

**Schuyler-Steuben-Chemung-Tioga-Allegany
Board of Cooperative Educational Services**
9579 Vocational Drive, Painted Post, New York 14870-9518
Phone (607) 962-3175, 739-3581 or 324-7880 Fax (607) 654-2302

Regular Board Meeting
Coopers Education Center, Bldg. 8, DL Room

Tuesday, November 7, 2017
5:30 p.m.

PRESENT: Rose Apgar, Neil Bulkley, Amy Dlugos, Robert Everett, Donald Keddell, Alice Learn, Mark Lemmon, William Peoples, Jr., Gary Scott, Robert Wheeler

ALSO PRESENT: District Superintendent James Frame; Cabinet Members: Brian Bentley, Patricia Cardona, Doug Johnson, Vince Moschetti, Margaret Munson, Linda Perry, Stacy Saglibene, Chuck Stefanini, Matt Talada, Sarah Vakkas, Board Clerk Kate Taylor

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1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Board President Keddell called the meeting to order at 6:15 p.m. and led the Pledge of Allegiance.

2. PRIVILEGE OF THE FLOOR

Board Members Apgar, Everett, and Learn reported on the NYSSBA Convention they attended in October. All presentations can be found online at:
http://s3.goeshow.com/nyssba/annual/2017/conference_schedule.cfm.

3. ACCEPTANCE OF THE AGENDA

Upon the motion of Bulkley, seconded by Wheeler, it was resolved to accept the agenda.

18-044

CARRIED UNANIMOUSLY

4. CONSENSUS ITEMS

Upon the motion of Learn, seconded by Dlugos, it was resolved to approve the following consensus items:

18-045

A. Approval of Minutes

1. Regular Board Meeting – October 3, 2017

B. Treasurer's Reports

1. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES – September 2017
2. Student Activities – Bush Education Center – 7/1/2017-9/30/2017
3. Student Activities – Coopers Education Center – 7/1/2017-9/30/2017
4. Student Activities – Wildwood Education Center – 7/1/2017-9/30/2017

C. Internal Claims Auditor Reports – September 2017

CARRIED UNANIMOUSLY

5. FINANCE

18-046

Upon the recommendation of the Superintendent, and on the motion of Dlugos, seconded by Apgar, it was resolved that the following finance actions were hereby taken:

A. General Fund Establishments and Adjustments

1. Budget Establishments for 2017-2018:

Item#	CoSer	#Title	In the Amount of
049-18	349.495	Itinerant Diagnostic Services w/WFL BOCES	\$878
050-18	446.599	Alternative Ed. w/Broome BOCES	\$126,517
051-18	559.693	Substance Abuse Info w/TST BOCES	\$6,275
052-18	580.694	SIP w/Eastern Suffolk BOCES	\$93,720
053-18	652.594	Computer Services w/OCM BOCES	\$3,750
054-18	671.592	Coord. of Insurance Mgmt w/Questar BOCES	\$8,621

These establishments will be supported as follows:

049-18	349.495	Watkins Glen: \$878
050-18	446.599	Waverly: \$126,517
051-18	559.693	Addison: \$563, Arkport: \$252, Avoca: \$250, Campbell-Savona: \$503, Corning: \$2,855, Hammondsport: \$267, Hornell: \$1,100, Jasper-Troupsburg: \$277, Prattsburgh: \$208
052-18	580.694	Addison: \$93,720
053-18	652.594	Corning: \$1,250, Elmira: \$1,250, Horseheads: \$1,250
054-18	671.592	Hornell: \$8,621

