

**Schuyler-Steuben-Chemung-Tioga-Allegany
Board of Cooperative Educational Services**
9579 Vocational Drive, Painted Post, New York 14870-9518
Phone (607) 962-3175, 739-3581 or 324-7880 Fax (607) 654-2302

Regular Board Meeting
Coopers Education Center, Bldg. 8, DL Room

Tuesday, June 5, 2018
5:30 p.m.

PRESENT: Rose Apgar, Neil Bulkley, Amy Dlugos, Robert Everett, Donald Keddell, Alice Learn, Mark Lemmon, William Peoples, Jr., Gary Scott, Robert Wheeler

ALSO PRESENT: District Superintendent James Frame; Cabinet Members: Brian Bentley, Patricia Cardona, Doug Johnson, Vince Moschetti, Margaret Munson, Linda Perry, Stacy Saglibene, Chuck Stefanini, Matt Talada, Sarah Vakkas; Board Clerk Kate Taylor; Jeff Black (Guest)

* * * * *

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Board President Keddell called the meeting to order at 5:26 p.m. and led the Pledge of Allegiance.

2. PRIVILEGE OF THE FLOOR

Jeff Black (Prattsburgh Superintendent and Executive Director of GST BOCES School Boards Association) recognized Bob Everett for his very important part of education for the past 40 years as a BOCES Board Member. Dr. Black presented a gift to Board Vice President Everett on behalf of the School Boards Association and thanked him for his dedication.

Board Member Everett said a few words about his time spent on the GST BOCES Board.

Board Member Bulkley congratulated the organization on all the recent media coverage about BOCES.

3. ACCEPTANCE OF THE AGENDA

18-114

Upon the motion of Apgar, seconded by Peoples, it was resolved to accept the agenda.

CARRIED UNANIMOUSLY

4. CONSENSUS ITEMS

18-115

Upon the motion of Dlugos, seconded by Bulkley, it was resolved to approve the following consensus items:

A. Approval of Minutes

1. Regular Board Meeting – May 8, 2018

B. Treasurer's Reports

1. Schuylster-Steuben-Chemung-Tioga-Allegany BOCES – April 2018

C. Internal Claims Auditor Reports – April 2018

CARRIED UNANIMOUSLY

5. FINANCE

18-116

Upon the recommendation of the Superintendent, and on the motion of Everett, seconded by Learn, it was resolved that the following finance actions are hereby taken:

A. General Fund Establishments and Adjustments

1. Budget Establishments for 2017-2018:

| | Item# | CoSer # | Title | In the Amount of |
|--------|---------|---|-------|------------------|
| 233-18 | 302.494 | Itinerant Handicapped: Other w/Monroe #1 BOCES | \$ | 1,648 |
| 234-18 | 439.499 | Exploratory Enrichment w/Cattaraugus-Allegany BOCES | \$ | 1,961 |

These establishments will be supported as follows:

| | | |
|--------|---------|--------------------------|
| 233-18 | 302.494 | Corning: \$1,648 |
| 234-18 | 439.499 | Campbell-Savona: \$1,961 |

