

**Schuyler-Steuben-Chemung-Tioga-Allegany (SSCTA)**  
**Board of Cooperative Educational Services**  
9579 Vocational Drive, Painted Post, New York 14870-9518

**REGULAR BOARD MEETING**

Coopers Education Center, Bldg. 8  
Large Conference Room

**TUESDAY, AUGUST 25, 2020**

5:30 p.m.

**PRESENT:** Neil Bulkley, Don Keddell (virtual), Mark Lemmon, Matt Maloney, Bill Peoples, Jr., Tom Phillips, Gary Scott, Pam Strollo, Bob Wheeler

**EXCUSED:** Alice Learn

**ALSO PRESENT:** District Superintendent James Frame  
Cabinet Members: Greg Dale, Doug Johnson, Chuck Stefanini,  
Sarah Vakkas  
Board Clerk: Kate Taylor

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**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Board President Keddell called the meeting to order at 5:28 p.m. and led the Pledge of Allegiance.

**2. ACCEPTANCE OF THE AGENDA, WITH ADDENDA**

**21-029**

Upon the motion of Lemmon, seconded by Scott, it was resolved to accept the agenda with addenda.

**CARRIED UNANIMOUSLY**

**3. PRIVILEGE OF THE FLOOR**

Board Member Strollo shared that Corning, Inc. surveyed 1,000 employees about their children returning to school and childcare needs.

Board Member Bulkley stated that he has been tracking COVID-19 data since April and feels that schools should not be opening at this time.

**4. CONSENSUS ITEMS**

**21-030**

Upon the motion of Wheeler, seconded by Peoples, it was resolved to approve the following consensus items:

**A. Approval of Minutes**

1. Regular Board Meetings – August 4, 2020

**B. Treasurer's Reports**

1. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES – June 2020 (revised)

**C. Internal Claims Auditor Reports – July 2020**

**5. FINANCE****21-031**

Upon the recommendation of the Superintendent, and on the motion of Strollo, seconded by Scott, it was resolved that the following finance actions are hereby taken:

**A. General Fund Establishments and Adjustments****1. Budget Increases for 2019-2020:**

Item #	CoSer#	Title	Increase	From	To
301-20	540.698	Staff Dev. w/PNW BOCES	\$ 5,280	\$ 22,501	\$ 27,781
302-20	629.591	Computer Service: Mgmt. w/Erie 1 BOCES	\$ 12	\$ 3,850,214	\$ 3,850,226

These increases will be supported as follows:

301-20	540.698	Hornell: \$5,280
302-20	629.591	Hammondsport: \$12

**2. Budget Increases for 2020-2021:**

Item #	CoSer#	Title	Increase	From	To
001-21	430.000	Distance Learning	\$ 4,862	\$ 512,856	\$ 517,718
002-21	512.000	Computer Service: Instructional	\$ 295,071	\$ 4,130,675	\$ 4,425,746
003-21	525.000	Staff Development: Certified & Admin.	\$ 31,165	\$ 667,870	\$ 699,035
004-21	527.000	Instructional Materials (SRC)	\$ 20,637	\$ 1,113,590	\$ 1,134,227
005-21	537.000	School/Curriculum Improvement	\$ 21,538	\$ 1,549,322	\$ 1,570,860
006-21	605.000	Computer Service: Mgmt.	\$ 68,196	\$ 13,745,697	\$ 13,813,893

These increases will be supported as follows:

001-21	430.000	Hornell: \$4,862
002-21	512.000	Hornell: (\$4,862), Horseheads: \$241,640, Waverly: \$58,293
003-21	525.000	Elmira Heights: \$2,265, Horseheads: \$28,900
004-21	527.000	Hornell: \$3,272, Horseheads: \$10,153, Misc. Revenue: (St. Mary Our Mother: \$7,212)
005-21	537.000	Campbell-Savona: \$3,000, Canaseraga: \$8,500, Canisteo-Greenwood: \$1,650, Horseheads: \$138, Genesee Valley BOCES: (Keshequa: \$8,250)
006-21	605.000	Arkport: \$500, Bath: \$500, Canisteo-Greenwood: \$16,000, Hammondsport: \$14,096, Waverly: \$32,073, Erie 1 BOCES: \$1,500, Eastern Suffolk BOCES: \$1,500, Ulster BOCES: \$1,500, Misc. Revenue: (City of Elmira: \$527)

