

**Schuyler-Steuben-Chemung-Tioga-Allegany
Board of Cooperative Educational Services**
9579 Vocational Drive, Painted Post, New York 14870-9518
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Regular Board Meeting

October 7, 2014

Wildwood Education Center, Bldg. 1, Distance Learning Room

5:30 p.m.

PRESENT: Apgar, Bulkley, Dlugos, Everett, Keddell, Learn, Lemmon, Moss, Peoples, Scott and Wheeler.

ABSENT: None.

ALSO PRESENT: Interim District Superintendent MacDonald; Cabinet Members: Bentley, Drake, Johnson, Manning, Munson, Pierce, Spencer and Weinman; Board Clerk Hughson; GST BOCES Staff: Karen Archer-Conklin, Kelly Cain, Janice Conley, Andrew Mascioni (D: 6:06 p.m.), Kim Mehlenbacher, Rick Perkins, Courtney Post (D: 6:06 p.m.), Kathy Salvagin, Chris Sancomb; GST BOCES Students: CISCO Networking [Juniors: Shane Davis and Joe Gavin; Seniors: Conner Long, Kyle Hemler, Juan Garza and Matt Smith], Culinary Arts [Anna Burdick, Anthony Drew, Jacob Gavette-Edwards, Lauren Grover, Adrianna Harmonson, Fabian Rodriguez, Caitlin Taft, Emily Tomeno, Kaleb Faucett, Cassandra Hilligus, Maggie McMichael, Ravin Plank, Breanne Riesman, Rebecca Smith and William Warren]; Special Education [Ravyn Bauch] and Criminal Justice [Brandon Vosburg, Barry Barcomb, Allegra Crist, Ryan Martin and Tyler Smith] – (all students D: 6:06 p.m.); and Guests: James Frame, Superintendent of Odessa-Montour CSD and Jerry Mickelson of Ciaschi, Dietershagen, Little, Mickelson & Company LLP (D: 6:52 p.m.)

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1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Board President Keddell called the meeting to order and led the Pledge of Allegiance at 6:05 p.m.

EXECUTIVE SESSION

15-041

Upon the motion of Everett, seconded by Apgar, it is resolved to move to executive session at 6:06 p.m. to discuss four employment history matters concerning particular persons and three legal matters.

CARRIED UNANIMOUSLY

OPEN SESSION

15-042

Upon the motion of Learn, seconded by Apgar, it is resolved to move to open session at 6:32 p.m.

CARRIED UNANIMOUSLY

2. PRIVILEGE OF THE FLOOR

Mr. Bentley presented Kelly Cain with the Affiliate Development Certificate that Mr. Cain received at the recent School Facilities Management Conference.

3. ACCEPTANCE OF THE AGENDA WITH ADDENDA**15-043**

Upon the motion of Bulkley, seconded by Apgar, it is resolved to accept the agenda with addenda.

CARRIED UNANIMOUSLY**4. CONSENSUS ITEMS****15-044**

Upon the motion of Apgar, seconded by Peoples, it is resolved to approve the following consensus items:

A. Approval of Minutes

1. Regular Board Meeting – August 26, 2014.

B. Treasurer's Reports

1. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES – July 2014.
2. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES – August 2014.

C. Internal Claims Auditor's Reports – July & August 2014 as attached.**CARRIED UNANIMOUSLY****5. FINANCE****15-045**

Upon the recommendation of the Interim District Superintendent, and on the motion of Learn, seconded by Dlugos, it is resolved that the following finance actions are hereby taken:

A. 2013-2014 Audit Report

1. Acceptance of the 2013-2014 Audit Report for Schuyler-Steuben-Chemung-Tioga-Allegany BOCES as presented by Jerry Mickelson of Ciaschi, Dietershagen, Little, Mickelson & Company LLP.

B. General Fund Establishments and Adjustments**1. Budget Establishments for 2013-14:**

Item#	CoSer #	Title	In the Amount of
245-14	568.596	Model Schools w/Albany BOCES	\$ 1,040
246-14	645.694	Cooperative Bidding w/E. Suffolk BOCES	\$ 500
247-14	667.596	Safety Risk w/Albany BOCES	\$ 468

These establishments will be supported as follows:

245-14	568.596	GST BOCES: \$1,040
246-14	645.694	GST BOCES: \$500

247-14 667.596 GST BOCES: \$468

2. Budget Increases for 2013-14:

Item #	CoSer #	Title	Increase	From	To
248-14	337.494	Itinerant-Speech Impaired w/Monroe 1 BOCES	\$ 939	\$ 5,480	\$ 6,419
249-14	342.494	Itinerant-Physical Therapy w/Monroe 1 BOCES	\$ 334	\$ 4,604	\$ 4,938
250-14	438.594	Distance Learning w/ OCM BOCES	\$ 18,924	\$ 37,848	\$ 56,772
251-14	550.591	Computer Service Instructional w/Erie 1 BOCES	\$ 240,430	\$ 1,176,174	\$ 1,416,604
252-14	563.597	Printing w/Madison Oneida BOCES	\$ 3,092	\$ 1,110	\$ 4,202
253-14	629.591	Computer Services: Management w/Erie 1	\$ 19,913	\$ 3,086,955	\$ 3,106,868
254-14	631.694	Computer Services: Management w/E. Suffolk	\$ 3,266	\$ 18,027	\$ 21,293
255-14	659.591	Planning Service, Management w/Erie 1 BOCES	\$ 1	\$ 43,387	\$ 43,388

