

**Schuyler-Steuben-Chemung-Tioga-Allegany
Board of Cooperative Educational Services**
9579 Vocational Drive, Painted Post, New York 14870-9518
Phone (607) 962-3175, 739-3581 or 324-7880 Fax (607) 654-2302

Regular Board Meeting

Tuesday, February 5, 2019

Coopers Education Center, Bldg. 8, DL Room

5:30 p.m.

PRESENT: Chuck Comer, Amy Dlugos, Don Keddell, Alice Learn, Mark Lemmon,
Matt Maloney, Tom Phillips, Gary Scott

EXCUSED: Neil Bulkley, Bill Peoples, Jr., Bob Wheeler

ALSO PRESENT: District Superintendent James Frame
Cabinet Members: Brian Bentley, Patricia Cardona, Doug Johnson,
Margaret Munson, Chuck Stefanini, Matt Talada, Sarah Vakkas;
Board Clerk Kate Taylor

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1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Board President Keddell called the meeting to order at 5:31 p.m. and led the Pledge of Allegiance.

2. ACCEPTANCE OF THE AGENDA

19-080

Upon the motion of Dlugos, seconded by Lemmon, it was resolved to accept the agenda with addenda.

CARRIED UNANIMOUSLY

3. PRIVILEGE OF THE FLOOR

None.

4. CONSENSUS ITEMS

19-081

Upon the motion of Learn, seconded by Scott, it was resolved to approve the following consensus items:

A. Approval of Minutes

1. Regular Board Meeting – January 8, 2019

B. Treasurer's Report

1. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES – December 2018
2. Student Activities: Bush Education Center – 10/1/2018-12/31/2018
3. Student Activities: Coopers Education Center – 10/1/2018-12/31/2018
4. Student Activities: Wildwood Education Center – 10/1/2018-12/31/2018

C. Internal Claims Auditor Report – December 2018

CARRIED UNANIMOUSLY

5. FINANCE

19-082

Upon the recommendation of the Superintendent, and on the motion of Dlugos, seconded by Scott, it was resolved that the following finance actions are hereby taken:

A. General Fund Establishments and Adjustments

1. Budget Establishments for 2018-2019:

Item#	CoSer #	Title	In the Amount of
116-19	204.000	Special Education 1:12:3	\$ 372,424
117-19	572.597	School/Curr. Improvement Plan w/Madison-Oneida BOCES	\$ 490
118-19	584.590	School/Curr. Improvement Plan w/Orange-Ulster BOCES	\$ 5,300
119-19	649.493	Bus Driver Safety w/GV BOCES	\$ 400

These establishments will be supported as follows:

116-19	204.000	Canisteo-Greenwood: \$35,810, Corning: \$35,810, Elmira: \$170,098, Elmira Heights: \$34,019, Horseheads: \$68,039, Odessa-Montour: \$28,648
117-19	572.597	Bath: \$350, Campbell-Savona: \$140
118-19	584.590	Campbell-Savona: \$5,300
119-19	649.493	Avoca: \$400

2. Budget Increases for 2018-2019:

Item #	CoSer#	Title	Increase	From	To
120-19	101.000	Career & Technical Education	\$ 28,905	\$ 16,943,684	\$ 16,972,589
121-19	304.000	Itinerant Visually Impaired	\$ 35,939	\$ 212,251	\$ 248,190
122-19	304.001	Itinerant Visually Impaired (Braille Prep)	\$ 1,673	\$ 35,024	\$ 36,697
123-19	305.000	Itinerant Physical Therapist	\$ 70,001	\$ 368,110	\$ 438,111
124-19	310.000	Itinerant Speech Impaired	\$ 8,157	\$ 409,156	\$ 417,313
125-19	313.000	Itinerant Interpreter for the Deaf	\$ 10,630	\$ 342,335	\$ 352,965
126-19	324.000	Itinerant Occupational Therapist	\$ 6,490	\$ 691,012	\$ 697,502
127-19	327.000	Itinerant Teacher of Deaf	\$ 9,806	\$ 165,224	\$ 175,030
128-19	331.000	Itinerant Consultant Teacher	\$ 228,563	\$ 631,212	\$ 859,775
129-19	332.000	Itinerant School Social Worker	\$ 17,427	\$ 274,840	\$ 292,267
130-19	401.000	Arts in Education	\$ 5,000	\$ 376,728	\$ 381,728
131-19	403.001	Alternative Education: ABL	\$ 250	\$ 123,168	\$ 123,418
132-19	403.003	Alternative Education: Secondary	\$ 30,586	\$ 2,082,327	\$ 2,112,913
133-19	508.000	Library Services	\$ 30	\$ 399,382	\$ 399,412
134-19	511.000	Printing	\$ 65,764	\$ 1,497,769	\$ 1,563,533
135-19	512.000	Computer Service: Instructional	\$ 63,431	\$ 2,959,734	\$ 3,023,165
136-19	527.000	Instructional Materials (Science Resource Center)	\$ 277	\$ 1,103,259	\$ 1,103,536
137-19	537.000	School/Curr. Improvement Plan	\$ 1,649	\$ 1,584,806	\$ 1,586,455
138-19	540.698	Staff Dev.: Certified & Admin w/PNW BOCES	\$ 27,500	\$ 8,700	\$ 36,200
139-19	562.493	School/Curr. Improvement Plan w/GV BOCES	\$ 7,665	\$ 18,407	\$ 26,072
140-19	605.000	Computer Service: Management	\$ 31,970	\$ 13,446,206	\$ 13,478,176