**3. Transfers within programs for 2020-2021:****a. Transfers in excess of \$10,000.**

<u>COSER</u> <u>NO.</u>	<u>PROGRAM</u>	<u>BUDGET CODE</u>	<u>TRANSFER</u> <u>IN</u>	<u>TRANSFER</u> <u>OUT</u>
605	Computer Svc: Mgmt.	A605-7710-200-8-00 Equip \$500-\$4999		\$ 39,872
		A605-7710-200-8-01 Equip \$500-\$4999		\$ 10,638
		A605-7710-200-U-09 Equip \$500-\$4999		\$ 11,120
		A605-7710-204-8-00 Small Equip	\$ 15,053	
		A605-7710-205-8-00 Software	\$ 16,185	
		A605-7710-210-8-00 Lg Equip >\$5000	\$ 8,634	
		A605-7710-210-8-01 Lg Equip >\$5000	\$ 10,638	
		A605-7710-210-U-09 Lg Equip >\$5000	\$ 11,120	
		<b>Total</b>	<b>\$ 61,630</b>	<b>\$ 61,630</b>

**B. Purchasing**

1. Approval of Resolution, as attached, to participate in cooperative bidding for the purchase of computers and related supplies, software and maintenance with

Onondaga-Cortland-Madison BOCES (OCM BOCES) for the 2020-2021 fiscal year.

2. Award of cooperative bid for the purchase of Art & School Supplies for Addison, Arkport, Bradford, Canisteo-Greenwood, Hammondsport, Odessa-Montour and Prattsburgh school districts based on the lowest bid meeting specifications for each line item as attached.

a. Art & School Supplies

Bids were opened on June 30, 2020 at 2:00 PM and the following bids were received:

- 1.) Blick Art Materials, PO Box 1267, Galesburg, IL 61402
- 2.) Cascade School Supplies, 1 Brown St., PO Box 780, N. Adams, MA 01247
- 3.) Lakeshore, 2695 E. Dominguez St., Carson, CA 90895
- 4.) S&S Worldwide, 75 Mill St., Colchester, CT 06415
- 5.) School Specialty Inc., 140 Marble Dr., Lancaster PA 17601
- 6.) W.B. Mason, 1200 State Fair BLVD, Syracuse, NY 13209

3. Award of cooperative bid for the purchase of Health Supplies for Addison, Arkport, Bradford, Canisteo-Greenwood, Hammondsport, Odessa-Montour and Prattsburgh school districts based on the lowest bid meeting specifications for each line item as attached.

a. Health Supplies

Bids were opened on June 30, 2020 at 2:00 PM and the following bids were received:

- 1.) McKesson Medical-Surgical Government Solutions LLC, 9954 Maryland Dr., Suite 5176, Henrico, VA 23233
- 2.) Performance Health Supply/Sammons Preston Inc./dba/Medco Supply Co., 25 Northpointe Parkway, Suite 25, Amherst, NY 14228
- 3.) School Health Corp., 5600 Apollo Dr., Rolling Meadows, IL 60008

4. Award of cooperative bid for the purchase of Science Supplies for Addison, Arkport, Bradford, Canisteo-Greenwood, Hammondsport, Odessa-Montour and Prattsburgh school districts based on the lowest bid meeting specifications for each line item as attached.

a. Science Supplies

Bids were opened on June 30, 2020 at 2:00 PM and the following bids were received:

- 1.) Carolina Biological Supply Co., 2700 York Rd., Burlington, NC 27215
- 2.) Fisher Scientific Company LLC., 4500 Turnberry Dr., Hanover Park, IL 60133
- 3.) Frey Scientific, 100 Paragon Parkway, Mansfield, OH 44903
- 4.) Sargent Welch International, 2100 W. Henrietta Rd., PO Box 92912, Rochester, NY 14692

5. Award of cooperative bid for the purchase of Athletic Supplies for Addison, Arkport, Bradford, Canisteo-Greenwood, Hammondsport, Odessa-Montour and Prattsburgh school districts based on the lowest bid meeting specifications for each line item as attached.

