

**Schuyler-Steuben-Chemung-Tioga-Allegany (SSCTA)**  
**Board of Cooperative Educational Services**  
9579 Vocational Drive, Painted Post, New York 14870-9518

**REORGANIZATIONAL BOARD MEETING**

Coopers Education Center, Bldg. 8  
Large Conference Room

**TUESDAY, JULY 7, 2020**

5:30 p.m.

**PRESENT:** Neil Bulkley, Don Keddell, Alice Learn, Mark Lemmon, Matt Maloney,  
Bill Peoples, Jr., Tom Phillips, Gary Scott, Pam Strollo, Bob Wheeler

**ALSO PRESENT:** District Superintendent James Frame  
Cabinet Members: Greg Dale, Doug Johnson  
Board Clerk Kate Taylor

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**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**  
**DISTRICT SUPERINTENDENT FRAME**

District Superintendent Frame called the meeting to order and led the Pledge of Allegiance at 5:30 p.m.

**2. ACCEPTANCE OF THE AGENDA**

**21-001**

Upon the motion of Bulkley, seconded by Scott, it was resolved to accept the agenda.

CARRIED UNANIMOUSLY

**3. APPOINTMENT OF KATHLEEN TAYLOR AS BOARD CLERK FOR THE 2020-2021 FISCAL YEAR, TO REMAIN IN EFFECT UNTIL THE NEXT ANNUAL REORGANIZATIONAL MEETING, OR UPON TERMINATION OF SERVICES**

**21-002**

Upon the motion of Scott, seconded by Bulkley, it was resolved to appoint Kathleen Taylor as Board Clerk for the 2020-2021 fiscal year.

CARRIED UNANIMOUSLY

**4. OATH OF OFFICE TO RE-ELECTED AND NEWLY ELECTED BOARD OF EDUCATION MEMBERS**

(Donald Keddell, Pamela Strollo, Robert Wheeler)

District Superintendent Frame administered the Oath of Office to Board Members Donald Keddell, Pamela Strollo, and Robert Wheeler

**5. ELECTION AND OATH OF OFFICERS OF THE BOARD OF EDUCATION**

**21-003**

A. Election of Board President & Oath of Office (conducted by District Superintendent Frame)

Alice Learn nominated Donald Keddell as Board President, seconded by Bob Wheeler. There were no other nominations. Nominations being closed, the Board unanimously re-elected Donald Keddell to the position of President of the GST BOCES Board of Education for the fiscal year 2020-2021.

CARRIED UNANIMOUSLY

**21-004**

B. Election of Board Vice President & Oath of Office (conducted by Board President)

Neil Bulkley nominated Alice Learn as Board Vice President, seconded by Gary Scott. There were no other nominations. Nominations being closed, the Board unanimously elected Alice Learn to the position of Vice President of the GST BOCES Board of Education for the fiscal year 2020-2021.

CARRIED UNANIMOUSLY

District Superintendent Frame administered the Oath of Office to Board President Don Keddell and Board Vice President Alice Learn.

**6. APPOINTMENTS**

**21-005**

Upon the motion of Learn, seconded by Lemmon, it was resolved to appoint the following to the indicated positions for the 2020-2021 fiscal year, to remain in effect until the next Annual Reorganizational Meeting, or upon termination of services:

- |   |  |
|---|--|
| A. Deputy Board Clerk .....   | Tina Watson  |
| B. Treasurer .....  | Merlyn Tiwari  |
| C. Deputy Treasurer.....  | Kim Mehlenbacher   |
| D. Internal Claims Auditor .....  | Christina Beuter   |
| E. Deputy Internal Claims Auditors .....  | Melissa Manchester   |
| F. School Physician .....   | Guthrie Clinic Occupational<br>Medicine, Sayre & Big Flats<br>Dr. Osman Amin<br>Dr. Anthony Grippo<br>Karol White, NP  |
| G. School Physician for Employee Related Needs .....                                    | Guthrie Clinic Occupational<br>Medicine, Corning & Big Flats<br>Ann Klinger, NP<br>Dr. Sheila Butler<br>WellNow Urgent Care, Elmira<br>Becky Bjorak, NP<br>Kristen Hepfner, NP<br>Jessica Price, NP<br>Kellen Kreger, PA |
| H. School Physician as Independent Service<br>Providers for Student Related Needs ..... | Guthrie Southern Tier Pediatrics<br>Dr. Laura Leonard  |
| I. School Attorney .....  | Hogan, Sarzynski, Lynch,<br>DeWind, & Gregory, LLP   |
| J. Special Counsel, Independent Servicer Provider ...                                   | Sayles & Evans<br>Bond, Schoeneck, & King, PLLC  |
| K. Municipal Advisor .....  | Bernard P. Donegan, Inc.   |
| L. Student Accounts and Activities .....  | as noted below   |
| 1. <u>Bush Education Center</u>   |  |
| Central Treasurer .....   | Sally Dillon   |
| Deputy Central Treasurer .....  | Tamera Edsall  |
| Auditor .....   | Merlyn Tiwari  |
| 2. <u>Coopers Education Center</u>  |  |
| Central Treasurer .....   | Tina Parker  |
| Deputy Central Treasurer .....  | Susan Hamilton   |
| Auditor .....   | Merlyn Tiwari  |
| 3. <u>Wildwood Education Center</u>   |  |
| Central Treasurer .....   | Michelle Chamberlin  |
| Deputy Central Treasurer .....  | Sharyl Hammond   |
| Auditor .....   | Merlyn Tiwari  |
| M. Independent Auditor .....  | Insero & Co.   |
| N. Records Retention and Disposition Officer.....                                       | T. Gregory Dale  |