2. Budget Increases for 2017-2018:

| Item # | CoSer# | Title | Increase | From | To |
|--------|---------|---|------------|---------------|---------------|
| 235-18 | 209.000 | Special Class 1:8:1 | \$ 167,955 | \$ 6,338,025 | \$ 6,505,980 |
| 236-18 | 216.217 | Special Class 1:6:1 (ASD) | \$ 46,112 | \$ 2,276,062 | \$ 2,322,174 |
| 237-18 | 313.000 | Itinerant Interpreter for the Deaf | \$ 6,462 | \$ 309,171 | \$ 315,633 |
| 238-18 | 349.495 | Itinerant Diagnostic Services w/WFL BOCES | \$ 358 | \$ 4,351 | \$ 4,709 |
| 239-18 | 401.000 | Arts in Education | \$ 3,744 | \$ 381,752 | \$ 385,496 |
| 240-18 | 403.001 | Alternative Education-Adventure Based Learning | \$ 2,000 | \$ 116,993 | \$ 118,993 |
| 241-18 | 416.494 | Acad. Program: Spec. Fac. w/Monroe #1 BOCES | \$ 1,209 | \$ 10,368 | \$ 11,577 |
| 242-18 | 419.693 | Acad. Program: Spec. Fac. w/TST BOCES | \$ 1,440 | \$ 3,420 | \$ 4,860 |
| 243-18 | 426.000 | Exploratory Enrichment | \$ 5,571 | \$ 136,646 | \$ 142,217 |
| 244-18 | 508.000 | Library Services | \$ 16 | \$ 347,593 | \$ 347,609 |
| 245-18 | 511.000 | Printing | \$ 56,072 | \$ 1,689,759 | \$ 1,745,831 |
| 246-18 | 512.000 | Computer Services: Instructional | \$ 18,478 | \$ 2,388,840 | \$ 2,407,318 |
| 247-18 | 522.000 | Equipment Repair (AV/Micro/Electronic) | \$ 7,000 | \$ 350,942 | \$ 357,942 |
| 248-18 | 550.591 | Computer Services: Instructional w/Erie 1 BOCES | \$ 36,187 | \$ 1,390,407 | \$ 1,426,594 |
| 249-18 | 605.000 | Computer Services: Mgmt. | \$ 57,835 | \$ 13,676,672 | \$ 13,734,507 |
| 250-18 | 615.592 | Planning Services: Mgmt. w/Questar III BOCES | \$ 6,500 | \$ 109,360 | \$ 115,860 |
| 251-18 | 629.591 | Computer Services: Mgmt. w/Erie 1 BOCES | \$ 35,263 | \$ 3,507,589 | \$ 3,542,852 |
| 252-18 | 631.694 | Computer Services: Mgmt. w/E. Suffolk BOCES | \$ 2,960 | \$ 16,629 | \$ 19,589 |
| 253-18 | 633.493 | Healthcare Coordination w/GV BOCES | \$ 20,617 | \$ 49,596 | \$ 70,213 |
| 254-18 | 638.495 | Cooperative Bidding: Energy w/WFL BOCES | \$ 6,831 | \$ 19,125 | \$ 25,956 |
| 255-18 | 641.496 | Recruiting Services w/Monroe 2 BOCES | \$ 1,341 | \$ 13,861 | \$ 15,202 |
| 256-18 | 648.698 | Recruiting Services w/Putnam BOCES | \$ 375 | \$ 26,232 | \$ 26,607 |
| 257-18 | 659.591 | Planning Services: Mgmt. w/Erie 1 BOCES | \$ 2,475 | \$ 78,480 | \$ 80,955 |

These increases will be supported as follows:

| | | |
|--------|---------|---|
| 235-18 | 209.000 | Various Component Districts |
| 236-18 | 216.217 | Various Component Districts |
| 237-18 | 313.000 | Corning: (\$9,033), Elmira: \$34,513, Hammondsport: (\$9,509), Horseheads: (\$9,509) |
| 238-18 | 349.495 | Hammondsport: \$358 |
| 239-18 | 401.000 | Avoca: \$3,002, Bath: (\$4,000), Campbell-Savona: \$5,343, Canaseraga: (\$601) |
| 240-18 | 403.001 | Campbell-Savona: \$2,000 |
| 241-18 | 416.494 | Canisteo-Greenwood: \$1,209 |
| 242-18 | 419.693 | Elmira: \$450, Watkins Glen: \$990 |
| 243-18 | 426.000 | Arkport: \$582, Avoca: \$366, Bath: \$4,000, Canaseraga: \$601, Prattsburgh: \$22 |
| 244-18 | 508.000 | Watkins Glen: \$16 |
| 245-18 | 511.000 | Addison: \$1,842, Alfred-Almond: \$132, Arkport: \$1,296, Avoca: \$135, Bath: \$1,039, Campbell-Savona: \$1,249, Canaseraga: \$190, Canisteo-Greenwood: \$225, Corning: \$12,713, Elmira: \$14,118, Elmira Heights: \$4,108, Hammondsport: \$1,758, Hornell: \$2,137, Horseheads: \$2,939, Odessa-Montour: \$2,625, |

