

Schuyler-Steuben-Chemung-Tioga-Allegany (SSCTA)
Board of Cooperative Educational Services
9579 Vocational Drive, Painted Post, New York 14870-9518

REGULAR BOARD MEETING

TUESDAY, JUNE 2, 2020

Video Conference/Livestream (www.gstboces.org)

5:30 p.m.

PRESENT: Neil Bulkley, Amy Dlugos, Don Keddell, Alice Learn, Mark Lemmon, Matt Maloney, Brian O'Donnell, Bill Peoples, Jr., Tom Phillips, Gary Scott, Bob Wheeler

ALSO PRESENT: District Superintendent James Frame
Cabinet Members: Brian Bentley, Pat Cardona, Greg Dale, Beth Dryer, Doug Johnson, Vince Moschetti, Stacy Saglibene, Chuck Stefanini, Matt Talada, Sarah Vakkas; Board Clerk: Kate Taylor

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The following meeting was held via videoconference and teleconference, in accordance with NYS Governor's Executive Order 202.1.

1. Call to Order, Roll Call and Pledge of Allegiance

Board President Keddell called the meeting to order at 5:32 p.m. and led the Pledge of Allegiance. Board Clerk Taylor conducted a roll call of Board Members.

2. Acceptance of the Agenda

20-100

Upon the motion of Learn, seconded by Scott, it was resolved to accept the agenda.

CARRIED UNANIMOUSLY

3. Privilege of the Floor

Board President Keddell thanked Board Members Dlugos and O'Donnell for their service with the Board. Their terms will be expiring June 30.

4. Consensus Items

20-101

Upon the motion of Wheeler, seconded by Dlugos, it was resolved to approve the following consensus items:

A. Approval of Minutes

1. Regular Board Meeting – May 12, 2020

B. Treasurer's Reports

1. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES – March 2020 (correction)
2. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES – April 2020

C. Internal Claims Auditor Reports – April 2020

5. Finance

20-102

Upon the recommendation of the Superintendent, and on the motion of Learn, seconded by Maloney, it was resolved that the following finance actions are hereby taken, with addenda:

A. General Fund Establishments and Adjustments

1. Budget Increases for 2019-2020:

Item #	CoSer#	Title	Increase	From	To
212-20	511.000	Printing	\$ 5,687	\$ 1,805,821	\$ 1,811,508
213-20	512.000	Computer Service: Instructional	\$ 14,000	\$ 3,819,067	\$ 3,833,067
214-20	605.000	Computer Service: Management	\$ 48,111	\$ 14,182,971	\$ 14,231,082

These increases will be supported as follows:

212-20	511.000	Addison: \$51, Arkport: \$47, Corning: \$219, Elmira: \$1,105, Elmira Heights: \$120, Hornell: \$652, Horseheads: \$1,222, Waverly: \$781, Misc. Revenue: (Steuben County: \$1,490)
213-20	512.000	Spencer-Van Etten: \$11,000, Waverly: \$3,000
214-20	605.000	Corning: \$50,509, Spencer-Van Etten: (\$6,000), Misc. Revenue: (Autism/DASA/Save Trainings: \$3,602)

2. Transfers within programs for 2019-2020:

- a. Report of all fund transfers for the period 4/1/2020-4/30/2020, as attached.

B. Federal Fund Establishments and Adjustments

1. Budget Establishments for 2020-2021:

- a. The Adult and Continuing Education budget established in the amount of \$3,453,078 for the period July 1, 2020 through June 30, 2021.
- b. Extended School Year (ESY) budget established in the amount of \$1,171,668 for the period July 1, 2020 through June 30, 2021. Revenues for this program come from districts requesting the service.

2. Budget Increase for 2019-2020:

- a. Comprehensive Health and Wellness budget increased by \$844 from \$674 to \$1,518. Revenue for this program comes from DASA registration fees.

C. Purchasing

1. Approval of Resolution, as attached, to participate with other BOCES in an agreement negotiated by Erie 1 BOCES for software/learning and licensing packages.

D. Proposed Resolution

1. Resolved, that the Board of Education of the Greater Southern Tier BOCES, upon the recommendation of the Superintendent, hereby approves the following attached documents for the purpose of financing Installment Purchase Agreements: an escrow and account control agreement between Banc of America Public Capital Corporation, Webster Bank, N.A., and the GST BOCES;

a third party custodian agreement between GST BOCES, Webster Bank, N.A, and The Bank of New York Mellon; and a new account resolution authorizing establishment of an escrow account and a subaccount for each individual IPA, at Webster Bank, N.A.

