

**Schuyler-Steuben-Chemung-Tioga-Allegany  
Board of Cooperative Educational Services**  
9579 Vocational Drive, Painted Post, New York 14870-9518  
Phone (607) 962-3175, 739-3581 or 324-7880 Fax (607) 654-2302

**Regular Board Meeting**

**Coopers Education Center, Bldg. 8, DL Room**

**Tuesday, August 29, 2017**

**5:30 p.m.**

**PRESENT:** Rose Apgar, Neil Bulkley, Amy Dlugos, Donald Keddell, Mark Lemmon, William Peoples, Jr., Gary Scott, Robert Wheeler

**ABSENT:** Robert Everett, Alice Learn

**ALSO PRESENT:** District Superintendent James Frame; Cabinet Members: Brian Bentley, Patricia Cardona, Doug Johnson, Vince Moschetti, Margaret Munson, Linda Perry, Chuck Stefanini, Matt Talada, Sarah Vakkas, Board Clerk Kate Taylor

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**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Board President Keddell called the meeting to order and led the Pledge of Allegiance at 5:51 p.m.

**2. PRIVILEGE OF THE FLOOR**

None.

**3. ACCEPTANCE OF THE AGENDA WITH ADDENDA**

**18-026**

Upon the motion of Apgar, seconded by Dlugos, it was resolved to accept the agenda with a personnel addenda.

**CARRIED UNANIMOUSLY**

**4. CONSENSUS ITEMS**

**18-027**

Upon the motion of Dlugos, seconded by Bulkley, it was resolved to approve the following consensus items:

**A. Approval of Minutes**

1. Regular Board Meeting – August 1, 2017

**B. Treasurer's Reports**

1. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES – June 2017 (revised)
2. Student Activities – Wildwood Education Center – 4/01/2017-6/30/2017
3. Student Activities – Wildwood Education Center – 7/01/2016-6/30/2017

**C. Internal Claims Auditor Reports – June 2017 & July 2017**

**CARRIED UNANIMOUSLY**

## 5. FINANCE

**18-028**

Upon the recommendation of the Superintendent, and on the motion of Apgar, seconded by Dlugos, it was resolved that the following finance actions are hereby taken:

### **A. General Fund Establishments and Adjustments**

#### **1. Budget Increases for 2016-17:**

| Item#  | CoSer#  | Title  | Increase   | From          | To            |
|--------|---------|--|------------|---------------|---------------|
| 307-17 | 419.693 | Academic Programs: Special Fac. w/TST BOCES  | \$ 180     | \$ 8,460      | \$ 8,640      |
| 308-17 | 430.000 | Distance Learning                            | \$ 4,335   | \$ 735,089    | \$ 739,424    |
| 309-17 | 517.000 | Coordination, Other (Central)                | \$ 124,209 | \$ 30,250     | \$ 154,459    |
| 310-17 | 537.000 | School/Curriculum Improvement Planning       | \$ 4,438   | \$ 1,542,525  | \$ 1,546,963  |
| 311-17 | 605.000 | Computer Service: Mgmt.                      | \$ 538     | \$ 14,531,515 | \$ 14,532,053 |
| 312-17 | 612.000 | Business Office Support                      | \$ 8,147   | \$ 3,584,967  | \$ 3,593,114  |
| 313-17 | 623.000 | Recruiting Service (Cooperative Advertising) | \$ 5,199   | \$ 162,350    | \$ 167,549    |

These increases will be supported as follows:

|        |         |  |
|--------|---------|--|
| 307-17 | 419.693 | Odessa-Montour: \$180  |
| 308-17 | 430.000 | Bradford: \$319; Waverly: \$2,735; Dutchess BOCES: (Pine Plains: \$1,281)  |
| 309-17 | 517.000 | This is misc. revenue from outside sources and does not affect component district billing  |
| 310-17 | 537.000 | Alfred-Almond: \$281, Arkport: \$281, Hornell: \$952, Spencer- Van Etten: \$2,924  |
| 311-17 | 605.000 | Addison: \$125, Misc. Revenue: (Wings of Eagles: \$413)  |
| 312-17 | 612.000 | Addison: \$1,036, Bradford: \$202, Corning: \$2,075, Elmira Heights: \$207, Horseheads: \$2,767, Odessa-Montour: \$504, Spencer-Van Etten: \$1,336, Watkins Glen: \$20 |
| 313-17 | 623.000 | Addison: \$2,564, Elmira Heights: \$767, Horseheads: \$1,164, Odessa-Montour: \$675, Spencer- Van Etten: \$29  |

#### **2. Budget Decreases for 2016-17:**

| Item # | CoSer # | Title                                  | Decrease | From         | To           |
|--------|---------|--|----------|--------------|--------------|
| 314-17 | 506.000 | Curriculum Development                 | \$ 1,722 | \$ 1,140,444 | \$ 1,138,722 |
| 315-17 | 512.000 | Computer Service: Instruct.            | \$ 246   | \$ 2,277,425 | \$ 2,277,179 |
| 316-17 | 525.000 | Staff Development Certified & Admin.   | \$ 2,358 | \$ 1,466,848 | \$ 1,464,490 |
| 317-17 | 645.694 | Cooperative Bidding w/E. Suffolk BOCES | \$ 545   | \$ 545       | \$ 0         |

These decreases will be supported as follows:

|        |         |  |
|--------|---------|--|
| 314-17 | 506.000 | Alfred-Almond: (\$281), Arkport: (\$281), Bradford: (\$566), Hornell: (\$952), Waverly: \$246<br>Misc. Revenue (Notre Dame: \$112) |
| 315-17 | 512.000 | Waverly: (\$246)   |
| 316-17 | 525.000 | Bradford: \$566, Spencer-Van Etten: (\$2,924)  |
| 317-17 | 645.694 | Corning: (\$545)   |

#### **3. Budget Increases for 2017-18:**

| Item # | CoSer#  | Title   | Increase   | From          | To            |
|--------|---------|---|------------|---------------|---------------|
| 009-18 | 328.693 | Business Office Support w/TST BOCES           | \$ 2       | \$ 69,001     | \$ 69,003     |
| 010-18 | 403.003 | Alternative Ed-Secondary                      | \$ 42,936  | \$ 1,889,184  | \$ 1,932,120  |
| 011-18 | 430.000 | Distance Learning                             | \$ 24,201  | \$ 667,768    | \$ 691,969    |
| 012-18 | 508.000 | Library Services/Media                        | \$ 1,345   | \$ 341,134    | \$ 342,479    |
| 013-18 | 511.000 | Printing                                      | \$ 124,671 | \$ 982,205    | \$ 1,106,876  |
| 014-18 | 512.000 | Computer Service: Instruct.                   | \$ 1,208   | \$ 2,003,834  | \$ 2,005,042  |
| 015-18 | 525.000 | Staff Development Certified & Administrative  | \$ 4,530   | \$ 1,253,812  | \$ 1,258,342  |
| 016-18 | 527.000 | Instruct. Materials (Science Resource Center) | \$ 7,920   | \$ 881,925    | \$ 889,845    |
| 017-18 | 550.591 | Computer Service: Instruct. w/Erie 1 BOCES    | \$ 74,772  | \$ 1,134,498  | \$ 1,209,270  |
| 018-18 | 558.693 | SIP w/TST BOCES                               | \$ 1,085   | \$ 28,900     | \$ 29,985     |
| 019-18 | 569.495 | Interscholastic Sports Coord. w/WFL BOCES     | \$ 7,614   | \$ 22,916     | \$ 30,530     |
| 020-18 | 605.000 | Computer Service: Mgmt.                       | \$ 306,004 | \$ 13,281,666 | \$ 13,587,670 |
| 021-18 | 609.000 | Safety/Risk Mgmt.                             | \$ 3,444   | \$ 820,057    | \$ 823,501    |
| 022-18 | 612.000 | Business Office Support (CBO)                 | \$ 8,125   | \$ 3,793,128  | \$ 3,801,253  |
| 023-18 | 617.000 | School Food Mgmt.                             | \$ 188     | \$ 2,065,510  | \$ 2,065,698  |