| | | |
|--------|---------|---|
| | | Prattsburgh: \$120, Spencer-Van Etten: \$181, Watkins Glen: \$2,598, Waverly: \$4,198, Misc. Revenue: (Elmira Water Board: \$110, Horseheads Historical Society: \$122, Notre Dame High School: \$186, Saint Mary Our Mother School: \$60, Steuben County: \$1,752, Village of Horseheads: \$239) |
| 246-18 | 512.000 | Campbell-Savona: \$18,500, Prattsburgh: (\$22) |
| 247-18 | 522.000 | Corning: \$7,000 |
| 248-18 | 550.591 | Alfred-Almond: \$11,476, Arkport: \$16, Avoca: \$25,420, Canisteo-Greenwood: (\$896), Hornell: \$171 |
| 249-18 | 605.000 | Bath: \$50,886, Campbell-Savona: (\$18,500), Spencer-Van Etten: \$5,000, Misc. Revenue: (E-rate-Districts: \$3,122, Finn Academy: \$14,538, Schuyler County: \$2,789) |
| 250-18 | 615.592 | Arkport: \$6,500 |
| 251-18 | 629.591 | Alfred-Almond: \$2,620, Arkport: \$4,276, Avoca: \$10,846, Campbell-Savona: \$598, Hornell: \$16,911, Jasper-Troupsburg: \$12 |
| 252-18 | 631.694 | Horseheads: \$2,960 |
| 253-18 | 633.493 | Bath: \$19,362, Bradford: \$1,255 |
| 254-18 | 638.495 | Addison: \$1,471, Alfred-Almond: \$1,298, Arkport: \$345, Avoca: (\$952), Campbell-Savona: \$345, Canaseraga: \$173, Canisteo-Greenwood: \$345, Corning: \$1,471, Hammondsport: \$1,471, Hornell: \$346, Jasper-Troupsburg: \$173, Prattsburgh: \$345 |
| 255-18 | 641.496 | Canisteo-Greenwood: \$1,341 |
| 256-18 | 648.698 | Bradford: \$375 |
| 257-18 | 659.591 | Avoca: \$2,475 |

3. Budget Decreases for 2017-2018:

| Item # | CoSer # | Title | Decrease | From | To |
|--------|---------|---|------------|--------------|--------------|
| 259-18 | 203.220 | Special Class 1:12:1 | \$ 255,902 | \$ 662,765 | \$ 406,863 |
| 260-18 | 205.000 | Special Class 1:15 | \$ 34,031 | \$ 742,674 | \$ 708,643 |
| 261-18 | 216.000 | Special Class 1:6:1 (EPC) | \$ 29,982 | \$ 1,443,810 | \$ 1,413,828 |
| 262-18 | 216.214 | Special Class 1:6:1 (ED) | \$ 87,026 | \$ 2,176,286 | \$ 2,089,260 |
| 263-18 | 216.219 | Special Class 1:6:1 (MD) | \$ 31,231 | \$ 965,282 | \$ 934,051 |
| 264-18 | 250.499 | Staffing 1:6:1 w/Cattaraugus-Allegany BOCES | \$ 651 | \$ 461,292 | \$ 460,641 |
| 265-18 | 251.493 | Staffing 1:6:1 w/GV BOCES | \$ 18,500 | \$ 18,500 | \$ 0 |
| 266-18 | 514.000 | Extracurricular Activity-Academic All Stars | \$ 851 | \$ 13,616 | \$ 12,765 |
| 267-18 | 527.000 | Instructional Materials-Science Resource Center | \$ 1,338 | \$ 1,035,578 | \$ 1,034,240 |
| 268-18 | 562.493 | School/Curriculum Improvement w/GV BOCES | \$ 500 | \$ 2,530 | \$ 2,030 |
| 269-18 | 634.495 | Staff Development: Bus Drivers w/ WFL BOCES | \$ 437 | \$ 437 | \$ 0 |
| 270-18 | 639.596 | GASB 75 Planning & Valuation w/Capital BOCES | \$ 9,382 | \$ 15,674 | \$ 6,292 |

