

Schuyler-Steuben-Chemung-Tioga-Allegany
Board of Cooperative Educational Services
9579 Vocational Drive, Painted Post, New York 14870-9518
Phone (607) 962-3175, 739-3581 or 324-7880 Fax (607) 654-2302

Regular Board Meeting	Tuesday, January 2, 2018
Coopers Education Center, Bldg. 8, DL Room	5:30 p.m.

- PRESENT:** Rose Apgar, Neil Bulkley, Amy Dlugos, Robert Everett, Donald Keddell, Alice Learn, Mark Lemmon (arrived 5:39 p.m.), William Peoples, Jr., Gary Scott, Robert Wheeler
- ALSO PRESENT:** District Superintendent James Frame; Cabinet Members: Brian Bentley, Patricia Cardona, Doug Johnson, Vince Moschetti, Margaret Munson, Linda Perry, Chuck Stefanini, Matt Talada, Sarah Vakkas, Board Clerk Kate Taylor

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1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Board President Keddell called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance.

2. **PRIVILEGE OF THE FLOOR**

None.

3. **ACCEPTANCE OF THE AGENDA**

18-060

Upon the motion of Apgar, seconded by Bulkley, it was resolved to accept the agenda with an addendum.

CARRIED UNANIMOUSLY

4. **CONSENSUS ITEMS**

18-061

Upon the motion of Learn, seconded by Dlugos, it was resolved to approve the following consensus items:

A. Approval of Minutes

1. Regular Board Meeting – December 5, 2017

B. Treasurer’s Reports

1. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES – November 2017

C. Internal Claims Auditor Reports – November 2017

CARRIED UNANIMOUSLY

5. **FINANCE**

Margaret Munson mentioned that Item A.4.b, third line down, should read 150 not 450.

18-062

Upon the recommendation of the Superintendent, and on the motion of Apgar, seconded by Dlugos, it was resolved that the following finance actions are hereby taken:

A. General Fund Establishments and Adjustments

1. Budget Establishment for 2017-2018:

Item#	CoSer #	Title	In the Amount of
103-18	627.495	Staff Development: Clerical w/Wayne-Finger Lakes BOCES	\$753

This establishment will be supported as follows:

103-18 627.495 Avoca: \$517, Hornell: \$236

2. Budget Increases for 2017-2018:

Item #	CoSer#	Title	Increase	From	To
104-18	349.495	Itin Diag Svcs w/Wayne-Finger Lakes BOCES	\$ 1,357	\$ 878	\$ 2,235
105-18	426.000	Exploratory Enrichment	\$ 7,478	\$ 132,305	\$ 139,783
106-18	430.000	Distance Learning	\$ 2,000	\$ 711,849	\$ 713,849
107-18	511.000	Printing	\$ 41,023	\$ 1,480,290	\$ 1,521,313
108-18	512.000	Computer Svc: Instructional	\$ 12,059	\$ 2,002,855	\$ 2,014,914
109-18	518.000	Coordinator of Home Instruction	\$ 2,072	\$ 69,457	\$ 71,529
110-18	525.000	Staff Development: Certified & Administrative	\$ 1,615	\$ 1,322,330	\$ 1,323,945
111-18	527.000	Instructional Materials (Science Resource Center)	\$ 4,719	\$ 1,030,609	\$ 1,035,328
112-18	537.000	School/Curriculum Improvement Planning	\$ 518	\$ 1,380,878	\$ 1,381,396
113-18	550.591	Computer Svc, Instructional w/Erie 1 BOCES	\$ 68,917	\$ 1,216,426	\$ 1,285,343
114-18	558.693	SIP w/TST BOCES	\$ 1,542	\$ 29,985	\$ 31,527
115-18	559.693	Substance Abuse Info w/TST BOCES	\$ 1,440	\$ 6,275	\$ 7,715
116-18	605.000	Computer Svc: Management	\$ 15,250	\$ 13,572,409	\$ 13,587,659
117-18	609.000	Safety/Risk Management	\$ 3,475	\$ 823,651	\$ 827,126
118-18	617.000	School Food Management: Central	\$ 117,567	\$ 2,065,698	\$ 2,183,265
119-18	629.591	Computer Svc: Management w/Erie 1 BOCES	\$ 81,537	\$ 3,267,446	\$ 3,348,983
120-18	654.495	Telecomm w/Wayne-Finger Lakes BOCES	\$ 1,311	\$ 2,522	\$ 3,833
121-18	659.591	Planning Svc: Management w/Erie 1 BOCES	\$ 12,970	\$ 48,610	\$ 61,580

