

**Schuyler-Steuben-Chemung-Tioga-Allegany
Board of Cooperative Educational Services**
9579 Vocational Drive, Painted Post, New York 14870-9518
Phone (607) 962-3175, 739-3581 or 324-7880 Fax (607) 654-2302

Regular Board Meeting
Coopers Education Center, Bldg. 8, DL Room

Tuesday, August 7, 2018
5:30 p.m.

PRESENT: Rose Apgar, Chuck Comer, Amy Dlugos, Don Keddell, Alice Learn,
Mark Lemmon, Bill Peoples, Jr., Tom Phillips, Gary Scott, Bob Wheeler

ABSENT: Neil Bulkley

ALSO PRESENT: District Superintendent James Frame; Cabinet Members: Brian
Bentley, Patricia Cardona, Doug Johnson, Margaret Munson, Linda
Perry, Stacy Saglibene, Chuck Stefanini, Matt Talada, Sarah Vakkas;
Board Clerk Kate Taylor

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1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Board President Keddell called the meeting to order at 5:36 p.m. and led the Pledge of Allegiance.

2. ACCEPTANCE OF THE AGENDA

19-017

Upon the motion of Scott, seconded by Lemmon, it was resolved to accept the agenda with addenda to the Personnel Report.

CARRIED UNANIMOUSLY

3. OATH OF OFFICE

- A.** Newly Elected Board of Education Member – Chuck Comer
- B.** Re-Elected Board of Education Member and Vice President – Alice Learn

The Oath of Office was administered to Board Member Comer and Vice President Learn.

4. PRIVILEGE OF THE FLOOR

None.

5. CONSENSUS ITEMS

Board Clerk Taylor noted a change to the minutes of the July 10, 2018 Regular Board Meeting under Letter 5.H.1

19-018

Upon the motion of Apgar, seconded by Learn, it was resolved to approve the following consensus items, with an amendment to the minutes:

A. Approval of Minutes

1. Reorganizational Meeting & Regular Board Meeting – July 10, 2018

B. Treasurer's Reports

1. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES – June 2018
2. Student Activities – Bush Education Center – 4/01/2018-6/30/2018
3. Student Activities – Coopers Education Center – 4/01/2018-6/30/2018
4. Student Activities – Wildwood Education Center – 4/01/2018-6/30/2018
5. Student Activities – Bush Education Center – 7/01/2017-6/30/2018
6. Student Activities – Coopers Education Center – 7/01/2017-6/30/2018
7. Student Activities – Wildwood Education Center – 7/01/2017-6/30/2018

C. Internal Claims Auditor Reports – June 2018

CARRIED UNANIMOUSLY

6. FINANCE

19-019

Upon the recommendation of the Superintendent, and on the motion of Wheeler, seconded by Dlugos, it was resolved that the following finance actions are hereby taken:

A. General Fund Establishments and Adjustments

1. Budget Establishment for 2017-2018:

Item#	CoSer #	Title	In the Amount of	
307-18	421.594	Acad. Program: Spec. Facilities w/OCM BOCES	\$	848

This establishment will be supported as follows:

307-18	421.594	Waverly: \$848
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2. Budget Increases for 2017-2018:

Item #	CoSer#	Title	Increase	From	To
308-18	349.495	Itin. Diag. Svc. w/WFL BOCES	\$ 399	\$ 4,709	\$ 5,108
309-18	426.000	Exploratory Enrichment	\$ 256	\$ 147,429	\$ 147,685
310-18	430.000	Distance Learning	\$ 528	\$ 731,349	\$ 731,877
311-18	447.492	Distance Learning w/Erie 2 BOCES	\$ 9,239	\$ 15,895	\$ 25,134
312-18	511.000	Printing	\$ 81,059	\$ 2,027,403	\$ 2,108,462
313-18	512.000	Computer Service: Instructional	\$ 129,953	\$ 2,420,491	\$ 2,550,444
314-18	522.000	Equipment Repair (AV/Micro/Electronic)	\$ 3,246	\$ 365,772	\$ 369,018
315-18	545.496	School/Curr. Improvement w/Monroe 2 BOCES	\$ 19,229	\$ 11,998	\$ 31,227
316-18	550.591	Computer Service: Instructional w/Erie 1 BOCES	\$ 17,962	\$ 2,190,940	\$ 2,208,902
317-18	555.591	Model Schools w/Erie 1 BOCES	\$ 175	\$ 44,000	\$ 44,175
318-18	631.694	Computer Service: Mgmt. w/E. Suffolk BOCES	\$ 6,025	\$ 19,589	\$ 25,614
319-18	659.591	Planning Service w/Erie 1 BOCES	\$ 50	\$ 80,280	\$ 80,330

These increases will be supported as follows:

308-18	349.495	Hammondsport: \$399
309-18	426.000	Addison: (\$3,419), Arkport: (\$210), Avoca: \$1,089, Bath: (\$160), Bradford: (\$1,777), Canisteo-Greenwood: \$4,619, Watkins Glen: \$114
310-18	430.000	Dutchess BOCES: (Pine Plains: \$528)
311-18	447.492	Watkins Glen: \$9,239
312-18	511.000	Addison: \$517, Alfred-Almond: \$109, Arkport: \$1,313, Avoca: \$1,807, Bath: \$4,339, Bradford: \$359, Campbell-Savona: \$4,807, Canaseraga: \$252, Canisteo-Greenwood: \$1,295, Corning: \$17,370, Elmira: \$12,924, Elmira Heights: \$2,603, Hammondsport: \$110, Hornell: \$664, Horseheads: \$9,862, Odessa-Montour: \$3,912, Prattsburgh: \$127, Spencer-Van Etten: \$1,824, Watkins Glen: \$1,798, Waverly: \$9,668, Misc. Revenue: (Chemung County: \$450, Notre Dame High School: \$1,458, Saint Mary Our Mother School: \$138, Steuben County: \$1,208, Village of Horseheads: \$2,145)

