

**Schuyler-Steuben-Chemung-Tioga-Allegany  
Board of Cooperative Educational Services**  
9579 Vocational Drive, Painted Post, New York 14870-9518  
Phone (607) 962-3175, 739-3581 or 324-7880 Fax (607) 654-2302

**Regular Board Meeting**  
**Coopers Education Center, Bldg. 8, DL Room**

**Tuesday, March 6, 2018**  
**5:30 p.m.**

**PRESENT:** Rose Apgar, Neil Bulkley, Amy Dlugos, Robert Everett, Donald Keddell, Alice Learn, Mark Lemmon, William Peoples, Jr., Gary Scott, Robert Wheeler

**ALSO PRESENT:** District Superintendent James Frame; Cabinet Members: Patricia Cardona, Doug Johnson, Margaret Munson, Linda Perry, Stacy Saglibene, Chuck Stefanini, Matt Talada, Sarah Vakkas  
Board Clerk Kate Taylor, Chuck Comer

\* \* \* \* \*

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Board President Keddell called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance.

**2. PRIVILEGE OF THE FLOOR**

District Superintendent Jim Frame welcomed Chuck Comer to the meeting. Chuck is a resident of the Alfred-Almond School District and was present to observe the meeting as he may be interested in running for the GST school board.

**3. ACCEPTANCE OF THE AGENDA WITH ADDENDA**

**18-082**

Upon the motion of Learn, seconded by Apgar, it was resolved to accept the agenda with addenda.

**CARRIED UNANIMOUSLY**

**4. CONSENSUS ITEMS**

**18-083**

Upon the motion of Lemmon, seconded by Bulkley, it was resolved to approve the following consensus items:

**A. Approval of Minutes**

1. Regular Board Meeting – February 6, 2018

**9-0-1 abstention (Learn) CARRIED**

**B. Treasurer's Reports**

1. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES – January 2018

**CARRIED UNANIMOUSLY**

## C. Internal Claims Auditor Reports – January 2018

CARRIED UNANIMOUSLY

### 5. FINANCE

Board Member Scott gave a summary of the 2017-2018 Internal Audit Report, stating that the results were excellent according to the auditor. The Audit Committee recommended that payroll should be the focus area for next year.

**18-084**

Upon the recommendation of the Superintendent, and on the motion of Apgar, seconded by Everett, it was resolved that the following finance actions are hereby taken:

#### **A. General Fund Establishments and Adjustments**

##### **1. Budget Establishment for 2017-2018:**

Item#	CoSer #	Title	In the Amount of
159-18	419.693	Academic Programs, Special Facilities w/TST BOCES	\$ 3,420

This establishment will be supported as follows:

159-18 419.693 Corning: \$450, Spencer-Van Etten: \$2,970

##### **2. Budget Increases for 2017-2018:**

Item #	CoSer#	Title	Increase	From	To
160-18	101.000	Career & Technical Education	\$ 460	\$ 16,525,989	\$ 16,526,449
161-18	219.599	Staffing 1:8:1 w/Broome-Tioga BOCES	\$ 64,106	\$ 15,268	\$ 79,374
162-18	250.499	Staffing 1:6:1 w/Cattaraugus-Allegany BOCES	\$ 27,881	\$ 433,411	\$ 461,292
163-18	416.494	Acad. Programs: Spec. Fac. w/Monroe #1 BOCES	\$ 4,686	\$ 2,517	\$ 7,203
164-18	426.000	Exploratory Enrichment	\$ 3,690	\$ 139,783	\$ 143,473
165-18	446.599	Alternative Ed. w/Broome-Tioga BOCES	\$ 1	\$ 142,330	\$ 142,331
166-18	511.000	Printing	\$ 41,057	\$ 1,566,462	\$ 1,607,519
167-18	512.000	Computer Service, Instructional	\$ 11,789	\$ 2,015,814	\$ 2,027,603
168-18	527.000	Instructional Materials (Science Resource Center)	\$ 250	\$ 1,035,328	\$ 1,035,578
169-18	537.000	School/Curriculum Improvement Planning	\$ 1,500	\$ 1,394,896	\$ 1,396,396
170-18	540.698	Staff Develop.: Cert. & Admin. w/PNW BOCES	\$ 1,920	\$ 25,620	\$ 27,540
171-18	550.591	Computer Service: Instructional w/Erie 1 BOCES	\$ 30,223	\$ 1,285,343	\$ 1,315,566
172-18	605.000	Computer Service: Management	\$ 3,881	\$ 13,587,659	\$ 13,591,540
173-18	608.000	Negotiations (Labor Relations)	\$ 2,825	\$ 323,402	\$ 326,227
174-18	629.591	Computer Service: Management w/Erie 1 BOCES	\$ 64,885	\$ 3,348,983	\$ 3,413,868
175-18	652.594	Computer Service: Management w/OCM BOCES	\$ 625	\$ 3,750	\$ 4,375
176-18	659.591	Planning Service: Management w/Erie 1 BOCES	\$ 13,300	\$ 61,580	\$ 74,880