These increases will be supported as follows:

104-18	349.495	Watkins Glen: \$1,357
105-18	426.000	Alfred-Almond: \$745, Bradford: \$1,771, Canaseraga: \$263, Hornell: \$4,469, Prattsburgh: \$230,
106-18	430.000	Cattaraugus-Allegany BOCES (Cuba-Rushford: \$2,000)
107-18	511.000	Addison: \$1,010, Arkport: \$245, Avoca: \$694, Bath: \$693, Bradford: \$384, Campbell-Savona: \$2,511, Canaseraga: \$491, Canisteo-Greenwood: \$1,156, Corning: \$13,418, Elmira: \$7,938, Elmira Heights: \$2,236, Hammondsport: \$1,001, Hornell: \$244, Horseheads: \$3,104, Jasper-Troupsburg: \$186, Odessa-Montour: \$549, Prattsburgh: \$71, Spencer-Van Etten: \$149, Watkins Glen: \$270, Waverly: \$3,518, Miscellaneous Revenue (Notre Dame High School: \$110, St. Mary Our Mother School: \$109, Steuben County: \$474, Village of Horseheads: \$462)
108-18	512.000	Odessa-Montour: \$5,330, Spencer-Van Etten: \$6,729
109-18	518.000	Prattsburgh: \$2,072
110-18	525.000	Bradford: (\$1,405), Hornell: \$3,020
111-18	527.000	Bradford: \$1,405, Canisteo-Greenwood: \$1,378, Prattsburgh: \$165, Broome-Tioga BOCES (Owego-Apalachin: \$1,771)
112-18	537.000	Prattsburgh: \$518
113-18	550.591	Addison: \$359, Alfred-Almond: \$52,586, Arkport: (\$12,018), Avoca: (\$916), Bath: \$2,464, Canaseraga: \$3,023, Canisteo-Greenwood: \$764, Corning: \$17, Elmira: \$23,250, Hammondsport: (\$1,011), Hornell: \$399
114-18	558.693	Spencer-Van Etten: \$1,542
115-18	559.693	Bath: \$870, Canisteo-Greenwood: \$570
116-18	605.000	Arkport: \$1,486, Elmira: \$8,880, Elmira Heights: \$15,000, Hornell: (\$16,044), Miscellaneous Revenue (SAVE: \$4,870, DASA/Autism: \$1,058)
117-18	609.000	Addison: \$75, Corning: \$2,175, Elmira Heights: \$150, Horseheads: \$150, Odessa-Montour: \$75, Prattsburgh: \$300, TST BOCES (Trumansburg: \$150), Waverly: \$75, Miscellaneous Revenue (Chemung County: \$100, TST BOCES: \$75, Whitney Point CSD: \$75, St. Mary Our Mother School: \$75)
118-18	617.000	Hornell: \$117,567
119-18	629.591	Addison: \$11,514, Alfred-Almond: \$16,333, Arkport: \$35,160, Avoca: \$38, Bath: (\$4,090), Canaseraga: (\$359), Canisteo-Greenwood: \$351, Corning: \$567, Hornell: \$21,147, Jasper-Troupsburg: \$1,192, Prattsburgh: (\$316)
120-18	654.495	Prattsburgh: \$1,311
121-18	659.591	Arkport: \$9,295, Bath: \$3,675

3. Budget Decrease for 2017-2018:

Item #	CoSer #	Title	Decrease	From	To
122-18	401.000	Arts in Education	\$ 4,732	\$ 369,329	\$ 364,597

This decrease will be supported as follows:

122-18 401.000 Canaseraga: (\$263), Hornell: (\$4,469)

4. Transfers within programs for 2017-2018:

- a. Report all fund transfers for the period 07/01/2017-11/30/2017 as attached.
- b. Transfers in excess of \$10,000.