- a. Athletic Supplies

Bids were opened on June 30, 2020 at 2:00 PM and the following bids were received:

- 1.) BSN Sports, PO Box 7726, Dallas, TX 75209
    - 2.) Longstreth, 78 Wells Rd., Spring City, PA 19475
    - 3.) MFAC, LLC, 1600 Division Rd., W. Warwick, RI 02893
    - 4.) Nasco Education LLC, 901 Janesville Ave., Fort Atkinson, WI 53538
    - 5.) Pyramid School Products. 6510 North 54<sup>th</sup> St., Tampa, FL 33610
    - 6.) Riddell, 7501 Performance Lane, N. Ridgeville, OH 44039

6. **Revised from the 6/2/20 Board of Education meeting, due to the transposition of the dollar amount** – Award of base bids and alternate for the 2020-2021 Capital Project based on the lowest bids to:

Schuler-Haas Electric Corp. for electrical work for **\$264,800** base bid + \$1,000 for alternate #2.

### **C. Bank Account**

1. Approval of Resolution, as attached, to participate in the New York Cooperative Liquid Assets and Securities System (NYCLASS) Investment Fund.
2. Approve the opening of the GST BOCES New York Cooperative Liquid Assets and Securities System (NYCLASS) Investment Fund Account.

### **D. Close Bank Account**

1. Request permission to close the GST BOCES Memorial Scholarship Savings Account with JP Morgan Chase Bank and transfer the funds in that account to the GST BOCES Scholarship Checking Account with M & T Bank.

### **E. Establish TRS Reserve**

1. RESOLVED, that upon recommendation of the Superintendent, a Teachers' Retirement System Reserve Account is authorized to be created, and that \$190,000 be transferred from the 2019-2020 due to TRS account to the TRS Reserve account.

### **F. Authorization to Pay the Following Membership Dues**

1. Watkins Glen Area Chamber of Commerce dues in the amount of \$250 for the 2020-2021 year for the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES.

CARRIED UNANIMOUSLY

## **6. PERSONNEL**

Upon the recommendation of the Superintendent, and on the motion of Bulkley, seconded by Strollo, it was resolved that the following personnel actions are hereby taken, with addenda:

**A. Retirements****1. Karen Mecum**

Position: Teacher, Culinary Arts  
Effective: end of day September 2, 2020  
Date of Hire: September 5, 2006

**2. JoAnn Swan**

Position: Senior Account Clerk  
Effective: end of day October 30, 2020  
Date of Hire: December 2, 1996

**B. Resignations****1. Maya Comfort**

Position: Teacher Aide  
Effective: end of day June 30, 2020  
Date of Hire: September 4, 2018  
Reason: personal reasons

**2. Melissa McCumiskey**

Position: Teacher, Integrated Math  
Effective: end of day July 27, 2020  
Date of Hire: September 4, 2018  
Reason: other employment

**3. Kyle Wright**

Position: Adult Literacy Teacher  
Effective: end of day August 28, 2020  
Date of Hire: August 5, 2019  
Reason: other employment

**4. Lauren Gentry**

Position: Teacher Aide  
Effective: end of day August 13, 2020  
Date of Hire: October 2, 2018  
Reason: personal reasons

**5. Katrina Keefe**

Position: Instructional Support Teacher  
Effective: end of day August 31, 2020  
Date of Hire: January 4, 2017  
Reason: other employment

**6. Molly Morgan**

Position: Teaching Assistant  
Effective: end of day September 1, 2020  
Date of Hire: September 8, 2015  
Reason: to accept the position of Teacher with GST BOCES, effective September 2, 2020

**7. Mallery Scheepsma**

Position: Licensed Practical Nurse  
Effective: end of day September 1, 2020  
Date of Hire: September 8, 2015  
Reason: to accept the position of Teaching Assistant with GST BOCES, effective September 2, 2020

**8. Julianne Caruso**

Position: Teaching Assistant  
Effective: end of day August 31, 2020  
Date of Hire: September 3, 2019  
Reason: relocation

**C. Increase to Position**

1. **School Counselor**, one 11-month position, increased from full-time (1.0 FTE) to **full-time (1.0 FTE) plus up to an additional 10 days per year**, effective August 7, 2020, due to the increase in districts' requests for services