O. Records Access Officer .....	T. Gregory Dale
P. 403(b) and 457 Plan Administrator .....	T. Gregory Dale
Q. Purchasing Agent .....	Elizabeth Guild
R. Deputy Purchasing Agent .....	T. Gregory Dale
S. Civil Rights Compliance Officer (Dignity for All Students Act, Section 504 and Title IX) .....	C. Douglas Johnson
T. Chief Information Officer .....	Samuel Gauss
U. Chief Emergency Officer .....	James Frame
V. Data Privacy Officer .....	Chuck Stefanini
W. Asbestos Hazard Emergency Response Act Officer (AHERA) .....	Brian Bentley
X. Designated Educational Official under SAVE .....	Sarah Vakkas
Y. Integrity Officer .....	Sarah Vakkas
Z. Medicaid Compliance Officer .....	Chuck Stefanini
AA. Lead Evaluators .....	as noted below
1. Jeffrey Berdine	9. Danielle Major
2. Sally Deane-Moshier	10. Katie McDonough
3. Beth Dryer	11. Kristen Miller
4. Jesse Ferris	12. Corey Nicholson
5. Sam Gauss	13. Angela Olkey
6. Joelle Groff	14. Richard Perkins
7. Colleen Hurd	15. Stacy Saglibene
8. Paula Koehler	16. Erin Schiavone
17. Catherine Schuler	
18. Rob Sherburne	
19. Ann Sincok	
20. Stephanie Stephens	
21. Matt Talada	
22. Sarah Vakkas	
23. Kathryn Wood	
BB. Dignity Act Coordinators .....	as noted below
1. Jeffrey Berdine	5. Collen Hurd
2. Sally Deane-Moshier	6. Paula Koehler
3. Jesse Ferris	7. Danielle Major
4. Sam Gauss	8. Katie McDonough
9. Richard Perkins	
10. Catherine Schuler	
11. Rob Sherburne	
12. Kathryn Wood	
CC. Designated Board Committees .....	as noted below
1. <u>GST BOCES Audit and Finance Subcommittee</u> Neil Bulkley, Thomas Phillips, Gary Scott, Pamela Strollo	
2. <u>GST BOCES Facilities Inspection Subcommittee</u> Matthew Maloney, Williams Peoples, Jr., Robert Wheeler	
3. <u>GST BOCES Policy Development Subcommittee</u> Donald Keddell, Alice Learn, Mark Lemmon	
DD. Attendance Supervision Officers .....	as noted below
1. <u>Career and Technical Education</u>	
Bush Education Center .....	Virginia Hatfield
Coopers Education Center .....	Susan Hamilton
Wildwood Education Center .....	Sharyl Hammond
2. <u>Special Education</u>	
Bush Education Center .....	Stephanie Davis
Bath/Corning/Hornell Host Sites .....	Melanie Coots
Elmira Heights Host Site .....	Jennifer Wheeler
Elmira/Horseheads Host Sites .....	Elizabeth Biroscak
Campbell-Savona, Jasper-Troupsburg Host Sites, and Itinerants .....	Michele Hibbard

CARRIED UNANIMOUSLY

## 7. DESIGNATIONS

**21-006**

Upon the motion of Strollo, seconded by Scott, the following designations were approved:

### A. Official Depository

It is hereby resolved that J.P. Morgan Chase Bank, Chemung Canal Trust Company, Community Bank, NA, M&T Bank, Banc of America Public Capital Corp, Bancorp Bank, Five Star Bank, New York Liquid Asset Fund, and others as needed are designated for checking and/or savings, for fiscal year 2020-2021 as shown on the attached detailed list.

#### B. Board of Education Meetings

It is hereby resolved that the date and time for holding BOCES Board of Education Meetings are as follows:

REORGANIZATIONAL & REGULAR	July 7	5:30 p.m.	Coopers, Bldg. 8, DL Room
REGULAR	August 4	5:30 p.m.	Coopers, Bldg. 8, DL Room
REGULAR	August 25*	5:30 p.m.	Coopers, Bldg. 8, DL Room
NO MEETING	September	-	-
REGULAR	October 6	5:30 p.m.	Wildwood, Bldg. 1, DL Room
REGULAR	November 3	5:30 p.m.	Coopers, Bldg. 8, DL Room
REGULAR	December 1	5:30 p.m.	Bush, Bldg. 1, DL Room
REGULAR	January 5	5:30 p.m.	Coopers, Bldg. 8, DL Room
REGULAR	February 2	5:30 p.m.	Coopers, Bldg. 8, DL Room
REGULAR	March 2	5:30 p.m.	Coopers, Bldg. 8, DL Room
REGULAR ANNUAL	April 13*	5:00 p.m. 6:30 p.m.	Coopers, Bldg. 7, Room #110 Coopers, Bldg. 7, Cafeteria
REGULAR*	May 11*	5:30 p.m.	Coopers, Bldg. 8, DL Room
REGULAR	June 1	5:30 p.m.	Coopers, Bldg. 8, DL Room

#### C. Official Newspapers

It is hereby resolved that the Star-Gazette of Elmira, New York and the Evening Tribune of Hornell, New York are designated as the official newspapers for fiscal year 2020-2021.

CARRIED UNANIMOUSLY

### 8. AUTHORIZATIONS

**21-007**

Upon the motion of Wheeler, seconded by Bulkley, the following authorizations were approved:

#### A. Certification of Payroll

It is hereby resolved that the Assistant Superintendent for Finance & Administrative Services, T. Gregory Dale, is authorized to certify payroll and that School Business Administrator, Patricia Cardona, is authorized to certify payroll in the absence of T. Gregory Dale for fiscal year 2020-2021.

#### B. Approval of Staff and Board Member Conference Attendance and Expenses

It is hereby resolved that District Superintendent James Frame or his designees are appointed to approve all conference attendance and expenses for fiscal year 2020-2021.

C. Establishment of Petty Cash Funds

It is hereby resolved that the establishment of Petty Cash Funds in the amounts designated and custodians thereof on the attached list be established and that the Treasurer and/or Deputy Treasurer are responsible for maintaining funds for fiscal year 2020-2021.

D. Signatures on Checks

It is hereby resolved that authorization to sign checks for the 2020-2021 fiscal year is given to the following listed personnel:

All Checks

Merlyn Tiwari  
Kim Mehlenbacher

Student Activity Accounts

Bush Education Center:

Coopers Education Center:

Wildwood Education Center:

Sally Dillon  
Tamera Edsall  
Tina Parker  
Susan Hamilton  
Michelle Chamberlin  
Sharyl Hammond

E. Budget Transfers

It is hereby resolved that authorization is granted to District Superintendent James Frame or his designee to approve Budget Transfers up to \$10,000 for fiscal year 2020-2021.

F. Apply for Grants

It is hereby resolved that District Superintendent Frame or his designee is authorized to approve applications for grants for fiscal year 2020-2021.

G. Employment of Temporary, Substitute, Full-Time and Part-Time Employees

It is hereby resolved that authorization is granted to District Superintendent James Frame to employ temporary, substitute, full-time and part-time employees on an interim basis for fiscal year 2020-2021 until such time as the Board of Education is able to act upon a formal recommendation for appointment.

H. Internal Controls Procedure

It is hereby resolved that the attached Internal Controls Procedure is accepted for fiscal year 2020-2021.

I. Legal Indemnification

It is resolved that the Board does and hereby approves legal indemnification of Board Members, Officers, the District Superintendent and School Administrators against all uninsured financial or property loss arising out of any proceeding, claim, demand, suit, tort, arbitration or judgment by reason of alleged negligence or other conduct resulting in bodily or other injury to any person or damage to the property of any person committed while Board Member, Officer, District Superintendent, and School Administrator is acting within the scope of his/her employment or at the discretion of the Board of Education for fiscal year 2020-2021.

J. Liability Insurance

It is hereby resolved that the Board does and hereby approves the liability insurance carrier to be Utica National Insurance Company for fiscal year 2020-2021.

K. Employee Theft (Bonding)

It is hereby resolved that bonding for fiscal year 2020-2021 of all personnel in the amount of \$5,000,000 per loss plus \$1,000,000 for treasurers and internal claims auditors will be carried with Utica National Insurance Company.