These increases will be supported as follows:

248-14	337.494	Canisteo-Greenwood: \$939
249-14	342.494	Avoca: \$334
250-14	438.594	Watkins Glen: \$18,924
251-14	550.591	Alfred-Almond: \$68,085, Arkport: (\$883), Avoca: \$44,025, Bath: (\$16,122) and Canisteo-Greenwood: \$145,325
252-14	563.597	Horseheads: \$3,092
253-14	629.591	Alfred-Almond: (\$606), Arkport: \$1,259, Avoca: (\$3,156), Bath: (\$1), Canaseraga: (\$26), Canisteo-Greenwood: \$6,772, Coming: (\$24), Hammondsport: (\$610), Hornell: \$330, and Prattsburgh: \$15,975
254-14	631.694	Horseheads: \$3,266
255-14	659.591	Bath: \$1

3. Transfers within programs for 2013-14:

a. Report of all fund transfers for the period 04/01/14-06/30/14 as attached.

4. Budget Establishments for 2014-15:

Item#	CoSer #	Title	In the Amount of
020-15	403.005	Alternative Ed Middle School-Coopers	\$ 218,736
021-15	403.006	Alternative Ed After-School Learning Center	\$ 51,808
022-15	406.693	Equivalent Attendance Education w/TST BOCES	\$ 513
023-15	552.599	School Improvement Planning w/Broome BOCES	\$ 9,536
024-15	558.693	School Improvement Planning w/TST BOCES	\$ 12,080
025-15	627.495	Staff Development: Clerical w/Wayne-Finger Lakes BOCES	\$ 735
026-15	647.499	Staff Development: Bus Driver w/CAEW BOCES	\$ 600

These establishments will be supported as follows:

020-15	403.005	Bath: \$46,872, Bradford: \$15,624 and Elmira: \$156,240
021-15	403.006	Elmira: \$51,808
022-15	406.693	Elmira Heights: \$37 and Spencer-Van Etten: \$476
023-15	552.599	Horseheads: \$9,536
024-15	558.693	Spencer-Van Etten: \$12,000 and Waverly: \$80
025-15	627.495	Coming: \$735
026-15	647.499	Canaseraga: \$600

5. Budget Increases for 2014-15:

Item #	CoSer #	Title	Increase	From	To
027-15	251.493	Staffing 1:6:1 w/Genesee Valley BOCES	\$ 258,154	\$ 104,530	\$ 362,684
028-15	328.693	Business Office Support, Internal Auditor w/TST	\$ 7,066	\$ 83,872	\$ 90,938
029-15	329.499	Itinerant-Business Manager w/CAEW BOCES	\$ 448	\$ 23,100	\$ 23,548
030-15	430.000	Distance Learning	\$ 11,454	\$ 546,078	\$ 557,532
031-15	440.493	Summer School w/Genesee Valley BOCES	\$ 2,178	\$ 2,055	\$ 4,233
032-15	508.000	Library Services/Media	\$ 5,737	\$ 303,758	\$ 309,495
033-15	548.596	School Curriculum Improve Planning w/Albany	\$ 4,888	\$ 871	\$ 5,759
034-15	550.591	Computer Service, Instructional w/Erie 1 BOCES	\$ 49,798	\$ 918,615	\$ 968,413
035-15	555.591	Model Schools w/Erie 1 BOCES	\$ 4,000	\$ 40,000	\$ 44,000
036-15	605.000	Computer Service: Management	\$ 229,583	\$12,684,234	\$12,913,817
037-15	629.591	Computer Service: Management w/Erie 1 BOCES	\$ 82,601	\$ 2,836,206	\$ 2,918,807
038-15	633.493	Employee Benefit Coordination w/GV BOCES	\$ 6,046	\$ 41,765	\$ 47,811
039-15	659.591	Planning Service, Management w/Erie 1 BOCES	\$ 9,100	\$ 47,783	\$ 56,883
040-15	665.691	Cooperative Bidding/Supplies w/DCMO BOCES	\$ 11,250	\$ 52,983	\$ 64,233

These increases will be supported as follows:

027-15	251.493	Arkport: \$142,720, Avoca: \$64,414 and Bath: \$51,020
028-15	328.693	Campbell-Savona: \$7,066
029-15	329.499	Alfred-Almond: \$448
030-15	430.000	Arkport: \$1,834; St. Lawrence-Lewis BOCES (Hammond: \$1,064), Dutchess BOCES (Pine Plains: \$3,556) and Waverly: \$5,000
031-15	440.493	Arkport: \$2,117 and Avoca: \$61
032-15	508.000	Avoca: \$1,713, Canisteo-Greenwood: \$1,000 and Homell: \$3,024
033-15	548.596	Addison: \$2,444 and Arkport: \$2,444
034-15	550.591	Addison: \$8,098, Alfred-Almond: \$12,197, Arkport: (\$2,427), Avoca: \$1,789, Bath: (\$6,586), Canaseraga: \$17,247, Canisteo-Greenwood: \$ 49 and Hammondsport: \$19,431
035-15	555.591	Canaseraga: \$4,000
036-15	605.000	Bath: \$2,000, Horseheads: \$4,775, Spencer-Van Etten: \$2,039, Watkins Glen: \$2,187, Miscellaneous Revenue (SAVE): \$1,386, E-Rate Revenue Districts: \$138,418 and E-Rate Revenue BOCES: \$78,778
037-15	629.591	Addison: \$63,334, Alfred-Almond: \$1,109, Arkport: \$10,292, Avoca: \$3,142, Bath: \$6,586, Canaseraga: (\$11,581), Canisteo-Greenwood: \$4,933, Hammondsport: \$3,320 and Jasper-Troupsburg: \$1,466
038-15	633.493	Addison: \$5,015, Bath: \$992 and Bradford: \$39
039-15	659.591	Arkport: \$4,200 and Elmira: \$4,900
040-15	665.691	Elmira: \$11,250

