

**Schuyler-Steuben-Chemung-Tioga-Allegany  
Board of Cooperative Educational Services**  
9579 Vocational Drive, Painted Post, New York 14870-9518  
Phone (607) 962-3175, 739-3581 or 324-7880 Fax (607) 654-2302

Reorganizational Board Meeting  
Coopers Education Center, Building #8

July 1, 2014  
5:30 p.m.

**PRESENT:** Apgar, Bulkley, Dlugos, Everett, Keddell, Learn, Lemmon, Moss, Scott, Peoples and Wheeler.

**ABSENT:** None.

**ALSO PRESENT:** District Superintendent Graefe; Cabinet Members: Bentley, Drake, Johnson, Manning, Moschetti, Munson, Pierce, Spencer and Weinman; Board Clerk Hughson; and Guest: Heather Lanza of Attorney David Jacobs' office.

\* \* \* \* \*

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

District Superintendent Graefe called the meeting to order and led the Pledge of Allegiance at 5:30 p.m.

**2. ACCEPTANCE OF THE AGENDA**

**15-001**

Upon the motion of Learn, seconded by Apgar, it is resolved to accept the agenda.

**CARRIED UNANIMOUSLY**

**3. APPOINTMENT OF CLERK FOR MEETING**

**15-002**

Upon the motion of Learn, seconded by Apgar, it is resolved to appoint Doretta Hughson as the Clerk of the meeting.

**CARRIED UNANIMOUSLY**

**4. OATH OF OFFICE TO NEWLY ELECTED BOARD OF EDUCATION MEMBERS OF THE GST BOCES**

Clerk Hughson administered the oath of office to elected Board Members: Amy Dlugos, Donald Keddell and Robert Wheeler.

**5. OATH OF OFFICE TO INTERIM DISTRICT SUPERINTENDENT**

Oath of office to Interim District Superintendent Kevin MacDonald will be administered by Clerk Hughson when he comes into the office in July 2014.

**6. ELECTION OF BOARD PRESIDENT**

**15-003**

Upon the motion of Everett, seconded by Moss, it is resolved to nominate Donald Keddell as Board President.

**CARRIED UNANIMOUSLY**

**15-004**

Upon the motion of Scott, seconded by Bulkley, it is resolved to close the nominations for Board President.

**CARRIED UNANIMOUSLY**

The Board unanimously elected Donald Keddell to the position of President of the GST BOCES Board of Education for 2014-2015.

**A. Oath of Office to Newly Elected Board President**

Clerk Hughson administered the oath of office to elected Board President Donald Keddell.

**7. ELECTION OF BOARD VICE-PRESIDENT**

**15-005**

Upon the motion of Apgar, seconded by Moss, it is resolved to nominate Robert Everett as Board Vice-President.

**CARRIED UNANIMOUSLY**

**15-006**

Upon the motion of Scott, seconded by Bulkley, it is resolved to close the nominations for Board Vice-President.

**CARRIED UNANIMOUSLY**

The Board unanimously elected Robert Everett to the position of Vice-President of the GST BOCES Board of Education for fiscal year 2014-2015.

**A. Oath of Office to Newly-Elected Board Vice-President**

Clerk Hughson administered the oath of office to elected Board Vice-President Robert Everett.

**8. APPOINTMENTS**

**15-007**

Upon the motion of Apgar, seconded by Scott, it is resolved to approve the following appointments:

**A. Clerk of the Board and Deputy Clerk of the Board**

It is hereby resolved that Doretta Hughson is appointed to the position of Clerk of the Board and Tina Hazzard is appointed to the position of Deputy Clerk of the Board for fiscal year 2014-2015.

**B. Treasurer and Deputy Treasurer**

It is hereby resolved that Janice Conley is appointed to the position of Treasurer and Kimberly Mehlenbacher is appointed to the position of Deputy Treasurer for fiscal year 2014-2015.

**C. Internal Claims Auditor and Deputy Internal Claims Auditors**

It is hereby resolved that Debra Moyer-Haight is appointed to the position of Internal Claims Auditor and Dianne Impson, Christina Beuter and Brenda Bobby are appointed to the position of Deputy Internal Claims Auditors for fiscal year 2014-2015.

**D. School Physicians**

It is hereby resolved that Guthrie Clinic Occupational Medicine Physicians, Dr. Theodore Them of Guthrie Clinic Occupational Medicine (Sayre Office), Dr. Robert Reed of Guthrie Clinic Occupational Medicine (Corning Office) and Dr. Maria Mainolfi (Big Flats Office) are appointed to the position of School Physician for employee related needs for fiscal year 2014-2015; and Southern Tier Pediatrics and Dr. Laura Leonard are appointed to the position of School Physician as independent service providers for student related needs for fiscal year 2014-2015.

**E. School Attorney**

It is hereby resolved that Sayles & Evans (Conrad Wolan, Esq. of Counsel) is appointed to the position of School Attorney for fiscal year 2014-2015.

**F. Special Counsel**

It is hereby resolved that Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP as an independent service provider, the Law Firm of Frank W. Miller, Esq. as an independent service provider and Bond, Schoeneck & King, PLLC as an independent service provider are appointed to the position of Special Counsels for fiscal year 2014-2015.

**G. Student Accounts and Activities/Central Treasurers and Assistant Central Treasurers and Auditors**

It is hereby resolved that the following staff members are appointed to the positions of Central Treasurer, Assistant Central Treasurer and Auditor for fiscal year 2014-2015.

|                            |                              |                     |
|----------------------------|------------------------------|---------------------|
| Bush Education Center:     | Central Treasurer:           | Susan Benjamin      |
|                            | Assistant Central Treasurer: | Janice Conley       |
|                            | Auditor:                     | Kathy Salvagin      |
| Coopers Education Center:  | Central Treasurer:           | John Wagner         |
|                            | Assistant Central Treasurer: | Paulette Almeter    |
|                            | Auditor:                     | Kathy Salvagin      |
| Wildwood Education Center: | Central Treasurer:           | Michelle Chamberlin |
|                            | Assistant Central Treasurer: | Sharyl Hammond      |
|                            | Auditor:                     | Kathy Salvagin      |

**H. Independent Auditor**

It is hereby resolved that Ciaschi, Dietershagen, Little, Mickelson & Company, LLP as an independent service provider is appointed as Independent Auditor for fiscal year 2014-2015.

**I. Records Retention and Disposition Officer**

It is hereby resolved that Colin Pierce is appointed to the position of Records Retention and Disposition Officer for fiscal year 2014-2015.

**J. Records Access Officer**

It is hereby resolved that C. Douglas Johnson is appointed to the position of Records Access Officer for fiscal year 2014-2015.

