

**Schuyler-Steuben-Chemung-Tioga-Allegany
Board of Cooperative Educational Services**
9579 Vocational Drive, Painted Post, New York 14870-9518
Phone (607) 962-3175, 739-3581 or 324-7880 Fax (607) 654-2302

Regular Board Meeting
Coopers Education Center, Bldg. 8, DL Room

Tuesday, July 11, 2017
5:30 p.m.

PRESENT: Rose Apgar, Neil Bulkley, Amy Dlugos, Robert Everett, Donald Keddell, Alice Learn, William Peoples, Jr., Gary Scott, Robert Wheeler

ABSENT: Mark Lemmon

ALSO PRESENT: District Superintendent James Frame; Cabinet Members: Brian Bentley, Patricia Cardona, Doug Johnson, Vince Moschetti, Margaret Munson, Linda Perry, Stacy Saglibene, Chuck Stefanini, Matt Talada, Sarah Vakkas, Board Clerk Kate Taylor

* * * * *

1. CALL TO ORDER

Board President Keddell called the meeting to order at 5:34 p.m.

2. PRIVILEGE OF THE FLOOR

Board Member Bulkley asked for an update on the research for a full-day BOCES program and also on the appointment of a new Board Member.

Board President Keddell welcomed Matt Talada and Chuck Stefanini to their new positions.

3. ACCEPTANCE OF THE AGENDA WITH ADDENDA

18-010

Upon the motion of Dlugos, seconded by Wheeler, it is resolved to accept the agenda with addenda and changes to Item 6.M.4 and 6.Q, as noted by Doug Johnson.

CARRIED UNANIMOUSLY

4. CONSENSUS ITEMS

18-011

Upon the motion of Learn, seconded by Apgar, it is resolved to approve the following consensus items:

A. Approval of Minutes

1. Regular Board Meeting –June 6, 2017

B. Treasurer's Reports

1. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES – May 2017

C. Internal Claims Auditor's Report – May 2017

CARRIED UNANIMOUSLY

5. FINANCE

18-012

Upon the recommendation of the Superintendent, and on the motion of Bulkley, seconded by Apgar, it is resolved that the following finance actions are hereby taken:

A. General Fund Establishments and Adjustments

1. Budget Establishments for 2016-17:

Item#	CoSer#	Title	In the Amount of
258-17	346.493	Itinerant-Consult w/GV BOCES	\$945
259-17	529.499	Printing w/CAEW BOCES	\$23
260-17	548.596	SIP w/Albany BOCES	\$3,172
261-17	562.493	SIP w/GV BOCES	\$90
262-17	626.499	Public Information w/CAEW BOCES	\$100
263-17	645.694	Cooperative Bidding w/E. Suffolk BOCES	\$525
264-17	649.493	Staff Development: Bus Drivers W/GV BOCES	\$525

These establishments will be supported as follows:

258-17	346.493	Avoca: \$945
259-17	529.499	Canisteo-Greenwood: \$23
260-17	548.596	Alfred-Almond: \$1,820, GST BOCES: \$1,352
261-17	562.493	Bath: \$30, Corning: \$60
262-17	626.499	Canisteo-Greenwood: \$100
263-17	645.694	Corning: \$525
264-17	649.493	Avoca: \$525

2. Budget Increases for 2016-17:

Item#	CoSer#	Title	Increase	From	To
265-17	219.599	Staffing 1:8:1 w/Broome BOCES	\$ 5,583	\$ 27,113	\$ 32,696
266-17	252.495	Staffing 1:6:1 w/WFL BOCES	\$ 1,282	\$ 104,992	\$ 106,274
267-17	403.000	Alternative Education Program ABL	\$ 4,000	\$ 108,918	\$ 112,918
268-17	403.003	Alternative Education-Secondary	\$ 21,366	\$ 1,797,699	\$ 1,819,065
269-17	419.693	Academic Programs w/TST BOCES	\$ 450	\$ 8,190	\$ 8,460
270-17	430.000	Distance Learning	\$ 825	\$ 732,060	\$ 732,885
271-17	506.000	Curriculum Development	\$ 1,152	\$ 1,139,292	\$ 1,140,444
272-17	511.000	Printing	\$ 57,894	\$ 1,817,386	\$ 1,875,280
273-17	512.000	Computer Services: Instructional	\$ 223,651	\$ 2,055,978	\$ 2,279,629
274-17	522.000	Repair	\$ 5,440	\$ 337,010	\$ 342,450
275-17	535.499	Equipment Repair w/CAEW BOCES	\$ 2,047	\$ 1,398	\$ 3,445
276-17	536.000	Model Schools	\$ 204	\$ 115,731	\$ 115,935
277-17	537.000	School Curriculum Improvement Planning	\$ 61,940	\$ 1,480,585	\$ 1,542,525
278-17	545.496	SIP w/Monroe 2 BOCES	\$ 5,019	\$ 7,599	\$ 12,618
279-17	550.591	Computer Service: Instructional w/Erie 1 BOCES	\$ 130,919	\$ 1,291,475	\$ 1,422,394
280-17	555.591	Model Schools w/Erie 1 BOCES	\$ 2,200	\$ 46,560	\$ 48,760
281-17	605.000	Computer Service: Mgmt.	\$ 11,104	\$ 14,506,752	\$ 14,517,856
282-17	629.591	Computer Service: Mgmt. w/Erie 1 BOCES	\$ 174,537	\$ 3,596,696	\$ 3,771,233
283-17	639.596	GASB 45-Plan. & Eval. Service w/Albany BOCES	\$ 7,072	\$ 1,040	\$ 8,112
284-17	643.499	Negotiations (Labor Relations) w/CAEW BOCES	\$ 300	\$ 2,025	\$ 2,325
285-17	648.698	Recruiting Service w/Putnam BOCES	\$ 1,250	\$ 18,221	\$ 19,471

These increases will be supported as follows:

265-17	219.599	Waverly: \$5,583
266-17	252.495	Prattsburgh: \$1,282
267-17	403.000	Bath: \$1,000, Campbell-Savona: \$500, Corning: \$1,500, Horseheads: \$1,000
268-17	403.003	Addison: \$522, Alfred-Almond: \$12,110, Arkport: \$18,583, Avoca: \$20,880, Bath: (\$22,864), Bradford: (\$13,468), Campbell-Savona: (\$76,003), Canaseraga: (\$5,220), Canisteo-Greenwood: \$10,544, Corning: \$6,368, Elmira: \$84,773, Elmira Heights: \$3,341, Hammondsport: (\$626), Hornell: (\$8,352), Horseheads: (\$8,978), Jasper-Troupsburg: \$10,440, Prattsburgh: (\$8,874), Spencer Van-Elten: (\$12,215), Waverly: \$14,616, CAEW BOCES (Andover: \$4,280)), Genesee Valley BOCES (Wayland-Cohocton: \$69)
269-17	419.693	Bath: \$270, Odessa-Montour: \$180
270-17	430.000	Dutchess BOCES-(Pine Plains: \$825)
271-17	506.000	Arkport: (\$960), Bradford: (\$321), Campbell-Savona: \$2,433
272-17	511.000	Addison: \$364; Arkport: \$698, Avoca: \$103, Bath: \$1,682, Campbell-Savona: \$640, Canaseraga: \$102, Canisteo-Greenwood: \$270, Corning: \$15,872, Elmira: \$23,133, Elmira Heights: \$1,748, Hornell: \$1,104, Horseheads: \$3,309, Odessa-Montour: \$556, Prattsburgh: \$110, Spencer-Van Elten: \$65, Watkins Glen: \$192, Waverly: \$5,926, Misc. Revenue: (Chemung County: (\$180)); Chemung County Youth Bureau: \$253, Notre Dame: \$1,032, Steuben County: \$344 Town of Big Flats: \$14, Village of Horseheads: \$557

273-17	512.000	Corning: \$38,284, Elmira: \$33,470, Hornell: \$16,893, Prattsburgh: (\$2,084), Spencer-Van Etten: \$2,372, Misc. Revenue: Elmira Grant: \$134,716
274-17	522.000	Misc. Revenue: HP Reimbursements \$5,440
275-17	535.499	Canisteo-Greenwood: \$2,047
276-17	536.000	Addison: \$65, Bradford: \$65, Waverly: \$74
277-17	537.000	Addison: \$981, Alfred-Almond: \$2,778, Arkport: \$1,278, Avoca: \$13,418, Bath: (\$2,823), Bradford: \$1,212, Campbell-Savona: (\$494), Canaseraga: \$267, Canisteo-Greenwood: (\$537), Corning: \$29,256, Elmira: \$5,799, Elmira Heights: \$1,774, Hammondsport: \$973, Hornell: \$6,756, Horseheads: (\$5,854), Jasper-Troupsburg: (\$38), Odessa-Montour: \$1,513, Prattsburgh: \$2,590, Spencer Van-Etten \$1,429, Watkins Glen: \$1,002, Waverly: (\$3,664), Misc. Revenue: Regional Scoring-All Saints: \$895, St. Mary's: \$1,365, Holy Family: \$2,064
278-17	545.496	Corning: \$5,019
279-17	550.591	Alfred-Almond: \$14,297, Arkport: \$57,636, Avoca: \$65,492, Bath: \$560, Canisteo-Greenwood: (\$12,150), Hornell: \$13, Jasper-Troupsburg: \$5,071
280-17	555.591	Canisteo-Greenwood: \$2,200
281-17	605.000	Hornell: (\$16,893) Misc. Revenue: (SAVE: \$1,919, Autism: \$137, DASA: \$2,420, STC: \$13,243 Finn Academy: \$8,025, Corning Christian Academy: \$1,080, E-Rate-GST: \$1,173)
282-17	629.591	Alfred-Almond: \$1,327, Arkport: \$3,560, Avoca: (\$868), Bath: (\$1,110), Canaseraga: \$307 Canisteo-Greenwood: \$3,781, Hammondsport: \$26, Hornell: \$1,245, Jasper-Troupsburg: \$166,269
283-17	639.596	Elmira Heights: \$7,072
284-17	643.499	Hornell: \$300
285-17	648.698	Odessa-Montour: \$1,250

3. Budget Decreases for 2016-17:

Item #	CoSer #	Title	Decrease	From	To
286-17	401.000	Arts and Education	\$ 10,413	\$ 379,780	\$369,367
287-17	421.594	Academic Programs: Spec. Fac. w/OCM BOCES	\$ 515	\$ 927	\$ 412
288-17	426.000	Exploratory Enrichment	\$ 4,844	\$ 129,843	\$ 124,999
289-17	525.000	Staff Development: Certified & Administrative	\$ 741	\$ 1,467,589	\$ 1,466,848
290-17	528.000	Industries/Education Activities Coord. (CDC)	\$ 57,293	\$ 577,586	\$ 520,293

These decreases will be supported as follows:

286-17	401.000	Addison: (\$65), Avoca: (\$2,009), Bradford: (\$920), Elmira: (\$3,326), Hornell: (\$5,271), Horseheads: \$1,495, Waverly: (\$317)
287-17	421.594	Watkins Glen: \$515
288-17	426.000	Addison: (\$65), Arkport: \$2, Avoca: \$509, Bradford: (\$425), Hornell: \$1,575, Horseheads: (\$6,440)
289-17	525.000	Alfred-Almond: \$4,500, Arkport: \$290, Avoca: \$1,500, Bradford: \$62, Campbell-Savona: (\$1,050), Corning: (\$17,570), Elmira: \$3,326, Horseheads: \$3,945, Jasper-Troupsburg: \$70, Prattsburgh: \$84, Spencer-Van Etten: \$602, Waverly: \$3,500
290-17	528.000	Misc. Revenue (Career Development Council: (\$75,493) Hornell extended school day grant: \$5,000, Elmira extended school day grant: \$13,200)

