

Schuyler-Steuben-Chemung-Tioga-Allegany (SSCTA)
Board of Cooperative Educational Services
9579 Vocational Drive, Painted Post, New York 14870-9518

REGULAR BOARD MEETING

Coopers Education Center, Bldg. 8
Large Conference Room

TUESDAY, AUGUST 4, 2020

5:30 p.m.

PRESENT: Don Keddell, Alice Learn, Mark Lemmon, Matt Maloney, Bill Peoples, Jr., Tom Phillips, Gary Scott, Pam Strollo, Bob Wheeler

EXCUSED: Neil Bulkley

ALSO PRESENT: District Superintendent James Frame
Cabinet Members: Greg Dale, Doug Johnson, Chuck Stefanini, Sarah Vakkas
Board Clerk: Kate Taylor

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1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Board President Keddell called the meeting to order at 5:31 p.m. and led the Pledge of Allegiance.

2. ACCEPTANCE OF THE AGENDA

21-021

Upon the motion of Lemmon, seconded by Scott, it was resolved to accept the agenda.

CARRIED UNANIMOUSLY

3. PRIVILEGE OF THE FLOOR

Chuck Stefanini, Director of Computer Services, presented Annual Medicaid Compliance Training. He reviewed the team members, code of conduct and policy, and how to report a complaint, which are all located on the Intranet. There were no compliance issues for 2019-2020.

4. CONSENSUS ITEMS

21-022

Upon the motion of Learn, seconded by Wheeler, it was resolved to approve the following consensus items:

A. Approval of Minutes

1. Reorganizational & Regular Board Meetings – July 7, 2020

B. Treasurer's Reports

1. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES – June 2020
2. Student Activities – Bush Education Center: 4/1/20-6/30/20
3. Student Activities – Coopers Education Center: 4/1/20-6/30/20
4. Student Activities – Wildwood Education Center: 4/1/20-6/30/20
5. Student Activities – Bush Education Center: 7/1/19-6/30/20
6. Student Activities – Coopers Education Center: 7/1/19-6/30/20
7. Student Activities – Wildwood Education Center: 7/1/19-6/30/20

C. Internal Claims Auditor Reports – June 2020

CARRIED UNANIMOUSLY

5. FINANCE

21-023

Upon the recommendation of the Superintendent, and on the motion of Lemmon, seconded by Strollo, it was resolved that the following finance actions are hereby taken:

A. General Fund Establishments and Adjustments

1. Budget Establishments for 2019-2020:

Item#	CoSer #	Title	In the Amount of	
268-20	442.499	Distance Learning w/Catt-Allegany BOCES	\$	2,453
269-20	597.690	Computer Service: Instr. w/Sullivan BOCES	\$	9,260
270-20	651.495	Computer Service: Mgmt. w/WFL BOCES	\$	2,391

These establishments will be supported as follows:

268-20	442.499	Arkport: \$2,453
269-20	597.690	Watkins Glen: \$9,260
270-20	651.495	Prattsburgh: \$2,391

2. Budget Increases for 2019-2020:

Item #	CoSer#	Title	Increase	From	To
271-20	302.494	Itinerant Handicap.: Other w/Monroe #1 BOCES	\$ 2,435	\$ 4,645	\$ 7,080
272-20	304.001	Itinerant Visually Impaired (Braille Prep)	\$ 368	\$ 24,460	\$ 24,828
273-20	419.693	Acad. Prog.: Spec. Fac. w/TST BOCES	\$ 1,137	\$ 5,199	\$ 6,336
274-20	445.000	P-TECH	\$ 99,546	\$ 1,843,522	\$ 1,943,068
275-20	522.000	Equip. Repair (AV/Micro/Electronic)	\$ 8,482	\$ 437,509	\$ 445,991
276-20	550.591	Computer Service: Instr. w/Erie 1 BOCES	\$ 703,193	\$ 1,560,816	\$ 2,264,009
277-20	555.591	Model Schools w/Erie 1 BOCES	\$ 118	\$ 88,950	\$ 89,068
278-20	579.492	Staff Development: Other w/Erie 2 BOCES	\$ 15,565	\$ 2,970	\$ 18,535
279-20	588.495	School/Curr. Impr. Planning w/WFL BOCES	\$ 630	\$ 91,486	\$ 92,116
280-20	602.000	Employee Benefit Coordination	\$ 8,415	\$ 90,576	\$ 98,991
281-20	610.000	Employee Assistance Program	\$ 33,464	\$ 113,090	\$ 146,554
282-20	612.000	Business Office Support (CBO)	\$ 3,541	\$ 37,850	\$ 41,391
283-20	623.000	Recruiting Service	\$ 39,607	\$ 85,158	\$ 124,765
284-20	629.591	Computer Service: Mgmt. w/Erie 1 BOCES	\$ 241,098	\$ 3,609,116	\$ 3,850,214
285-20	638.495	Coop. Bidding w/WFL BOCES	\$ 1,389	\$ 26,394	\$ 27,783
286-20	646.491	Computer Service: Mgmt. w/Nassau BOCES	\$ 41,806	\$ 37,412	\$ 79,218
287-20	674.591	Negotiations w/Erie 1 BOCES	\$ 2,287	\$ 8,945	\$ 11,232