L. Student Field Trips and Itineraries

It is hereby resolved that District Superintendent James Frame or his designee is authorized to approve student field trips for travel in New York State not requiring charter or contract transportation for fiscal year 2020-2021.

M. Food Service Advertise and Accept Bids for Food Items and Perishables

It is resolved that the Board authorizes the Food Service Director and bid/specification committee to advertise and accept bids for food items and perishables based on the bid schedules. Furthermore, the Board awards the bid for purchase of said food items and perishables to the lowest, responsible bidding firm meeting the specifications as advertised. Be it further understood that the Food Service Director shall inform said lowest, responsible bidder of the bid award.

N. Disposal of BOCES Property

It is hereby resolved that the Assistant Superintendent for Finance & Administrative Services, T. Gregory Dale, or his designee, Director of Facilities III, Brian Bentley, is authorized to dispose of obsolete and surplus property for fiscal year 2020-2021.

O. Extracurricular Activities Accounts

It is hereby resolved that the Board authorizes the establishment of Extracurricular Activities Accounts at the Bush Education Center, Coopers Education Center, and Wildwood Education Center as shown on the attached list.

P. Execution of All Contracts

It is hereby resolved that the Board delegates to the District Superintendent the authority to execute all contracts on behalf of the BOCES. The District Superintendent may delegate such authority to the District Superintendent's Cabinet.

CARRIED UNANIMOUSLY

**9. OTHER ITEMS**

**21-008**

Upon the motion of Learn, seconded by Maloney, the following other items were approved:

A. Adoption of All Policies, Code of Ethics, and Code of Conduct

It is hereby resolved that all policies, code of ethics, code of conduct, regulations and procedures in effect in the GST BOCES during the 2019-2020 fiscal year shall be carried over into the 2020-2021 fiscal year.

**B. Authorization to Establish Mileage Reimbursement**

It is hereby resolved that the mileage reimbursement rate is 57.5¢ per mile for fiscal year 2020-2021.

**CARRIED UNANIMOUSLY**

**10. MOTION TO ADJOURN REORGANIZATIONAL MEETING**

**21-009**

Upon the motion of Bulkley, seconded by Wheeler, it was resolved to adjourn the reorganizational meeting at 5:34 p.m.

**REGULAR BOARD MEETING**

Coopers Education Center, Bldg. 8  
Large Conference Room

**TUESDAY, JULY 7, 2020**

5:35 p.m.

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Board President Keddell called the meeting to order at 5:35 p.m.

**2. ACCEPTANCE OF THE AGENDA, WITH ADDENDUM****21-010**

Upon the motion of Lemmon, seconded by Strollo, it was resolved to accept the agenda, with addendum.

**CARRIED UNANIMOUSLY****3. PRIVILEGE OF THE FLOOR**

Board Vice President Learn stated that the virtual graduations were very well done. Board President Keddell said all educators across the GST region worked hard for their graduation ceremonies and they did an outstanding job. Board Member Scott feels this is a sad but life changing situation that will be remembered forever by the graduates. Board Member Maloney said that the communities did a great job of stepping up and supporting their seniors. Board Member Wheeler asked if there were any difficulties in feeding kids for the summer. District Superintendent Frame said that the transition from the school year feeding plan to the summer went smoothly.

**4. CONSENSUS ITEMS****21-011**

Upon the motion of Bulkley, seconded by Learn, it was resolved to approve the following consensus items:

**A. Approval of Minutes**

1. Regular Board Meeting – June 2, 2020
2. Special Board Meeting – June 10, 2020

**B. Treasurer's Reports**

1. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES – March 2020 (correction)
2. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES – April 2020 (correction)
3. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES – May 2020

**C. Internal Claims Auditor Reports – May 2020****CARRIED UNANIMOUSLY****5. FINANCE****21-012**

Upon the recommendation of the Superintendent, and on the motion of Wheeler, seconded by Scott, it was resolved that the following finance actions are hereby taken, with addenda:



## **A. General Fund Establishments and Adjustments**

### **1. Budget Establishments for 2019-2020:**

Item#	CoSer #	Title	In the Amount of
215-20	302.494	Itin. Handicap.: Other w/Monroe #1 BOCES	\$ 4,645
216-20	554.494	School/Curr. Improv. Planning w/Monroe #1 BOCES	\$ 13,118
217-20	596.695	School/Curr. Improv. Planning w/Jeff-Lewis BOCES	\$ 3,090

These establishments will be supported as follows:

215-20	302.494	Canaseraga: \$3,415, Corning: \$1,230
216-20	554.494	Avoca: \$398, Watkins Glen: \$12,720
217-20	596.695	Corning: \$540, Horseheads: \$240, Watkins Glen: \$2,310

### **2. Budget Increases for 2019-2020:**

Item #	CoSer#	Title	Increase	From	To
218-20	304.000	Itinerant-Visually Impaired	\$ 1,077	\$ 265,301	\$ 266,378
219-20	304.001	Itinerant-Visually Impaired (Braille Prep)	\$ 825	\$ 23,635	\$ 24,460
220-20	326.000	Itinerant-Hard of Hearing	\$ 5,278	\$ 202,874	\$ 208,152
221-20	409.000	Acad. Prog.: Spec. Facilities	\$ 28,824	\$ 120,120	\$ 148,944
222-20	416.494	Acad. Prog.: Spec. Facilities w/Monroe #1 BOCES	\$ 1,312	\$ 760	\$ 2,072
223-20	419.693	Acad. Prog.: Spec. Facilities w/TST BOCES	\$ 4,749	\$ 450	\$ 5,199
224-20	443.695	Exploratory Enrichment w/Jeff-Lewis BOCES	\$ 8,585	\$ 1,810	\$ 10,395
225-20	511.000	Printing	\$ 75,709	\$ 1,811,508	\$ 1,887,217
226-20	512.000	Computer Service: Instructional	\$ 1,443	\$ 3,833,067	\$ 3,834,510
227-20	517.000	Coordination: Other (SDP)	\$ 54,750	\$ 42,750	\$ 97,500
228-20	535.499	Equip. Repair w/Catt-Allegany BOCES	\$ 38,837	\$ 24,835	\$ 63,672
229-20	548.596	School/Curr. Improv. Planning w/Albany BOCES	\$ 2,964	\$ 207	\$ 3,171
230-20	559.693	Substance Abuse Info. w/TST BOCES	\$ 770	\$ 6,650	\$ 7,420
231-20	588.495	Curriculum Development w/WFL BOCES	\$ 74,613	\$ 16,873	\$ 91,486
232-20	605.000	Computer Service: Mgmt.	\$ 142,208	\$ 14,231,082	\$ 14,373,290
233-20	609.000	Safety/Risk Management	\$ 10,910	\$ 953,762	\$ 964,672
234-20	620.596	Public Information w/Albany BOCES	\$ 3,093	\$ 104,852	\$ 107,945
235-20	621.494	Transportation: Handicap. w/Monroe #1 BOCES	\$ 1	\$ 7,413	\$ 7,414
236-20	638.495	Coop. Purchasing w/WFL BOCES	\$ 2,778	\$ 23,616	\$ 26,394
237-20	642.596	Computer Service: Mgmt. w/Albany BOCES	\$ 150	\$ 30,535	\$ 30,685