**D. Increase in Assignment**

**1. Melissa Woodward**

Position: School Counselor  
Effective: August 7, 2020  
Increase: from 1.0 FTE to **1.0 FTE plus up to an additional 10 days per year**  
Reason: due to the increase in districts' requests for services

**E. Civil Service Permanent Appointments**, due to successful completion of Probationary Period, no change in salary

**1. Tara McKenna**

Position: Payroll Specialist  
Permanent Date: August 27, 2020

**2. Elizabeth Burgess**

Position: Senior Account Clerk  
Permanent Date: September 3, 2020

**3. Patrick Grabowski**

Position: Automotive Mechanic  
Permanent Date: September 9, 2020

**4. Anthony Caviness**

Position: Computer Programmer Analyst Trainee  
Permanent Date: September 23, 2020

**5. Duane Saxton**

Position: Courier  
Permanent Date: September 24, 2020

**6. Kaila Albert**

Position: Printing Clerk  
Permanent Date: September 30, 2020

**F. Tenure Appointments**, due to successful completion of Probationary Period, no change in salary

**1. Jessica Carpenter**

Position: Staff Development Coordinator  
Tenure Area: Staff Development Coordinator  
Effective Date of Tenure: September 1, 2020  
Certification Status: Professional, School District Leader, June 24, 2017

**2. Danielle Major**

Position: Principal of Special Education  
Tenure Area: Principal of Special Education  
Effective Date of Tenure: September 19, 2020  
Certification Status: Professional, School District Leader, September 1, 2013

**3. Jamie Roche**

Position: Teacher, Speech and Language Disabilities  
Tenure Area: Education of Children with Handicapping Conditions – Speech & Hearing Handicapped  
Effective Date of Tenure: September 1, 2020  
Certification Status: Initial, Speech and Language Disabilities, June 30, 2016 through August 31, 2021

**4. Kaitlin Osburn**

Position: Teacher, Speech and Language Disabilities  
Tenure Area: Education of Children with Handicapping Conditions – Speech & Hearing Handicapped  
Effective Date of Tenure: September 6, 2020  
Certification Status: Initial, Speech and Language Disabilities, April 21, 2016 through August 31, 2021

**5. Katrina Cady**

Position: Teacher, Speech and Language Disabilities  
Tenure Area: Education of Children with Handicapping Conditions – Speech & Hearing Handicapped  
Effective Date of Tenure: September 6, 2020  
Certification Status: Initial, Speech and Language Disabilities, July 2, 2016 through August 31, 2021

**6. Catherine Cooke**

Position: Instructional Support Teacher  
Tenure Area: Instructional Support Services in Professional Development  
Effective Date of Tenure: September 5, 2020  
Certification Status: Professional, Childhood Education (Grades 1-6), September 1, 2013

**7. Heather Ellis**

Position: Instructional Support Teacher  
Tenure Area: Instructional Support Services in Professional Development

Effective Date of Tenure: September 5, 2020  
Certification Status: Permanent, Pre-Kindergarten, Kindergarten and Grades 1-6, February 1, 2009

**8. Zoe Fabian**

Position: Teacher, Visual Arts  
Tenure Area: Visual Arts  
Effective Date of Tenure: September 6, 2020  
Certification Status: Professional, Visual Arts, February 22, 2020

**9. Valerie Kimmerly**

Position: Teacher, Conservation  
Tenure Area: Agricultural Titles – Natural Resources and Ecology 7-12  
Effective Date of Tenure: September 6, 2020  
Certification Status: Initial, Natural Resources and Ecology 7-12, June 11, 2016 through August 31, 2021

**10. Kathleen Labarron-Roberts**

Position: Teacher, English  
Tenure Area: English 7-12  
Effective Date of Tenure: September 6, 2020  
Certification Status: Permanent, English 7-12, September 1, 1996

**11. Kara Wright**

Position: Teacher, Special Education  
Tenure Area: Education of Children with Handicapping Conditions – General Special Education  
Effective Date of Tenure: September 6, 2020  
Certification Status: Professional, Students with Disabilities (Grades 1-6), June 25, 2015

**12. Kayla McCann**

Position: Teacher, Special Education  
Tenure Area: Education of Children with Handicapping Conditions – General Special Education  
Effective Date of Tenure: September 6, 2020  
Certification Status: Professional, Students with Disabilities (Grades 1-6), October 19, 2017