These increases will be supported as follows:

120-19	101.000	Catt-Allegany BOCES: (Wellsville: \$17,582), GV BOCES: (Wayland-Cohocton: \$11,323)
121-19	304.000	Alfred-Almond: \$9,121, Arkport: (\$14,306), Bath: (\$429), Canisteo-Greenwood: \$3,870, Corning: \$12,009, Elmira Heights: (\$2,105), Hammondsport: \$7,005, Hornell: \$927, Horseheads: (\$41,771), Spencer-Van Etten: \$7,577, Watkins Glen: \$54,041
122-19	304.001	Alfred-Almond: \$304, Elmira: \$1,065, Watkins Glen: \$304
123-19	305.000	Addison: \$3,843, Alfred-Almond: (\$11,481), Arkport: \$13,397, Bradford: \$4,266, Campbell-Savona: (\$988), Canaseraga: \$4,967, Canisteo-Greenwood: \$15,528, Corning: \$5,546, Elmira Heights: \$292, Horseheads: \$38,820, Jasper-Troupsburg: \$10,804, Odessa-Montour: \$360, Waverly: (\$15,353)
124-19	310.000	Addison: (\$7,554), Arkport: \$16,234, Bath: \$2,865, Campbell-Savona: (\$4,758), Corning: \$274, Elmira: \$274, Elmira Heights: \$274, Horseheads: \$274, Waverly: \$274
125-19	313.000	Corning: \$2,126, Elmira: \$4,252, Hammondsport: \$2,126, Horseheads: \$2,126
126-19	324.000	Addison: \$6,460, Alfred-Almond: \$5,698, Arkport: \$18,061, Bradford: \$8,285, Campbell-Savona: (\$15,931), Canaseraga: (\$8,221), Canisteo-Greenwood: (\$19,489), Corning: (\$2,920), Elmira Heights: (\$2,555), Horseheads: (\$1,825), Odessa-Montour: \$898, GV BOCES: \$18,029

127-19	327.000	Corning: \$12,355, Elmira: (\$14,391), Hammondsport: \$1,270, Watkins Glen: \$10,572
128-19	331.000	Addison: \$2,739, Alfred-Almond: \$2,063, Arkport: (\$7,697), Avoca: \$33,056, Bath: (\$13,123), Bradford: (\$18,963), Campbell-Savona: \$3,761, Canaseraga: (\$13,105), Canisteo-Greenwood: (\$1,595), Corning: \$84,382, Elmira: (\$16,537), Elmira Heights: \$47,114, Hammondsport: (\$19,692), Hornell: (\$36,125), Horseheads: \$61,103, Jasper-Troupsburg: \$49,437, Odessa-Montour: \$2,149, Prattsburgh: \$7,523, Spencer-Van Etten: \$2,149, Watkins Glen: \$23,644, Waverly \$815, Catt-Allegany BOCES: (Wellsville: \$2,149), GV BOCES: (Dansville: \$7,523, Wayland-Cohocton: \$9,672), WFL BOCES: (Naples: \$16,121)
129-19	332.000	Addison: (\$67,139), Arkport: (\$7,815), Campbell-Savona: \$80,073, Elmira Heights: \$2,194, Odessa-Montour: \$7,006, Waverly: \$2,925, TST BOCES: (Trumansburg: \$183)
130-19	401.000	Campbell-Savona: \$5,000
131-19	403.001	Misc. Revenue: (Town of Southport: \$250)
132-19	403.003	Catt-Allegany BOCES: (Wellsville: \$18,605), GV BOCES: (Wayland-Cohocton: \$11,981)
133-19	508.000	Waverly: \$30
134-19	511.000	Addison: \$509, Alfred-Almond: \$160, Arkport: \$102, Avoca: \$686, Bath: \$2,542, Bradford: \$577, Campbell-Savona: \$1,507, Canaseraga: \$228, Canisteo-Greenwood: \$826, Corning: \$13,686, Elmira: \$33,593, Elmira Heights: \$1,637, Hammondsport: \$768, Hornell: \$250, Horseheads: \$1,848, Odessa-Montour: \$805, Prattsburgh: \$174, Spencer-Van Etten: \$335, Watkins Glen: \$253, Waverly: \$2,486, Misc. Revenue: (Holy Family: \$36, St. Mary Our Mother: \$140, Steuben County: \$507, Village of Horseheads: \$2,109)
135-19	512.000	Horseheads: \$3,292, Broome-Tioga BOCES: (Binghamton: \$59,384), Misc. Revenue: (Corning Christian Academy: \$755)
136-19	527.000	Bath: \$277
137-19	537.000	Bradford: \$387, Canaseraga: \$296, Watkins Glen: \$966
138-19	540.698	Canisteo-Greenwood: \$13,750, Hornell: \$13,750
139-19	562.493	Avoca: \$1,347, Canisteo-Greenwood: \$1,469, Corning: \$625, Hornell: \$4,224
140-19	605.000	Bradford: \$670, Misc. Revenue: (Autism: \$197, DASA/SAVE: \$6,718, Village of Burdett: \$17,135, Wings of Eagles: \$7,000, Yates County: \$250)

