

**Schuyler-Steuben-Chemung-Tioga-Allegany
Board of Cooperative Educational Services**
9579 Vocational Drive, Painted Post, New York 14870-9518
Phone (607) 962-3175, 739-3581 or 324-7880 Fax (607) 654-2302

Regular Board Meeting Coopers Education Center, Bldg. 8, DL Room	Tuesday, August 1, 2017 5:30 p.m.
---	--

PRESENT: Rose Apgar, Amy Dlugos, Robert Everett, Alice Learn, Mark Lemmon, William Peoples, Jr., Gary Scott, Robert Wheeler

ABSENT: Neil Bulkley, Donald Keddell

ALSO PRESENT: District Superintendent James Frame; Cabinet Members: Brian Bentley, Patricia Cardona, Doug Johnson, Vince Moschetti, Margaret Munson, Linda Perry, Stacy Saglibene, Chuck Stefanini, Sarah Vakkas, Board Clerk Kate Taylor

* * * * *

1. CALL TO ORDER

District Superintendent Frame called the meeting to order at 5:27 p.m.

2. PRIVILEGE OF THE FLOOR

Board Member Apgar reported on the recent Rural Schools Association Conference that she and Board Member Everett attended. Commissioner Elia addressed the group of attendees and the keynote speaker was Dr. Jim Mahoney. Rose and Bob were both impressed with the presentation by the Canandaigua City School District. District representatives spoke about their middle school CTE program (through Wayne-Finger Lakes BOCES) and how successful it has been. District Superintendent Frame said that this is the direction things are moving with the changes to the mid-level CTE requirements.

3. ACCEPTANCE OF THE AGENDA WITH ADDENDA

18-018

Upon the motion of Learn, seconded by Apgar, it was resolved to accept the agenda with personnel changes noted by Doug Johnson and the withdrawal of Items 4.B.4 and 4.B.7, as noted by Margaret Munson.

CARRIED UNANIMOUSLY

4. CONSENSUS ITEMS

A. Approval of Minutes

18-019

Upon the motion of Apgar, seconded by Dlugos, it was resolved to approve the following items:

1. Reorganizational Board Meeting – July 11, 2017
2. Regular Board Meeting – July 11, 2017

CARRIED UNANIMOUSLY

B. Treasurer's Reports

18-020

Upon the motion of Learn, seconded by Dlugos, it was resolved to approve the following items:

1. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES – June 2017
2. Student Activities – Bush Education Center – 4/01/2017-6/30/2017
3. Student Activities – Coopers Education Center – 4/01/2017-6/30/2017
4. ~~Student Activities – Wildwood Education Center – 4/01/2017-6/30/2017~~ **withdrawn**
5. Student Activities – Bush Education Center – 7/01/2016-6/30/2017
6. Student Activities – Coopers Education Center – 7/01/2016-6/30/2017
7. ~~Student Activities – Wildwood Education Center – 7/01/2016-6/30/2017~~ **withdrawn**

CARRIED UNANIMOUSLY

5. **FINANCE**

18-021

Upon the recommendation of the Superintendent, and on the motion of Scott, seconded by Wheeler, it was resolved that the following finance actions are hereby taken:

A. General Fund Establishments and Adjustments

1. Budget Establishments for 2016-2017:

Item#	CoSer#	Title	In the Amount of
291-17	547.591	SIP w/Erie 1 BOCES	\$1,950
292-17	671.592	Coordination of Insurance Mgt. w/Questar III BOCES	\$17,450

These establishments will be supported as follows:

291-17	547.491	Corning: \$1,950
292-17	671.592	Hornell: \$17,450

2. Budge Increases for 2016-17:

Item#	CoSer#	Title	Increase	From	To
293-17	349.495	Itinerant-Diagnostic Service w/WFL BOCES	\$ 1,165	\$ 234	\$ 1,399
294-17	430.000	Distance Learning	\$ 2,204	\$ 732,885	\$ 735,089
295-17	511.000	Printing	\$ 27,562	\$ 1,875,280	\$ 1,902,842
296-17	522.000	Equipment Repair	\$ 485	\$ 342,450	\$ 342,935
297-17	535.499	Equipment Repair w/CAEW BOCES	\$ 19,955	\$ 3,445	\$ 23,400
298-17	540.698	Staff Development w/Putnam BOCES	\$ 22,500	\$ 875	\$ 23,375
299-17	550.591	Computer Service: Instructional w/Erie 1 BOCES	\$ 629,788	\$ 1,422,394	\$ 2,052,182
300-17	555.591	Model Schools w/Erie 1 BOCES	\$ 340	\$ 48,760	\$ 49,100
301-17	562.493	SIP w/GV BOCES	\$ 1,614	\$ 90	\$ 1,704
302-17	605.000	Computer Service: Mgmt.	\$ 13,659	\$ 14,517,856	\$ 14,531,515
303-17	629.591	Computer Service: Mgmt. w/Erie 1 BOCES	\$ 19,177	\$ 3,771,233	\$ 3,790,410