**13. Caitlin Schaffhouser**

Position: Teacher, Special Education  
Tenure Area: Education of Children with Handicapping Conditions – General Special Education  
Effective Date of Tenure: September 8, 2020  
Certification Status: Initial, Students with Disabilities (Grades 1-6), September 8, 2016 through January 31, 2022

**14. Kristin Ohradzanski**

Position: Teacher, Cosmetology  
Tenure Area: Cosmetology Occupations – Cosmetology/Barbering 7-12  
Effective Date of Tenure: September 6, 2020



- Certification Status: Initial, Cosmetology/Barbering 7-12, March 10, 2016 through August 31, 2021
- 15. Jodea Sweeney**  
Position: Teacher, Nurse's Assisting  
Tenure Area: Health Occupations Titles  
Effective Date of Tenure: September 27, 2020  
Certification Status: Transitional A, Nurse's Assisting 7-12, September 27, 2016 through January 31, 2023
- 16. John Stilson**  
Position: Teacher, Auto Technology  
Tenure Area: Vehicle Maintenance & Repair Occupations - Vehicle Mechanical Repair (HE) 7-12  
Effective Date of Tenure: September 6, 2020  
Certification Status: Initial Reissuance, Vehicle Mechanical Repair (HE) 7-12, March 8, 2016 through August 31, 2021
- 17. Todd Swimelar**  
Position: Teacher, Heavy Equipment  
Tenure Area: Vehicle Maintenance & Repair Occupations - Vehicle Mechanical Repair (Including Heavy Equipment Repair) 7-12  
Effective Date of Tenure: September 6, 2020  
Certification Status: Transitional A, Vehicle Mechanical Repair (Including Heavy Equipment Repair) 7-12, August 26, 2016 through August 31, 2022
- 18. Michael Fodge**  
Position: Teacher, Heavy Equipment  
Tenure Area: Trade Subjects – Vehicle Mechanical Repair (Including Heavy Equipment Repair) 7-12  
Effective Date of Tenure: September 9, 2020  
Certification Status: Transitional A Time Extension, Vehicle Mechanical Repair (Including Heavy Equipment Repair) 7-12, January 8, 2020 through January 31, 2023
- 19. Mary Campbell**  
Position: Teacher, Intro to Career Majors  
Tenure Area: Food Service Occupations – Culinary Careers 7-12  
Effective Date of Tenure: September 13, 2020  
Certification Status: Initial, Culinary Careers 7-12, September 13, 2016 through January 31, 2022
- 20. Traci Polmanteer**  
Position: Teaching Assistant, Cosmetology  
Tenure Area: Teaching Assistant  
Effective Date of Tenure: September 6, 2020  
Certification Status: Level 3, Teaching Assistant, September 13, 2017
- 21. Billy Mahoney**  
Position: Teaching Assistant, Special Education  
Tenure Area: Teaching Assistant  
Effective Date of Tenure: September 6, 2020  
Certification Status: Level 3, Teaching Assistant, February 1, 2011

**22. Andrew Olin**

Position: Teaching Assistant, Digital Media Arts  
Tenure Area: Teaching Assistant  
Effective Date of Tenure: September 30, 2020  
Certification Status: Level 3, Teaching Assistant, January 31, 2018

**23. Lisa Kuhnel**

Position: School Business Administrator – CBO  
Tenure Area: School Business Administrator – CBO  
Effective Date of Tenure: September 13, 2020  
Certification Status: Professional, School District Business Leader, September 1, 2016

**G. Leaves of Absence**

**1. Elisabeth Bostwick**

Position: Instructional Support Teacher  
Paid Leave Period: September 3, 2020 through October 22, 2020  
Unpaid Leave Period: October 23, 2020 through June 25, 2021  
Reason: pursuant to Article 18 of the Educational Association contract, §18.1 and 18.4(a)

**2. Cayla Coots**

Position: Teaching Assistant  
Unpaid Leave Period: September 8, 2020 through December 18, 2020  
Reason: pursuant to Article 19 of the Educational Association contract, §19.1 and 19.2

**H. Creation of Positions**

- 1. Data Protection Officer**, full-time (1.0 FTE), 12 month position, effective August 24, 2020, due to the increase in districts' requests for services
- 2. Teaching Assistant**, Special Education, full-time (1.0 FTE), 10 month, school calendar position, effective September 3, 2020, due to the increase in districts' requests for services

