

**Schuyler-Steuben-Chemung-Tioga-Allegany  
Board of Cooperative Educational Services**  
9579 Vocational Drive, Painted Post, New York 14870-9518  
Phone (607) 962-3175, 739-3581 or 324-7880 Fax (607) 654-2302

<b>Regular Board Meeting</b> <b>Coopers Education Center, Bldg. 8, DL Room</b>	<b>Tuesday, February 6, 2018</b> <b>5:30 p.m.</b>
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**PRESENT:** Rose Apgar, Amy Dlugos, Robert Everett, Donald Keddell, Mark Lemmon, William Peoples, Jr., Gary Scott

**ABSENT:** Neil Bulkley, Alice Learn, Robert Wheeler

**ALSO PRESENT:** District Superintendent James Frame; Cabinet Members: Brian Bentley, Patricia Cardona, Doug Johnson, Vince Moschetti, Margaret Munson, Linda Perry, Stacy Saglibene, Chuck Stefanini, Matt Talada, Sarah Vakkas, Board Clerk Kate Taylor

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**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Board President Keddell called the meeting to order at 5:26 p.m. and led the Pledge of Allegiance.

**2. PRIVILEGE OF THE FLOOR**

Board President Keddell stated that the questions that Board Member Bulkley asked at the January 18, 2018 Special Meeting will be addressed at the March Board Meeting.

**3. ACCEPTANCE OF THE AGENDA WITH ADDENDA**

Upon the motion of Apgar, seconded by Peoples, it was resolved to accept the agenda with addenda. **18-073**

**CARRIED UNANIMOUSLY**

**4. CONSENSUS ITEMS**

Upon the motion of Lemmon, seconded by Scott, it was resolved to approve the following consensus items: **18-074**

**A. Approval of Minutes**

1. Regular Board Meeting – January 2, 2018
2. Special Board Meeting – January 18, 2018

**B. Treasurer's Reports**

1. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES – November 2017
2. Student Activities – Bush Education Center – 10/1/2017-12/31/2017
3. Student Activities – Coopers Education Center – 10/1/2017-12/31/2017
4. Student Activities – Wildwood Education Center – 10/1/2017-12/31/2017

**C. Internal Claims Auditor Reports – December 2017**

**CARRIED UNANIMOUSLY**

## 5. FINANCE

**18-075**

Upon the recommendation of the Superintendent, and on the motion of Apgar, seconded by Lemmon, it was resolved that the following finance actions are hereby taken:

### **A. General Fund Establishments and Adjustments**

#### **1. Budget Establishments for 2017-2018:**

Item#	CoSer #	Title	In the Amount of
123-18	308.000	Itinerant-Physical Education	\$ 2,507
124-18	535.499	Equipment Repair w/Cattaraugus-Allegany BOCES	\$ 12,293

These establishments will be supported as follows:

123-18	308.000	Avoca: \$2,507
124-18	535.499	Canisteo-Greenwood: \$12,293

#### **2. Budget Increases for 2017-2018:**

Item #	CoSer#	Title	Increase	From	To
125-18	304.000	Itinerant-Visually Impaired	\$ 48,026	\$ 189,024	\$ 237,050
126-18	305.000	Itinerant-Physical Therapy	\$ 45,718	\$ 341,686	\$ 387,404
127-18	310.000	Itinerant-Speech Impaired	\$ 54,997	\$ 376,890	\$ 431,887
128-18	313.000	Itinerant-Interpreter for the Deaf	\$ 65,501	\$ 243,756	\$ 309,257
129-18	316.000	Itinerant-Home & Career Skills	\$ 9,124	\$ 86,328	\$ 95,452
130-18	318.000	Shared Supervision	\$ 43,500	\$ 500,250	\$ 543,750
131-18	324.000	Itinerant-Occupational Therapy	\$ 44,023	\$ 645,076	\$ 689,099
132-18	326.000	Itinerant-Hard of Hearing	\$ 31,146	\$ 208,071	\$ 239,217
133-18	327.000	Itinerant-Teacher of Deaf	\$ 2,456	\$ 162,564	\$ 165,020
134-18	330.000	Itinerant-Nurse/Nurse Teacher	\$ 615	\$ 55,888	\$ 56,503
135-18	331.000	Itinerant-Consultant Teacher	\$ 99,305	\$ 535,049	\$ 634,354
136-18	332.000	Itinerant-School Social Worker	\$ 78,008	\$ 166,918	\$ 244,926
137-18	349.495	Itin. Diag. Svcs. w/Wayne-Finger Lakes BOCES	\$ 1,437	\$ 2,235	\$ 3,672
138-18	401.000	Arts in Education	\$ 1,000	\$ 364,597	\$ 365,597
139-18	416.494	Acad. Progs. Spec. Fac. w/Monroe #1 BOCES	\$ 1,614	\$ 903	\$ 2,517
140-18	444.692	Dist. Learn-Language w/Oneida-Herkimer BOCES	\$ 10,404	\$ 40,616	\$ 51,020
141-18	511.000	Printing	\$ 45,149	\$ 1,521,313	\$ 1,566,462
142-18	512.000	Computer Svc-Instructional	\$ 900	\$ 2,014,914	\$ 2,015,814
143-18	520.000	Comprehensive Support Svcs.	\$ 1,673	\$ 91,756	\$ 93,429
144-18	525.000	Staff Dev-Cert & Admin.	\$ 8,280	\$ 1,323,945	\$ 1,332,225
145-18	537.000	School/Curriculum Improvement Planning	\$ 13,500	\$ 1,381,396	\$ 1,394,896
146-18	540.698	Staff Dev-Cert & Admin. w/Putnam BOCES	\$ 21,900	\$ 3,720	\$ 25,620
147-18	545.496	SIP w/Monroe 2 BOCES	\$ 921	\$ 10,431	\$ 11,352
148-18	621.494	Transp-Disabled Prog. w/Monroe #1 BOCES	\$ 119	\$ 5,951	\$ 6,070
149-18	641.496	Recruiting Svc. w/Monroe 2 BOCES	\$ 4,024	\$ 9,837	\$ 13,861
150-18	646.491	Comp. Svc-Mgmt. w/Nassau BOCES	\$ 1,868	\$ 20,390	\$ 22,258
151-18	651.495	Comp. Svc-Mgmt. w/Wayne-Finger Lakes BOCES	\$ 332	\$ 1,593	\$ 1,925

These increases will be supported as follows:

125-18	304.000	Alfred-Almond: \$11,361, Arkport: (\$14,300), Bath: \$5,057, Canisteo-Greenwood: \$17,257, Elmira Heights: \$1,852, Horseheads: \$17,363, Spencer-Van Etten: (\$2,833), Watkins Glen: \$12,269
126-18	305.000	Addison: \$6,565, Alfred-Almond: \$1,346, Arkport: \$5,893, Bradford: \$11,834, Campbell-Savona: \$18,241, Canaseraga: \$2,864, Corning: \$7,596, Elmira Heights: \$590, Jasper-Troupsburg: \$1,325, Odessa-Montour: (\$9,299), Waverly: (\$1,237)
127-18	310.000	Addison: \$14,367, Arkport: \$11,242, Campbell-Savona: \$4,684, Corning: \$8,688, Elmira: \$4,004, Elmira Heights: \$4,004, Horseheads: \$4,004, Waverly: \$4,004
128-18	313.000	Corning: \$74,378, Elmira: (\$2,959), Hammondsport: (\$2,959), Horseheads: (\$2,959)
129-18	316.000	Bradford: \$11,896, Prattsburgh: (\$2,772)
130-18	318.000	Elmira: \$43,500
131-18	324.000	Addison: \$7,183, Alfred-Almond: (\$1,898), Arkport: \$20,479, Bradford: (\$1,008), Campbell-Savona: \$20,580, Canaseraga: \$238, Canisteo-Greenwood: \$238, Corning: \$476, Elmira Heights: (\$4,095), Horseheads: \$2,541, Odessa-Montour: (\$711)
132-18	326.000	Bath: \$538, Bradford: (\$12,192), Corning: \$6,510, Elmira: \$18,126, Horseheads: (\$3,728), Watkins Glen: \$3,359, Waverly: (\$2,434), TST BOCES (Trumansburg: \$20,967)
133-18	327.000	Corning: \$2,284, Elmira: (\$1,026), Hammondsport: \$3,359, Watkins Glen: (\$2,161)
134-18	330.000	Horseheads: \$615
135-18	331.000	Addison: (\$50,007), Alfred-Almond: (\$303), Arkport: (\$1,563), Avoca: \$249, Bath: (\$37,620), Bradford: (\$39,024), Campbell-Savona: \$39,214, Canaseraga: \$10,573, Canisteo-Greenwood: (\$33,186), Corning:

		\$24,916, Elmira: \$20,640, Elmira Heights: \$18,525, Hammondsport: \$25,374, Hornell: (\$7,165), Horseheads: \$9,515, Jasper-Troupsburg: \$32,775, Spencer-Van Etten: \$11,630, Waverly: \$11,326, Cattaraugus-Allegany BOCES (Andover: \$21,145), Genesee Valley BOCES (Wayland-Cohocton: \$6,344), Wayne-Finger Lakes BOCES (Naples: \$35,947)
136-18	332.000	Addison: \$75,362, Arkport: \$588, Elmira Heights: \$882, Waverly: \$1,176
137-18	349.495	Watkins Glen: \$1,437
138-18	401.000	Corning: \$1,000
139-18	416.494	Canisteo-Greenwood: \$1,614
140-18	444.692	Watkins Glen: \$10,404
141-18	511.000	Addison: \$964, Arkport: \$415, Avoca: \$52, Bath: \$902, Bradford: \$154, Campbell-Savona: \$369, Corning: \$23,382, Elmira: \$7,991, Elmira Heights: \$2,587, Hammondsport: \$88, Horseheads: \$3,550, Jasper-Troupsburg: \$468, Odessa-Montour: \$1,081, Prattsburgh: \$200, Spencer-Van Etten: \$278, Watkins Glen: \$223, Waverly: \$1,811, Miscellaneous Revenue (Notre Dame High School: \$314, Steuben County: \$320)
142-18	512.000	Corning: \$900
143-18	520.000	Addison: \$478, Bradford: \$239, Campbell-Savona: \$239, Hornell: \$239, Odessa-Montour: \$478
144-18	525.000	Canisteo-Greenwood: \$8,280
145-18	537.000	Alfred-Almond: \$5,000, Avoca: \$8,500
146-18	540.698	Bath: \$4,500, Canisteo-Greenwood: \$17,400
147-18	545.496	Hornell: \$737, Jasper-Troupsburg: \$184
148-18	621.494	Canisteo-Greenwood: \$59, Hammondsport: \$60
149-18	641.496	Horseheads: \$4,024
150-18	646.491	Corning: \$2,004, Hornell: (\$136)
151-18	651.495	Bath: \$158, Hornell: \$174

### 3. Budget Decreases for 2017-2018:

Item #	CoSer #	Title	Decrease	From	To
152-18	301.000	Itinerant-Music	\$ 81	\$ 139,932	\$ 139,851
153-18	303.000	Itinerant-Art	\$ 1,475	\$ 101,421	\$ 99,946
154-18	304.001	Itinerant-Visually Impaired (Braille Prep)	\$ 712	\$ 29,119	\$ 28,407
155-18	307.000	Itinerant-English as a Second Language	\$ 31,232	\$ 396,337	\$ 365,105
156-18	309.000	Itinerant-Speech Improvement	\$ 40,892	\$ 531,314	\$ 490,422
157-18	312.000	Itinerant-School Psychologist	\$ 575	\$ 490,450	\$ 489,875
158-18	506.000	Curriculum Development	\$ 5,000	\$ 1,116,951	\$ 1,111,951

These decreases will be supported as follows:

152-18	301.000	Alfred-Almond: (\$35), Arkport: (\$46)
153-18	303.000	Alfred-Almond: (\$6,570), Bradford: \$5,095
154-18	304.001	Elmira: (\$1,201), Watkins Glen: \$489
155-18	307.000	Addison: \$22,819, Arkport: \$6,522, Bath: (\$8,735), Elmira: (\$7,300), Elmira Heights: (\$46,602), Hornell: \$522, Horseheads: \$2,088, Odessa-Montour: (\$1,408), Spencer-Van Etten: (\$14,187), Watkins Glen: \$2,348, Waverly: \$12,701
156-18	309.000	Addison: (\$19,636), Bradford: (\$5,530), Canaseraga: (\$11,383), Elmira Heights: (\$129), Horseheads: (\$1,204), Jasper-Troupsburg: (\$602), Odessa-Montour: (\$602), Prattsburgh: (\$602), Waverly: (\$1,204)
157-18	312.000	Addison: (\$92), Alfred-Almond: (\$92), Canaseraga: (\$23), Corning: (\$92), Elmira: (\$23), Elmira Heights: (\$46), Horseheads: (\$69), Jasper-Troupsburg: (\$46), Waverly: (\$92)
158-18	506.000	Alfred-Almond: (\$5,000)

## B. Purchasing

1. Award cooperative bid for the purchase of Copy Paper for Addison, Bradford, Canisteo-Greenwood, Hammondsport, Horseheads, Jasper-Troupsburg, Odessa-Montour and Prattsburgh school districts was awarded to W. B. Mason Co. Inc. based on the lowest total bid meeting specifications, as per attached.

Bids were opened January 17, 2018, at 11:00 AM and the following bids were received:

- a. Contract Paper Group Inc., 1531 Boettler Rd. Suite E, Uniontown, OH 44685
- b. W. B. Mason Co. Inc., 1200 State Fair Blvd., Syracuse, NY 13209

## C. Acceptance of Donated Item

1. 2006 Jeep Cherokee to the Bush Auto Tech Program from Robert McCann, 612 Westlake St., Horseheads, NY 14845.

#### **D. Authorization to Pay the Following Membership Dues**

1. Hornell Chamber of Commerce dues for the amount of \$250 for 2018 for the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES.
2. Central Steuben Chamber of Commerce dues for the amount of \$85 for 2018 for the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES.

#### **E. Bank Account**

1. Approval of Resolution, as attached, to participate in the New York Liquid Asset Fund (NYLAF).
2. Approve the opening of GST BOCES New York Liquid Asset Fund Account.

**CARRIED UNANIMOUSLY**

#### **6. PERSONNEL**

Doug Johnson noted that G.3 for Gillian Brown should be .6 FTE, not 1.0 FTE.

**18-076**

Upon the recommendation of the Superintendent, and on the motion of Scott, seconded by Everett, it was resolved that the following personnel actions are hereby taken:

##### **A. Retirements**

###### **1. Rae Jean Willette**

Position:	<b>Teacher Aide</b>
Effective:	end of day February 9, 2018
Date of Hire:	March 8, 2004

###### **2. Dominic Peters**

Position:	<b>Teacher, Auto Tech</b>
Effective:	end of day March 2, 2018
Date of Hire:	September 19, 1991

###### **3. Rhonda Whitford**

Position:	<b>Supervisor of Computer Services</b>
Effective:	end of day July 13, 2018
Date of Hire:	June 10, 1996

##### **B. Resignations**

###### **1. Sheila Dwight**

Position:	<b>Cook Manager</b>
Effective:	end of day January 25, 2018
Date of Hire:	August 27, 2012
Reason:	personal reasons

###### **2. Catrina Arnold**

Position:	<b>Teacher Aide</b>
Effective:	end of day January 19, 2018
Date of Hire:	November 27, 2017
Reason:	personal reasons

**3. Jennifer Martin**

Position:	<b>Account Clerk</b>
Effective:	end of day February 13, 2018
Date of Hire:	October 24, 2017
Reason:	to accept the position of Senior Account Clerk with the GST BOCES CBO, effective February 14, 2018