313-18	512.000	Addison: \$3,419, Corning: \$40, Hornell: \$109,781, Waverly: \$16,713
314-18	522.000	Misc. Revenue: \$3,246
315-18	545.496	Corning: \$18,002, Hammondsport: \$1,052, Hornell: \$175
316-18	550.591	Avoca: \$42, Bath: \$5,085, Elmira: \$12,500, Hornell: \$335
317-18	555.591	Hammondsport: \$175
318-18	631.694	Horseheads: \$6,025
319-18	659.591	Canisteo-Greenwood: \$25, Hornell: \$25

3. Budget Decreases for 2017-2018:

Item #	CoSer #	Title	Decrease	From	To
320-18	219.599	Special Class 1:8:1 w/Broome-Tioga BOCES	\$ 627	\$ 79,374	\$ 78,747
321-18	250.499	Special Class 1:8:1 w/Catt-Allegany BOCES	\$ 3,433	\$ 460,641	\$ 457,208
322-18	401.000	Arts in Education	\$ 5,252	\$ 366,284	\$ 361,032
323-18	506.000	Curriculum Development	\$ 9,569	\$ 1,113,660	\$ 1,104,091
324-18	525.000	Staff Development	\$ 1,295	\$ 1,385,776	\$ 1,384,481
325-18	537.000	School/Curr. Improvement	\$ 26,697	\$ 1,430,522	\$ 1,403,825
326-18	580.694	School/Curr. Improvement w/E. Suffolk BOCES	\$ 42,600	\$ 93,720	\$ 51,120
327-18	605.000	Computer Service: Mgmt.	\$ 12,720	\$ 13,787,605	\$ 13,774,885
328-18	609.000	Safety/Risk Mgmt.	\$ 6,300	\$ 861,541	\$ 855,241
329-18	629.591	Computer Service: Mgmt. w/Erie 1 BOCES	\$ 14,668	\$ 3,701,761	\$ 3,687,093
330-18	670.494	Computer Service: Mgmt. w/Monroe #1 BOCES	\$ 18,908	\$ 60,634	\$ 41,726

These decreases will be supported as follows:

320-18	219.599	Waverly: (\$627)
321-18	250.499	Alfred-Almond: (\$3,824), Canisteo-Greenwood: \$391
322-18	401.000	Bradford: \$6, Canisteo-Greenwood: (\$1,896), Corning: (\$40), Hornell: (\$3,208), Watkins Glen: (\$114)
323-18	506.000	Alfred-Almond: \$783, Arkport: (\$111), Avoca: (\$4,274) Bradford: (\$1,592), Elmira Heights: \$420, Hornell: (\$4,795)
324-18	525.000	Arkport: (\$5,520), Bradford: \$1,308, Elmira Heights: (\$420), Hammondsport: (\$312), Odessa-Montour: \$6,578, Waverly: (\$2,929)
325-18	537.000	Addison: (\$3,881), Alfred-Almond: \$13,230, Arkport: \$971, Avoca: \$3,171, Bradford: \$284, Canaseraga: (\$2,997), Canisteo-Greenwood: \$3,869, Corning: (\$26,386), Hammondsport: \$312, Hornell: \$8,003, Horseheads: (\$14,022), Jasper-Troupsburg: (\$105), Odessa-Montour: \$143, Prattsburgh: (\$328), Spencer-Van Etten: (\$3,613), Watkins Glen: (\$7,991), Waverly: \$2,929
326-18	580.694	Addison: (\$42,600)
327-18	605.000	Waverly: (\$16,800), Misc. Revenue: (DASA/Autism: \$2,192, SAVE: \$1,888)
328-18	609.000	Elmira Heights: (\$6,300)
329-18	629.591	Alfred-Almond: (\$575), Arkport: (\$195), Avoca: (\$1,866), Bath: (\$2,111), Elmira: (\$12,500), Hammondsport: (\$1,238), Hornell: \$3,817
330-18	670.494	Elmira: (\$18,908)

4. Budget Increases for 2018-2019:

Item #	CoSer#	Title	Increase	From	To
004-19	508.000	Library Services/Media	\$ 1,355	\$ 391,002	\$ 392,357
005-19	605.000	Computer Service: Mgmt.	\$ 117,834	\$ 13,105,066	\$ 13,222,900
006-19	609.000	Safety/Risk Mgmt.	\$ 84,550	\$ 842,085	\$ 926,635

These increases will be supported as follows:

004-19	508.000	Addison: \$355, Horseheads: \$1,000
005-19	605.000	Avoca: \$68,994, Elmira: \$51,417, Horseheads: (\$7,205), Prattsburgh: \$2,290, Spencer-Van Etten: \$2,338
006-19	609.000	Avoca: \$3,000, Arkport: \$3,000, Campbell-Savona: \$3,750, Canaseraga: \$3,000, Elmira: \$30,000, Elmira Heights: \$6,300, Hammondsport: \$3,000, Hornell: \$10,000, Horseheads: \$19,500, Prattsburgh: \$3,000

5. Transfers within programs for 2017-2018:

a. Transfers in excess of \$10,000.