These increases will be supported as follows:

271-20	302.494	Canaseraga: \$2,435
272-20	304.001	Alfred-Almond: \$122, Watkins Glen: \$246
273-20	419.693	Elmira: \$325, Odessa-Montour: \$812
274-20	445.000	Misc. Revenue: (Elmira P-TECH grant: \$99,546)
275-20	522.000	Misc. Revenue: (Warranty Reimbursements: \$8,482)
276-20	550.591	Alfred-Almond: \$47,597, Arkport: (\$8,346), Avoca: \$47,221, Bath: \$82,596, Canisteo-Greenwood: \$108,712, Hammondsport: \$96,853, Hornell: (\$23,960), Jasper-Troupsburg: \$352,520
277-20	555.591	Alfred-Almond: \$118
278-20	579.492	Avoca: \$15,565
279-20	588.495	Hornell: \$630
280-20	602.000	Arkport: \$608, Avoca: \$828, Campbell-Savona: \$1,612, Canaseraga: \$332, Canisteo-Greenwood: \$94, Hammondsport: \$1,122, Hornell: \$2,778, Jasper-Troupsburg: \$1,041
281-20	610.000	Addison: \$2,540, Alfred-Almond: \$1,291, Arkport: \$954, Bradford: \$703, Campbell-Savona: \$1,900, Canaseraga: \$651, Elmira: \$11,495, Elmira Heights: \$1,795, Hornell: \$3,464, Odessa-Montour: \$1,554, Spencer-Van Etten: \$2,131, Watkins Glen: \$2,414, Waverly: \$2,572
282-20	612.000	Bradford: \$27, Elmira Heights: \$36, Hammondsport: \$2,287, Horseheads: \$946, Odessa-Montour: \$231, Prattsburgh: \$1, Spencer-Van Etten: \$3, Watkins Glen: \$10
283-20	623.000	Addison: (\$437), Alfred-Almond: \$5,723, Arkport: \$837, Avoca: \$1,497, Bath: (\$621), Campbell-Savona: (\$822), Canaseraga: \$3,389, Canisteo-Greenwood: \$1,857, Corning: \$18,092, Elmira: (\$16,000), Elmira Heights: (\$4,932), Hammondsport: \$503, Hornell: (\$1,133), Horseheads: \$20,235, Jasper-Troupsburg: \$18,102, Odessa-Montour: (\$3,776), Spencer-Van Etten: (\$977), Watkins Glen: (\$1,930)
284-20	629.591	Alfred-Almond: \$137,355, Arkport: \$11,716, Avoca: \$25,301, Bath: \$6,339, Canaseraga: \$80, Canisteo-Greenwood: \$4,475, Hammondsport: \$13,069, Hornell: \$11,604, Jasper-Troupsburg: \$31,284, Prattsburgh: (\$125)
285-20	638.495	Addison: \$1,389
286-20	646.491	Corning: \$31,328, Hornell: \$10,478
287-20	674.591	Elmira: \$2,287

3. Budget Decreases for 2019-2020:

Item #	CoSer #	Title	Decrease	From	To
288-20	221.494	Special Class 1:12:3 w/Monroe #1 BOCES	\$ 2,930	\$ 245,679	\$ 242,749
289-20	253.599	Special Class 1:8:1 w/Broome-Tioga BOCES	\$ 4,613	\$ 78,695	\$ 74,082
290-20	528.000	Industry/Education Activity Coord. (CDC)	\$ 28,866	\$ 636,045	\$ 607,179
291-20	540.698	Staff Development w/PNW BOCES	\$ 8,299	\$ 30,800	\$ 22,501
292-20	567.690	School/Curr. Impr. Planning w/Sullivan BOCES	\$ 4,607	\$ 4,607	\$ 0
293-20	605.000	Computer Service: Mgmt.	\$ 12,818	\$ 14,373,290	\$ 14,360,472
294-20	621.494	Transportation: Handicap. w/Monroe #1 BOCES	\$ 82	\$ 7,414	\$ 7,332
295-20	631.694	Computer Service: Mgmt. w/E. Suffolk BOCES	\$ 2,543	\$ 14,832	\$ 12,289
296-20	633.493	Employee Benefits Coord. w/GV BOCES	\$ 2	\$ 59,819	\$ 59,817
297-20	641.496	Cooperative Advertising w/Monroe 2 BOCES	\$ 1	\$ 17,885	\$ 17,884
298-20	659.591	Policy Manual Service w/Erie 1 BOCES	\$ 1	\$ 145,194	\$ 145,193
299-20	670.494	Computer Service: Mgmt. w/Monroe #1 BOCES	\$ 53,194	\$ 195,383	\$ 142,189
300-20	675.698	Safety/Risk Management w/PNW BOCES	\$ 4,042	\$ 4,042	\$ 0