**C. Increase in Assignments**

**1. Teresa Owlett**

Position:	<b>Teacher Aide</b>
Effective:	January 5, 2018
Increase:	from .5 FTE to <b>1.0 FTE</b>
Probationary Period:	October 30, 2017 through January 7, 2019
Salary:	\$10.40 per hour
Reason:	due to transferring to an open position

**2. Barbara Hibbard**

Position:	<b>Teacher Aide</b>
Effective:	January 16, 2018
Increase:	from .9 FTE to <b>1.0 FTE</b>
Salary:	\$13.40 per hour
Reason:	due to the increase in districts' requests for services

**3. Elizabeth Bonsignore**

Position:	<b>Adult Vocational Instructor</b> , full-time (1.0 FTE), 12 months per year position, <b>Temporary, Unclassified - Certified</b> appointment
Effective:	February 1, 2018 through June 30, 2018
Location:	Bush Education Center
Increase:	time-sheet basis to <b>1.0 FTE</b>
Certification:	Job Skills Training Instructor, Adult Education Certificate, August 4, 2016 through August 31, 2019
Salary:	\$48,000.00 per year, prorated
Reason for Appt:	Temporary increased needs within department

**4. Rebecca Ayers**

Position:	<b>AV Aide</b>
Effective:	March 1, 2018
Increase:	from .5 FTE to <b>1.0 FTE</b>
Probationary Period:	August 21, 2017 through August 20, 2018
Salary:	\$13.66 per hour (Grade 1, Step 1)
Reason:	due to a retirement

**5. Whitney Ayers**

Position:	<b>AV Aide</b>
Effective:	March 1, 2018
Increase:	from .5 FTE to <b>1.0 FTE</b>
Probationary Period:	August 21, 2017 through August 20, 2018
Salary:	\$13.66 per hour (Grade 1, Step 1)
Reason:	due to an internal transfer

**D. Civil Service Permanent Appointments, due to successful completion of Probationary Period, no change in salary**

**1. Crystal Brewer**

Position: **Teacher Aide**  
Permanent Date: February 9, 2018

**2. Tammy Miller**

Position: **Education Grant Specialist**  
Permanent Date: February 9, 2018

**3. Carlie Ellison**

Position: **Occupational Therapist**  
Permanent Date: February 14, 2018

**4. John Marsh**

Position: **Custodian**  
Permanent Date: February 21, 2018

**5. Robin Ott**

Position: **Career Education Resource Specialist**  
Permanent Date: February 21, 2018

**6. Debra Jay**

Position: **Career Program Specialist**  
Permanent Date: February 24, 2018

**E. Tenure Appointments**, due to successful completion of Probationary Period, no change in salary

**1. Beverly Matern**

Position: **Teaching Assistant**  
Tenure Area: Teaching Assistant  
Effective Date of Tenure: February 26, 2018  
Certification Status: Level 3, Teaching Assistant, March 17, 2016

**2. Joann Phillips**

Position: **Teacher**, Health Occupations  
Tenure Area: Health Occupations Titles – Nurse's Assisting 7-12  
Effective Date of Tenure: February 26, 2018  
Certification Status: Transition A, Nurse's Assisting 7-12, February 26, 2015 through January 31, 2018; Initial pending SED review

**3. Sara Fontana**

Position: **Supervisor of Instructional Support Services**  
Tenure Area: Supervisor of Instructional Support Services  
Effective Date of Tenure: March 2, 2018  
Certification Status: Professional, School District Leader, February 1, 2008

**4. Bridgette Searles**

Position: **Teaching Assistant**  
Tenure Area: Teaching Assistant  
Effective Date of Tenure: March 2, 2018  
Certification Status: Permanent, French 7-12, September 1, 1996

## **F. Creation of Positions**

1. **Teaching Assistant**, Special Education, one full-time (1.0 FTE), 10 month, school calendar position, effective January 2, 2018, due to the increase in districts' requests for services.
2. **Teacher**, Special Education, one full-time (1.0 FTE), 10 month, school calendar position, effective February 12, 2018, due to the increase in districts' requests for services.

