

Schuyler-Steuben-Chemung-Tioga-Allegany
Board of Cooperative Educational Services
9579 Vocational Drive, Painted Post, New York 14870-9518
Phone (607) 962-3175, 739-3581 or 324-7880 Fax (607) 654-2302

Regular Board Meeting
Coopers Education Center, Bldg. 8, DL Room

Tuesday, June 4, 2019
5:30 p.m.

PRESENT: Neil Bulkley, Amy Dlugos, Don Keddell, Alice Learn, Matt Maloney, Bill Peoples, Jr., Tom Phillips, Gary Scott, Bob Wheeler

EXCUSED: Mark Lemmon

ALSO PRESENT: District Superintendent James Frame
Cabinet Members: Brian Bentley, Patricia Cardona, Doug Johnson, Vince Moschetti, Margaret Munson, Linda Perry, Stacy Saglibene, Chuck Stefanini, Matt Talada, Sarah Vakkas; Board Clerk Kate Taylor
Guests: Brian O'Donnell, James Post

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1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Board President Keddell called the meeting to order at 5:29 p.m. and led the Pledge of Allegiance.

2. PRIVILEGE OF THE FLOOR

Board President Keddell welcomed Brian O'Donnell, who will be appointed as a Board Member effective July 1.

Board President Keddell acknowledged that this would be Margaret Munson's last Board Meeting as she will retire at the end of June. Several Board Members recalled positive interactions with Margaret over the years and her outstanding service to BOCES. Margaret stated that she was very fortunate to work for a great organization. She appreciates the leadership and support of the Board, and the dedication to the students and the region.

3. ACCEPTANCE OF THE AGENDA WITH ADDENDA

19-122

Upon the motion of Dlugos, seconded by Learn, it was resolved to accept the agenda with addenda.

CARRIED UNANIMOUSLY

4. CONSENSUS ITEMS

19-123

Upon the motion of Dlugos, seconded by Learn, it was resolved to approve the following consensus items:

A. Approval of Minutes

1. Special Board Meeting – April 9, 2019
2. Regular Board Meeting – May 14, 2019

B. Treasurer's Report

1. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES – April 2019

C. Internal Claims Auditor Report – April 2019

CARRIED UNANIMOUSLY

5. FINANCE

19-124

Upon the recommendation of the Superintendent, and on the motion of Bulkley, seconded by Wheeler, it was resolved that the following finance actions are hereby taken:

A. General Fund Establishments and Adjustments

1. Budget Increases for 2018-2019:

Item #	CoSer#	Title	Increase	From	To
227-19	101.000	Career & Technical Education	\$ 47,676	\$ 17,106,167	\$ 17,153,843
228-19	203.201	Special Class 1:12:1 Project Search	\$ 7,982	\$ 171,632	\$ 179,614
229-19	203.220	Special Class 1:12:1	\$ 223	\$ 416,789	\$ 417,012
230-19	209.000	Special Class 1:8:1	\$ 169,688	\$ 6,712,824	\$ 6,882,512
231-19	305.000	Itinerant: Physical Therapy	\$ 6,774	\$ 438,111	\$ 444,885
232-19	312.000	Itinerant: School Psychology	\$ 4,396	\$ 399,280	\$ 403,676
233-19	324.000	Itinerant: Occupational Therapy	\$ 3,138	\$ 697,502	\$ 700,640
234-19	326.000	Itinerant: Hard of Hearing	\$ 2,085	\$ 202,660	\$ 204,745
235-19	403.003	Alternative Education: Secondary	\$ 992	\$ 2,113,913	\$ 2,114,905
236-19	426.000	Exploratory Enrichment	\$ 2,000	\$ 142,201	\$ 144,201
237-19	508.000	Library Services/Media	\$ 36,857	\$ 399,412	\$ 436,269
238-19	512.000	Computer Service: Instructional	\$ 17,490	\$ 3,064,229	\$ 3,081,719
239-19	513.000	Library Automation	\$ 185	\$ 266,511	\$ 266,696
240-19	537.000	School/Curriculum Improvement Planning	\$ 401	\$ 1,628,676	\$ 1,629,077
241-19	605.000	Computer Service: Management	\$ 19,055	\$ 13,694,086	\$ 13,713,141