COSER NO.	PROGRAM	BUDGET CODE	TRANSFER IN	TRANSFER OUT
001	Central Administration	001-1010-422-0-00 Liability Insurance		\$ 205
		001-1010-458-0-00 Staff Dev./Conf.		\$ 1,415
		001-1250-160-1-00 N-I Salaries		\$ 8,938
		001-1010-440-0-01 Consultant	\$ 10,558	
		Total	\$ 10,558	\$ 10,558
101	CTE	102-3020-150-0-74 Certified Salaries		\$ 20,973

		102-3020-153-1-74 Inst HI Stipend	\$ 20,973	
		Total	\$ 20,973	\$ 20,973
209	Special Class: 1:8:1	209-4235-816-0-00 Health Insurance		\$ 56,538
		209-4235-153-0-00 Inst HI Stipend	\$ 51,638	
		209-4235-163-0-00 N-I HI Stipend	\$ 4,900	
		Total	\$ 56,538	\$ 56,538
214	Special Class: 1:6:1	214-4230-816-0-00 Health Insurance		\$ 17,268
		214-4230-153-0-00 Inst HI Stipend	\$ 12,768	
		214-4230-163-0-00 N-I HI Stipend	\$ 4,500	
		Total	\$ 17,268	\$ 17,268
304	Itin.: Visually Impaired	304-4620-300-0-00 Supplies		\$ 1,414
		304-4620-347-0-00 Auto Expenses		\$ 1,608
		304-4620-812-0-00 Comp Insurance		\$ 325
		304-4620-816-0-00 Health Insurance		\$ 13,196
		304-4620-817-0-00 HC Admin Fee		\$ 100
		304-4620-819-0-00 HRA		\$ 2,230
		304-4620-822-0-00 HRA Admin Fee		\$ 15
		304-4620-823-0-00 Flex Plan		\$ 17
		304-4620-150-0-00 Certified Salaries	\$ 6,547	
		304-4620-153-0-00 Inst HI Stipend	\$ 4,883	
		304-4620-204-0-00 Small Equipment	\$ 300	
		304-4620-400-0-00 Contract & Other	\$ 1,116	
		304-4620-454-0-00 Photo Copying	\$ 177	
		304-4620-456-0-00 Mileage	\$ 4,234	
		304-4620-801-0-00 Post Employment	\$ 326	
		304-4620-811-0-00 NYS TRS	\$ 645	
		304-4620-814-0-00 Disability Insurance	\$ 297	
		304-4620-815-0-00 Social Security	\$ 380	
		Total	\$ 18,905	\$ 18,905
331	Itin.: Consultant Teacher	331-4670-400-0-00 Contract & Other		\$ 3,639
		331-4670-816-0-00 Health Insurance		\$ 7,468
		331-4670-153-0-00 Inst HI Stipend	\$ 11,107	
		Total	\$ 11,107	\$ 11,107
512	Computer Service: Inst.	512-6360-400-0-01 Contract & Other		\$ 53,950
		512-6360-400-0-06 Contract & Other		\$ 12,708
		512-6360-400-0-18 Contract & Other		\$ 57,945
		512-6360-200-0-01 Equipment	\$ 53,950	
		512-6360-200-0-18 Equipment	\$ 57,945	
		512-6360-210-0-06 Large Equipment	\$ 12,708	
		Total	\$ 124,603	\$ 124,603
537	School/Curr. Improvement	537-6211-159-1-01 Instr. Wksp. Salary		\$ 4,152
		537-6211-159-1-07 Instr. Wksp. Salary		\$ 6,828
		537-6211-300-1-00 Supplies		\$ 13,104
		537-6211-490-4-07 Other Schools		\$ 1,284
		537-6211-811-1-01 NYS TRS		\$ 2,960
		537-6211-811-1-07 NYS TRS		\$ 751
		537-6211-815-1-01 Social Security		\$ 2,034
		537-6211-815-1-07 Social Security		\$ 522
		537-6211-400-5-00 Contract & Other	\$ 250	
		537-6211-440-1-07 Consultant	\$ 10,221	
		537-6211-440-S-00 Consultant	\$ 21,164	
		Total	\$ 31,635	\$ 31,635
623	Recruiting Service	623-7112-443-1-00 Recruiting		\$ 56,860
		623-7112-443-1-01 Recruiting Elmira	\$ 11,378	
		623-7112-443-1-02 Recruiting Elm Hgts	\$ 1,422	
		623-7112-443-1-03 Recruiting HHDS	\$ 4,267	
		623-7112-443-1-04 Recruiting OM	\$ 1,422	
		623-7112-443-1-05 Recruiting SVE	\$ 711	
		623-7112-443-1-06 Recruiting WG	\$ 1,422	
		623-7112-443-1-08 Recruiting Corning	\$ 7,111	
		623-7112-443-1-09 Recruiting Addison	\$ 7,822	
		623-7112-443-1-10 Recruiting Alf-Alm	\$ 711	
		623-7112-443-1-11 Recruiting Arkport	\$ 1,067	

		623-7112-443-1-13 Recruiting Bath	\$	711		
		623-7112-443-1-14 Recruiting CS	\$	9,245		
		623-7112-443-1-15 Recruiting Cansrga	\$	356		
		623-7112-443-1-16 Recruiting CG	\$	711		
		623-7112-443-1-17 Recruiting Hmdsprt	\$	1,422		
		623-7112-443-1-18 Recruiting Hornell	\$	4,807		
		623-7112-443-1-19 Recruiting JT	\$	711		
		623-7112-443-1-20 Recruiting Prtsbrgh	\$	853		
		623-7112-443-1-24 Recruiting Bradford	\$	711		
		Total	\$	56,860	\$	56,860
701	O&M	701-8010-400-1-01 Contract & Other			\$	13,242
		701-8010-400-2-00 Contract & Other			\$	14,518
		701-8010-400-2-02 Contract & Other			\$	292
		701-8010-411-0-99 Telephone			\$	44,621
		701-8010-411-1-00 Telephone			\$	8,500
		701-8010-411-2-00 Telephone			\$	17,000
		701-8010-412-0-99 Electric			\$	57,676
		701-8010-424-3-00 Auto Insurance			\$	43,931
		701-8010-202-3-00 Classroom Furn.	\$	13,534		
		701-8010-400-0-99 Contract & Other	\$	72,194		
		701-8010-400-1-00 Contract & Other	\$	70,121		
		701-8010-424-1-87 Auto Insurance	\$	43,931		
		Total	\$	199,780	\$	199,780
726	RS: Physical Therapy	726-4020-205-0-00 Software			\$	589
		726-4020-440-0-00 Consultant			\$	11,000
		726-4020-160-0-00 N-I Salaries	\$	11,589		
		Total	\$	11,589	\$	11,589
732	1:1 Aides	732-4220-456-0-00 Mileage			\$	12,813
		732-4220-816-0-00 Health Insurance			\$	18,143
		732-4220-161-0-00 N-I Sub Salary	\$	12,813		
		732-4220-163-0-00 N-I HI Stipend	\$	18,143		
		Total	\$	30,956	\$	30,956

B. Federal Fund Establishments and Adjustments

1. Budget Establishment for 2017-2018:

- a. TABE (Test of Adult Basic Education) Steuben County contract for services accepted and the budget established in the amount of \$20,000 for the period January 1, 2018 through December 31, 2018 as attached. Approval was received on July 2, 2018.