These increases will be supported as follows:

|        |         |   |
|--------|---------|---|
| 009-18 | 328.693 | Addison: \$2  |
| 010-18 | 403.003 | Bradford: (\$21,468), Corning: (\$10,734), Canisteo-Greenwood: \$32,202, Hornell: \$10,734, Waverly: \$32,202 |
| 011-18 | 430.000 | Bradford: \$3,204, Waverly: \$15,000, Dutchess BOCES: (Pine Plains: \$5,997)                                  |

|        |         |  |
|--------|---------|--|
| 012-18 | 508.000 | Alfred-Almond: \$1,345   |
| 013-18 | 511.000 | Addison: \$4,201, Alfred-Almond: \$372, Arkport: \$1,131, Avoca: \$500, Bath: \$1,645, Bradford: \$191, Campbell-Savona: \$2,311, Canaseraga: \$529, Canisteo-Greenwood: \$270, Corning: \$27,594, Elmira: \$47,421, Elmira Heights: \$1,943, Hammondsport: \$1,293, Hornell: \$694, Horseheads: \$24,167, Odessa-Montour: \$2,017, Spencer-Van Etten: \$1,611, Watkins Glen: \$771, Waverly: \$5,980, Misc. Revenue: Steuben County: \$30 |
| 014-18 | 512.000 | Broome BOCES (Owego Apalachin: \$1,208)  |
| 015-18 | 525.000 | Broome BOCES (Owego Apalachin: \$4,530)  |
| 016-18 | 527.000 | Broome BOCES (Owego Apalachin: \$7,920)  |
| 017-18 | 550.591 | Addison: \$4,551, Avoca: \$61, Bath: (\$1,418), Hammondsport: \$2,583, Jasper-Troupsburg: \$68,995   |
| 018-18 | 558.693 | Spencer Van-Etten: \$1,085   |
| 019-18 | 569.495 | Addison: \$559, Alfred-Almond: \$590, Arkport: \$569, Avoca: \$612, Bath: \$687, Bradford: \$569, Campbell-Savona: \$538, Canaseraga: \$656, Canisteo-Greenwood: \$579, Hammondsport: \$558, Hornell: \$676, Jasper-Troupsburg: \$432, Prattsburgh: \$589  |
| 020-18 | 605.000 | Bath: \$26,823, Elmira: \$5,920, Hammondsport: \$50,220, Horseheads: \$123,546, Spencer-Van Etten: \$91,195, Misc. Revenue: (Finn Academy: \$8,300)  |
| 021-18 | 609.000 | Jasper-Troupsburg: \$3,444   |
| 022-18 | 612.000 | Bath: \$8,125  |
| 023-18 | 617.000 | Misc. Revenue: (Catholic Schools of Broome: \$94, Roscoe CSD: \$94)  |

#### 4. Budget Decreases for 2017-18:

| Item # | CoSer # | Title   | Decrease   | From         | To           |
|--------|---------|---|------------|--------------|--------------|
| 024-18 | 336.494 | Itinerant-Inter. for the Deaf w/Monroe #1 BOCES | \$ 28,209  | \$ 28,209    | \$ 0         |
| 025-18 | 403.005 | Alternative Ed. Middle School-Coopers           | \$ 105,462 | \$ 286,254   | \$ 180,792   |
| 026-18 | 403.004 | Alternative Ed. Middle School-Hornell           | \$ 17,928  | \$ 215,136   | \$ 197,208   |
| 027-18 | 506.000 | Curriculum Development                          | \$ 11,392  | \$ 1,128,343 | \$ 1,116,951 |
| 028-18 | 629.591 | Computer Service: Mgmt. w/Erie 1 BOCES          | \$ 4,928   | \$ 3,229,406 | \$ 3,224,478 |
| 029-18 | 656.599 | Computer Service: Mgmt. w/Broome BOCES          | \$ 960     | \$ 11,622    | \$ 10,662    |
| 030-18 | 670.494 | Computer Service: Mgmt. w/Monroe #1 BOCES       | \$ 2,385   | \$ 3,493     | \$ 1,108     |

These decreases will be supported as follows:

|        |         |  |
|--------|---------|--|
| 024-18 | 336.494 | Elmira: (\$28,209)   |
| 025-18 | 403.005 | Bath: (\$15,066), Bradford: (\$30,132), Corning: (\$15,066), Waverly: (\$45,198)   |
| 026-18 | 403.004 | Canisteo-Greenwood: (\$17,928)   |
| 027-18 | 506.000 | Avoca: (\$4,554), Canaseraga: (\$6,838)  |
| 028-18 | 629.591 | Addison: \$50,757, Alfred-Almond: (\$85), Arkport: \$250, Avoca: \$275, Bath: \$3,840, Canisteo-Greenwood: \$10,750, Corning: (\$1,013), Hammondsport: (\$73), Hornell: \$714, Jasper-Troupsburg: (\$70,343) |
| 029-18 | 656.599 | Horseheads: (\$960)  |
| 030-18 | 670.494 | Bath: (\$2,385)  |

#### 5. Transfers within programs for 2016-17:

##### a. Transfers in excess of \$10,000.

| <u>COSER</u><br><u>NO.</u> | <u>PROGRAM</u>           | <u>BUDGET CODE</u>                      | <u>TRANSFER</u><br><u>IN</u> | <u>TRANSFER</u><br><u>OUT</u> |
|----------------------------|--------------------------|---|------------------------------|-------------------------------|
| 002                        | Capital Budget           | A002-1900-470-3-00 Rental of Facilities |                              | \$ 35,199                     |
|                            |                          | A002-1900-470-0-05 Rental of Facilities |                              | \$ 3,301                      |
|                            |                          | A002-1900-470-0-03 Rental of Facilities | \$ 13,200                    |                               |
|                            |                          | A002-1900-470-0-09 Rental of Facilities | \$ 25,300                    |                               |
|                            |                          | <b>Total</b>                            | <b>\$ 38,500</b>             | <b>\$ 38,500</b>              |
| 209                        | Special Class            | A209-4235-151-0-00 Instruct. Sub.       |                              | \$ 8,853                      |
|                            |                          | A209-4235-161-0-00 N-I Sub. Salary      |                              | \$ 3,000                      |
|                            |                          | A209-4235-440-0-00 Consultant           | \$ 11,853                    |                               |
|                            |                          | <b>Total</b>                            | <b>\$ 11,853</b>             | <b>\$ 11,853</b>              |
| 430                        | Distance Learning        | A430-5877-400-A-01 Contract & Other     |                              | \$ 72,286                     |
|                            |                          | A430-5877-150-C-01 Certified Salaries   | \$ 46,443                    |                               |
|                            |                          | A430-5877-150-D-01 Certified Salaries   | \$ 25,843                    |                               |
|                            |                          | <b>Total</b>                            | <b>\$ 72,286</b>             | <b>\$ 72,286</b>              |
| 511                        | Printing                 | A511-6313-400-0-09 Contract & Other     |                              | \$ 134,483                    |
|                            |                          | A511-6313-160-0-05 N-I Salaries         |                              | \$ 20,400                     |
|                            |                          | A511-6313-161-0-09 N-I Salary Sub.      |                              | \$ 9,041                      |
|                            |                          | A511-6313-454-0-09 Photo Copying        | \$ 134,483                   |                               |
|                            |                          | A511-6313-160-0-08 N-I Salaries         | \$ 29,441                    |                               |
|                            |                          | <b>Total</b>                            | <b>\$ 163,924</b>            | <b>\$ 163,924</b>             |
| 701                        | Operations & Maintenance | A701-8010-160-0-00 N-I Salaries         |                              | \$ 13,000                     |
|                            |                          | A701-8010-347-0-99 Auto Expenses        |                              | \$ 46,190                     |

|                                     |           |                |                   |
|-------------------------------------|-----------|----------------|-------------------|
| A701-8010-412-0-99 Electric & Gas   |           | \$             | 32,139            |
| A701-8010-200-2-02 Equipment        |           | \$             | 12,794            |
| A701-8010-200-2-00 Equipment        |           | \$             | 2,097             |
| A701-8010-411-2-00 Telephone        |           | \$             | 17,023            |
| A701-8010-412-2-00 Electric & Gas   |           | \$             | 11,600            |
| A701-8010-163-0-00 N-I Stipend      | \$        | 13,000         |                   |
| A701-8010-206-3-00 Vehicle Purchase | \$        | 78,329         |                   |
| A701-8010-210-0-00 Large Equipment  | \$        | 14,891         |                   |
| A701-8010-400-2-00 Contract & Other | \$        | 28,623         |                   |
| <b>Total</b>                        | <b>\$</b> | <b>134,843</b> | <b>\$ 134,843</b> |

## **B. Federal Fund Establishments and Adjustments**

### **1. Grant Acceptance and Budget Establishment for 2017-18:**

- a. School Library System Aid Operating grant be accepted and the budget established in the amount of \$149,476 for the period July 1, 2017 through June 30, 2018 as attached. Approval was received on July 26, 2017.

### **2. Grant Acceptance and Budget Increase for 2017-18:**

- a. School Library System Supplemental Aid grant be accepted and the budget increased by \$52,698 from \$149,476 to \$202,174. Approval was received on July 26, 2017 as attached.