These decreases will be supported as follows:

| | | |
|--------|---------|--|
| 259-18 | 203.220 | Various Component Districts |
| 260-18 | 205.000 | Various Component Districts |
| 261-18 | 216.000 | Various Component Districts |
| 262-18 | 216.214 | Various Component Districts |
| 263-18 | 216.219 | Various Component Districts |
| 264-18 | 250.499 | Alfred-Almond: (\$651) |
| 265-18 | 251.493 | Bath: (\$18,500) |
| 266-18 | 514.000 | Odessa-Montour: (\$851) |
| 267-18 | 527.000 | Campbell-Savona: (\$1,666), Misc. Revenue: (St. Mary Our Mother School: \$328) |
| 268-18 | 562.493 | Avoca: (\$100), Watkins Glen: (\$400) |
| 269-18 | 634.493 | Avoca: (\$437) |
| 270-18 | 639.596 | Avoca: (\$2,318), Elmira Heights: (\$7,064) |

4. Transfers within programs for 2017-2018:

a. Transfers in excess of \$10,000.

| COSER NO. | PROGRAM | BUDGET CODE | TRANSFER IN | TRANSFER OUT |
|-----------|--------------------------|---------------------------------------|-------------------|-------------------|
| 001 | Administration | A001-1490-816-0-00 Retiree Health Ins | | \$ 200,100 |
| | | A001-1310-160-0-00 N-I Salaries | | \$ 73,000 |
| | | A001-1310-161-0-00 N-I Salaries | \$ 10,000 | |
| | | A001-1310-400-0-00 Contract & Other | \$ 43,000 | |
| | | A001-1900-700-0-00 Interest Expense | \$ 220,100 | |
| | | Total | \$ 273,100 | \$ 273,100 |
| 101 | Career & Technical Educ. | A102-3342-200-0-00 Equipment | | \$ 17,925 |
| | | A102-3342-200-0-01 Equipment | | \$ 26,903 |
| | | A103-3448-210-0-00 Large Equipment | | \$ 11,582 |
| | | A102-3342-210-0-00 Large Equipment | \$ 17,925 | |
| | | A102-3342-310-0-00 Program Supplies | \$ 26,903 | |
| | | A103-3448-347-0-00 Auto Expenses | \$ 11,582 | |
| | | Total | \$ 56,410 | \$ 56,410 |
| 209 | Special Class 1:8:1 | A209-4235-816-0-00 Health Insurance | | \$ 48,750 |

