

Schuyler-Steuben-Chemung-Tioga-Allegany (SSCTA)
Board of Cooperative Educational Services
9579 Vocational Drive, Painted Post, New York 14870-9518

REGULAR BOARD MEETING

TUESDAY, FEBRUARY 4, 2020

Coopers Education Center, Bldg. 8, DL Room

5:30 p.m.

PRESENT: Amy Dlugos, Don Keddell, Alice Learn, Mark Lemmon, Bill Peoples, Jr., Brian O'Donnell, Gary Scott

EXCUSED: Neil Bulkley, Matt Maloney, Tom Phillips, Bob Wheeler

ALSO PRESENT: District Superintendent James Frame
Cabinet Members: Patricia Cardona, Greg Dale, Doug Johnson, Vince Moschetti, Linda Perry, Chuck Stefanini, Matt Talada, Sarah Vakkas; Board Clerk Kate Taylor
Guests: Pam Luce, Beverly Matern, Stephanie Stephens

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1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Board President Keddell called the meeting to order at 5:25 p.m. and led the Pledge of Allegiance.

2. ACCEPTANCE OF THE AGENDA, WITH ADDENDA

20-068

Upon the motion of Learn seconded by Lemmon, it was resolved to accept the agenda with addenda.

CARRIED UNANIMOUSLY

3. PRIVILEGE OF THE FLOOR

None.

4. CONSENSUS ITEMS

20-069

Upon the motion of Dlugos, seconded by Scott, it was resolved to approve the following consensus items:

A. Approval of Minutes

1. Regular Board Meeting – January 7, 2020

B. Treasurer's Reports

1. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES – December 2019
2. Student Activities – Bush Education Center – 10/1/2019-12/31/2019
3. Student Activities – Coopers Education Center – 10/1/2019-12/31/2019
4. Student Activities – Wildwood Education Center – 10/1/2019-12/31/2019

C. Internal Claims Auditor Report – December 2019

CARRIED UNANIMOUSLY

5. FINANCE

Upon the recommendation of the Superintendent, and on the motion of Learn, seconded by Dlugos, it was resolved that the following finance actions are hereby taken, with addenda:

A. General Fund Establishments and Adjustments

1. Budget Establishments for 2019-2020:

Item#	CoSer #	Title	In the Amount of
099-20	105.493	CTE w/GV BOCES	\$ 36,104
100-20	559.693	Substance Abuse Info w/TST BOCES	\$ 6,650
101-20	588.495	Curriculum/Staff Development w/WFL BOCES	\$ 237
102-20	593.497	School/Curr Imprv Planning w/Cayuga-Onondaga BOCES	\$ 4,372

These establishments will be supported as follows:

099-20	105.493	Canaseraga: \$36,104
100-20	559.693	Addison: \$582, Arkport: \$255, Avoca: \$240, Bath: \$883, Canisteo-Greenwood: \$542, Corning: \$2,763, Hammondsport: \$260, Hornell: \$913, Prattsburgh: \$212
101-20	588.495	Hornell: \$237
102-20	593.497	Watkins Glen: \$4,372

2. Budget Increases for 2019-2020:

Item #	CoSer#	Title	Increase	From	To
103-20	301.000	Itinerant – Music	\$ 2,892	\$ 146,280	\$ 149,172
104-20	304.000	Itinerant – Visually Impaired	\$ 18,265	\$ 247,036	\$ 265,301
105-20	305.000	Itinerant – Physical Therapy	\$ 11,114	\$ 453,222	\$ 464,336
106-20	309.000	Itinerant – Speech Improvement	\$ 38,756	\$ 452,427	\$ 491,183
107-20	312.000	Itinerant – School Psychologist	\$ 41,139	\$ 384,866	\$ 426,005
108-20	313.000	Itinerant – Interpreter for the Deaf	\$ 38,797	\$ 369,340	\$ 408,137
109-20	324.000	Itinerant – Occupational Therapy	\$ 42,817	\$ 701,346	\$ 744,163
110-20	331.000	Itinerant – Consultant Teacher	\$ 88,991	\$ 779,994	\$ 868,985
111-20	332.000	Itinerant – School Social Worker	\$ 20,350	\$ 201,335	\$ 221,685
112-20	401.000	Arts in Education	\$ 2,000	\$ 381,547	\$ 383,547
113-20	506.000	Curriculum Development	\$ 42,881	\$ 804,395	\$ 847,276
114-20	511.000	Printing	\$ 45,802	\$ 1,625,910	\$ 1,671,712
115-20	512.000	Computer Service: Instructional	\$ 107,517	\$ 3,382,159	\$ 3,489,676
116-20	562.493	School/Curr Imprv Planning w/GV BOCES	\$ 87,756	\$ 30,145	\$ 117,901
117-20	605.000	Computer Service: Management	\$ 26,922	\$ 13,685,526	\$ 13,712,448
118-20	620.596	Public Information w/Capital Region BOCES	\$ 19,515	\$ 82,422	\$ 101,937
119-20	621.494	Transportation: Handicap w/Monroe #1 BOCES	\$ 765	\$ 6,648	\$ 7,413
120-20	623.000	Recruiting Service	\$ 2,398	\$ 82,760	\$ 85,158
121-20	642.596	Computer Svc: Mgmt w/Capital Region BOCES	\$ 14,391	\$ 9,908	\$ 24,299