3. Budget Decreases for 2018-2019:

Item #	CoSer #	Title	Decrease	From	To
141-19	250.499	Special Education 1:6:1 w/Catt-Allegany BOCES	\$ 98,793	\$ 257,307	\$ 158,514
142-19	254.499	Special Education 1:8:1 w/Catt-Allegany BOCES	\$ 1,195	\$ 75,427	\$ 74,232
143-19	301.000	Itinerant Music	\$ 638	\$ 142,956	\$ 142,318
144-19	303.000	Itinerant Art	\$ 71,564	\$ 102,390	\$ 30,826
145-19	307.000	Itinerant English as Second Language	\$ 52,766	\$ 424,736	\$ 371,970
146-19	309.000	Itinerant Speech Improvement	\$ 83,077	\$ 535,320	\$ 452,243
147-19	312.000	Itinerant School Psychologist	\$ 23,366	\$ 422,646	\$ 399,280
148-19	316.000	Itinerant Home and Career Skills	\$ 380	\$ 74,570	\$ 74,190
149-19	326.000	Itinerant Hard of Hearing	\$ 6,696	\$ 209,356	\$ 202,660
150-19	330.000	Itinerant Nurse/Nurse Teacher	\$ 3,640	\$ 57,410	\$ 53,770
151-19	520.000	Itinerant Comprehensive Support Services	\$ 4,338	\$ 107,955	\$ 103,617
152-19	548.596	School/Curr. Improvement Plan w/Albany BOCES	\$ 2,270	\$ 2,270	\$ 0
153-19	568.596	Model Schools w/Albany BOCES	\$ 1,040	\$ 1,040	\$ 0

These decreases will be supported as follows:

141-19	250.499	Canisteo-Greenwood: (\$98,793)
142-19	254.499	Alfred-Almond: (\$1,195)
143-19	301.000	Alfred-Almond: (\$274), Arkport: (\$364)
144-19	303.000	Alfred-Almond: (\$68,834), Bradford: (\$2,730)
145-19	307.000	Addison: (\$4,280), Arkport: (\$2,610), Bath: (\$32,737), Campbell-Savona: \$13,019, Elmira: (\$20,390), Elmira Heights: (\$64,758), Hornell: \$24,178, Horseheads: (\$2,722), Odessa-Montour: \$4,336, Spencer-Van Etten: \$13,019, Watkins Glen: \$30,195, Waverly: (\$10,016)
146-19	309.000	Addison: (\$20,108), Bradford: (\$8,349), Canaseraga: (\$7,109), Elmira Heights: (\$6,730), Horseheads: (\$7,692), Jasper-Troupsburg: (\$3,846), Odessa-Montour: (\$3,846), Prattsburgh: (\$17,705), Waverly: (\$7,692)
147-19	312.000	Addison: (\$648), Alfred-Almond: (\$648), Canaseraga: (\$162), Corning: (\$648), Elmira: (\$162), Horseheads: (\$20,450), Waverly: (\$648)
148-19	316.000	Prattsburgh: (\$380)
149-19	326.000	Bath: (\$30), Bradford: (\$1,089), Corning: (\$7,366), Elmira: \$7,021, Elmira Heights: \$5,118, Horseheads: (\$6,217), Waverly: (\$4,133)
150-19	330.000	Horseheads: (\$3,640)
151-19	520.000	Addison: (\$964), Bradford: (\$482), Campbell-Savona: (\$482), Hammondsport: (\$482), Hornell: (\$482), Odessa-Montour: (\$964), Prattsburgh: (\$482)
152-19	548.596	Alfred Almond: (\$1,875), Bath: (\$395)
153-19	568.596	Bath: (\$1,040)

4. Transfers within programs for 2018-2019:

- Report all fund transfers for the period 10/01/2018-12/31/2018 as attached.
- Transfers in excess of \$10,000.