These increases will be supported as follows:

293-17	349.495	Watkins Glen: \$1,165
294-17	430.000	Waverly: \$2,204
295-17	511.000	Addison: \$92, Arkport: \$391, Avoca: \$1,105, Bradford: \$195, Bath: \$938, Campbell-Savona: \$126, Canaseraga: \$665, Canisteo-Greenwood: \$550, Corning: \$5,880, Elmira: \$4,417, Elmira Heights: \$321, Hammondsport: \$213, Hornell: \$405, Horseheads: \$3,670, Odessa-Montour: \$2,146, Prattsburgh: \$128, Spencer-Van Etten: \$1,260, Watkins Glen: \$1,451, Waverly: \$1,698, Misc. Revenue: \$1,911, (Notre Dame: \$744, St. Mary Our Mother: \$166, Steuben County: \$1,001)
296-17	522.000	Misc. Revenue: \$485 (unclassified revenue from repair warranty: \$485)
297-17	535.499	Canisteo-Greenwood: \$19,955
298-17	540.698	Spencer-Van Etten: \$22,500
299-17	550.591	Alfred-Almond: \$47,340, Avoca: \$8, Elmira: \$582,440
300-17	555.591	Canaseraga: \$340
301-17	562.493	Canisteo-Greenwood: \$1,614
302-17	605.000	Corning: \$10,810, Misc. Revenue: \$2,849 (SAVE: \$2,728, Autism: \$121)
303-17	629.591	Alfred-Almond: \$4,313, Avoca: \$202, Canaseraga: (\$3,497), Canisteo-Greenwood: \$188, Elmira: \$16,500, Jasper-Troupsburg: \$1,471

3. Budget Decreases for 2016-17:

Item #	CoSer #	Title	Decrease	From	To
304-17	419.693	Academic Programs, Sp. Facilities w/TST	\$ 180	\$ 8,640	\$ 8,460
305-17	512.000	Computer Service: Instructional	\$ 2,204	\$ 2,279,629	\$ 2,277,425
306-17	631.694	Computer Service: Mgmt w/E. Suffolk BOCES	\$ 223	\$ 16,765	\$ 16,542

These decreases will be supported as follows:

304-17	419.693	Bath: \$180
305-17	512.000	Waverly: \$2,204
306-17	631.694	Horseheads: \$223

4. Budget Increases for 2017-18:

Item #	CoSer#	Title	Increase	From	To
004-18	508.000	Library Services/Media	\$ 1,773	\$ 339,361	\$ 341,134
005-18	605.000	Computer Service: Mgmt.	\$ 1,976	\$ 13,279,690	\$ 13,281,666
006-18	659.591	Planning Service: Mgmt. w/Erie 1 BOCES	\$ 5,591	\$ 43,019	\$ 48,610

These increases will be supported as follows:

004-18	508.000	Canaseraga: \$253, Waverly: \$1,520
005-18	605.000	Canaseraga: \$500, Wayne Finger Lakes BOCES (Dundee: \$1,000), Misc. Revenue: \$476 (Notre Dame: \$476)
006-18	659.591	Addison: \$1,891, Canisteo-Greenwood: \$2,200, Hornell: \$1,500

5. Budget Decreases for 2017-18:

Item #	CoSer #	Title	Decrease	From	To
007-18	550.591	Computer Service: Instructional w/Erie 1	\$ 12,588	\$ 1,147,086	\$ 1,134,498
008-18	629.591	Computer Service: Mgmt. w/Erie 1	\$ 61,291	\$ 3,290,697	\$ 3,229,406

These decreases will be supported as follows:

007-18	550.591	Alfred-Almond: \$3,452, Alfred-Almond: (\$1,395), Bath: \$55,342, Canisteo-Greenwood: (\$68,530), Hammondsport: (\$1,620), Prattsburgh: \$163
008-18	629.591	Alfred-Almond: (\$815), Avoca: (\$107,298), Bath: \$2,278, Campbell-Savona: \$130, Canisteo-Greenwood: \$70,101, Hammondsport: (\$650), Hornell: (\$27,834), Jasper-Troupsburg: \$10, Prattsburgh: \$2,787

6. Transfers within programs for 2016-17.

a. Transfers in excess of \$10,000.