4. Budget Increases for 2017-18:

Item #	CoSer#	Title	Increase	From	To
001-18	513.000	Library Automation	\$ 40	\$ 265,807	\$ 265,847
002-18	606.000	Substitute Coordination (Sub-Teacher Registry)	\$ 5,492	\$ 117,899	\$ 123,391

These increases will be supported as follows:

001-18	513.000	Horseheads: \$40
002-18	606.000	Waverly: \$5,492

5. Budget Decrease for 2017-18:

Item #	CoSer #	Title	Decrease	From	To
003-18	508.000	Library Services/Media	\$ 40	\$ 339,401	\$ 339,361

This decrease will be supported as follows:

003-18	508.000	Horseheads: \$40
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6. Transfers within programs for 2016-17.

a. Transfers in excess of \$10,000.

<u>COSER</u> <u>NO.</u>	<u>PROGRAM</u>	<u>BUDGET CODE</u>	<u>TRANSFER</u> <u>IN</u>	<u>TRANSFER</u> <u>OUT</u>
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001	Central Administration	A001-1490-816-0-00 Health Ins.		\$ 75,196
		A001-1310-150-0-00 Certified Salaries	\$ 51,207	
		A001-1310-816-0-00 Health Ins.	\$ 23,989	
		Total	\$ 75,196	\$ 75,196
209	Special Class: 1:8:1	A209-4235-151-0-00 Instruct. Sub.		\$ 7,625
		A209-4235-816-0-00 Health Ins.		\$ 5,085
		A209-4235-153-0-00 Instruct. Stipend	\$ 10,460	
		A209-4235-161-0-00 N-I Sub. Salary	\$ 2,250	
		Total	\$ 12,710	\$ 12,710
403	Alternative Education	A403-5873-159-B-00 Instruct. Work.		\$ 16,335
		A403-5873-150-2-00 Certified Salaries		\$ 17,500
		A403-5873-151-2-00 Instruct. Sub.	\$ 17,500	
		A403-5873-400-B-00 Contract & Other	\$ 10,525	
		A403-5873-150-B-00 Certified Salaries	\$ 5,806	
		A403-5873-801-B-00 Post Employment	\$ 4	
		Total	\$ 33,835	\$ 33,835
430	Distance Learning	A430-5877-400-A-18 Contract & Other		\$ 20,705
		A430-5877-400-1-18 Contract & Other	\$ 20,705	
		Total	\$ 20,705	\$ 20,705
512	Computer Svc.: Instruct.	A512-6360-400-0-20 Contract & Other		\$ 11,161
		A512-6360-204-0-20 Small Equipment	\$ 8,009	
		A512-6360-200-0-20 Equipment	\$ 3,152	
		Total	\$ 11,161	\$ 11,161
525	Staff Development	A525-6261-811-0-00 NYS TRS		\$ 16,266
		A525-6261-815-0-00 Social Security		\$ 7,700
		A525-6261-816-0-00 Health Ins.		\$ 16,538
		A525-6261-801-0-00 Post Employment		\$ 2,445
		A525-6261-443-0-00 Recruiting Exp.		\$ 1,000
		A525-6261-818-0-00 Unemploy. Ins.		\$ 197
		A525-6261-150-0-00 Certified Salaries	\$ 41,296	
		A525-6261-153-0-00 Instruct. Stipend	\$ 600	
		A525-6261-160-0-00 N-I Salaries	\$ 1,243	
		A525-6261-456-0-00 Mileage Exp.	\$ 1,007	
		Total	\$ 44,146	\$ 44,146
605	Computer Svc.: Mgmt.	A605-7710-400-G-09 Contract & Other		\$ 23,311
		A605-7710-200-8-48 Equipment		\$ 31,901
		A605-7710-400-8-09 Contract & Other	\$ 23,311	
		A605-7710-204-8-48 Small Equipment	\$ 5,231	
		A605-7710-210-8-48 Large Equipment	\$ 10,231	
		A605-7710-300-8-48 Supplies & Mat.	\$ 14,454	
		A605-7710-400-8-48 Contract & Other	\$ 1,985	
		Total	\$ 55,212	\$ 55,212
623	Recruiting Svc.	A623-7112-443-1-13 Recruiting Exp.		\$ 16,662
		A623-7112-443-1-03 Recruiting Exp.	\$ 16,662	
		Total	\$ 16,662	\$ 16,662
702	Special Ed.: Admin.	A702-4010-400-0-00 Contract & Other		\$ 73,518
		A702-4010-150-0-00 Certified Salaries	\$ 35,553	
		A702-4010-153-0-00 Instruct. Stipend	\$ 1,960	
		A702-4010-200-0-00 Equipment	\$ 9,278	
		A702-4010-200-1-00 Equipment	\$ 5,995	
		A702-4010-204-0-00 Small Equipment	\$ 919	
		A702-4010-204-1-00 Small Equipment	\$ 691	
		A702-4010-300-0-00 Supplies & Mat.	\$ 16	
		A702-4010-300-1-00 Supplies & Mat.	\$ 94	
		A702-4010-347-0-00 Auto Exp.	\$ 337	
		A702-4010-404-0-00 Printing Exp.	\$ 516	
		A702-4010-422-0-00 Liability Ins.	\$ 1,494	
		A702-4010-440-0-00 Consultant	\$ 4,500	
		A702-4010-445-0-00 Workshop Exp.	\$ 408	
		A702-4010-801-0-00 Post Employment	\$ 5,692	
		A702-4010-811-0-00 NYS TRS	\$ 3,022	
		A702-4010-814-0-00 Disability Ins.	\$ 84	

		A702-4010-815-0-00 Social Security	\$	2,329		
		A702-4010-817-0-00 Healthcare Admin.	\$	61		
		A702-4010-819-0-00 HRA	\$	150		
		A702-4010-821-0-00 Vision Ins.	\$	9		
		A702-4010-822-0-00 HRA Admin.	\$	131		
		A702-4010-823-0-00 Flexible Spending	\$	5		
		A702-4010-824-0-00 Dental Ins.	\$	274		
		Total	\$	73,518	\$	73,518
725	Special Ed.: Instruct.	A725-4020-816-0-00 Health Ins.			\$	10,552
		A725-4020-160-0-00 N-I Salaries	\$	10,552		
		Total	\$	10,552	\$	10,552

B. Federal Fund Establishments and Adjustments

1. Budget Increases for 2016-17:

- a. Southern Tier Scholars budget increased by \$3,000.00 from \$21,725.50 to \$24,725.50. Revenue for this program comes from donations.
- b. Comprehensive Health and Wellness budget increased by \$298 from \$2,181 to \$2,479. Revenue for this program comes from DASA registration fees.