These increases will be supported as follows:

227-19	101.000	Misc. Revenue: (Chemung Federation of Sportsmen: \$3,500, Community Foundation: \$1,825, Corning Community College: \$42,351)
228-19	203.201	Various Component and Non-Component Districts
229-19	203.220	Various Component and Non-Component Districts
230-19	209.000	Various Component and Non-Component Districts
231-19	305.000	Addison: \$512, Alfred-Almond: \$1,824, Arkport: (\$3,754), Bradford: \$1,003, Campbell-Savona: \$4,085, Canaseraga: \$864, Canisteo-Greenwood: (\$149), Corning: (\$54), Elmira Heights: \$1,930, Horseheads: \$1,824, Jasper-Troupsburg: (\$ 554), Odessa-Montour: (\$245), Waverly: (\$512)
232-19	312.000	Addison: \$879, Alfred-Almond: \$879, Canaseraga: \$220, Corning: \$879, Elmira: \$220, Horseheads: \$440, Waverly: \$879
233-19	324.000	Addison: \$246, Alfred-Almond: (\$1,863), Arkport: (\$525), Bradford: \$803, Campbell-Savona: \$2,745, Canaseraga: \$736, Canisteo-Greenwood: (\$1,384), Corning: (\$892), Elmira Heights: (\$780), Horseheads: (\$557), Odessa-Montour: \$4,787, Genesee Valley BOCES: (\$178)
234-19	326.000	Bath: (\$970), Bradford: (\$906), Corning: \$2,415, Elmira: \$320, Elmira Heights: \$26, Horseheads: \$1,146, Waverly: \$54
235-19	403.003	Misc. Revenue: (Community Foundation: \$992)
236-19	426.000	Alfred-Almond: \$600, Avoca: \$600, Canisteo-Greenwood: \$1,000, Horseheads: (\$200)
237-19	508.000	Elmira: \$34,181, Elmira Heights: \$2,676
238-19	512.000	Spencer-Van Etten: \$17,490
239-19	513.000	Alfred-Almond: \$185
240-19	537.000	Arkport: \$365, Misc. Revenue: \$36
241-19	605.000	Alfred-Almond: \$4,382, Bath: \$3,041, Horseheads: \$10,652, Misc. Revenue: Autism/DASA/ SAVE Trainings: \$980)

2. Budget Decreases for 2018-2019:

Item #	CoSer #	Title	Decrease	From	To
242-19	204.000	Special Class 12:1 +(3:1)	\$ 76,606	\$ 372,424	\$ 295,818
243-19	205.000	Special Class 15:1	\$ 1,476	\$ 729,160	\$ 727,684
244-19	216.000	Special Class 1:6:1 EPC	\$ 18,312	\$ 1,474,872	\$ 1,456,560
245-19	216.214	Special Class 1:6:1 ED	\$ 239,576	\$ 2,082,410	\$ 1,842,834
246-19	216.217	Special Class 1:6:1 Autism	\$ 85,340	\$ 2,405,320	\$ 2,319,980
247-19	216.219	Special Class 1:6:1 MD	\$ 345,960	\$ 915,800	\$ 569,840
248-19	301.000	Itinerant: Music	\$ 1,575	\$ 142,318	\$ 140,743
249-19	303.000	Itinerant: Art	\$ 2,312	\$ 30,826	\$ 28,514
250-19	307.000	Itinerant: English as a Second Language	\$ 4,349	\$ 371,970	\$ 367,621
251-19	309.000	Itinerant: Speech Improvement	\$ 19,552	\$ 452,243	\$ 432,691
252-19	310.000	Itinerant: Speech Impaired	\$ 28,556	\$ 417,313	\$ 388,757
253-19	313.000	Itinerant: Interpreter for the Deaf	\$ 13,415	\$ 352,965	\$ 339,550
254-19	316.000	Itinerant: Home & Career Skills	\$ 5,662	\$ 74,190	\$ 68,528
255-19	327.000	Itinerant: Teacher of Deaf	\$ 2,185	\$ 175,030	\$ 172,845
256-19	330.000	Itinerant: Nurse/Nurse Teacher	\$ 16,318	\$ 53,770	\$ 37,452
257-19	332.000	Itinerant: School Social Worker	\$ 6,697	\$ 292,267	\$ 285,570
258-19	401.000	Arts in Education	\$ 400	\$ 382,849	\$ 382,449
259-19	520.000	Itinerant: Comprehensive Support Services	\$ 11,016	\$ 103,617	\$ 92,601
260-19	528.000	Industry/Education Activities Coordination	\$ 13,700	\$ 548,640	\$ 534,940
261-19	612.000	Business Office Support (CBO)	\$ 4,922	\$ 3,703,149	\$ 3,698,227