These increases will be supported as follows:

160-18	101.000	Miscellaneous Revenue: \$460
161-18	219.599	Waverly: \$64,106
162-18	250.499	Canisteo-Greenwood: \$27,881
163-18	416.494	Bath: \$2,017, Canisteo-Greenwood: \$2,669
164-18	426.000	Odessa-Montour: \$3,690
165-18	446.599	Waverly: \$1
166-18	511.000	Addison: \$972, Alfred-Almond: \$141, Arkport: \$146, Avoca: \$18, Bath: \$1,272, Bradford: \$41, Campbell-Savona: \$2,061, Canaseraga: \$44, Corning: \$10,314, Elmira: \$9,765, Elmira Heights: \$1,054, Hammondsport: \$1,351, Hornell: \$1,094, Horseheads: \$4,882, Odessa-Montour: \$1,555, Prattsburgh: \$129, Spencer-Van Etten: \$193, Watkins Glen: \$162, Waverly: \$2,984, Miscellaneous Revenue: (GST Student Activities-Bush-FCCLA: \$49, Notre Dame High School: \$44, Saint Mary Our Mother School: \$187, Steuben County: \$2,491, Village of Horseheads: \$108)
167-18	512.000	Bradford: \$11,789
168-18	527.000	Elmira Heights: \$250
169-18	537.000	Hornell: \$1,500
170-18	540.698	Canisteo-Greenwood: \$1,920
171-18	550.591	Alfred Almond: \$14,472, Arkport: (\$6,259), Bath (\$469), Canaseraga: \$42, Canisteo-Greenwood: \$22,405, Hammondsport: (\$320), Hornell: \$352
172-18	605.000	Bradford: (\$11,789), Elmira: \$2,000, Miscellaneous Revenue: (DASA/Autism: \$1,384, Elmira: \$4,679, Elmira Heights: \$679, Horseheads: \$2,325, SAVE: \$3,823, Spencer-Van Etten: \$780)
173-18	608.000	Miscellaneous Revenue: (Elmira Water Board: \$2,825)

174-18	629.591	Addison: \$8,410, Alfred-Almond: (\$680), Arkport: \$51,949, Avoca: \$276, Bath: \$729, Bradford: \$50, Canaseraga: \$158, Canisteo-Greenwood: \$4,922, Hammondsport: (\$2,427), Hornell: (\$1,359), Jasper-Troupsburg: \$2,857
175-18	652.594	Watkins Glen: \$625
176-18	659.591	Addison: \$10,900, Canisteo-Greenwood: \$2,400

### 3. Budget Decreases for 2017-2018:

Item #	CoSer #	Title	Decrease	From	To
177-18	221.494	Staffing 1:12:3 w/Monroe #1 BOCES	\$ 85	\$ 216,139	\$ 216,054
178-18	401.000	Arts in Education	\$ 3,690	\$ 365,597	\$ 361,907

These decreases will be supported as follows:

177-18	221.494	Canisteo-Greenwood: (\$85)
178-18	401.000	Odessa-Montour: (\$3,690)

### 4. Transfers within programs for 2017-2018:

#### a. Transfers in excess of \$10,000.

<u>COSER</u> <u>NO.</u>	<u>PROGRAM</u>	<u>BUDGET CODE</u>	<u>TRANSFER</u> <u>IN</u>	<u>TRANSFER</u> <u>OUT</u>
605	Computer Service: Mgmt.	A605-7710-160-D-00 N-I Salaries		\$ 28,000
		A605-7710-200-8-06 Equipment		\$ 23,378
		A605-7710-200-8-14 Equipment		\$ 93,609
		A605-7710-816-7-09 Health Insurance		\$ 1,881
		A605-7710-816-9-09 Health Insurance		\$ 14,426
		A605-7710-166-D-00 N-I Salaries	\$ 28,000	
		A605-7710-204-8-06 Small Equipment	\$ 23,378	
		A605-7710-204-8-14 Small Equipment	\$ 82,962	
		A605-7710-400-8-14 Contract & Other	\$ 10,647	
		A605-7710-816-A-00 Health Insurance	\$ 16,307	
		<b>Total</b>	<b>\$ 161,294</b>	<b>\$ 161,294</b>