## **C. Purchasing**

1. Approval of Resolution, as attached, to participate in cooperative electricity bid (WFL-2018-12) with Wayne-Finger Lakes BOCES for the Coopers and Wildwood Campuses.
2. Accept cooperative RFP for Annual Equipment Financing as awarded by OCM BOCES at its regular monthly Board of Education meeting on May 18, 2017; RFP # 217-75 awarded to the following vendor for 2017-2018: M & T Bank.
3. Award of bid for the Welding Station Alterations Project for GST BOCES Coopers Campus Building #4, to Kimble Inc. at \$280,449 (Base Bid: \$277,149 & Alternate Bid: \$3,300), based on lowest bid meeting specifications.

Bids were opened August 21, 2017 at 2:00 PM and the following bids were received:

- a. J & K Plumbing and Heating Co., Inc., 24 Thorp St., Binghamton, NY 13905, Base Bid: \$292,00, Alternate Bid: \$3,500, Total Bid: \$295,500.
- b. Frey & Campbell, Inc., 87 Lake St., Hammondsport, NY 13840, Base Bid: \$285,00, Alternate Bid: \$3,200, Total Bid: \$288,200.
- c. Kimble, Inc., 1004 Sullivan St., Elmira, NY 14901, Base Bid: \$277,149. Alternate Bid: \$3,300, Total Bid: \$280,449.

## **D. Acceptance of Donations**

1. \$250 for Summer Learning Experience from Simmons – Rockwell, 784 County Route 64, Elmira, NY 14903.
2. 500 for Extended School Year Program – Corning and Hornell locations from Institute for Human Services, 50 Liberty Street, Bath, NY 14810.

**E. Authorization to pay the following membership dues:**

1. Statewide School Finance Consortium dues in the amount of \$625 for July 1, 2017 through June 30, 2018 for the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES.
2. Watkins Glen Area Chamber of Commerce dues in the amount of \$250 for the 2017-2018 year for the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES.

**F. Reclassification of Reserves**

1. RESOLVED, that \$342,058 from the Unemployment Reserve be reclassified to the Employee Benefit Accrued Liability Reserve in the 2016-2017 fiscal year.

**G. 2016-2017 Internal Audit Report**

1. Acceptance of the 2016-2017 Internal Audit Report on Credit Card Usage as attached.

CARRIED UNANIMOUSLY

**6. PERSONNEL**

**18-029**

Personnel changes were noted by Doug Johnson for the regular personnel report and the personnel addenda.

Upon the recommendation of the Superintendent, and on the motion of Wheeler, seconded by Dlugos, it was resolved that the following personnel actions are hereby taken:

**A. Retirements**

**1. Debra Moyer-Haight**

Position: **Senior Account Clerk**  
Effective: end of day August 3, 2017  
Date of Hire: September 1, 1988

**2. Kathryn McAneney**

Position: **Teacher Aide**  
Effective: end of day August 16, 2017  
Date of Hire: September 1, 1984

**3. Roberta Ellison**

Position: **Teacher Aide**  
Effective: end of day August 31, 2017  
Date of Hire: September 2, 1986

**4. Darlene Bennett**

Position: **Senior Account Clerk**  
Effective: end of day March 30, 2018  
Date of Hire: July 1, 2005

**B. Resignations**

**1. Mark Barone**

Position: **Work Based Learning Coordinator**  
Effective: end of day June 23, 2017  
Date of Hire: July 1, 2007  
Reason: other employment

- 2. Sandra Hillman**  
Position: **Teacher**, Special Education  
Effective: end of day August 9, 2017  
Date of Hire: September 4, 2007  
Reason: other employment
- 3. Brandon Krazinski**  
Position: **Teaching Assistant**, Special Education  
Effective: end of day August 10, 2017  
Date of Hire: September 6, 2016  
Reason: other employment
- 4. Mary Sabol**  
Position: **Registered Professional Nurse**  
Effective: end of day August 11, 2017  
Date of Hire: September 8, 2015  
Reason: other employment
- 5. Mallory Wilson**  
Position: **Licensed Practical Nurse**  
Effective: end of day August 13, 2017  
Date of Hire: November 15, 2016  
Reason: child rearing
- 6. Alan Ackley**  
Position: **Teaching Assistant**, Special Education  
Effective: end of day August 16, 2017  
Date of Hire: September 2, 2014  
Reason: other employment
- 7. Stephanie Hatch**  
Position: **Teacher Aide**  
Effective: end of day August 16, 2017  
Date of Hire: February 6, 2017  
Reason: other employment
- 8. Virginia Hatfield**  
Position: **Account Clerk**  
Effective: end of day August 20, 2017  
Date of Hire: December 28, 2015  
Reason: to accept the GST BOCES position of Program Assistant, effective August 21, 2017
- 9. Corey Driskell**  
Position: **Teaching Assistant**, Special Education  
Effective: end of day August 24, 2017  
Date of Hire: September 6, 2016  
Reason: other employment
- 10. Christine Gill**  
Position: **Instructional Support Teacher**  
Effective: end of day August 29, 2017  
Date of Hire: November 1, 2016  
Reason: to accept the GST BOCES position of Staff Development Coordinator, effective August 31, 2017
- 11. Kyle Colunio**  
Position: **Instructional Support Teacher**  
Effective: end of day August 31, 2017  
Date of Hire: February 8, 2016  
Reason: other employment

**12. Anne Bezio**

Position: **Teaching Assistant**, Special Education  
Effective: end of day September 4, 2017  
Date of Hire: September 2, 2014  
Reason: to accept the GST BOCES position of Teacher, STEM, effective September 5, 2017

**13. Marissa Cruttenden**

Position: **Teacher Aide**  
Effective: end of day September 4, 2017  
Date of Hire: January 31, 2017  
Reason: to accept the GST BOCES position of Teaching Assistant, effective September 5, 2017

**14. Joseph M. Miller, Jr.**

Position: **Teacher Aide**  
Effective: end of day September 4, 2017  
Date of Hire: January 3, 2017  
Reason: to accept the GST BOCES position of Teaching Assistant, effective September 5, 2017

**15. Jana White**

Position: **Computer Operations Specialist**  
Effective: end of day September 5, 2017  
Date of Hire: April 10, 2012  
Reason: other employment

**16. Alyssa Gardner**

Position: **Teacher**, Special Education  
Effective: end of day August 25, 2017  
Date of Hire: September 6, 2016  
Reason: other employment

**17. Brande Flaitz**

Position: **Instructional Support and Math Teacher**  
Effective: end of day August 29, 2017  
Date of Hire: January 19, 2011  
Reason: other employment

**18. Neeta Prasad**

Position: **Computer Service Program Aide**  
Effective: end of day August 31, 2017  
Date of Hire: April 7, 2014  
Reason: other employment

**19. Bradley Taber**

Position: **Custodian**  
Effective: end of day September 4, 2017  
Date of Hire: July 1, 2013  
Reason: to accept the GST BOCES position of Teaching Assistant, effective September 5, 2017

**C. Increase to Positions**

- 1. Adult Literacy Instructor**, two part-time (time-sheet basis, as needed) positions, **increased to 1.0 FTE**, effective July 31, 2017, due to the increase in districts' requests for services.

2. **Career Education Resource Specialists**, two 10 month, school calendar positions **increased to 10 months per year** (non-school calendar), effective September 1, 2017, due to the reorganization of duties within the department.
3. **Teacher**, one part-time (.48 FTE) position, English Language Arts tenure area, **increased to 1.0 FTE**, effective September 5, 2017, due to the increase in districts' requests for services.
4. **Teacher**, Home and Career Skills, one part-time (.68 FTE), 10 month, school calendar position, **increased to .69 FTE**, effective September 1, 2017, due to the increase in districts' requests for services.
5. **Teacher Aide**, one full-time (1.0 FTE), 10 month, school calendar position, **decreased to .9 FTE**, effective August 30, 2017, due to the decrease in districts' requests for services.