6. Budget Decrease for 2014-15:

Item #	CoSer #	Title	Decrease	From	To
041-15	565.591	Library Services w/Erie 1 BOCES	\$ 13,619	\$ 13,620	\$ 1

This decrease will be supported as follows:

041-15	565.591	Alfred-Almond: (\$8,687) and Jasper-Troupsburg: (\$4,932)
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C. Federal Fund Establishments and Adjustments**1. Grant Acceptance and Budget Establishments for 2014-15:**

- a. Summer Learning Experience Program grant is accepted and the budget established in the amount of \$169,000 for the period June 1, 2014 through December 31, 2014 as attached.
- b. Perkins IV/Career and Technical Education Improvement Act (CTEIA) grant is accepted and the budget established in the amount of \$273,896 for the period July 1, 2014 through June 30, 2015 as attached.
- c. Combined Schuyler-Chemung-Tioga/Coming Teacher Center and Southern Tier School Community Network Teacher Center Grant is accepted and the budget established in the amount of \$167,098 for the period July 1, 2014 through June 30, 2015 as attached.
- d. School Library System Aid for Automation grant is accepted and the budget established in the amount of \$13,535 for the period July 1, 2014 through June 30, 2015 as attached.
- e. Local Government Records Management Improvement grant is accepted and the budget established in the amount of \$44,951 for the period July 1, 2014 through June 30, 2015 as attached.
- f. Regional Support for the School and Preschool Supportive Health Services Programs (Regional SSHSP) Medicaid Technical Assistance Center (TAC) grant (final year of a three and a half year grant) is accepted and the budget

established in the amount of \$92,573 for the period July 1, 2014 through June 30, 2015 as attached.

- g. Workforce Investment Act/Temporary Assistance for Needy Families (WIA/TANF) Youth grant for services is accepted and the budget established in the amount of \$52,000 for the period July 1, 2014 through June 30, 2015 as attached.
- h. Employment Preparation Education (EPE) grant for services is accepted and the budget established in the amount of \$499,926 for the period July 1, 2014 through June 30, 2015 as attached.
- i. Equivalent Attendance (EA) is accepted and budget established in the amount of \$45,000 for the period July 1, 2014 through June 30, 2015.
- j. Lead Intensive Services Counselor (LISC) grant for services is accepted and the budget established in the amount of \$71,000 for the period July 1, 2014 through June 30, 2015 as attached.
- k. Title 1, Part D, Neglected and Delinquent grant for services is accepted and the budget established in the amount of \$69,574 for the period July 1, 2014 through June 30, 2015 as attached.
- l. Systems to Track and Account for Children (STAC) grant for services is accepted and the budget established in the amount of \$560,000 for the period July 1, 2014 through June 30, 2015 as attached.
- m. Test of Adult Basic Education (TABE) Chemung Co. grant for services is accepted and the budget established in the amount of \$24,000 for the period July 1, 2014 through June 30, 2015 as attached.
- n. Food Stamp and Employment Training (FSET) Chemung Co. grant for services is accepted and the budget established in the amount of \$30,000 for the period July 1, 2014 through June 30, 2015 as attached.
- o. Work Limited Program (formerly known as Safety Net Assistance Program-SNAP) grant for services is accepted and the budget established in the amount of \$62,500 for the period July 1, 2014 through June 30, 2015 as attached.

2. Grant Acceptance and Budget Increase for 2014-15:

- a. School Library System Supplemental Aid grant is accepted and the budget increased by \$47,751 from \$135,350 to \$183,101.

D. Capital Fund Budget Increase

1. Budget Increase for 2013-14:

- a. Capital Fund Budget is increased by \$60,000 from \$7,406,455 to \$7,466,455. This is due to the issuance costs related to the Energy Performance Contract. Financing for this project was secured through Municipal Leasing Corporation.

E. 2013-14 Internal Audit Report

1. Acceptance of 2013-14 Assets and Inventory Internal Audit Report as attached.

F. Purchasing

1. Permission to sell the following ten (10) BOCES' fleet vehicles:

1998 Chevy Pick-up	WT-7
2000 Ford Taurus	WA-77
2002 Chevy Box Truck	T-50
2002 Allied Kayak Trailer w/kayaks	WTRAIL-5
2003 Chevy Van	WA-14
2005 Ford Focus	WA-44
2006 Chevy Van	T-5
2006 Chevy Impala	A-27
2008 Chevy Impala	A-59
2008 Chevy Impala	A-60

G. Activities Club

1. Open the following club at the Coopers Campus:
 - a. Alternative Ed Middle School, Coopers (Advisors: Theresa Keesey and Kathryn McAnany).

