

**Schuyler-Steuben-Chemung-Tioga-Allegany
Board of Cooperative Educational Services**
9579 Vocational Drive, Painted Post, New York 14870-9518
Phone (607) 962-3175, 739-3581 or 324-7880 Fax (607) 654-2302

Regular Board Meeting
Coopers Education Center, Bldg. 8, DL Room

June 2, 2015
5:30 p.m.

PRESENT: Apgar, Bulkley, Dlugos, Everett, Keddell, Learn, Lemmon, Moss, Scott and Wheeler.

ABSENT: Peoples.

ALSO PRESENT: District Superintendent Frame; Cabinet Members: Bentley, Drake, Johnson, Manning (A: 5:50 p.m.), Munson, Perry, Pierce and Weinman; Board Clerk Hughson; BOCES Staff: Brande Flaitz (D: 6:11 p.m.), Tammy Lotocky (D: 6:54 p.m.), Kris Manns (D: 6:54 p.m.) and Jeremy Wheeler (D: 6:11 p.m.).

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1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Board President Keddell called the meeting to order and led the Pledge of Allegiance at 5:30 p.m.

2. PRIVILEGE OF THE FLOOR

- a. Board President Keddell thanked Colin Pierce for his years of service at GST BOCES.

3. ACCEPTANCE OF THE AGENDA WITH REVISION

15-124

Upon the motion of Apgar, seconded by Bulkley, it is resolved to accept the agenda with revision - addition of item 8-B.

CARRIED UNANIMOUSLY

4. CONSENSUS ITEMS

15-125

Upon the motion of Learn, seconded by Apgar, it is resolved to approve the following consensus items:

A. Approval of Minutes

- 1. Regular Board Meeting – May 5, 2015.

B. Treasurer's Reports

- 1. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES – April 2015.

C. Internal Claims Auditor's Reports – April 2015 as attached.

CARRIED UNANIMOUSLY

5. FINANCE**15-126**

Upon the recommendation of the Superintendent, and on the motion of Learn, seconded by Apgar, it is resolved that the following finance actions are hereby taken:

A. General Fund Establishments and Adjustments.**1. Budget Establishments for 2014-15:**

Item#	CoSer #	Title	In the Amount of
191-15	319.494	Itinerant-ESOL Translation w/Monroe 1	\$ 319
192-15	567.690	SIP w/Sullivan BOCES	\$ 17,500

These establishments will be supported as follows:

191-15	319.494	Hornell: \$319
192-15	567.690	Coming: \$17,500

2. Budget Increases for 2014-15:

Item #	CoSer #	Title	Increase	From	To
193-15	209.000	Special Class S/P Ratio 1:8:1	\$ 115,809	\$ 4,680,255	\$ 4,796,064
194-15	216.214	Special Class S/P Ratio1:6:1 ED	\$ 599,516	\$ 932,862	\$ 1,532,378
195-15	302.494	Itinerant Handicapped: Other w/Monroe 1	\$ 284	\$ 284	\$ 568
196-15	313.000	Itinerant Interpreter for Deaf	\$ 15,520	\$ 339,190	\$ 354,710
197-15	327.000	Itinerant Teacher of Deaf	\$ 12,685	\$ 99,675	\$ 112,360
198-15	401.000	Arts In Education	\$ 2,489	\$ 383,799	\$ 386,288
199-15	405.599	EQ Attendance Education w/Broome BOCES	\$ 20	\$ 80	\$ 100
200-15	419.693	Academic Programs, Sp Facilities w/TST BOCES	\$ 1,170	\$ 3,600	\$ 4,770
201-15	430.000	Distance Learning	\$ 34,969	\$ 583,379	\$ 618,348
202-15	511.000	Printing	\$ 26,403	\$ 961,324	\$ 987,727
203-15	517.000	Coordination, Other (Central) SDP	\$ 13,500	\$ 40,175	\$ 53,675
204-15	522.000	Equipment Repair	\$ 3,078	\$ 329,537	\$ 332,615
205-15	525.000	Staff Development: Certified & Administrative	\$ 17,100	\$ 1,880,119	\$ 1,897,219
206-15	550.591	Computer Services: Instructional w/Erie 1	\$ 25,125	\$ 1,179,078	\$ 1,204,212
207-15	552.599	School Curriculum w/Broome BOCES	\$ 2,178	\$ 10,490	\$ 12,668
208-15	563.597	Printing w/Madison-Oneida BOCES	\$ 350	\$ 354	\$ 704
209-15	605.000	Computer Service: Management	\$ 700,420	\$13,460,647	\$14,161,067
210-15	608.000	Negotiations	\$ 1,300	\$ 300,650	\$ 301,950
211-15	629.591	Computer Services: Management w/Erie 1	\$ 1,398	\$ 3,009,837	\$ 3,011,235