| | | | | |
|-----|-------------------------|---------------------------------------|-------------------|-------------------|
| | | A209-4235-153-0-00 Instr. HI Stipend | \$ 43,850 | |
| | | A209-4235-163-0-00 N-I HI Stipend | \$ 4,900 | |
| | | Total | \$ 48,750 | \$ 48,750 |
| 216 | Special Class 1:6:1 | A214-4230-816-0-00 Health Insurance | | \$ 25,900 |
| | | A214-4230-153-0-00 Instr. HI Stipend | \$ 21,000 | |
| | | A214-4230-163-0-00 N-I HI Stipend | \$ 4,900 | |
| | | Total | \$ 25,900 | \$ 25,900 |
| 403 | Alternative Education | A403-5873-150-2-00 Certified Salaries | | \$ 17,226 |
| | | A403-5873-151-2-00 Instr. Substitutes | \$ 17,226 | |
| | | Total | \$ 17,226 | \$ 17,226 |
| 430 | Distance Learning | A430-5877-150-A-01 Certified Salaries | | \$ 10,000 |
| | | A430-5877-400-A-01 Contract & Other | | \$ 45,322 |
| | | A430-5877-150-C-01 Certified Salaries | \$ 27,535 | |
| | | A430-5877-150-D-01 Certified Salaries | \$ 27,787 | |
| | | Total | \$ 55,322 | \$ 55,322 |
| 605 | Computer Service: Mgmt. | A605-7710-160-2-00 N-I Salaries | | \$ 40,038 |
| | | A605-7710-160-O-00 N-I Salaries | | \$ 3,576 |
| | | A605-7710-200-2-09 Equipment | | \$ 20,366 |
| | | A605-7710-200-3-09 Equipment | | \$ 17,253 |
| | | A605-7710-200-8-01 Equipment | | \$ 53,376 |
| | | A605-7710-200-8-48 Equipment | | \$ 10,524 |
| | | A605-7710-200-F-09 Equipment | | \$ 3,000 |
| | | A605-7710-200-O-00 Equipment | | \$ 9,027 |
| | | A605-7710-200-S-11 Equipment | | \$ 13,807 |
| | | A605-7710-200-U-09 Equipment | | \$ 5,007 |
| | | A605-7710-200-V-09 Equipment | | \$ 5,018 |
| | | A605-7710-300-3-09 Supplies | | \$ 7,279 |
| | | A605-7710-400-8-09 Contract & Other | | \$ 13,000 |
| | | A605-7710-400-E-00 Contract & Other | | \$ 12,692 |
| | | A605-7710-400-E-08 Contract & Other | | \$ 39,469 |
| | | A605-7710-400-F-09 Contract & Other | | \$ 16,117 |
| | | A605-7710-400-S-03 Contract & Other | | \$ 52,347 |
| | | A605-7710-400-S-18 Contract & Other | | \$ 12,000 |
| | | A605-7710-458-6-09 Staff Dev. | | \$ 6,072 |
| | | A605-7710-458-O-00 Staff Dev. | | \$ 3,908 |
| | | A605-7710-813-2-09 NYS ERS | | \$ 11,082 |
| | | A605-7710-813-C-09 NYS ERS | | \$ 1,700 |
| | | A605-7710-815-C-09 Social Security | | \$ 3,000 |
| | | A605-7710-816-2-09 Health Insurance | | \$ 12,297 |
| | | A605-7710-816-I-00 Health Insurance | | \$ 6,892 |
| | | A605-7710-816-U-09 Health Insurance | | \$ 9,301 |
| | | A605-7710-819-C-09 Health Insurance | | \$ 1,213 |
| | | A605-7710-200-S-03 Equipment | \$ 42,101 | |
| | | A605-7710-200-S-18 Equipment | \$ 8,000 | |
| | | A605-7710-204-8-08 Small Equipment | \$ 10,118 | |
| | | A605-7710-204-8-48 Small Equipment | \$ 2,513 | |
| | | A605-7710-204-S-03 Small Equipment | \$ 4,980 | |
| | | A605-7710-204-S-18 Small Equipment | \$ 2,000 | |
| | | A605-7710-210-8-08 Large Equipment | \$ 21,405 | |
| | | A605-7710-210-8-48 Large Equipment | \$ 7,943 | |
| | | A605-7710-210-G-09 Large Equipment | \$ 79,647 | |
| | | A605-7710-210-V-09 Large Equipment | \$ 10,025 | |
| | | A605-7710-300-8-48 Supplies | \$ 15 | |
| | | A605-7710-300-G-09 Supplies | \$ 1,600 | |
| | | A605-7710-300-S-03 Supplies | \$ 5,266 | |
| | | A605-7710-300-S-18 Supplies | \$ 2,000 | |
| | | A605-7710-400-8-08 Contract & Other | \$ 1,760 | |
| | | A605-7710-400-8-48 Contract & Other | \$ 53 | |
| | | A605-7710-400-G-09 Contract & Other | \$ 94,460 | |
| | | A605-7710-400-S-11 Contract & Other | \$ 13,807 | |
| | | A605-7710-454-8-01 Photocopying | \$ 53,376 | |
| | | A605-7710-454-8-08 Photocopying | \$ 6,186 | |
| | | A605-7710-816-C-09 Health Insurance | \$ 22,106 | |
| | | Total | \$ 389,361 | \$ 389,361 |

| | | | | | |
|-----|--------------------------|-------------------------------------|-----------|---------------|------------------|
| 701 | Operations & Maintenance | A701-8010-200-2-00 Equipment | | \$ | 10,000 |
| | | A701-8010-200-3-00 Equipment | | \$ | 14,000 |
| | | A701-8010-204-0-99 Small Equipment | | \$ | 13,719 |
| | | A701-8010-347-0-99 Auto Expenses | | \$ | 6,000 |
| | | A701-8010-206-3-00 Vehicle Purchase | \$ | 35,479 | |
| | | A701-8010-210-0-99 Large Equipment | \$ | 8,240 | |
| | | Total | \$ | 43,719 | \$ 43,719 |