These decreases will be supported as follows:

242-19	204.000	Various Component and Non-Component Districts
243-19	205.000	Various Component and Non-Component Districts
244-19	216.000	Various Component and Non-Component Districts
245-19	216.214	Various Component and Non-Component Districts
246-19	216.217	Various Component and Non-Component Districts
247-19	216.219	Various Component and Non-Component Districts
248-19	301.000	Alfred-Almond: (\$675), Arkport: (\$900)
249-19	303.000	Bradford: (\$2,312)
250-19	307.000	Addison: \$4,367, Arkport: (\$804), Bath: (\$174), Campbell-Savona: (\$152), Elmira: (\$653), Hornell: (\$283), Horseheads: (\$859), Odessa-Montour: (\$207), Spencer-Van Etten: (\$152), Watkins Glen: (\$5,193), Waverly: (\$239)
251-19	309.000	Addison: (\$1,468), Bradford: (\$6,406), Canaseraga: (\$3,237), Elmira Heights: (\$1,713), Horseheads: (\$1,957), Jasper-Troupsburg: (\$979), Odessa-Montour: (\$979), Prattsburgh: (\$856), Waverly: (\$1,957)
252-19	310.000	Addison: (\$5,435), Arkport: (\$936), Bath: (\$165), Corning: (\$4,404), Elmira: (\$4,404), Elmira Heights: (\$4,404), Horseheads: (\$4,404), Waverly: (\$4,404)
253-19	313.000	Corning: (\$2,683), Elmira: (\$5,366), Hammondsport: (\$2,683), Horseheads: (\$2,683)
254-19	316.000	Prattsburgh: (\$5,662)
255-19	327.000	Corning: (\$42,930), Elmira: \$42,940 Hammondsport: \$2, Watkins Glen: (\$2,197)
256-19	330.000	Horseheads: (\$16,318)
257-19	332.000	Addison: (\$229), Arkport: (\$1,147), Campbell-Savona: (\$1,835), Elmira Heights: (\$1,376), Odessa-Montour: (\$160), Waverly: (\$1,835), TST BOCES: (Trumansburg: (\$115))
258-19	401.000	Avoca: (\$600), Horseheads: \$200
259-19	520.000	Addison: (\$2,448), Bradford: (\$1,224), Campbell-Savona: (\$1,224), Hammondsport: (\$1,224), Hornell: (\$1,224), Odessa-Montour: (\$2,448), Prattsburgh: (\$1,224)
260-19	528.000	WFL BOCES: (Dundee: \$800), Misc. Revenue: (CDC, Inc.: (\$14,500))
261-19	612.000	Horseheads: (\$4,922)

3. Transfers within programs for 2018-2019:

a. Transfers in excess of \$10,000.