These increases will be supported as follows:

103-20	301.000	Alfred-Almond: \$1,240, Arkport: \$1,652
104-20	304.000	Alfred-Almond: \$8,789, Arkport: \$1,808, Bath: (\$21,901), Campbell-Savona: \$7,949, Canisteo-Greenwood: (\$6,711), Corning: (\$3,694), Elmira Heights: (\$6,283), Hammondsport: \$7,949, Hornell: \$815, Horseheads: (\$4,224), Odessa-Montour: \$19,873, Spencer-Van Etten: \$1,946, TST BOCES: \$16,892, Watkins Glen: (\$6,930), Waverly: \$1,987
105-20	305.000	Addison: \$13,488, Alfred-Almond: (\$11,407), Arkport: (\$12,066), Bradford: \$6,132, Campbell-Savona: (\$906), Canaseraga: \$3,111, Canisteo-Greenwood: (\$7,359), Corning: \$5,979, Elmira Heights: (\$62), Horseheads: \$17,015, Jasper-Troupsburg: (\$6,915), Odessa-Montour: \$2,268, Watkins Glen: \$7,971, Waverly: (\$6,135)
106-20	309.000	Addison: \$5,833, Bath: \$1,809, Bradford: (\$2,571), Canaseraga: \$10,037, Elmira Heights: \$4,840, Hammondsport: \$2,714, Horseheads: \$1,397, Jasper-Troupsburg: \$3,413, Odessa-Montour: \$699, Prattsburgh: \$9,188, Waverly: \$1,397
107-20	312.000	Addison: \$1,987, Alfred-Almond: \$1,987, Bradford: \$8,520, Canaseraga: \$496, Elmira: \$496, Horseheads: (\$41,607), Spencer-Van Etten: \$1,242, TST BOCES: (Candor: \$53,251), Watkins Glen: \$12,780, Waverly: \$1,987
108-20	313.000	Corning: \$1,713, Elmira: \$3,426, Hammondsport: \$1,713, Horseheads: \$31,945
109-20	324.000	Addison: \$9,511, Alfred-Almond: \$8,487, Arkport: \$1,649, Bradford: \$18,455, Campbell-Savona: (\$977), Canaseraga: (\$1,764), Canisteo-Greenwood: (\$3,812), Corning: (\$1,184), Elmira Heights: (\$8,068), Horseheads: (\$740), Jasper-Troupsburg: \$8,203, Odessa-Montour: \$13,057
110-20	331.000	Addison: \$27,890, Alfred-Almond: (\$5,571), Arkport: \$9,776, Avoca: \$10,546, Bath: (\$24,915), Bradford: (\$19,588), Campbell-Savona: (\$23,247), Canaseraga: \$11,809, Canisteo-Greenwood: (\$18,305), Catt-Allegany BOCES: (Wellsville: \$6,321), Corning: \$42,608, Elmira: \$22,811, Elmira Heights: (\$62,568), GV BOCES: (Dansville: \$1,086, Keshequa: \$4,345, Wayland-Cohocton: \$6,517), Hammondsport: (\$10,337),