## **G. Change from Temporary Appointment to Probationary Appointment**, due to successful completion of certification requirements

### **1. Gretchen McKinley**

Position: **Teaching Assistant**, Criminal Justice, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment  
Effective: January 05, 2018  
Location: Coopers Education Center  
Tenure Area: Teaching Assistant  
Certification: Level 1, Teaching Assistant, January 05, 2018 through January 31, 2021  
Probationary Period: January 05, 2018 through January 04, 2022  
Salary: \$31,765.00 per year, prorated (step 2 + Credit Hour Stipend)

### **2. Cayla Coots**

Position: **Teaching Assistant**, Special Education, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment  
Effective: January 17, 2018  
Location: Bush Education Center  
Tenure Area: Teaching Assistant  
Certification: Level 1, Teaching Assistant, January 17, 2018 through January 31, 2021  
Probationary Period: January 17, 2018 through January 19, 2022  
Salary: \$26,249.00 per year, prorated (step 1 + Credit Hour Stipend)

### **3. Gillian Brown**

Position: **School Social Worker**, part-time (.6 FTE), 10 month, school calendar position, **Probationary** appointment  
Effective: January 20, 2018  
Location: Addison CSD  
Tenure Area: School Social Worker  
Certification: Provisional, School Social Worker, January 20, 2018 through January 31, 2023  
Probationary Period: January 20, 2018 through January 20, 2022  
Salary: \$49,257.00 per year, prorated (step 3 + Credit Hour Stipend + Degree Stipend + IEP Stipend)

## **H. Rescind Temporary Appointment**, from January 2, 2018 BOE minutes, certification issued prior to appointment date

**1. Sara Stocum**

Position: **Teaching Assistant**, Special Education, full-time (1.0 FTE), 10 month, school calendar position, **Temporary** appointment, pending completion of certification requirements

Effective: January 2, 2018 through June 22, 2018

Location: Bath CSD

Education: Associate in Applied Science, Business Information Management, SUNY Broome Community College

Tenure Area: Teaching Assistant

Certification: Not Certified, Level 1, Teaching Assistant required

Experience: no related experience

Salary: \$25,772.00 per year, prorated

Reason for Appt: due to the increase in districts' requests for services

**I. Appointments**

**1. Jennifer Martin**

Position: **Account Clerk**, full-time (1.0 FTE), 12 month, Competitive Civil Service, **Probationary** appointment, Civil Service List # DCAC1116

Effective: October 24, 2017

Location: Central Administration Business Office, Bush Education Center

Education: Associate in Science, Corning Community College

Probationary Period: October 24, 2017 through October 23, 2018

Experience: no related experience

Salary: \$14.83 per hour

Reason for Appt: due to an internal transfer

**2. Jennifer Martin**

Position: **Senior Account Clerk**, full-time (1.0 FTE), 12 month, Competitive Civil Service, **Probationary** appointment, Civil Service List # 61441

Effective: February 14, 2018

Location: Central Business Office, Bush Education Center

Education: Associate in Science, Corning Community College

Probationary Period: February 14, 2018 through February 13, 2019

Experience: 3 months' related experience

Salary: \$15.87 per hour (Grade 9, Step 1)

Reason for Appt: due to a retirement

**3. Sara Stocum**

Position: **Teaching Assistant**, Special Education, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment

Effective: January 2, 2018

Location: Bath CSD

Education: Associate in Applied Science, Business Information Management, SUNY Broome Community College

Tenure Area: Teaching Assistant

Certification: Level 1, Teaching Assistant, December 28, 2017 through January 31, 2021

Probationary Period: January 2, 2018 through January 1, 2022

Experience: no related experience



Salary: \$30,966.00 per year, prorated (Step 1 + Credit Hour Stipend)  
Reason for Appt: due to the increase in districts' requests for services