<u>COSER</u> <u>NO.</u>	<u>PROGRAM</u>	<u>BUDGET CODE</u>	<u>TRANSFER</u> <u>IN</u>	<u>TRANSFER</u> <u>OUT</u>
002	Rented Facilities	A002-9500-990-8-05 Tr Cr Adult Educ		\$ 158,110
		A002-1900-470-5-00 Rent-Langdon Plz	\$ 158,110	
		Total	\$ 158,110	\$ 158,110
445	P-TECH	A445-5880-151-0-00 Instr Substitutes		\$ 5,000
		A445-5880-154-0-00 Add'l Instr Work		\$ 10,000
		A445-5880-204-0-00 Small Equip		\$ 8,000
		A445-5880-300-0-00 Supplies		\$ 13,000
		A445-5880-819-0-00 HRA		\$ 2,219
		A445-5880-200-0-00 Equip \$500-\$4999	\$ 38,219	
		Total	\$ 38,219	\$ 38,219

605	Computer Svcs: Mgmt.	A605-7710-200-3-09 Equip \$500-\$4999		\$	23,808
		A605-7710-200-8-14 Equip \$500-\$4999		\$	26,332
		A605-7710-200-8-48 Equip \$500-\$4999		\$	18,157
		A605-7710-400-E-01 Contract & Other		\$	20,284
		A605-7710-400-S-03 Contract & Other		\$	37,840
		A605-7710-400-U-09 Contract & Other		\$	21,000
		A605-7710-411-8-00 Telephone		\$	11,591
		A605-7710-200-2-09 Equip \$500-\$4999	\$	23,808	
		A605-7710-200-8-00 Equip \$500-\$4999	\$	7,921	
		A605-7710-200-S-03 Equip \$500-\$4999	\$	26,781	
		A605-7710-204-8-00 Small Equip	\$	934	
		A605-7710-204-8-48 Small Equip	\$	5,801	
		A605-7710-204-S-03 Small Equip	\$	4,310	
		A605-7710-210-S-03 Lg Equip >\$5000	\$	6,000	
		A605-7710-210-U-09 Lg Equip >\$5000	\$	21,000	
		A605-7710-300-8-00 Supplies	\$	1,717	
		A605-7710-300-8-48 Supplies	\$	6,303	
		A605-7710-300-S-03 Supplies	\$	749	
		A605-7710-400-8-00 Contract & Other	\$	1,019	
		A605-7710-400-8-14 Contract & Other	\$	26,332	
		A605-7710-400-8-48 Contract & Other	\$	6,053	
		A605-7710-400-G-01 Contract & Other	\$	20,284	
		Total	\$	159,012	\$ 159,012
701	O&M	A701-8010-344-0-99 Electrical Supplies		\$	2,000
		A701-8010-345-0-99 Plumbing Supplies		\$	4,000
		A701-8010-345-1-00 Plumbing Supplies		\$	1,500
		A701-8010-346-0-99 HVAC Supplies		\$	1,500
		A701-8010-346-1-00 HVAC Supplies		\$	1,000
		A701-8010-347-0-99 Auto Expenses		\$	37,000
		A701-8010-400-2-00 Contract & Other		\$	2,500
		A701-8010-400-2-02 Contract & Other		\$	7,000
		A701-8010-407-0-99 Postage		\$	5,000
		A701-8010-411-0-99 Telephone		\$	35,000
		A701-8010-411-1-00 Telephone		\$	5,500
		A701-8010-411-2-00 Telephone		\$	15,000
		A701-8010-412-0-99 Electric		\$	88,000
		A701-8010-412-1-00 Electric		\$	24,000
		A701-8010-412-2-00 Electric		\$	18,000
		A701-8010-413-0-99 Water		\$	2,000
		A701-8010-414-0-99 Sewer		\$	2,500
		A701-8010-417-0-99 Natural Gas		\$	6,000
		A701-8010-417-4-00 Natural Gas		\$	7,100
		A701-8010-443-0-99 Recruiting Exp.		\$	1,500
		A701-8010-801-0-99 Post Employment		\$	1,500
		A701-8010-801-1-00 Post Employment		\$	1,000
		A701-8010-801-2-00 Post Employment		\$	1,000
		A701-8010-812-0-99 Worker's Comp		\$	19,000
		A701-8010-812-1-00 Worker's Comp		\$	2,500
		A701-8010-812-2-00 Worker's Comp		\$	2,500
		A701-8010-813-0-99 NYS ERS		\$	15,000
		A701-8010-813-1-00 NYS ERS		\$	6,000
		A701-8010-813-2-00 NYS ERS		\$	8,000
		A701-8010-815-0-99 Social Security		\$	40,000
		A701-8010-815-1-00 Social Security		\$	1,500
		A701-8010-815-2-00 Social Security		\$	1,000
		A701-8010-816-0-99 Health Insurance		\$	92,000
		A701-8010-816-1-00 Health Insurance		\$	45,000
		A701-8010-816-2-00 Health Insurance		\$	39,000
		A701-8010-819-0-99 HRA		\$	2,500
		A701-8010-819-2-00 HRA		\$	1,000
		A701-8010-400-0-99 Contract & Other	\$	544,600	
		Total	\$	544,600	\$ 544,600
702	Spec. Ed. Admin.	A702-4010-400-1-00 Contract & Other		\$	7,813
		A702-4010-440-0-00 Consultant		\$	6,000
		A702-4010-454-0-00 Photocopying		\$	2,636
		A702-4010-204-1-00 Small Equipment	\$	16,449	