111-20	332.000	Hornell: \$10,230, Horseheads: \$21,990, Jasper-Troupsburg: \$21,725, Odessa-Montour: \$23,897, Prattsburgh: \$9,776, Spencer-Van Etten: (\$4,541), Watkins Glen: \$21,725, Waverly: \$5,011 Addison: \$210, Arkport: \$1,678, Campbell-Savona: \$20,062, Canaseraga: \$1,003, Canisteo-Greenwood: (\$9,821), Elmira Heights: \$1,259, Odessa-Montour: \$10,031, Spencer-Van Etten: \$839, TST BOCES: (Trumansburg: (\$4,911))
112-20	401.000	Alfred-Almond: \$2,000
113-20	506.000	Bath: \$17,329, Campbell-Savona: \$25,552
114-20	511.000	Addison: \$547, Alfred-Almond: \$400, Arkport: \$231, Avoca: \$252, Bath: \$49, Campbell-Savona: \$955, Canaseraga: \$79, Corning: \$24,590, Elmira: \$7,389, Elmira Heights: \$1,108, Hammondsport: \$115, Hornell: \$329, Horseheads: \$3,860, Odessa-Montour: \$1,306, Prattsburgh: \$165, Spencer-Van Etten: \$313, Waverly: \$3,610, Misc. Revenue: (Notre Dame: \$377, Saint Mary Our Mother: \$52, Town of Horseheads: \$75)
115-20	512.000	Elmira: \$10,000, Watkins Glen: \$97,517
116-20	562.493	Hornell: \$87,756
117-20	605.000	Canisteo-Greenwood: \$1,647, Watkins Glen: \$4,371, Misc. Revenue: (Autism/DASA/Save Trainings: \$6,044, Village of Burdett: \$14,860)
118-20	620.596	Arkport: \$6,577, Avoca: \$12,938
119-20	621.494	Canisteo-Greenwood: \$3,706, Hornell: (\$2,941)
120-20	623.000	Avoca: \$2,398
121-20	642.596	Arkport: \$14,391

3. Budget Decreases for 2019-2020:

Item #	CoSer #	Title	Decrease	From	To
122-20	304.001	Itinerant – Visually Impaired (Braille Prep)	\$ 17,493	\$ 41,128	\$ 23,635
123-20	307.000	Itinerant – ESOL	\$ 160,685	\$ 495,705	\$ 335,020
124-20	310.000	Itinerant – Speech Impaired	\$ 14,235	\$ 461,757	\$ 447,522
125-20	326.000	Itinerant – Hard of Hearing	\$ 15,816	\$ 218,690	\$ 202,874
126-20	327.000	Itinerant – Teacher of Deaf	\$ 18,093	\$ 195,114	\$ 177,021
127-20	330.000	Itinerant – Nurse/Nurse Teacher	\$ 16,247	\$ 60,524	\$ 44,277
128-20	430.000	Distance Learning	\$ 8,796	\$ 503,794	\$ 494,998
129-20	525.000	Staff Development	\$ 3,000	\$ 1,152,413	\$ 1,149,413
130-20	537.000	School/Curriculum Improvement Planning	\$ 20,062	\$ 1,683,021	\$ 1,662,959

These decreases will be supported as follows:

122-20	304.001	Alfred-Almond: \$1,023, Elmira: (\$23,991), Spencer-Van Etten: (\$3,427), Watkins Glen: \$8,902
123-20	307.000	Addison: (\$12,444), Arkport: (\$5,925), Avoca: \$40,133, Bath: (\$35,358), Campbell-Savona: (\$2,058), Elmira: (\$7,193), Elmira Heights: (\$64,699), Hornell: (\$7,522), Horseheads: (\$76,116), Odessa-Montour: (\$1,106), Spencer-Van Etten: (\$1,580), Watkins Glen: \$15,711, Waverly: (\$2,528)
124-20	310.000	Addison: (\$6,342), Alfred-Almond: \$10,108, Arkport: \$23,892, Canaseraga: (\$26,800), Corning: (\$4,489), Elmira: (\$2,651), Elmira Heights: (\$2,651), Horseheads: (\$2,651), Waverly: (\$2,651)
125-20	326.000	Bath: (\$1,787), Bradford: (\$3,514), Corning: \$11,825, Elmira: \$805, Elmira Heights: (\$5,158), Horseheads: (\$10,980), Waverly: (\$7,007)
126-20	327.000	Corning: (\$30,927), Elmira: \$14,686, Hammondsport: (\$2,159), Watkins Glen: \$307
127-20	330.000	Horseheads: (\$16,247)
128-20	430.000	Elmira: (\$10,000), Prattsburgh: \$1,204
129-20	525.000	Campbell-Savona: (\$3,000)
130-20	537.000	Bath: (\$17,329), Campbell-Savona: (\$18,303), Canaseraga: \$1,000, GV BOCES: (Keshequa: \$14,300), Horseheads: \$66, Waverly: \$132, Misc. Revenue: (CDC, Inc.: \$72)

4. Transfers within programs for 2019-2020:

a. Report of all fund transfers for the period 12/01/2019-12/31/2019, as attached.

b. Transfers in excess of \$10,000.