#### **D. Increase or Decrease in Assignments**

##### **1. Aaron Lindgren**

Position: **Adult Literacy Instructor**, full-time (1.0 FTE), 12 month position, **Non-Tenured** appointment  
 Effective: July 31, 2017  
 Increase: from time-sheet basis to **1.0 FTE**  
 Location: Bush Education Center  
 Education: Certificate of Advanced Study, Counseling, Alfred University  
 Certification: Adult Education Certificate, Literacy & GED Preparation Instructor, November 19, 2016 through January 31, 2020  
 Experience: 10 years' teaching experience  
 Salary: \$40,000.00 per year, prorated  
 Reason for Appt: due to the increase in districts' requests for services

##### **2. Kelly Reilly**

Position: **Adult Literacy Instructor**, full-time (1.0 FTE), 12 month position, **Non-Tenured** appointment  
 Effective: August 7, 2017  
 Increase: from time-sheet basis to **1.0 FTE**  
 Location: Bush Education Center  
 Education: Bachelor of Art, Liberal Studies, American International College, Massachusetts  
 Certification: Adult Education Certificate, Literacy & GED Preparation Instructor, June 9, 2017 through August 31, 2020  
 Experience: no long term related experience  
 Salary: \$40,000.00 per year, prorated  
 Reason for Appt: due to the increase in districts' requests for services

##### **3. Julie Babcock**

Position: **School Social Worker**, 10 month, school calendar  
 Effective: September 5, 2017  
 Decrease: voluntary decrease from 1.0 FTE to **.6 FTE**  
 Tenure Area: School Social Worker  
 Certification Status: Permanent, School Social Worker, February 1, 2012  
 Salary: \$62,595.00 per year, prorated (step 13 + Credit Hour Stipend + Degree Stipend + IEP Stipend)  
 Reason: due to voluntary request to decrease for personal reasons

##### **4. Cynthia Williams**

Position: **Career Education Resource Specialist**  
 Effective: September 1, 2017  
 Increase: increase from 10 month, school calendar to **10 months per year, non-school calendar**



Salary: \$14.95 per hour  
Reason: due to the reorganization of duties within the department

**5. Sarah Sassman**

Position: **Career Education Resource Specialist**  
Effective: September 1, 2017  
Increase: increase from 10 month, school calendar to **10 months per year, non-school calendar**  
Salary: \$15.14 per hour  
Reason: due to the reorganization of duties within the department

**6. Elizabeth Buckley**

Position: **Teacher**, Home and Career Skills, 10 month, school calendar position, **Tenured** appointment  
Effective: September 1, 2017  
Increase: from .68 FTE to **.69 FTE**  
Location: Prattsburgh CSD and Bradford CSD  
Education: Master of Science, Home Economics, Mansfield University  
Certification: Permanent, Home Economics, September 1, 1991  
Salary: \$76,206.00 per year, prorated (step 24 + Degree Stipend + Credit Hour Stipend)  
Reason for Appt: due to the increase in districts' requests for services

**7. Barbara Hibbard**

Position: **Teacher Aide**, 10 month, school calendar position, **Permanent** appointment  
Effective: August 30, 2017  
Decrease: from 1.0 FTE to **.9 FTE**  
Location: Campbell-Savona CSD  
Education: High School Diploma, Corning-Painted Post CSD  
Salary: \$14.81 per hour  
Reason for Appt: due to the decrease in districts' requests for services

**E. Civil Service Permanent Appointments**, due to successful completion of Probationary Period, no change in salary

**1. Wendy Rosenwinkle**

Position: **Cook Manager**  
Permanent Date: September 1, 2017

**2. Jennifer Page**

Position: **Program Assistant**  
Permanent Date: September 6, 2017

**3. Debra Besley**

Position: **Printing Clerk**  
Permanent Date: September 19, 2017

**4. Megan Leach**

Position: **Principal Account Clerk**  
Permanent Date: October 1, 2017

**F. Tenure Appointment**, due to successful completion of Probationary Period, no change in salary

**1. Stacy Falkowski**

Position: Teacher  
Tenure Area: **Education of Children with Handicapping Conditions – General Special Education**  
Effective Date of Tenure: September 1, 2017

- Certification Status: Professional, Students with Disabilities – Gr 7-12 – Generalist, August 18, 2016
2. **Joshua Gostomski**  
Position: Teacher  
Tenure Area: **Education of Children with Handicapping Conditions – General Special Education**  
Effective Date of Tenure: September 2, 2017  
Certification Status: Initial, Students with Disabilities – Gr 7-12 – Social Studies, September 1, 2013 through August 31, 2018
3. **Michelle Carapella**  
Position: Teacher  
Tenure Area: **Education of Children with Handicapping Conditions – General Special Education**  
Effective Date of Tenure: September 2, 2017  
Certification Status: Professional, Students with Disabilities – Gr 7-12 – Generalist, August 31, 2016
4. **Daniel Copp**  
Position: Teacher  
Tenure Area: **Education of Children with Handicapping Conditions – General Special Education**  
Effective Date of Tenure: September 2, 2017  
Certification Status: Professional, Students with Disabilities – Gr 7-12 – Generalist, June 5, 2015
5. **Courtney Aronstam**  
Position: Teacher  
Tenure Area: **Education of Children with Handicapping Conditions – Speech and Hearing Handicapped**  
Effective Date of Tenure: September 2, 2017  
Certification Status: Initial Extension, Speech and Language Disabilities, September 1, 2016 through August 31, 2019
6. **Casey Roche**  
Position: School Psychologist  
Tenure Area: **School Psychologist**  
Effective Date of Tenure: September 2, 2017  
Certification Status: Permanent, School Psychologist, March 22, 2017
7. **Ana Ayers**  
Position: Teaching Assistant  
Tenure Area: **Teaching Assistant**  
Effective Date of Tenure: September 2, 2017  
Certification Status: Level 3, Teaching Assistant, February 1, 2013
8. **Melissa Vincent**  
Position: Teaching Assistant  
Tenure Area: **Teaching Assistant**  
Effective Date of Tenure: September 2, 2017  
Certification Status: Level 1, Teaching Assistant, February 1, 2013 through August 31, 2017, Level II pending
9. **Carrie Tierney**  
Position: Teaching Assistant  
Tenure Area: **Teaching Assistant**  
Effective Date of Tenure: September 3, 2017  
Certification Status: Level 3, Teaching Assistant, June 26, 2015

**10. Jacqueline Day**

Position: Teaching Assistant  
Tenure Area: **Teaching Assistant**  
Effective Date of Tenure: September 12, 2017  
Certification Status: Level 1, Teaching Assistant, September 12, 2014 through January 31, 2018

**11. Julie Mace**

Position: Teaching Assistant  
Tenure Area: **Teaching Assistant**  
Effective Date of Tenure: September 16, 2017  
Certification Status: Level 3, Teaching Assistant, July 1, 2015

**12. Sarah Fratacangelo**

Position: Teaching Assistant  
Tenure Area: **Teaching Assistant**  
Effective Date of Tenure: October 8, 2017  
Certification Status: Level 3, Teaching Assistant, June 26, 2015

**G. Abolishment of Positions**

1. **Teacher**, one full-time (1.0 FTE) position, Vehicle Maintenance and Repair Occupations (Heavy Equipment) tenure area, effective August 31, 2017, due to the decrease in districts' requests for services.

**H. Removed**

**I. Creation of Positions**

1. **Teacher**, Education of Children with Handicapping Conditions – General Special Education tenure area, two (2) full-time (1.0 FTE), 10 month, school calendar positions, , effective September 5, 2017, due to the decrease in districts' requests for services.
2. **Teacher**, Physical Education tenure area, one part-time (.7 FTE), 10 month, school calendar position, effective September 5, 2017, due to the decrease in districts' requests for services.
3. **Teaching Assistant**, three (3) full-time (1.0 FTE), 10 month, school calendar positions, effective September 5, 2017, due to the decrease in districts' requests for services.
4. **Career Education Resource Specialist**, two (2) part-time (time-sheet basis), 10 month positions, effective September 5, 2017, due to an increase in grant funding.
5. **Printing Clerk**, one full-time (1.0 FTE), 12 month, Non-Competitive Civil Service position, effective August 28, 2017, due to the increase in districts' requests for services.
6. **Physical Therapist Assistant**, one full-time (1.0 FTE), 10 month, school calendar, Competitive Civil Service position, effective September 5, 2017, due to the increase in districts' requests for services.