CARRIED UNANIMOUSLY

6. PERSONNEL

15-046

Upon the recommendation of the Interim District Superintendent, and on the motion of Apgar, seconded by Bulkley, it is resolved that the following personnel actions are hereby taken:

A. Retirements

1. Bonita Dobson, Position: Teacher Aide, Effective: August 31, 2014, Date of Hire: January 2, 1992.
2. Nora Graner-White, Position: Coordinator of Management Services, Effective: November 30, 2014, Date of Hire: January 1, 2006, amended from the 08/26/2014 board minutes.
3. Kathy Biddle, Position: Teacher Aide, Effective: December 29, 2014, Date of Hire: January 19, 1987.
4. Jacqueline Spencer, Position: Executive Director for School Improvement and Instructional Support, Effective: end of day January 9, 2015, Date of Hire: February 3, 1992.

B. Resignations

1. Judith Sciotti Roberts, Position: Teacher Aide, Effective: August 31, 2014, Date of Hire: October 20, 2008.
2. Casey Watson, Position: Teacher Aide, Effective: August 31, 2014, Date of Hire: March 27, 2013.
3. Kaye Stanford, Position: Career Education Resource Specialist, Effective: end of day September 12, 2014, Date of Hire: March 12, 2010.
4. Kathleen Weigle, Position: Cook Manager, Effective: end of day September 12, 2014, Date of Hire: November 4, 2013.
5. Jessica Dailey, Position: Central Business Office Controller, Effective: end of day October 31, 2014, Date of Hire: April 1, 2014.

C. Increase or Decrease to Positions

1. School Psychologist, one 10 month, school calendar position, increased from .8 FTE to 1.0 FTE, effective September 2, 2014.
2. Occupational Therapist, one 10 month, school calendar position, increased from .5 FTE to .8 FTE, effective September 2, 2014.
3. Career Education Resource Specialist, four (4) 10 month, school calendar positions, from .475 FTE to hourly, time-sheet basis, effective September 2, 2014.
4. Career Education Resource Specialist, one 10 month, school calendar position, increased from hourly, time-sheet basis to 1.0 FTE, effective September 15, 2014.
5. Teacher Aide, one 10 month, school calendar position, increased from .5 FTE to 1.0 FTE, effective September 2, 2014.

D. Change in Assignment, Career Education Resource Specialists, from .475 FTE to hourly, time-sheet basis, effective September 2, 2014, due to the restructuring of services within the program

1. Debra Jay, salary \$13.97 per hour
2. Beverly Matern, salary \$14.09 per hour
3. Sarah Sassman, salary \$14.35 per hour
4. Kaye Stanford, salary \$14.36 per hour

E. Increase in Assignments

1. Casey Roche, Position: School Psychologist, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Increase: from .8 FTE to 1.0 FTE, Effective: September 2, 2014, Tenure Area: School Psychologist, Certification: School Psychologist, Provisional, August 8, 2014 through August 31, 2019, Probationary Period: September 2, 2014 through September 1, 2017, Salary: \$55,598.40 per year (step 2 + School Psychologist Stipend + Credit Hour Stipend + Degree Stipend + Special Education Stipend).
2. Leslie Brewer, Position: Occupational Therapist, Effective: September 2, 2014, Increase: from .5 FTE to .8 FTE, Salary: \$53,873.00 per year, prorated (step 9 + Credit Hour Stipend + Certification Stipend + Special Education Stipend).

3. Sarah Sassman, Position: Career Education Resource Specialist, Effective: September 15, 2014, Increase: from hourly, time-sheet basis to 1.0 FTE, Salary: \$21,238.00 per year, prorated.
4. Susan Wells, Position: Teacher Aide, Effective: September 2, 2014, Increase: from .5 FTE to 1.0 FTE, Probationary Period: September 2, 2014 through November 10, 2015, Salary: \$8.82 per hour.

F. Change from Civil Service Provisional Appointment to Probationary Appointment, due to successful passing of Civil Service Exam

1. Stephanie Davis, Position: Program Assistant, full-time (1.0 FTE), 12 month, Civil Service Competitive, Probationary appointment, Effective: August 20, 2014, Probationary Period: August 20, 2014 through August 19, 2015, Civil Service List #: 63045, Salary: \$15.91 per hour (step 4, grade 9).

G. Elimination of Position

1. Teacher, Computer Technology, CISCO Networking Academy, one part-time (.5 FTE), school calendar position, effective June 30, 2014.

H. Discontinuation of Employment

1. Mary Jo Manning, Position: Teacher, Computer Technology, CISCO Networking Academy, part-time (.5 FTE), 10 month, school calendar position, non-tenure appointment, Effective: June 30, 2014, Date of Hire: September 8, 2009.

I. Change from Temporary Appointment to Probationary Appointment, due to successful completion of certification requirements

1. Michelle Carapella, Position: Teacher, Special Education, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment, Effective: September 2, 2014, Tenure Area: Education of Children with Handicapping Conditions – General Special Education, Certification: Students with Disabilities – Grades 7-12 – Generalist, Initial, August 6, 2014 through August 31, 2019, Probationary Period: September 2, 2014 through September 1, 2017, Salary: \$43,930.00 per year (step 1 + Credit Hour Stipend + Special Education Stipend).
2. Daniel Copp, Position: Teacher, Special Education, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Effective: September 2, 2014, Tenure Area: Education of Children with Handicapping Conditions – General Special Education, Certification: Students with Disabilities – Grades 7-12 – Generalist, Initial, August 30, 2014 through August 31, 2019, Probationary Period: September 2, 2014 through September 1, 2017, Salary: \$46,074.00 per year (step 2 + Credit Hour Stipend + Degree Stipend + Special Education Stipend).
3. Melissa Vincent, Position: Teaching Assistant, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Effective: September 2, 2014, Tenure Area: Teaching Assistant, Certification: Teaching Assistant; Level 1, August 26, 2014 through August 31, 2017, Probationary Period: September 2, 2014 through September 1, 2017, Salary: \$25,972.00 per year (step 3).