2. Budget Establishment for 2017-18:

- a. Budget for the Conservation Project with the Town of Big Flats established in the amount of \$26,000 for the period July 1, 2017 through August 31, 2017.

C. Purchasing

1. Award of cooperative bid for the purchase of athletic supplies for Addison, Bradford, Canisteo-Greenwood, Hammondsport, Jasper-Troupsburg, Odessa-Montour and Prattsburgh school districts based on the lowest bid meeting specifications for each line item as attached.

Bids were opened June 5, 2017 at 2:00 PM and the following bids were received:

a) Athletic Supplies

- 1.) Aluminum Athletic Equip. Co., 1000 Enterprise Dr., Royersford, PA 19468
 - 2.) BSN Sports/Pal's, PO Box 49 Jenkintown Ave., PA 19046
 - 3.) Gopher Sport, 220 24th Ave. NW, PO Box 998 Owatonna, MN 55060
 - 4.) Riddell All American, 669 Sugar Lane, Elyria, OH 44045
 - 5.) S&S Worldwide, PO Box 513, Colchester, CT 06415
 - 6.) School Specialty, PO Box 1579, Appleton, WI 54912
2. Approval of Resolution B, as attached, to participate in cooperative bidding for the purchase of computers and related supplies, software and maintenance with Onondaga-Cortland-Madison BOCES (OCM BOCES) for the 2017-2018 fiscal year.
 3. Reject bid for Print Shop Paper and Supplies for the GST 17-002. Bid was opened June 22, 2017. There was one compliant bid received.

4. Request permission to re-bid the following items:
 - a. Print Shop Paper and Supplies for the GST BOCES Print Shop.
5. Request permission to bid Coopers Building 4 Welding Project.

D. Acceptance of Donated Items

1. \$2,000 for Southern Tier Scholars from Welliver McGuire Inc., 250 North Genesee Street, Montour Falls, NY 14865.
2. \$1,000 for Southern Tier Scholars from Matthews Buses, Inc., 2900 Route 9 – Malta, Ballston Spa, NY 12020.
3. Bolens 4.5 HP Self-Propelled Mower to the Bush TEC Exploration Class from Carolyn Connelly, 81 Demarest Parkway, Elmira, NY 14905.
4. Sears Roto-Spader Tiller to the Bush TEC Exploration Class from Tom Batrowny, 1129 Pennsylvania Avenue, Elmira, NY 14904.
5. 2000 Dodge Station Wagon to the Bush Automotive Technology Class from Elizabeth Andrien, 65 Goss Road, Elmira, NY 14903.
6. Six automobile fenders to the Bush Auto Body Class from Manchester Body Shop, 962 S. Main Street, Elmira, NY 14904.

E. Authorization to Pay the Following Membership Dues:

1. Rural Schools Association dues in the amount of \$750 for the 2017-2018 year for Schuyler-Steuben-Chemung-Tioga-Allegany BOCES.
2. Association of Educational Service Agencies (AESA) dues in the amount of \$605 for the 2017-2018 year for the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES.
3. National School Boards Association dues in the amount of \$2,700 for the 2017-2018 year for Schuyler-Steuben-Chemung-Tioga-Allegany BOCES.
4. BOCES Educational Consortium (BEC) dues in the amount of \$1,600 for the 2017-2018 year for the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES.

F. Scholarships

1. Scholarship name change at the Bush Campus:
Murray Jennings Scholarship name change to Automotive Technology Outstanding Technician Award.

G. 2018-2019 Capital Project-Proposed Scope of Work

1. Approval of Proposed Scope of Work for the 2018-2019 Capital Project, as attached.

H. 2018-2019 Capital Construction Project SEQR Determination

1. Whereas, the Greater Southern Tier BOCES proposes a \$1,700,000 Capital Construction project at the Pauline G. Bush Campus in Elmira, New York, the Coopers Campus in Painted Post, New York and the Wildwood Campus in Hornell, New York. The project consists of work at the following buildings and sites:

Pauline G. Bush Campus (Elmira)

- | | |
|---------------|------------------------------------|
| 1. Building 1 | Storage Room Addition |
| Campus Wide | Asphalt repair/replacement |
| | Additional Parking Lot with Lights |

Coopers Campus (Painted Post)

- | | |
|---------------|---|
| 2. Building 3 | Renovate second floor Gang Toilet Rooms |
| | Replace transformer and switch outside of Building #3 |
| | Repair concrete pad at entrance |
| Building 6 | Replace transformer and switch outside Building #6 |
| Campus Wide | Asphalt repair/replacement |

Wildwood Campus (Hornell)

- | | |
|---------------|---|
| 3. Building 3 | Renovate existing Nursing Classroom/Lab into Cosmo Classroom |
| | Renovate existing Cosmo Classroom into Nail Tech Lab |
| | Asbestos abatement in Corridor |
| Building 18 | Renovate part of existing Criminal Justice space into Nursing Classroom and Lab |

Whereas, all public educational facilities capital projects are subject to SEQR, and

Whereas, pursuant to the revised Commissioner's Regulations 115.9, effective November 15, 2000, the local school district must act as the Lead Agency in the State Environmental Quality Review Act (SEQR). The NYS Department of Environmental Conservation (DEC) Guidelines state that a SEQR must be completed (prior to the project being authorized by the voters in cases where funding is authorized by voter approval). SED currently recommends that the Board of Education complete the SEQR process (prior to setting a voter authorization date in cases where voter approval is required).