2. Budget Increases for 2017-2018:

Item #	CoSer#	Title	Increase	From	To
055-18	101.000	Career & Technical Education	\$ 122,588	\$ 16,413,625	\$ 16,536,213
056-18	221.494	Staffing 1:12:3 w/Monroe #1 BOCES	\$ 110,635	\$ 105,504	\$ 216,139
057-18	250.499	Staffing 1:6:1 w/CAEW BOCES	\$ 150,217	\$ 221,011	\$ 371,228
058-18	329.499	Itinerant Business Manager w/CAEW BOCES	\$ 690	\$ 22,970	\$ 23,660
059-18	403.003	Alternative Education-Secondary	\$ 42,936	\$ 1,856,982	\$ 1,899,918
060-18	511.000	Printing	\$ 291,755	\$ 1,106,876	\$ 1,398,631
061-18	526.691	Interscholastic Sports Coord. w/DCMO BOCES	\$ 397	\$ 28,900	\$ 29,297
062-18	527.000	Instructional Materials (Science Resource Center)	\$ 30,547	\$ 889,845	\$ 920,392
063-18	569.495	Interscholastic Sports Coord. w/WFL BOCES	\$ 116	\$ 30,530	\$ 30,646
064-18	606.000	Aesop Sub Finder Service	\$ 1,199	\$ 123,391	\$ 124,590
065-18	609.000	Safety/Risk Mgmt.	\$ 150	\$ 823,501	\$ 823,651
066-18	615.592	Planning Service: Mgmt w/Questar BOCES	\$ 22,870	\$ 86,490	\$ 109,360
067-18	616.594	Co-op Bidding (Energy) w/OCM BOCES	\$ 490	\$ 29,060	\$ 29,550
068-18	620.596	Public Info. Service: Central w/Albany BOCES	\$ 639	\$ 47,620	\$ 48,259
069-18	621.494	Transp. Disabled Prog. w/Monroe #1 BOCES	\$ 2,916	\$ 3,035	\$ 5,951
070-18	631.694	Computer Service: Mgmt. w/E. Suffolk BOCES	\$ 223	\$ 16,406	\$ 16,629
071-18	641.496	Recruiting Service w/Monroe #2 BOCES	\$ 4,577	\$ 5,260	\$ 9,837
072-18	648.698	Recruiting Service w/Putnam BOCES	\$ 14,428	\$ 11,804	\$ 26,232
073-18	651.495	Computer Service: Mgmt. w/WFL BOCES	\$ 59	\$ 1,534	\$ 1,593
074-18	665.691	Co-op Bidding/Supplies w/DCMO BOCES	\$ 4,022	\$ 59,213	\$ 63,235
075-18	670.494	Computer Service: Mgmt w/Monroe #1 BOCES	\$ 6,624	\$ 3,599	\$ 10,223

These increases will be supported as follows:

055-18	101.000	Cattaraugus-Allegany BOCES (Andover: \$20,448), Wayne Finger Lakes BOCES (Naples: \$71,468), Genesee Valley BOCES (Wayland: \$20,448, Dansville: \$10,224)
056-18	221.494	Hammondsport: \$110,635
057-18	250.499	Alfred-Almond: \$6,802, Canisteo-Greenwood: \$143,415
058-18	329.499	Alfred-Almond: \$690
059-18	403.003	Cattaraugus-Allegany BOCES (Andover: \$21,468), Wayne Finger Lakes BOCES (Wayland: \$21,468)
060-18	511.000	Addison: \$8,025, Alfred-Almond: \$442, Arkport: \$2,907, Avoca: \$401, Bath: \$2,279, Bradford: \$594, Campbell-Savona: \$7,289, Canaseraga: \$566, Canisteo-Greenwood: \$1,358, Corning: \$39,917, Wayne Finger Lakes BOCES (Dundee: \$24), Elmira: \$58,140, Elmira Heights: \$3,644, Hammondsport: \$1,584, Hornell: \$5,159, Horseheads: \$32,200, Jasper-Troupsburg: \$200, Odessa-Montour: \$4,976, Prattsburgh: \$372, Spencer-Van Etten: \$1,674, Watkins Glen: \$2,187, Waverly: \$20,642, Misc. Revenue: \$97,175 (Notre Dame High School: \$218, Steuben County: \$1,243, Village of Horseheads: \$529, Check from EBP for Copier Lease buy-out: \$95,185)
061-18	526.691	Corning: \$40, Elmira: \$44, Elmira Heights: \$64, Horseheads: \$37, Odessa-Montour: \$57, Spencer-Van Etten: \$64, Watkins Glen: \$47, Waverly: \$44
062-18	527.000	Addison: \$2,088, Arkport: \$1,899, Avoca: \$600, Bath: \$450, Canaseraga: \$725, Hammondsport:

		\$725, Horseheads: \$636, Wayne Finger Lakes BOCES (Dundee: \$23,424)
063-18	569.495	Jasper-Troupsburg: \$116
064-18	606.000	Odessa-Montour CSD: \$1,199
065-18	609.000	Horseheads CSD: \$150
066-18	615.592	Elmira: \$18,000, Odessa-Montour: \$4,870
067-18	616.594	Elmira: \$490
068-18	620.596	Arkport: \$639
069-18	621.494	Canisteo-Greenwood: (\$60), Hammondsport: \$2,976
070-18	631.694	Horseheads: \$223
071-18	641.496	Campbell-Savona: \$4,471, Hornell: \$106
072-18	648.698	Elmira: \$7,000, Odessa-Montour: \$2,500, Spencer-Van Etten: \$2,500, Watkins Glen: \$2,500, Waverly: (\$72)
073-18	651.495	Prattsburgh: \$59
074-18	665.691	Campbell-Savona: \$363, Elmira: \$360, Elmira Heights: \$490, Hornell: \$750, Horseheads: \$360, Spencer-Van Etten: \$395, Watkins Glen: \$713, Waverly: \$591
075-18	670.494	Hornell: \$795, Waverly: \$5,829

3. Budget Decreases for 2017-2018:

Item #	CoSer #	Title	Decrease From		To	
076-18	252.495	Staffing 1:6:1 w/WFL BOCES	\$ 7,605	\$ 99,992	\$ 92,387	
077-18	443.695	Expl. Enrichment w/Jefferson-Lewis BOCES	\$ 490	\$ 2,300	\$ 1,810	
078-18	605.000	Computer Service: Mgmt.	\$ 47,301	\$ 13,596,038	\$ 13,548,737	
079-18	649.493	Staff Dev: Bus Drivers w/Genesee Valley BOCES	\$ 220	\$ 495	\$ 275	

These decreases will be supported as follows:

076-18	252.495	Avoca: \$92,387, Prattsburgh: (\$99,992)
077-18	443.695	Spencer-Van Etten: (\$490),
078-18	605.000	Hornell: \$10,500, Odessa: (\$91,305), Spencer-Van Etten: \$2,960, Watkins Glen: \$1,775, Misc. Revenue: \$28,769 (DASA/Autism: \$3,219, SAVE: \$7,677, Check from Key Government Finance for Overpayment on Smartnet Lease: \$17,873)
079-18	649.493	Avoca: (\$220)

4. Transfers within programs for 2017-2018:

a. Transfers in excess of \$10,000.

<u>COSER</u> <u>NO.</u>	<u>PROGRAM</u>	<u>BUDGET CODE</u>	<u>TRANSFER</u> <u>IN</u>	<u>TRANSFER</u> <u>OUT</u>
101	Career & Technical	A101-3130-150-0-00 Certified Salaries		\$ 54,281
		A101-3020-816-0-74 Health Insurance		\$ 31,666
		A101-3130-816-0-00 Health Insurance		\$ 20,186
		A102-3020-152-0-74 L/T Instr. Sub Sal.		\$ 31,438
		A102-3020-168-0-74 Teacher Aide		\$ 33,514
		A102-3341-150-0-00 Certified Salaries		\$ 41,270
		A102-3020-816-0-74 Health Insurance		\$ 3,358
		A103-3020-150-0-75 Certified Salaries		\$ 32,052
		A103-3020-150-2-74 Certified Salaries		\$ 13,024
		A103-3020-152-0-74 L/T Instr. Sub Sal.		\$ 16,583
		A103-3010-150-0-78 Certified Salaries		\$ 2,320
		A101-3768-150-0-00 Certified Salaries	\$ 54,982	
		A101-3010-816-0-78 Health Insurance	\$ 10,192	
		A101-3768-816-0-00 Health Insurance	\$ 19,898	
		A102-3020-150-0-09 Certified Salaries	\$ 54,439	
		A102-3127-150-0-00 Certified Salaries	\$ 46,628	
		A102-3010-815-0-78 Social Security	\$ 16,873	
		A102-3020-816-0-79 Health Insurance	\$ 17,545	
		A102-3217-816-0-00 Health Insurance	\$ 13,472	
		A102-3974-816-0-09 Health Insurance	\$ 18,338	
		A103-3763-150-0-00 Certified Salaries	\$ 14,030	
		A103-3020-816-0-75 Health Insurance	\$ 13,295	
		Total	\$ 279,692	\$ 279,692