**4. Tashina Cardone**

Position: **Teacher Aide**, full-time (1.0 FTE), 10 month, school calendar position, Non-Competitive Civil Service, **Probationary** appointment  
Effective: January 16, 2018  
Location: Cohen Middle School, Elmira Heights CSD  
Education: Associate in Science, Corning Community College  
Probationary Period: January 16, 2018 through March 26, 2019  
Experience: no related experience  
Salary: \$10.40 per hour  
Reason for Appt: due to the increase in districts' requests for services

**5. Robin Bingham**

Position: **Computer Operations Specialist**, full-time (1.0 FTE), 12 month position, Competitive Civil Service, **Provisional** appointment, pending Civil Service Exam  
Effective: February 20, 2018  
Location: Bush Education Center  
Education: High School Diploma, Watkins Glen CSD  
Experience: no related experience  
Salary: \$37,000.00 per year, prorated  
Reason for Appt: due to a resignation

**J. Temporary Appointments**

**1. Zachary Allen**

Position: **Teacher**, Special Education, full-time (1.0 FTE), 10 month, school calendar position, **Temporary** appointment, pending completion of certification  
Effective: January 2, 2018 through June 22, 2018  
Location: Center Street Elementary School, Horseheads CSD  
Education: Bachelor of Science, Unified Childhood/Special Education, Keuka College  
Certification: Not certified, Students with Disabilities (grades 1-6) required  
Experience: substitution  
Salary: \$42,954.00 per year, prorated (step 1)  
Reason for Appt: due to an internal transfer

**2. Sue Stuart**

Position: **Senior Account Clerk**, full-time (1.0 FTE), 12 month position, Competitive Civil Service, **Temporary** appointment, pending Civil Service approval of transfer from Chemung County  
Effective: January 22, 2018  
Location: Central Business Office  
Education: GED, Elmira CSD  
Experience: 5 years' related experience  
Salary: \$16.57 per hour (grade 9, step 4)  
Reason for Appt: due to a resignation

**3. Teresa Fethers**

Position: **Teaching Assistant**, Criminal Justice, full-time (1.0 FTE), 10 month, school calendar position, **Temporary** appointment, pending completion of certification  
Effective: February 5, 2018 through June 22, 2018  
Location: Wildwood Education Center  
Education: Bachelor of Science, Criminal Justice, Keuka College  
Certification: Not certified, Level 1, Teaching Assistant  
Experience: no related experience  
Salary: \$25,772.00 per year, prorated (step 1)  
Reason for Appt: due to an internal transfer

**4. Maureen Pickering**

Position: **Teacher**, Special Education, part-time (.73 FTE), 10 month, school calendar position, **Temporary** appointment, pending completion of certification  
Effective: February 12, 2018 through June 22, 2018  
Location: Finn Academy, Elmira CSD  
Education: Master of Science, Education Development and Strategies, Wilkes University, PA  
Certification: Not certified, Special Education  
Experience: 8 years related experience  
Salary: \$42,954.00 per year, prorated (step 1)  
Reason for Appt: due to the increase in districts' requests for services

**K. Medicaid Oversight Stipend**, Stipend of \$859 per year, prorated, January 2, 2018 through June 22, 2018

**1. Charlene Robinson, School Social Worker**

**L. Mentoring Stipend, second year**, Stipend of \$859 per year, prorated

**1. Rachel Beyer mentoring Jamie Roche**, effective January 8, 2018 through June 22, 2018

\*"To the extent required by the applicable provisions of Education Law section 3014, in order to be granted tenure, the classroom teacher or principal shall have received composite or overall annual professional performance review ratings pursuant to Education Law section 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if the classroom teacher or principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time."