**J. Recall** from the Instructional Support Preferred Eligible List

**1. Katherine Romeo**

Position: **Instructional Support Teacher**, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment  
Effective: September 5, 2017  
Location: Elmira CSD and Arkport CSD  
Education: Master of Science, Art Education, Syracuse University  
Tenure Area: Instructional Support Services in Professional Development  
Certification: Permanent, Art, September 1, 2007  
Probationary Period: September 5, 2017 through January 31, 2019\*, continuing a 3 year probationary period from prior to layoff  
Experience: 9 years' related experience  
Salary: \$56,046.00 per year (step 9 + Degree Stipend + Credit Hour Stipend)  
Reason for Appt: due to an internal transfer

**K. Change from Temporary Appointment to Probationary Appointment**, due to successful completion of certification requirements

**1. Melinda Gates**

Position: **Teaching Assistant**, Project Search, Special Education, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment  
Effective: September 5, 2017  
Location: Ira Davenport Memorial Hospital  
Education: High School Diploma, Arkport CSD  
Certification: Level 1, Teaching Assistant, August 2, 2017  
Experience: no related experience  
Salary: \$25,676.00 per year (step 1)

**L. Appointments**

**1. Toni Wilson**

Position: **School Counselor**, full-time (1.0 FTE), 11 month, school calendar position, **Probationary** appointment  
Effective: July 31, 2017  
Location: Bush Education Center  
Education: Master of Science, School Counseling, University of Rochester  
Tenure Area: School Counseling and Guidance  
Certification: Provisional, School Counselor, September 1, 2013 through August 31, 2018  
Probationary Period: July 31, 2017 through July 30, 2021\*  
Experience: no related experience  
Salary: \$51,063.00 per year, prorated (step 1 + Credit Hour Stipend + Degree Stipend + 11 month salary)  
Reason for Appt: due to an internal transfer

**2. Virginia Hatfield**

Position: **Program Assistant**, full-time (1.0 FTE), 12 month position, Competitive Civil Service, **Probationary** appointment, Civil Service List # 68595  
Effective: August 21, 2017  
Location: Bush Education Center  
Education: High School Diploma, Elmira Heights CSD

|                           |   |
|---------------------------|---|
| Probationary Period:      | August 21, 2017 through August 20, 2018   |
| Experience:               | 13 years' related experience  |
| Salary:                   | \$16.57 per hour (grade 9, step 4)  |
| Reason for Appt:          | due to a resignation  |
| <b>3. Jeanne Sullivan</b> |   |
| Position:                 | <b>Administrator of Computer Services</b> , full-time (1.0 FTE), 12 month position, Competitive Civil Service, <b>Provisional</b> appointment, pending Civil Service exam August 21, 2017 |
| Effective:                | August 21, 2017   |
| Location:                 | Bush Education Center   |
| Education:                | Associate in Applied Science, Corning Community College, Computer Repair Technology   |
| Experience:               | 17 years' related experience  |
| Salary:                   | \$72,000.00 per year, prorated  |
| Reason for Appt:          | due to an internal transfer   |
| <b>4. Rebecca Ayers</b>   |   |
| Position:                 | <b>AV Aide</b> , part-time (.5 FTE), 12 month position, Non-Competitive Civil Service, <b>Probationary</b> appointment August 21, 2017  |
| Effective:                | August 21, 2017   |
| Location:                 | STEM Resource Center  |
| Education:                | High School Diploma, Odessa-Montour CSD   |
| Probationary Period:      | August 21, 2017 through August 20, 2018   |
| Experience:               | sub/temporary related experience  |
| Salary:                   | \$13.66 per hour (grade 1, step 1)  |
| Reason for Appt:          | due to a resignation  |
| <b>5. Whitney Ayers</b>   |   |
| Position:                 | <b>AV Aide</b> , part-time (.5 FTE), 12 month position, Non-Competitive Civil Service, <b>Probationary</b> appointment August 21, 2017  |
| Effective:                | August 21, 2017   |
| Location:                 | STEM Resource Center  |
| Education:                | High School Diploma, Odessa-Montour CSD   |
| Probationary Period:      | August 21, 2017 through August 20, 2018   |
| Experience:               | sub/temporary related experience  |
| Salary:                   | \$13.66 per hour (grade 1, step 1)  |
| Reason for Appt:          | due to a resignation  |
| <b>6. Robin Wojcinski</b> |   |
| Position:                 | <b>Account Clerk</b> , full-time (1.0 FTE), 12 month position, Competitive Civil Service, <b>Probationary</b> appointment, Civil Service List # DCAD1116 August 28, 2017                  |
| Effective:                | August 28, 2017   |
| Location:                 | Bush Education Center   |
| Education:                | High School Diploma, Corning-Painted Post CSD   |
| Probationary Period:      | August 28, 2017 through August 27, 2018   |
| Experience:               | 14+ years' related experience   |
| Salary:                   | \$15.49 per hour (grade 5, step 4)  |
| Reason for Appt:          | due to an internal transfer   |
| <b>7. Theresa Keesey</b>  |   |
| Position:                 | <b>Instructional Support Teacher</b> , full-time (1.0 FTE), 10 month, school calendar position, <b>Probationary</b> appointment September 5, 2017   |
| Effective:                | September 5, 2017   |
| Location:                 | Watkins Glen CSD and Elmira Heights CSD   |
| Education:                | Master of Science, Education, Elmira College  |
| Tenure Area:              | Instructional Support Services in Professional Development  |

|                         |  |
|-------------------------|--|
| Certification:          | Professional, Generalist in Middle Childhood Education, September 1, 2009  |
| Probationary Period:    | September 5, 2017 through September 4, 2020* (previously tenured with GST BOCES)   |
| Experience:             | 8 years' related experience  |
| Salary:                 | \$54,399.00 per year (step 9 + Degree Stipend + Credit Hour Stipend)   |
| Reason for Appt:        | due to a resignation   |
| <b>8. Heather Ellis</b> |  |
| Position:               | <b>Instructional Support Teacher</b> , full-time (1.0 FTE), 10 month, school calendar position, <b>Probationary</b> appointment  |
| Effective:              | September 5, 2017  |
| Location:               | Waverly CSD, Spencer-VanEtten CSD, and Campbell-Savona CSD   |
| Education:              | Master of Art, Education, University of Phoenix  |
| Tenure Area:            | Instructional Support Services in Professional Development   |
| Certification:          | Permanent, Pre-Kindergarten, K & 1-6, February 1, 2009   |
| Probationary Period:    | September 5, 2017 through September 4, 2021*   |
| Experience:             | 9 years' related experience  |
| Salary:                 | \$55,622.00 per year (step 10 + Degree Stipend + Credit Hour Stipend)  |
| Reason for Appt:        | due to an internal transfer  |
| <b>9. Kyle Rutledge</b> |  |
| Position:               | <b>Teacher</b> , Health Education and Physical Education, full-time (1.0 FTE), 10 month, school calendar position, <b>Probationary</b> appointment, Health Education; <b>Non-Tenured</b> appointment, Physical Education |
| Effective:              | September 5, 2017  |
| Location:               | Bush Education Center  |
| Education:              | Bachelor of Science, Physical Education, SUNY Brockport  |
| Tenure Area:            | Health Education   |
| Certification:          | dual certification required; Initial, Health Education, July 26, 2017 through August 31, 2022 and Initial, Physical Education, April 15, 2015 through August 31, 2020  |
| Probationary Period:    | September 5, 2017 through September 4, 2021* (Health Education)  |
| Experience:             | 2 years' related experience  |
| Salary:                 | \$47,046.00 per year (step 3 + Credit Hour Stipend)  |
| Reason for Appt:        | due to a retirement  |
| <b>10. Laura Waters</b> |  |
| Position:               | <b>Teacher</b> , Special Education, full-time (1.0 FTE), 10 month, school calendar position, <b>Probationary</b> appointment   |
| Effective:              | September 5, 2017  |
| Location:               | Gardner Road Elementary, Horseheads CSD  |
| Education:              | Master of Education, Elementary Education, Mansfield University  |
| Tenure Area:            | Education of Children with Handicapping Conditions – General Special Education   |
| Certification:          | Professional, Students with Disabilities (Grades 1-6), April 27, 2016  |

|                            |   |
|----------------------------|---|
| Probationary Period:       | September 5, 2017 through September 4, 2021*  |
| Experience:                | 3 years' related experience   |
| Salary:                    | \$48,520.00 per year (step 1 + Credit Hour Stipend + Degree Stipend)  |
| Reason for Appt:           | due to the increase in districts' requests for services   |
| <b>11. Heather Kraus</b>   |   |
| Position:                  | <b>Teaching Assistant</b> , STEM Academy, full-time (1.0 FTE), 10 month, school calendar position, <b>Probationary</b> appointment      |
| Effective:                 | September 5, 2017   |
| Location:                  | STEM Academy, Goff Road   |
| Education:                 | Bachelor of Science, Human Development, SUNY Binghamton   |
| Tenure Area:               | Teaching Assistant  |
| Certification:             | Level 3, Teaching Assistant, July 22, 2015  |
| Probationary Period:       | September 5, 2017 through September 4, 2021*  |
| Experience:                | 4 years' related experience   |
| Salary:                    | \$27,472.00 per year (step 2 + Credit Hour Stipend)   |
| Reason for Appt:           | due to the increase in districts' requests for services   |
| <b>12. Andrew Aronstam</b> |   |
| Position:                  | <b>Teaching Assistant</b> , Special Education, full-time (1.0 FTE), 10 month, school calendar position, <b>Probationary</b> appointment |
| Effective:                 | September 5, 2017   |
| Location:                  | Bush Education Center   |
| Education:                 | Bachelor of Arts, Resort Management, Lakeland College, Wisconsin  |
| Tenure Area:               | Teaching Assistant  |
| Certification:             | Level 1, Teaching Assistant, July 26, 2017 through August 31, 2020  |
| Probationary Period:       | September 5, 2017 through September 4, 2021*  |
| Experience:                | no related experience   |
| Salary:                    | \$32,142.00 per year (step 1 + Credit Hour Stipend)   |
| Reason for Appt:           | due to an internal transfer   |
| <b>13. Jamie Madison</b>   |   |
| Position:                  | <b>Teaching Assistant</b> , Special Education, full-time (1.0 FTE), 10 month, school calendar position, <b>Probationary</b> appointment |
| Effective:                 | September 5, 2017   |
| Location:                  | Bush Education Center   |
| Education:                 | Master of Arts, Corporate and Community Education, Elmira College   |
| Tenure Area:               | Teaching Assistant  |
| Certification:             | Level 1, Teaching Assistant, September 27, 2016 through January 31, 2020  |
| Probationary Period:       | September 5, 2017 through September 4, 2021*  |
| Experience:                | 2 years' related experience   |
| Salary:                    | \$28,514.50 per year (step 1 + Credit Hour Stipend + Degree Stipend)  |
| Reason for Appt:           | due to an internal transfer   |
| <b>14. Donny Valentine</b> |   |
| Position:                  | <b>Teaching Assistant</b> , CISCO, full-time (1.0 FTE), 10 month, school calendar position, <b>Probationary</b> appointment             |
| Effective:                 | September 5, 2017   |
| Location:                  | Wildwood Education Center   |