			Total	\$ 16,449	\$ 16,449
734	Counseling	A734-4020-816-0-00 Health Insurance			\$ 18,900
		A734-4020-153-0-00 Instr. HI Stipends	\$	18,900	
		Total	\$	18,900	\$ 18,900

B. Federal Fund Establishments and Adjustments

1. Budget Establishments for 2019-2020:

- a. Extended School Year (ESY) budget established in the amount of \$1,318,185 for the period July 1, 2019 through June 30, 2020. Revenues for this program come from districts requesting the service.
- b. The Adult and Continuing Education budget established in the amount of \$3,175,432 for the period July 1, 2019 through June 30, 2020.

C. Purchasing

1. Award of cooperative bid for the purchase of Science Supplies for Addison, Arkport, Bradford, Canisteo-Greenwood, Hammondsport, Jasper-Troupsburg, Odessa-Montour and Prattsburgh school districts on lowest bid meeting specifications per line item as attached.

Bids were opened May 8, 2019 at 2:00 PM and the following bids were received:

a.) Science Supplies

1. Carolina Biological Supply Co., 2700 York Rd., Burlington, NC 27215
2. Fisher Scientific Co. LLC, 4500 Turnberry Dr., Hanover Park, IL 60133
3. Flinn Scientific, 131 Flinn St., PO Box 219, Batavia, IL 60510
4. Forestry Suppliers, Inc., 205 W Rankin St., PO Box 8397, Jackson, MS 39284
5. Frey Scientific, 100 Paragon Parkway, PO Box 8101, Mansfield, OH 44903
6. Nasco, 901 Janesville Ave., Fort Atkinson, WI 53538
7. Sargent Welch International, 5100 W. Henrietta Road, PO Box 92912, Rochester, NY 14692

2. Award of cooperative bid for the purchase of Art & School Supplies for Addison, Arkport, Bradford, Canisteo-Greenwood, Hammondsport, Jasper-Troupsburg, Odessa-Montour and Prattsburgh school districts on lowest bid meeting specifications per line item as attached.

Bids were opened March 8, 2019 at 2:00 PM and the following bids were received:

a.) Art and School Supplies

1. Blick Art Materials, PO Box 1267, Galesburg, IL 61402
2. Nasco Education LLC, 901 Janesville Ave., Fort Atkinson, WI 53538
3. National Art & School Supplies, 2195 Elizabeth Ave., Rahway, NJ 07065
4. S&S Worldwide, PO Box 513, Colchester, CT 06415
5. School Specialty Inc., 140 marble Drive, Lancaster, PA 17601

6. Standard Stationary Supply IL LLC, 2251 Foster Ave., Wheeling, IL 60090
7. W.B. Mason, 1200 State Fair Blvd., Syracuse, NY 13209