**K. Purchasing Agent and Deputy Purchasing Agent**

It is hereby resolved that Delia Kern is appointed to the position of Purchasing Agent and Margaret Munson is appointed to the position of Deputy Purchasing Agent for fiscal year 2014-2015.

**L. Title IX Coordinator**

It is hereby resolved that C. Douglas Johnson is appointed to the position of Title IX Coordinator for fiscal year 2014-2015.

**M. Section 504 Coordinator**

It is hereby resolved that C. Douglas Johnson is appointed to the position of Section 504 Coordinator for fiscal year 2014-2015.

**N. Dignity for All Students Act Coordinator**

It is hereby resolved that C. Douglas Johnson is appointed to the position of Dignity for All Students Act Coordinator for fiscal year 2014-2015.

**O. Chief Information Officer**

It is hereby resolved that Jackie Spencer is appointed to the position of Chief Information Officer for fiscal year 2014-2015.

**P. Asbestos Hazard Energy Response Act (AHERA) Officer**

It is hereby resolved that Brian Bentley is appointed to the position of Asbestos Hazard Energy Response Act (AHERA) Officer for fiscal year 2014-2015.

**Q. Designated Educational Official under SAVE**

It is hereby resolved that Jackie Spencer is appointed to the position of Designated Educational Official under SAVE for the fiscal year 2014-2015.

**CARRIED UNANIMOUSLY**

**15-008**

Upon the motion of Learn, seconded by Everett, it is resolved to approve the following appointments:

**R. It is hereby resolved that the Board Members noted below be appointed to the designated committees:**

1. Neil Bulkley, Amy Dlugos, Rose Apgar and Gary Scott be appointed to the GST BOCES Audit and Finance Subcommittee for fiscal year 2014-2015.
2. Robert Everett, Robert Wheeler and William Peoples, Jr. be appointed to the GST BOCES Facilities Inspection Subcommittee for fiscal year 2014-2015.
3. Robert Everett, Alice Learn, Gloria Moss, Mark Lemmon and Donald Keddell be appointed to the GST BOCES Policy Development Subcommittee for fiscal year 2014-2015.

CARRIED UNANIMOUSLY

**15-009**

Upon the motion of Apgar, seconded by Peoples, it is resolved to approve the following items:

## **9. DESIGNATIONS:**

### **A. Official Depository**

It is hereby resolved that M&T Bank, J. P. Morgan Chase Bank, Chemung Canal Trust Company, Five Star Bank, Steuben Trust, First Niagara, Bancorp Bank, SunTrust Bank and others as needed are designated for checking and/or savings, for fiscal year 2014-2015 as shown on the attached detailed list.

### **B. Board of Education Meetings**

It is hereby resolved that the date and time for holding BOCES Board of Education meetings are as follows:

| MEETING           | DAY      | DATE  | TIME           |
|-------------------|----------|---|----------------|
| Reorganizational  | Tuesday  | July 1, 2014  | 5:30 p.m.      |
| Regular           | Tuesday  | July 1, 2014 Immediately following Reorganizational |                |
| Regular           | Thursday | August 7, 2014                                      | 5:30 p.m.      |
| Board Retreat ⊗ ✕ | Tuesday  | August 26, 2014                                     | 3:00-5:00 p.m. |
| Regular ⊗ ✕       | Tuesday  | August 26, 2014                                     | 5:30 p.m.      |
| Regular           | Tuesday  | September - NONE                                    | -----          |
| Regular           | Tuesday  | October 7, 2014–Wildwood Campus Tour                | 5:30 p.m.      |
| Regular           | Tuesday  | November 4, 2014–Bush Campus Tour                   | 5:30 p.m.      |
| Regular           | Tuesday  | December 2, 2014–Coopers Campus Tour                | 5:30 p.m.      |
| Regular           | Tuesday  | January 6, 2015                                     | 5:30 p.m.      |
| Regular           | Tuesday  | February 3, 2015                                    | 5:30 p.m.      |
| Regular           | Tuesday  | March 3, 2015                                       | 5:30 p.m.      |
| Regular           | Tuesday  | April 7, 2015                                       | 5:30 p.m.      |
| Annual Budget     | Tuesday  | April 7, 2015                                       | 6:00 p.m.      |
| Regular           | Tuesday  | May 5, 2015   | 5:30 p.m.      |
| Regular           | Tuesday  | June 2, 2015  | 5:30 p.m.      |

⊗ = Exception to 1<sup>st</sup> Tuesday of the month

✕ Last Tuesday of month to bring all personnel items for action prior to the start of school.

Meetings to be held on first Tuesday of the month except as noted above, and will be held at Coopers Education Center, Building #8, with the following exceptions: October 7, 2014

meeting will be held at the Wildwood Education Center, November 4, 2014 meeting will be held at the Bush Education Center and April 7, 2015 Annual Budget & Regular meetings will be at Coopers Education Center, Bldg. #7.

If a second meeting is required in any month, the 4<sup>th</sup> Tuesday shall be utilized for that purpose.

November 4, 2014

Board Self-Evaluation

5-07-14

### **C. Official Newspapers**

It is hereby resolved that the Star-Gazette of Elmira, New York and The Evening Tribune of Hornell, New York are designated as the official newspapers for fiscal year 2014-2015.

## **10. AUTHORIZATIONS:**

### **A. Person authorized to certify payroll**

It is hereby resolved that the Director of Human Resources and Employee Relations, C. Douglas Johnson, is authorized to certify payroll and that the District Superintendent or Chief Operating Officer is authorized to certify payroll in the absence of C. Douglas Johnson for fiscal year 2014-2015.

### **B. Persons authorized to approve staff and Board Member conference attendance and expenses**

It is hereby resolved that the District Superintendent or Chief Operating Officer or his/her designee is appointed to approve all conference attendance and expenses for fiscal year 2014-2015.

### **C. Establishment of Petty Cash Funds**

It is hereby resolved that the establishment of Petty Cash Funds in the amounts designated and custodians thereof on the attached list be established and that the Treasurer and/or Deputy Treasurer are responsible for maintaining funds for fiscal year 2014-2015.

### **D. Signatures on Checks:**

It is hereby resolved that authorization to sign checks for 2014-2015 fiscal year is given to the following listed personnel:

#### **All Checks:**

Janice Conley  
Kim Mehlenbacher

#### **Student Activity Accounts:**

Bush Education Center:

Susan Benjamin  
Janice Conley

Coopers Education Center:

John Wagner  
Paulette Almeter

Wildwood Education Center:

Michelle Chamberlin  
Sharyl Hammond

**E. Budget Transfers**

It is hereby resolved that authorization is granted to District Superintendent or Chief Operating Office or his/her designee to approve budget transfers up to \$10,000 for 2014-2015 fiscal year.