These increases will be supported as follows:

193-15	209.000	Based on District Participation
194-15	216.214	Based on District Participation
195-15	302.494	Coming: \$284
196-15	313.000	Elmira: (\$64,734), Hammondsport: \$6,208, Horseheads: \$70,942 and Watkins Glen: \$3,104
197-15	327.000	Elmira: \$7,439, Hammondsport: (\$7,917) and Watkins Glen: \$13,163
198-15	401.000	Alfred-Almond: (\$5,200), Arkport: \$1,739, Campbell- Savona: \$4,950 and Canisteo-Greenwood: \$1,000
199-15	405.599	Waverly: \$20
200-15	419.693	Canisteo-Greenwood: \$450 and Elmira: \$720
201-15	430.000	Hornell: \$21,594 and Spencer-Van Etten: \$13,375
202-15	511.000	Addison: \$793, Alfred-Almond: \$107, Arkport: \$542, Avoca: \$224, Bath: \$2,051, Bradford: \$143, Campbell-Savona: \$372, Canaseraga: \$44, Canisteo-Greenwood: \$713, Coming: \$4,185, Elmira: \$12,444, Elmira Heights: \$587, Hornell: \$1,073, Horseheads: \$1,418, Odessa-Montour: \$88, Waverly: \$1,558 and Misc. Revenue: \$61
203-15	517.000	Coming: \$9,000 and Odessa-Montour: \$4,500
204-15	522.000	Miscellaneous Revenue: \$3,078
205-15	525.000	Horseheads: \$17,100
206-15	550.591	Alfred-Almond: (\$500), Arkport: \$2,947, Avoca: \$9,352, Canisteo-Greenwood: \$9,292 and Hammondsport \$4,034
207-15	552.599	Horseheads: \$2,178
208-15	563.597	Hammondsport: \$350
209-15	605.000	Coming: \$360,888, Hornell: (\$21,594), Horseheads: \$14,601, Spencer-Van Etten: \$9,471, Watkins Glen: \$57,000, Cattaraugus Allegany BOCES (Andover: \$1,000), Miscellaneous Revenue: (SAVE, DASA and Wings of Eagles { \$1,629}), E-Rate Revenue Districts: \$264,587 and E-Rate Revenue BOCES: \$16,096
210-15	608.000	Spencer-Van Etten: \$1,300

211-15 629.591 Addison: (\$2,293), Alfred-Almond: (\$3,215), Arkport: (\$1,768), Avoca: \$8,914, Bath: \$274, Canaseraga: (\$19), Canisteo-Greenwood: \$41, Hammondsport: \$109, Hornell: (\$645), Jasper-Troupsburg: \$9 and Prattsburgh: (\$9)