These decreases will be supported as follows:

288-20	221.494	Hornell: (\$2,930)
289-20	253.599	Waverly: (\$4,613)
290-20	528.000	Misc. Revenue: (CDC: (\$28,866))
291-20	540.698	Hornell: (\$8,299)
292-20	567.690	Watkins Glen: (\$4,607)
293-20	605.000	Arkport: \$184, Bradford: \$14,038, Waverly: (\$32,073), Misc. Revenue: (Autism/DASA/Save Trainings: \$5,033)
294-20	621.494	Hornell: (\$82)
295-20	631.694	Horseheads: (\$2,543)
296-20	633.493	Addison: (\$1), Bradford: (\$1)
297-20	641.496	Campbell-Savona: (\$1)
298-20	659.591	Addison: (\$1)
299-20	670.494	Addison: (\$55,204), Elmira: \$2,010
300-20	675.698	Arkport: (\$4,042)

4. Transfers within programs for 2019-2020:

- a. Report of all fund transfers for the period 6/1/2020-6/30/2020, as attached.
- b. Transfers in excess of \$10,000.

<u>COSER NO.</u>	<u>PROGRAM</u>	<u>BUDGET CODE</u>	<u>TRANSFER IN</u>	<u>TRANSFER OUT</u>
001	Administration	A001-1310-150-1-00 Instr. Salaries		\$ 14,121
		A001-1310-161-0-00 N-I Subs		\$ 21,000
		A001-1900-700-0-00 Int. on Rev. Notes		\$ 37,000
		A001-1010-440-0-01 Consultant	\$ 37,000	
		A001-1310-400-0-00 Contractual	\$ 35,121	
		Total	\$ 72,121	\$ 72,121
002	Other: Undistributed	A002-1900-470-3-00 Facility Rental		\$ 10,800
		A002-1900-470-0-04 Facility Rental	\$ 10,800	
		Total	\$ 10,800	\$ 10,800
101	CTE	A101-3010-400-0-75 Contractual		\$ 18,139
		A101-3020-150-0-75 Instr. Salaries		\$ 58,872
		A102-3010-200-0-75 Equip \$500-\$4999		\$ 64,996
		A102-3010-300-0-75 Supplies		\$ 271
		A102-3020-150-0-74 Instr. Salaries		\$ 20,442
		A102-3020-153-1-74 Instr. Stipend		\$ 26,000
		A102-3020-160-0-02 N-I Salaries		\$ 15,361
		A103-3010-400-0-75 Contractual		\$ 15,274
		A103-3020-150-0-74 Instr. Salaries		\$ 11,295
		A103-3020-153-1-74 Instr. Stipend		\$ 20,738
		A103-3675-300-0-00 Supplies		\$ 10,449
		A103-3980-150-0-00 Instr. Salaries		\$ 14,917
		A101-3010-816-0-75 Health Ins	\$ 4,864	
		A101-3020-152-0-74 L/T Instr. Subs	\$ 37,785	
		A101-3020-153-0-74 Instr. Stipend	\$ 15,669	
		A101-3342-200-0-00 Equip \$500-\$4999	\$ 7,032	
		A101-3611-150-0-00 Instr. Salaries	\$ 11,661	
		A102-3010-815-0-78 Social Security	\$ 13,012	
		A102-3020-151-0-74 Instr. Subs	\$ 11,800	
		A102-3020-153-0-74 Instr. Stipend	\$ 46,767	
		A102-3127-150-0-00 Instr. Salaries	\$ 13,018	
		A102-3129-210-0-09 Lg Equip >\$5000	\$ 15,000	
		A102-3767-150-0-00 Instr. Salaries	\$ 27,473	
		A103-3020-150-0-75 Instr. Salaries	\$ 18,115	
		A103-3020-151-0-74 Instr. Subs	\$ 11,041	
		A103-3020-152-0-74 L/T Instr. Subs	\$ 12,325	
		A103-3020-153-0-74 Instr. Stipend	\$ 17,099	
		A103-3763-816-0-00 Health Ins	\$ 14,093	
		Total	\$ 276,754	\$ 276,754
209	Special Class 1:8:1	A209-4235-816-0-00 Health Ins		\$ 37,780
		A209-4235-150-0-00 Instr. Salaries	\$ 10,328	
		A209-4235-163-0-00 N-I Stipend	\$ 900	
		A209-4235-304-6-00 Curriculum Supp.	\$ 521	
		A209-4235-347-0-00 Auto Expenses	\$ 40	
		A209-4235-404-0-00 Printing	\$ 1,183	
		A209-4235-445-0-00 Workshop Exp	\$ 57	
		A209-4235-490-0-00 Other Schools	\$ 24,751	
		Total	\$ 37,780	\$ 37,780
403	Alternative Education	A403-5873-150-4-00 Instr. Salaries		\$ 11,098
		A403-5873-300-0-00 Supplies		\$ 11,162
		A403-5873-300-3-00 Supplies		\$ 11,309
		A403-5873-150-3-00 Instr. Salaries	\$ 19,464	
		A403-5873-151-0-00 Instr. Subs	\$ 10,031	
		A403-5873-153-4-00 Instr. Stipend	\$ 4,074	
		Total	\$ 33,569	\$ 33,569
430	Distance Learning	A430-5877-160-0-01 N-I Salaries		\$ 39,493
		A430-5877-400-A-18 Contractual		\$ 16,599
		A430-5877-591-0-09 Other BOCES		\$ 12,836
		A430-5877-150-0-01 Instr. Salaries	\$ 38,558	
		A430-5877-150-A-18 Instr. Salaries	\$ 16,599	
		A430-5877-205-0-09 Software	\$ 13,771	
		Total	\$ 68,928	\$ 68,928
506	Curriculum Development	A506-6210-300-0-00 Supplies		\$ 19,270
		A506-6210-150-0-00 Instr. Salaries	\$ 19,270	
		Total	\$ 19,270	\$ 19,270
511	Printing	A511-6313-160-0-01 N-I Salaries		\$ 40,228
		A511-6313-160-0-02 N-I Salaries		\$ 56,223
		A511-6313-160-0-03 N-I Salaries		\$ 33,592
		A511-6313-160-0-04 N-I Salaries		\$ 61,985
		A511-6313-160-0-05 N-I Salaries		\$ 33,592