B. Federal Fund Establishments and Adjustments

1. Budget Increase for 2017-18:

- Southern Tier Scholars budget increased by \$5,600.00 from \$21,072.45 to \$26,672.45. Revenue for this program comes from donations.

2. Budget Establishments for 2018-19:

- The Adult and Continuing Education budget established in the amount of \$2,885,515 for the period July 1, 2018 through June 30, 2019.
- Extended School Year (ESY) budget established in the amount of \$1,621,032 for the period July 1, 2018 through June 30, 2019. Revenues for this program come from component school districts requesting the service.

C. Purchasing

- Approval of Resolution, as attached, to participate in cooperative bidding for the purchase of equipment, supplies and contract items with Delaware-Chenango-Madison-Otsego BOCES (DCMO BOCES) for the 2018-2019 fiscal year.
- Approval of Resolution, as attached, for the Installment Purchase Agreement for Computers, Laptop Carts and Classroom Management Software in the amount of \$400,000 for the Corning-Painted Post Area School District.
- Approval of Resolution, as attached, to participate in cooperative bidding for the purchase of computers and related supplies, software and maintenance with Onondaga-Cortland-Madison BOCES (OCM BOCES) for the 2018-2019 fiscal year.
- Permission to bid the 2018-2019 Capital Project work pending SED approval. The project consists of work at the following buildings and sites:

Pauline G. Bush Campus (Elmira)

- Building 1 Storage room addition

Campus Wide Asphalt repair/replacement
Additional parking lot with lights

Coopers Campus (Painted Post)

- Building 3 Renovate second floor gang toilet rooms
Replace transformer and switch outside of building #3
Repair concrete pad at entrance

Building 6 Replace transformer and switch outside of building #6

Campus Wide Asphalt repair/replacement

Wildwood Campus (Hornell)

- | | |
|-------------------------|--|
| 3. Building 3 Classroom | Renovate existing Nursing classroom/Lab into Cosmo Classroom Renovate existing Cosmo classroom into Nail Tech Lab Asbestos abatement in corridor |
| Building 18 | Renovate part of existing Criminal Justice space into Nursing Classroom and Lab |

5. Permission to bid for financing the Cisco Maintenance Contracts.

E. Acceptance of Donations

1. \$2,000 for Southern Tier Scholars from Hunt Engineers, Architects and Land Surveyors, P.C., Airport Corporate Park, 100 Hunt Center, Horseheads, NY 14845.
2. \$500 for Southern Tier Scholars from Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP, 520 Columbia Drive, Suite 204, Johnson City, NY 13790.
3. \$2,000 for Southern Tier Scholars from Welliver McGuire, Inc., 250 North Genesee Street, Montour Falls, NY 14865.
4. \$100 for Southern Tier Scholars from Bernard P. Donegan, Inc., P O Box 70, Victor, NY 14564.
5. \$1,000 for Southern Tier Scholars from Lawley Service Inc., 361 Delaware Avenue, Buffalo, NY 14202.
6. Huskee push mower to the Bush TEC Exploration Class from Rose Roth, 258 West 14th Street, Elmira Heights, NY 14903.

F. Lease with North Presbyterian Church for EAP

1. Approval of lease agreement, as attached, effective July 1, 2018 through June 30, 2021, with North Presbyterian Church for the Employee Assistance Program.

G. Retirement Contribution Reserve Fund

1. RESOLVED, that there shall be placed in the Retirement Contribution Reserve Fund the sum of \$268,046, which is comprised of 1.50% of ERS salaries in the amount of \$247,284, plus the discount received for prepayment of the 2018 Employees' Retirement System Regular Pension Contribution in the amount of \$20,762.
2. RESOLVED, that pursuant to General Municipal Law, Section 6-r, there shall be transferred from the Retirement Contribution Reserve Fund the sum of \$71,430 to cover the 1st quarter of the 2019 Annual Invoice issued by the Employees' Retirement System.