## B. Federal Fund Establishments and Adjustments

### 1. Grant Acceptance and Budget Establishments for 2017-2018:

- a. Regional Support for the School and Preschool Supportive Health Services (Regional SSHSP) Medicaid Technical Assistance Center grant accepted and the budget established in the amount of \$87,062 for the period July 1, 2017 through June 30, 2018 as attached. This is the first year of a two year contract. Approval was received on January 23, 2018.
- b. New York Agriculture Education and Outreach Grant (FFA) with Cornell University accepted and the budget established in the amount of \$2,935.86 for the period February 1, 2018 through June 30, 2018 as attached. Approval was received on February 16, 2018.
- c. Title 1, Part D, Neglected and Delinquent Grant accepted and the budget established in the amount of \$38,172 for the period September 1, 2017 through August 31, 2018 as attached. Approval was received on February 6, 2018.
- d. STAC (Systems to Track and Account for Children) grant for services accepted and the budget established in the amount of \$500,000 for the period July 1, 2017 through June 30, 2018 as attached. Approval was received on February 9, 2018.

2. Budget Establishments for 2017-2018:

- a. Regional Special Education Technical Assistance Support Centers (RSE-TASC Part I) budget established in the amount of \$1,326,064 for the period July 1, 2017 through June 30, 2018. This is the fourth year of a five year contract.
- b. Regional Special Education Technical Assistance Support Centers (RSE-TASC Part II) budget established in the amount of \$495,365 for the period July 1, 2017 through June 30, 2018. This is the fourth year of a five year contract.
- c. Extended School year with Cattaraugus-Allegany BOCES budget established in the amount of \$18,957.10 for the period July 1, 2017 through June 30, 2018. Revenue for this budget comes from Canisteo-Greenwood Central School District.

**C. Purchasing**

1. Approval of Resolution, as attached, to participate with other BOCES in an agreement negotiated by Erie 1 BOCES for software/learning packages and licensing.
2. Approval of Resolution, as attached, to bid to purchase the following: Grocery, meat, equipment, produce, paper, ice cream, milk and bread for 2018-2019 for various component and non-component districts in the Food Service Management Program and BOCES programs.

**D. 2017-2018 Internal Audit Report**

1. Acceptance of the 2017-2018 Internal Audit Risk Assessment Update Report, as attached, and approval of the selection of payroll as the focus area for the 2017-2018 Internal Audit.

**E. Acceptance of Donated Item**

1. Dental Equipment to the Bush Dental Assisting Program from Chemung County Health Department, 103 East Washington Street, Elmira, NY 14901.

**F. Lease with Corning Community College for STEM Academy**

1. Approval of lease agreement, as attached, effective July 1, 2018 through June 30, 2019, with Corning Community College for the Goff Road Facility for the Greater Southern Tier STEM Academy (P-TECH).

CARRIED UNANIMOUSLY

**6. PERSONNEL**

**18-085**

Upon the recommendation of the Superintendent, and on the motion of Wheeler, seconded by Learn, it was resolved that the following personnel actions are hereby taken:

## **A. Resignations**

### **1. Meachele Manchester**

Position: **Grant Writing Supervisor**  
Effective: end of day February 28, 2018  
Date of Hire: May 21, 2007  
Reason: other employment

### **2. Zachary Allen**

Position: **Teacher**, Special Education  
Effective: end of day March 8, 2018  
Date of Hire: January 2, 2018  
Reason: personal

### **3. Elizabeth Jones**

Position: **Teacher Aide**  
Effective: end of day March 14, 2018  
Date of Hire: February 7, 2017  
Reason: personal

## **B. Salary Change**

### **1. Michelle Miller**

Position: **Cook Manager**  
Salary: increased from \$28,812.00 per year to **\$32,000.00** per year, prorated  
Effective: March 8, 2018  
Reason: due to increased duties