**M. Report of Temporary and Substitute Personnel, as attached**

CARRIED UNANIMOUSLY

**7. PROGRAM**

**18-077**

Upon the recommendation of the Superintendent, and on the motion of Apgar, seconded by Dlugos, it was resolved to approve the following field trips:

- A.** Approval of Field Trip for Bush Education Center, Cosmetology Program, as attached
- B.** Approval of Field Trip for STEM Academy, as attached

C. Approval of Field Trip for Bush Education Center, Audio Media & Fashion Programs, as attached

D. Approval of Field Trip for Bush Education Center, Conservation Program, as attached

CARRIED UNANIMOUSLY

8. **BOARD POLICY – FIRST READING**

A. **Policy #1520: Community Relations** – Public & Staff Conduct on BOCES Property, as attached

B. **Policy #4532: Instruction** – School Volunteers, as attached

C. **Policy #5330: Student Policies** – Student Searches and Interrogations, as attached

D. **Policy #9505: Personnel & Negotiations** – Workplace Bullying, as attached

E. **Policy #9810: Personnel & Negotiations** – Retirement Benefits for Non-Unit Employees, as attached

Doug Johnson stated that these policies were reviewed by the Policy Committee in November and were inadvertently left off the last two meeting agendas. The revision dates will be changed at the top of each policy and these will appear on the March agenda for second reading and approval.

9. **BOARD PRESIDENT'S REPORT**

Board President Keddell stated that he recently read an article about augmented reality and viewed images in 3D format. This opens up a whole new world of possibilities and he wondered how BOCES stays on top of these technological advances. District Superintendent Frame said that he and Sarah Vakkas looked at augmented reality software at a convention and it is very expensive, however, that raises the question of how long until it is free? Technology is changing so fast that it makes it difficult to plan how much to spend on new initiatives versus waiting until it's more affordable or free. Linda Perry shared that low cost initiatives have been explored through her department, such as coloring books that come to life with 3D glasses. Instructional support has decided not to invest heavily on new software/apps/technology. There are many low cost options available.

10. **SUPERINTENDENT'S REPORT**

District Superintendent Frame reported the following:

- He, Margaret Munson, Sarah Vakkas, and Pat Cardona have been traveling to each of the component districts to discuss budgets. They review BEDS enrollment data, the BOCES administrative budget, each district's anticipated budget with BOCES based on services they plan to purchase, and the capital budget. Current overall enrollment in the GST area is down 5,936 since fall 2006. Discussion ensued about providing equitable opportunities within districts with low enrollment.
- The BRIDGE Team made a decision to bridge campuses by providing social events that allow staff to get together. Jim showed a video that students made that explains this initiative. A bistro, soup bar and/or breakfast will be held at each of the campuses during the month of February.

- When Jim and Margaret attended a Corning-Painted Post board meeting in September to review the BOCES budget, they invited board members to visit the BOCES campuses. Recently, a few of them visited Coopers, Bush, and the STEM Academy to tour campuses and visit programs. Jim would like to see more boards take advantage of this opportunity.
- The Friends of Addison Youth Center recently sent a letter to the Board asking for donations. Jim feels this was more informational than a Board solicitation. Many requests will come through like this.
- The School Boards Association will hold a Legislative Event on Monday, February 26. Each Board Member was given a flyer outlining this event.

## **EXECUTIVE SESSION**

**18-078**

Upon the motion of Dlugos, seconded by Apgar, it was resolved to move to Executive Session at 6:15 p.m. to discuss the employment history of a particular person, pending litigation, and contract negotiations.

**CARRIED UNANIMOUSLY**

## **OPEN SESSION**

**18-079**

Upon the motion of Scott, seconded by Dlugos, it was resolved to move to Open Session at 6:38 p.m.

**CARRIED UNANIMOUSLY**

## **COLLECTIVE NEGOTIATIONS**

**18-080**

Upon the recommendation of the Superintendent, and on the motion of Scott, seconded by Dlugos, it was resolved to approve the Tentative Agreement Between the Greater Southern Tier BOCES and the Greater Southern Tier BOCES Support Staff Association, effective July 1, 2017 through June 30, 2022.

**CARRIED UNANIMOUSLY**

## **11. ADJOURNMENT**

**18-081**

Upon the motion of Dlugos, seconded by Apgar, it was resolved to adjourn the meeting at 6:39 p.m.

**CARRIED UNANIMOUSLY**

Respectfully Submitted,

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February 9, 2018

Kathleen E. Taylor  
Board Clerk