D. Funding of Retirement Contribution Reserve Fund

1. RESOLVED, that there shall be placed in the Retirement Contribution Reserve Fund the sum of \$273,005, which is comprised of 1.50% of ERS salaries in the amount of \$253,145, plus the discount received for prepayment of the 2019 Employees' Retirement System Regular Pension Contribution in the amount of \$19,860.
2. RESOLVED, that pursuant to General Municipal Law, Section 6-r, there shall be transferred from the Retirement Contribution Reserve Fund to the Due to ERS Account the sum of \$18,685 to cover 1st quarter (4/1/19-6/30/19) of the 2020 Annual Invoice issued by the Employees' Retirement System.

E. 2018-2019 Internal Audit Report

Acceptance of the 2018-2019 Internal Audit Report, as attached.

CARRIED UNANIMOUSLY

6. PERSONNEL

19-125

Upon the recommendation of the Superintendent, and on the motion of Learn, seconded by Wheeler, it was resolved that the following personnel actions are hereby taken:

A. Retirements

1. Dawn Galusha

Position:	Teacher
Effective:	end of day June 26, 2019
Date of Hire:	September 7, 2010

2. Theresa Bommarito

Position:	Teacher
Effective:	end of day June 27, 2019
Date of Hire:	September 1, 1985

3. Susan Yarnell

Position:	Teacher
Effective:	end of day June 30, 2019
Date of Hire:	September 1, 1988

4. Lawrence Coughlin

Position:	Cleaner
Effective:	end of day July 10, 2019
Date of Hire:	April 30, 1990

B. Resignations

1. Laura Carroll

Position: Teaching Assistant
Effective: end of day June 26, 2019
Date of Hire: April 11, 2019
Reason: other employment

2. Stefanie Mayr

Position: Staff Development Coordinator
Effective: end of day June 30, 2019
Date of Hire: August 31, 2018
Reason: other employment

3. Stacy Smith

Position: **Regional Special Education Preschool Behavior Specialist**
Effective: end of day June 19, 2019
Date of Hire: January 20, 2015
Reason: other employment

C. Salary Change

1. Mary Teresa Yorke

Position: Network Technology Specialist
Salary: decreased from \$49,000.00 per year to **\$45,504.00** per year
Effective: June 3, 2019
Reason: due to reorganization of duties within the department

D. Change from Civil Service Provisional Appointment to Probationary Appointment, due to successful passing of Civil Service Exam

1. Tammy A. Clark

Position: **Principal Account Clerk**, full-time (1.0 FTE), 12 month position, Civil Service Competitive, **Probationary** appointment
Effective: May 13, 2019
Probationary Period: May 13, 2019 through May 12, 2020
Civil Service List #: 65533
Salary: no change in salary

2. Jennifer Morris

Position: **Principal Account Clerk**, full-time (1.0 FTE), 12 month position, Civil Service Competitive, **Probationary** appointment
Effective: May 7, 2019
Probationary Period: May 7, 2019 through July 30, 2019
Civil Service List #: 74926
Salary: no change in salary

3. Jennie Adriaansen

Position: **Principal Account Clerk**, full-time (1.0 FTE), 12 month position, Civil Service Competitive, **Probationary** appointment
Effective: May 8, 2019
Probationary Period: May 8, 2019 through July 31, 2019
Civil Service List #: 74926
Salary: no change in salary

E. Civil Service Permanent Appointments, due to successful completion of Probationary Period, no change in salary

1. Dylan Semski

Position: Maintenance Helper
Permanent Date: June 6, 2019

2. Robin Bingham

Position: Computer Operations Specialist
Permanent Date: June 15, 2019

3. Stephanie Kendall

Position: Supervisor of Computer Services
Permanent Date: June 26, 2019

F. Tenure Appointment, due to successful completion of Probationary Period, no change in salary

1. Sarah Vakkas

Position: Assistant Superintendent for Instruction
Tenure Area: Assistant Superintendent for Instruction
Effective Date of Tenure: July 1, 2019
Certification Status: Professional, School District Leader, effective September 1, 2013

G. Abolishment of Position

- 1. Training and Development Coordinator**, one full-time (1.0 FTE), 12 month position, Bush Education Center, effective June 28, 2019, due to the reconfiguration of duties within the BOCES and the Civil Service reclassification of the position.