## **C. Change from Civil Service Temporary Appointment to Permanent Appointment**, due to Civil Service approval of transfer from Chemung County

### **1. Sue Stuart**

Position: **Senior Account Clerk**, full-time (1.0 FTE), 12 month position, Civil Service Competitive, **Permanent** appointment  
Effective: January 22, 2018  
Salary: \$16.57 per hour (grade 9, step 4)

## **D. Change from Civil Service Provisional Appointment to Probationary Appointment**, due to successful passing of Civil Service Exam

### **1. Joseph Kilmer**

Position: **School Food Service Director 3**, full-time (1.0 FTE), 12 month position, Civil Service Competitive, **Probationary** appointment  
Effective: February 6, 2018  
Civil Service List #: 66021  
Probationary Period: February 6, 2018 through February 5, 2019  
Salary: \$97,755.00 per year

**2. Jeanne Sullivan**

Position: **Administrator of Computer Services**, full-time (1.0 FTE), 12 month position, Civil Service Competitive, **Probationary** appointment

Effective: February 6, 2018

Civil Service List #: 78523 (promotional)

Probationary Period: February 6, 2018 through May 1, 2018

Salary: \$72,000.00 per year, prorated

**3. William Giancoli**

Position: **Computer Services Coordinator**, full-time (1.0 FTE), 12 month position, Civil Service Competitive, **Probationary** appointment

Effective: February 9, 2018

Civil Service List #: 60095

Probationary Period: February 9, 2018 through February 8, 2019

Salary: \$69,972.00 per year

**E. Rescind Change from Temporary Appointment to Probationary Appointment**, from the February 6, 2018 BOE Minutes, due to Probationary information incorrectly stated.

**1. Gillian Brown**

Position: **School Social Worker**, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment

Effective: January 20, 2018

Location: Addison CSD

Tenure Area: School Social Worker

Certification: Provisional, School Social Worker, January 20, 2018 through January 31, 2023

Probationary Period: January 20, 2018 through January 20, 2022

Salary: \$49,257.00 per year, prorated (step 3 + Credit Hour Stipend + Degree Stipend + IEP Stipend)

**F. Change from Temporary Appointment to Part-Time, Non-Tenured Appointment**, due to successful completion of certification

**1. Gillian Brown**

Position: **School Social Worker**, part-time (.6 FTE), 10 month, school calendar position, **Part-Time, Non-Tenured** appointment

Effective: January 20, 2018

Location: Addison CSD

Certification: Provisional, School Social Worker, January 20, 2018 through January 31, 2023

Salary: \$49,257.00 per year, prorated (step 3 + Credit Hour Stipend + Degree Stipend + IEP Stipend)

**G. Increase to Position**

- 1. School Social Worker**, one part-time, 10 month, school calendar position, increased from .6 FTE to **.8 FTE**, effective February 26, 2018, due to the increase in districts' requests for services.

## **H. Increase in Assignment**

### **1. Gillian Brown**

Position:	<b>School Social Worker</b>
Effective:	February 26, 2018
Increase:	from .6 FTE to <b>.8 FTE</b>
Certification Status:	Provisional, School Social Worker, January 20, 2018 through January 31, 2023
Salary:	\$49,257.00 per year, prorated (step 3 + Credit Hour Stipend + Degree Stipend + IEP Stipend)
Reason:	due to the increase in districts' requests for services

## **I. Creation of Position**

- 1. Career Education Resource Specialist**, two part-time, time-sheet basis, 10 month, school calendar positions, due to the increase in districts' requests for services.

## **J. Appointments**

### **1. Tara McKenna**

Position:	<b>Career Education Resource Specialist</b> , part-time, time-sheet basis, 10 month, school calendar position, Non-Competitive Civil Service, <b>Probationary</b> appointment
Effective:	February 15, 2018
Location:	Coopers Education Center
Education:	Bachelor of Science, Business, Kaplan University
Probationary Period:	February 15, 2018 through April 25, 2019
Experience:	no related experience
Salary:	\$13.50 per hour
Reason for Appt:	due to the increase in districts' requests for services

### **2. Lynzi Davis**

Position:	<b>Teacher Aide</b> , full-time, 10 month, school calendar position, Non-Competitive Civil Service, <b>Probationary</b> appointment
Effective:	February 26, 2018
Location:	Bush Education Center
Education:	High School Diploma, Troy CSD
Probationary Period:	February 26, 2018 through May 6, 2019
Experience:	no related experience
Salary:	\$10.40 per hour
Reason for Appt:	due to the increase in districts' requests for services