**F. Apply for Grants**

It is hereby resolved that District Superintendent or Chief Operating Officer or his/her designee is authorized to approve applications for grants for 2014-2015 fiscal year.

**G. Employment of Temporary, Substitute, Full-time and Part-time Employees**

It is hereby resolved that authorization is granted to District Superintendent or Chief Operating Officer to employ temporary, substitute, full-time and part-time employees on an interim basis for 2014-2015 fiscal year until such time as the Board of Education is able to act upon a formal recommendation for appointment.

**H. Internal Controls Procedure**

It is hereby resolved that the attached Internal Controls Procedure is accepted for fiscal year 2014-2015.

**I. Legal Indemnification**

It is resolved that the Board does and hereby approves legal indemnification of Board Members, Officers, the District Superintendent, Chief Operating Officer and School Administrators against all uninsured financial or property loss arising out of any proceeding, claim, demand, suit, tort, arbitration or judgment by reason of alleged negligence or other conduct resulting in bodily or other injury to any person or damage to the property of any person committed while Board Member, Officer, District Superintendent, Chief Operating Officer and School Administrator is acting within the scope of his/her employment or at the discretion of the Board of Education for fiscal year 2014-2015.

**J. Liability Insurance**

It is hereby resolved that the Board does and hereby approves the liability insurance carrier to be Utica National Insurance Company for fiscal year 2014-2015.

**K. Employee Dishonesty**

It is hereby resolved that bonding for fiscal year 2014-2015 of all personnel in the amount of \$5,000,000 per loss will be carried with Utica National Insurance Company.

**L. Student Field Trips and Itineraries**

It is hereby resolved that the District Superintendent or Chief Operating Officer, or his/her designee, is authorized to approve student field trips for travel in New York State not requiring charter or contract transportation for 2014-2015 fiscal year.

**M. Food Service Advertise and Accept Bids for Food Items and Perishables**

It is hereby resolved that the Board authorizes the Food Service Director and bid/specification committee to advertise and accept bids for food items and perishables based on the bid schedules. Furthermore, the Board awards the bid for purchase of said food items and perishables to the lowest, responsible bidding firm meeting the specifications as advertised. Be it further understood that the Food Service Director shall inform said lowest responsible bidder of the bid award.

**N. Disposal of BOCES' Property**

It is hereby resolved that the Assistant Superintendent for Finance & Administrative Services, Margaret Munson, or her designee, Director of Facilities III, Brian Bentley, is authorized to dispose of obsolete and surplus property for fiscal year 2014-2015.

**O. Extracurricular Activities Accounts**

It is hereby resolved that the Board authorizes the establishment of Extracurricular Activities Accounts at the Bush Education Center, Coopers Education Center and Wildwood Education Center as shown on the attached list.

**CARRIED UNANIMOUSLY**

**11. OTHER ITEMS:**

**15-010**

Upon the motion of Learn, seconded by Bulkley, it is resolved to approve the following items:

**A. 1. Review and reaffirm the following policies as attached:**

- a. Code of Conduct – Policy #5330
- b. BOCES Personal Property Accountability – Policy #6770
- c. Investments – Policy #6240

**2. Adoption of all policies, code of ethics and code of conduct**

It is hereby resolved that all policies, code of ethics, code of conduct, regulations and procedures in effect in the GST BOCES during 2013-2014 fiscal year shall be carried over into the 2014-2015 fiscal year.

**B. Authorization to Establish Mileage Reimbursement**

It is hereby resolved that the mileage reimbursement rate is \$.560 for 2014-2015 fiscal year.

**C. Authorization to Establish Meal Reimbursement Rates**

It is hereby resolved that the meal reimbursement rates for 2014-2015 are as attached.

**D. Attendance Supervision Officers**

It is hereby resolved that the following staff members be appointed as Attendance Supervision Officers for fiscal year 2014-2015:



Career and Technical Education:

Bush Education Center:

Terry Gray

Coopers Education Center:

Paulette Almeter

Wildwood Education Center:

Sharyl Hammond

Special Education:

Bush Education Center:

Shelly Barcomb

Campbell-Savona and Corning Host Site:

Melanie Coots

Elmira/Elmira Heights/Horseheads Host Sites:

Stephanie Davis

Hornell Host Site:

Denise Bates

CARRIED UNANIMOUSLY

**15-011**

Upon the motion of Apgar, seconded by Bulkley, it is resolved to move into the Regular Board meeting.

CARRIED UNANIMOUSLY

**Regular Board Meeting**

**Coopers Education Center, Bldg. 8**

**July 1, 2014**

**5:30 p.m.**

**2. PRIVILEGE OF THE FLOOR**

A. Board President Keddell welcomed Robert Wheeler and Amy Dlugos to their positions as GST BOCES Board Members.

B. Board President Keddell shared a thank you note from Horst Graefe.

**3. ACCEPT OF THE AGENDA**

**15-012**

Upon the motion of Apgar seconded by Bulkley, it is resolved to accept the agenda.

CARRIED UNANIMOUSLY

**4. CONSENSUS ITEMS**

**15-013**

Upon the motion of Scott, seconded by Learn, it is resolved to approve the following consensus items:

**A. Approval of Minutes**

1. Regular Board Meeting – June 3, 2014.

**B. Treasurer's Reports**

1. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES – May 2014.

**C. Internal Claims Auditor's Reports – May 2014** as attached.

CARRIED UNANIMOUSLY

**5. FINANCE****15-014**

Upon the recommendation of the Superintendent, and on the motion of Apgar, seconded by Lemmon, it is resolved that the following finance actions are hereby taken:

**A. General Fund Establishments and Adjustments.****1. Budget Establishments for 2013-14:**

| Item#  | CoSer # | Title  | In the Amount of |
|--------|---------|--|------------------|
| 199-14 | 535.499 | Equipment Repair w/ Cattaraugus-Allegany BOCES | \$ 7,031         |
| 200-14 | 570.695 | SIP w/Ulster BOCES                             | \$ 800           |

These establishments will be supported as follows:

|        |         |                             |
|--------|---------|-----------------------------|
| 199-14 | 535.499 | Canisteo-Greenwood: \$7,031 |
| 200-14 | 570.695 | Jasper-Troupsburg: \$800    |