<u>COSER NO.</u>	<u>PROGRAM</u>	<u>BUDGET CODE</u>	<u>TRANSFER IN</u>	<u>TRANSFER OUT</u>
445	P-TECH	A445-5880-200-0-00 Equip \$500-\$4,999		\$ 16,976
		A445-5880-300-0-00 Supplies		\$ 33,000
		A445-5880-456-0-00 Mileage		\$ 2,400
		A445-5880-210-0-00 Equip >\$5,000	\$ 51,376	
		A445-5880-404-0-00 Printing	\$ 1,000	
		Total	\$ 52,376	\$ 52,376
605	Computer Services: Mgmt.	A605-7710-400-B-09 Contract & Other		\$ 28,447
		A605-7710-210-8-09 Equip >\$5,000	\$ 28,447	
		Total	\$ 28,447	\$ 28,447
702	Special Education: Admin.	A702-4010-150-0-00 Certified Salaries		\$ 20,000
		A702-4010-400-0-00 Contract & Other		\$ 16,616
		A702-4010-200-1-00 Equip \$500-\$4,999	\$ 25,809	
		A702-4010-204-1-00 Small Equip	\$ 2,994	
		A702-4010-400-1-00 Contract & Other	\$ 7,813	
		Total	\$ 36,616	\$ 36,616

B. Federal Fund Establishments and Adjustments

1. Grant Acceptances and Budget Establishments for 2018-2019:

- a. New York Agriculture Education and Outreach Grant with Cornell University accepted and the budget established in the amount of \$2,500 for the period January 1, 2019 through June 30, 2019 as attached. Approval was received on January 18, 2019.
- b. Schuyler County Schools Parent and Family Front Door Session Grant accepted and the budget established in the amount of \$1,000 for the period July 1, 2018 through June 30, 2019 as attached. Approval was received on December 10, 2018.

C. Purchasing

1. Award of Paper Bid for the Print Shop, based on the lowest bid meeting specifications for each line item as attached.

Bids were opened January 9, 2019, at 11:00 AM and the following bids were received:

- a. W.B. Mason Co. Inc., 1200 State Fair Blvd., Syracuse, NY 13209
 - b. Veritiv Corp., 4626 Crossroads Park Dr., Liverpool, NY 13088
 - c. Lindenmeyr Munroe, 20 Hemlock St., Latham, NY 12110
 - d. RELYCO Sales, 121 Broadway, Dover, NH 03820
 - e. School Specialty submitted a No Bid at this time
2. Award of cooperative bid for the purchase of Copy Paper for Addison, Arkport, Bradford, Canisteo-Greenwood, Hammondsport, Horseheads, Jasper-Troupsburg, Odessa-Montour and Prattsburgh school districts was awarded to W.B. Mason Co. Inc. based on the lowest bid meeting specifications as per attached.

The bid was opened January 18, 2019 at 10:00 AM and the following bid was received:

a. W.B. Mason Co. Inc., 1200 State Fair Blvd., Syracuse, NY 13209

D. Authorization to Pay the Following Membership Dues

1. Hornell Chamber of Commerce dues for the amount of \$250 for 2019 for the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES.

CARRIED UNANIMOUSLY

6. PERSONNEL

19-083

Upon the recommendation of the Superintendent, and on the motion of Dlugos, seconded by Lemmon, it was resolved that the following personnel actions are hereby taken:

A. Retirements

1. René Carver

Position:	Computer Services Coordinator
Effective:	end of day May 15, 2019
Date of Hire:	March 1, 2001

2. Sheila Hoyt

Position:	Cook Manager
Effective:	end of day August 25, 2019
Date of Hire:	August 25, 2009

B. Resignations

1. Dalton Robie

Position:	Cleaner
Effective:	end of day January 9, 2019
Date of Hire:	July 1, 2015
Reason:	continuing education

2. BreeAnn Swimelar

Position:	Teacher Aide
Effective:	end of day January 18, 2019
Date of Hire:	January 25, 2017
Reason:	other employment