### **3. Erica Draxler**

Position:	<b>Career Education Resource Specialist</b> , part-time, time-sheet basis, 10 month, school calendar position, Non-Competitive Civil Service, <b>Probationary</b> appointment
Effective:	February 28, 2018
Location:	Bush Education Center

- |                      |  |
|----------------------|--|
| Education:           | Master of Science, Criminal Justice Administration,<br>Keuka College |
| Probationary Period: | February 28, 2018 through May 8, 2019                                |
| Experience:          | no related experience  |
| Salary:              | \$13.50 per hour   |
| Reason for Appt:     | due to the increase in districts' requests for services              |
- 4. Nancy Wegman**
- |                      |  |
|----------------------|--|
| Position:            | <b>Career Education Resource Specialist</b> , part-time,<br>time-sheet basis, 10 month, school calendar position,<br>Non-Competitive Civil Service, <b>Probationary</b><br>appointment |
| Effective:           | March 1, 2018  |
| Location:            | Coopers Education Center   |
| Education:           | Bachelor of Science, Management/Economics/<br>Business, SUNY Buffalo   |
| Probationary Period: | March 1, 2018 through May 9, 2019  |
| Experience:          | no related experience  |
| Salary:              | \$14.00 per hour   |
| Reason for Appt:     | due to a resignation   |
- 5. Melissa Roman**
- |                  |   |
|------------------|---|
| Position:        | <b>Adult Vocational Instructor</b> , full-time (1.0 FTE), 12<br>month position, <b>Unclassified - Certified</b> appointment |
| Effective:       | March 1, 2018   |
| Location:        | Bush Education Center   |
| Education:       | Bachelor of Science, Nursing, Elmira College  |
| Certification:   | Adult Education Certificate, Job Skills Training<br>Instructor, January 20, 2018 through January 31,<br>2021                |
| Experience:      | 26 years' related experience  |
| Salary:          | \$48,000.00 per year, prorated  |
| Reason for Appt: | due to the increase in program needs  |
- 6. Tamera Edsall**
- |                      |  |
|----------------------|--|
| Position:            | <b>Account Clerk</b> , full-time, 12 month position,<br>Competitive Civil Service, <b>Probationary</b> appointment,<br>Civil Service List # DCAC1117 |
| Effective:           | March 5, 2018  |
| Location:            | Bush Education Center  |
| Education:           | Associate in Applied Science, Commercial Data<br>Processing  |
| Probationary Period: | March 5, 2018 through May 4, 2019  |
| Experience:          | 18+ years' related experience  |
| Salary:              | \$15.49 per hour (grade 5, step 4)   |
| Reason for Appt:     | due to an internal transfer  |

## **K. Temporary Appointment**

- 1. Spencer Hilderbrant**
- |            |   |
|------------|---|
| Position:  | <b>Teaching Assistant</b> , Welding, full-time (1.0 FTE), 10<br>month, school calendar position, <b>Temporary</b><br>appointment, pending completion of certification<br>requirements |
| Effective: | February 26, 2018   |
| Location:  | Wildwood Education Center   |



Education:	Associate in Occupational Studies
Certification:	Not certified, Teaching Assistant, Level 1 required
Experience:	2 years' related experience
Salary:	\$25,722.00 per year, prorated (step 1)
Reason for Appt:	due to an internal transfer

**L. Mentoring Stipend, first year**, Stipend of \$1,074.00 per year, prorated

1. **Amy Cicora** mentoring **Zachary Allen**, effective February 2, 2018 through February 28, 2018.

\*"To the extent required by the applicable provisions of Education Law section 3014, in order to be granted tenure, the classroom teacher or principal shall have received composite or overall annual professional performance review ratings pursuant to Education Law section 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if the classroom teacher or principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time."