2. Budget Increases for 2017-18:

- a. Comprehensive Health and Wellness budget increased by \$59 from \$1,803 to \$1,862. Revenue for this program comes from DASA registration fees.
- b. The Adult Education and Training budget increased by \$368,000 from \$2,374,316 to \$2,742,316 due to fee for services with Elmira City School District to administer the Alternative High School Equivalency Program for the period July 1, 2017 through June 30, 2018.

3. Grant Acceptance and Budget Establishments for 2018-19:

- a. School Library System Aid Operating grant accepted and the budget established in the amount of \$150,956 for the period July 1, 2018 through June 30, 2019 as attached. Approval was received on July 18, 2018.

- b. School Library System Aid for Automation grant accepted and the budget established in the amount of \$15,096 for the period July 1, 2018 through June 30, 2019 as attached. Approval was received on July 18, 2018.
- 4. Grant Acceptance and Budget Increase for 2018-19:
 - a. School Library System Supplemental Aid grant accepted and the budget increased by \$53,212 from \$150,956 to \$204,168 as attached. Approval was received on July 18, 2018.
- 5. Budget Establishments for 2018-19:
 - a. Summer Learning Experience Program grant accepted and the budget established in the amount of \$195,000 for the period June 1, 2018 to December 31, 2018, as attached. Approval was received on July 2, 2018.
 - b. Conservation Project with the Town of Big Flats contract accepted and the budget established in the amount of \$26,000 for the period July 1, 2018 through August 31, 2018.

C. Purchasing

- 1. Approval of Resolutions, as attached, to participate with other BOCES in agreements negotiated by Erie 1 BOCES for software/learning packages and licensing.

D. Authorization to Pay the Following Membership Dues

- 1. National School Boards Association dues in the amount of \$2,700 for the 2018-2019 year for Schuyler-Steuben-Chemung-Tioga-Allegany BOCES.

E. Acceptance of Donated Items

- 1. Welding Equipment to the Bush Welding Program from Siemens Energy, Inc., 100 E. Chemung Street, Painted Post, NY 14870.

F. Lease with Elmira Real Properties, Inc. and Sublease to Elmira Business Institute

- 1. RESOLVED that the following findings are made: 1. That the attached lease and sublease is in the best financial interests and educational interests of the GST Board of Cooperative Educational Services, based upon BOCES' needs for additional adult educational space which is located within the community of the leasehold and the transition out of the community by the current private adult education provider out of the same facility, 2. The rental payments for both the lease and the sublease are for fair market value being the result of arm's length negotiations with third parties without conflict of interest, 3. After studying the matter, BOCES is projected to need the entire premises which it is leasing, but not until the Fall of 2019, and thus until then a portion of the leasehold is surplus, and will continue to be used by its current tenant for the purposes of providing adult education classes, and that this will provide the best financial cost to

BOCES, the smoothest transition into the premises, and the smoothest transition for the adult education students which it serves, and it is further

RESOLVED that the above Agreements are approved and any documents necessary to effectuate the above agreements may be signed.

CARRIED UNANIMOUSLY

7. **PERSONNEL**

19-020

Upon the recommendation of the Superintendent, and on the motion of Wheeler, seconded by Scott, it was resolved that the following personnel actions are hereby taken:

A. Retirement

1. Richard Burdulis

Position:	Courier
Effective:	end of day July 17, 2018
Date of Hire:	September 19, 2005

B. Resignations

1. Winifred Hinman

Position:	Health Careers Coordinator
Effective:	end of day August 17, 2018
Date of Hire:	July 1, 2012
Reason:	other employment

2. Sara Balliett

Position:	Instructional Technology Coordinator
Effective:	end of day August 1, 2018
Date of Hire:	March 19, 2012
Reason:	personal reasons

3. Rhonda Underhill

Position:	Staff Development Coordinator
Effective:	end of day July 13, 2018
Date of Hire:	August 23, 2017
Reason:	other employment

4. Steven Denaker

Position:	Supervisor of Instructional Support Services - STEM
Effective:	end of day July 13, 2018
Date of Hire:	September 6, 2016
Reason:	other employment

5. Tina Blaser

Position:	Teaching Assistant
Effective:	end of day September 3, 2018
Date of Hire:	September 8, 2015

Reason: to accept the GST BOCES position of Teacher,
Special Education, effective September 4, 2018

6. Trina Radford

Position: **Teacher Aide**
Effective: end of day September 3, 2018
Date of Hire: September 23, 2004
Reason: to accept the GST BOCES position of Teaching
Assistant, effective September 4, 2018

C. Salary Changes

1. Jessica Brown

Position: **Cook Manager**
Salary: increased from \$30,873.00 per year to **\$36,000.00** per
year
Effective: September 4, 2018
Reason: due to increased duties

2. Michelle Dougherty

Position: **Cook Manager**
Salary: increased from \$28,535.00 per year to **\$32,500.00** per
year
Effective: September 4, 2018
Reason: due to increased duties

**D. Change from Civil Service Provisional Appointment to Probationary
Appointment, due to successful passing of Civil Service Exam**