3. Margaret VanSant

Position:	Licensed Practical Nurse
Effective:	end of day January 24, 2019
Date of Hire:	January 26, 2015

4. Andrew Bobby

Position: Teacher Aide
Effective: end of day January 25, 2019
Date of Hire: March 1, 2018
Reason: other employment

5. Shirley Esau

Position: Registered Professional Nurse
Effective: end of day February 1, 2019
Date of Hire: September 24, 2018
Reason: other employment

6. Paul Spara

Position: Teacher, Science
Effective: end of day February 8, 2019
Date of Hire: September 4, 2012
Reason: other employment

7. Lori Krelie

Position: Staff Development Coordinator
Effective: end of day February 10, 2019
Date of Hire: August 17, 2015
Reason: to accept the position of Principal of Special Education with GST BOCES, effective February 11, 2019

8. Karen Maio

Position: Personnel Clerk
Effective: end of day March 29, 2019
Date of Hire: June 9, 2014
Reason: personal

9. Marlowe Lowe

Position: **Printing Clerk**
Effective: end of day February 4, 2019
Date of Hire: March 14, 2015
Reason: personal reasons

C. Change from Civil Service Provisional Appointment to Probationary Appointment, due to successful passing of Civil Service Exam

1. Stacy McCauley

Position: **Grant Writing Supervisor**, full-time (1.0 FTE), 12 month position, Competitive Civil Service, **Probationary** appointment
Effective: January 8, 2019
Probationary Period: January 8, 2019 through January 7, 2020
Civil Service List #: 75130
Salary: no change in salary

2. Stephanie M. Stephens

Position: **Occupational Therapist**, full-time (1.0 FTE), 10 month, school calendar position, Competitive Civil Service, **Probationary** appointment

Effective: January 8, 2019
Probationary Period: January 8, 2019 through March 17, 2020
Civil Service List #: Continuous Recruitment
Salary: no change in salary

3. Sara Immerman

Position: **Education Grant Specialist**, full-time (1.0 FTE), 12 month position, Competitive Civil Service, **Probationary** appointment
Effective: January 8, 2019
Probationary Period: January 8, 2019 through January 7, 2020
Civil Service List #: 61929
Salary: no change in salary

4. Rebecca Frank

Position: **Education Grant Specialist**, full-time (1.0 FTE), 12 month position, Competitive Civil Service, **Probationary** appointment
Effective: January 9, 2019
Probationary Period: January 9, 2019 through January 8, 2020
Civil Service List #: 61929
Salary: no change in salary

5. James Roberts

Position: **Operations Communication Specialist**, full-time (1.0 FTE), 12 month position, Competitive Civil Service, **Probationary** appointment
Effective: January 8, 2019
Probationary Period: January 8, 2019 through January 7, 2020
Civil Service List #: 19971
Salary: no change in salary

D. Civil Service Permanent Appointments, due to successful completion of Probationary Period, no change in salary

1. Joseph Kilmer

Position: School Food Service Director 3
Permanent Date: February 6, 2019

2. William Giancoli

Position: Computer Services Coordinator
Permanent Date: February 9, 2019

3. Cynthia Dubots

Position: Career Program Specialist
Permanent Date: February 9, 2019

4. Cynthia Williams

Position: Career Program Specialist
Permanent Date: February 9, 2019

5. Jennifer Martin

Position: Senior Account Clerk
Permanent Date: February 14, 2019

6. Tamera Edsall

Position: Account Clerk
Permanent Date: March 5, 2019

E. Change in Civil Service Appointment

1. Jennie Adriaansen

Position: Senior Account Clerk to **Principal Account Clerk**, full-time (1.0 FTE), 12 month position, Competitive Civil Service, **Provisional** appointment, pending Civil Service exam
Effective: February 4, 2019
Location: Bush Education Center
Education: Associate in Science, Business Administration, Corning Community College
Experience: 25+ years' related experience
Salary: \$19.73 per hour (Grade 13, Step 1)
Reason for Appt: due to an internal transfer

2. Laurie Sullivan-Sargent

Position: Account Clerk to **Senior Account Clerk**, full-time (1.0 FTE), 12 month position, Competitive Civil Service, **Provisional** appointment, pending Civil Service exam
Effective: February 4, 2019
Location: Bush Education Center
Education: High School Diploma, Elmira CSD
Experience: 15 years' related experience
Salary: \$16.85 per hour (Grade 9, Step 4)
Reason for Appt: due to an internal transfer

F. Amend Education Law Probationary Appointment, from the August 28, 2018 Board Minutes, **amending the tenure area and Probationary Period**, from four years to three years, due to verification of effective, or highly effective, composite scores from previous employer.