COSER NO.	PROGRAM	BUDGET CODE	TRANSFER IN	TRANSFER OUT
528	Industry/Education Activities	A528-6136-815-8-00 Social Security		\$ 2,628
		A528-6136-816-8-00 Health Insurance		\$ 8,402
		A528-6136-150-0-00 Instr Salaries	\$ 11,030	
		Total	\$ 11,030	\$ 11,030
605	Computer Svc: Management	A605-7710-200-U-09 Equip \$500-\$4999		\$ 10,886
		A605-7710-400-B-09 Contract & Other		\$ 32,432
		A605-7710-400-I-00 Contract & Other		\$ 14,000
		A605-7710-160-B-00 NI Salaries	\$ 24,700	
		A605-7710-210-7-09 Lg Equip >\$5000	\$ 10,886	
		A605-7710-300-A-00 Supplies	\$ 6,732	
		A605-7710-300-B-09 Supplies	\$ 15,000	

B. Federal Fund Establishments and Adjustments

1. Budget Establishment for 2019-2020:

- a. TABE (Test of Adult Basic Education) Steuben County contract for services accepted and the budget established in the amount of \$20,000 for the period January 1, 2020 through December 31, 2020 as attached. Approval was received on January 3, 2020.

2. Budget Increase for 2019-2020:

- a. Comprehensive Health and Wellness budget increased by \$205 from \$469 to \$674. Revenue for this program comes from DASA registration fees.

C. Purchasing

1. Permission to bid the following item:

- a. CNC Plasma Arc Cutting Machine for the Career and Technical Education Department at the Bush Campus.
2. Approval of Resolution, as attached, for the Installment Purchase Agreement for Desktop Computers in the amount of \$325,600 for the Elmira City School District for a four year term.
3. Award of cooperative bid for the purchase of Copy Paper for Addison, Arkport, Bradford, Canisteo-Greenwood, Hammondsport, Horseheads, Odessa-Montour and Prattsburgh school districts was awarded to W.B. Mason Co. Inc. based on the lowest total bid meeting specifications as per attached.

The bid was legally advertised and sent to four vendors. The bid was opened on December 30, 2019 at 10:00 am and the following bid was received:

- a. W.B. Mason Inc., 1200 State Fair Blvd., Syracuse, NY 13209
4. Award of Paper and Supply Bid for the Print Shop, was awarded to W.B. Mason Co. Inc., Veritiv Corp., Lindenmeyr Munroe, RELYCO Sales and Skandor Direct Inc., based on the lowest total bid meeting specifications for each line item as attached.

Bids were opened January 8, 2020 at 10:00 am and the following bids were received:

- a. W.B. Mason Co. Inc., 1200 State Fair Blvd., Syracuse, NY 13209
- b. Veritiv Corp., 4626 Crossroads Park Dr., Liverpool, NY 13088
- c. Lindenmeyr Munroe, 20 Hemlock St., Latham, NY 12110
- d. RELYCO Sales, 121 Broadway, Dover, NH 03820
- e. Skandacor Direct Inc., 545 Basket Road, Webster, NY 14580
- f. School Specialty submitted a No Bid at this time
5. Permission to issue an RFP for the following:

- a. Managed Ethernet and/or Dark Fiber connection to include all necessary networking equipment for a point-to-point connection from GST BOCES Bush Campus Network Operations Center to the GST P-TECH classrooms at the Corning Community College. The RFP will be posted on the E-rate 470.
- b. Networking infrastructure equipment to include, but not limited to: routers, switches, wireless controllers, access points, equipment racks, cable management, patch cables, fiber and copper cable runs. Licensing and maintenance contracts for the following districts: Addison, Bradford, Campbell-Savona, Corning, Elmira, Elmira Heights, GST BOCES, Horseheads, Odessa-Montour, Prattsburgh, Spencer-Van Etten, Watkins and Waverly.