B. Federal Fund Establishments and Adjustments

1. Grant Acceptance and Budget Establishments for 2017-2018.

- WIA, Title II, Corrections Education & Other Institutionalized Education Program (WIA Incarcerated) Grant be accepted and the budget established in the amount of \$125,000 for the period July 1, 2017 through June 30, 2018 as attached. Approval was received on September 22, 2017.

- b. Perkins IV/CTEIA Grant be accepted and the budget established in the amount of \$262,847 for the period July 1, 2017 to June 30, 2018 as attached. Approval was received on September 13, 2017.
- 2. Grant Increases for 2017-2018:
 - a. School Library System Grant be increased by \$40,444 from \$202,174 to \$242,618. This is the rollover amount from 2016-2017.
 - b. School Library System Aid for Automation Grant be increased by \$14,081 from \$14,948 to \$29,029. This is the rollover amount from 2016-2017.
- 3. Budget Establishments for 2017-2018:
 - a. Southern Tier Scholars budget be established in the amount of \$21,072.45 for the period July 1, 2017 through June 30, 2018. Revenue for this program comes from rollover funds from 2016-2017.
 - b. Southern Tier SciFair and Cyber Civ budget be established in the amount of \$15,640.61 for the period July 1, 2017 through June 30, 2018. Revenue for this program comes from rollover funds from 2016-2017.
 - c. Summer of Innovation Funding budget be established in the amount of \$4,500.06 for the period July 1, 2017 through June 30, 2018. Revenue for this program comes from rollover funds from 2016-2017.
 - d. Comprehensive Health & Wellness budget be established in the amount of \$564 for the period July 1, 2017 through June 30, 2018. Revenue for this program comes from DASA registrations.
- 4. Budget Increase for 2017-2018:
 - a. Summer Learning Experience budget be increased by \$4,241.41 from \$191,744.00 to \$195,985.41. This increase is supported by a \$250 donation from Simmons – Rockwell (donation accepted by the Board at the August 29, 2017 meeting) and \$3,991.41 from rollover funds from 2016-2017.

C. Purchasing

- 1. Approval of Resolution, as attached, to participate in the cooperative electricity bid with OCM BOCES/NYSMEC for the Bush Campus, including Bldg. 11, and the Print Shop/Science Center.
- 2. Approval of Resolution, as attached, to participate in the cooperative natural gas bid with OCM BOCES/NYSMEC for the Bush Campus, including Bldg. 11, and the Print Shop/Science Center.
- 3. Approval of Resolution, as attached, for the Installment Purchase Agreement for Computers, Laptops, Laptop Carts and Display Boards in the amount of \$100,000 for the Odessa-Montour Central School District.

D. Acceptance of Donated Items

1. \$600 for the Bush Audio Media class to join the Audio Engineering Society from Sweetwater Sound Inc., 5501 US Highway 30 W, Fort Wayne, IN 46818.
2. 1993 FMC/Mack Pumper Truck to the Wildwood Heavy Equipment Program from the Village of Canisteo Fire Department, 35 Main St., Canisteo, NY 14823.
3. 7,820 lbs. of scrap steel to the Bush Campus Welding Program from Nucor Vulcraft of NY, P.O. Box 280, Chemung, NY 14825.

E. School Refunds

1. School Refunds for Schuyler-Steuben-Chemung-Tioga-Allegany BOCES for 2017-2018 in the amount of \$6,397,274.31 based on 2016-2017 final expenditures as attached.