1. Heather Rao

Position: **Teacher**
Tenure Area: from Special Education to **Education of Children with Handicapping Conditions – General Special Education**
Probationary Period: September 4, 2018 through September 3, **2021**

G. Creation of Positions

- 1. School Social Worker**, full-time (1.0 FTE), 10 month, school calendar positions, Bush Education Center, effective February 25, 2019, due to the increase in Districts' requests for services.
- 2. Teacher, Career Beginnings/Exploration**, two (2) full-time (1.0 FTE), 10 month, school calendar positions, Bush Education Center, effective December 17, 2018, due to the increase in Districts' requests for services.

3. **Teaching Assistant**, Welding and Machine Trades, full-time (1.0 FTE), 10 month, school calendar position, Coopers Education Center, effective January 7, 2019, due to the increase in Districts' requests for services.
4. **Teaching Assistant**, Special Education, full-time (1.0 FTE), 10 month, school calendar position, Bush Education Center, effective January 7, 2019, due to the increase in Districts' requests for services.

H. Appointments

1. **Patricia Horton**

Position: **Staff Development Coordinator**, full-time (1.0 FTE), 12 month position, **Probationary** appointment

Effective: February 5, 2019

Location: Elmira Heights CSD and GST BOCES Special Education

Education: Certificate of Advanced Studies, Educational Administration, SUNY Brockport

Probationary Period: February 5, 2019 through February 4, 2023

Certification: Permanent, School District Administrator, effective September 1, 1995

Experience: 28 years' related experience

Salary: \$72,420.00 per year, prorated

Reason for Appt: due to an internal transfer

2. **Allison Rourke**

Position: **School Social Worker**, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment

Effective: February 25, 2019

Location: Bush Education Center

Education: Master of Social Work, Social Work, Simmons University, Boston, MA

Probationary Period: February 25, 2019 through February 24, 2023

Certification: Provisional, School Social Worker, effective June 29, 2017 through August 31, 2022

Experience: 3 years' related experience

Salary: \$49,159.00 per year, prorated (step 4 + Credit Hours Stipend + Degree Stipend + IEP Stipend)

Reason for Appt: due to the increase in Districts' requests for services

3. **Aimee Badger-Navin**

Position: **Teacher**, Special Education, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment

Effective: February 11, 2019

Location: Cohen Middle School, Elmira Heights CSD

Education: Master of Science, Education, Elmira College

Tenure Area: Education of Children with Handicapping Conditions – General Special Education

Probationary Period: February 11, 2019 through February 10, 2023*

Certification: Professional, Students with Disabilities (Grades 5-9),
Generalist, effective February 1, 2012
Experience: 15 years' related experience
Salary: \$59,721.00 per year, prorated (step 12 + Credit Hours
Stipend + Degree Stipend + IEP Stipend)
Reason for Appt: due to an internal transfer

4. Linda Charlene Wallenbeck

Position: **Teaching Assistant**, Special Education, full-time (1.0
FTE), 10 month, school calendar position,
Probationary appointment
Effective: January 7, 2019
Location: Bush Education Center
Education: Master of Science, Education, Walden University
Tenure Area: Teaching Assistant
Certification: Professional, Students with Disabilities (Grades 1-6),
effective December 5, 2015
Probationary Period: January 7, 2019 through January 6, 2023
Experience: 8 years' related experience
Salary: \$35,472.00 per year, prorated (Step 6 + Credit Hour
Stipend + Degree Stipend)
Reason for Appt: due to the increase in Districts' requests for services

5. REMOVED

6. REMOVED

7. Martine Marts

Position: **Senior Account Clerk**, part-time (.6 FTE) effective
February 19, 2019 through June 30, 2019, increasing
to .8 FTE, effective July 1, 2019, 12 month position,
Competitive Civil Service, **Provisional** appointment,
pending Civil Service Exam
Effective: February 19, 2019
Location: Campbell-Savona CSD (through June 30, 2019);
Arkport CSD (effective July 1, 2019)
Education: Associate in Science, Accounting, Olean Business
Institute
Experience: 20+ years' related experience
Salary: \$16.85 per hour (grade 9, step 4)
Reason for Appt: due to a retirement

8. Justin Ehrhart

Position: **Cleaner**, full-time (1.0 FTE), 12 month position, Labor
Class Civil Service, **Probationary** appointment
Effective: January 21, 2019
Location: Bush Education Center
Education: High School Diploma, Street Valley CSD, Munhall, PA
Probationary Period: January 21, 2019 through January 20, 2020
Experience: 1 year of related experience
Salary: \$14.09 per hour (grade 1, step 2)
Reason for Appt: due to a retirement