Therefore be it resolved, that the Greater Southern Tier BOCES is designated as the Lead Agency and in accordance with 6NYCRR Part 617, Section 617.5 it has been determined that this review is a Type II Action and, therefore, requires no further review under SEQR.

CARRIED UNANIMOUSLY

6. PERSONNEL

18-013

Upon the recommendation of the Superintendent, and on the motion of Bulkley, seconded by Apgar, it is resolved that the following personnel actions are hereby taken:

A. Retirements

1. Christine Lloyd

Position:
Effective:
Date of Hire:

School Social Worker
end of day August 17, 2017
September 1, 1997

2. Dawn Sosnoski

Position:
Effective:
Date of Hire:

Teacher Aide
end of day October 27, 2017
October 25, 2007

3. Richard S. Smith

Position:
Effective:
Date of Hire:

Food Service Truck Driver
end of day September 3, 2017
May 22, 2006

B. Resignations

1. Nathan Tucker

Position:
Effective:
Date of Hire:
Reason:

Teaching Assistant
end of day June 23, 2017
September 6, 2016
other employment

2. Kacie Walton

Position:
Effective:
Date of Hire:
Reason:

School Social Worker
end of day June 23, 2017
September 6, 2016
other employment

3. Joelle Heuser

Position:
Effective:
Date of Hire:
Reason:

Teaching Assistant
end of day June 23, 2017
September 8, 2015
other employment

4. Kasi Washburn

Position:
Effective:
Date of Hire:
Reason:

Assistant Principal, CTE
end of day June 30, 2017
December 17, 2012
to accept the GST BOCES position of Principal, CTE,
effective July 1, 2017

5. Robert Sherburne

Position:
Effective:
Date of Hire:
Reason:

Assistant Principal, CTE
end of day June 30, 2017
September 15, 2014
to accept the GST BOCES position of Principal,
PTech, effective July 1, 2017

6. Kelly Donahue

Position:
Effective:
Date of Hire:
Reason:

Adult Program Counselor
end of day June 30, 2017
March 1, 2016
other employment

7. Aimee Parry

Position:

AV Aide

Effective: end of day June 30, 2017
Date of Hire: October 20, 2014
Reason: personal reasons

8. Cheryl Tice

Position: **Instructional Support Teacher**
Effective: end of day June 30, 2017
Date of Hire: July 1, 2001
Reason: personal reasons

9. Heather Hoyer

Position: **Teacher, Special Education**
Effective: end of day July 7, 2017
Date of Hire: January 4, 2016
Reason: personal reasons

10. Kelley Batrowny

Position: **STEM Supervisor**
Effective: end of day July 14, 2017
Date of Hire: August 18, 2008
Reason: other employment

11. Joshua Marsh

Position: **Network Technology Specialist**
Effective: end of day July 7, 2017
Date of Hire: July 6, 2016
Reason: other employment

12. Jeremy Wheeler

Position: **Principal, Pathways in Technology**
Effective: end of day August 11, 2017
Date of Hire: September 1, 2010
Reason: personal reasons

13. Delia Kern

Position: **Purchasing Manager**
Effective: end of day August 11, 2017
Date of Hire: November 15, 2010
Reason: other employment

C. Salary Changes

1. Gregory Elliott

Position: **School Food Service Supervisor**
Salary: increased from \$67,855.00 per year to **\$70,855.00** per year
Effective: July 1, 2017
Reason: due to increased duties

D. Increase to Positions

1. Operations Communication Specialist, one full-time (1.0 FTE), 10 month, school calendar + 22 days, Competitive Civil Service position **increased** to 12 months per year, effective July 1, 2017, due to a retirement and the reorganization of duties within the department.

2. Computer Services Coordinator, one part-time (.6 FTE), 12 month,

Competitive Civil Service position, **increased** to 1.0 FTE, effective July 1, 2017, due to the increase in districts' requests for services.

3. **Instructional Support Specialist**, one part-time (.92 FTE), 11 month position, **increased** to 1.0 FTE, 12 months, effective July 1, 2017, due to an anticipated retirement.
4. **School Counselor**, one part-time (.5 FTE), 11 month position **increased** to full-time (1.0 FTE), 11 month position, effective July 1, 2017, due to the increase in districts' requests for services.
5. **Teacher, Chemistry**, PTech, one part-time (.5 FTE), 10 month, school calendar position **increased** to full-time (1.0 FTE), 10 month, school calendar position, with additional work on time-sheet basis, effective July 1, 2017, due to the increase in districts' requests for services.
6. **Staff Development Coordinator**, one part-time (.5 FTE), 12 month position **increased** to full-time (1.0 FTE), 12 month position, effective July 1, 2017, due to the increase in districts' requests for services.