**2. Budget Increases for 2013-14:**

| Item # | CoSer # | Title  | Increase   | From         | To           |
|--------|---------|--|------------|--------------|--------------|
| 201-14 | 101.000 | Career and Technical Education                 | \$ 1,841   | \$15,291,284 | \$15,293,125 |
| 202-14 | 403.003 | Alternative Education-Secondary                | \$ 1,807   | \$ 1,536,756 | \$ 1,538,563 |
| 203-14 | 416.494 | Academic Prog, Sp Facilities w/Monroe 1 BOCES  | \$ 1,670   | \$ 5,066     | \$ 6,736     |
| 204-14 | 419.693 | Academic Prog, Sp Facilities w/TST BOCES       | \$ 745     | \$ 1,890     | \$ 2,635     |
| 205-14 | 427.599 | Exploratory Enrichment w/Broome BOCES          | \$ 1,475   | \$ 14,746    | \$ 16,221    |
| 206-14 | 432.495 | Distance Learning w/WFL BOCES                  | \$ 4,127   | \$ 2,274     | \$ 6,401     |
| 207-14 | 512.000 | Computer Service, Instructional                | \$ 23,905  | \$ 2,379,659 | \$ 2,403,564 |
| 208-14 | 517.000 | Coordination, Other (Central)                  | \$ 83,809  | \$ 42,191    | \$ 126,000   |
| 209-14 | 522.000 | Equipment Repair                               | \$ 1,841   | \$ 361,658   | \$ 363,499   |
| 210-14 | 537.000 | School/Curriculum Improvement Planning         | \$ 10,410  | \$ 1,557,073 | \$ 1,567,483 |
| 211-14 | 548.596 | School Curr Imp Planning w/Albany BOCES        | \$ 689     | \$ 3,705     | \$ 4,394     |
| 212-14 | 550.591 | Computer Service, Instructional w/Erie 1 BOCES | \$ 41,521  | \$ 1,135,013 | \$ 1,176,534 |
| 213-14 | 559.693 | Substance Abuse Info. w/TST BOCES              | \$ 248     | \$ 35,100    | \$ 35,348    |
| 214-14 | 605.000 | Computer Service: Management                   | \$ 25,938  | \$13,572,496 | \$13,598,434 |
| 215-14 | 616.594 | Cooperative Bidding Coord w/OCM BOCES          | \$ 400     | \$ 32,090    | \$ 32,490    |
| 216-14 | 618.440 | GASB 45-Planning and Valuation Service         | \$ 14,095  | \$ 50,190    | \$ 64,285    |
| 217-14 | 627.495 | Staff Development; Clerical w/WFL BOCES        | \$ 89      | \$ 2,651     | \$ 2,740     |
| 218-14 | 629.591 | Computer Services Management w/Erie 1 BOCES    | \$ 104,560 | \$ 2,998,395 | \$ 3,102,955 |

These increases will be supported as follows:

|        |         |   |
|--------|---------|---|
| 201-14 | 101.000 | Cattaraugus-Allegany BOCES (Andover: \$1,841)   |
| 202-14 | 403.003 | Addison: (\$52,025), Arkport: \$1,190, Avoca: \$19,828, Bath: \$8,930, Bradford: (\$4,919), Campbell-Savona: (\$7,477), Canaseraga: \$4,500, Canisteo-Greenwood: \$1,586, Corning: (\$5,447), Elmira: (\$4,919), Elmira Heights: \$1,388, Hammondsport: (\$738), Hornell: \$14,574, Prattsburgh: \$4,461, Spencer Van-Elten: \$19,090 and Cattaraugus-Allegany BOCES (Andover: \$1,785)     |
| 203-14 | 416.494 | Horseheads: \$1,670   |
| 204-14 | 419.693 | Bath: (\$25), Elmira: (\$20), Odessa-Montour: \$255, Spencer-Van Etten: \$470 and Watkins Glen: \$65  |
| 205-14 | 427.599 | Spencer-Van Etten: \$738 and Waverly: \$737   |
| 206-14 | 432.495 | Elmira: \$4,127   |
| 207-14 | 512.000 | Hornell: \$23,905   |
| 208-14 | 517.000 | This miscellaneous revenue is from outside sources and does not affect component districts: \$83,809  |
| 209-14 | 522.000 | Miscellaneous Revenue: \$1,841  |
| 210-14 | 537.000 | Jasper-Troupsburg: \$660 and Genesee Valley BOCES (Elba: \$9,750)   |
| 211-14 | 548.596 | Bath: (\$395), Horseheads: \$1,560 and Odessa-Montour: (\$476)  |
| 212-14 | 550.591 | Addison: \$204, Alfred-Almond: (\$693), Arkport: (\$2,864), Canaseraga: (\$6,948), Canisteo-Greenwood: \$16,965, Corning: \$23, Hammondsport: \$37,090 and Jasper-Troupsburg: (\$2,256)   |
| 213-14 | 559.693 | Prattsburgh: \$248  |
| 214-14 | 605.000 | Hammondsport: \$17,481, Spencer Van Etten: \$982 and Miscellaneous Revenue: \$7,475   |
| 215-14 | 616.594 | Elmira: \$400   |
| 216-14 | 618.440 | Addison: \$60, Alfred-Almond: \$60, Arkport: \$60, Bath: \$3,310, Bradford: \$60, Campbell-Savona: \$60, Canaseraga: \$60, Canisteo-Greenwood: \$60, Corning: \$60, Elmira: (\$315), Hammondsport: (\$315), Hornell: \$60, Horseheads: (\$315), Jasper-Troupsburg: \$60, Odessa-Montour: \$5,225, Prattsburgh: \$60, Spencer-Van Etten: (\$315), Watkins Glen: (\$315) and Waverly: \$6,475 |
| 217-14 | 627.495 | Avoca: \$89   |

218-14 629.591 Addison: \$6,452, Alfred-Almond: \$1,375, Arkport: \$2,619, Avoca: (\$120), Bath: \$31,483, Canaseraga: \$6,935, Canisteo-Greenwood: \$48,538, Coming: \$915, Hammondsport: \$8,104, Hornell: \$3,416, Jasper-Troupsburg: \$3,017 and Prattsburg: (\$8,129)

### 3. Budget Decreases for 2013-14:

| Item # | CoSer # | Title                                       | Decrease  | From       | To         |
|--------|---------|---|-----------|------------|------------|
| 219-14 | 251.493 | Staffing 1:6:1 w/Genesee Valley BOCES       | \$ 11,496 | \$ 156,800 | \$ 145,304 |
| 220-14 | 403.004 | Alternative Ed Middle School                | \$ 13,640 | \$ 230,544 | \$ 216,904 |
| 221-14 | 430.008 | Distance Learning                           | \$ 23,905 | \$ 671,198 | \$ 647,293 |
| 222-14 | 528.000 | Industry/Education Activities               | \$ 15,032 | \$ 533,862 | \$ 518,830 |
| 223-14 | 635.493 | Negotiations w/Genesee Valley BOCES         | \$ 3,040  | \$ 20,241  | \$ 17,201  |
| 224-14 | 659.591 | Planning Service, Management w/Erie 1 BOCES | \$ 1,786  | \$ 45,173  | \$ 43,387  |