|                      |   |
|----------------------|---|
| Education:           | High School Diploma, Hornell CSD                                    |
| Tenure Area:         | Teaching Assistant  |
| Certification:       | Level 1, Teaching Assistant, August 5, 2017 through August 31, 2020 |
| Probationary Period: | September 5, 2017 through September 4, 2021*                        |
| Experience:          | 1 year of related experience  |
| Salary:              | \$26,200.00 per year (step 1)                                       |
| Reason for Appt:     | due to the increase in districts' requests for services             |

#### 15. Anne Bezio

|                  |   |
|------------------|---|
| Position:        | <b>Teacher</b> , Physical Education, part-time (.7 FTE), 10 month, school calendar position, <b>Non-Tenured</b> appointment |
| Effective:       | September 5, 2017   |
| Location:        | STEM Academy, Goff Road   |
| Education:       | Master of Science, Health Education, Trident University   |
| Certification:   | Professional, Physical Education, September 26, 2014  |
| Experience:      | 1 year of Teaching experience + 1 year of Teaching Assistant experience with GST BOCES                                      |
| Salary:          | \$47,485.00 per year, prorated (step 3 + Credit Hour Stipend + Degree Stipend)  |
| Reason for Appt: | due to the increase in districts' requests for services   |

#### 16. Amy Nero

|                      |   |
|----------------------|---|
| Position:            | <b>Registered Nurse</b> , full-time (1.0 FTE), 10 month, school calendar position, Non-Competitive Civil Service, <b>Probationary</b> appointment |
| Effective:           | September 5, 2017   |
| Location:            | Bush Education Center   |
| Education:           | Associate in Science, Nursing, Excelsior College, Albany  |
| Probationary Period: | September 5, 2017 through November 13, 2018   |
| Experience:          | 6 years' part-time related experience   |
| Salary:              | \$20.28 per hour (grade 13, step 4)   |
| Reason for Appt:     | due to a retirement   |

#### 17. Jean Coons

|                      |   |
|----------------------|---|
| Position:            | <b>Career Education Resource Specialist</b> , part-time (time-sheet basis), 10 month position, Non-Competitive Civil Service, <b>Probationary</b> appointment |
| Effective:           | September 5, 2017   |
| Location:            | Bush Education Center   |
| Education:           | Master of Science, Counselor Education, SUNY Brockport  |
| Probationary Period: | September 5, 2017 through November 13, 2018   |
| Experience:          | no related experience   |
| Salary:              | \$13.50 per hour  |
| Reason for Appt:     | due to increase in grant funding  |

#### 18. Mary Smith-Gerbes

|                      |   |
|----------------------|---|
| Position:            | <b>Career Education Resource Specialist</b> , part-time (time-sheet basis), 10 month position, Non-Competitive Civil Service, <b>Probationary</b> appointment |
| Effective:           | September 5, 2017   |
| Location:            | Bush Education Center   |
| Education:           | Master of Science, Counselor Education, SUNY Brockport  |
| Probationary Period: | September 5, 2017 through November 13, 2018   |



Experience: no related experience  
Salary: \$13.50 per hour  
Reason for Appt: due to increase in grant funding

**19. Alex Melville**

Position: **Food Service Driver**, full-time (1.0 FTE), 10 month, school calendar position, Non-Competitive Civil Service, **Probationary** appointment  
Effective: September 5, 2017, with additional work prior on time-sheet basis  
Location: Horseheads CSD  
Education: High School Diploma, Elmira CSD  
Probationary Period: September 5, 2017 through November 13, 2018  
Experience: 1 year of related experience  
Salary: \$13.66 per hour (grade 1, step 1)  
Reason for Appt: due to a retirement

**20. Amy Bizup**

Position: **Teaching Assistant**, Special Education, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment  
Effective: September 5, 2017  
Location: Wildwood Education Center  
Education: Bachelor of Art, Anthropology, Rutgers State University of NJ  
Tenure Area: Teaching Assistant  
Certification: Level 1, Teaching Assistant, January 16, 2015 through January 31, 2018  
Probationary Period: September 5, 2017 through September 4, 2021\*  
Experience: 3 years' related experience  
Salary: \$31,738.50 per year (step 2 + Credit Hour Stipend)  
Reason for Appt: due to a resignation

**21. Deborah Mospan**

Position: **Teacher Aide**, Special Education, full-time (1.0 FTE), 10 month, school calendar position, Civil Service Non-Competitive, **Probationary** appointment  
Effective: September 5, 2017  
Location: Bush Education Center  
Education: High School Diploma, Elmira CSD  
Probationary Period: September 5, 2017 through November 13, 2018  
Experience: no related experience  
Salary: \$10.40 per hour  
Reason for Appt: due to an internal transfer

**22. Debora Fellwock**

Position: **Printing Clerk**, full-time (1.0 FTE), 12 month position, Non-Competitive Civil Service, **Probationary** appointment  
Effective: August 28, 2017  
Location: BOCES Print Shop  
Education: High School Diploma, Odessa-Montour CSD  
Probationary Period: August 28, 2017 through August 27, 2018  
Experience: no related experience  
Salary: \$14.32 per hour (grade 2, step 1)  
Reason for Appt: due to the increase in districts' requests for services

### **23. Scott Kenyon**

Position: **Food Service Driver**, full-time (1.0 FTE), 10 month, school calendar position, Non-Competitive Civil Service, **Probationary** appointment

Effective: September 5, 2017, with time worked prior on a time-sheet basis

Location: Hornell CSD, Arkport CSD, and Wildwood Education Center

Education: High School Diploma, Canaseraga CSD

Probationary Period: September 5, 2017 through November 13, 2018

Experience: 39+ years' related experience

Salary: \$14.26 per hour (grade 1, step 4)

Reason for Appt: due to a retirement

### **24. Pamela LaVigne**

Position: **Senior Account Clerk Typist**, full-time (1.0 FTE), 12 month position, Competitive Civil Service List # 69275, **Probationary** appointment

Effective: September 11, 2017, with time worked prior on a time-sheet basis

Location: Coopers Education Center

Education: High School Diploma, Corning-Painted Post CSD

Probationary Period: September 11, 2017 through September 10, 2018

Experience: 6+ years' related experience

Salary: \$17.08 per hour (grade 11, step 4)

Reason for Appt: due to a resignation

## **M. Temporary Appointments**

### **1. Laurie Sullivan-Sargent**

Position: **Account Clerk**, full-time (1.0 FTE), 12 month position, Competitive Civil Service, **Temporary** appointment, pending Civil Service reinstatement to position

Effective: August 17, 2017

Location: Central Business Office

Education: High School Diploma, Elmira CSD

Experience: 18 years' related experience

Salary: \$15.49 per hour (grade 5, step 4)

Reason for Appt: due to a voluntary internal transfer

### **2. Christine Gill**

Position: **Staff Development Coordinator**, full-time (1.0 FTE), 12 month position, **Temporary** appointment, pending completion of certification requirements

Effective: August 30, 2017 through June 30, 2018

Location: Bush Education Center

Education: Master of Science, Adult Education, Elmira College

Certification: not certified, School Building Leader required

Experience: no related experience

Salary: \$71,000.00 per year, prorated

Reason for Appt: due to an internal transfer

### **3. Jacob Gorman**

Position: **School Social Worker**, full-time (1.0 FTE), 10 month, school calendar position, **Temporary** appointment, pending completion of certification requirements