<u>COSER</u> <u>NO.</u>	<u>PROGRAM</u>	<u>BUDGET CODE</u>	<u>TRANSFER</u> <u>IN</u>	<u>TRANSFER</u> <u>OUT</u>
102	Career & Tech. Education	A102-3010-200-0-04 Equipment		\$ 10,442
		A102-3963-200-0-00 Equipment		\$ 12,283
		A102-3010-202-0-04 Classroom Furn.	\$ 10,442	
		A102-3129-210-0-09 Large Equipment	\$ 12,283	
		Total	\$ 22,725	\$ 22,725
528	Career Develop. Council	A528-6136-160-0-00 N-I Salaries		\$ 10,080
		A528-6136-163-0-00 N-I Stipend	\$ 10,080	
		Total	\$ 10,080	\$ 10,080
617	School Food Management	A617-7612-400-0-08 Contract & Other		\$ 67,260
		A617-7612-160-0-00 N-I Salaries	\$ 42,725	
		A617-7612-824-0-00 Dental Insurance	\$ 12,816	
		A617-7612-816-0-00 Health Insurance	\$ 11,719	
		Total	\$ 67,260	\$ 67,260

B. Federal Fund Establishments and Adjustments

1. Budget Establishment for 2017-18:

- a. Summer Learning Experience Program grant be accepted and the budget established in the amount of \$191,744 for the period June 1, 2017 through December 31, 2017 as attached. Approval was received on July 18, 2017.

CARRIED UNANIMOUSLY

6. PERSONNEL

18-022

Upon the recommendation of the Superintendent, and on the motion of Apgar, seconded by Learn, it was resolved that the following personnel actions are hereby taken:

A. Amend Retirement, from the October 4, 2016 BOE Minutes, due to a change of the retirement date

1. Cynthia Drake

Position:

Principal of Special Education

Effective:

from end of day January 5, 2018 **to end of day**

August 31, 2017

Date of Hire:

January 26, 1998

B. Retirement

1. James Danna

Position:

Teacher, Auto Body

Effective:

end of day June 23, 2017

Date of Hire:

September 1, 1990

C. Amend Resignation, from the July 11, 2017 BOE Minutes, due to a change of the resignation date

1. Delia Kern

Position:

Purchasing Manager

Effective:

from end of day August 11, 2017 **to end of day**

August 4, 2017

Date of Hire:

November 15, 2010

Reason:

other employment

D. Resignations

1. Elisabeth Bean

Position:

Career Education Resource Specialist

Effective:

end of day June 23, 2017

Date of Hire:

September 6, 2016

Reason:

to accept the GST BOCES position of School Social Worker, effective September 5, 2017

2. Steven Denaker

Position:

Instructional Support Teacher

Effective:

end of day July 11, 2017

Date of Hire:

September 6, 2016

Reason:

to accept the GST BOCES position of Supervisor of Instructional Support Services – STEM, effective July 12, 2017

3. Erin Schiavone

Position: **Instructional Support Specialist**
Effective: end of day July 19, 2017
Date of Hire: July 13, 2009
Reason: to accept the GST BOCES position of Assistant Principal, CTE, effective July 20, 2017

4. Emily Stephenson

Position: **Senior Account Clerk Typist**
Effective: end of day July 27, 2017
Date of Hire: March 7, 2016
Reason: other employment

5. Katelin Fallon

Position: **Teacher, Speech and Hearing Handicapped**
Effective: July 31, 2017
Date of Hire: September 12, 2016
Reason: moving out of state

6. Sally Deane

Position: **Staff Development Coordinator**
Effective: end of day August 31, 2017
Date of Hire: September 1, 2011
Reason: to accept the GST BOCES position of Assistant Principal, CTE, effective September 1, 2017

7. Keri Cowl

Position: **Teacher Aide**
Effective: end of day September 4, 2017
Date of Hire: September 1, 2005
Reason: to accept the GST BOCES position of Teaching Assistant, effective September 5, 2017