1. Jacob Baldwin

Position: **Custodian**, full-time (1.0 FTE), 12 month position,
Civil Service Competitive, **Probationary** appointment
Effective: July 11, 2018
Probationary Period: July 11, 2018 through July 10, 2019
Civil Service List #: DCC0518
Salary: \$15.50 per hour (grade 4, Step 4)

**E. Civil Service Permanent Appointments, due to successful completion of
Probationary Period, no change in salary**

1. Rebecca Ayers

Position: **AV Aide**
Permanent Date: August 21, 2018

2. Whitney Ayers

Position: **AV Aide**
Permanent Date: August 21, 2018

3. Debora Fellwock

Position: **Printing Clerk**
Permanent Date: August 28, 2018

4. Robin Wojcinski

Position: **Account Clerk**
Permanent Date: August 28, 2018

F. Abolishment of Positions

1. **Teacher**, Work Place Readiness, one full-time (1.0 FTE), 10 month, school calendar position, due to Project Development Grant funding ending.
2. **Teacher**, Integrated Math and Science, one full-time (1.0 FTE), 10 month, school calendar position, requiring dual certification, due to the realignment of the duties.

G. Creation of Positions

1. **Teacher**, Science, one full-time (1.0 FTE), 10 month, school calendar position, effective September 4, 2018, due to the increase in districts' requests for services.
2. **Teacher**, Social Studies, one full-time (1.0 FTE), 10 month, school calendar position, effective September 4, 2018, due to the increase in districts' requests for services.
3. **Teacher**, Integrated Math, one full-time (1.0 FTE), 10 month, school calendar position, effective September 4, 2018, due to the realignment of the duties.
4. **Teacher**, Special Education, one full-time (1.0 FTE), 10 month, school calendar position, effective September 4, 2018, due to the increase in districts' requests for services.
5. **Teacher**, Welding, two (2) full-time (1.0 FTE), 10 month, school calendar positions, effective September 4, 2018, due to the increase in districts' requests for services.
6. **Teaching Assistant**, two (2) full-time (1.0 FTE), 10 month, school calendar positions, effective September 4, 2018, due to the increase in districts' requests for services.

H. Reclassification of Civil Service Position

1. Career Education Resource Specialist, one part-time (.8 FTE), 10 month, school calendar, Competitive Civil Service position reclassified to **Career Program Specialist**, part-time (.8 FTE), 10 month, school calendar, Competitive Civil Service position, effective September 4, 2018, due to the realignment of duties in the department.

I. Reassignment

1. Alisa Wright

Position:

Career Program Specialist, part-time (.8 FTE), 10 month, school calendar position, Competitive Civil Service, **Probationary** appointment

Effective:

September 4, 2018

Location:

Coopers Education Center

Education:	Master of Education, Special Education, Grand Canyon University
Probationary Period:	September 4, 2018 through November 12, 2019
Civil Service List #:	69946
Experience:	2 years' related experience
Salary:	\$18.00 per hour
Reason for Appt:	due the Civil Service reclassification of a Career Education Resource Specialist position

J. Appointments

1. Kenneth Wrigley

Position:	Courier , part-time (.4 FTE), 12 month position, Non-Competitive Civil Service, Probationary appointment
Effective:	July 30, 2018
Location:	Bush Education Center
Education:	Associate in Applied Science, Physician's Assistant, Hudson Valley Community College, Albany
Probationary Period:	July 30, 2018 through July 29, 2019
Experience:	substitution
Salary:	\$14.55 per hour (grade 2, Step 1)
Reason for Appt:	due to a retirement

2. Nicole Burt

Position:	Teacher , Science, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment
Effective:	September 4, 2018
Location:	Bush Education Center
Education:	Master of Art, Teaching/Biology, Norfolk State University
Tenure Area:	Science, Chemistry 7-12
Certification:	Professional, Chemistry 7-12, April 30, 2014
Probationary Period:	September 4, 2018 through September 3, 2022*
Experience:	12 years' related experience
Salary:	\$59,869.00 per year (Step 12 + Credit Hour Stipend + Degree Stipend)
Reason for Appt:	due to the increase in districts' requests for services

3. Thomas Callahan

Position:	Teacher , Social Studies, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment
Effective:	September 4, 2018
Location:	Bush Education Center
Education:	Bachelor of Art, Communication, George Mason University, VA
Tenure Area:	Social Studies
Certification:	Initial, Social Studies, June 14, 2018
Probationary Period:	September 4, 2018 through September 3, 2022*
Experience:	5 years' related experience
Salary:	\$50,400.00 per year (Step 6 + Credit Hour Stipend + Degree Stipend)
Reason for Appt:	due to the increase in districts' requests for services

4. **Richard Little**

Position: **Teacher**, Coordinator of Work-Based Learning Programs, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment

Effective: September 4, 2018

Location: Coopers Education Center

Education: Master of Science, Business, Elmira College

Tenure Area: Coordinator of Work-Based Learning Programs

Certification: Professional Extension, Coordinator of Work-Based Learning Programs for Career Development Extension, February 16, 2016

Probationary Period: September 4, 2018 through September 3, 2021

Experience: 20 years' related experience

Salary: \$73,144.00 per year (Step 20 + Credit Hour Stipend + Degree Stipend)

Reason for Appt: due to the increase in districts' requests for services

5. **Melissa McCumiskey**

Position: **Teacher**, Integrated Math, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment

Effective: September 4, 2018

Location: Wildwood Education Center

Education: Master of Science, Education, SUNY Brockport

Tenure Area: Mathematics

Certification: Professional, Mathematics 7-12, September 1, 2011

Probationary Period: September 4, 2018 through September 3, 2022*

Experience: 10 years' related experience

Salary: \$54,868.00 per year (Step 11)

Reason for Appt: due to the increase in districts' requests for services

6. **Clifford Strong**

Position: **Teacher**, Special Education, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment

Effective: September 4, 2018

Location: Bush Education Center

Education: Master of Arts, Education, University of Texas at San Antonio

Tenure Area: Education of Children with Handicapping Conditions – General Special Education

Certification: Professional, Students with Disabilities (Grades 5-9) Generalist, June 17, 2015

Probationary Period: September 4, 2018 through September 3, 2022*

Experience: 13 years' related experience

Salary: \$59,883.00 per year (Step 12 + Credit Hour Stipend + Degree Stipend + IEP Stipend)

Reason for Appt: due to an internal transfer

7. Trina Radford

Position: **Teaching Assistant**, Special Education, full-time (1.0 FTE), 10 month, school calendar position,
Probationary appointment
Effective: September 4, 2018
Location: Coopers Education Center
Education: High School Diploma, Elmira CSD
Tenure Area: Teaching Assistant
Certification: Level 1, Teaching Assistant, November 1, 2017 through January 31, 2021
Probationary Period: September 4, 2018 through September 3, 2022
Experience: 9 years' related experience
Salary: \$27,511.00 per year (Step 4)
Reason for Appt: due to the increase in districts' requests for services

8. Allison Wojnar

Position: **Teaching Assistant**, Special Education, full-time (1.0 FTE), 10 month, school calendar position,
Probationary appointment
Effective: September 4, 2018
Location: Bush Education Center
Education: High School Diploma, Horseheads CSD
Tenure Area: Teaching Assistant
Certification: Level 3, Teaching Assistant, September 9, 2017
Probationary Period: September 4, 2018 through September 3, 2022
Experience: 4 years' related experience
Salary: \$30,400.00 per year (Step 4 + Credit Hour Stipend)
Reason for Appt: due to an internal transfer

9. Christina Thorp

Position: **Teaching Assistant**, Special Education, full-time (1.0 FTE), 10 month, school calendar position,
Probationary appointment
Effective: September 4, 2018
Location: VEW, Bath CSD
Education: High School Diploma, Dundee CSD
Tenure Area: Teaching Assistant
Certification: Continuing Certificate, Teaching Assistant, September 1, 2004
Probationary Period: September 4, 2018 through September 3, 2022
Experience: 3 years' related experience
Salary: \$29,833.00 per year (Step 4 + Credit Hour Stipend)
Reason for Appt: due to a resignation

10. Hope Sutton

Position: **Teaching Assistant**, Special Education, full-time (1.0 FTE), 10 month, school calendar position,
Probationary appointment
Effective: September 4, 2018
Location: Horseheads Intermediate School
Education: Bachelor of Science, Education, Mansfield University
Tenure Area: Teaching Assistant
Certification: Level 1, Teaching Assistant, October 1, 2016 through January 31, 2020
Probationary Period: September 4, 2018 through September 3, 2022

Experience: 1 year of related experience
Salary: \$30,194.00 per year (Step 2 + Credit Hour Stipend)
Reason for Appt: due to an internal transfer

11. Matthew Kemp

Position: **Teaching Assistant**, Auto Technology, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment
Effective: September 4, 2018
Location: Coopers Education Center
Education: Associate of Occupational Science, Automotive Service Technician, SUNY Alfred
Tenure Area: Teaching Assistant
Certification: Level 1, Teaching Assistant, July 10, 2018 through August 31, 2021
Probationary Period: September 4, 2018 through September 3, 2022
Experience: 6 years' related experience
Salary: \$30,427.00 per year (Step 4 + Credit Hour Stipend)
Reason for Appt: due to an internal transfer

12. Tara McLaughlin

Position: **School Social Worker**, Special Education, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment
Effective: September 4, 2018
Location: Bush Education Center
Education: Master of Social Work, Social Work, Binghamton University
Tenure Area: School Social Worker
Certification: Provisional, School Social Worker, May 9, 2018 through August 31, 2023
Probationary Period: September 4, 2018 through September 3, 2022
Experience: 4 years' related experience
Salary: \$51,550.00 per year (Step 5 + Credit Hour Stipend + Degree Stipend + IEP Stipend)
Reason for Appt: due to an internal transfer

13. Melissa Woodward

Position: **School Counselor**, full-time (1.0 FTE), 11 months, school calendar position, **Probationary** appointment
Effective: September 4, 2018
Location: STEM Academy
Education: Master's Degree, Counseling, Alfred University
Tenure Area: School Counselor
Certification: Permanent, School Counselor, February 1, 2013
Probationary Period: September 4, 2018 through September 3, 2022
Experience: 8 years' related experience
Salary: \$61,165.00 per year (Step 9 + Credit Hour Stipend + Degree Stipend + 11 month Stipend)
Reason for Appt: due to a resignation

14. Kristen Miller

Position: **Assistant Principal, CTE**, full-time (1.0 FTE), 12 month position, **Probationary** appointment
Effective: August 8, 2018
Location: Bush Education Center
Education: Certificate of Advanced Studies, Educational Administration, SUNY Brockport
Tenure Area: Assistant Principal
Certification: Professional, School District Leader, October 21, 2017
Probationary Period: August 8, 2018 through August 7, 2022
Experience: Extended School year related experience
Salary: \$72,000.00 per year
Reason for Appt: due to a resignation

15. Stacie Harris

Position: **Teacher Center Coordinator**, full-time (1.0 FTE), 11 months per year position, **Probationary** appointment
Effective: September 4, 2018, time-sheet basis during August
Location: Bush Education Center
Education: Master of Science, General Education, Elmira College
Tenure Area: Instructional Support Services in Professional Development
Certification: Professional, English Language Arts 7-12, September 1, 2009
Probationary Period: September 4, 2018 through September 3, 2022
Experience: 14 years' teaching experience
Salary: \$63,497.00 per year
Reason for Appt: due to retirement