These decreases will be supported as follows:

219-14 251.493 Avoca: (\$11,496)  
 220-14 403.004 Arkport: \$19,020, Canaseraga: (\$11,911), Hornell: (\$20,557) and Prattsburg: (\$192)  
 221-14 430.008 Hornell: (\$23,905)  
 222-14 528.000 Career Development Council, Inc.: (\$15,032)  
 223-14 635.493 Canaseraga: (\$3,040)  
 224-14 659.591 Bath: (\$596) and Jasper-Troupsburg: (\$1,190)

### 4. Transfers within programs for 2013-14:

#### a. Transfers in excess of \$10,000.

| <u>COSER NO.</u> | <u>PROGRAM</u>               | <u>BUDGET CODE</u>                    | <u>TRANSFER IN</u> | <u>TRANSFER OUT</u> |
|------------------|------------------------------|---------------------------------------|--------------------|---------------------|
| 101              | Career & Technical Ed        | A102-3010-200-0-75 Equipment          |                    | \$31,016.00         |
|                  |                              | A103-3020-150-0-74 Certified Salaries | \$16,016.00        |                     |
|                  |                              | A103-3020-151-0-74 Instr. Substitutes | \$15,000.00        |                     |
|                  |                              | <b>TOTAL</b>                          | <b>\$31,016.00</b> | <b>\$31,016.00</b>  |
| 605              | Computer Service: Management | A605-7710-200-8-01 Equipment          |                    | \$14,850.00         |
|                  |                              | A605-7710-400-G-18 Contract & Other   |                    | \$11,752.00         |
|                  |                              | A605-7710-400-F-09 Contract & Other   |                    | \$16,787.00         |
|                  |                              | A605-7710-400-G-09 Contract & Other   |                    | \$12,086.00         |
|                  |                              | A605-7710-400-8-01 Contract & Other   | \$14,850.00        |                     |
|                  |                              | A605-7710-204-8-18 Small Equipment    | \$11,752.00        |                     |
|                  |                              | A605-7710-210-8-09 Large Equipment    | \$28,873.00        |                     |
|                  |                              | <b>TOTAL</b>                          | <b>\$55,475.00</b> | <b>\$55,475.00</b>  |
| 701              | Operations & Maintenance     | A701-8010-340-1-00 Cleaning Supplies  |                    | \$5,538.00          |
|                  |                              | A701-8010-340-2-00 Cleaning Supplies  |                    | \$6,233.14          |
|                  |                              | A701-8010-340-0-99 Cleaning Supplies  |                    | \$1,773.59          |
|                  |                              | A701-8010-210-0-99 Large Equipment    | \$10,834.68        |                     |
|                  |                              | A701-8010-204-0-99 Small Equipment    | \$2,710.05         |                     |
|                  |                              | <b>TOTAL</b>                          | <b>\$13,544.73</b> | <b>\$13,544.73</b>  |

### 5. Budget Increase for 2014-15:

| Item # | CoSer # | Title                         | Increase   | From         | To           |
|--------|---------|-------------------------------|------------|--------------|--------------|
| 001-15 | 612.000 | Business Office Support (CBO) | \$ 127,886 | \$ 3,772,097 | \$ 3,899,983 |

This increase will be supported as follows:

001-15 612.000 Elmira Heights: \$127,886

### 6. Transfer within programs for 2014-15:

#### a. Transfer in excess of \$10,000.

| <u>COSER NO.</u> | <u>PROGRAM</u>          | <u>BUDGET CODE</u>                    | <u>TRANSFER IN</u> | <u>TRANSFER OUT</u> |
|------------------|-------------------------|---------------------------------------|--------------------|---------------------|
| 612              | Business Office Support | A612-7017-160-0-01 N-I Salaries       |                    | \$78,000.00         |
|                  |                         | A612-7017-813-0-09 NYS ERS            |                    | \$13,845.00         |
|                  |                         | A612-7017-150-0-01 Certified Salaries | \$78,000.00        |                     |
|                  |                         | A612-7017-811-0-09 NYS TRS            | \$13,845.00        |                     |
|                  |                         | <b>TOTAL</b>                          | <b>\$91,845.00</b> | <b>\$91,845.00</b>  |

**B. Capital Fund Budget Increases.**

**1. Budget Increases for 2013-14**

- a. Capital Fund Budget be increased by \$6,006,455.00 from \$1,400,000.00 to \$7,406,455.00. This is due to the Energy Performance Contract, which was awarded to Johnson Controls, Inc. and includes a separate project for each of 37 buildings. Financing for this project was secured through Municipal Leasing Corporation.

**C. Purchasing.**

1. Approval of Resolution, as attached, to participate in cooperative bidding for the purchase of equipment, supplies and contract items with Delaware-Chenango-Madison-Otsego BOCES (DCMO BOCES) for the 2014–2015 fiscal year.
2. Approval of Resolution, as attached, to participate in cooperative bidding for purchase of computer forms, desktop/servers, computer peripherals, data communication equipment and related supplies and software with Onondaga-Cortland-Madison BOCES (OCM BOCES) for the 2014-15 fiscal year.
3. Approval of Resolution, as attached, to enter into joint agreements negotiated by Erie 1 BOCES for software packages and licensing with Airwatch, JAMF, Lightspeed and Microsoft for the 2014-15 fiscal year.
4. Award of cooperative bid for the purchase of copy paper for Addison, Arkport, Canaseraga, Canisteo-Greenwood, Elmira, Hammondsport, Jasper-Troupsburg and Prattsburgh school districts based on lowest bid meeting specification, as attached.

Bids were opened June 16, 2014 at 2:00 p.m. and the following bids were received:

- a) Contract Paper Group, Inc., 1531 Boettler Rd., Suite E, Uniontown, OH 44685
  - b) W. B. Mason Co., Inc., 359 Broad St., Waverly, NY 14892
  - c) School Specialty Bid East, 140 Marble Dr., Lancaster, PA 17601
  - d) Unisource Worldwide Inc. 7016 A. C. Skinner Pkwy., Jacksonville, FL 32256
5. Award of cooperative bid for the purchase of health supplies for Addison, Arkport, Canaseraga, Canisteo-Greenwood, Elmira, Hammondsport, Horseheads, Jasper-Troupsburg and Prattsburgh school districts on low bid per line item, as attached.