E. 2021-2022 Capital Project-Proposed Scope of Work

1. Approval of Proposed Scope of Work for the 2021-2022 Capital Project, as attached.

F. 2021-2022 Capital Construction Project SEQR Determination

1. Whereas, the Greater Southern Tier BOCES proposes a \$2,000,000 Capital Construction project at the Pauline G. Bush Campus in Elmira, New York, the Coopers Campus in Painted Post, New York and the Wildwood Campus in Hornell, New York. The project consists of work at the following buildings and sites:

Pauline G. Bush Campus (Elmira)

1. Building 1 Replace VCT at Second Floor Classrooms (9339)
 Replace VCT at Second Floor Offices (1,041 SF)
 Replace Ceilings and Lights in Classrooms & Offices (10,380 SF)
 Replace Metal Walls with GWB walls
 Toilet Room Renovations (417 SF)

Coopers Campus (Painted Post)

2. All Buildings Replace Fire Alarm (OGS NYS Contract)

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|-------------|--|
| Building 1 | Replace (1) RTU |
| Building 2 | Replace Reznor MAU |
| Building 16 | Replace (2) Electric Units (Alternative) |

Wildwood Campus (Hornell)

3. Building 3 Classroom, Animal Husbandry, and Corridor Renovations (4,567 SF)
 Asbestos Abatement of the Floor Tile (4,567 SF)
 Faculty Toilet Room Renovations
 Replacement of (5) RTU's (Alternative)

Whereas, all public educational facilities capital projects are subject to SEQR, and

Whereas, pursuant to the revised Commissioner's Regulations 115.9, effective November 15, 2000, the local school district must act as the Lead Agency in the State Environmental Quality Review Act (SEQR). The NYS Department of Environmental Conservation (DEC) Guidelines state that a SEQR must be completed (prior to the project being authorized by the voters in cases where funding is authorized by voter approval). SED currently recommends that the Board of Education complete the SEQR process (prior to setting a voter authorization date in cases where voter approval is required).

Therefore, be it resolved, that the Greater Southern Tier BOCES is designated as the Lead Agency and in accordance with 6NYCRR Part 617, Section 617.5 it has been determined that this review is a Type II Action and, therefore, requires no further review under SEQR.

CARRIED UNANIMOUSLY

6. Personnel

20-103

Upon the recommendation of the Superintendent, and on the motion of O'Donnell, seconded by Scott, it was resolved that the following personnel actions are hereby taken:

A. Retirements

1. Kathy Morris

Position:	Teacher
Effective:	end of day June 30, 2020
Date of Hire:	September 1, 1988

2. Barbara Sweet

Position:	Teacher
Effective:	end of day June 30, 2020
Date of Hire:	September 1, 1993

3. Jacqueline Day

Position:	Teaching Assistant
Effective:	end of day August 17, 2020
Date of Hire:	January 10, 2020

B. Resignations

1. Megan Leach

Position:	Accountant (School)
Effective:	end of day June 5, 2020
Date of Hire:	March 16, 2009
Reason:	other employment

2. Sheila Walton

Position:	Teacher
Effective:	end of day June 26, 2020
Date of Hire:	May 2, 2016
Reason:	personal reasons

3. Michael Lese

Position:	Teacher
Effective:	end of day July 1, 2020
Date of Hire:	October 30, 2017
Reason:	other employment

C. Civil Service Permanent Appointments, due to successful completion of Probationary Period, no change in salary

1. Carol Marshall

Position: Senior Account Clerk
Permanent Date: June 17, 2020

2. Kelly Vegard

Position: Computer Services Program Aide
Permanent Date: June 26, 2020

3. Benjamin Marczyk

Position: Cleaner
Permanent Date: July 1, 2020

4. Kari Rose

Position: Clerk
Permanent Date: July 1, 2020

D. Appointments

1. Devin Dilts

Position: **Labor Relations Specialist**, full-time (1.0 FTE), 12-month position, Non-Competitive Civil Service, **Probationary** appointment
Effective: June 22, 2020
Location: Bush Education Center
Education: Juris Doctorate, Law, Cornell Law School
Probationary Period: June 22, 2020 through June 21, 2021
Experience: 2 years' related work experience
Salary: \$87,000.00 per year, prorated
Reason for Appt: due to a resignation