8. Mary-Lou Hartman

Position: **Teacher, School Attendance**
Effective: end of day September 4, 2017
Date of Hire: September 6, 2016
Reason: to accept the GST BOCES position of School Social Worker, effective September 5, 2017

9. Carol Johnson

Position: **Career Education Resource Specialist**
Effective: September 29, 2017
Date of Hire: December 5, 2016
Reason: personal reasons

E. Increase to Positions

- 1. School Psychologist**, one 10 month, school calendar position, **increased** from .6 FTE to 1.0 FTE, effective September 5, 2017, due to the increase in districts' requests for services.
- 2. Career Education Resource Specialist**, one 10 month, school calendar, Competitive Civil Service position, **increased** from time-sheet basis to **.8 FTE**, effective September 5, 2017, due to the increase in grant funding.
- 3. Career Education Resource Specialist**, one 10 month, school calendar, Competitive Civil Service position, **increased** from .75 FTE to **.8 FTE**, effective September 5, 2017, due to the increase in grant funding.

F. Increase in Assignments

1. Jolene Sherman

Position: **Teaching Assistant**
Effective: September 5, 2017
Increase: .94 FTE to **1.0 FTE**
Tenure Area: Teaching Assistant
Certification Status: Initial, Students with Disabilities (grades 1-6), October 20, 2016 through January 31, 2022
Salary: \$33,155.00 per year (step 3 + Credit Hour Stipend + Degree Stipend)
Reason: due to the increase in districts' requests for services

2. Thomas Woodhouse

Position: **School Psychologist**
Effective: September 5, 2017
Increase: .6 FTE to **1.0 FTE**
Tenure Area: School Psychologist
Certification Status: Permanent, School Psychologist, September 1, 1986
Probationary Period: September 5, 2017 through September 4, 2021*
Salary: \$75,387.80 per year (step 11 + Credit Hour Stipend + Degree Stipend + IEP Stipend)
Reason: due to the increase in districts' requests for services

3. Sarah Sassman

Position: **Career Education Resource Specialist**, 10 month, school calendar, Competitive Civil Service position
Effective: September 5, 2017
Increase: from time-sheet basis to **.8 FTE**
Salary: \$15.58 per hour
Reason: due to the increase in grant funding

4. Alisa Wright

Position: **Career Education Resource Specialist**, 10 month, school calendar, Competitive Civil Service position
Effective: September 5, 2017
Increase: from .75 FTE to **.8 FTE**
Probationary Period: continuing from September 6, 2016 through November 14, 2017
Salary: \$13.89 per hour
Reason: due to the increase in grant funding

G. Change from Civil Service Provisional Appointment to Probationary Appointment, due to successful passing of Civil Service Exam

1. Mark Arnold

Position: **Operations Communication Specialist**, full-time (1.0 FTE), 12 month, Civil Service Competitive, **Probationary** appointment
Effective: July 10, 2017
Probationary Period: July 10, 2017 through July 9, 2018
Civil Service List #: 18690
Salary: \$38,000.00 per year, prorated

H. Reinstatement to Civil Service Positions

1. Jessica Allison

Position: **Accountant (School)**, 12 month, Civil Service **Permanent** position, Civil Service List # 60430
Effective: July 11, 2017

Location: Central Business Office
Salary: \$51,450.00 per year
Reason: currently holding the position Provisionally. Per Civil Service Commission, Probation served.

2. Delia Kern

Position: **Purchasing Manager**, part-time (time-sheet basis), 12 month, Competitive Civil Service position
Effective: August 7, 2017
Location: Bush Education Center
Education: Associate in Applied Science, Marketing, SUNY Alfred
Experience: 7 years' related experience
Salary: \$29.56 per hour
Reason for Appt: due to resignation and Civil Service reinstatement to position, to provide support to the BOCES pending hire of replacement

I. Abolishment of Position

1. **STEM Supervisor**, one full-time (1.0 FTE), 12 month position, effective end of day July 14, 2017, due to a resignation and a re-alignment of tenure areas.