		A511-6313-160-0-07 N-I Salaries	\$	31,700	
		A511-6313-160-0-08 N-I Salaries	\$	32,199	
		A511-6313-160-0-09 N-I Salaries	\$	32,199	
		A511-6313-160-0-10 N-I Salaries	\$	32,199	
		A511-6313-301-0-09 Other Supplies	\$	87,149	
		A511-6313-400-0-09 Contractual	\$	130,000	
		A511-6313-813-0-09 NYS ERS	\$	22,761	
		A511-6313-815-0-09 Social Security	\$	4,352	
		A511-6313-816-0-09 Health Ins	\$	78,606	
		A511-6313-160-0-00 N-I Salaries	\$	253,675	
		A511-6313-161-0-09 N-I Subs	\$	11,000	
		A511-6313-166-0-09 N-I Temp Salary	\$	31,490	
		A511-6313-454-0-09 Photo Copying	\$	380,620	
		Total	\$	676,785	\$ 676,785
512	Computer Svc.: Instr.	A512-6360-200-0-18 Equip \$500-\$4999		\$	132,489
		A512-6360-204-0-04 Small Equip		\$	22,366
		A512-6360-400-0-01 Contractual		\$	664,092
		A512-6360-400-0-02 Contractual		\$	37,726
		A512-6360-400-0-03 Contractual		\$	279,370
		A512-6360-400-0-04 Contractual		\$	68,199
		A512-6360-400-0-05 Contractual		\$	180,137
		A512-6360-400-0-06 Contractual		\$	258,212
		A512-6360-400-0-07 Contractual		\$	145,405
		A512-6360-400-0-08 Contractual		\$	207,247
		A512-6360-400-0-09 Contractual		\$	171,960
		A512-6360-400-0-14 Contractual		\$	122,152
		A512-6360-400-0-18 Contractual		\$	111,976
		A512-6360-400-0-20 Contractual		\$	22,678
		A512-6360-400-0-24 Contractual		\$	56,385
		A512-6360-432-0-00 Member Fees		\$	10,146
		A512-6360-153-0-00 Instr. Stipend	\$	6,850	
		A512-6360-200-0-01 Equip \$500-\$4999	\$	534,864	
		A512-6360-200-0-02 Equip \$500-\$4999	\$	18,705	
		A512-6360-200-0-03 Equip \$500-\$4999	\$	166,887	
		A512-6360-200-0-04 Equip \$500-\$4999	\$	45,833	
		A512-6360-200-0-05 Equip \$500-\$4999	\$	138,698	
		A512-6360-200-0-07 Equip \$500-\$4999	\$	43,194	
		A512-6360-200-0-08 Equip \$500-\$4999	\$	101,486	
		A512-6360-200-0-09 Equip \$500-\$4999	\$	126,454	
		A512-6360-200-0-14 Equip \$500-\$4999	\$	20,477	
		A512-6360-200-0-24 Equip \$500-\$4999	\$	15,179	
		A512-6360-204-0-03 Small Equip	\$	42,461	
		A512-6360-204-0-04 Small Equip	\$	22,366	
		A512-6360-204-0-05 Small Equip	\$	15,562	
		A512-6360-204-0-06 Small Equip	\$	131,670	
		A512-6360-204-0-07 Small Equip	\$	91,500	
		A512-6360-204-0-14 Small Equip	\$	26,640	
		A512-6360-204-0-18 Small Equip	\$	176,473	
		A512-6360-204-0-20 Small Equip	\$	18,847	
		A512-6360-204-0-24 Small Equip	\$	28,988	
		A512-6360-205-0-01 Software	\$	129,228	
		A512-6360-205-0-02 Software	\$	19,021	
		A512-6360-205-0-03 Software	\$	68,944	
		A512-6360-205-0-04 Software	\$	22,366	
		A512-6360-205-0-05 Software	\$	24,630	
		A512-6360-205-0-06 Software	\$	51,434	
		A512-6360-205-0-07 Software	\$	10,711	
		A512-6360-205-0-08 Software	\$	105,761	
		A512-6360-205-0-09 Software	\$	45,506	
		A512-6360-205-0-14 Software	\$	43,962	
		A512-6360-205-0-18 Software	\$	48,192	
		A512-6360-205-0-20 Software	\$	3,831	
		A512-6360-205-0-24 Software	\$	10,399	
		A512-6360-210-0-06 Lg Equip >\$5000	\$	75,108	
		A512-6360-210-0-14 Lg Equip >\$5000	\$	26,766	
		A512-6360-210-0-18 Lg Equip >\$5000	\$	13,879	
		A512-6360-300-0-03 Supplies	\$	1,078	
		A512-6360-300-0-05 Supplies	\$	1,247	
		A512-6360-300-0-14 Supplies	\$	4,307	
		A512-6360-300-0-18 Supplies	\$	5,921	
		A512-6360-300-0-24 Supplies	\$	1,819	
		A512-6360-407-0-00 Postage	\$	86	
		A512-6360-591-0-00 Other BOCES	\$	200	
		A512-6360-814-0-00 Disability	\$	254	
		A512-6360-821-0-00 Vision	\$	75	
		A512-6360-824-0-00 Dental	\$	2,681	
		Total	\$	2,490,540	\$ 2,490,540
513	Library Automation	A513-6320-150-0-03 Instr. Salaries		\$	33,300
		A513-6320-160-0-02 N-I Salaries		\$	28,637
		A513-6320-150-0-00 Instr. Salaries	\$	17,129	
		A513-6320-300-0-00 Supplies	\$	40,379	
		A513-6320-400-0-00 Contractual	\$	1,010	
		A513-6320-407-0-09 Postage	\$	938	
		A513-6320-440-0-00 Consultant	\$	2,200	