Effective: September 5, 2017 through June 22, 2018

Location: Bush Education Center

|                               |   |
|-------------------------------|---|
| Education:                    | Bachelor of Social Work, Social Work, Mansfield University  |
| Certification:                | not certified, School Social Worker required  |
| Experience:                   | 6 years' related experience   |
| Salary:                       | \$42,794.00 per year (step 1)   |
| Reason for Appt:              | due to a retirement   |
| <b>4. Brad Knowlden</b>       |   |
| Position:                     | <b>Teacher</b> , Auto Body, full-time (1.0 FTE), 10 month, school calendar position, <b>Temporary</b> appointment, pending completion of certification requirements         |
| Effective:                    | September 5, 2017 through June 22, 2018   |
| Location:                     | Bush Education Center   |
| Education:                    | Associate in Science, General Studies, Corning Community College  |
| Certification:                | not certified, Auto Industry (Auto Body Repair) required  |
| Experience:                   | 16+ years' related experience   |
| Salary:                       | \$42,794.00 per year (step 1)   |
| Reason for Appt:              | due to a retirement   |
| <b>5. Amy Zeches-McCawley</b> |   |
| Position:                     | <b>Teacher</b> , Special Education, full-time (1.0 FTE), 10 month, school calendar position, <b>Temporary</b> appointment, pending completion of certification requirements |
| Effective:                    | September 5, 2017 through June 22, 2018   |
| Location:                     | Bush Education Center   |
| Education:                    | Master of Science, General Education, Elmira College  |
| Certification:                | not certified, Students with Disabilities required  |
| Experience:                   | 3 years' GST BOCES Teaching Assistant experience  |
| Salary:                       | \$42,794.00 per year (step 1)   |
| Reason for Appt:              | due to the increase in districts' requests for services   |
| <b>6. Colleen Talada</b>      |   |
| Position:                     | <b>Teacher</b> , English, part-time (.47 FTE), 10 month, school calendar position, <b>Temporary</b> appointment, dependent upon student enrollment each year                |
| Effective:                    | September 5, 2017 through June 22, 2018   |
| Location:                     | Bush Education Center   |
| Education:                    | Master of Science, English, Elmira College  |
| Certification:                | Permanent, English 7-12, September 1, 1976  |
| Experience:                   | 42 years' related experience  |
| Salary:                       | \$62,151.00 per year, pro-rated (step 1 + Credit Hour Stipend + Degree Stipend)   |
| Reason for Appt:              | due to the temporary increase in districts' requests for services   |
| <b>7. Lauren Then</b>         |   |
| Position:                     | <b>Teacher</b> , School Attendance, full-time (1.0 FTE), 10 month, school calendar position, <b>Temporary</b> appointment, pending completion of certification requirements |
| Effective:                    | September 5, 2017 through June 22, 2018   |
| Location:                     | .5 FTE STEM Academy, Goff Road + .5 FTE Alternative Education, Coopers Education Center   |
| Education:                    | Master of Science, Mental Health Counseling, St. John Fisher  |
| Certification:                | Not Certified, School Attendance Teacher certification required   |

Experience: no related experience  
Salary: \$42,794.00 per year (step 1)  
Reason for Appt: due to an internal transfer

**8. Joseph M. Miller, Jr.**

Position: **Teaching Assistant**, Special Education, full-time (1.0 FTE), 10 month, school calendar position, **Temporary** appointment, pending completion of certification requirements  
Effective: September 5, 2017 through June 22, 2018  
Location: Bush Education Center  
Education: High School Diploma, Elmira CSD  
Certification: not certified, Level 1, Teaching Assistant required  
Experience: 6 months' GST BOCES Teacher Aide experience  
Salary: \$25,676.00 per year (step 1)  
Reason for Appt: due to an internal transfer

**9. Rachael Sutryk**

Position: **Teaching Assistant**, Special Education, full-time (1.0 FTE), 10 month, school calendar position, **Temporary** appointment, pending completion of certification requirements  
Effective: September 5, 2017 through June 22, 2018  
Location: Center Street Elementary School, Horseheads CSD  
Education: Associate in Applied Science, Directed Studies, Corning Community College  
Certification: not certified, Level 1, Teaching Assistant required  
Experience: no related experience  
Salary: \$25,676.00 per year (step 1)  
Reason for Appt: due to a resignation

**10. Brian Box**

Position: **Teaching Assistant**, Special Education, full-time (1.0 FTE), 10 month, school calendar position, **Temporary** appointment, pending completion of certification requirements  
Effective: September 5, 2017 through June 22, 2018  
Location: Bush Education Center  
Education: Elmira CSD  
Certification: not certified, Level 1, Teaching Assistant required  
Experience: no related experience  
Salary: \$25,676.00 per year (step 1)  
Reason for Appt: due to the increase in districts' requests for services

**11. Anne Slocum**

Position: **Physical Therapist Assistant**, full-time (1.0 FTE), 10 month, school calendar position, Competitive Civil Service, **Temporary** appointment, pending Civil Service reinstatement to position  
Effective: September 5, 2017  
Location: various component districts  
Education: Associate in Applied Science, Physical Therapist Assistant, Broome Community College  
Certification: Registration Certificate, Physical Therapist Assistant, June 4, 2001  
Experience: 14+ years' related experience  
Salary: \$34,978.00 per year (step 11, credit hour stipend)  
Reason for Appt: due to the increase in districts' requests for services

**12. Victoria Ryan**

Position: **Teacher**, Art, full-time (1.0 FTE), 10 month, school calendar position, **Temporary** appointment, pending completion of certification requirements  
Effective: September 5, 2017 through June 22, 2018  
Location: Bush Education Center  
Education: Bachelor of Fine Arts, Art and Design, Alfred University  
Certification: not certified, Art required  
Experience: substitution experience  
Salary: \$42,794.00 per year (step 1)  
Reason for Appt: due to a resignation

**13. Bradley Taber**

Position: **Teaching Assistant**, Conservation, full-time (1.0 FTE), 10 month, school calendar position, **Temporary** appointment, pending completion of certification requirements  
Effective: September 5, 2017 through June 22, 2018  
Location: Bush Education Center  
Education: High School Diploma, Odessa-Montour CSD  
Certification: not certified, Level 1, Teaching Assistant required  
Experience: 2 years' related experience  
Salary: \$25,676.00 per year (step 1)  
Reason for Appt: due to an internal transfer

**N. Mentoring Stipends, second year**, Stipend of \$856 per year

1. **Gary Acker** mentoring **Mark Woodworth**, effective September 5, 2017 through June 22, 2018
2. **Kimberly Austin** mentoring **Valerie Heywood**, effective September 5, 2017 through June 22, 2018
3. **Amy Cicora** mentoring **Patricia Kelly**, effective September 5, 2017 through June 22, 2018
4. **Amy Cicora** mentoring **Kayla McCann**, effective September 5, 2017 through June 22, 2018
5. **Andrew Dennis** mentoring **John Stilson**, effective September 5, 2017 through June 22, 2018
6. **Danielle Headley** mentoring **Zoe Fabian**, effective September 5, 2017 through June 22, 2018
7. **Robert Lemay** mentoring **Sean Haggerty**, effective September 5, 2017 through June 22, 2018
8. **Mary Murphy** mentoring **Kristin Ohradzanski**, effective September 5, 2017 through June 22, 2018
9. **Jason Peters** mentoring **Andrew Ratchford**, effective September 5, 2017 through June 22, 2018
10. **Donna Stuckey** mentoring **Michael Fodge**, effective September 5, 2017 through June 22, 2018

## **O. Annual Temporary Appointments**

### **1. Kerry Harter**

Position: **ABL Consultant/Facilitator**, time-sheet basis, 12 month position, **Temporary** appointment  
Effective: July 1, 2017 through June 30, 2018  
Location: Bush Education Center  
Education: Master of Science, Health Education, SUNY Cortland  
Certification: Permanent, Physical Education, September 1, 1992  
Salary: \$35.00 per hour, time-sheet, as needed basis  
Reason for Appt: due to the temporary increase in districts' requests for services

### **2. Michele Kelley**

Position: **ABL Consultant/Facilitator**, time-sheet basis, 12 month position, **Temporary** appointment  
Effective: July 1, 2017 through June 30, 2018  
Location: Bush Education Center  
Education: Master of Science, Education, Elmira College  
Certification: Permanent, Special Education, September 1, 1989  
Salary: \$35.00 per hour, time-sheet, as needed basis  
Reason for Appt: due to the temporary increase in districts' requests for services