J. Creation of Positions

1. **Supervisor of Instructional Support Services – STEM**, one full-time (1.0 FTE), 12 month position, effective July 12, 2017, due to a resignation and a re-alignment of tenure areas.
2. **Teacher**, Art tenure area, one part-time (.6 FTE), 10 month, school calendar position, effective September 5, 2017, due to the increase in districts' requests for services.
3. **Teacher**, Agricultural Titles – Animal Science 7-12 tenure area, one full-time (1.0 FTE), 10 month, school calendar position, effective September 5, 2017, due to the increase in districts' requests for services.
4. **School Social Worker**, one full-time (1.0 FTE), 10 month, school calendar position, effective September 5, 2017, due to the increase in districts' requests for services.
5. **Teaching Assistant**, four (4) full-time (1.0 FTE), 10 month, school calendar positions, effective September 5, 2017, due to the increase in districts' requests for services.
6. **Cook Manager**, one full-time (1.0 FTE), 10 month, school calendar position, effective September 1, 2017, due to the increase in districts' requests for services.

K. Change from Temporary Appointment to Probationary Appointment, due to successful completion of certification requirements

1. Kyleigh Rahr

Position: **School Social Worker**, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment
Effective: August 31, 2017
Location: Hornell CSD
Tenure Area: School Social Worker
Certification: Provisional, School Social Worker, July 8, 2017 through August 31, 2022

Probationary Period:
Salary:

August 31, 2017 through August 30, 2021*
\$48,091.00 per year (step 3 + Credit Hour Stipend +
Degree Stipend + IEP Stipend)

L. Change in Appointment

1. Steven Smith

Position:

from **Instructional Support Teacher**, full-time (1.0 FTE), 10 month, school calendar position to **Instructional Support Teacher**, part-time (.4 FTE), 10 month, school calendar position + **Teacher, Art**, part-time (.6 FTE), 10 month, school calendar position September 5, 2017, with extra time worked on time-sheet basis from July 1, 2017 through September 4, 2017

Effective:

Location:

Education:

Tenure Areas:

P-Tech, Goff Road, Corning

Master of Science, General Education, Elmira College

Instructional Support Services in Professional Development and Visual Art, probationary time fulfilled in both tenure areas

Certification:

Permanent, Art, September 1, 1998

Experience:

17 years' related experience

Salary:

\$65,760.00 per year (Step 16 + Graduate Credit Hours + Degree)

Reason for Appt:

due to the increase in districts' requests for P-Tech services

M. Appointments

1. Steven Denaker

Position:

Supervisor of Instructional Support Services – STEM, full-time (1.0 FTE), 12 month position, **Probationary** appointment

Effective:

July 12, 2017

Location:

Bath CSD

Education:

Master of Science in Education, School Leadership, St. John Fisher College

Tenure Area:

Supervisor of Instructional Support Services – STEM

Certification:

Professional, School District Leader, March 21, 2017

Probationary Period:

July 12, 2017 through July 11, 2021*

Experience:

2 years' experience in Instructional Support

Salary:

\$76,000.00 per year, prorated

Reason for Appt:

due to a resignation and a re-alignment of tenure areas

2. Sally Deane

Position:

Assistant Principal, CTE, full-time (1.0 FTE), 12 month position, **Probationary** appointment

Effective:

September 1, 2017

Location:

Wildwood Education Center

Education:

Master of Science, Reading, Elmira College

Tenure Area:

Assistant Principal

Certification:

Permanent, School District Administrator, September 1, 2007

Probationary Period:

September 1, 2017 through August 31, 2021*

Experience:

6 years' related experience

Salary:

\$79,000.00 per year, prorated

Reason for Appt:

due to an internal transfer

3. Jared Kennedy

Position: **Assistant Principal**, CTE, full-time (1.0 FTE), 12 month position, **Probationary** appointment
Effective: September 1, 2017
Location: Bush Education Center
Education: Master of Science, K-12 Principal, California University of Pennsylvania
Tenure Area: Assistant Principal
Certification: Initial, School Building Leader, December 1, 2015 through January 31, 2021
Probationary Period: September 1, 2017 through August 31, 2021*
Experience: Extended School Year Principal experience
Salary: \$72,000.00 per year, prorated
Reason for Appt: due to an internal transfer

4. Catherine Cooke

Position: **Instructional Support Teacher**, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment
Effective: September 5, 2017
Location: Horseheads CSD and Addison CSD
Education: Master of Science, Educational Tech Specialist, Nazareth College
Tenure Area: Instructional Support Services in Professional Development
Certification: Professional, Childhood Education (Grades 1-6), September 1, 2013
Probationary Period: September 5, 2017 through September 4, 2021*
Experience: 10 years' related experience
Salary: \$57,691.00 per year (step 11 + Credit Hour Stipend + Degree Stipend)
Reason for Appt: due to a resignation