CARRIED UNANIMOUSLY

6. **PERSONNEL**

18-117

Upon the recommendation of the Superintendent, and on the motion of Everett, seconded by Scott, it was resolved that the following personnel actions are hereby taken:

A. Retirements

1. Glenn Chamberlain

Position: **Courier**
Effective: end of day July 13, 2018
Date of Hire: July 1, 1998

2. Susan Sager

Position: **Registered Nurse**
Effective: end of day June 22, 2018, retiring from the NYSTRS, but not eligible for retirement benefits from GST BOCES
Date of Hire: September 3, 2013

3. Karen Horvat

Position: **Principal Account Clerk**
Effective: end of day June 29, 2018
Date of Hire: October 4, 1993

4. Matthew Marshall

Position: **Operations Communication Specialist**
Effective: end of day June 29, 2018
Date of Hire: June 1, 1992

5. Jeanette Plummer

Position: **Teacher Aide**
Effective: end of day July 30, 2018
Date of Hire: May 7, 1984

6. Deborah Shaw

Position: **Teacher Aide**
Effective: end of day August 17, 2018
Date of Hire: September 1, 1994

7. Mary Wolverton

Position: **Teaching Assistant**
Effective: end of day August 30, 2018, retiring from the NYSTRS, but not eligible for retirement benefits from GST BOCES
Date of Hire: January 3, 2017

B. Resignations

1. Meghan Costa

Position: **Teacher Aide**
Effective: end of day June 8, 2018
Date of Hire: February 27, 2017
Reason: personal

2. Joann Brewster

| | |
|---------------|-------------------------|
| Position: | Printing Clerk |
| Effective: | end of day June 1, 2018 |
| Date of Hire: | May 28, 2015 |
| Reason: | personal |

C. Salary Increases, Career Education Resource Specialist staff, effective July 1, 2018, due to rising minimum wage.

1. **Jean Coons**, from \$13.50 per hour to \$15.00 per hour
2. **Erica Draxler**, from \$13.50 per hour to \$15.00 per hour
3. **Mary Jo Earley**, from \$13.89 per hour to \$15.00 per hour
4. **Deborah Finamore-Flint**, from \$13.89 per hour to \$15.00 per hour
5. **Christine MacNaughton**, from \$14.16 per hour to \$15.00 per hour
6. **Tara McKenna**, from \$13.50 per hour to \$15.00 per hour
7. **Robin Ott**, from \$13.89 per hour to \$15.00 per hour
8. **Joyce VanSkiver**, from \$13.89 per hour to \$15.00 per hour
9. **Nancy Wegman**, from \$14.00 per hour to \$15.00 per hour

D. Change from Civil Service Provisional Appointment to Probationary Appointment, due to successful passing of Civil Service Exam

1. James Goodwin

| | |
|-----------------------|--|
| Position: | Operations Communication Specialist , full-time (1.0 FTE), 12 month, Civil Service Competitive, Probationary appointment |
| Effective: | May 2, 2018 |
| Probationary Period: | May 2, 2018 through May 1, 2019 |
| Civil Service List #: | 19372 |
| Salary: | \$42,000.00 per year |

E. Civil Service Permanent Appointment, due to successful completion of Probationary Period, no change in salary

1. Mark Arnold

| | |
|-----------------|--|
| Position: | Operations Communication Specialist |
| Permanent Date: | July 10, 2018 |

F. Creation of Position

1. **School Counselor**, one full-time (1.0 FTE), 11 month, school calendar position, STEM Academy, effective July 1, 2018, due to the increase in districts' requests for services.