CARRIED UNANIMOUSLY

6. PERSONNEL

18-047

Upon the recommendation of the Superintendent, and on the motion of Wheeler, seconded by Apgar, it was resolved that the following personnel actions were hereby taken:

A. Retirements

1. Glenn Hanratty

Position:

Operations Communication Specialist

Effective:

end of day November 27, 2017

Date of Hire:

October 24, 1994

2. Karen Buckland

Position:

Teaching Assistant, Special Education

Effective:

end of day December 29, 2017

Date of Hire:

September 3, 1993

3. James Kinnerney

Position:

Teaching Assistant, Heavy Equipment

Effective:

end of day January 2, 2018

Date of Hire:

December 9, 2002

4. Nancy Jankowski

Position:

GED Specialist

Effective:

end of day January 5, 2018

Date of Hire:

December 9, 2002

B. Resignations

1. Mason Rice

Position:

Network Technology Specialist

Effective:

end of day October 13, 2017

Date of Hire:

July 5, 2017

Reason:

personal reasons

2. Georgia Weed

Position:	Staff Development Coordinator
Effective:	end of day November 17, 2017
Date of Hire:	August 20, 2012
Reason:	other employment

C. Salary Changes

1. Christina Beuter

Position:	Deputy Internal Claims Auditor
Salary:	increased from \$15.90 per hour to \$20.00 per hour
Effective:	August 4, 2017 through November 7, 2017
Reason:	due to increased duties

D. Increase in Assignment

1. Desra Clemons

Position:	Licensed Practical Nurse
Effective:	November 1, 2017
Increase:	from 6.5 hours per day to 7.0 hours per day
Salary:	\$16.93 per hour (Grade 3, Step 6)
Reason:	due to a resignation

E. Extension of Civil Service Probationary Period

1. Alaysha Kelley

Position:	Teacher Aide
Extension of Probationary Period:	from November 20, 2017 to November 20, 2018

F. Civil Service Permanent Appointments, due to successful completion of Probationary Period, no change in salary

1. Stacy Klug

Position:	Occupational Therapist
Permanent Date:	November 15, 2017

2. Mary Jo Earley

Position:	Career Education Resource Specialist
Permanent Date:	November 15, 2017

3. Deborah Finamore-Flint

Position:	Career Education Resource Specialist
Permanent Date:	November 15, 2017

4. Amy Towery

Position:	Career Education Resource Specialist
Permanent Date:	November 15, 2017

5. Joyce VanSkiver

Position:	Career Education Resource Specialist
Permanent Date:	November 15, 2017

6. Alisa Wright

Position:	Career Education Resource Specialist
Permanent Date:	November 15, 2017

7. Holly Dailey

Position: **Teacher Aide**
Permanent Date: November 16, 2017

8. Delaine Preston

Position: **Career Education Resource Specialist**
Permanent Date: November 21, 2017

9. Charles Stefanini

Position: **Director of Computer Services**
Permanent Date: November 29, 2017

10. Sondra Saginario

Position: **Insurance Clerk**
Permanent Date: November 29, 2017

G. Juul Agreement

1. Stephanie Stephens

Position: **Transitional Grant Project Coordinator**
Tenure Area: **Principal of Special Education**
Extension of
Probationary Period: from November 30, 2017 to **July 31, 2018**
Certification Status: Professional, School District Leader, March 13, 2014

H. Reclassification of Civil Service Position

1. Purchasing Coordinator to **Purchasing Manager**, one full-time (1.0 FTE), 12 month, Competitive Civil Service position, effective October 4, 2017, due increased duties of the position.

I. Creation of Positions

1. **Teacher**, Blind and Visually Impaired, one full-time (1.0 FTE), 10 month, school calendar position, effective November 7, 2017, due to the increase in districts' requests for services.
2. **Internal Claims Auditor**, one part-time (time-sheet basis), 12 month, Exempt Civil Service position, effective November 8, 2017, pending Civil Service classification.