D. Acceptance of Donations

1. 2004 Buick Rendezvous to the Auto Tech class at the Bush Campus from Barbara Jennings, 18 Hickory Lane, Pine City, NY 14871.
2. 2000 Chevy Suburban to the Auto Body Club at the Bush Campus from Heather Scherb, 309 Wexford Lane, Horseheads, NY 14845.
3. 2005 Mazda MZ6 to the Auto Tech Club at the Coopers Campus from Mike Cavallaro, 802 West Windward, Lantana, FL 33462.

CARRIED UNANIMOUSLY

6. PERSONNEL

20-071

Upon the recommendation of the Superintendent, and on the motion of O'Donnell, seconded by Lemmon, it was resolved that the following personnel actions are hereby taken:

A. Retirements

1. Camilla Cooper

Position:	Operations Communication Specialist
Effective:	end of day March 18, 2020
Date of Hire:	October 6, 2009

2. Lori Mayo

Position:	Senior Account Clerk
Effective:	end of day March 27, 2020
Date of Hire:	January 1, 2006

3. Janice Conley

Position:	Senior Account Clerk Typist
Effective:	end of day April 29, 2020
Date of Hire:	December 7, 1992

4. Wayne Stanton

Position:	Offset Press Operator
Effective:	end of day July 30, 2020
Date of Hire:	November 2, 1998

B. Resignations

1. Rose Morgan

Position: Account Clerk
Effective: end of day January 6, 2020
Date of Hire: January 1, 2006
Reason: personal reasons

2. Paul O'Malley

Position: Health & Safety Compliance Specialist
Effective: end of day January 24, 2020
Date of Hire: August 6, 2012
Reason: other employment

3. Courtney Comfort

Position: Teacher Aide
Effective: end of day February 2, 2020
Date of Hire: September 3, 2019
Reason: to accept the position of Teacher Assistant with GST BOCES, effective February 3, 2020

4. Holly Dailey

Position: Teacher Aide
Effective: end of day February 7, 2020
Date of Hire: September 7, 2016
Reason: personal reasons

5. Lori Krelie

Position: Principal of Special Education
Effective: end of day February 9, 2020
Date of Hire: August 17, 2015
Reason: to accept the position of Staff Development Coordinator with GST BOCES, effective February 10, 2020

6. Katrina Blencowe

Position: Licensed Practical Nurse
Effective: end of day February 7, 2020
Date of Hire: September 8, 2015
Reason: other employment

C. Decrease to Position

- 1. Teacher, Home and Career Skills**, one 10 month, school calendar position, decreased from part-time (.88 FTE) to part-time (.83 FTE), effective January 17, 2020, due to the decrease in districts' requests for services.

D. Decrease in Assignment

1. Elizabeth Buckley

Position: Teacher, Home and Career Skills

Effective: January 17, 2020
Decrease: from .88 FTE to **.83 FTE**
Tenure Area: Family and Consumer Science Titles
Certification Status: Permanent
Salary: prorated, based on .83 FTE
Reason: due to the decrease in districts' requests for services

E. Civil Service Permanent Appointment, due to successful completion of Probationary Period, no change in salary

1. Victoria Garfield

Position: Network Technology Specialist
Permanent Date: February 22, 2020

F. Amend Tenure Appointment, from the January 7, 2020 Board Minutes, amending the certification status

1. Brian McDonnell

Position: Teacher
Tenure Area: Vehicle Maintenance and Repair Occupations
Effective Date of Tenure: February 1, 2020
Certification Status: from Initial, Time Extension to **Professional**

G. Tenure Appointment, due to successful completion of Probationary Period, no change in salary

1. Kathleen Kressly

Position: Teacher, English to Speakers of Other Languages
Tenure Area: English to Speakers of Other Languages
Effective Date of Tenure: February 26, 2020
Certification Status: Professional

H. Discontinuation of Employment

1. Alyssa Lepkowski

Position: Program Assistant
Effective: February 18, 2020
Date of Hire: November 8, 2019
Reason: due to not meeting the minimum qualifications for Program Assistant, per the Chemung County/City of Elmira Regional Civil Service Commission