9. Mathew Nichols

Position: **Cleaner**, part-time (.5 FTE), 12 month position, Labor Class Civil Service, **Probationary** appointment
Effective: January 22, 2019
Location: Coopers Education Center
Probationary Period: January 22, 2019 through January 21, 2020
Experience: 3 years' related experience
Salary: \$14.09 per hour (grade 1, step 2)
Reason for Appt: due to a resignation

10. Tina Parker

Position: **Account Clerk**, full-time (1.0 FTE), 12 month position, Competitive Civil Service, **Provisional** appointment, pending Civil Service Exam
Effective: January 28, 2019
Location: Coopers Education Center
Education: Associate in Applied Science, Small Business Management, Herkimer Community College
Experience: 12+ years' related experience
Salary: \$15.74 per hour (Grade 5, Step 4)
Reason for Appt: due to an internal transfer

11. Amy Campanelli

Position: **Senior Account Clerk**, full-time (1.0 FTE), 12 month position, Competitive Civil Service, **Probationary** appointment, Civil Service List # 69880
Effective: February 5, 2019
Location: Bush Education Center
Education: Elmira High School, Elmira CSD
Probationary Period: February 5, 2019 through February 4, 2020
Experience: 3 years' related experience
Salary: \$16.37 per hour (Grade 9, Step 2)
Reason for Appt: due to an internal transfer

12. Emily Rockett

Position: **Labor Relations Specialist**, full-time (1.0 FTE), 12 month position, Non-Competitive Civil Service, **Probationary** appointment
Effective: February 25, 2019
Location: Bush Education Center
Education: Juris Doctorate, Law, Cornell Law School
Probationary Period: February 25, 2019 through February 24, 2020
Experience: 5 years' related experience
Salary: \$85,000.00 per year, prorated
Reason for Appt: due to a resignation

I. Temporary Appointments

1. Wyatt Hansell

Position: **Teacher, Career Beginnings/Exploration**, full-time (1.0 FTE), 10 month, school calendar position, **Temporary** appointment, pending the completion of certification requirements or the procurement of a properly certified employee
Effective: December 17, 2018 through June 26, 2019

Location: Bush Education Center
Education: High School Diploma, Troy Area CSD
Certification: Not certified, Vehicle Mechanical Repair (including Heavy Equipment Repair), Grades 7-12 required
Experience: 5 years' related experience
Salary: \$43,319.00 per year, prorated (step 1)
Reason for Appt: due to the increase in Districts' requests for services

2. Norman Jones

Position: **Teacher, Career Beginnings/Exploration**, full-time (1.0 FTE), 10 month, school calendar position, **Temporary** appointment, pending the completion of certification requirements or the procurement of a properly certified employee
Effective: December 17, 2018 through June 26, 2019
Location: Bush Education Center
Education: Doctor of Chiropractic/Acupuncture, New York Chiropractic College
Certification: Not certified, Electrical-Electronic Technology, Grades 7-12 required
Experience: 5+ years' related experience
Salary: \$43,319.00 per year, prorated (step 1)
Reason for Appt: due to the increase in Districts' requests for services

3. Justin Monroe

Position: **Teaching Assistant**, Welding and Machine Trades, full-time (1.0 FTE), 10 month, school calendar position, **Temporary** appointment, pending the completion of certification requirements or the procurement of a properly certified employee
Effective: January 7, 2019 through June 26, 2019
Location: Coopers Education Center
Education: High School Diploma, Addison CSD
Certification: Not certified, Teaching Assistant required
Experience: 8 years' related experience
Salary: \$25,991.00 per year, prorated (step 1)
Reason for Appt: due to the increase in Districts' requests for services

4. Jennifer Sonsire

Position: **Career Education Resource Specialist**, part-time (time-sheet basis), 10 month, school calendar position, Non-Competitive Civil Service, **Temporary** appointment
Effective: February 4, 2019 through June 26, 2019
Location: Bush Education Center
Education: Bachelor of Science, Social Sciences, Mansfield University
Experience: no related experience
Salary: \$17.00 per hour
Reason for Appt: due to a resignation

5. Elizabeth Drake

Position:	Career Education Resource Specialist , part-time (time-sheet basis), 10 month, school calendar position, Non-Competitive Civil Service, Temporary appointment
Effective:	February 4, 2019 through June 26, 2019
Location:	Bush Education Center
Education:	Master of Professional Studies, Community Service Administration, Alfred University
Experience:	no related experience
Salary:	\$17.00 per hour
Reason for Appt:	due to a resignation