These increases will be supported as follows:

218-20	304.000	Alfred-Almond: (\$972), Arkport: \$3, Bath: \$2,984, Campbell-Savona: (\$991), Canisteo-Greenwood: \$4, Corning: (\$989), Elmira Heights: \$995, Hammondsport: \$3, Hornell: \$996, Horseheads: \$1, Odessa-Montour: (\$3,970), Spencer-Van Etten: (\$984), Watkins Glen: \$2,003, Waverly: \$995, TST BOCES: \$999
219-20	304.001	Alfred-Almond: \$683, Watkins Glen: \$142
220-20	326.000	Bath: (\$146), Bradford: \$723, Corning: \$1,795, Elmira: \$75, Horseheads: \$2,944, Waverly: (\$113)
221-20	409.000	Addison: (\$4,992), Arkport: (\$8,008), Avoca: (\$8,008), Bath: (\$8,008), Bradford: (\$8,008), Campbell-Savona: (\$816), Canaseraga: \$5,336, Canisteo-Greenwood: (\$8,008), Corning: (\$5,224), Elmira: \$21,920, Elmira Heights: (\$5,224), Hammondsport: (\$8,008), Hornell: \$6,840, Horseheads: (\$5,920), Jasper-Troupsburg: (\$1,280), Odessa-Montour: \$3,712, Prattsburgh: (\$8,008), Watkins Glen: \$3,944, Waverly: \$3,016, Albany BOCES: (Schenectady: \$464), Catt-Allegany BOCES: (Allegany-Limestone: \$3,248, Friendship: \$3,480, Olean: \$7,888, Randolph: \$8,120, Salamanca: \$5,800, Wellsville: \$3,944), Genesee Valley BOCES: (Dansville: \$7,888, Livonia: \$8,816, Mount Morris: \$464, Wayland-Cohocton: \$2,784), Orleans-Niagara BOCES: (Lockport: \$2,552, Niagara Falls: \$8,120)
222-20	416.494	Bath: \$875, Corning: \$437
223-20	419.693	Corning: \$705, Elmira: \$650, Odessa-Montour: \$975, Spencer-Van Etten: \$1,282, Watkins Glen: \$1,137
224-20	443.695	Avoca: \$3,465, Prattsburgh: \$6,160, Spencer-Van Etten: (\$1,040)
225-20	511.000	Addison: \$2,961, Alfred-Almond: \$1,106, Arkport: \$489, Avoca: \$1,066, Bath: \$3,898, Bradford: \$1,060, Campbell-Savona: \$4,010, Canaseraga: \$69, Canisteo-Greenwood: \$2,592, Corning: \$2,554, Elmira: \$25,795, Elmira Heights: \$4,644, Hammondsport: \$2,668, Hornell: \$2,658, Horseheads: \$6,486, Jasper-Troupsburg: \$1,138, Odessa-Montour: \$2,454, Spencer-Van Etten: \$1,923, Watkins Glen: \$2,557, Waverly: \$4,867, Misc. Revenue: (Village of Horseheads: \$714)
226-20	512.000	Spencer-Van Etten: \$1,443
227-20	517.000	Hornell: \$9,000, Broome-Tioga BOCES: (Whitney Point: \$2,250), Cayuga-Onondaga BOCES: (Cato-Meridian: \$2,250), DCMO BOCES: (Sherburne-Earlville: \$4,500), Erie 2 BOCES: (Orchard Park: \$4,500), Genesee Valley BOCES: (Batavia: \$4,500, Dansville: \$2,250), Monroe #1 BOCES: (Penfield: \$4,500, Rush-Henrietta: \$2,250), Monroe 2 BOCES: (Gates-Chili: \$4,500), ONC BOCES: (Margaretville: \$2,250), Syracuse: \$2,250, TST BOCES: (Groton: \$4,500), WFL BOCES: (Lyons: \$4,500, Marion: \$2,250), Misc. Revenue: (\$1,500)
228-20	535.499	Alfred-Almond: \$19,024, Canisteo-Greenwood: \$1,226, Hornell: \$18,587
229-20	548.596	Horseheads: \$2,964

230-20	559.693	Campbell-Savona: \$510, Jasper-Troupsburg: \$260
231-20	588.495	Addison: \$23,793, Hammondsport: \$14,784, Hornell: \$36,036
232-20	605.000	Bath: \$22,838, Elmira: \$29,715, Horseheads: \$29,602, Odessa-Montour: \$25,817, Waverly: \$32,073, Misc. Revenue: (Autism/DASA/Save Trainings: \$2,059, Village of Van Etten: (\$200), Wings of Eagles: \$54, Yates County: \$250)
233-20	609.000	Broome-Tioga BOCES: (Susquehanna Valley: \$10,750), TST BOCES: \$160
234-20	620.596	Arkport: \$935, Avoca: \$2,158
235-20	621.494	Hornell: \$1
236-20	638.495	Addison: \$1,389, Hammondsport: \$1,389
237-20	642.596	Avoca: \$150

### 3. Budget Increase for 2020-2021:

Item #	CoSer#	Title	Increase	From	To
238-20	512.000	Computer Service: Instructional	\$ 55,600	\$ 4,075,075	\$ 4,130,675

This increase will be supported as follows:

238-20	512.000	Spencer-Van Etten: \$55,600
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### 4. Budget Decreases for 2019-2020:

Item #	CoSer #	Title	Decrease	From	To
239-20	203.201	Special Class 1:12:1 Project Search	\$ 10,788	\$ 203,828	\$ 193,040
240-20	203.220	Special Class 1:12:1	\$ 404	\$ 571,366	\$ 570,962
241-20	204.000	Special Class 1:12+ (3:1)	\$ 25,761	\$ 1,042,067	\$ 1,016,306
242-20	205.000	Special Class 1:15	\$ 3,349	\$ 1,097,991	\$ 1,094,642
243-20	209.000	Special Class 1:8:1	\$ 454,768	\$ 10,427,945	\$ 9,973,177
244-20	216.000	Special Class 1:6:1 EPC	\$ 17,034	\$ 1,572,424	\$ 1,555,390
245-20	216.214	Special Class 1:6:1 ED	\$ 209,967	\$ 2,307,900	\$ 2,097,933
246-20	216.217	Special Class 1:6:1 ADS/MD	\$ 169,516	\$ 5,616,160	\$ 5,446,644
247-20	301.000	Itinerant-Music	\$ 5,372	\$ 149,172	\$ 143,800
248-20	303.000	Itinerant-Art	\$ 2,723	\$ 30,615	\$ 27,892
249-20	305.000	Itinerant-Physical Therapy	\$ 25,128	\$ 464,336	\$ 439,208
250-20	307.000	Itinerant-ESOL	\$ 2,461	\$ 335,020	\$ 332,559
251-20	309.000	Itinerant-Speech Improved	\$ 29,553	\$ 491,183	\$ 461,630
252-20	310.000	Itinerant-Speech Impaired	\$ 26,112	\$ 447,522	\$ 421,410
253-20	312.000	Itinerant-School Psychologist	\$ 5,008	\$ 426,005	\$ 420,997
254-20	313.000	Itinerant-Interpreter of Deaf	\$ 17,240	\$ 408,137	\$ 390,897
255-20	316.000	Itinerant-Home and Careers	\$ 3,024	\$ 70,094	\$ 67,070
256-20	324.000	Itinerant-Occupational Therapy	\$ 18,163	\$ 744,163	\$ 726,000
257-20	327.000	Itinerant-Teacher of Deaf	\$ 22,265	\$ 177,021	\$ 154,756
258-20	330.000	Itinerant-Nurse/Nurse Teacher	\$ 6,565	\$ 44,277	\$ 37,712
259-20	331.000	Itinerant-Consultant Teacher	\$ 9,634	\$ 868,985	\$ 859,351
260-20	332.000	Itinerant-School Social Worker	\$ 4,139	\$ 221,685	\$ 217,546
261-20	448.692	Arts in Education w/OHM BOCES	\$ 9,900	\$ 9,900	\$ 0
262-20	520.000	Itinerant Comprehensive Support Services	\$ 9,054	\$ 121,554	\$ 112,500
263-20	526.691	Inter. Scholastic Sports Coord. w/DCMO BOCES	\$ 1	\$ 40,912	\$ 40,911
264-20	567.690	School/Curr. Improv. Planning w/Sullivan BOCES	\$ 29,726	\$ 34,333	\$ 4,607
265-20	670.494	Computer Service: Mgmt. w/Monroe #1 BOCES	\$ 9,031	\$ 204,414	\$ 195,383

These decreases will be supported as follows:

239-20	203.201	Various Component and Non-Component Districts
240-20	203.220	Various Component and Non-Component Districts
241-20	204.000	Various Component and Non-Component Districts
242-20	205.000	Various Component and Non-Component Districts
243-20	209.000	Various Component and Non-Component Districts
244-20	216.000	Various Component and Non-Component Districts
245-20	216.214	Various Component and Non-Component Districts
246-20	216.217	Various Component and Non-Component Districts
247-20	301.000	Alfred-Almond: (\$2,302), Arkport: (\$3,070)
248-20	303.000	Bradford: (\$2,723)
249-20	305.000	Addison: (\$1,088), Alfred-Almond: (\$1,665) Arkport: (\$2,495), Bradford: (\$499), Campbell-Savona: \$6,265, Canaseraga: (\$3), Canisteo-Greenwood: (\$666), Corning: (\$2,160), Elmira Heights: (\$1,166), Horseheads: (\$505), Jasper-Troupsburg: (\$752), Odessa-Montour: (\$1,166), Watkins Glen: (\$6,061), Waverly: (\$13,167)
250-20	307.000	Addison: (\$895), Arkport: (\$1,012), Avoca: (\$6,181), Bath: (\$1,767), Campbell-Savona: \$845, Elmira: \$1,593, Hornell: \$805, Odessa-Montour: (\$26), Prattsburgh: \$10,447, Spencer-Van Etten: \$833, Watkins Glen: (\$6,173), Waverly: (\$930)
251-20	309.000	Addison: (\$4,103), Bath: (\$102), Bradford: (\$2,872), Canaseraga: \$33, Elmira Heights: (\$2,941), Hammondsport: (\$154), Horseheads: (\$4,103), Jasper-Troupsburg: (\$3,059), Odessa-Montour: (\$2,051), Prattsburgh: (\$6,098), Waverly: (\$4,103)

252-20	310.000	Addison: (\$6,071), Alfred-Almond: (\$471), Arkport: (\$1,113), Canaseraga: (\$1,413), Corning: (\$3,340), Elmira: (\$3,426), Elmira Heights: (\$3,426), Horseheads: (\$3,426), Waverly: (\$3,426)
253-20	312.000	Addison: (\$1,002), Alfred-Almond: (\$1,002), Bradford: (\$100), Canaseraga: (\$250), Elmira: (\$250), Spencer-Van Etten: (\$626), Watkins Glen: (\$150), Waverly: (\$1,002), TST BOCES: (Candor: (\$626))
254-20	313.000	Corning: (\$9,102), Elmira: \$13,706, Hammondsport: (\$9,102), Horseheads: (\$12,742)
255-20	316.000	Prattsburgh: (\$3,024)
256-20	324.000	Addison: (\$4,072), Alfred-Almond: (\$3,505), Arkport: (\$1,405), Bradford: \$385, Campbell-Savona: (\$3,402), Canaseraga: (\$2,010), Canisteo-Greenwood: (\$876), Corning: (\$4,123), Elmira Heights: (\$1,058), Horseheads: (\$2,577), Jasper-Troupsburg: \$6,362, Odessa-Montour: (\$4,123), Watkins Glen: \$2,241
257-20	327.000	Corning: (\$129), Elmira: (\$28,967), Hammondsport: (\$426), Watkins Glen: \$7,257
258-20	330.000	Horseheads: (\$6,565)
259-20	331.000	Addison: \$2,876, Alfred-Almond: \$3,223, Arkport: (\$2,257), Avoca: (\$8,254), Bath: \$7,944, Bradford: \$2,946, Campbell-Savona: (\$7,336), Canaseraga: (\$3,416), Canisteo-Greenwood: \$869, Corning: (\$5,139), Elmira: \$6,192, Elmira Heights: \$2,077, Hammondsport: \$4,164, Hornell: (\$1,349), Horseheads: (\$3,232), Jasper-Troupsburg: (\$2,390), Odessa-Montour: (\$5,636), Prattsburgh: (\$2,257), Spencer-Van Etten: \$2,112, Watkins Glen: (\$1,315), Waverly: (\$3,464), Catt-Allegany BOCES: (Wellsville: (\$157)), Genesee Valley BOCES: (Dansville: (\$12), Keshequa: \$1,026, Wayland-Cohocton: \$3,151)
260-20	332.000	Addison: (\$187), Arkport: (\$1,498), Campbell-Savona: (\$375), Canaseraga: (\$19), Elmira Heights: (\$1,124), Odessa-Montour: (\$187), Spencer-Van Etten: (\$749)
261-20	448.692	Watkins Glen: (\$9,900)
262-20	520.000	Addison: (\$2,012), Bradford: (\$1,006), Campbell-Savona: (\$1,006), Hammondsport: (\$1,006), Hornell: (\$1,006), Odessa-Montour: (\$2,012), Prattsburgh: (\$1,006)
263-20	526.691	Elmira: (\$1)
264-20	567.690	Elmira: (\$29,726)
265-20	670.494	Elmira: (\$9,031)

## 5. Budget Decreases for 2020-2021:

Item #	CoSer #	Title	Decrease	From	To
266-20	506.000	Curriculum Development	\$ 114,900	\$ 704,995	\$ 590,095
267-20	527.000	Instructional Materials (SRC)	\$ 26,252	\$ 1,139,842	\$ 1,113,590

These decreases will be supported as follows:

266-20	506.000	Addison: \$14,300, Bradford: (\$28,600), Hornell: (\$100,600)
267-20	527.000	Prattsburgh: (\$2,500), Waverly: (\$24,464), WFL BOCES: (Dundee: \$712)

## 6. Transfers within programs for 2019-2020:

- Report of all fund transfers for the period 5/1/2020-5/31/2020, as attached.
- Transfers in excess of \$10,000.