4. Carrie Tierney, Position: Teaching Assistant, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Effective: September 3, 2014, Tenure Area: Teaching Assistant, Certification: Teaching Assistant; Level 1, September 3, 2014 through August 31, 2017, Probationary Period: September 3, 2014 through September 2, 2017, Salary: \$24,996.00 per year (step 1 + Credit Hour Stipend).
5. Ryan Youngstrom, Position: Teaching Assistant, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Effective: September 12, 2014, Tenure Area: Teaching Assistant, Certification: Teaching Assistant; Level 1, September 12, 2014 through January 31, 2018, Probationary Period: September 12, 2014 through September 11, 2017, Salary: \$24,944.00 per year (step 1).
6. Jacqueline Day, Position: Teaching Assistant, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Effective: September 12, 2014, Tenure Area: Teaching Assistant, Certification: Teaching Assistant; Level 1, September 12, 2014 through January 31, 2018, Probationary Period: September 12, 2014 through September 11, 2017, Salary: \$30,095.00 per year, prorated (step 8).
7. Kyle Rutledge, Position: Teaching Assistant, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Effective: September 13, 2014, Tenure Area: Teaching Assistant, Certification: Teaching Assistant; Level 1, September 13, 2014 through January 31, 2018, Probationary Period: September 13, 2014 through September 12, 2017, Salary: \$33,420.00 per year, prorated (step 1 + Credit Hour Stipend).
8. Julie Mace, Position: Teaching Assistant, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Effective: September 16, 2014, Tenure Area: Teaching Assistant, Certification: Teaching Assistant; Level 1, September 16, 2014 through January 31, 2018, Probationary Period: September 16, 2014 through September 15, 2017, Salary: \$25,880.00 per year, prorated (step 1 + Credit Hour Stipend).
9. Molly Aiello, Position: Teaching Assistant, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Effective: September 19, 2014, Tenure Area: Teaching Assistant, Certification: Teaching Assistant; Level 1, September 19, 2014 through January 31, 2018, Probationary Period: September 19, 2014 through September 18, 2017, Salary: \$30,846.00 per year, prorated (step 1 + Credit Hour Stipend).
10. Todd Swimelar, Position: Teaching Assistant, Heavy Equipment, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Effective: September 26, 2014, Tenure Area: Teaching Assistant, Certification: Teaching Assistant; Level 1, September 26, 2014 through January 31, 2018, Probationary Period: September 26, 2014 through September 25, 2017, Salary: \$25,724.00 per year, prorated (step 1 + Credit Hour Stipend).

J. Creation of Positions

1. Teacher, English to Speakers of Other Languages, one full-time (1.0 FTE), 10 month, school calendar position, effective September 2, 2014.
2. Teaching Assistant, Nursing Assisting, one full-time (1.0 FTE), 10 month, school calendar position, effective September 2, 2014.

3. Network Technology Specialist, one full-time (1.0 FTE), 12 month position, effective September 15, 2014.
4. Registered Professional Nurse, one full-time (1.0 FTE), 10 month, school calendar position, effective September 2, 2014.
5. AV Aide, two full-time (1.0 FTE), 12 month positions, effective September 29, 2014.
6. TiTC (Teaching is the Core) Coordinator, one Temporary, time-sheet basis position, effective September 10, 2014 through June 30, 2015.
7. STEM Curriculum Mentor, one full-time (1.0 FTE), school calendar position, effective September 15, 2014.
8. STEM Curriculum Mentor, one Temporary, time-sheet basis position, effective September 2, 2014 through June 30, 2015.
9. Work-Based Learning Coordinator, one part-time (.4 FTE), Temporary, 10 month, school calendar position, effective September 2, 2014 through June 30, 2015.
10. Teacher Aide, one part-time (.5833 FTE), Temporary, 10 month, school calendar position, effective September 2, 2014 through June 30, 2015.
11. Computer Programmer/Analyst, one Temporary, time-sheet basis position, effective September 8, 2014 through December 31, 2014.
12. Career Education Resource Specialist, three (3) Temporary, time-sheet basis positions, effective September 10, 2014 through June 30, 2015.