<u>COSER NO.</u>	<u>PROGRAM</u>	<u>BUDGET CODE</u>	<u>TRANSFER IN</u>	<u>TRANSFER OUT</u>
101	CTE	A102-3020-150-0-74 Certified Salaries		\$ 10,730
		A103-3448-200-0-00 Equipment		\$ 65,000
		A102-3341-150-0-00 Certified Salaries	\$ 10,730	
		A103-3448-210-0-00 Large Equipment	\$ 65,000	
		Total	\$ 75,730	\$ 75,730
403	Alternative Ed	A403-5873-150-0-00 Certified Salaries		\$ 16,486
		A403-5873-150-3-00 Certified Salaries		\$ 28,247
		A403-5873-150-4-00 Certified Salaries	\$ 15,113	
		A403-5873-816-0-00 Health Insurance	\$ 19,155	
		A403-5873-816-4-00 Health Insurance	\$ 10,465	
		Total	\$ 44,733	\$ 44,733
605	Computer Service: Mgmt.	A605-7710-200-8-00 Equipment		\$ 23,431
		A605-7710-204-8-00 Small Equipment	\$ 5,225	
		A605-7710-300-8-00 Supplies & Mat.	\$ 1,490	
		A605-7710-400-8-00 Contract & Other	\$ 16,716	
		Total	\$ 23,431	\$ 23,431

B. Federal Fund Establishments and Adjustments

1. Grant Acceptance and Budget Establishment for 2017-18:
 - a. Teacher Center Grant be accepted and the budget established in the amount of \$234,806 for the period July 1, 2017 through June 30, 2018 as attached. Approval was received on October 25, 2017.
2. Budget Increase for 2017-2018:
 - a. Comprehensive Health and Wellness budget be increased by \$315 from \$564 to \$879. Revenue for this program comes from DASA registration fees.

C. Acceptance of Donated Item

1. Wiper blades to the Bush Auto Tech Program from Walmart 3221, 515 E. 4th Street, Watkins Glen, NY 14891.

D. Bank Accounts

1. Approve the closing of GST BOCES General Fund Insured Cash Sweep (ICS) Account at Chemung Canal Trust Company.
2. Approve the closing of GST BOCES General Fund Checking Account at Chemung Canal Trust Company.

E. Activities Club

1. Opening the following clubs at the Bush Campus:
 - a. The To Be Or Not To Be Drama Club, the Club Advisors are Marissa Losey and Melvin Rountree.
 - b. The STEM Academy Student Council Club, the Club Advisor is Emily Mehlenbacher.

F. Authorization to Pay the Following Membership Dues

1. Chemung County Chamber of Commerce dues in the amount of \$621 for 2018 for the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES.

G. Fire Inspection Reports

1. Acceptance of the fire inspection reports for the Bush, Coopers and Wildwood campuses, as attached.

CARRIED UNANIMOUSLY

6. PERSONNEL

18-063

Upon the recommendation of the Superintendent, and on the motion of Learn, seconded by Bulkley, it was resolved that the following personnel actions are hereby taken:

A. Resignations

1. **Mary Smith-Gerbes**
Position: Career Education Resource Specialist
Effective: end of day December 22, 2017
Date of Hire: September 5, 2017
Reason: moving out of state
2. **Marjorie Johnson**
Position: Senior Account Clerk
Effective: end of day December 31, 2017
Date of Hire: June 8, 2015
Reason: personal reasons

3. Deborah Mospan

Position:	Teacher Aide
Effective:	end of day January 4, 2018
Date of Hire:	September 5, 2017
Reason:	personal reasons

B. Increase or Decrease in Assignments

1. Michelle Rossman

Position:	Teacher , English to Speakers of Other Languages
Effective:	January 2, 2018
Decrease:	from 1.0 FTE to .5 FTE
Tenure Area:	English to Speakers of Other Languages
Certification Status:	Professional, English to Speakers of Other Languages, September 12, 2015
Salary:	\$60,564.00 per year, prorated (step 11 + Credit Hour Stipend + Degree Stipend)
Reason:	at the request of the employee, for personal reasons

2. Stephanie Stephens

Position:	Transition Grant Project Coordinator
Effective:	January 3, 2018
Decrease:	from 1.0 FTE to .49 FTE
Tenure Area:	Principal of Special Education, current Juul agreement no longer in force
Certification Status:	Professional, School District Leader, February 1, 2010
Salary:	\$82,434.00 per year, prorated
Reason:	due to winding down of grant