16. Michael Schmitt

Position: **Teacher**, Physical Education, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment
Effective: September 4, 2018
Location: STEM Academy
Education: Master of Education, Health & PE, Northwestern State University of Louisiana
Tenure Area: Physical Education
Certification: Initial, Physical Education, March 13, 2018 through August 31, 2023
Probationary Period: September 4, 2018 through September 3, 2022*
Experience: 18 years' related experience
Salary: \$59,059.00 per year (Step 12 + Credit Hour Stipend + Degree Stipend)
Reason for Appt: due to the increase in districts' requests for services

17. Adam Peck

Position: **Teacher**, Math, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment
Effective: September 4, 2018
Location: Coopers Education Center
Education: Master of Art, Secondary Teacher, University of Phoenix

Tenure Area: Mathematics
Certification: Professional, Mathematics 7-12, February 10, 2015
Probationary Period: September 4, 2018 through September 3, 2022*
Experience: 7 years' related experience
Salary: \$55,532.00 per year (Step 8 + Credit Hour Stipend + Degree Stipend)
Reason for Appt: due to an internal transfer

18. Karen Curtis

Position: **Teacher**, Math, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment
Effective: September 4, 2018
Location: Bush Education Center
Education: Master of Science, Education, Mansfield University
Tenure Area: Mathematics
Certification: Permanent, Mathematics 7-12, September 1, 2009
Probationary Period: September 4, 2018 through September 3, 2022*
Experience: 12 years' related experience
Salary: \$59,383.00 per year (Step 12 + Credit Hour Stipend + Degree Stipend)
Reason for Appt: due to the increase in districts' requests for services

19. Bryan Coryea

Position: **Teaching Assistant**, Automotive Technology, full-time (1.0 FTE), 10 months, school calendar position, **Probationary** appointment
Effective: September 4, 2018
Location: Bush Education Center
Education: Associate in Occupational Studies, Automotive Technology, Corning Community College
Tenure Area: Teaching Assistant
Certification: Level 1, Teaching Assistant, July 10, 2018
Probationary Period: September 4, 2018 through September 3, 2022
Experience: 8 years' related experience
Salary: \$31,291.00 per year (Step 4 + Credit Hour Stipend)
Reason for Appt: due to the increase in districts' requests for services

20. Laura O'Dell

Position: **School Social Worker**, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment
Effective: September 4, 2018
Location: Gardner Rd. Elementary, Horseheads CSD
Education: Master of Social Work, SUNY Buffalo
Tenure Area: School Social Worker
Certification: Provisional, School Social Worker, April 14, 2018 through August 31, 2023
Probationary Period: September 4, 2018 through September 3, 2022
Experience: 3 years' related experience
Salary: \$50,401.00 per year (Step 4 + Credit Hour Stipend + Degree Stipend + IEP Stipend)
Reason for Appt: due to an internal transfer

21. Michael Guthrie

Position:

Microcomputer Repair Technician, full-time (1.0 FTE), 12 month position, Competitive Civil Service, **Provisional** appointment, pending Civil Service exam August 13, 2018

Effective:

Location:

Education:

Bush Education Center

Associate in Science, Human/Social Science, Corning Community College

Experience:

8 years' part-time related experience

Salary:

\$17.14 per hour (grade 11, Step 3)

Reason for Appt:

due to the increase in districts' requests for services

22. Melissa Conway

Position:

Licensed Practical Nurse, full-time (1.0 FTE), 10 month, school calendar position, Non-Competitive Civil Service, **Probationary** appointment

Effective:

September 4, 2018

Location:

Fassett Elementary School, Elmira CSD

Education:

High School Diploma, Watertown CSD

Probationary Period:

September 4, 2018 through November 12, 2019

Experience:

5.5 years' related experience

Salary:

\$16.72 per hour (grade 3, Step 4)

Reason for Appt:

due to an internal transfer

23. Christine Brown

Position:

Teacher Aide, full-time (1.0 FTE), 10 month, school calendar position, Non-Competitive Civil Service, **Probationary** appointment

Effective:

September 4, 2018

Location:

Gardner Rd. Elementary, Horseheads CSD

Education:

Associate in Science, General Studies, Corning Community College

Probationary Period:

September 4, 2018 through November 12, 2019

Experience:

no related experience

Salary:

\$11.10 per hour

Reason for Appt:

due to the increase in districts' requests for services

K. Temporary Appointments**1. Tina Blaser**

Position:

Teacher, Special Education, full-time (1.0 FTE), 10 month, school calendar position, **Temporary** appointment, pending completion of certification requirements

Effective:

September 4, 2018 through June 26, 2019

Location:

Coopers Education Center

Education:

Bachelor of Science, Early Childhood Education, Alfred University

Certification:

Not certified, Special Education required

Experience:

12 years' related experience

Salary:

\$43,319.00 per year (Step 1)

Reason for Appt:

due to the increase in districts' requests for services

2. Kaitlyn Marshall

Position: **Teacher**, Special Education, full-time (1.0 FTE), 10 month, school calendar position, **Temporary** appointment, pending completion of certification requirements

Effective: September 4, 2018 through June 26, 2019

Location: Cohen Middle School, Elmira Heights CSD

Education: Bachelor of Science, Special Education, SUNY Cortland

Certification: Not certified, Special Education required

Experience: substitute experience

Salary: \$43,319.00 per year (Step 1)

Reason for Appt: due to an internal transfer

3. Gretchen McKinley

Position: **Teacher**, Criminal Justice, full-time (1.0 FTE), 10 month, school calendar position, **Temporary** appointment, pending completion of certification requirements

Effective: September 4, 2018 through June 26, 2019

Location: Coopers Education Center

Education: Bachelor of Science, Criminal Justice System, Keuka College

Certification: Not certified, Unique and Emerging Occupations (Public & Private) required

Experience: 9 years' related experience

Salary: \$43,319.00 per year (Step 1)

Reason for Appt: due to a retirement

4. Amy Rigby

Position: **Teacher**, New Visions Medical, full-time (1.0 FTE), 10 month, school calendar position, **Temporary** appointment, pending completion of certification requirements