5. Jessica Shepardson-Wood

Position: **Instructional Support Teacher**, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment
Effective: September 5, 2017
Location: Horseheads CSD and Addison CSD
Education: Master of Science, Science Education, Syracuse University
Tenure Area: Instructional Support Services in Professional Development
Certification: Permanent, Biology 7-12, September 1, 2003
Probationary Period: September 5, 2017 through September 4, 2021*
Experience: 15 years' related experience
Salary: \$59,018.00 per year (step 12 + Credit Hour Stipend + Degree Stipend)
Reason for Appt: due to a resignation

6. Sharla Yarnell

Position: **Instructional Support Teacher**, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment
Effective: September 5, 2017
Location: Avoca CSD, Campbell-Savona CSD and Hammondsport CSD
Education: Master of Science, General Education, Elmira College
Tenure Area: Instructional Support Services in Professional Development

Certification:	Permanent, Social Studies 7-12, September 1, 2008
Probationary Period:	September 5, 2017 through September 4, 2021*
Experience:	14 years' related experience
Salary:	\$58,327.00 per year (step 11 + Credit Hour Stipend + Degree Stipend)
Reason for Appt:	due to an internal transfer
7. Elisabeth Bean	
Position:	School Social Worker , full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment
Effective:	September 5, 2017
Location:	Bush Education Center
Education:	Master of Social Work, Social Work, Roberts Wesleyan College
Tenure Area:	School Social Worker
Certification:	Provisional, School Social Worker, June 24, 2017 through August 31, 2022
Probationary Period:	September 5, 2017 through September 4, 2021*
Experience:	9 years' Social Work experience
Salary:	\$56,493.00 per year (step 10 + Credit Hour Stipend + Degree Stipend + IEP Stipend)
Reason for Appt:	due to an internal transfer
8. Mary-Lou Hartman	
Position:	School Social Worker , full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment
Effective:	September 5, 2017
Location:	Waverly CSD and Elmira Heights CSD
Education:	Master of Social Work, Social Work, SUNY Binghamton
Tenure Area:	School Social Worker
Certification:	Provisional, School Social Worker, September 29, 2016 through January 31, 2022
Probationary Period:	September 5, 2017 through September 4, 2021*
Experience:	no related experience
Salary:	\$45,959.00 per year (step 1 + Credit Hour Stipend + Degree Stipend + IEP Stipend)
Reason for Appt:	due to a resignation
9. Victoria Whitford	
Position:	Teacher , Speech and Hearing Handicapped, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment
Effective:	September 5, 2017
Location:	various Component Districts
Education:	Master of Science, Speech and Language Disabilities, Nazareth College
Tenure Area:	Education of Children with Handicapping Conditions – Speech and Hearing Impaired
Certification:	Initial, Speech and Language Disabilities, August 1, 2014 through August 31, 2019
Probationary Period:	September 5, 2017 through September 4, 2021*
Experience:	no related experience
Salary:	\$45,679.00 per year (step 1 + Credit Hour Stipend + IEP Stipend)
Reason for Appt:	due to a resignation

10. Keri Cowl

Position: **Teaching Assistant**, Special Education, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment
Effective: September 5, 2017
Location: Bush Education Center
Education: High School Diploma, Elmira Heights CSD
Certification: Level 1, Teaching Assistant, April 9, 2016 through August 31, 2019
Probationary Period: September 5, 2017 through September 4, 2021*
Experience: 12 years' GST BOCES Teacher Aide experience
Salary: \$28,556.00 per year (step 6 + Credit Hour Stipend)
Reason for Appt: due to the increase in districts' requests for services

11. Marissa Cruttenden

Position: **Teaching Assistant**, Special Education, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment
Effective: September 5, 2017
Location: Bush Education Center
Education: High School Diploma, Horseheads CSD
Certification: Level 1, Teaching Assistant, May 12, 2017 through August 31, 2020
Probationary Period: September 5, 2017 through September 4, 2021*
Experience: 5 months' GST BOCES Teacher Aide experience
Salary: \$26,789.00 per year (step 1 + Credit Hour Stipend)
Reason for Appt: due to the increase in districts' requests for services

12. Jessica Brown

Position: **Cook Manager**, full-time (1.0 FTE), 10 month, school calendar position, Non-Competitive Civil Service, **Probationary** appointment
Effective: September 1, 2017
Location: Watkins Glen CSD, Odessa Montour CSD, and Dundee CSD
Education: Bachelor of Science, Culinary Arts and Service Management, Paul Smith's College
Probationary Period: September 1, 2017 through November 9, 2018
Experience: 6 years' related experience
Salary: \$30,000.00 per year
Reason for Appt: due to the increase in districts' requests for services