3. Budget Decreases for 2014-15:

Item #	CoSer #	Title	Decrease	From	To
212-15	205.000	Special Class S/P Ratio 1:15	\$ 32,261	\$ 681,219	\$ 648,958
213-15	216.000	Special Class S/P Ratio 1:6:1 EPC	\$ 304,293	\$ 1,746,546	\$ 1,442,253
214-15	216.217	Special Class S/P Ratio 1:6:1 ASD	\$ 130,360	\$ 2,077,362	\$ 1,947,002
215-15	216.219	Special Class S/P Ratio 1:6:1 MD	\$ 163,980	\$ 1,831,540	\$ 1,667,560
216-15	216.224	Special Class S/P Ratio 1:6:1 PDT	\$ 340,413	\$ 566,290	\$ 225,877
217-15	301.000	Itinerant Music	\$ 2,420	\$ 136,994	\$ 134,574
218-15	303.000	Itinerant Art	\$ 15,137	\$ 92,305	\$ 77,168
219-15	304.000	Itinerant Visually Impaired	\$ 6,261	\$ 116,854	\$ 110,593
220-15	304.001	Itinerant Visually Impaired Braille Prep	\$ 3,887	\$ 27,716	\$ 23,829
221-15	307.000	Itinerant ESOL	\$ 16,977	\$ 358,352	\$ 341,375
222-15	309.000	Itinerant Speech Improvement	\$ 76,483	\$ 503,414	\$ 426,931
223-15	310.000	Itinerant Speech Impaired	\$ 11,830	\$ 348,152	\$ 336,322
224-15	312.000	Itinerant School Psychologist	\$ 24,431	\$ 315,885	\$ 291,454
225-15	324.000	Itinerant Occupational Therapy	\$ 19,923	\$ 522,390	\$ 502,467
226-15	326.000	Itinerant Hearing Impaired	\$ 41,377	\$ 230,704	\$ 189,327
227-15	332.000	Itinerant Social Worker	\$ 4,995	\$ 71,644	\$ 66,649
228-15	426.000	Exploratory Enrichment	\$ 10,300	\$ 129,300	\$ 119,000
229-15	512.000	Computer Service, Instructional	\$ 28,135	\$ 2,546,746	\$ 2,518,611
230-15	520.000	Itinerant Comprehensive Support Services	\$ 22,155	\$ 70,430	\$ 48,275
231-15	537.000	School/Curriculum Improvement Planning	\$ 8,800	\$ 1,384,092	\$ 1,375,292

These decreases will be supported as follows:

212-15	205.000	Based on District Participation
213-15	216.000	Based on District Participation
214-15	216.217	Based on District Participation
215-15	216.219	Based on District Participation
216-15	216.224	Based on District Participation
217-15	301.000	Alfred-Almond: (\$1,037) and Arkport: (\$1,383)
218-15	303.000	Alfred-Almond: (\$10,092) and Bradford: (\$5,045)
219-15	304.000	Arkport, Bath, Campbell-Savona, Elmira, Elmira Heights, Hammondsport, Horseheads, Spencer-Van Etten and Watkins Glen
220-15	304.001	Elmira: (\$27,716), Horseheads: \$22,694 and Spencer-Van Etten: \$1,135
221-15	307.000	Arkport, Canisteo-Greenwood, Elmira, Elmira Heights, Hornell, Odessa-Montour, Watkins Glen and Waverly
222-15	309.000	Addison: (\$11,963), Avoca: (\$3,807), Bradford: (\$7,647), Canaseraga: (\$26,914), Corning: \$3,042, Elmira Heights: (\$8,921), Hammondsport: (\$6,982), Horseheads: (\$10,195), Odessa-Montour: (\$5,097), Prattsburgh: (\$27) and Wayne Finger Lakes (Naples: \$2,028)
223-15	310.000	Addison: \$3,150, Campbell-Savona: \$31,379, Elmira: (\$10,908), Elmira Heights: (\$10,908), Horseheads: (\$10,908), Spencer-Van Etten: (\$2,727) and Waverly: (\$10,908)
224-15	312.000	Addison, Alfred-Almond, Canaseraga, Horseheads and Waverly
225-15	324.000	Addison: (\$3,723), Alfred-Almond: (\$1,444), Arkport: \$4,974, Bradford: \$7,543, Campbell-Savona: (\$16,280), Canaseraga: (\$13,737), Corning: (\$2,102), Elmira Heights: (\$1,926) and Odessa-Montour: \$6,772
226-15	326.000	Bradford: \$2,649, Campbell-Savona: (\$898), Corning: (\$7,858), Elmira: \$3,217, Elmira Heights: (\$20,237), Hammondsport: \$1,324, Horseheads: (\$26,468), Odessa-Montour: (\$4,918), Watkins Glen: \$12,483 and Waverly: (\$671)
227-15	332.000	Elmira Heights: (\$4,995)
228-15	426.000	Campbell-Savona: \$500 and Horseheads: (\$10,800)
229-15	512.000	Hornell: (\$41,230) and Spencer-Van Etten: \$13,095
230-15	520.000	Addison: (\$4,431), Bradford: (\$4,431), Campbell-Savona: (\$4,431), Hornell: (\$4,431) and Odessa-Montour: (\$4,431)
231-15	537.000	Horseheads: (\$8,800)

4. Transfers within programs for 2014-15:

a. Transfers in excess of \$10,000.