**M. Report of Temporary and Substitute Personnel, as attached**

CARRIED UNANIMOUSLY

**7. PROGRAM**

**18-086**

Upon the recommendation of the Superintendent, and on the motion of Bulkley, seconded by Scott, it was resolved to approve the following field trips:

- A. Approval of Field Trip for Bush Education Center, Nurse Assisting/New Visions Medical Programs, as attached
- B. Approval of Field Trip for Wildwood Education Center, Heavy Equipment Program, as attached
- C. Approval of Field Trip for Bush Education Center, Culinary Arts Program, as attached
- D. Approval of Field Trip for Coopers Education Center, Auto Tech & Auto Body Programs, as attached
- E. Approval of Field Trip for Bush Education Center, Welding Program, as attached

CARRIED UNANIMOUSLY

**8. BOARD POLICY – SECOND READING & APPROVAL**

**18-087**

Upon the motion of Scott, seconded by Bulkley, it was resolved to approve the following policies:

- A. **Policy #1520: Community Relations** – Public & Staff Conduct on BOCES Property, as attached
- B. **Policy #4532: Instruction** – School Volunteers, as attached
- C. **Policy #5330: Student Policies** – Student Searches and Interrogations, as attached

**D. Policy #9505: Personnel & Negotiations** – Workplace Bullying, as attached

**E. Policy #9810: Personnel & Negotiations** – Retirement Benefits for Non-Unit Employees, as attached

CARRIED UNANIMOUSLY

**9. OTHER BUSINESS**

**18-088**

Upon the recommendation of the Superintendent, and on the motion of Apgar, seconded by Wheeler, it was resolved to approve the 2018-2019 GST BOCES Regional School Calendar, as attached.

CARRIED UNANIMOUSLY

**10. BOARD PRESIDENT'S REPORT**

District Superintendent Frame presented information in response to Board Member Bulkley's question: How do we collectively promote GST BOCES? Jim reported on plans for programs and services for next year and quoted the directors on what GST BOCES is known for and what they see for next steps within the organization (attached). Jim highlighted the following:

- Instructional Support Services is known for embedded staff development where teams report directly to districts on a regular basis.
- Special Education offers more extensive in-district programs and they are constantly building programs.
- CTE is increasing their program offerings next year and continue to increase awareness of what CTE is and what it has to offer.
- Alternative Education will be expanding to Bush Campus next year.
- The Adult Education program is one of the largest programs in New York State and will be expanding to off campus sites due to needing more space.
- GST is the only BOCES in New York State that provides technology service to a county.

Board Member Bulkley asked if we could somehow publish our exemplary programs and services throughout the state with a source such as *OnBoard* through the New York State School Boards Association. Board Member Scott would like to see this information presented to our component boards.

Board President Keddell asked Sarah Vakkas and Matt Talada to discuss the Regional School Counselor Summit which will be held on March 9. Sarah explained that this will be the third summit held at Coopers. The first was last spring and the second was this past fall. These summits are geared towards school counselors and tailored to their specific professional development needs. Diploma requirements are always discussed since they change frequently. Matt stated that at least 70 participants are expected. At the March 9 summit, the movie *Resilience* will be shown which explains the effects of adverse childhood experiences and therapies to provide support.

**11. SUPERINTENDENT'S REPORT**

District Superintendent Frame reported the following:

- He, Margaret Munson, Matt Talada, and Rob Sherburne visited CemeCon located at Airport Industrial Park and learned that they treat cutting tools with various coatings for businesses all over the world. They toured the facility and

- learned that CemeCon may be interested in partnering with BOCES in some way through CTE, P-TECH or Adult Education.
- After attending the District Superintendent meeting this month, it appears that revenue projections may exceed the Governor's forecast.
  - Graduation data has been published and the graduation rate has increased slightly.
  - The state is not taking an official position on student demonstrations/walkouts. Jim's top priority for this is to make sure that students are safe in their efforts.

## **EXECUTIVE SESSION**

**18-089**

Upon the motion of Learn, seconded by Apgar, it was resolved to move to Executive Session at 6:40 p.m. to discuss the employment history of a particular person, pending litigation, and contract negotiations.

**CARRIED UNANIMOUSLY**

## **OPEN SESSION**

**18-090**

Upon the motion of Bulkley, seconded by Wheeler, it was resolved to move to Open Session at 6:49 p.m.

**CARRIED UNANIMOUSLY**

## **12. ADJOURNMENT**

**18-091**

Upon the motion of Wheeler, seconded by Dlugos, it was resolved to adjourn the meeting at 6:49 p.m.

**CARRIED UNANIMOUSLY**

Respectfully Submitted,

ket  
March 13, 2018

Kathleen E. Taylor  
Board Clerk