13. Deborah Lynch

Position: **Career Program Specialist**, full-time (1.0 FTE), 10 month position, Competitive Civil Service, **Permanent** appointment, Civil Service List # 60592
Effective: September 1, 2017
Location: Bush Education Center
Education: Bachelor of Science, Business Management, Cornell University
Probationary Period: time previously served
Experience: 12 years' related experience
Salary: \$40,514.00 per year
Reason for Appt: previously appointed on a year-to-year to basis

N. Temporary Appointments

1. Erin Schiavone

Position:

Assistant Principal, CTE, full-time (1.0 FTE), 12 month position, **Temporary** appointment, pending completion of certification requirements

Effective: July 20, 2017 through June 30, 2018

Location: Bush Education Center

Education: Master of Science, Reading Teacher, SUNY Cortland

Certification: not certified, School District Leader required

Experience: no Administrative related experience

Salary: \$72,000.00 per year, prorated

Reason for Appt: due to an internal transfer

2. Rhonda Underhill

Position:

Staff Development Coordinator, full-time (1.0 FTE), 12 month position, **Temporary** appointment, pending completion of certification requirements

Effective: August 23, 2017 through June 30, 2018

Location: Avoca CSD and Canaseraga CSD

Education: Master of Science, Literacy, Elmira College

Certification: not certified, School District Leader required

Experience: no Administrative related experience

Salary: \$70,000.00 per year, prorated

Reason for Appt: due to a resignation

3. Kelly Bracken

Position:

School Social Worker, full-time (1.0 FTE), 10 month, school calendar position, **Temporary** appointment, pending completion of certification requirements

Effective: September 5, 2017 through June 22, 2018

Location: Wildwood Education Center and Hornell CSD

Education: Bachelor of Science, Social Work, SUNY Brockport

Certification: not certified, School Social Worker required

Experience: no related experience

Salary: \$42,794.00 per year (step 1)

Reason for Appt: due to the increase in districts' requests for services

4. Carolanne Maimone

Position:

School Social Worker, full-time (1.0 FTE), 10 month, school calendar position, **Temporary** appointment, pending completion of certification requirements

Effective: September 5, 2017 through June 22, 2018

Location: Elmira CSD

Education: Master of Social Work, Social Work, Nazareth College

Certification: not certified, School Social Worker required

Experience: 1 year of related experience

Salary: \$42,794.00 per year (step 1)

Reason for Appt: due to a retirement

5. Ronald Hess

Position:

Teacher, Animal Science, full-time (1.0 FTE), 10 month, school calendar position, **Temporary** appointment, pending certification

Effective: September 5, 2017 through June 22, 2018

Location: Bush Education Center

Education: Bachelor of Science, Animal Science, Cornell University

Certification: not certified, Agricultural Titles - Animal Science 7-12 required

- | | |
|------------------|---|
| Experience: | 3 years' GST BOCES Teaching Assistant experience |
| Salary: | \$42,794.00 per year (step 1) |
| Reason for Appt: | due to the increase in districts' requests for services |
- 6. Melinda Gates**
- | | |
|------------------|---|
| Position: | Teaching Assistant , Project Search, Special Education, full-time (1.0 FTE), 10 month, school calendar position, Temporary appointment, pending certification |
| Effective: | September 5, 2017 through June 22, 2018 |
| Location: | Ira Davenport Memorial Hospital |
| Education: | High School Diploma, Arkport CSD |
| Certification: | not certified, Level 1, Teaching Assistant required |
| Experience: | no related experience |
| Salary: | \$25,676.00 per year |
| Reason for Appt: | due to the increase in districts' requests for services |
- 7. Joseph Miller, Jr.**
- | | |
|------------------|---|
| Position: | Teaching Assistant , Special Education, full-time (1.0 FTE), 10 month, school calendar position, Temporary appointment, pending certification |
| Effective: | September 5, 2017 through June 22, 2018 |
| Location: | Bush Education Center |
| Education: | High School Diploma, Elmira CSD |
| Certification: | not certified, Level 1, Teaching Assistant required |
| Experience: | no related experience |
| Salary: | \$25,676.00 per year |
| Reason for Appt: | due to an internal transfer |
- 8. Cassie Whitney**
- | | |
|------------------|---|
| Position: | Teaching Assistant , Nurse's Assisting, full-time (1.0 FTE), 10 month, school calendar position, Temporary appointment, pending certification |
| Effective: | September 5, 2017 through June 22, 2018 |
| Location: | Wildwood Education Center |
| Education: | Associate in Applied Science, Nursing, Jamestown Community College |
| Certification: | not certified, Level 1, Teaching Assistant required |
| Experience: | 5 years of part-time nursing experience |
| Salary: | \$25,676.00 per year |
| Reason for Appt: | due to the increase in districts' requests for services |