E. Increase in Assignments

1. John Distefano

Position: **Operations Communication Specialist**, full-time (1.0 FTE), Competitive Civil Service position
Effective: July 1, 2017
Increase: from 10 month, school calendar + 22 days to **12 months per year**
Salary: \$43,000.00 per year
Reason: due to a retirement and the reorganization of duties within the department

2. Jeanne Sullivan

Position: **Computer Services Coordinator**, 12 month, Competitive Civil Service position
Effective: July 1, 2017
Increase: from .6 FTE to **1.0 FTE**
Salary: \$64,033.00 per year
Reason: due to the increase in districts' requests for services

3. Andrew Gillette

Position: **Instructional Support Specialist**, 11 month position
Effective: July 1, 2017
Increase: from .92 FTE to **1.0 FTE**, and from 11 months per year to **12 months per year**
Salary: \$72,321.00 per year
Reason: due to an anticipated retirement

4. Kaleen Muldoon

Position: **School Counselor**, PTech, 11 month position
Effective: July 1, 2017
Increase: from .5 FTE to **1.0 FTE**
Salary: \$57,159.00 per year (step 10 + Credit Hour stipend + Degree Stipend)
Reason: due to the increase in districts' requests for services, previously .5 FTE Special Education + .5 FTE PTech

5. Paul Spara

Position: **Teacher**, Science, PTech, 10 month, school calendar position, with extra work done on time-sheet basis as needed
Effective: September 5, 2017
Increase: from .5 FTE to **1.0 FTE**
Salary: \$68,148.70 per year (step 15 + Credit Hour stipend + Degree Stipend)
Reason: due to the increase in districts' requests for services, previously .5 FTE Instructional Support + .5 FTE PTech

6. Deidre Burchett

Position: **Staff Development Coordinator**, 12 month position
Effective: July 1, 2017
Increase: from .5 FTE to **1.0 FTE**
Tenure Area: Staff Development Coordinator
Certification: Internship Certificate, School District Leader, June 6, 2017 through August 31, 2019
Probationary Period: July 1, 2017 through June, 30, 2021*
Salary: \$72,030.00 per year
Reason: due to the increase in districts' requests for services, previously .5 FTE Instructional Support Teacher + .5 Staff Development Coordinator

F. Civil Service Permanent Appointments, due to successful completion of Probationary Period, no change in salary

1. Kelli Edwards

Position: **Computer Applications Specialist**
Permanent Date: July 27, 2017

2. Sean Thompson

Position: **Network Technology Specialist**
Permanent Date: August 1, 2017

G. Abolishment of Positions

- 1. Computer Services Program Manager**, one full-time (1.0 FTE), 12 month, Competitive Civil Service position, effective end of day June 30, 2017, due to a retirement and Civil Service reclassification of the position.
- 2. Administrative Assistant**, one part-time (.5 FTE), 12 month, Competitive Civil Service position, effective end of day June 30, 2017, due a resignation and the reorganization of duties within the department.
- 3. Network Technology Specialist**, one part-time (.4 FTE), 12 month, Competitive Civil Service position, effective end of day June 30, 2017, due the reorganization of duties within the department.
- 4. Licensed Practical Nurse**, one full-time (1.0 FTE), 10 month, School Calendar, Non-Competitive Civil Service position, effective end of day June 23, 2017, due to the decrease in districts' requests for services.

H. Juul Agreement

- 1. Valerie Heywood, Teacher**, serving in the tenure area of **Agricultural Titles, Animal Science 7-12**, as a result of deficiencies in evaluations, will continue said Probationary Period through September 1, 2018, through a **Juul Agreement**.

I. **Layoff**

1. **Melinda Gates**

Position:	Licensed Practical Nurse
Effective:	end of day June 23, 2017
Date of Hire:	September 2, 2015
Reason:	due to the decrease in districts' requests for services

J. **Creation of Positions**

1. **Director of Computer Services**, one full-time (1.0 FTE), 12 month, Competitive Civil Service position, effective July 1, 2017, due to a retirement and Civil Service reclassification of the position.
2. **Teacher, Social Studies, PTech**, one full-time (1.0 FTE), 10 month, school calendar, effective July 1, 2017, due to the increase in districts' requests for services.

K. **Change from Temporary Appointment to Probationary Appointment**, due to successful completion of certification requirements

1. **Stacey Illi**

Position:	Teacher, Special Education , full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment
Effective:	September 5, 2017
Location:	Wildwood Education Center
Tenure Area:	Education of Children with Handicapping Conditions – General Special Education
Certification:	Initial, Students with Disabilities – Grades 7-12, Generalist, May 8, 2017 through August 31, 2022
Probationary Period:	September 5, 2017 through September 4, 2021*
Salary:	\$49,762.00 per year (step 5 + Credit Hour Stipend + Degree Stipend + IEP Stipend)

2. **Molly Aiello**

Position:	Teacher, Deaf and Hearing Impaired , full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment
Effective:	June 2, 2017
Location:	Calvin Smith Elementary School, Corning-Painted Post CSD
Tenure Area:	Education of Children with Handicapping Conditions – Education of Deaf Children
Certification:	Initial, Deaf and Hard of Hearing, June 2, 2017 through August 31, 2022
Probationary Period:	June 2, 2017 through June 1, 2021*
Salary:	\$46,271.00 per year, prorated (step 2 + Credit Hour Stipend + Degree Stipend + IEP Stipend)

L. **Appointments**

1. **Aaron Kreamer**

Position:	Computer Programmer/Analyst Trainee , full-time (1.0 FTE), 12 month position, Competitive Civil Service, Provisional appointment, pending Civil Service Exam
Effective:	June 19, 2017
Location:	Bush Education Center

Education: Associate in Applied Science, IT-Computer Network Technology, Corning Community College
Experience: 1 year of related experience
Salary: \$35,000.00 per year, prorated
Reason for Appt: due to a resignation

2. Joann Brewster

Position: **Printing Clerk** full-time (1.0 FTE), 12 month position, Non-Competitive Civil Service, **Probationary** appointment
Effective: June 19, 2017
Location: GST BOCES Print Shop
Education: High School Diploma, Horseheads CSD
Probationary Period: June 19, 2017 through June 18, 2018
Experience: 24 years' related experience
Salary: \$14.93 per hour (grade 2, step 5)
Reason for Appt: due the reorganization of duties within the department

3. Kasi Washburn

Position: **Principal**, CTE, full-time (1.0 FTE), 12 month position, **Probationary** appointment
Effective: July 1, 2017
Location: Wildwood Education Center
Education: Certificate of Advanced Studies, Alfred University
Tenure Area: Principal
Certification: Professional, School Building Leader, January 24, 2017
Probationary Period: July 1, 2017 through June, 30, 2021*
Experience: 3 years' experience as GST BOCES Assistant Principal
Salary: \$82,000.00 per year
Reason for Appt: due to an internal transfer