3. Teresa Dean

Position:	Payroll Specialist
Effective:	January 8, 2018
Increase:	from .8 FTE to 1.0 FTE
Salary:	\$36,735.00 per year
Reason:	request for temporary part-time status ended

C. Change from Civil Service Provisional Appointment to Probationary Appointment, due to successful passing of Civil Service Exam

1. Aaron Kreamer

Position:	Computer Programmer Analyst Trainee , full-time (1.0 FTE), 12 month position, Civil Service Competitive, Probationary appointment
Effective:	December 19, 2017
Probationary Period:	December 19, 2017 through December 18, 2018
Civil Service List #:	18956
Salary:	\$35,500.00 per year

D. Civil Service Permanent Appointments, due to successful completion of Probationary Period, no change in salary

1. Lindsey Tice

Position:	Principal Account Clerk
Permanent Date:	January 2, 2018

2. Stacey Lunger

Position:	Account Clerk
Permanent Date:	January 17, 2018

E. Tenure Appointments, due to successful completion of Probationary Period, no change in salary

1. Linda Perry

Position:	Director of School Improvement and Instructional Support Services
Tenure Area:	Director of School Improvement and Instructional Support Services
Effective Date of Tenure:	January 7, 2018
Certification Status:	Professional, School District Leader, September 1, 2008

2. Melody Clearwater

Position: **Teacher, Special Education**
Tenure Area: **Education of Children with Handicapping Conditions – General Special Education**
Effective Date of Tenure: January 20, 2018
Certification Status: Professional, Students with Disabilities – Grades 7-12 – Generalist, November 17, 2016

3. Jennifer Hakes

Position: **Teaching Assistant, Special Education**
Tenure Area: **Teaching Assistant**
Effective Date of Tenure: February 2, 2018
Certification Status: Level 3, Teaching Assistant, March 1, 2016

F. Abolishment of Position

1. **Instructional Support Specialist**, one full-time (1.0 FTE), 11 month position, effective end of day December 6, 2017, due to the reorganization of duties.

G. Layoff

1. Mary Hancock

Position: **Instructional Support Specialist**
Effective: end of day December 6, 2017
Date of Hire: November 29, 1999
Reason: abolishment of position

H. Creation of Positions

1. **School Social Worker**, one part-time (.6 FTE), 10 month, school calendar position, effective December 18, 2017, due to the increase in districts' requests for services.
2. **Teaching Assistant**, two full-time (1.0 FTE), 10 month, school calendar position, effective January 2, 2018, due to the increase in districts' requests for services.
3. **School Social Worker**, one part-time (.5 FTE), 10 month, school calendar position, effective January 3, 2018, due to the increase in districts' requests for services.

I. Change from Temporary Appointment to Probationary Appointment, due to successful completion of certification requirements

1. Amy Zeches-McCawley

Position: **Teacher, Special Education**, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment
Effective: December 12, 2017
Location: Bush Education Center
Education: Master of Science, General Education, Elmira College
Tenure Area: Education of Children with Handicapping Conditions – General Special Education
Certification: Students with Disabilities – Gr 7-12 - Generalist
Probationary Period: December 12, 2017 through December 11, 2021
Salary: \$58,032.00 per year, prorated (step 1 + Credit Hour Stipend + Degree Stipend + IEP Stipend)

J. Appointments

1. Amy Austin

Position: **Teacher Aide**, part-time (.445 FTE), 10 month, school calendar position, **Probationary** appointment
Effective: January 2, 2018
Location: Coopers Education Center
Education: High School Diploma, Campbell-Savona CSD
Probationary Period: January 2, 2018 through March 12, 2019
Experience: 5 years' related experience
Salary: \$10.40 per hour
Reason for Appt: due to a retirement

2. Stephanie Stephens

Position: **Shared Staff Evaluator**, part-time (.51 FTE), 12 month position, **Probationary** appointment
Effective: January 3, 2018
Location: Corning-Painted Post CSD
Education: Certificate of Advanced Studies, Educational Administration, SUNY Brockport
Tenure Area: Shared Staff Evaluator
Certification: Professional, School District Leader, February 1, 2010
Probationary Period: January 3, 2018 through January 2, 2022
Experience: 4 years' as s BOCES administrator
Salary: \$82,434.00 per year, prorated
Reason for Appt: due to the reorganization of duties