		A513-6320-824-0-09 Dental	\$ 281	
		Total	\$ 61,937	\$ 61,937
525	Staff Dev.: Cert. & Admin.	A525-6261-150-0-00 Instr. Salaries		\$ 11,047
		A525-6261-153-0-00 Instr. Stipend	\$ 4,200	
		A525-6261-160-0-00 N-I Salaries	\$ 5,714	
		A525-6261-814-0-00 Disability	\$ 1,133	
		Total	\$ 11,047	\$ 11,047
528	Industry/Educ. Activity Coord.	A528-6136-160-0-00 N-I Salaries		\$ 10,869
		A528-6136-300-0-00 Supplies		\$ 852
		A528-6136-163-0-00 N-I Stipend	\$ 11,721	
		Total	\$ 11,721	\$ 11,721
537	School/Curr. Impr. Planning	A537-6211-150-0-00 Instr. Salaries		\$ 10,272
		A537-6211-801-0-00 Post Employment	\$ 10,272	
		Total	\$ 10,272	\$ 10,272
605	Computer Svc.: Mgmt.	A605-7710-200-8-06 Equip \$500-\$4999		\$ 12,759
		A605-7710-200-V-04 Equip \$500-\$4999		\$ 2,043
		A605-7710-210-4-09 Lg Equip >\$5000		\$ 197,000
		A605-7710-400-A-04 Contractual		\$ 206
		A605-7710-400-B-04 Contractual		\$ 2,546
		A605-7710-400-E-04 Contractual		\$ 5,590
		A605-7710-400-E-08 Contractual		\$ 38,000
		A605-7710-400-S-03 Contractual		\$ 15,171
		A605-7710-400-V-04 Contractual		\$ 1,848
		A605-7710-454-8-04 Photo Copying		\$ 11,850
		A605-7710-200-8-04 Equip \$500-\$4999	\$ 24,083	
		A605-7710-200-S-03 Equip \$500-\$4999	\$ 8,001	
		A605-7710-204-S-03 Small Equip	\$ 6,278	
		A605-7710-210-U-09 Lg Equip >\$5000	\$ 197,000	
		A605-7710-300-S-03 Supplies	\$ 892	
		A605-7710-400-A-06 Contractual	\$ 12,759	
		A605-7710-454-8-08 Photo Copying	\$ 38,000	
		Total	\$ 287,013	\$ 287,013
617	School Food Management	A617-7612-161-0-00 N-I Subs		\$ 11,924
		A617-7612-163-0-00 N-I Stipend		\$ 29,078
		A617-7612-164-0-00 N-I OT/Extra Work	\$ 29,078	
		A617-7612-824-0-00 Dental	\$ 11,924	
		Total	\$ 41,002	\$ 41,002
701	O&M	A701-8010-160-0-00 N-I Salaries		\$ 19,347
		A701-8010-161-1-00 N-I Subs		\$ 12,966
		A701-8010-200-3-00 Equip \$500-\$4999		\$ 12,160
		A701-8010-202-3-00 Classroom Furn		\$ 12,287
		A701-8010-204-0-99 Small Equip		\$ 13,471
		A701-8010-160-1-00 N-I Salaries	\$ 398	
		A701-8010-163-0-00 N-I Stipend	\$ 19,347	
		A701-8010-163-1-00 N-I Stipend	\$ 5,000	
		A701-8010-163-2-00 N-I Stipend	\$ 7,966	
		A701-8010-210-0-99 Lg Equip >\$5000	\$ 37,520	
		Total	\$ 70,231	\$ 70,231
705	Computer Svc.: Admin.	A705-7710-160-0-00 N-I Salaries		\$ 21,199
		A705-7710-300-0-09 Supplies		\$ 1,147
		A705-7710-443-0-09 Recruiting		\$ 4,000
		A705-7710-816-0-09 Health Ins		\$ 10,403
		A705-7710-597-0-09 Other BOCES	\$ 36,749	
		Total	\$ 36,749	\$ 36,749
729	Speech Related Svc	A729-4020-150-0-00 Instr. Salaries		\$ 18,933
		A729-4020-153-0-00 Instr. Stipend	\$ 1,050	
		A729-4020-816-0-00 Health Ins	\$ 17,883	
		Total	\$ 18,933	\$ 18,933
734	Counseling Related Svc	A734-4020-801-0-00 Post Employment		\$ 26,251
		A734-4020-153-0-00 Instr. Stipend	\$ 26,250	
		A734-4020-824-0-00 Dental	\$ 1	
		Total	\$ 26,251	\$ 26,251