Bids were opened May 14, 2014 at 2:00 p.m. and the following bids were received:

- a) Everything Medical, 7108 E. Washington St. Ext., Bath, NY 14810
- b) Medco, 500 Fillmore Ave., Tonawanda, NY 14150

- c) Mohawk Hospital Equip., 335 Columbia St., Utica, NY 13502
  - d) Moore Medical, 1690 New Britain Ave., Farmington, CT 06032
  - e) School Health Corp., 865 Muirfield Dr., Hanover, Park, IL 60102
6. Approval of multi-year Cisco Maintenance Agreement that includes GST BOCES, Corning-Painted Post and Hornell. Award is based on NYS Contract # PT64525 for three (3) years at 0% interest.

**D. Authorization to pay the following membership dues.**

- 1. Rural Schools Association of New York State dues in the amount of \$600 for 2014-2015 year for the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES.

**E. Lease Approval.**

- 1. Approval of lease for space for Economic Opportunity Program (EOP) Headstart classroom in Bush, Building 10, effective July 1, 2014 through June 30, 2015, as attached.

**F. 2015-16 Capital Project-Proposed Scope of Work.**

- 1. Approval of Proposed Scope of Work for the 2015-16 Capital Project, as attached.

**G. 2015-2016 Capital Construction Project SEQR Determination.**

- 1. **Whereas**, the Greater Southern Tier BOCES proposes a \$1,400,000 Capital Construction project at the Pauline G. Bush Campus in Elmira, New York, at the Coopers Campus in Painted Post, New York and the Wildwood Campus in Hornell, New York. The project consists of work at the following buildings and sites:

Pauline G. Bush Campus (Elmira)

- 1. Building 1 – Renovation of existing office space

Coopers Campus (Painted Post)

- 1. Building 2 – Replace building's roof
- 2. Building 3 – Replace building's roof
- 3. Building 7 – Partial replacement of building's roof and classroom renovation

Wildwood Campus (Hornell)

- 1. Building 2 – Roof replacement and HVAC equipment replacement
- 2. Building 6 – Roof replacement
- 3. Building 7 – HVAC equipment replacement

**Whereas**, all public educational facilities capital projects are subject to SEQR, and

**Whereas**, pursuant to the revised Commissioner's Regulations 115.9, effective November 15, 2000, the local school district must act as the Lead Agency in the State

Environmental Quality Review Act (SEQR). The NYS Department of Environmental Conservation (DEC) Guidelines state that a SEQR must be completed (prior to the project being authorized by the voters in cases where funding is authorized by voter approval). SED currently recommends that the Board of Education complete the SEQR process (prior to setting a voter authorization date in cases where voter approval is required).

**Therefore be it resolved**, that the Greater Southern Tier BOCES is designated as the Lead Agency and in accordance with 6NYCRR Part 617, Section 617.5 it has been determined that this review is a Type II Action and, therefore, requires no further review under SEQR.

**CARRIED UNANIMOUSLY**

## **6. PERSONNEL**

**15-015**

Upon the recommendation of the Superintendent, and on the motion of Bulkley, seconded by Scott, it is resolved that the following personnel actions are hereby taken:

### **A. Retirements**

1. Patricia Morgan, Position: Teacher, Special Education, Effective: end of day June 26, 2014, Date of Hire: September 3, 1991.
2. Josephine Brown, Position: Teacher Aide, Effective: June 30, 2014, Date of Hire: September 6, 1983.
3. Dianne Barker, Position: Teacher, Speech and Hearing Handicapped, Effective: end of day August 15, 2014 (ESY), Date of Hire: January 3, 1984.

### **B. Resignations**

1. Michele Patykula, Position: Teaching Assistant, Effective: end of day June 25, 2014, Date of Hire: September 4, 2012.
2. Kathleen Costello, Position: Community Information Specialist, Effective: end of day June 30, 2014, Date of Hire: May 6, 2010.
3. Laurie Crooker, Position: Teaching Assistant, Effective: June 30, 2014, Date of Hire: December 2, 1993.
4. Diahann Hesler, Position: Assistant Principal, Effective: August 8, 2014, Date of Hire: August 4, 2008.

### **C. Decrease to Positions**

1. Cook Manager, one (1) full-time (1.0 FTE) position, decreased from 12 months per year to 11 months per year, effective July 1, 2014.
2. Instructional Support Specialist, one (1) full-time (1.0 FTE) position, increased from 11 months per year to 12 months per year, effective July 1, 2014.

### **D. Increase or Decrease in Assignments**

1. Katrina Peterson, Position: Cook Manager, Effective: July 1, 2014, Time Worked: decreased from 12 months per year to 11 months per year, Probationary Period: Permanent status effective May 18, 2010, Salary: \$41,412.00 per year.

2. Erin Schiavone, Position: Instructional Support Specialist, Effective: July 1, 2014, Time Worked: increased from 11 months per year to 12 months per year, Probationary Period: Tenured effective July 13, 2012, Salary: \$63,968.00 per year.

**E. Civil Service Permanent Appointments**, due to successful completion of Probationary Period, no change in salary

1. Stacy McCauley, Position: Education Grant Specialist, Permanent Date: July 5, 2014.
2. Karen Horvat, Position: Principal Account Clerk, Permanent Date: July 25, 2014.

**F. Tenure Appointments**, due to successful completion of Probationary Period, no change in salary

1. Michelle Fitzsimmons, Position: Staff Development Coordinator, Tenure Area: Staff Development Coordinator, Effective Date of Tenure: July 18, 2014, Certification Status: School District Administrator, Permanent, February 1, 2002.
2. Kelly White, Position: Staff Development Coordinator, Tenure Area: Staff Development Coordinator, Effective Date of Tenure: August 1, 2014, Certification Status: School District Leader, Professional, February 1, 2009.

**G. Recall**

1. David Mayotte, Position: Instructional Support Specialist, full-time (1.0 FTE), 11 month position, Tenured appointment, Effective: July 1, 2014, Tenure Area: Instructional Support Services in the Integration of Technology into Instructional Practices, Certification Status: Permanent, Music, September 1, 2004, Probationary Period: Tenured, July 1, 2013, Salary: \$54,673.00 per year.