**I. Revised Appointments**

**1. Amanda Shaline**

Position: **from the July 7, 2020 Board minutes**  
**Teacher Aide**, full-time (1.0 FTE), 10 month, school calendar position, Non-Competitive Civil Service, **Probationary** appointment  
Effective: September 2, 2020  
Location: Cohen Middle School, Elmira CSD  
Education: High School Diploma, Elmira CSD  
Probationary Period: from September 2, 2020 through November 17, 2021 **to September 2, 2020 through November 11, 2021**  
Experience: 3 years' related work experience  
Salary: \$12.50 per hour  
Reason for Appt: due to the increase in districts' requests for services

**2. Mallary Scheepsma**

**from the August 4, 2020 Board minutes**

Position:	<b>Teaching Assistant</b> , Special Education, full-time (1.0 FTE), 10 month, school calendar position, <b>Temporary</b> appointment, pending completion of certification requirements or the procurement of a properly certified employee
Effective:	from September 2, 2020 <b>to September 2, 2020 through June 25, 2021</b>
Location:	Broadway Elementary, Elmira CSD
Education:	High School Diploma, Elmira Heights CSD
Tenure Area:	Teaching Assistant
Certification:	Not certified; Level 1, Teaching Assistant required
Experience:	No related work experience
Salary:	\$26,444.00 per year (Step 1)
Reason for Appt:	due to an internal transfer
<b>3. Molly Morgan</b>	<b>from the August 4, 2020 Board minutes</b>
Position:	<b>Teacher</b> , Special Education, full-time (1.0 FTE), 10 month, school calendar position, <b>Temporary</b> appointment, pending completion of certification requirements or the procurement of a properly certified employee
Effective:	from September 2, 2020 through June 25, 2020 <b>to September 2, 2020 through June 25, 2021</b>
Location:	Ernie Davis Academy, Elmira CSD
Education:	Bachelor of Science, Applied Sociology, SUNY Buffalo
Certification:	Not certified, Education of Children with Handicapping Conditions
Experience:	5 years' related work experience
Salary:	\$44,073.00 per year (Step 1)
Reason for Appt:	due to the increase in districts' requests for services

## **J. Appointments**

### **1. Robert McKenzie**

Position:	<b>Data Protection Officer</b> , full-time (1.0 FTE), 12 month, school calendar position, <b>Provisional</b> appointment, pending Civil Service Exam
Effective:	August 24, 2020
Location:	Bush Education Center
Education:	High School Diploma, Elmira City School Diploma
Experience:	18 years' related work experience
Salary:	\$55,000.00 per year, prorated
Reason for Appt:	due to the increase in districts' requests for services

### **2. Ronald Gross**

Position:	<b>Teacher</b> , Social Studies, Alternative Education, full-time (1.0 FTE), 10 month, school calendar position, <b>Probationary</b> appointment
Effective:	September 1, 2020
Location:	Coopers Education Center
Education:	Master of Education with Advanced Certificate, MED, Roberts Wesleyan College