B. Federal Fund Establishments and Adjustments

1. Budget Increases for 2019-2020:
 - a. Comprehensive Health and Wellness budget increased by \$332 from \$1,518 to \$1,850. Revenue for this program comes from DASA registration fees.
 - b. Conservation Project with the Town of Big Flats budget increased by \$1,687.68 from \$26,000.00 to \$27,687.68.

C. Purchasing

- 1. Approval of Resolution, as attached, to participate with other BOCES in an agreement negotiated by Erie 1 BOCES for software/learning packages and licensing: TEQ, WeVideo, SeeSaw Learning, Neuron Fuel/Tynker.
- 2. Whereas, the GST BOCES has entered into a cooperative bid with OCM BOCES to provide financing for Installment Purchase Agreements, and, whereas OCM BOCES has appropriately advertised for bids and has chosen Bank of America as the lowest responsible bidder. Now, therefore, the GST BOCES Board of Education, upon recommendation of the Superintendent, appoints Bank of America to provide financing for Installment Purchase Agreements pursuant to said bid.

D. Authorization to Pay the Following Membership Dues

- 1. Association of Educational Services Agencies (AESA) dues in the amount of \$618.50 for the 2020-2021 year for the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES.
- 2. Statewide School Finance Consortium dues in the amount of \$650.00 for the 2020-2021 year for the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES.

CARRIED UNANIMOUSLY

6. PERSONNEL

21-024

Upon the recommendation of the Superintendent, and on the motion of Wheeler, seconded by Learn, it was resolved that the following personnel actions are hereby taken, with amendments as noted by T. Gregory Dale:

A. Retirement

1. Carolyn Bond

Position:	Teacher Aide
Effective:	end of day August 31, 2020
Date of Hire:	November 9, 1998

B. Resignations

1. Tara Patykula

Position:	Teaching Assistant
Effective:	end of day June 30, 2020
Date of Hire:	September 3, 2019
Reason:	pursue education

2. Christine Gill

Position:	Staff Development Coordinator
Effective:	end of day July 7, 2020
Date of Hire:	November 1, 2016
Reason:	other employment

3. Michele Diliberto

Position:	Personnel Clerk
Effective:	end of day August 6, 2020
Date of Hire:	July 1, 2019
Reason:	personal reasons

C. Decrease to Position

- 1. **Senior Account Clerk**, one 12-month position, decreased from part-time (.8 FTE) to part-time (.51 FTE), effective July 1, 2020, due to a reduction in work

D. Decrease in Assignment

1. Martine Marts

Position: Senior Account Clerk
Effective: July 1, 2020
Decrease: from .8 FTE to **.51 FTE**
Salary: \$17.69 per hour
Reason: due to a reduction in work

E. Change from Civil Service Provisional Appointment to Probationary Appointment, due to successful passing of Civil Service Exam

1. Christopher Caccia

Position: **Personal Computer Coordinator**, full-time (1.0 FTE), 12-month position, Civil Service Competitive, **Probationary** appointment
Effective: July 7, 2020
Probationary Period: July 7, 2020 through July 6, 2021
Civil Service List #: 72504
Salary: \$68,858.00 per year, prorated