I. Creation of Positions

- 1. Staff Development Coordinator**, one full-time (1.0 FTE), 12 month position, effective February 10, 2020, due to the increase in districts' requests for services
- 2. Teaching Assistant**, Special Education, one full-time (1.0 FTE), 10 month, school calendar position, effective January 22, 2020, due to the increase in districts' requests for services

J. Changes from Temporary Appointment to Probationary Appointment, due to successful completion of certification requirements

1. John Presher

Position: **Teaching Assistant**, Building Construction, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment
Effective: January 3, 2020
Location: Bush Education Center
Tenure Area: Teaching Assistant
Certification: Teaching Assistant, Level 1, January 3, 2020 through January 31, 2023
Probationary Period: January 3, 2020 through January 2, 2024
Salary: \$31,860.00 per year, prorated (Step 6 + Credit Hours Stipend)

2. Jessica Robords

Position: **Teaching Assistant**, Special Education, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment
Effective: January 3, 2020
Location: Corning-Painted Post High School, Corning-Painted Post Area School District
Tenure Area: Teaching Assistant
Certification: Teaching Assistant, Level 1, January 3, 2020 through January 31, 2023
Probationary Period: January 3, 2020 through January 2, 2024
Salary: \$27,134.00 per year, prorated (Step 1 + Credit Hours Stipend)

3. Courtney Comfort

Position: **Teaching Assistant**, Special Education, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment
Effective: February 3, 2020
Location: Bush Education Center
Education: High School Diploma, Elmira CSD
Tenure Area: Teaching Assistant
Certification: Level 1, Teaching Assistant
Probationary Period: February 3, 2020 through February 2, 2024
Salary: \$32,210.00 per year, prorated (Step 1 + Credit Hours Stipend)

K. Amend Appointment

1. Mary Wallis

from the January 7, 2020 Board Minutes, amending the probationary period
Position: **School Social Worker**, EAP, full-time (1.0 FTE), 12 month position, **Probationary** appointment
Effective: December 23, 2019
Location: EAP Office, North Presbyterian Church, Elmira, NY
Education: Master of Social Work, Social Work, University of Southern California

Tenure Area:	School Social Worker
Certification:	Provisional, School Social Worker, September 1, 2016 through August 31, 2021
Probationary Period:	from September 3, 2019 through September 2, 2023 to December 23, 2019 through December 22, 2023
Experience:	6 years' related experience
Salary:	\$75,000.00 per year, prorated
Reason for Appt:	due to a retirement

L. Appointments

1. Catherine Schuler

Position:	Principal of Special Education , full-time (1.0 FTE), 12 month position, Probationary appointment
Effective:	February 10, 2020
Location:	Wildwood Education Center
Education:	Master of Art, Communications Disorder, SUNY Buffalo
Tenure Area:	Principal of Special Education
Certification:	Permanent, School District Administrator, effective September 1, 2006
Probationary Period:	February 10, 2020 through February 9, 2024
Experience:	6 years' related experience
Salary:	\$82,000.00 per year, prorated
Reason for Appt:	due to an internal transfer

2. Lori Krelie

Position:	Staff Development Coordinator , full-time (1.0 FTE), 12 month position, Probationary appointment
Effective:	February 10, 2020
Location:	GST BOCES Region
Education:	Master of Science, Education, Mansfield University
Tenure Area:	Staff Development Coordinator
Certification:	Professional, School District Leader, effective February 5, 2016
Probationary Period:	February 10, 2020 through February 9, 2024
Experience:	4 years' related experience
Salary:	\$77,817.00 per year, prorated
Reason for Appt:	due to the increase in districts' requests for services

3. Gretchen Smith

Position:	Teacher , Speech & Language Disabilities, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment
Effective:	February 25, 2020
Location:	Broadway Elementary, Elmira CSD
Education:	Master of Science, Speech-Language Pathology, Appalachian State University
Tenure Area:	Education of Children with Handicapping Conditions – Speech & Hearing Impaired