H. Creation of Position

- 1. Personnel Clerk**, one full-time (1.0 FTE), 12-month position, Bush Education Center, effective June 10, 2019, due to a retirement and the reorganization of duties within the department.

I. Appointments

1. Angela Foley

Position: **Computer Programmer Analyst Trainee**, full-time (1.0 FTE), 12 month position, Competitive Civil Service, **Provisional** appointment, pending Civil Service Exam

Effective: May 28, 2019
Location: Bush Education Center
Education: Associate in Applied Science, Computer and Network Technology, Corning Community College
Experience: no related work experience
Salary: \$35,000.00 per year, prorated
Reason for Appt: due to a retirement

2. Kelly Benjamin

Position: **Personnel Clerk**, full-time (1.0 FTE), 12 month position, Competitive Civil Service, **Provisional** appointment, pending Civil Service Exam

Effective: June 10, 2019
Location: Bush Education Center
Education: Bachelor of Art, Criminal Justice, University of Delaware

Experience: 9 years' related experience
Salary: \$38,000.00 per year, prorated
Reason for Appt: due to a retirement and the reorganization of duties within the department

3. Lauren Nero

Position: **Teacher Aide**, full-time (1.0 FTE), 10 month, school calendar position, Non-Competitive Civil Service, **Probationary** appointment

Effective: May 29, 2019
Location: T.A. Edison, Elmira Heights CSD
Education: High School Diploma, Athens CSD
Probationary Period: May 29, 2019 through October 21, 2020

Experience: no related work experience
Salary: \$11.10 per hour
Reason for Appt: due to an internal transfer

4. Carol Marshall

Position: **Senior Account Clerk**, full-time (1.0 FTE), 12 month position, Competitive Civil Service, **Probationary** appointment, Civil Service List # 69880

Effective: June 17, 2019
Location: Bush Education Center
Education: High School Diploma, Elmira City School District
Probationary Period: June 17, 2019 through June 16, 2020

Experience: 32 years' work experience
Salary: \$16.85 per hour (Grade 9, Step 4)
Reason for Appt: due to a retirement

J. Temporary Appointment

1. Miranda Smith

Position: **Long-term Substitute Teacher**, English, full-time (1.0 FTE), 10 month, school calendar position, **temporary** appointment

Effective: November 19, 2018 through June 26, 2019
Location: Coopers Education Center

Education:	Bachelor of Art, Adolescence Education: English, Elmira College
Certification:	Initial, English Language Arts 7-12, February 23, 2019 through August 31, 2024
Experience:	substitution
Salary:	\$43,319.00 per year, prorated (step 1)
Reason for Appt:	due to being in position for more than 93 days, effective May 3, 2019

K. Amend Retirement Date, from the March 5, 2019 BOE Minutes

1. Betty DeNardo

Position:	Training and Development Coordinator
Effective:	from end of day September 4, 2019 to end of day July 5, 2019
Date of Hire:	November 16, 1989

L. Approval of the Attached Report of Temporary and Substitute Personnel

M. Approval of the Attached Report Regarding GST BOCES Additional Compensation for 2018-2019, effective June 5, 2019

CARRIED UNANIMOUSLY

7. OTHER BUSINESS

19-126

Upon the recommendation of the Superintendent, and on the motion of Learn, seconded by Phillips, the following resolution was approved:

- A.** Appointment of Brian O'Donnell as Board Member of the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES, effective July 1, 2019 through June 30, 2020

CARRIED UNANIMOUSLY

8. BOARD PRESIDENT'S REPORT

A. NYSSBA Convention – October 24-26, 2019, Rochester

If Board Members are interested in attending the NYSSBA Convention, contact Kate Taylor. District Superintendent Frame encouraged members to attend because of the location and accessibility to the conference.