**H. Appointments**

1. Joseph Bilek, Position: Health and Safety Compliance Specialist, full-time (1.0FTE), 12 month position, Competitive Civil Service, Provisional appointment, pending Civil Service exam, Effective: June 16, 2014, Salary: \$43,000.00 per year, prorated.
2. Laurie Crooker, Position: Teacher, full-time (1.0 FTE), 11 month position, Probationary appointment, Effective: July 1, 2014, Tenure Area: Coordinator of Work-Based Learning Programs for Career Awareness Extension, Certification: Coordinator of Work-Based Learning Programs for Career Awareness Extension, Probationary Period: July 1, 2014 through June 30, 2017, Salary: \$41,573.00 per year (step 1), subject to change, pending further verification.
3. Abigail Hall, Position: Printing Clerk, full-time (1.0 FTE), 12 month position, Competitive Civil Service, Provisional appointment, pending Civil Service Exam, Effective: July 1, 2014, Salary: \$13.71 per hour (step 1, grade 2).
4. Kristin Osburn, Position: Payroll Specialist, full-time (1.0FTE), 12 month position, Competitive Civil Service, Provisional appointment, pending Civil Service exam, Effective: July 14, 2014, Salary: \$38,000.00 per year, prorated.

**I. Temporary Appointments**

1. David Mayotte, Position: Instructional Technology Specialist, time-sheet basis, Temporary appointment, Effective: June 2, 2014 through June 30, 2014, Certification

- Status: Permanent, Music, September 1, 2004, Salary: \$28.59 per.
2. Peter Punzo, Position: Professional Development Consultant, time-sheet basis, 12 month position, Temporary appointment, Effective: July 1, 2014 through June 30, 2015, Certification: Permanent, School District Administrator, September 1, 1977, Salary: \$325.00 per day, time sheet-basis.
  3. Jean Barber, Position: Grant Writing Supervisor, time-sheet basis, 12 month position, Temporary appointment, Effective: July 1, 2014 through June 30, 2015, Salary: \$286.00 per day, time sheet-basis.
  4. Mary Jane Eckel, Position: Curriculum Mentor, time-sheet basis, 12 month position, Temporary appointment, Effective: July 1, 2014 through June 30, 2015, Certification: Permanent, Music, February 1, 1979, Salary: \$40.00 per hour, time-sheet basis.
  5. Geraldine Furterer, Position: Staff Development Coordinator, time-sheet basis, 12 month position, Temporary appointment, Effective: July 1, 2014 through June 30, 2015, Certification: Permanent, School District Administrator, September 1, 2005, Salary: \$325.00 per day, time-sheet basis.
  6. Geraldine Furterer, Position: Home School Coordinator, time-sheet basis, 12 month position, Temporary appointment, Effective: July 1, 2014 through June 30, 2015, Certification: Permanent, School District Administrator, September 1, 2005, Salary: \$3,250.00 per year, time-sheet basis.
  7. Judy Ingalls, Position: Staff Development Coordinator, time-sheet basis, 12 month position, Temporary appointment, Effective: July 1, 2014 through June 30, 2015, Certification: Permanent, School District Administrator, February 1, 1995, Salary: \$325 per diem.
  8. Barbara Lisefski, Position: Medicaid Management Coordinator, time-sheet basis, 12 month position, Temporary appointment, Effective: July 1, 2014 through June 30, 2015, Certification: Professional, School District Leader, February 1, 2009, Salary: \$22.32 per hour, time-sheet, as needed basis.
  9. Lisa Sanford, Position: Staff Development Coordinator, time-sheet basis, 12 month position, Temporary appointment, Effective: July 1, 2014 through June 30, 2015, Certification: Permanent, School District Administrator, September 1, 2005, Salary: \$325.00 per day, time-sheet basis.
  10. Jack Wiiki, Position: Teaching Assistant, (acting as the Chief Information Officer for Spencer Van-Etten CSD), time-sheet basis, 12 month position, Temporary appointment, Effective: July 1, 2014 through June 30, 2015, Certification: Level III, Teaching Assistant, September 1, 2012, Salary: \$16.31 per hour, time-sheet, as needed basis.
  11. Eugene Mastin, Position: Chief Information Officer, time-sheet basis, 12 month position, Temporary appointment, Effective: July 1, 2014 through June 30, 2015, Salary: \$19.75 per hour, time-sheet, as needed basis.
  12. Eugene Cvik, Position: Central Business Office Controller, time-sheet basis, 12 month position, Temporary appointment, Effective: July 16, 2014 through June 30, 2015, Salary: \$55 per hour, time-sheet, as needed basis.
  13. Kathleen Salvagin, Position: Business Manager, acting as Student Accounts and Activities Auditor, time-sheet basis, 12 month position, Temporary appointment, Effective: July 1, 2014 through June 30, 2015, Salary: \$20 per hour, time-sheet, as needed basis (approximately 4 days per quarter).
  14. Jeanne Sullivan, Position: Computer Services Program Aide, full-time (1.0 FTE), 12 month, Competitive Civil Service, Temporary appointment, Effective: July 1, 2014 through September 30, 2014, Salary: \$13.91 per hour (step 5, grade 1).



15. Jason Rosno, Position: School Business Administrator, Central Business Office, full-time (1.0 FTE), 12 month position, Temporary appointment, pending the completion of certification requirements, Effective: July 1, 2014 through June 30, 2015, Certification: certification requirements not completed, needs Internship Certificate, followed by School District Business Leader, Experience: teaching experience only, Salary: \$76,000.00 per year.

**J. Certification of BOCES' Bus Drivers for 2014-2015**

| <b><u>Name of Driver</u></b>  | <b><u>Class of License</u></b> |
|-------------------------------|--------------------------------|
| 1. <u>Bryant, Matthew</u>     | C-P                            |
| 2. <u>Cain, Wyatt (Kelly)</u> | BM-P                           |
| 3. <u>Gauss, Samuel</u>       | B-P                            |
| 4. <u>Jankowski, Theodore</u> | A-P                            |
| 5. <u>Kennedy, Lisa</u>       | A-P                            |
| 6. <u>Mac Naughton, Don</u>   | B-P                            |
| 7. <u>Raducz, Billie Jo</u>   | B-P                            |
| 8. <u>Rusby, William</u>      | BM-P                           |
| 9. <u>Speciale, Frank</u>     | C-P                            |
| 10. <u>Wheeler, Susan</u>     | A-P                            |

**K. Annual Appointments**, effective July 1, 2014 through June 30, 2015; no additional salary

**1. Medicaid Compliance Officer**

- a. Steven Manning, Computer Services Program Manager, Bush Education Center

**2. Certified Lead Evaluators**

- a. Christopher Weinman
- b. Jacqueline Spencer
- c. Cynthia Drake
- d. Linda Perry
- e. Jeremy Wheeler
- f. Jeffrey Berdine
- g. Jacqueline Czamanske
- h. Sally Deane
- i. Kristine Earl
- j. Katheryn Ellison
- k. Michelle Fitzsimmons
- l. Judy Ingalls
- m. Katie McDonough
- n. Christine McGinnis
- o. Kelley Meade
- p. Paula Oblamski
- q. Stacy Saglibene
- r. Lisa Sanford
- s. Kasi Washburn
- t. Georgia Weed
- u. Kelly Lynn White