J. Reclassification of Civil Service Appointment

1. Teresa Goldthwait

Position: **Purchasing Manager**, full-time (1.0 FTE), 12 month, Competitive Civil Service position, **Permanent** appointment
Effective: October 4, 2017
Location: Central Business Office
Education: Master of Science, General Education, Elmira College
Experience: 3 years' related experience
Salary: \$56,000.00 per year, prorated
Reason for Appt: due to increased duties and the Civil Service reclassification of the Purchasing Coordinator position

K. Change from Temporary Appointment to Probationary Appointment, due to successful completion of certification requirements

1. Victoria Ryan

Position: **Teacher**, Art, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment
Effective: September 30, 2017
Location: Bush Education Center
Education: Bachelor of Art, Art and Design, Alfred University
Tenure Area: Art
Certification: Initial, Visual Arts, September 30, 2017 through January 31, 2023
Probationary Period: September 30, 2017 through September 29, 2021
Salary: \$42,794.00 per year

2. Christine Gill

Position: **Staff Development Coordinator**, full-time (1.0 FTE), 12 month position, **Probationary** appointment
Effective: October 4, 2017
Location: Bush Education Center
Education: Certificate of Advanced Studies, Educational Leadership, SUNY Stonybrook
Tenure Area: Staff Development Coordinator
Certification: Professional, School District Leader, October 4, 2017
Probationary Period: October 4, 2017 through October 3, 2021
Salary: \$71,000.00 per year, prorated

3. Bradley Taber

Position: **Teaching Assistant**, Conservation, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment
Effective: October 5, 2017
Location: Bush Education Center
Education: High School Diploma, Odessa-Montour CSD
Tenure Area: Teaching Assistant
Certification: Level 1, Teaching Assistant, October 5, 2017 through January 31, 2021
Probationary Period: October 5, 2017 through October 4, 2021
Salary: \$26,571.00 per year, prorated (Step 2 + Credit Hour Stipend)

4. Brad Knowlden

Position: **Teacher**, Auto Body, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment
Effective: October 17, 2017
Location: Bush Education Center
Education: Associate in Science, General Studies, Corning Community College
Tenure Area: Vehicle Maintenance & Repair Occupations – Vehicle Body Repair & Painting 7-12
Certification: Transitional A, Vehicle Body Repair & Painting 7-12, October 17, 2017 through January 31, 2021
Probationary Period: October 17, 2017 through October 16, 2021
Salary: \$54,814.00 per year, prorated (Step 11)

5. **Rachael Sutryk**

Position: **Teaching Assistant**, Special Education, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment

Effective: October 17, 2017

Location: Horseheads CSD

Education: Associate in Applied Science, Directed Studies, Corning Community College

Tenure Area: Teaching Assistant

Certification: Level 1, Teaching Assistant, October 17, 2017 through January 31, 2021

Probationary Period: October 17, 2017 through October 16, 2021

Salary: \$28,220.00 per year, prorated (Step 1 + Credit Hour Stipend)

L. Appointments

1. **Michael Lese**

Position: **Teacher**, Social Studies, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment

Effective: October 30, 2017

Location: Coopers Education Center

Education: Master of Science, Education, Elmira College

Tenure Area: Social Studies

Certification: Professional, Social Studies 7-12, September 1, 2010

Probationary Period: October 30, 2017 through October 29, 2021

Experience: Substituting experience

Salary: \$48,830.00 per year, prorated (step 1 + Credit Hour Stipend + Degree Stipend)

Reason for Appt: due to an internal transfer

2. **Kathleen Dinwoodie**

Position: **Teacher**, Blind and Visually Impaired, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment

Effective: November 7, 2017

Location: GST BOCES region

Education: Master of Art, Visual Impairment, University of Northern Colorado

Tenure Area: Education of Children with Handicapping Conditions – Blind and Visually Handicapped Children

Certification: Professional, Blind and Visually Impaired, September 1, 2013

Probationary Period: November 7, 2017 through November 6, 2021

Experience: 9 years' related experience

Salary: \$56,758.00 per year, prorated (step 10 + Credit Hour Stipend + Degree Stipend + IEP Stipend)