B. Discussion of Board Officers for 2019-2020

Board Officers will be elected at the July Reorganizational Meeting. If anyone is interested in being nominated as an officer, please contact District Superintendent Frame.

C. Preferred Educational Future

- Matt Talada provided graduation numbers for the Class of 2019 (CTE and Alternative Education). Matt spoke about program growth and need for space.
- Board President Keddell stated that the District Superintendent Evaluation has been reformatted and can be completed electronically. Vice President Learn reviewed the new format and suggested that the 'not applicable' score be changed from a one to a zero. The Board agreed. The evaluation should be

completed electronically and emailed to Board President Keddell or completed on paper and mailed to Mr. Keddell.

9. SUPERINTENDENT'S REPORT

District Superintendent Frame shared the following:

- Welcomed Brian O'Donnell to the Board.
- Acknowledged the retirement of Margaret Munson and said that he enjoyed working with her. Margaret's leadership was one of the reasons Jim took the position at BOCES.
- He and Doug Johnson held orientations recently for approximately 50 new employees.
- Corning Community College will be offering the free tuition model for high school ACE courses. This will impact component districts as there will be no revenue charge backs to the districts.
- GST BOCES Adult Education has recently been cited as an Outstanding Adult Education Program. Jim will be interviewed about this by NYSSBA'S OnBoard paper.
- An EOP Partner Award was given to teacher Russ Tubbs. Stacy Saglibene explained that this is a community-based program geared towards the workplace. Russ has been a great teacher for this program.
- Jim recently consulted with the Alfred-Almond Board of Education on the selection of a new superintendent. The A-A Board had a clear vision of selecting for this position.
- Jim has started the early stages of the Elmira Heights Superintendent Search.
- Corning-Painted Post Superintendent Mike Ginalski will be retiring at the end of next year. The C-PP Board is currently weighing options on how to proceed with the superintendent search and has consulted with Jim.
- Jim thanked Sarah Vakkas and Linda Perry for assisting Watkins Glen with testing integrity issues. He thanked Brian Bentley for his help with a vault inspection at Watkins Glen.
- In regards to the New Visions application process, Jim is working with the NYS Office of Counsel regarding non-public students attending New Visions. The law currently states that non-public students are not able to participate in this type of program.
- Two students from the Coopers Campus were awarded a Mike Rowe Dirty Job Scholarship. This is a national scholarship that students compete for and Mike Rowe personally selects and funds this scholarship. This is a remarkable accomplishment.
- Jim read a memo from P-TECH Principal Rob Sherburne stating that three students from the STEM Academy have received paid internships at Corning, Inc. and Hardinge.

EXECUTIVE SESSION

19-127

Upon the motion of Dlugos, seconded by Bulkley, it was resolved to move to Executive Session at 6:26 p.m. to discuss three employment histories of particular persons.

CARRIED UNANIMOUSLY

OPEN SESSION

19-128

Upon the motion of Wheeler, seconded by Bulkley, it was resolved to move to Open Session at 6:52 p.m.

CARRIED UNANIMOUSLY

PERSONNEL

19-129

Upon the recommendation of the Superintendent, and on the motion of Learn, seconded by Wheeler, it was resolved that the salaries of non-unit employees be increased up to 2.92%, effective July 1, 2019.

MOTION WITHDRAWN

19-130

On the motion of Bulkley, seconded by Dlugos, it was recommended that the words "up to" be removed from the resolution above.

CARRIED UNANIMOUSLY

19-131

Upon the recommendation of the Superintendent, and on the motion of Phillips, seconded by Dlugos, it was resolved that the salaries of non-unit employees be increased by 2.92%, effective July 1, 2019.

CARRIED UNANIMOUSLY

10. ADJOURNMENT

19-132

Upon the motion of Wheeler, seconded by Dlugos, it was resolved to adjourn the meeting at 6:55 p.m.

CARRIED UNANIMOUSLY

Respectfully Submitted,

ket
June 7, 2019

Kathleen E. Taylor
Board Clerk