Effective: September 4, 2018 through June 26, 2019

Location: Wildwood Education Center

Education: High School Diploma, Corning-Painted Post CSD

Certification: Not certified, Nurse's Assisting 7-12 required

Experience: 10 years' related experience

Salary: \$43,319.00 per year (Step 1)

Reason for Appt: due to an internal transfer

5. Nathan Tucker

Position: **Teacher**, Welding, full-time (1.0 FTE), 10 month, school calendar position, **Temporary** appointment, pending completion of certification requirements

Effective: September 4, 2018 through June 26, 2019

Location: Coopers Education Center

Education: Associate in Science, General Studies, Corning Community College

Certification: Not certified, Trade Subjects (Welding) required

Experience: 17 years' related experience

Salary:	\$43,319.00 per year (Step 1)
Reason for Appt:	due to the increase in districts' requests for services
6. Brett Tuscany	
Position:	Teacher , Welding, full-time (1.0 FTE), 10 month, school calendar position, Temporary appointment, pending completion of certification requirements
Effective:	September 4, 2018 through June 26, 2019
Location:	Coopers Education Center
Education:	High School Diploma, Addison CSD
Certification:	Not certified, Trade Subjects (Welding) required
Experience:	2 years' related experience
Salary:	\$43,319.00 per year (Step 1)
Reason for Appt:	due to the increase in districts' requests for services
7. Jennifer Page	
Position:	Teaching Assistant , Transition Specialist, full-time (1.0 FTE), 10 month, school calendar position, Temporary appointment, pending completion of certification requirements
Effective:	September 4, 2018 through June 26, 2019
Location:	GST BOCES region
Education:	Bachelor of Science, Business Administration, Mansfield University
Certification:	Not certified, Level 1, Teaching Assistant required
Experience:	no related experience
Salary:	\$25,911.00 per year (Step 1)
Reason for Appt:	due to the increase in districts' requests for services
8. David Updyke	
Position:	Teaching Assistant , Criminal Justice, full-time (1.0 FTE), 10 month, school calendar position, Temporary appointment, pending completion of certification requirements
Effective:	September 4, 2018 through June 26, 2019
Location:	Coopers Education Center
Education:	High School Diploma, Hornell CSD
Certification:	Not certified, Level 1, Teaching Assistant required
Experience:	25+ years' related experience
Salary:	\$25,991.00 per year (Step 1)
Reason for Appt:	due to an internal transfer

*"To the extent required by the applicable provisions of Education Law section 3014, in order to be granted tenure, the classroom teacher or principal shall have received composite or overall annual professional performance review ratings pursuant to Education Law section 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if the classroom teacher or principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time."

L. Report of Temporary and Substitute Personnel, as attached

M. Report of GST BOCES Additional Compensation for 2018-2019, as attached

CARRIED UNANIMOUSLY

8. BOARD PRESIDENT'S REPORT

Board President Keddell asked to reschedule the September 11 Board Retreat so that all members could attend. Tuesday, September 25 is the new date of the retreat, 5:30 p.m. in Coopers-8 Distance Learning Room.

A. Board Committee Discussion

Board President Keddell asked the new Board Members if they would like to join one of the three subcommittees. Board Member Comer will join the policy development subcommittee and Board Member Phillips will join the audit and finance subcommittee.

B. Preferred Educational Future

Board President Keddell stated that he is working with Corning Community College, Adult Education, and Workforce NY to develop a visual pathway for students and parents to use in determining future plans.

Board Member Phillips stated that the Arc of Schuyler is looking to renovate their current facilities and expand work opportunities.

9. SUPERINTENDENT'S REPORT

District Superintendent Frame reported the following:

- The NYS Office of Professions is responsible for the licensing of individuals in New York State. They will be developing a document to share with students that will list each area of licensing, with a description, and the pathway to achieve licensing in each of the many areas offered.
- One of the recommendations in the Rockefeller Report is to strengthen joint management teams (JMT's), which are teams of neighboring BOCES working together. District Superintendent Frame has been named chair of this area's JMT.
- There are currently four district superintendent vacancies in New York State.
- The DS salary cap change has passed both houses.
- A representative from the Governor's office is now attending district superintendent meetings in Albany.

EXECUTIVE SESSION

19-021

Upon the motion of Apgar, seconded by Learn, it was resolved to move to Executive Session at 6:13 p.m. to discuss four employment histories of particular persons.

CARRIED UNANIMOUSLY

OPEN SESSION

19-022

Upon the motion of Apgar, seconded by Wheeler, it was resolved to move to Open Session at 6:42 p.m.

CARRIED UNANIMOUSLY

PERSONNEL

19-023

Upon the recommendation of the Superintendent, and on the motion of Learn, seconded by Apgar, the following resolution was approved:

RESOLVED, that the Schuyler-Steuben-Chemung-Tioga-Allegany Board of Cooperative Educational Services does hereby approve disciplinary charges pursuant to Civil Service Law section 75 against employee 00460.

CARRIED UNANIMOUSLY

Upon the recommendation of the Superintendent, and on the motion of Lemmon, seconded by Wheeler, the following resolution was approved:

RESOLVED, that the Schuyler-Steuben-Chemung-Tioga-Allegany Board of Cooperative Educational Services does hereby appoint Jon S. Blechman as the hearing officer in the matter of the disciplinary charges pursuant to Civil Service Law section 75 against employee 00460. The BOCES will pay Mr. Blechman for his travel, accommodations and his per diem rate of pay for each day of hearings and each day of study and writing the ensuing hearing determination.

CARRIED UNANIMOUSLY

10. ADJOURNMENT

19-024

Upon the motion of Dlugos, seconded by Apgar, it was resolved to adjourn the meeting at 6:43 p.m.

CARRIED UNANIMOUSLY

Respectfully Submitted,

ket
August 10, 2018

Kathleen E. Taylor
Board Clerk