4. Robert Sherburne

Position: **Principal**, Pathways in Technology (PTech), full-time (1.0 FTE), 12 month position, **Probationary** appointment
Effective: July 1, 2017
Location: Corning Community College facility, Goff Rd., Corning
Education: Certificate of Advanced Studies, SUNY Stony Brook
Tenure Area: Principal, Pathways in Technology
Certification: Initial, School Building Leader, September 1, 2013 through August 31, 2018
Probationary Period: July 1, 2017 through June, 30, 2021*
Experience: 1 year experience as GST BOCES Assistant Principal
Salary: \$82,000.00 per year
Reason for Appt: due to a vacancy

5. Charles Stefanini

Position: **Director of Computer Services**, full-time (1.0 FTE), 12 month position, Competitive Civil Service, **Provisional** appointment, pending Civil Service Exam
Effective: July 1, 2017
Location: Bush Education Center
Education: Bachelor of Science, Physics, Allegheny College
Experience: 5 years' related experience
Salary: \$95,000.00 per year
Reason for Appt: due to a retirement

6. Mason Rice

Position: **Network Technology Specialist**, full-time (1.0 FTE), 12 month position, Competitive Civil Service, **Probationary** appointment, Civil Service Continuous Recruitment list

Effective: July 5, 2017

Location: Corning Painted Post CSD

Education: Associate in Applied Science, Information Technology, Corning Community College

Probationary Period: July 5, 2017 through July 4, 2018

Experience: 1 year of related experience

Salary: \$35,000.00 per year, prorated

Reason for Appt: due to a retirement

7. Robert Cole

Position: **Cook Manager**, full-time (1.0 FTE), 10 month, school calendar position, Non-Competitive Civil Service, **Probationary** appointment

Effective: September 5, 2017

Location: various GST BOCES Component Districts

Education: Associate in Occupational Studies, Food Services, SUNY Alfred

Probationary Period: September 5, 2017 through November 13, 2018

Experience: 18 years' related experience

Salary: \$32,000.00 per year

Reason for Appt: due to a retirement

M. Annual Temporary Appointments

1. Barbara Lisefski

Position: **Medicaid Management Coordinator**, time-sheet basis, 12 month position, **Temporary** appointment

Effective: July 1, 2017 through June 30, 2018

Location: various GST BOCES Component Districts

Education: Master of Education, Nazareth College

Certification: Professional, School District Leader, February 1, 2009

Salary: \$22.32 per hour, time-sheet, as needed basis

Reason for Appt: due to enhanced Medicaid coordination for various component districts

2. Carolyn Benedict

Position: **Interim School Business Administrator - CBO**, time-sheet basis, **Temporary** appointment

Effective: July 1, 2017 through June 30, 2018

Location: various GST BOCES Component Districts

Education: Certificate of Advanced Studies, School Business Administrator, SUNY Brockport

Certification: Permanent, School Business Administrator, September 1, 1994

Salary: \$325.00 per day, time sheet-basis

Reason for Appt: to cover as needed in Component Districts

3. David Ackland

Position: **Chief Information Administrator**, time-sheet basis, 12 month position, **Temporary** appointment

Effective: July 1, 2017 through June 30, 2018

Location: Waverly CSD

Education: Bachelor of Science, Business Education,
Bloomsburg University
Certification: Permanent, School District Administrator, September
1, 1983
Salary: \$19.75 per hour, time-sheet, as needed basis
Reason for Appt: state reporting duties for Waverly CSD, as requested
by the district

4. Eugene Mastin

Position: **Chief Information Administrator**, time-sheet basis,
12 month position, **Temporary** appointment
Effective: July 1, 2017 through June 30, 2018
Location: Canaseraga CSD
Certification: Permanent, School Counselor, September 1, 1990
Salary: \$20.35 per hour, time-sheet, as needed basis
Reason for Appt: state reporting duties for Canaseraga CSD, as
requested by the district

5. Timothy Monroe

Position: **Operations Communication Specialist**, time-sheet
basis, 12 month position, **Temporary** appointment,
reinstatement to Competitive Civil Service position
Effective: August 1, 2017 through June 30, 2018
Location: Bush Education Center
Salary: \$27.00 per hour, time-sheet, as needed basis
Reason for Appt: providing on-going services, as needed

6. Jack Wiiki

Position: **Teaching Assistant**, (acting as the Chief Information
Officer for Spencer Van-Etten CSD), time-sheet basis,
12 month position, **Temporary** appointment
Effective: July 1, 2017 through June 30, 2018
Location: Spencer Van-Etten CSD
Education: Master of Science, Education, George Washington
University
Certification: Level III, Teaching Assistant, September 1, 2012
Salary: \$16.31 per hour, time-sheet, as needed basis
Reason for Appt: state reporting duties for Spencer Van-Etten CSD, as
requested by the district

N. Certification of BOCES Bus Drivers for 2017-2018

<u>Name of Driver</u>	<u>Class of License</u>
1. Allen, Sally J	B-PS
2. Beese, Lisa	BM-PS
3. Gauss, Samuel	B-NPS
4. Hardy, Randy	B-PSN
5. Hess, Ronald	B-PS
6. Jankowski, Theodore	B-PS
7. Rusby, William	BM-PS
8. Swimelar, Todd	MV-NPS

**O. Medicaid Oversight Stipends, Stipend of \$846 per year, September 6, 2016
through June 23, 2017 – **NOT ADDED IN 2016-2017****