3. Anthony Serdula

Position: **Teaching Assistant**, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment
Effective: January 2, 2018
Location: STEM Academy
Education: High School Diploma, Corning-Painted Post CSD
Tenure Area: Teaching Assistant
Certification: Level 1, Teaching Assistant, March 31, 2017 through August 31, 2020
Probationary Period: January 2, 2018 through January 1, 2022
Experience: no related experience
Salary: \$29,853.00 per year, prorated (step 1 + Credit Hour Stipend)
Reason for Appt: due to the increase in districts' requests for services

4. Tracey Shoemaker

Position: **Teaching Assistant**, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment
Effective: January 4, 2018
Location: Coburn Elementary School, Elmira CSD
Education: Bachelor of Science, Criminal Justice Administration, Mansfield University
Tenure Area: Teaching Assistant
Certification: Level 1, Teaching Assistant, June 22, 2017 through August 31, 2020
Probationary Period: January 4, 2018 through January 3, 2022
Experience: no related experience
Salary: \$27,627.00 per year, prorated (step 1 + Credit Hour Stipend)
Reason for Appt: due to an internal transfer

K. Temporary Appointments

1. William Tomlinson

Position: **Teaching Assistant**, full-time (1.0 FTE), 10 month, school calendar position, **Temporary** appointment, pending completion of certification requirements
Effective: December 11, 2017 through June 22, 2018
Location: Corning-Painted Post High School
Education: High School Diploma, Corning-Painted Post CSD
Tenure Area: Teaching Assistant
Certification: Not Certified, Level 1, Teaching Assistant required
Experience: no related experience
Salary: \$25,772.00 per year, prorated
Reason for Appt: due to a resignation

2. Gillian Brown

Position: **School Social Worker**, part-time (.6 FTE), 10 month, school calendar position, **Temporary** appointment, pending completion of certification requirements
Effective: December 18, 2017 through June 22, 2018
Location: Addison CSD
Education: Master of Social Work, Social Work, Binghamton University
Tenure Area: School Social Worker

Certification: Not Certified, School Social Worker required
Experience: no related experience
Salary: \$42,954.00 per year, prorated
Reason for Appt: due to the increase in districts' requests for services

3. Sara Stocum

Position: **Teaching Assistant**, full-time (1.0 FTE), 10 month, school calendar position, **Temporary** appointment, pending completion of certification requirements
Effective: January 2, 2018 through June 22, 2018
Location: Bath CSD
Education: Associate in Applied Science, Business Information Management, SUNY Broome Community College
Tenure Area: Teaching Assistant
Certification: Not Certified, Level 1, Teaching Assistant required
Experience: no related experience
Salary: \$25,772.00 per year, prorated
Reason for Appt: due to the increase in districts' requests for services

4. Jennifer Knapp

Position: **School Social Worker**, part-time (.5 FTE), 10 month, school calendar position, **Temporary** appointment, pending completion of certification requirements
Effective: January 3, 2018 through June 22, 2018
Location: Bath CSD
Education: Bachelor of Science, Social Work, Keuka College
Tenure Area: School Social Worker
Certification: Not Certified, School Social Worker required
Experience: no related experience
Salary: \$42,954.00 per year, prorated
Reason for Appt: due to the increase in districts' requests for services

L. Mentoring Stipend, second year, Stipend of \$846 per year, effective September 6, 2016 through June 23, 2017

- 1. Lisa Henderson** mentoring **Kristen Amidon**, paperwork not received until 12/18/2017

M. Annual Temporary Appointments

1. Gary Astles

Position: **Shared Staff Evaluator**, time-sheet basis, 12 month position, **Temporary** appointment
Effective: September 5, 2017 through June 30, 2018
Location: Waverly CSD
Education: Certificate of Advanced Studies, Administration, SUNY Brockport
Certification: Permanent, School Administrator/Supervisor, February 1, 1985
Salary: \$325.00 per day, time-sheet, as needed basis
Reason for Appt: due to a leave of absence

2. Matthew Kager

Position: **ABL Consultant/Facilitator**, time-sheet basis, 12 month position, **Temporary** appointment
Effective: January 2, 2018 through June 30, 2018
Location: Bush Education Center
Education: Bachelor of Art, Sociology, SUNY Oswego
Certification: Not Certified
Salary: \$35.00 per hour, time-sheet, as needed basis
Reason for Appt: due to the temporary increase in districts' requests for services