<u>COSER</u> <u>NO.</u>	<u>PROGRAM</u>	<u>BUDGET CODE</u>	<u>TRANSFER</u> <u>IN</u>	<u>TRANSFER</u> <u>OUT</u>
605	Comp. Svc.: Mgmt.	A605-7710-160-3-00 N-I Salaries		\$ 15,000
		A605-7710-160-G-09 N-I Salaries		\$ 8,326
		A605-7710-200-8-01 Equip \$500-4999		\$ 15,784
		A605-7710-200-8-18 Equip \$500-4999		\$ 16,036
		A605-7710-200-G-09 Equip \$500-4999		\$ 9,888
		A605-7710-210-2-01 Lg Equip > \$5000		\$ 30,064
		A605-7710-300-A-00 Supplies		\$ 17,415
		A605-7710-300-G-09 Supplies		\$ 1,141
		A605-7710-400-E-01 Contract & Other		\$ 32,699
		A605-7710-400-F-09 Contract & Other		\$ 20,303
		A605-7710-400-G-09 Contract & Other		\$ 74,208
		A605-7710-400-U-09 Contract & Other		\$ 15,594
		A605-7710-458-A-00 Staff Dev		\$ 5,000
		A605-7710-458-G-09 Staff Dev		\$ 1,000
		A605-7710-813-C-09 NYS ERS		\$ 5,458
		A605-7710-813-G-09 NYS ERS		\$ 1,042
		A605-7710-815-C-09 Social Security		\$ 4,453
		A605-7710-815-G-09 Social Security		\$ 1,637
		A605-7710-816-3-09 Health Insurance		\$ 41,721
		A605-7710-816-C-09 Health Insurance		\$ 12,122

		A605-7710-816-G-09 Health Insurance		\$	16,687
		A605-7710-824-C-09 Dental Insurance		\$	2,726
		A605-7710-163-7-00 N-I Stipend	\$	15,000	
		A605-7710-200-2-01 Equip \$500-4999	\$	31,660	
		A605-7710-200-S-18 Equip \$500-4999	\$	16,036	
		A605-7710-204-2-01 Small Equip	\$	14,786	
		A605-7710-210-2-09 Lg Equip > \$5000	\$	16,100	
		A605-7710-210-4-09 Lg Equip > \$5000	\$	197,000	
		A605-7710-210-8-01 Lg Equip > \$5000	\$	15,784	
		A605-7710-300-8-01 Supplies	\$	16,317	
		A605-7710-400-2-09 Contract & Other	\$	25,621	
		<b>Total</b>	<b>\$</b>	<b>348,304</b>	<b>\$ 348,304</b>
702	Spec. Ed. Admin	A702-4010-160-0-00 N-I Salaries		\$	22,144
		A702-4010-200-0-00 Equip \$500-\$4999	\$	3,590	
		A702-4010-200-1-00 Equip \$500-\$4999	\$	12,895	
		A702-4010-419-0-00 19-A Training	\$	2,353	
		A702-4010-422-0-00 Liability Insurance	\$	3,306	
		<b>Total</b>	<b>\$</b>	<b>22,144</b>	<b>\$ 22,144</b>

## **B. Federal Fund Establishments and Adjustments**

### **1. Budget Establishment for 2020-2021:**

- a. Conservation Project with the Town of Big Flats contract accepted and the budget established in the amount of \$30,500 for the period July 1, 2020 through August 31, 2020.

## **C. Purchasing**

1. Approval of Resolution, as attached, for the Installment Purchase Agreement for Laptops in the amount of \$140,000 for the Watkins Glen Central School District for a three-year term.
2. Approval of Resolution, as attached, for the Installment Purchase Agreement for Laptops, Carts, ActivPanels and Docking Stations in the amount of \$150,000 for the Spencer-Van Etten Central School District for a five-year term.
3. Approval of Resolution, as attached, to participate with other BOCES in an agreement with Distance Learning Student Courses (Apex Learning, Blackboard and several others), negotiated and managed by Erie 1 BOCES.
4. Approval of Resolutions, as attached, to participate in cooperative bidding for the purchase of equipment, supplies and contract items with Delaware-Chenango-Madison-Otsego BOCES (DCMO BOCES) for the 2020-2021 fiscal year.
5. Approval of Resolution, as attached, to participate in cooperative bidding with Eastern Suffolk BOCES for generally needed services and standardized supply and equipment.

## **D. Authorization to Pay the Following Membership Dues**

1. National School Boards Association dues in the amount of \$2,700 for the 2020-2021 year for the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES.

2. Rural Schools Association dues in the amount of \$780 for the 2020-2021 year for the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES.

**E. Transfer of Funds**

1. Resolved, that, upon recommendation of the District Superintendent, the Board of Education authorizes the transfer of \$163,991.40 from A601 (Accrued Liabilities) to the GST BOCES Unemployment Reserve Fund for the 2019-2020 fiscal year.

**F. Emergency Response Plan**

1. Approval of GST BOCES Building Level Emergency Response Plan as required by Education Law 2801-a.

CARRIED UNANIMOUSLY

**6. PERSONNEL**

**21-013**

Upon the recommendation of the Superintendent, and on the motion of Learn, seconded by Strollo, it was resolved that the following personnel actions are hereby taken:

**A. Retirements**

**1. Lisa Masler**

Position:	Teacher, Speech and Hearing Handicapped
Effective:	end of day June 29, 2020
Date of Hire:	November 28, 1983

**2. Kathleen Janicki**

Position:	Teacher, Special Education
Effective:	end of day June 30, 2020
Date of Hire:	September 7, 1993

**3. Julie Patros**

Position:	Teacher, Nurse Assisting
Effective:	end of day June 30, 2020
Date of Hire:	September 24, 2002

**4. Lisa Elston**

Position:	Teacher Aide
Effective:	end of day August 19, 2020
Date of Hire:	September 1, 1987

**5. Andrew Patros**

Position:	Computer Services Coordinator
Effective:	end of day August 28, 2020
Date of Hire:	October 22, 2004

**6. Michael Hall**

Position: Offset Press Operator  
Effective: end of day October 1, 2020  
Date of Hire: September 27, 1999