Tenure Area:	Social Studies
Certification:	Professional, Social Studies – Grades 7-12 - Generalist
Probationary Period:	September 1, 2020 through August 31, 2024
Experience:	15 years' related work experience
Salary:	\$59,508.00 per year (Step 12 + Credit Hours Stipend + Degree Stipend)
Reason for Appt:	due to a resignation
<b>3. Jennifer Kennedy</b>	<b>REVISED PROBATIONARY PERIOD</b>
Position:	<b>Teacher</b> , Special Education, full-time (1.0 FTE), 10 month, school calendar position, <b>Probationary</b> appointment
Effective:	September 15, 2020
Location:	STEM Academy
Education:	Master of Education, Special Education, Roberts Wesleyan College
Tenure Area:	Education of Children with Handicapping Conditions – General Special Education
Certification:	Permanent, Special Education
Probationary Period:	September 15, 2020 through September 14, 2023, prior tenure received, Campbell-Savona CSD, September 1, 2019
Experience:	13 years' related work experience
Salary:	\$59,730.00 per year, prorated (Step 12 + Credit Hours Stipend + Degree Stipend + IEP Stipend)
Reason for Appt:	due to a resignation
<b>4. Caitlin Schuler</b>	
Position:	<b>Teaching Assistant</b> , Special Education, full-time (1.0 FTE), 10 month, school calendar position, <b>Probationary</b> appointment
Effective:	September 3, 2020
Location:	Bush Education Center
Education:	Bachelor of Art, Adolescent Education, SUNY Cortland
Tenure Area:	Teaching Assistant
Certification:	Initial, Social Studies – Grades 7-12, November 19, 2019 through January 31, 2025
Probationary Period:	September 3, 2020 through September 2, 2024
Experience:	No related work experience
Salary:	\$35,678.00 per year (Step 1 + Credit Hours Stipend + Degree Stipend)
Reason for Appt:	due to the increase in districts' requests for services
<b>5. Cassandra Simpson</b>	
Position:	<b>Teacher Aide</b> , full-time (1.0 FTE), 10 month, school calendar position, Non-Competitive Civil Service, <b>Probationary</b> appointment
Effective:	September 2, 2020
Location:	Broadway Academy, Elmira CSD
Education:	High School Diploma, Waverly CSD
Probationary Period:	September 2, 2020 through November 11, 2021
Experience:	No related work experience

Salary: \$12.50 per hour  
Reason for Appt: due to the increase in districts' requests for services

**6. Brittanie Bump**

Position: **Teaching Assistant**, Special Education, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment  
Effective: September 3, 2020  
Location: Wildwood Education Center  
Education: Associate in Science, Social Studies, Corning Community College  
Tenure Area: Teaching Assistant  
Certification: Level 1, Teaching Assistant, July 28, 2020 through August 31, 2023  
Probationary Period: September 3, 2020 through September 2, 2024  
Experience: No related work experience  
Salary: \$29,576.00 per year (Step 1 + Credit Hours Stipend)  
Reason for Appt: due to an internal transfer

**K. Temporary Appointments**

**1. Lisa Abrams-Countermand**

Position: **Teacher**, Special Education, full-time (1.0 FTE), 10 month, school calendar position, **Temporary** appointment, pending completion of certification requirements or the procurement of a properly certified employee  
Effective: September 1, 2020 through June 25, 2021  
Location: Campbell-Savona High School, Campbell-Savona CSD  
Education: Master of Art, Early Childhood Education – Special Education, University of Colorado at Denver  
Certification: Not certified, Students with Disabilities – Grades 1-6 required  
Experience: 11 years' related work experience  
Salary: \$44,073.00 per year (Step 1)  
Reason for Appt: due to an internal transfer

**2. Alec Tallman**

Position: **Teacher**, Special Education, full-time (1.0 FTE), 10 month, school calendar position, **Temporary** appointment, pending completion of certification requirements or the procurement of a properly certified employee  
Effective: September 2, 2020 through June 25, 2021  
Location: Bath-Haverling High School, Bath CSD  
Education: Bachelor of Art, Liberal Arts, Mansfield University  
Certification: Not certified, Special Education required  
Experience: No related work experience  
Salary: \$44,073.00 per year (Step 1)  
Reason for Appt: due to a retirement

**L. Change from Civil Service Provisional Appointment to Probationary Appointment, due to successful passing of Civil Service Exam**

**1. Melanie Geiser**

Position: **Computer Services Program Aide**, full-time (1.0 FTE), 12-month position, Civil Service Competitive, **Probationary** appointment  
Effective: August 3, 2020  
Probationary Period: August 3, 2020 through August 2, 2021  
Civil Service List #: 66052  
Salary: \$14.31 per hour (Grade 1, Step 1)

**M. Change in Civil Service Appointment**

**1. Shane Swimley**

Position: Microcomputer Repair Technician to **Network Technology Specialist**, full-time (1.0 FTE), 12 month position, Competitive Civil Service, **Provisional** appointment, pending Civil Service exam  
Effective: August 24, 2020  
Location: Bush Education Center  
Education: Associate in Science, General Studies, Corning Community College  
Experience: 7 years' related work experience  
Salary: \$40,165.00 per year, prorated  
Reason for Appt: due to a retirement and the reconfiguration of duties within the department

