer**..... Deborah Comstock

CARRIED UNANIMOUSLY

## **8. AUTHORIZATIONS**

**21-051**

Upon the motion of Wheeler, seconded by Strollo, the following resolution was approved:

Resolved, that authorization to sign checks for the 2020-2021 fiscal year is given to the following personnel, effective December 9, 2020:

**A. All Checks** ..... Deborah Comstock

CARRIED UNANIMOUSLY

## **9. OTHER BUSINESS**

**A. Approval of the 2020-2021 Greater Southern Tier BOCES Professional Learning Plan**

Sarah Vakkas presented a summary of the Professional Learning Plan, which is required annually to be updated, approved by the Board, and submitted to the NYS Education Department. Stacy Saglibene and Matt Talada reviewed Special Education and Career & Technical Education goals, respectively. Beth Dryer spoke about the social emotional learning (SEL) portion and how it relates back to the reopening guidance that requires this component. Board President Keddell asked

how we can share this information with caregivers and the community. Beth said she will discuss this with Sarah and get back to him with ideas. District Superintendent Frame stated that he is very proud of the work Beth and Sarah have done in the area of SEL, and in particular, for securing a grant for over \$200,000 to lead the SEL initiative statewide.

Board Member Bulkley said he enthusiastically supports spending for professional learning for staff. He asked if there are opportunities for BOCES staff to collaborate across campuses to encourage continuity. Matt Talada said yes, and since BOCES has flipped curriculum, this is being done weekly through videoconferencing. Josie Steiner has been hired as a CTE Curriculum Coordinator. She brings a wealth of expertise to BOCES and has done an incredible job of connecting campuses and curriculum.

**21-052**

Upon the motion of Phillips, seconded by Bulkley, it was resolved to approve the 2020-2021 GST BOCES Professional Learning Plan.

**CARRIED UNANIMOUSLY**

## **B. Approval of Decrease in Positions/Layoffs**

District Superintendent Frame explained that this resolution is for teacher aide positions and will need to be addressed if the shutdown continues. This has been discussed with the union and they are supportive.

**21-053**

Upon the motion of Strollo, seconded by Bulkley, the following resolution was approved:

**Teacher Aide**, 36 full-time (1.0 FTE), 10-month positions, due to lack of work as a result of restrictions on student attendance in BOCES' educational programs in yellow and orange COVID-19 micro-cluster zones. Such decrease in positions will only become effective if students are not able to return to in-person attendance in such educational programs, based on state restrictions or lack of student testing capacity, effective on the date determined by the District Superintendent. The names of the teacher aides subject to such decrease in positions/layoffs are as follows:

1.	Justine Smith	19.	Evelyn Moreno
2.	Melissa Sinsabaugh	20.	Michele Robinson-McGill
3.	Amber Alexin	21.	Jeanette Plummer
4.	Amanda Shaline	22.	Micayla Decker
5.	Katelyn Grenolds	23.	Lauren Nero
6.	Brittany Pfitzenmaier	24.	Paige Donor
7.	Caitlyn Crane	25.	Heather Malloy
8.	Hannah Jackson	26.	Patricia Newcomb
9.	Alexis Allsop	27.	Candace Brusso
10.	Ashley White	28.	Carissa Davis
11.	Brendan Collins	29.	Andrea Cole
12.	Amber Vaughan	30.	Taylor Shoemaker
13.	Emily Crocker	31.	Tashina Cardone
14.	Jaime Canfield	32.	Janna McKee
15.	Heather Walsh	33.	Karen Barton
16.	Joan Arnold	34.	Cathy Cook
17.	Etta Wilson	35.	Crystal Brewer

18.	Delia Erhard	36.	Sue Byron
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CARRIED UNANIMOUSLY

**10. BOARD PRESIDENT'S REPORT**

None.

**11. SUPERINTENDENT'S REPORT**

District Superintendent Frame provided an update on COVID-19 testing and school closures. Kudos to Doug Johnson for his work in this area, keeping in constant contact with Jim, interpreting the law, and making contacts with the Departments of Health.

GST BOCES is currently operating three campuses with three different learning models. Bush Campus, with a designation in the Orange Zone, is 100% remote learning with no students in attendance. Coopers Campus, with a designation in the Yellow Zone, is 100% remote learning. We could allow students to attend if we could COVID test all students and staff. We do not have the supplies to do this. Wildwood Campus is operating on their regular schedule.

On Friday, Governor Cuomo decided that in order for areas to move out of designated zones, every staff member and every student would need to be tested. We are currently struggling to meet the 20% testing requirement. The Departments of Health do not have the resources that the Governor refers to in his press conference. There is no collaboration between the State Department of Health and local Departments of Health.

Bush Campus employees have stepped up to the testing requirement by volunteering to get tested. This equals 66 employees (20%) being tested weekly by Public Health at the Washington School. Coopers Campus staff are being tested with Binax cards which is a very easy, rapid way of testing with instant results. Chemung County cannot get these cards.

Board Member Phillips would like to generate regional correspondence to the Governor telling him we cannot meet the requirements he is imposing because we do not have the resources. He is essentially setting us up for failure. Board Member Strollo asked if there is something districts can do to support a letter to the state. Board President Keddell ask Jim to set up a meeting with local representatives to discuss this further.

**EXECUTIVE SESSION**

**21-054**

Upon the motion of Bulkley, seconded by Maloney, it was resolved to move to Executive Session at 6:36 p.m. to discuss six (6) employment histories of particular persons.

CARRIED UNANIMOUSLY

**OPEN SESSION**

**21-055**

Upon the motion of Strollo, seconded by Bulkley, it was resolved to move to Open Session at 6:45 p.m.

CARRIED UNANIMOUSLY



12. **ADJOURNMENT**

**21-056**

Upon the motion of Phillips, seconded by Wheeler, it was resolved to adjourn the meeting at 6:46 p.m.

**CARRIED UNANIMOUSLY**

Respectfully Submitted,

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November 5, 2020

Kathleen E. Taylor  
Board Clerk

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