N. Annual Advisor Stipends, effective October 4, 2017 through June 22, 2018, Stipend \$1,289.00, prorated, each

1. Instructional Leadership Team (ILT) Leader

- a. Lisa Bryant, Special Education
- b. Sara Blauvelt, Special Education
- c. Lisa Crisco, Special Education
- d. Danielle Headley, Special Education
- e. Lisa Henderson, Special Education
- f. Caitlin Keller, Special Education
- g. Melvin Rountree, Special Education
- h. Karen Walker, Special Education

*“To the extent required by the applicable provisions of Education Law section 3014, in order to be granted tenure, the classroom teacher or principal shall have received composite or overall annual professional performance review ratings pursuant to Education Law section 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if the classroom teacher or principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time.”

O. Report of Temporary and Substitute Personnel, as attached

P. 2017-2018 GST BOCES Additional Compensation Sheet, as attached

CARRIED UNANIMOUSLY

7. PROGRAM

18-064

Upon the recommendation of the Superintendent, and on the motion of Wheeler, seconded by Bulkley, it was resolved to approve the following field trips:

- A. Approval of Field Trip for Coopers and Wildwood Education Centers, Cosmetology Program, as attached

CARRIED UNANIMOUSLY

8. BOARD PRESIDENT’S REPORT

Board President Keddell and District Superintendent Frame discussed the I-86 Coalition. In December, Jim met with consultants who are performing a study in the area.

9. SUPERINTENDENT’S REPORT

District Superintendent Frame reported the following:

- Lobby Day is scheduled for February 28.
- The State of the State will be held on January 3. The state budget will come out on January 16.
- The Board of Regents has been reviewing the following:
 - ♦ Changes in the graduation requirements for students with disabilities.
 - ♦ New high school equivalency pathways.
 - ♦ They will meet with the Commissioner of Mental Health next month to seek guidance on how to provide more in-depth mental health services to students. It has been reported that one in four students has a diagnosable mental health issue.
- Wayne-Finger Lakes BOCES will be appointing their district superintendent as deputy superintendent. Being a contiguous BOCES, Jim may be asked to help in some way during this transition.
- GST BOCES is poised for a great year with significant change:
 - ♦ New CTE programs are being considered and current programs are expanding.
 - ♦ A New Visions program and Alternative Education program are being added to the Bush campus.
 - ♦ Adult Education is expanding and have made a mark in the Southern Tier. Real estate options are being discussed to make Adult Education more accessible to the community.
 - ♦ Being involved in the I-86 Coalition and explaining to business and community members what BOCES does and can do has been eye opening and has opened up conversations with new community leaders.
 - ♦ Advertising and branding are being studied.
 - ♦ School counselors in the region are being encouraged to reach out to BOCES for resources and help if they are needed.
 - ♦ BOCES consists of great teams and a great Cabinet who are doing great things.
- Jim recognized Director of Instructional Support Services, Linda Perry, for her tenure appointment tonight.

Board Member Bulkley asked for updates on the all-day BOCES concept. Jim reported that the BOCES that is offering this right now is struggling, however, a CoSer option may be available this spring.

Doug Johnson, recognized Kristin Osburn and Kim Mehlenbacher for coming into work the evening of December 22 to help correct a paycheck error for an employee who was accidentally shorted money in their paycheck.

EXECUTIVE SESSION

18-065

Upon the motion of Apgar, seconded by Everett, it was resolved to move to Executive Session at 6:00 p.m. to discuss the employment history of a particular person, proposed, pending or current litigation, and contract negotiations.

CARRIED UNANIMOUSLY

OPEN SESSION

18-066

Upon the motion of Wheeler, seconded by Dlugos, it was resolved to move to Open Session at 6:24 p.m.

CARRIED UNANIMOUSLY

10. ADJOURNMENT

18-067

Upon the motion of Dlugos, seconded by Wheeler, it was resolved to adjourn the meeting at 6:25 p.m.

CARRIED UNANIMOUSLY

Respectfully Submitted,

ket
January 10, 2018

Kathleen E. Taylor
Board Clerk