K. Appointments

1. Richard Perkins, Position: Principal, full-time (1.0 FTE), 12 month position, Effective: July 1, 2014, Tenure Area: Principal, Certification: School Administrator/Supervisor, Permanent, February 1, 2009, Probationary Period: July 1, 2014 through June 30, 2017, Salary: \$89,080.00 per year.
2. Stephanie Stephens, Position: Principal of Special Education, full-time (1.0 FTE), 12 month position, Effective: December 1, 2014, Tenure Area: Principal of Special Education, Certification: School District Leader, Professional, March 13, 2014, Probationary Period: December 1, 2014 through November 30, 2017, Salary: \$77,000.00 per year, prorated.
3. David Blouin, Position: Teacher, English to Speakers of Other Languages, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Effective: September 2, 2014, Tenure Area: English to Speakers of Other Languages, Certification: English to Speakers of Other Languages, Professional, September 1, 2008, Probationary Period: September 2, 2014 through September 1, 2017, Salary: \$49,230.00 per year (step 5 + Credit Hour Stipend + Degree Stipend + Certification Stipend + Special Education Stipend).
4. Joyce Matthews, Position: Teaching Assistant, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Effective: September 2, 2014, Tenure Area: Teaching Assistant, Certification: Teaching Assistant, Level 1, June 6, 2014 through August 31, 2017, Probationary Period: September 2, 2014 through September 1, 2017, Salary: \$27,284.00 per year (step 1 + Credit Hour Stipend).
5. Robert Sherburne, Position: STEM Curriculum Mentor, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Effective: September 15, 2014, amended from 08/26/2014 board minutes, Tenure Area: Instructional Support Services in Curriculum and Differentiated Instruction

Incorporating the Analysis of Student Performance Data, Certification: Childhood Education (grades 1-6); Professional; May 1, 2014, Probationary Period: September 15, 2014 through September 14, 2016 (previously tenured with Campbell-Savona CSD), Salary: \$57,987.00 per year, prorated (step 10 + Credit Hours Stipend + Dual Degree Stipend + Certification Stipend).

6. Jeanne Sullivan, Position: Network Technology Specialist, full-time (1.0 FTE), 12 month, Competitive Civil Service position, Probationary appointment, Civil Service Continuous Recruitment List, Effective: September 15, 2014, Probationary Period: September 15, 2014 through September 14, 2015, Salary: \$50,000.00 per year, prorated.
7. Christine McKendrick, Position: Registered Professional Nurse, full-time (1.0 FTE), 10 month, school calendar, Non-Competitive Civil Service position, Probationary appointment, Effective: September 2, 2014, Probationary Period: September 2, 2014 through November 10, 2015, Salary: \$19.46 per hour (step 4, grade 13).
8. Helen Meyers, Position: Registered Professional Nurse, full-time (1.0 FTE), 10 month, school calendar, Non-Competitive Civil Service position, Probationary appointment, Effective: September 2, 2014, Probationary Period: September 2, 2014 through November 10, 2015, Salary: \$19.46 per hour (step 4, grade 13).
9. Richard Bly, Position: AV Aide, full-time (1.0 FTE), 12 month, Non-Competitive Civil Service position, Probationary appointment, Effective: September 29, 2014, Probationary Period: September 29, 2014 through September 28, 2015, Salary: \$13.07 per hour (step 1, grade 1).
10. Aimee VanLeuvan, Position: AV Aide, full-time (1.0 FTE), 12 month, Non-Competitive Civil Service position, Probationary appointment, Effective: October 20, 2014, Probationary Period: October 20, 2014 through October 19, 2015, Salary: \$13.68 per hour (step 4, grade 1).
11. Tyler Comstock, Position: Computer Programmer/Analyst, full-time (1.0 FTE), 12 month position, Competitive Civil Service, Provisional appointment, pending Civil Service exam, Effective: September 15, 2014, Salary: \$36,500.00 per year, prorated.

L. Temporary Appointments

1. Lisa Kelly, Position: Supervisor of Special Education, Temporary appointment, time-sheet basis, Effective: September 2, 2014 through June 30, 2015, Certification: School Administrator/Supervisor, Permanent, September 1, 1994, Salary: \$325.00 per day, time-sheet basis.
2. Chris Sancomb, Position: Interim Principal of Special Education, full-time (1.0 FTE), 12 month position, Temporary appointment, Effective: September 15, 2014, Certification: School District Leader, Professional, September 1, 2013, Salary: \$71,893.00 per year.
3. Candia Baxter, Position: TiTC (Teaching is the Core) Coordinator, Temporary appointment, time-sheet basis, Effective: September 10, 2014 through June 30, 2015, Certification: School District Administrator, Permanent, February 1, 2007, Salary: \$40.00 per hour, time-sheet basis.
4. Joseph Liberto, Position: STEM Curriculum Mentor, Temporary appointment, time-sheet basis, Effective: September 2, 2014 through June 30, 2015, Certification: Biology – General Science 7-12, Permanent, September 1, 1987, Salary: \$40.00 per hour, time-sheet basis.

5. Mark Barone, Position: Work-Based Learning Coordinator, part-time (.4 FTE), 10 month, school calendar position, Temporary appointment, Effective: September 2, 2014 through June 30, 2015, Certification: Special Education, Permanent, September 1, 1989, Salary: \$56,765.00 per year, prorated (step 10 + Credit Hour Stipend + Degree Stipend + Certificate Stipend).
6. Elizabeth Isaacs, Position: Teacher, English Language Arts, full-time (1.0 FTE), 10 month, school calendar position, Temporary appointment, Effective: September 2, 2014 through June 25, 2015, Certification: English Language Arts 7-12, Initial Certificate Time Extension, September 1, 2013 through August 31, 2015, Salary: \$46,196.00 per year (step 4 + Credit Hour Stipend + Degree Stipend).
7. Susan Hamilton, Position: Teacher Aide, part-time (.5833 FTE), 10 month, school calendar position, Temporary appointment, Effective: September 2, 2014 through June 25, 2015, Salary: \$8.82 per hour.
8. William J. Knowles, Position: Computer Programmer/Analyst, Temporary appointment, time-sheet basis, Effective: September 8, 2014 through December 31, 2014, Salary: \$19.04 per hour.
9. Delaine Preston, Position: Career Education Resource Specialist, Temporary appointment, time-sheet basis, Effective: September 10, 2014 through June 25, 2015, Salary: \$13.42 per hour, time-sheet basis.
10. Cynthia Williams, Position: Career Education Resource Specialist, Temporary appointment, time-sheet basis, Effective: September 25, 2014 through June 26, 2015, Salary: \$13.00 per hour, time-sheet basis.
11. Cynthia Dubots, Position: Career Education Resource Specialist, Temporary appointment, time-sheet basis, Effective: September 26, 2014 through June 26, 2015, Salary: \$13.00 per hour, time-sheet basis.
12. Michael Fodge, Position: Long-Term Substitute Teaching Assistant, Heavy Equipment full-time (1.0 FTE), 10 month, school calendar position, Temporary appointment, Effective: September 3, 2014 through June 25, 2015, Certification: no certificate, Salary: \$29,944.00 per year, prorated (step 1).