O. Annual Temporary Appointments

- 1. Geraldine Furterer**
- | | |
|------------------|--|
| Position: | Home School Coordinator , time-sheet basis, 12 month position, Temporary appointment |
| Effective: | July 1, 2017 through June 30, 2018 |
| Location: | Bush Education Center |
| Education: | Master of Science, Educational Administration, St John Fisher College |
| Certification: | Permanent, School District Administrator, September 1, 2005 |
| Salary: | \$7,000.00 per year, time-sheet basis |
| Reason for Appt: | due to the temporary increase in districts' requests for services |

2. Judy Ingalls

Position: **Staff Development Coordinator**, time-sheet basis, 12 month position, **Temporary** appointment
Effective: July 1, 2017 through June 30, 2018
Location: Addison CSD
Certification: Permanent, School District Administrator, February 1, 1995
Salary: \$325 per day, time-sheet, as needed basis
Reason for Appt: to support the administrative team in the district

3. Michelle Princiotto

Position: **Instructional Support Teacher**, time-sheet basis, 12 month position, **Temporary** appointment
Effective: July 1, 2017 through June 30, 2018
Location: Elmira CSD
Education: Master of Science, Education, Elmira College
Certification: Permanent, Art, September 1, 1981
Salary: \$40.00 per hour, time-sheet, as needed basis
Reason for Appt: due to the temporary increase in Districts' requests for services

4. Mary Harris

Position: **Coordinator for Academic All Stars**, 10 month position, **Temporary** appointment
Effective: September 5, 2017 through June 30, 2018
Location: Coopers Education Center
Salary: \$10,000.00 per year
Reason for Appt: for the coordination of regional Academic All Stars Competitions

P. Annual Advisor Stipends, was not provided in 2016-2017

1. Newsletter Advisor, Stipend of \$846, effective September 6, 2016 through June 23, 2017

a. Elizabeth Woodard, Bush Education Center

*"To the extent required by the applicable provisions of Education Law section 3014, in order to be granted tenure, the classroom teacher or principal shall have received composite or overall annual professional performance review ratings pursuant to Education Law section 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if the classroom teacher or principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time."

Q. Report of Temporary and Substitute Personnel, as attached

CARRIED UNANIMOUSLY

7. BOARD PRESIDENT'S REPORT

Board President Keddell was absent.

8. SUPERINTENDENT'S REPORT

District Superintendent Frame reported the following:

- BOCES will hold an all staff Conference Day on Tuesday, September 5 from 12:00-2:00 at Corning-Painted Post High School Auditorium.
- Jim returned from Albany today. The state has submitted the draft ESSA plan to the Governor.
- There is a push to allow a parallel certification with only 30 hours of coursework for those teaching only in charter schools.
- Recent concerns have been published in regards to student assessments, teacher evaluations, and major deficiencies at the Finn Academy. Jim will send the article to the Board that was published in the Star Gazette, along with the report from the SUNY Charter Schools Institute.
- The Summer SAM (Supervisors/Administrators/Managers) leadership event was held in July and was very successful.
- The Brockport administrative cohort will be wrapping up soon at Coopers. Jim will be speaking to the group on August 2.

EXECUTIVE SESSION

18-023

Upon the motion of Apgar, seconded by Learn, it was resolved to move to Executive Session at 6:00 p.m. to discuss employment matters concerning particular persons.

CARRIED UNANIMOUSLY

OPEN SESSION

18-024

Upon the motion of Learn, seconded by Apgar, it was resolved to move to Open Session at 6:02 p.m.

CARRIED UNANIMOUSLY

9. ADJOURNMENT

18-025

Upon the motion Wheeler, seconded by Dlugos, it was resolved to adjourn the meeting at 6:02 p.m.

CARRIED UNANIMOUSLY

Respectfully Submitted,

ket
August 3, 2017

Kathleen E. Taylor
Board Clerk