Reason for Appt: due to the increase in districts' requests for services

3. **Teresa Owlett**

Position: **Teacher Aide**, part-time (.5 FTE), 10 month, school calendar position, Non-Competitive Civil Service, **Probationary** appointment

Effective: October 30, 2017

Location: Bush Education Center

Education: High School Diploma, Elmira Heights CSD
Probationary Period: October 30, 2017 through January 7, 2019
Experience: no related experience
Salary: \$10.40 per hour
Reason for Appt: due to the increase in districts' requests for services

4. Tammy Sumey

Position: **Licensed Practical Nurse**, full-time (1.0 FTE), 10 month, school calendar position, Non-Competitive Civil Service, **Probationary** appointment
Effective: November 1, 2017
Location: Elmira Heights CSD
Education: High School Diploma, Corning-Painted Post CSD
Probationary Period: November 1, 2017 through January 9, 2019
Experience: 7 years' related experience
Salary: \$16.44 per hour (Grade 3, Step 4)
Reason for Appt: due to an internal transfer

5. Christina Beuter

Position: **Internal Claims Auditor**, part-time (time-sheet basis), 12 month, Civil Service position, **Temporary** appointment, pending Civil Service classification
Effective: November 8, 2017
Location: Central Administration, Bush Education Center
Education: High School Diploma, Corning-Painted Post CSD
Experience: 7 years' related experience
Salary: \$20 per hour
Reason for Appt: due to increased duties and the Civil Service classification of the position

M. Temporary Appointments

1. Michelle Fitzsimmons

Position: **Staff Development Coordinator**, time-sheet basis, 12 month position, **Temporary** appointment
Effective: July 1, 2017 through September 29, 2017
Location: GST BOCES region
Certification: Permanent, School District Administrator, February 1, 2002
Salary: \$325 per day, time-sheet, as needed basis
Reason for Appt: to support the administrative team

N. Annual Temporary Appointment

1. Matthew Kager

Position: **ABL Consultant/Facilitator**, time-sheet basis, 12 month position, **Temporary** appointment
Effective: October 5, 2017 through December 31, 2017
Location: Bush Education Center
Education: Bachelor of Art, Sociology, SUNY Oswego
Certification: Not Certified
Salary: \$35.00 per hour, time-sheet, as needed basis
Reason for Appt: due to the temporary increase in districts' requests for services

O. Rescind Mentoring Stipend, second year, from the August 29, 2017 BOE, employee re-assigned to another Mentor

1. **Amy Cicora** mentoring **Kayla McCann**, effective September 5, 2017 through June 22, 2018, Stipend of \$856 per year

P. Mentoring Stipend, first year, effective September 5, 2017 through June 22, 2018, except where noted; Stipend of \$1070 per year, except where noted

1. **Barbara Sweet** mentoring **Ronald Hess**
2. **Elizabeth Woodard** mentoring **Brad Knowlden**
3. **Rebecca Webster** mentoring **Phyllis Lares**, effective October 2, 2017 through June 22, 2018, stipend prorated
4. **Donna Stuckey** mentoring **Melissa McCumiskey**, effective October 20, 2017 through June 22, 2018, stipend prorated

Q. Mentoring Stipend, second year, effective September 5, 2017 through June 22, 2018, except where noted; Stipend of \$856 per year, except where noted

1. **Rachel Beyer** mentoring **Kaitlin MacDonald**
2. **Matthew Bryant** mentoring **Valerie Kimmerly**
3. **Jennifer Lazarou** mentoring **Katrina Cady**
4. **Julie Patros** mentoring **Jodea Sweeney**
5. **Michelle Mills** mentoring **Jamie Roche**
6. **Beverly Croston** mentoring **Kayla McCann**, effective October 2, 2017 through June 22, 2018, stipend prorated

R. Rescind Annual Advisor Stipend, from the October 3, 2017 BOE, individual has declined participating

1. **Instructional Leadership Team (ILT) Leader**, Stipend \$1,284
 - a. **Mary Campbell, Coopers Education Center**

*"To the extent required by the applicable provisions of Education Law section 3014, in order to be granted tenure, the classroom teacher or principal shall have received composite or overall annual professional performance review ratings pursuant to Education Law section 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if the classroom teacher or principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time."