- J. LPN Medicaid Oversight Stipend**, Stipend of \$1,000 per year, prorated, effective January 28, 2019 through June 26, 2019

1. Amy Nero, Registered Professional Nurse

- K. Mentoring Stipend**, first year, Stipend of \$1,083 per year

- 1. Kathy Morris** mentoring **Rachael Sutryk**, effective January 10, 2019 through June 26, 2019, prorated
- 2. Sheri Hooey** mentoring **Clifford Strong, Jr.**, effective January 28, 2019 through June 26, 2019, prorated
- 3. Kim Austin** mentoring **Wyatt Hansell**, effective January 28, 2019 through June 26, 2019, prorated
- 4. Caitlin Keller** mentoring **Aimee Badger-Navin**, effective February 11, 2019 through June 26, 2019, prorated
- 5. Joni Macowiec** mentoring **Patricia Rhinehart**, effective February 5, 2019 through June 30, 2019, stipend of \$1,100 per year, prorated
- 6. Jeffrey Berdine** mentoring **Lori Krelie**, effective February 11, 2019 through June 30, 2019, stipend of \$1,100 per year, prorated

- L. Amend Mentoring Stipend**, from the November 6, 2018 BOE Minutes, changing end date from June 26, 2019 **to December 21, 2018**, and **prorating the mentoring stipend amount** of \$866 per year, due to teacher's position changing to Teaching Assistant

1. Lisa Henderson mentoring **Linda Charlene Wallenbeck**

- M. Amend Annual Stipend**, from the July 10, 2018 BOE Minutes, changing end date from June 26, 2019 **to February 3, 2019**, and **prorating the Team Leader stipend amount** of \$2,500 per year, due to change in position

1. CBO Management Support

- a. Jennie Adriaansen**, Accounts Payable Team Leader

- N. Report of Temporary and Substitute Personnel, as attached**

CARRIED UNANIMOUSLY

7. PROGRAM

19-084

Upon the recommendation of the Superintendent, and on the motion of Dlugos, seconded by Scott, it was resolved to approve the following field trip:

A. REMOVED

B. Approval of Field Trip for Bush Education Center, Nurse Assisting Program, as attached

CARRIED UNANIMOUSLY

8. BOARD POLICY

Doug Johnson reviewed the changes to these policies and stated that they will be on the March Board Agenda for approval. A slight change will be made to Policy #4450 to address a question submitted by Board Member Comer.

A. Policy #2370: School Board Governance & Operations – Communications from Audience, as attached

B. Policy #4450: Instruction – Use of Animals in Instruction, as attached

C. Policy #5312: Student Policies – Prohibited Student Conduct, as attached

D. Policy #9230: Personnel & Negotiations – Employment of Related Individuals, as attached

9. BOARD PRESIDENT'S REPORT

Board President Keddell stated that feedback he received in regards to District Superintendent Frame's 2018-2019 progress report was all positive.

10. SUPERINTENDENT'S REPORT

District Superintendent Frame reported the following:

- Jim, Margaret Munson, Pat Cardona, and Sarah Vakkas are in the middle of budget visits with districts. Margaret and Jim presented preliminary information on the 2019-2020 Administrative Budget.
- The GST BOCES School Boards Legislative Reception will be held on Thursday, February 7, 2019 at 4:30 p.m. at Campbell-Savona High School.
- Sarah Vakkas, Kasi Washburn, and Jim hosted a Business & Industry Meet and Greet at the Bush Campus on January 30. Approximately 20 businesses attended, including the new Director of Workforce Development for the I-86 Innovation Corridor.
- Jim will be moderating the Chemung County Economic Forum later this month.
- Matt Talada presented information about Summer School to the component superintendents, stating that the passing rate over the past 14 years has been about 38.5% and there have been struggles with completion rates. BOCES is looking to develop a new model for this summer with the key differences being a truncated time period (from six weeks to 8 or 9 days) and intensive Regents review. Superintendents are on board with this idea. The Prattsburgh site has been very successful running a model like this.

EXECUTIVE SESSION

19-085

Upon the motion of Learn, seconded by Dlugos, it was resolved to move to Executive Session at 6:19 p.m. to discuss one employment history of a particular person.

CARRIED UNANIMOUSLY

OPEN SESSION

19-086

Upon the motion of Scott, seconded by Dlugos, it was resolved to move to Open Session at 6:23 p.m.

CARRIED UNANIMOUSLY

11. ADJOURNMENT

19-087

Upon the motion of Dlugos, seconded by Scott, it was resolved to adjourn the meeting at 6:23 p.m.

CARRIED UNANIMOUSLY

Respectfully Submitted,

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February 8, 2019

Kathleen E. Taylor
Board Clerk