1. Michelle Mills, Teacher, Speech and Hearing Handicapped

P. Annual Stipends, effective July 1, 2017 through June 30, 2018

- 1. GST BOCES Board Clerk, Stipend \$7,500**
 - a. Kathleen Taylor, Executive Assistant to the District Superintendent**
- 2. GST BOCES Deputy Board Clerk, Stipend \$5,000**
 - a. Tina Watson, Senior Stenographer**
- 3. GST BOCES Treasurer, Stipend \$3,500**
 - a. Janice Conley, Senior Account Clerk Typist**
- 4. Human Resources, Stipend \$2,500**
 - a. Leslie Roof, Team Leader**
- 5. CBO Management Support, Stipend \$2,500, each**
 - a. Bernadette Sramek, Accounting Team Leader**
 - b. Darlene Bennett, Payroll Team Leader**
 - c. Wendy Rogers, Payroll Team Leader**
- 6. Computer Services Center**
 - a. David Bates, Internet/Programming Team Manager, Stipend \$2,500**
 - b. Stephanie Kendall, Financial Services Team Manager, Stipend \$2,500**
 - c. Francis Ortell, Repair Services Team Manager, Stipend \$2,500**
 - d. Kristine Manns, Medicaid Team Manager, Stipend \$2,500**
 - e. Daniel Yorke, WAN & VOIP Team Manager, Stipend, \$2,500**
 - f. Mary Teresa (Tessa) Yorke, Help Desk Team Leader, Stipend \$2,500**
 - g. Keith Boras, Server Team Manager, Stipend \$2,250**
 - h. Nathan Lamonski, Server Team Manager, Stipend \$2,250**
 - i. Matthew Marshall, Server Team Manager, Stipend \$2,250**
 - j. Gale Gaylord, Desktop Team Leader, Stipend \$1,500**
 - k. Cynthia Tyler, Desktop Team Leader, Stipend \$1,500**
- 7. Career Development Council, Stipend \$1,500**
 - a. Cynthia Dubots, Team Leader**
 - b. Deborah Lynch, Team Leader**
- 8. Cooling Tower Chemicals, Stipend \$675**
 - a. Daniel Delano**
- 9. Energy Technician, Stipend \$1000, each**
 - a. Daniel Delano**
 - b. Bruce Payne**
- 10. Energy Support Technician, Stipend \$500, each**
 - a. Brad Giglio**
 - b. Gary Leonard**
- 11. Education Grant Services, Stipend \$2,500, each**
 - a. Stacy McCauley, Team Leader**
 - b. Jennifer Mleczynski, Team Leader**
- 12. STEM/Science Center, Stipend \$2,500**
 - a. Nancy Stratton, Team Leader**
- 13. Adult Education, Stipend \$5,000**
 - a. Nicole Elston, AHSAP Team Leader**
 - b. Debra Harrington, Accreditation Team Leader**

*“To the extent required by the applicable provisions of Education Law section 3014, in order to be granted tenure, the classroom teacher or principal shall have received composite or overall annual professional performance review ratings pursuant to Education Law section 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if the classroom teacher or principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time.”

Q. Report of Temporary and Substitute Personnel, as attached

CARRIED UNANIMOUSLY

7. BOARD PRESIDENT’S REPORT

A. Preferred Educational Future

Sarah Vakkas reported that Rob Sherburne will be the new P-TECH Principal. The location for the STEM Academy will be changed to Goff Road in East Corning due to the increase in students for next school year. Additional staff are being hired. Sarah spent the day looking at data and will present information to the Board in the near future. Brian Bentley’s O&M crew have cleaned up the building and remodeled some areas. They have done an outstanding job at a cost savings to BOCES. Sarah and Chris Sharkey visited IDM in Erwin (a diesel plant) with 15 students. The students were given a “problem of practice” and asked to find solutions, which they were easily able to do. IDM is interested in accepting interns next year from the Year 1 cohort. Chris Sharkey is working on a press release about this field trip. This fall, 72 students total will be enrolled at the STEM Academy representing 11 districts. This is an additional 35 students who will begin the Year 2 cohort. Canisteo-Greenwood, Bradford, and Bath have added students to the program for next school year.

8. SUPERINTENDENT’S REPORT

District Superintendent Frame reported the following:

- Thanked Board Members Apgar and Everett for attending the Rural Schools Conference. A report will be given next month on this event.
- Thanked the Board for their support during all of the personnel changes. BOCES is positioned to be in a great place moving forward.
- He met with three candidates for assistant principal. They are all outstanding people.
- Summer SAM will be held July 12 and 13. A full agenda has been developed and staff are looking forward to it.
- Cabinet will be attending a Senior Leadership Retreat for professional development and networking. Five to six other BOCES will be in attendance.
- Elmira Heights does not have a name to put forth to fill Gloria Moss’s board term. No other districts have brought forward any interest as well. Jim will work with Don Keddell to encourage people to come forward and serve on the Board.
- The district superintendents met last week for their annual retreat and some of the topics included testing decrease from six days to four days; ESSA plan discussion; BOCES capital plan went through both houses of the Legislature and will now go on to the Governor.

Board President Keddell asked about holding a Board Retreat. It was agreed that on Tuesday, October 3, prior to the regular meeting at Wildwood, the Board will meet at 2:00 p.m. for a tour and the retreat will begin at 3:00 p.m. Sarah will present P-TECH data during the retreat.

EXECUTIVE SESSION

18-014

Upon the motion of Learn, seconded by Scott, it was resolved to move to Executive Session at 6:13 p.m. to discuss employment matters concerning particular persons.

CARRIED UNANIMOUSLY

OPEN SESSION

18-015

Upon the motion of Scott, seconded by Bulkley, it was resolved to move to Open Session at 6:57 p.m.

CARRIED UNANIMOUSLY

EXTENSION OF DISTRICT SUPERINTENDENT CONTRACT

18-016

Upon the motion of Scott, seconded by Bulkley, it was resolved to approve the extension of the District Superintendent's employment contract through 2020.

CARRIED UNANIMOUSLY

9. ADJOURNMENT

18-017

Upon the motion Learn, seconded by Wheeler, it was resolved to adjourn the meeting at 6:57p.m.

CARRIED UNANIMOUSLY

Respectfully Submitted,

ket
July 18, 2017

Kathleen E. Taylor
Board Clerk