**B. Resignations**

**1. Sarah Stanton**

Position: Senior Account Clerk  
Effective: end of day June 10, 2020  
Date of Hire: September 26, 2018  
Reason: other employment

**2. Holly McNelis**

Position: School Counselor  
Effective: end of day June 17, 2020  
Date of Hire: July 1, 2018  
Reason: personal reasons

**3. Tiffany Mastroberti**

Position: Instructional Support Teacher  
Effective: end of day June 30, 2020  
Date of Hire: October 25, 2011  
Reason: other employment

**4. Kimberly Jones**

Position: Teaching Assistant  
Effective: end of day July 1, 2020  
Date of Hire: September 8, 2011  
Reason: pursue education

**5. Theresa Keeseey**

Position: Instructional Support Teacher  
Effective: end of day July 2, 2020  
Date of Hire: September 2, 2008  
Reason: personal reasons

**6. Meaghan Krazinski**

Position: Teacher, Special Education  
Effective: end of day July 31, 2020  
Date of Hire: September 4, 2019  
Reason: pursue education

**C. Increase to Position**

- 1. Printing Clerk**, one 12-month, non-competitive, Civil Service position increased from part-time (.69 FTE) to full-time (1.0 FTE), effective May 18, 2020, due to the increase in districts' requests for services.

**D. Increase in Assignment**

**1. Michael German**

Position: **Printing Clerk**  
Effective: May 18, 2020  
Increase: from .69 FTE to **1.0 FTE**

Salary: \$15.48 per hour  
Reason: due to the increase in districts' requests for services

**E. Civil Service Permanent Appointments**, due to successful completion of Probationary Period, no change in salary

**1. Brandon Rose**

Position: Cleaner  
Permanent Date: July 15, 2020

**2. Ryan Phenes**

Position: Building Maintenance Mechanic  
Permanent Date: July 21, 2020

**F. Creation of Positions**

- 1. Teacher Aide**, Special Education, one full-time (1.0 FTE), 10-month, school calendar position, effective September 2, 2020, due to the increase in districts' requests for services

**G. Changes from Temporary Appointment to Probationary Appointment**, due to successful completion of certification requirements

**1. Wendy Para**

Position: **Teacher**, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment  
Effective: May 21, 2020  
Location: VE Wightman, Bath CSD  
Tenure Area: Education of Children with Handicapping Conditions – General Special Education  
Certification: Initial, Students with Disabilities (Grades 1-6)  
Probationary Period: May 21, 2020 through May 20, 2024  
Salary: \$43,693.00 per year, prorated (step 1)

**2. Ashley Harpster**

Position: **Teaching Assistant**, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment  
Effective: May 19, 2020  
Location: Broadway Academy, Elmira CSD  
Tenure Area: Teaching Assistant  
Certification: Level 1, Teaching Assistant  
Probationary Period: May 19, 2020 through May 18, 2024  
Salary: \$34,310.00 per year, prorated (step 2 + Credit Hours Stipend)

**3. Amy Towery**

Position: **Teaching Assistant**, Transition Specialist, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment  
Effective: May 29, 2020

Location:	Elmira Heights and Horseheads CSD; Bush Education Center (Phoenix Academy), and Campbell-Savona Host Site
Tenure Area:	Teaching Assistant
Certification:	Level 1, Teaching Assistant
Probationary Period:	May 29, 2020 through May 28, 2024
Salary:	\$36,396.00 per year, prorated (step 6 + Credit Hours Stipend)

#### **H. Revised Appointment, from the April 14, 2020 Board minutes**

##### **1. Cheryl Glashauser**

Position:	<b>Licensed Practical Nurse</b> , full-time (1.0 FTE), 10 month, school calendar position, Non-Competitive Civil Service, <b>Probationary</b> appointment
Effective:	changed from April 14, 2020 to <b>September 1, 2020, due to change in start date</b>
Location:	VEW Primary, Bath CSD
Education:	High School Diploma, Bath CSD
License:	Registration Certificate, Licensed Practical Nurse, March 20, 2004
Probationary Period:	September 1, 2020 through November 6, 2021
Experience:	3 years' related work experience
Salary:	\$17.28 per hour (Grade 3, Step 4)
Reason for Appt:	due to a resignation

#### **I. Appointment**

##### **1. Andrew Rinwalske**

Position:	<b>Computer Programmer Analyst Trainee</b> , full-time (1.0 FTE), 12-month position, Competitive Civil Service appointment, pending Civil Service exam <b>Provisional</b> appointment
Effective:	July 1, 2020
Location:	Bush Education Center
Education:	High School Diploma, Elmira CSD
Experience:	7 years' related work experience
Salary:	\$35,586.00 per year, prorated
Reason for Appt:	due to a retirement

##### **2. Amanda Shaline**

Position:	<b>Teacher Aide</b> , full-time (1.0 FTE), 10 month, school calendar position, <b>Probationary</b> appointment
Effective:	September 2, 2020
Location:	Cohen Middle School, Elmira CSD
Education:	High School Diploma, Elmira CSD
Probationary Period:	September 2, 2020 through November 17, 2021
Experience:	3 years' related work experience
Salary:	\$12.50 per hour
Reason for Appt:	due to the increase in districts' requests for services



**J. Mentoring Stipend**, first year, Stipend of \$1,092 per year, prorated

1. **Jessica Guild** mentoring **Mollie Pautz**, effective October 15, 2019 through June 25, 2020

**K. Certification of BOCES Bus Drivers for 2020-2021**

<u>Name of Driver</u>	<u>Class of License</u>
1. Acker, Gary	C-P
2. Allen, Sally	B-P, S
3. Beebe, Burton	CM-P
4. Beese, Lisa	BM-P, S
5. Box, Brian	C-P
6. Campbell, Mary	C-P
7. Copp, Daniel	C-P
8. Dennis, Andrew	B-N, P, S
9. Driskell, Kimberly	C-P
10. Fodge, Michael	A-N, P, S, T
11. French, Scott	BM-P, S
12. Gauss, Samuel	B-N, P, S
13. Graham, Sheena	C-P
14. Hardy, Randy	B-N, P, S
15. Jankowski, Theodore	BM-P, S
16. Loven, Kathleen	CM-P
17. Matern, Beverly	C-P
18. McDaniels, Colleen	C-P
19. Mecum, Karen	C-P
20. Page, Jennifer	C-P
21. Rusby, William	BM-P, S
22. Scott, Connie	BM-P, S
23. Speciale, Frank	C-P
24. Stephens, Nick	CM
25. Stocum, Jonathan	C-P, S
26. Swimelar, Todd	AM-N, P, S, T
27. Switzer, Larry Jr.	C-P
28. Tubbs, Russell	C-P
29. Zolkosky, Elizabeth	C-P