E. Temporary Appointments

1. Teresa Penner

Position: **Long-term Substitute Teacher**, full-time (1.0 FTE), 10-month, school calendar position, **temporary** appointment
Effective: October 22, 2019 through June 25, 2020
Location: Broadway Academy, Elmira City School District
Education: Master of Education, Mansfield University
Certification: Permanent, Special Education
Experience: 33 years' related work experience
Salary: \$48,693.00 per year, prorated
Reason for Appt: due to position not being filled

F. Approval of Temporary and Substitute Personnel Report, as attached

CARRIED UNANIMOUSLY

7. Board Policy

20-104

Upon the recommendation of the Superintendent, and on the motion of Lemmon, seconded by Learn, it was resolved to approve the following policy, as presented.

A. Second Reading & Approval: New Policy #5505: Data Security and Privacy

CARRIED UNANIMOUSLY

20-105

Upon the recommendation of the Superintendent, and on the motion of Scott, seconded by Lemmon, it was resolved to approve the following policy, as presented.

B. First Reading & Approval: Revised Policy #5510: Parents' Bill of Rights Relating to Student Data

CARRIED UNANIMOUSLY

8. Appointments

20-106

Upon the motion of Learn, seconded by Maloney, it was resolved to appoint the following to the indicated position for the 2019-2020 fiscal year, to remain in effect until the next Annual Reorganizational Meeting, or upon termination of services:

A. Chief Emergency OfficerJames R. Frame

CARRIED UNANIMOUSLY

9. Board President's Report

A. Discussion of Board Officers for 2020-2021

Board President Keddell stated that in preparation for the July Reorganizational meeting, if anyone is interested in being nominated for a Board Officer position, please contact District Superintendent Frame.

B. Preferred Educational Future

Board President Keddell reported that there has been much talk about students not having a level playing field in terms of access to Internet and technology. Don asked District Superintendent Frame to address this during his report.

10. Superintendent's Report

District Superintendent Frame asked Director of Computer Services, Chuck Stefanini, to address the equity and technology issues the region is facing. Chuck summarized parts of a PowerPoint that he generated concerning Internet and Broadband Access in the GST Region (attached). Jim asked the Board to carefully review the full PowerPoint for an in-depth discussion at a future meeting. This will be important work moving forward. Board Member Scott asked how we are going to help families in poverty who cannot afford Internet access. Board President Keddell said that this should be a topic high on the list of business leadership groups.

Sarah Vakkas introduced Beth Dryer, the new Director of Instructional Support Services. Beth addressed the Board stating that she is very interested in the conversation about equity and providing opportunities for students and families.

Jim reported that all non-instructional staff returned to work today. Cabinet has been prepping over the past two weeks with safety as the number one priority. Many precautions have been taken. Although not required, GST is following the reopening business plan provided by the state. The majority of staff are happy to be back. Instructionally, teachers will not return until students come back. Summer school and ESY will be held virtually.

Jim continues to work with the superintendents' group multiple times per week. This is not an easy time for districts. Many are facing cuts in aid, typically around 20%. They

are going through a complicated budget vote and election process, with a large increase in absentee ballot returns which may be concerning. Districts face graduation restrictions and staff cuts. GST is starting to see a drop in services. There are many unknowns regarding staffing and reopening.

Executive Session

20-107

Upon the motion of O'Donnell, seconded by Scott, it was resolved to move to Executive Session at 6:26 p.m. to discuss five (5) employment histories of particular persons.

CARRIED UNANIMOUSLY

Open Session

20-108

Upon the motion of Phillips, seconded by Learn, it was resolved to move to Open Session at 6:47 p.m.

CARRIED UNANIMOUSLY

Personnel

20-109

Upon the recommendation of the Superintendent, and on the motion of O'Donnell, seconded by Learn, the following resolution was approved:

RESOLVED, pursuant to Education Law Section 913, the Board of Education for the Board of Cooperative Educational Services for Schuyler, Steuben, Chemung, Tioga and Allegany Counties does hereby require employee number 02365 to submit to a psychiatric examination with Dr. J. Richard Ciccone of Rochester, New York to determine the mental capacity of such person to perform his or her duties.

CARRIED UNANIMOUSLY

11. Adjournment

20-110

Upon the motion of Phillips, seconded by Dlugos, it was resolved to adjourn the meeting at 6:49 p.m.

CARRIED UNANIMOUSLY

Respectfully Submitted,

ket
June 8, 2020

Kathleen E. Taylor
Board Clerk