Certification:	Initial, Speech & Language Disabilities, effective October 6, 2018 through January 31, 2024
Probationary Period:	February 25, 2020 through February 24, 2024
Experience:	2 years' related experience
Salary:	\$50,044.00 per year, prorated (Step 3 + Credit Hours Stipend + Degree Stipend + IEP Stipend)
Reason for Appt:	due to an internal transfer
4. Daniel Conklin	
Position:	Teaching Assistant , Special Education, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment
Effective:	January 13, 2020
Location:	Horseheads High School, Horseheads CSD
Education:	Master of Education, Teaching English Learners, American College of Education
Tenure Area:	Teaching Assistant
Certification:	Level 3, Teaching Assistant
Probationary Period:	January 13, 2020 through January 12, 2024
Experience:	1 year of related work experience
Salary:	\$32,906.00 per year, prorated (Step 2 + Credit Hours Stipend + Degree Stipend)
Reason for Appt:	due to an internal transfer
5. Jacqueline Cruttenden	
Position:	Teaching Assistant , Special Education, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment
Effective:	January 31, 2020
Location:	Bush Education Center
Education:	Bachelor of Science, Education, Liberty University
Tenure Area:	Teaching Assistant
Certification:	Level 3, Teaching Assistant
Probationary Period:	January 31, 2020 through January 30, 2024
Experience:	13 years' related work experience
Salary:	\$36,231.00 per year, prorated (Step 12 + Credit Hours Stipend)
Reason for Appt:	due to a resignation
6. Jennifer Hamilton	
Position:	Account Clerk , full-time (1.0 FTE), 12 month position, Competitive Civil Service, Probationary appointment, Civil Service List # DCAC1119
Effective:	January 27, 2020
Location:	Bush Education Center – CBO
Education:	High School Diploma, Horseheads CSD
Probationary Period:	January 27, 2020 through January 26, 2021
Experience:	3+ years' related work experience
Salary:	\$15.54 per hour (Grade 5, Step 2)
Reason for Appt:	due to a resignation
7. Alexis Allsopp	
Position:	Teacher Aide , full-time (1.0 FTE), 10 month, school calendar position, Non-Competitive Civil Service, Probationary appointment
Effective:	January 28, 2020

Location: T.A. Edison High School, Elmira Heights CSD
Education: High School Diploma, Elmira CSD
Probationary Period: January 28, 2020 through April 6, 2021
Experience: no related work experience
Salary: \$11.80 per hour
Reason for Appt: due to an internal transfer

8. Hannah Jackson

Position: **Teacher Aide**, full-time (1.0 FTE), 10 month, school calendar position, Non-Competitive Civil Service, **Probationary** appointment
Effective: January 28, 2020
Location: Campbell-Savona High School, Campbell-Savona CSD
Education: High School Diploma, Canisteo-Greenwood CSD
Probationary Period: January 28, 2020 through April 6, 2021
Experience: no related work experience
Salary: \$11.80 per hour
Reason for Appt: due to an internal transfer

9. Caitlyn Crane

Position: **Teacher Aide**, full-time (1.0 FTE), 10 month, school calendar position, Non-Competitive Civil Service, **Probationary** appointment
Effective: February 3, 2020
Location: T.A. Edison High School, Elmira Heights CSD
Education: High School Diploma, Elmira CSD
Probationary Period: February 3, 2020 through April 12, 2021
Experience: no related work experience
Salary: \$11.80 per hour
Reason for Appt: due to an internal transfer

10. Merlyn Tiwari

Position: **Accountant (School)**, full-time (1.0 FTE), 12 month position, Competitive Civil Service, **Provisional** appointment, pending Civil Service exam
Effective: February 5, 2020
Location: Central Administration, Bush Education Center
Education: Associate in Applied Science, Accounting, Corning Community College
Experience: 20 years' related experience
Salary: \$48,000.00 per year, prorated
Reason for Appt: due to a retirement

M. Temporary Appointment

1. Ashley Harpster

Position: **Teaching Assistant**, Special Education, full-time (1.0 FTE), 10 month, school calendar position, **Temporary** appointment, pending completion of certification requirements or the procurement of a properly certified employee
Effective: January 22, 2020 through June 25, 2020
Location: Broadway Academy, Elmira CSD

Education:	Bachelor of Science, Nutrition: Dietetics, Mansfield University
Certification:	Not certified, Teaching Assistant, Level 1 required
Experience:	1 year of related work experience
Salary:	\$26,216.00 per year, prorated (Step 1)
Reason for Appt:	due to the increase in districts' requests for services