**L. Annual Stipends**, effective July 1, 2020 through June 30, 2021, except where noted

1. **GST BOCES Board Clerk**, Stipend \$7,500
  - a. **Kathleen Taylor, Executive Assistant to the District Superintendent**
2. **GST BOCES Deputy Board Clerk**, Stipend \$5,000
  - a. **Tina Watson, Senior Stenographer**
3. **GST BOCES School Boards Association**, Stipend \$9,757
  - a. **Jeffrey Black, Executive Director**

4. **CBO Management Support**, Stipend \$2,500, each
  - a. **Bernadette Sramek**, Accounting Team Leader
  - b. **Wendy Rogers**, Payroll Team Leader
5. **Computer Services Center**
  - a. **Stacey Lunger**, Financial Services Team Manager, Stipend \$2,500
  - b. **Francis Ortell, Jr.**, Repair Services Team Manager, Stipend \$2,500
  - c. **Kristine Manns**, Medicaid Team Manager, Stipend \$2,500
  - d. **Daniel Yorke**, WAN & VOIP Team Manager, Stipend, \$2,500
  - f. **Robert Santiago**, Telecom Team Maintenance, Stipend \$2,250
  - g. **Keith Boras**, Server Team Maintenance, Stipend \$2,250
  - h. **Keith Cooper**, Server Team Maintenance, Stipend \$2,250
  - i. **Nathan Lamonski**, Server Team Maintenance, Stipend \$2,250
  - j. **Gale Gaylord**, Desktop Team Leader, Stipend \$1,500
  - k. **Cynthia Tyler**, Desktop Team Leader, Stipend \$1,500
6. **Career Development Council**, effective September 1, 2020 through June 30, 2021, Stipend \$1,500
  - a. **Deborah Lynch**, Bush Team Leader
  - b. **Cynthia Dubots**, Coopers Team Leader
  - c. **Alisa Wright**, Hornell Team Leader
7. **Cooling Tower Chemicals**, Stipend \$675
  - a. **Matthew Mayo**
8. **Energy Technician**, Stipend \$1,000, each
  - a. **Matthew Mayo**
  - b. **Bruce Payne**
9. **Energy Support Technician**, Stipend \$500, each
  - a. **Ryan Phenes**
  - b. **Gary Leonard**
10. **STEM/Science Center**, Stipend \$2,500
  - a. **Nancy Stratton**, Team Leader

CARRIED UNANIMOUSLY

## 7. **OTHER BUSINESS**

**21-014**

Upon the recommendation of the Superintendent, and on the motion of Wheeler, seconded by Scott, it was resolved to approve the following, as attached:

- A. Revised By-Laws of the SSCTA School Library System**

CARRIED UNANIMOUSLY

**21-015**

Upon the recommendation of the Superintendent, and on the motion of Maloney, seconded by Bulkley, it was resolved to approve the following as attached:

- B. List of SSCTA School Library System Council Members**

CARRIED UNANIMOUSLY

## **8. BOARD PRESIDENT'S REPORT**

### **A. NYSSBA Convention – October 29-31, 2020, New York City**

Board President Keddell stated that, at this point, NYSSBA is still planning to move forward with their fall conference. If anyone is interested in attending, please let Kate know. A statewide survey showed that people were interested in attending virtually if this was the option.

### **B. Preferred Educational Future**

Board President Keddell revisited the topic of equity in virtual learning, reporting that he talked with Steve Manning from Southern Tier Network (STN) about broadening access. STN is looking to do this but not until the end of 2021 or beginning of 2022. There was discussion between Board Members about how to provide mobile hotspots in the communities for parents/students to use. District Superintendent Frame stated that every district is talking about this issue, as well as municipalities. BOCES is working with districts to finance these options. Most recently, Bradford installed mobile hotspots at their fire hall and local churches. Jim will be canvassing the superintendents about their technology plans and ask how BOCES can help.

## **9. SUPERINTENDENT'S REPORT**

District Superintendent Frame reported that a press conference would be held on Wednesday, July 8 at 10:30 a.m. at the Bush Campus with component district superintendents, Tom Reed, Tom O'Mara, Phil Palmesano, Chris Friend and Marjorie Byrnes. The purpose of the press conference is to publicly ask the Governor to make a decision about reopening schools and to release the parameters of what this will entail. The legislators will be present to help advocate for these decisions.

BOCES will be looking at CTE classes differently upon reopening. Jim has asked that a curriculum be developed that is "closure proof" which means that time on campus will be used to gain hands-on experience and instruction could ultimately be taught virtually.

## **10. EXECUTIVE SESSION**

**21-016**

Upon the motion of Scott, seconded by Learn, it was resolved to move to Executive Session at 6:34 p.m. to discuss 27 employment histories of particular persons.

**CARRIED UNANIMOUSLY**

### **OPEN SESSION**

**21-017**

Upon the motion of Learn, seconded by Strollo, it was resolved to move to Open Session at 6:58 p.m.

**CARRIED UNANIMOUSLY**

## **11. EXTENSION OF DISTRICT SUPERINTENDENT CONTRACT**

**21-018**

Upon the motion of Bulkley, seconded by Learn, the following resolution was approved:

A. RESOLVED, to approve the extension of the District Superintendent's employment contract through June 30, 2023.

**CARRIED UNANIMOUSLY**

**12. PERSONNEL ADDENDUM**

**21-019**

Upon the recommendation of the Superintendent, and on the motion of Phillips, seconded by Wheeler, it was resolved that the following personnel actions are hereby taken:

**A. TENURE APPOINTMENTS**, due to successful completion of Probationary Period, no change in salary

**1. Kara Wright**

Position:	<b>Teacher</b> , Students with Disabilities (Grades 1-6)
Effective:	September 6, 2020
Tenure Area:	Education of Children with Handicapping Conditions - General Special Education
Certificate:	Professional, Students with Disabilities (Grades 1-6), June 25, 2015

**2. Kayla McCann**

Position:	<b>Teacher</b> , Students with Disabilities (Grades 1-6)
Effective:	September 6, 2020
Tenure Area:	Education of Children with Handicapping Conditions - General Special Education
Certificate:	Professional, Students with Disabilities (Grades 1-6), October 19, 2017

**3. Todd Swimelar**

Position:	<b>Teacher</b> , Vehicle Mechanical Repair (HE) 7-12
Effective:	September 6, 2020
Tenure Area:	Vehicle Maintenance & Repair Occupations
Certificate:	Transitional A, Vehicle Mechanical Repair (HE) 7-12, August 26, 2016

**4. Mary Campbell**

Position:	<b>Teacher</b> , Culinary Arts
Effective:	September 13, 2020
Tenure Area:	Food Service Occupations
Certificate:	Initial, Culinary Careers 7-12, September 13, 2016

**CARRIED UNANIMOUSLY**

**13. ADJOURNMENT**

**20-110**

Upon the motion of Peoples, seconded by Bulkley, it was resolved to adjourn the meeting at 6:59 p.m.

**CARRIED UNANIMOUSLY**

Respectfully Submitted,

ket  
July 9, 2020

Kathleen E. Taylor  
Board Clerk