M. Mentoring Stipend, Stipend of \$831 per year, effective September 2, 2014 through June 25, 2015, except where noted

1. Gary Acker mentoring Joann Phillips
2. Jan Aiello mentoring Rachel Beyer
3. Kimberly Austin mentoring Valerie Heywood
4. Amy Cicora mentoring Daniel Copp
5. Jessica Edgerly mentoring Jody Mailloux
6. Jessica Edgerly mentoring Jennifer McMillen
7. Brande Flaitz mentoring Jennifer Leonberger
8. Brande Flaitz mentoring Susan Pawlak
9. Brande Flaitz mentoring Michelle Schaut
10. Brande Flaitz mentoring Robert Sherburne, effective September 15, 2014
11. Brande Flaitz mentoring Paul Spara
12. Brande Flaitz mentoring Katelin Woods
13. Dawn Galusha mentoring David Blouin
14. Dawn Galusha mentoring Elizabeth Ahern
15. Jennifer Lazarou mentoring Courtney Stanton
16. Michelle Mills-Bailey mentoring Megan McGinnis

17. Jeanne Randall mentoring Kassandra Box
18. Suzanne Smith mentoring Kaitlyn Schultz
19. Carol Vanderpool mentoring Elizabeth Isaacs

N. Annual Stipends

1. Computer Services Center

- a. Daniel Yorke, Team Manager, \$2,500 per year, July 1, 2014 through June 30, 2015

2. STEM Curriculum

- a. Brande Flaitz, Team Leader, \$831 per year, September 2, 2014 through June 25, 2015

O. Annual Appointments

1. Coordinating Stipend for Medicaid Oversight, Stipend \$831 each, effective September 2, 2014 through June 25, 2015

- a. Jessica Edgerly, Teacher, Speech and Hearing Handicapped
- b. Jennifer Lazarou, Teacher, Speech and Hearing Handicapped
- c. Megan McGinnis, Teacher, Speech and Hearing Handicapped
- d. Kaitlyn Schultz, Teacher, Speech and Hearing Handicapped
- e. Judy Hambruch, Occupational Therapist

2. Instructional Leadership Team (ILT) Leader, Stipend \$831 each, effective September 2, 2014 through June 25, 2015

a. Bush Education Center

1. Matthew Bryant
2. Cinda Dodge
3. Daniel McNaughton
4. Barbara Sweet
5. Elizabeth Woodard

b. Coopers Education Center

1. Richard Little
2. William Paggio
3. Rebecca Webster

c. Wildwood Education Center

1. Gary Acker
2. Mary Ellen Dropp
3. Elizabeth Isaacs
4. Robert Lemay
5. Mary (Molly) Murphy

3. Health Occupations Students of America Advisor, effective September 2, 2014 through June 25, 2015

- a. Bush Education Center**
 1. Cinda Dodge, Co-Advisor, Stipend \$623.50
 2. Julie Patros, Co-Advisor, Stipend \$623.50
 - b. Coopers Education Center**
 1. Mary Ellen Dropp, stipend of \$1,247
 - c. Wildwood Education Center**
 1. Mary Ellen Dropp, Co-Advisor, Stipend \$623.50
 2. Joann Phillips, Co-Advisor, Stipend \$623.50
- 4. Future Farmers of America**, Stipend of \$1,247, effective September 2, 2014 through June 25, 2015
 - a. Bush Education Center**
 1. Don Mac Naughton
- 5. National Technical Honor Society**, effective September 2, 2014 through June 25, 2015
 - a. Bush Education Center**
 1. Elizabeth Woodard, Stipend \$416
 - b. Coopers Education Center**
 1. Sandra Wallace, Co-Advisor Stipend \$208
 2. Colleen Weaver, Co-Advisor Stipend \$208
 - c. Wildwood Education Center**
 1. Kelly Flint, Stipend \$416
- 6. Yearbook Advisor**, Stipend of \$831 each, effective September 2, 2014 through June 25, 2015
 - a. Coopers Education Center**
 1. Dale Robie
 - b. Wildwood Education Center**
 1. Gary Acker
- 7. Newsletter Advisor**, Stipend of \$831, effective September 2, 2014 through June 25, 2015
 - a. Wildwood Education Center**
 1. Gary Acker
- 8. Floor Hockey Coach**, Elsmere program, Bush Education Center, effective September 2, 2014 through June 25, 2015
 - a. Caitlin DiPetta**, Co-Advisor, Stipend \$312

b. Frank Speciale, Co-Advisor, Stipend \$312

9. **Greenhouse**, Annual Stipend \$1,247, effective September 2, 2014 through June 25, 2015

a. Matthew Bryant, Bush Education Center

b. John Dlugos, Coopers Education Center

P. Report of **Temporary and Substitute Personnel** as attached.

CARRIED UNANIMOUSLY

Q. Appointment of the SSCTA BOCES District Superintendent

15-047

Upon the recommendation of the Interim District Superintendent, and on the motion by Learn, seconded by Apgar, it is resolved that the following personnel action is hereby taken:

Approval of the appointment of James R. Frame as the SSCTA BOCES District Superintendent by Order of the Commissioner of Education dated September 26, 2014 by the following resolution:

WHEREAS, the Commissioner of Education has issued an order which directs the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES Board of Education to meet on October 7, 2014 for the purpose of appointing a new District Superintendent of Schools;

BE IT RESOLVED, that the Board of Education of the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES hereby appoints James R. Frame, 1462 West Water Street, Elmira, New York 14905 as District Superintendent of Schools for a term commencing December 1, 2014 and continuing through November 30, 2017; and

BE IT FURTHER RESOLVED, that the BOCES Board of Education adopt and authorize as part of the term of appointment all those conditions set forth in the employment agreement between Schuyler-Steuben-Chemung-Tioga-Allegany BOCES Board of Education and James R. Frame; and

BE IT FURTHER RESOLVED, that the President of the BOCES Board of Education is hereby authorized and directed to execute said employment agreement.

Voting: Aye

11 (Neil Bulkley, Rose Apgar, Alice Learn, Bob Wheeler, Bill Peoples, Jr., Gloria Moss, Amy Dlugos, Mark Lemmon, Gary Scott, Bob Everett and Don Keddell)

Nay

0

Abstain

0

Absent

0

CARRIED UNANIMOUSLY

7. PROGRAMS

FIELD TRIPS

15-048

Upon the motion of Bulkley, seconded by Dlugos, it is resolved to approve the following field trips:

- A. Field trip for Bush Education Center, New Vision Health, New Vision Innovation, Leadership & Business, Audio Media, Fashion Design and New Vision Education programs as attached.
- B. Field trip for Coopers Education Center, Auto Tech program as attached.
- C. Field trip for Bush Education Center, Conservation program as attached.

CARRIED UNANIMOUSLY

8. BOARD PRESIDENT'S REPORT

15-049

- A. **Designation of voting delegate for the New York State Boards Association's "2013 Proposed Bylaw Amendments and Resolutions"**

Upon the motion of Learn, seconded by Scott, it is approved that Rose Apgar is designated as the GST BOCES' voting delegate for the New York State School Boards Association's "2014 Proposed Bylaw Amendments and Resolution" and Robert Everett is designated as the GST BOCES' alternate voting delegate.

CARRIED UNANIMOUSLY

- B. Interim District Superintendent McDonald reviewed the **New York State School Boards Association's "2014 Proposed Bylaw Amendments and Resolution" and "Amendments and Rebuttals"**.

- C. **Revised 2014-2015 Board of Education Meeting Schedule** as attached.

15-050

Upon the motion of Learn, seconded by Bulkley, it is approved to accept the "Revised 2014-2015 Board of Education Meeting Schedule".

CARRIED UNANIMOUSLY

- D. Ms. Munson shared information regarding the **GST School Boards Association Fall Event** being held on October 30, 2014 at the Corning-Painted Post School District beginning at 5:30 p.m.

9. SUPERINTENDENT'S REPORT

15-051

Upon the motion of Lemmon, seconded by Scott, it is resolved to approve the following Board Policies:

- A. **Board Policy - #9310 – Personnel & Negotiations** – "Attendance of Non-Unit Employees" (second reading) – as attached.

CARRIED UNANIMOUSLY

- B. **SED** update by Interim District Superintendent MacDonald:

1. CTE Pathways 4 + 1 should pass this month.
2. 154 proposed Regulation – Bilingual Program.
3. APPR: Safety Net is not signed.

4. Tax Efficiency Rebate Reporting.
5. District Superintendent vendor gift limit is changed to \$15.

Reminder of 2014 Campus Open Houses:

- A. Bush Open House: October 9, 2014 from 5:00–7:00 p.m.
- B. Coopers Open House: October 15, 2014 from 6:00-8:00 p.m.
- C. Wildwood Open House: October 23, from 5:00-7:00 p.m.

10. ADJOURNMENT**15-052**

Upon the motion of Apgar, seconded by Peoples, it is resolved to adjourn the meeting at 7:21 p.m.

CARRIED UNANIMOUSLY

NEXT MEETINGS

Meeting	Date/Time	Location
Coopers Campus Tour	11/04/14, 4:00 p.m.	Coopers Education Ctr., Bldg. 1
Regular	11/04/14, 5:30 p.m.	Coopers Education Ctr., Bldg. 1, DL Room
Bush Campus Tour	12/02/14, 4:00 p.m.	Bush Education Ctr., Bldg. 1
Regular	12/02/14, 5:30 p.m.	Bush Education Ctr., Bldg. 1

Respectfully Submitted,

dlh
October 8, 2014

Doretta L. Hughson
Board Clerk