S. Report of Temporary and Substitute Personnel, as attached

CARRIED UNANIMOUSLY

7. PROGRAM

18-048

Upon the recommendation of the Superintendent, and on the motion of Learn, seconded by Bulkley, it was resolved to approve the following program items:

- A. Field Trip for Coopers and Wildwood Education Centers, Cosmetology Program, as attached

CARRIED UNANIMOUSLY

8. OTHER BUSINESS

18-049

Upon the recommendation of the Superintendent, and on the motion of Apgar, seconded by Scott, it was resolved to approve the following:

- A. 2017-2018 Greater Southern Tier BOCES Professional Development Plan, as attached

CARRIED UNANIMOUSLY

9. BOARD PRESIDENT'S REPORT

Board Member Bulkley emailed President Keddell, Vice President Everett, and District Superintendent Frame several questions:

1. Has there been any progress on filling the vacant Board seat?

District Superintendent Frame said that there has not been any interest from districts to fill this seat. He asked the Board to talk to people they know and ask for interest. There does not seem to be much interest at the school district level for board membership as well.

2. Is there an update on an all-day BOCES program?

District Superintendent Frame reported that CiTi BOCES runs an all-day program and he spoke with District Superintendent Chris Todd about this. The coser for the program has not been approved yet. Jim, Margaret Munson, Sarah Vakkas, and Matt Talada will schedule a visit to CiTi BOCES. Jim will need to poll the districts for interest.

3. Does BOCES have a sexual harassment training program?

District Superintendent Frame stated that all employees get trained on bullying and harassment of staff and students during initial orientation. There is also language written into the contracts on how to report harassment. Doug Johnson stated that annual training is provided on bullying, harassment, and discrimination.

4. Should we be adding an educational component to all three campuses about opioid addiction, suicide, and depression?

District Superintendent Frame explained that general education of these topics is left to the districts but BOCES does have resources if needed. Linda Perry will be offering suicide prevention workshops/training to the districts through the Suicide Prevention Center of New York.

5. Are there any plans for staff to collaborate within their content areas across the three campuses?

District Superintendent Frame stated that this has already started with the principals, who have been meeting to discuss ways to create consistency. Matt Talada said that one of their goals this year is to establish procedural and program consistency.

6. Is TeamSnap a service that BOCES can offer to districts?

District Superintendent Frame and several others said that districts are using their own version of this app already.

Don thanked Jim for taking the time to explore these questions and encouraged Board Members to email questions prior to Board meetings.

10. SUPERINTENDENT'S REPORT

Brian Bentley reported that out of the 37 BOCES, GST BOCES was chosen to have a professional film crew come to campus to film a short documentary on the Director of Facilities position. This was sponsored by the NYS School Facilities Association.

District Superintendent Frame reported the following:

- Former Commissioner Richard Mills passed away the week before.
- On November 2 and 3, the Women's Initiative Conference was held at the Watkins Glen Harbor Hotel, sponsored by GST BOCES and NYSCOSS. This was the largest group to date.
- The Waverly superintendent search is near completion.
- Jim will be at SED next Monday and Tuesday for Regents Meetings and the following Monday and Tuesday for District Superintendent Meetings.

EXECUTIVE SESSION

18-050

Upon the motion of Apgar, seconded by Dlugos, it was resolved to move to Executive Session at 7:18 p.m. to discuss the employment history of a particular person, proposed, pending or current litigation, and contract negotiations.

CARRIED UNANIMOUSLY

OPEN SESSION

18-051

Upon the motion of Learn, seconded by Apgar, it was resolved to move to Open Session at 7:44 p.m.

CARRIED UNANIMOUSLY

11. ADJOURNMENT

18-052

Upon the motion of Apgar, seconded by Bulkley, it was resolved to adjourn the meeting at 7:44 p.m.

CARRIED UNANIMOUSLY

Respectfully Submitted,

ket
November 13, 2017

Kathleen E. Taylor
Board Clerk