N. Mentoring Stipends, first year, salary as indicated below

1. **Beverly Croston** mentoring **Brittani Gentz**, effective January 6, 2020 through June 25, 2020, Stipend of \$1,092 per year, prorated
2. **Sandra Brenen** mentoring **Allison Rourke**, effective September 3, 2019 through February 28, 2020, Stipend of \$1,092 per year, prorated
3. **Jeffrey Berdine** mentoring **Lori Krelie**, **change in end date**; effective September 3, 2019 through **January 31, 2020**, Stipend of \$1,100 per year, prorated

O. Approval of Temporary and Substitute Personnel Report, as attached

P. Approval of the Attached Report Regarding GST BOCES Additional Compensation for 2019-2020, effective February 4, 2020

CARRIED UNANIMOUSLY

7. PROGRAM

20-072

Upon the recommendation of the Superintendent, and on the motion of Learn, seconded by O'Donnell, it was resolved to approve the following field trips:

- A. Bush Education Center, New Visions Education & Human Services Program and Innovation, Leadership & Business Program, as attached
- B. Bush Education Center, New Visions Health Program, as attached
- C. Wildwood Education Center, Criminal Justice Program, as attached

CARRIED UNANIMOUSLY

8. BOARD PRESIDENT'S REPORT

A. Overview of How Transition Services Help Students Reach the CDOS Credential

Sarah Vakkas explained that CDOS (Career Development and Occupational Studies) is a complex credential. Providing clarity on these requirements is what Stephanie Stephens and Beverly Matern do.

Stephanie Stephens, Staff Development Coordinator, presented information on the CDOS credential. Bev Matern, Transition Specialist, gave an overview of what CoSer 520 does and what she does as a transition specialist (attached). Bev highlighted a school based enterprise at Odessa-Montour where students worked on

a business model for bottling, producing, marketing, and selling Seneca Sauces, a hot sauce created by the students.

Stephanie provided an update on the Project SEARCH, which is in its third year, has been sustainable and is doing well. A second program is anticipated for the 2020-2021 school year at St. Joseph's Hospital, in collaboration with Arnot.

- B.** Vice President Learn asked about an article in the January 13 issue of OnBoard regarding Governor Cuomo's proposal that Syracuse be established as a STEAM Regional High School. She asked what the different is between this and P-TECH. District Superintendent Frame responded that anyone can attend the STEAM school; P-TECH students have to meet certain criteria to attend. He also stated that Syracuse is the first STEAM Regional High School in the state and they hope to pave the way for other similar schools across the state.

9. SUPERINTENDENT'S REPORT

A. Board Member Training on Child Abuse in an Educational Setting

Doug Johnson explained that BOCES' attorneys suggested that Board Members receive training in Child Abuse in an Educational Setting. Doug provided this training during the meeting.

District Superintendent Frame reported the following:

- The graduation measures meeting was held at TST BOCES for the region on February 3. Approximately 100 people attended. Sarah Vakkas and Linda Perry attended and helped with table group discussions which provided direct feedback.
- The GST School Boards Association will host the Legislative Event on Thursday, February 7 at Corning-Painted Post High School.
- Linda Perry is leaving her position as Director of Instructional Support Services to begin a new venture at Corning-Painted Post as Assistant Superintendent for Secondary Education. This is an outstanding opportunity and well deserved.
- Budget season has begun and Jim, Sarah Vakkas, Greg Dale, and Pat Cardona will be visiting districts to review service requests.
- Jim will serve as moderator for the Chemung County Chamber of Commerce Economic Forum on February 19.
- New computer standards have been approved by the Board of Regents.
- SED has frozen the scores for another year on EdTPA.
- Jim will provide an overview of the administrative budget at the next meeting. Current projections show a 1.63% increase in overall budget.

EXECUTIVE SESSION

20-073

Upon the motion of Peoples, seconded by Dlugos, it was resolved to move to Executive Session at 6:30 p.m. to discuss five (5) employment histories of particular persons and two (2) proposed, pending or current litigations.

CARRIED UNANIMOUSLY

OPEN SESSION

20-074

Upon the motion of O'Donnell, seconded by Dlugos, it was resolved to move to Open Session at 6:44 p.m.

CARRIED UNANIMOUSLY

10. ADJOURNMENT

Upon the motion of Learn, seconded by Dlugos, it was resolved to adjourn the meeting
at 6:44 p.m.

CARRIED UNANIMOUSLY

Respectfully Submitted,

ket
February 6, 2020

Kathleen E. Taylor
Board Clerk