### **3. Eric Mastroberti**

Position: **ABL Consultant/Facilitator**, time-sheet basis, 12 month position, **Temporary** appointment  
Effective: July 1, 2017 through June 30, 2018  
Location: Bush Education Center  
Education: Bachelor of Science, Outdoor Adventure Leadership, Ithaca College  
Certification: Not Certified  
Salary: \$35.00 per hour, time-sheet, as needed basis  
Reason for Appt: due to the temporary increase in districts' requests for services

### **4. Lisa Panzarella**

Position: **ABL Consultant/Facilitator**, time-sheet basis, 12 month position, **Temporary** appointment  
Effective: July 1, 2017 through June 30, 2018  
Location: Bush Education Center  
Education: Bachelor of Science, Art, Mansfield University  
Certification: Permanent, Art, September 1, 1989  
Salary: \$35.00 per hour, time-sheet, as needed basis  
Reason for Appt: due to the temporary increase in districts' requests for services

### **5. Margo Underwood**

Position: **ABL Consultant/Facilitator**, time-sheet basis, 12 month position, **Temporary** appointment  
Effective: July 1, 2017 through June 30, 2018  
Location: Bush Education Center  
Education: Master of Science, Education, Elmira College  
Certification: Permanent, Reading, February 1, 1987  
Salary: \$35.00 per hour, time-sheet, as needed basis  
Reason for Appt: due to the temporary increase in districts' requests for services

**6. Marie Labanoski**

Position:

**Shared Staff Evaluator**, time-sheet basis, 12 month position, **Temporary** appointment

Effective:

July 1, 2017 through June 30, 2018

Location:

Alfred-Almond CSD

Education:

Certificate of Advanced Studies, School District Administration, SUNY Brockport

Certification:

Permanent, School District Administrator, February 1, 1985

Salary:

\$325.00 per day, time-sheet, as needed basis

Reason for Appt:

to provide support, conducting evaluations

**7. Lisa Sanford**

Position:

**Shared Staff Evaluator**, time-sheet basis, 12 month position, **Temporary** appointment

Effective:

July 1, 2017 through June 30, 2018

Location:

GST BOCES region

Education:

Certificate of Advanced Studies, SUNY Oswego

Certification:

Permanent, School District Administrator, September 1, 2005

Salary:

\$325.00 per day, time-sheet, as needed basis

Reason for Appt:

to provide support, conducting evaluations

**8. Geraldine Furterer**

Position:

**Staff Development Coordinator**, time-sheet basis, 12 month position, **Temporary** appointment

Effective:

July 25, 2017 through October 1, 2017

Location:

Campbell-Savona CSD

Education:

Master of Science, Educational Administration, St. John Fisher College

Certification:

Permanent, School District Administrator, September 1, 2004

Salary:

\$325.00 per day, time-sheet, as needed basis

Reason for Appt:

to provide temporary support in the District

**9. Glenn Gebhard**

Position:

**STEM Curriculum Mentor**, time-sheet basis, 12 month position, **Temporary** appointment

Effective:

July 1, 2017 through June 30, 2018

Location:

GST BOCES Science Center and Bath CSD

Education:

Master of Science, Elementary Education, Alfred University

Certification:

Permanent, Nursery, Kindergarten & Grades 1-6, September 1, 1988

Salary:

\$35.00 per hour, time-sheet, as needed basis

Reason for Appt:

to provide temporary support in meeting content needs

**10. Joseph Liberto**

Position:

**STEM Curriculum Mentor**, time-sheet basis, 12 month position, **Temporary** appointment

Effective:

July 1, 2017 through June 30, 2018

Location:

GST BOCES Science Center and Bath CSD

Education:

Master of Science, Biology Education, Alfred University

Certification:

Permanent, Nursery, Biology & General Science 7-12, September 1, 1987

Salary:

\$35.00 per hour, time-sheet, as needed basis

Reason for Appt:

to provide temporary support in meeting content needs

**11. Jane Rohrbach**

Position: **Teacher Center Program Specialist**, time-sheet basis, 12 month position, **Temporary** appointment  
Effective: July 1, 2017 through June 30, 2018  
Location: GST BOCES Teacher Center and Bath CSD  
Education: Master of Art, Education, Elmira College  
Certification: Permanent, Special Education, September 1, 1982  
Salary: \$26.53 per hour, time-sheet, as needed basis  
Reason for Appt: due to the temporary increase in districts' requests for services

**12. Nedra McElroy**

Position: **Assistant Teacher Center Coordinator**, time-sheet basis, 12 month position, **Temporary** appointment  
Effective: July 1, 2017 through June 30, 2018  
Location: GST BOCES Teacher Center and Bath CSD  
Education: Bachelor of Science, Education, SUNY New Paltz  
Certification: Permanent, Art, September 1, 1971  
Salary: \$32.50 per hour, time-sheet, as needed basis  
Reason for Appt: due to the temporary increase in districts' requests for services

**P. Annual Stipend**, effective July 1, 2017 through June 30, 2018

- 1. Education Grant Services**, Stipend \$2,500
  - a. Sara Courson**, Team Leader

\*"To the extent required by the applicable provisions of Education Law section 3014, in order to be granted tenure, the classroom teacher or principal shall have received composite or overall annual professional performance review ratings pursuant to Education Law section 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if the classroom teacher or principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time."

**Q. Report of Temporary and Substitute Personnel, as attached**

**7. PROGRAM**

CARRIED UNANIMOUSLY

**18-030**

Upon the recommendation of the Superintendent, and on the motion of Apgar, seconded by Lemmon, it was resolved to approve the following program items:

- A.** Field trip for Bush Education Center, FFA Conservation/Animal Science Program, as attached.

CARRIED UNANIMOUSLY

**8. APPOINTMENTS**

**18-031**

Upon the motion of Dlugos, seconded by Wheeler, it was resolved to appoint the following to the indicated positions for the remainder of the 2017-2018 fiscal year, to remain in effect until the next Annual Reorganizational Meeting, or upon termination of services:

- A. Internal Claims Auditor (eff. 8/4/17) ..... Christina Beuter
- B. Deputy Internal Claims Auditor (eff. 8/28/17)..... Robin Wojcinski

CARRIED UNANIMOUSLY



## **9. BOARD PRESIDENT'S REPORT**

Board President Keddell asked Matt Talada to update the Board on the Beginnings & Explorations courses. Matt stated that ninth and tenth grade students will be getting more integrated academic credits from BOCES so they are more on track towards graduating. The courses being offered will be career and financial management, health and ELA. This will allow students to take hands-on courses while getting their core requirements met.

Sarah Vakkas reported that the Alternative Education program on the Bush Campus has been put on hold for this school year. Hiring for teaching positions has not gone as planned and BOCES was unable to hire three of the four core subject areas. All districts have been notified. Out of 49 students who were going to attend the new program, 40-42 will attend the Coopers Alternative Education program and the other students will stay in-district. More time will be spent during this school year planning for an Alternative Education program next year. Finding the right location and hiring and training of staff will be planned carefully.

Board President Keddell stated that initiatives are being pursued to prepare students for career readiness and alternative pathways to college.

## **10. SUPERINTENDENT'S REPORT**

District Superintendent Frame reported the following:

- There is currently a teacher shortage crisis. Approximately 20 positions remain open across the GST region. There is hope that SED will relax the requirements for certification.
- Jim received a letter from F. Michael Maroney, whose wife was recently a patient at Corning Hospital. Mr. Maroney complimented Tammy Divens and the Summer of Innovation nursing program. He was very pleased and impressed with the work being done by Ms. Divens and commented that the young women being mentored by her were receiving a wonderful experience from a quality mentor.
- An Opening Day Conference will be held for all GST BOCES staff on September 5 from 12:00-2:00 at Corning-Painted Post High School. Jim invited the Board to attend.

Board President Keddell asked if anyone wanted to be a voting delegate for the NYSSBA Conference in October. Rose Apgar volunteered.

## **EXECUTIVE SESSION**

**18-032**

Upon the motion Peoples, seconded by Dlugos, it was resolved to move to Executive Session at 6:28 p.m. to discuss seven employment matters concerning particular persons.

**CARRIED UNANIMOUSLY**

## **OPEN SESSION**

**18-033**

Upon the motion of Apgar, seconded by Dlugos, it was resolved to move to Open Session at 6:41 p.m.

**CARRIED UNANIMOUSLY**

Board Member Bulkley stated that he would like to keep a list of items brought up at Board Meetings to make sure that items are being followed up on.

11. **ADJOURNMENT**

**18-034**

Upon the motion Dlugos, seconded by Wheeler, it was resolved to adjourn the meeting at 6:43 p.m.

**CARRIED UNANIMOUSLY**

Respectfully Submitted,

ket  
September 6, 2017

Kathleen E. Taylor  
Board Clerk