**N. Approval of the Attached Report Regarding Temporary and Substitute Personnel**

**O. Approval of the Attached Report Regarding Extended School Year Personnel**

**P. Approval of the Attached Report Regarding Summer School Temporary and Substitute Personnel**

CARRIED UNANIMOUSLY

**7. OTHER BUSINESS**

21-033

Upon the motion of Lemmon, seconded by Scott, it was resolved to approve the following:

A. Revised 2020-2021 GST BOCES Regional School Calendar, as attached

CARRIED UNANIMOUSLY

**8. BOARD PRESIDENT'S REPORT**

**A. Preferred Educational Future**

Board President Keddell appreciates the comments of Board Member Bulkley. Some schools are doing a hybrid model and some are fully in-person. Community groups are now trying to find a safe place for kids to plug in virtually for online learning. Many community resources have offered their space.

District Superintendent Frame asked Chuck Stefanini to give an update on computer services data gathered from districts. Chuck reported that 18,000+ devices have been requested by New York State schools through Kajeet, including many districts in the GST region. GST also continues to support the AT&T Hotspot program it started back in April. Wi-Fi access has been broadened for parents/students in many districts and at GST BOCES. STN has applied for grants to help with the costs of broadening wireless access, including funding for an organization called Plexicomm which provides WISP (wireless internet service provider). They accomplish this by placing a small tower that can be attached to poles for better wireless access in proximity of the house needing access. Computer Services has been looking at how bandwidth will flow when all staff and students are connected to streaming and are making adjustments as needed. Chuck is researching adding additional help desk support for students in different shifts. Board Member Bulkley asked how parents will know these resources are available. District Superintendent Frame stated that they will be emailed and staff will touch base with students more frequently.

## **9. SUPERINTENDENT'S REPORT**

District Superintendent Frame reported the following:

- The Governor has required that all districts and BOCES meet with their teacher group and hold three separate parent meetings. The BOCES' parent meetings were very successful and well attended. BOCES has been working with a staff reopening committee all summer. The staff meeting addressed several questions and the overall response was that staff are anxious to engage with students.
- All staff are now screened for COVID-19 symptoms through an online tool that can be monitored by supervisors. If there are any concerns with a staff member, the supervisor reaches out to them directly. Jim recognized the web programming team, David Bates and Andy Rinwalske, for developing this tool in Computer Services.
- Districts are currently looking at a 20% aid holdback.
- Board Member Phillips asked if BOCES is taking care of staff in terms of childcare needs and the potential to go back into quarantine. Jim said that these issues are being addressed as they come up. Teachers are prepared to go 100% virtual, if needed. Sarah Vakkas stated that BOCES is planning the best we can around the unknown.
- Board Member Bulkley asked if there is a threshold for cases that would force a shutdown. Jim answered that we follow the Governor's orders but local health departments will most likely play a key role in this decisions, if needed.
- BOCES uses multiple platforms to educate and prepare parents, students, staff and community, including a Facebook page, email, and website, to name a few. Sarah Vakkas will be interviewing with WENY about reopening. A one-page document has been created and posted on the website that gives specific details and expectations for staff, students and parents.

## **EXECUTIVE SESSION**

**21-034**

Upon the motion of Bulkley, seconded by Scott, it was resolved to move to Executive Session at 6:43 p.m. to discuss seven (7) employment histories of particular persons.

**CARRIED UNANIMOUSLY**

## **OPEN SESSION**

**21-035**

Upon the motion of Peoples, seconded by Lemmon, it was resolved to move to Open Session at 6:48 p.m.

CARRIED UNANIMOUSLY

**PERSONNEL**

**21-036**

Upon the motion of Scott, seconded by Strollo, the following resolution was approved:

RESOLVED, that the Board of Education does hereby grant permanent status to Paige Doner in the title of teacher aide, effective September 9, 2020.

CARRIED UNANIMOUSLY

Board President Keddell asked if the Board wanted to hold a retreat in September. It was agreed that the Board will hold off on this until late fall to see how the school year goes.

**10. ADJOURNMENT**

**21-037**

Upon the motion of Phillips, seconded by Wheeler, it was resolved to adjourn the meeting at 6:53 p.m.

CARRIED UNANIMOUSLY

Respectfully Submitted,

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August 28, 2020

Kathleen E. Taylor  
Board Clerk

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