G. Appointment

1. Holly McNelis

| | |
|------------|--|
| Position: | School Counselor , full-time (1.0 FTE), 11 month, school calendar position, Probationary appointment |
| Effective: | July 1, 2018 |
| Location: | STEM Academy |

| | |
|----------------------|---|
| Education: | Master of Science, School Counseling, SUNY Canisius |
| Tenure Area: | School Counseling and Guidance |
| Certification: | Permanent, School Counselor, June 16, 2015 |
| Probationary Period: | July 1, 2018 through June 30, 2022 |
| Experience: | 6 years' related experience |
| Salary: | \$56,930.00 per year (step 7 + 11 th month + Credit Hour Stipend + Degree Stipend) |
| Reason for Appt: | due to the increase in districts' requests for services |

*"To the extent required by the applicable provisions of Education Law section 3014, in order to be granted tenure, the classroom teacher or principal shall have received composite or overall annual professional performance review ratings pursuant to Education Law section 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if the classroom teacher or principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time."

CARRIED UNANIMOUSLY

7. PROGRAM

A. Annual GST BOCES Medicaid Compliance Training – Chuck Stefanini

Chuck Stefanini, Director of Computer Services, presented the Medicaid Compliance Training. He reviewed the organizational chart, team members, code of conduct and policy, which are all located on the intranet. This year there have been no compliance issues reported.

8. BOARD PRESIDENT'S REPORT

A. NYSSBA Convention – October 25-27, 2018

Board President Keddell informed the Board that the NYSSBA Convention will be held in New York City this fall. If anyone is interested in attending, please let Kate Taylor know.

B. Discussion of Board Officers for 2018-2019

Board President Keddell asked that if anyone is interested in being nominated for Board President or Vice President for 2018-2019 to address the Board or let District Superintendent Frame know. Board Member Learn stated that she will not be in attendance at the July meeting but would like to be considered for the position of Vice President. Board President Keddell stated that he would be interested in continuing as President.

C. Preferred Educational Future

Board President Keddell stated that there are many changes coming from SED. He asked Assistant Superintendent Sarah Vakkas to share what she has learned about these new regulations.

Sarah summarized the new ESSA plan stating that the plan focuses on new achievement and accountability areas and is more flexible in how districts can show accountability. The current system is primarily based on student achievement in ELA and math and includes goals for academic achievement and graduation rate. The revised system will be based on student achievement in core subjects and non-academic indicators such as chronic absenteeism and college, career, and civic readiness. The new system will give students who are behind in credits up to six years to complete requirements which may increase CTE enrollment. Director of CTE, Matt Talada, stated that CTE enrollment is up 11% for next year.

Jim stated that 600 diplomas have been awarded since the new regulations went into place allowing Regents credit for TASC tests.

9. SUPERINTENDENT'S REPORT

District Superintendent Frame reported the following:

- BOCES' presence, PR and branding is consistently being developed. More local businesses are being included in brainstorming new ideas.
- At next month's Board Meeting, a lease will be presented for approval that will allow the Adult Education Program to move to the Elmira Business Institute location. This is an excellent space for the Adult Education program and gives BOCES a good presence in Elmira.
- Jim is working with Three Rivers Council on creating a position that will help place students directly into the workforce.
- The Rockefeller Institute of Government presented a report to SED on New York's Statewide BOCES System. Jim will send this report to the Board for review.

EXECUTIVE SESSION

18-118

Upon the motion of Apgar, seconded by Learn, it was resolved to move to Executive Session at 6:22 p.m. to discuss the employment history of a particular person.

CARRIED UNANIMOUSLY

OPEN SESSION

18-119

Upon the motion of Scott, seconded by Apgar, it was resolved to move to Open Session at 7:11 p.m.

CARRIED UNANIMOUSLY

18-120

Upon the recommendation of the Superintendent, and on the motion of Wheeler, seconded by Apgar, it was resolved to approve a pay increase of 2.91% for all non-unit staff, effective July 1, 2018.

CARRIED UNANIMOUSLY

10. **ADJOURNMENT**

18-121

Upon the motion of Peoples, seconded by Dlugos, it was resolved to adjourn the meeting at 7:11 p.m.

CARRIED UNANIMOUSLY

Respectfully Submitted,

ket
June 8, 2018

Kathleen E. Taylor
Board Clerk