F. Creation of Positions

- 1. Teacher**, Special Education, two (2) full-time (1.0 FTE), 10 month, school calendar positions, effective September 2, 2020 and September 3, 2020, due to the increase in districts' requests for services
- 2. Staff Development Coordinator**, full-time (1.0 FTE), 12 month position, effective August 10, 2020, due to the increase in districts' requests for services

G. Changes from Temporary Appointment to Probationary Appointment, due to successful completion of certification requirements

1. Francis Wing

Position: **Teacher**, Welding, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment
Effective: July 23, 2020
Location: Bush Education Center
Tenure Area: Trade Subjects (Welding)
Certification: Initial, Welding 7-12
Probationary Period: July 23, 2020 through July 22, 2024
Salary: \$56,476.00 per year (Step 12)

2. Gary Stewart

Position: **Teaching Assistant**, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment
Effective: July 21, 2020
Location: Wildwood Education Center
Tenure Area: Teaching Assistant
Certification: Level 1, Teaching Assistant
Probationary Period: July 21, 2020 through July 20, 2024
Salary: \$29,900.00 per year (Step 2 + Credit Hours Stipend)

3. Nicholas Hart

Position: **Teaching Assistant**, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment
Effective: June 26, 2020
Location: Bush Education Center
Tenure Area: Teaching Assistant
Certification: Level 1, Teaching Assistant
Probationary Period: June 26, 2020 through June 25, 2024
Salary: \$27,534.00 per year (Step 3)

H. Revised Appointment, from the July 7, 2020 Board minutes, due to change in start date

1. Cheryl Glashauser

Position: **Licensed Practical Nurse**, full-time (1.0 FTE), 10 month, school calendar position, Non-Competitive Civil Service, **Probationary** appointment

Effective: changed from September 1, 2020 to **September 2, 2020**

Location: VEW Primary, Bath CSD

Education: High School Diploma, Bath CSD

License: Registration Certificate, Licensed Practical Nurse, March 20, 2004

Probationary Period: September 2, 2020 through November 11, 2021

Experience: 3 years' related work experience

Salary: \$17.28 per hour (Grade 3, Step 4)

Reason for Appt: due to a resignation

I. Appointments

1. Josie Steiner

Position: **Staff Development Coordinator**, full-time (1.0 FTE), 12 month position, **Probationary** appointment

Effective: August 10, 2020

Location: Bush, Coopers and Wildwood Education Centers

Education: Master of Education, Education, Indiana Wesleyan University

Tenure Area: Staff Development Coordinator

Certification: Professional, School District Leader, February 28, 2019

Probationary Period: from August 10, 2020 through August 9, 2024

Experience: 3+ years' educational experience

Salary: \$78,000.00 per year, prorated

Reason for Appt: due to the increase in districts' requests for services

2. Jacob Hogan

Position: **Teacher**, Special Education, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment

Effective: September 3, 2020

Location: Bush Education Center

Education: Bachelor of Science, Adolescent Social Studies, SUNY Brockport

Tenure Area: Education of Children with Handicapping Conditions – General Special Education

Certification: Students with Disabilities – Grades 7-12 - Generalist

Probationary Period: September 3, 2020 through September 2, 2024

Experience: No related work experience

Salary: \$44,573.00 (Step 1 + IEP Stipend)

Reason for Appt: due to the increase in districts' requests for services

3. Lisa Daley

Position: **School Social Worker**, full-time (1.0 FTE), 11 month, school calendar position, **Probationary** appointment

Effective: August 17, 2020

Location: STEM Academy

Education: Master of Social Work, Social Work, SUNY Buffalo

Tenure Area: School Social Worker

Certification: Provisional, School Social Worker, May 7, 2020

Probationary Period: August 17, 2020 through August 16, 2024

Experience: 7 years' related work experience

Salary: \$58,324.80 per year, prorated (Step 8 + 11th month + Credit Hour Stipend + Degree Stipend)

Reason for Appt: due to a resignation

4. Melanie Geiser

Position: **Computer Services Program Aide**, full-time (1.0 FTE), 12 month position, Competitive Civil Service, **Probationary** appointment, Civil Service List # 66052
Effective: August 3, 2020
Location: Bush Education Department
Education: High School Diploma, Galetton Area School District
Probationary Period: August 3, 2020 through August 2, 2021
Experience: 2 years' related work experience
Salary: \$14.31 per hour (Grade 1, Step 1)
Reason for Appt: due to a resignation and internal transfer

5. Heather Saltsman

Position: **Personnel Clerk**, full-time (1.0 FTE), 12 month position, Competitive Civil Service, **Provisional** appointment, pending Civil Service Exam
Effective: July 20, 2020
Location: Bush Education Center
Education: Associates in Applied Science, Criminal Justice, Corning Community College
Experience: 14 years' related work experience
Salary: \$36,000.00 per year, prorated
Reason for Appt: due to a resignation