**3. Dignity Act Coordinators**

- a. Jeff Berdine
- b. Sally Deane
- c. Kristina Earl
- d. Ann Fuller-Sincock
- e. Colleen Hurd
- f. Katie McDonough
- g. Paula Oblamski
- h. Stacy Saglibene
- i. Kasi Washburn

**L. Annual Stipends, effective July 1, 2014 through June 30, 2015**

1. **Manager, Computer Services Center, Southern Tier Network**, Stipend \$8,000.00 per year
  - a. Steven Manning
2. **School Improvement Coordinator**, Stipend \$6,000 per year
  - a. Jacqueline Czamanske, Canisteo-Greenwood CSD
3. **GST BOCES' Treasurer**, Stipend \$3,500
  - a. Janice Conley, Senior Account Clerk Typist
4. **CBO Management Support**, Stipend \$2,500
  - a. Patricia Bilinski, Accounting Team Leader
  - b. Bernadette Sramek, Accounting Team Leader
  - c. Darlene Bennett, Payroll Team Leader
  - d. Wendy Rogers, Payroll Team Leader
  - e. Angela Rogers, Accounts Payable Team Leader
  - f. Teresa Goldthwait, Purchasing Team Leader
5. **Computer Services Center**
  - a. David Bates, Internet/Programming Team Manager, Stipend \$2,500
  - b. Stephanie Kendall, Financial Services Team Manager, Stipend \$2,500
  - c. Francis Ortell, Repair Services Team Manager, Stipend \$2,500
  - d. Kristine Manns, Medicaid Team Manager, Stipend \$2,500
  - e. Mary Teresa (Tessa) Yorke, Help Desk Team Leader, Stipend \$2500
  - f. Keith Boras, Server Team Manager, Stipend \$2,250
  - g. Nathan Lamonski, Server Team Manager, Stipend \$2,250
  - h. Matthew Marshall, Server Team Manager, Stipend \$2,250
  - i. Gale Gaylord, Desktop Team Leader, Stipend \$1,200
6. **Human Resources**, Stipend \$2,500
  - a. Leslie Roof, Team Leader
7. **Career Development Council**, Stipend \$1,500
  - a. Eartha Onyiriuka, Team Leader

8. **Cooling Tower Chemicals**, Stipend \$675
  - a. **David Dimmick**

M. Report of **Temporary and Substitute Personnel** as attached.

N. **Additional Compensation** report as attached.

**CARRIED UNANIMOUSLY**

## **7. PROGRAMS**

**15-016**

Upon the motion of Learn, seconded by Apgar, it is resolved that the following program item is hereby approved:

### **A. Textbooks**

**Textbooks** for the New Visions Education program as attached.

**CARRIED UNANIMOUSLY**

## **8. BOARD PRESIDENT'S REPORT**

### **A. Interim District Superintendent**

**15-017**

Upon the motion of Learn, seconded by Scott, it is resolved that the Board of Cooperative Educational Services, Sole Supervisory District of Schuyler, Steuben, Chemung, Tioga and Allegany Counties (hereinafter "Greater Southern Tier BOCES"), does hereby appoint Kevin MacDonald, District Superintendent of the Board of Cooperative Educational Services, Sole Supervisory District of Genesee, Livingston, Steuben and Wyoming Counties (hereinafter, "Genesee Valley Educational Partnership"), as Interim District Superintendent of Greater Southern Tier BOCES effective July 2, 2014. Such appointment is pursuant to the order of the Commissioner of Education, John B. King, Jr., on June 12, 2014. Greater Southern Tier BOCES will reimburse Genesee Valley Educational Partnership for Mr. MacDonald's mileage and occasional incidental costs, such as dinners, should Mr. MacDonald be required to attend evening meetings for Greater Southern Tier BOCES.

**CARRIED UNANIMOUSLY**

## **9. SUPERINTENDENT'S REPORT**

A. **Board Policy - #5330** – **Student Policies** – "Student Searches and Interrogations" (first reading) – as attached.

B. **Board Policy - #9580** – **Personnel & Negotiations** – "Social Media" (first reading) – as attached.

### **C. Shared-Decision Making Plan**

**15-018**

Upon the motion of Apgar, seconded by Bulkley, it is resolved to approve the **Shared-Decision Making Plan** as attached, as required by the Commissioner of Education, John B. King, Jr.

**CARRIED UNANIMOUSLY**

**D. State of New York Deferred Compensation Plan**

**15-019**

Upon the motion of Bulkley, seconded by Learn, it is resolved to approve the **State of New York Deferred Compensation Plan Resolution** as attached.

**CARRIED UNANIMOUSLY**

**E. SED** – no information was shared.

**EXECUTIVE SESSION**

**15-020**

Upon the motion of Apgar, seconded by Lemmon, it is resolved to move to executive session at 5:57 p.m. to discuss ten employment history matters concerning particular persons and two legal matters.

**CARRIED UNANIMOUSLY**

**OPEN SESSION**

**15-021**

Upon the motion of Moss, seconded by Learn, it is resolved to move to open session at 7:40 p.m.

**CARRIED UNANIMOUSLY**

**6. PERSONNEL June 3, 2014 – continued**

**15-022**

Upon the recommendation of the Superintendent, and on the motion of Learn, seconded by Everett, it is resolved that **Resolution 14-127** is hereby amended from the June 3, 2014 Board meeting to read as follows:

**14-127**

**6-D. Salary Changes**

1. It is hereby recommended that the Board approve an increase of **up to 2.7%** to all **Non-Unit salaries**, effective July 1, 2014.

**CARRIED UNANIMOUSLY**

**10. ADJOURNMENT**

**15-023**

Upon the motion of Apgar, seconded by Scott, it is resolved to adjourn the meeting at 7:42 p.m.

**CARRIED UNANIMOUSLY**

**Next Meetings**

| Meeting | Date/Time                | Location                                 |
|---------|--------------------------|--|
| Regular | 08/07/14, 5:30 p.m.      | Coopers Education Ctr., Bldg. 8, DL Room |
| Retreat | 08/26/14, 3:00-5:00 p.m. | Coopers Education Ctr., Bldg. 8, DL Room |
| Regular | 08/26/14, 5:30 p.m.      | Coopers Education Ctr., Bldg. 8, DL Room |

Respectfully Submitted,

dlh  
July 2, 2014

Doretta L. Hughson  
Board Clerk