J. Temporary Appointments

1. Michaelle Shaw

Position: **Teacher**, English, part-time (.47 FTE), 10 month, school calendar position, **Temporary** appointment, dependent upon student enrollment each year
Effective: September 8, 2020 through June 25, 2021
Location: Bush Education Center
Education: Master of Science, Education, Nazareth College
Certification: Permanent, English 7-12, September 1, 1976
Experience: 32 years' related work experience
Salary: \$58,582.00 per year, prorated (Step 12 + Credit Hour Stipend + Degree Stipend)
Reason for Appt: due to the temporary increase in districts' requests for services

2. Molly Morgan

Position: **Teacher**, Special Education, full-time (1.0 FTE), 10 month, school calendar position, **Temporary** appointment, pending completion of certification requirements or the procurement of a properly certified employee
Effective: September 2, 2020 through June 25, 2020
Location: Ernie Davis Academy, Elmira CSD
Education: Bachelor of Science, Applied Sociology, SUNY Buffalo
Certification: Not certified, Education of Children with Handicapping Conditions
Experience: 5 years' related work experience
Salary: \$44,073.00 per year (Step 1)
Reason for Appt: due to the increase in districts' requests for services

3. Mallary Scheepsma

Position: **Teaching Assistant**, Special Education, full-time (1.0 FTE), 10 month, school calendar position, **Temporary** appointment, pending completion of certification requirements or the procurement of a properly certified employee
Effective: September 2, 2020
Location: Broadway Elementary, Elmira CSD

Education:	High School Diploma, Elmira Heights CSD
Tenure Area:	Teaching Assistant
Certification:	Not certified; Level 1, Teaching Assistant required
Experience:	No related work experience
Salary:	\$26,444.00 per year (Step 1)
Reason for Appt:	due to an internal transfer

K. Approval of Temporary and Substitute Personnel Report, as attached

CARRIED UNANIMOUSLY

7. Appointments

21-025

Upon the motion of Strollo, seconded by Lemmon, it was resolved to appoint the following to the indicated position(a) for the 2020-2021 fiscal year, to remain in effect until the next Annual Reorganizational Meeting, or upon termination of services:

A. Health Reimbursement Account (HRA) Plan Administrator T. Gregory Dale

A. Flexible Spending Account (FSA) Plan Administrator..... T. Gregory Dale

CARRIED UNANIMOUSLY

8. Board President’s Report

A. Discussion of Board Retreat

Board President Keddell asked if retreat should be scheduled in September. District Superintendent Frame suggested waiting until after the school year gets started to see how things go with the reopening.

B. Preferred Educational Future

None.

9. Superintendent’s Report

District Superintendent Frame asked Director of Computer Services, Chuck Stefanini, to present information from the RIC’s on getting access for student learning (presentation attached). The program being recommended is a good solution to getting internet access to all students, especially those with limited or no access. The program is compliant with safety and data privacy filters. Board Member Maloney asked if there has been any talk on setting up common hotspots at local facilities for students to use (e.g., fire hall, church). District Superintendent Frame replied that BOCES has been in communication with districts about this to see what their options are.

Doug Johnson, Director of Employee Relations, presented information on the GST BOCES Reopening Plan (attached). Assistant Superintendent Vakkas stated that we now have all proposed district reopening plans. Our goal is to piece together BOCES’ instructional plans based on district program types. GST will be open five days a week for in-person instruction and students will be allowed to attend, even on the days they are scheduled to learn virtually from their home district.

District Superintendent Frame attended virtual DS meetings on Monday and Tuesday, and reported the following:

- Acting Commissioner Tahoe has resigned from SED as of next week.
- As of July 31, 883 district reopening plans have been submitted and 75 extensions have been allowed.
- Governor Cuomo’s briefing from August 3: The Governor was misinformed about COVID testing at schools. This cannot be done. He implied that school administrators cannot be trusted and that reopening plans cannot be deciphered. This information was very disheartening to our GST superintendents. All districts are prepared with three plans but cannot move forward until the Governor makes a decision on reopening.
- Teacher evaluations will continue. Alternative methods will be available, approved by SED.
- The state has not applied for a federal waiver on exams.
- New York State is on a federal list for an improvement plan for special education.

Executive Session

21-026

Upon the motion of Scott, seconded by Strollo, it was resolved to move to Executive Session at 6:53 p.m. to discuss eleven (11) employment histories of particular persons.

CARRIED UNANIMOUSLY

Open Session

boe

21-027

Upon the motion of Learn, seconded by Wheeler, it was resolved to move to Open Session at 6:56 p.m.

CARRIED UNANIMOUSLY

10. Adjournment

21-028

Upon the motion of Phillips, seconded by Scott, it was resolved to adjourn the meeting at 6:56 p.m.

CARRIED UNANIMOUSLY

Respectfully Submitted,

ket
August 7, 2020

Kathleen E. Taylor
Board Clerk