COSER NO.	PROGRAM	BUDGET CODE	TRANSFER IN	TRANSFER OUT
209	Special Class: S/P Ratio 1:8:1	A209-4235-816-0-00 Health Insurance		\$12,000
		A209-4235-153-0-00 Instructional Stipend	\$12,000	
		TOTAL	\$12,000	\$12,000
511	Printing – Courier	A511-6313-206-5-09 Vehicle Purchase		\$11,000
		A511-6313-347-5-09 Auto Expenses	\$11,000	
		TOTAL	\$11,000	\$11,000

512	Computer Service, Instructional	A512-6360-400-0-01 Contract & Other		\$56,246
		A512-6360-400-0-09 Contract & Other		\$15,932
		A512-6360-200-0-09 Equipment		\$213
		A512-6360-200-0-01 Equipment	\$56,246	
		A512-6360-204-0-09 Small Equipment	\$130	
		A512-6360-210-0-09 Large Equipment	\$16,015	
		TOTAL	\$72,391	\$72,391
525	Staff Dev: Certified & Admin.	A525-6261-816-4-00 Health Insurance		\$21,000
		A525-6261-150-4-00 Certified Salaries		\$11,978
		A525-6261-300-4-00 Supplies & Materials	\$28,623	
		A525-6261-400-4-00 Contract & Other	\$4,130	
		A525-6261-432-4-00 Member Fees & Dues	\$225	
		TOTAL	\$32,978	\$32,978
605	Computer Service: Management	A605-7710-200-3-09 Equipment		\$12,542
		A605-7710-411-8-09 Telephone		\$20,053
		A605-7710-400-F-08 Contract & Other		\$23,004
		A605-7710-400-U-09 Contract & Other		\$27,776
		A605-7710-400-G-09 Contract & Other		\$50,447
		A605-7710-300-A-00 Supplies & Materials		\$10,088
		A605-7710-200-8-18 Equipment		\$57,566
		A605-7710-400-G-18 Contract & Other		\$11,900
		A605-7710-200-2-09 Equipment	\$10,259	
		A605-7710-204-2-09 Small Equipment	\$12,089	
		A605-7710-200-7-09 Equipment	\$40,787	
		A605-7710-210-7-09 Large Equipment	\$46,673	
		A605-7710-210-8-09 Large Equipment	\$34,102	
		A605-7710-210-S-18 Large Equipment	\$43,831	
		A605-7710-400-S-18 Contract & Other	\$25,635	
		TOTAL	\$213,376	\$213,376

B. Federal Fund Establishments and Adjustments.

1. Grant Acceptance and Budget Establishments for 2014-15:

- a. TABE (Test of Adult Basic Education) Steuben County contract for services is accepted and the budget established in the amount of \$20,000 for the period January 1, 2015 through December 31, 2015 as attached.
- b. ARRA – RTTT District Instructional Technology Devices Program Grant is established in the amount of \$125,449 for the period May 1, 2015 through June 30, 2015 as attached.
- c. ARRA – RTTT RIC Data Centers Program Grant is established in the amount of \$17,595 for the period May 1, 2015 through June 30, 2015 as attached.

2. Budget Establishments for 2015-16:

- a. Extended School Year (ESY) budget is established in the amount of \$1,644,964 for the period July 1, 2015 through June 30, 2016. Revenues for this program come from component school districts requesting the service in Federal Fund.
- b. The Adult and Continuing Education budget is established in the amount of \$2,715,993 for the period July 1, 2015 through June 30, 2016.

3. Budget Increases for 2014-15:

- a. Comprehensive Health and Wellness budget is increased by \$387.69 from \$11,589.19 to \$11,976.88. This is due to additional revenues from DASA registrations.
- b. Summer Learning Experience budget is increased by \$892.73 from \$172,628.11 to \$173,520.84. This is due to the sale of equipment.

C. Purchasing.

1. Award of cooperative bid for the purchase of Custodial Supplies for Addison, Arkport, Canaseraga, Canisteo-Greenwood, Elmira, Hammondsport, Horseheads, Jasper-Troupsburg and Prattsburgh school districts based on lowest bid meeting specifications for each line item as attached.

Bids were opened April 28, 2015 at 2:00 pm and the following bids were received:

a) Custodial Supplies

1. Central Poly Corp., 18 Donaldson Place, PO Box 4097, Linden, NJ 07036.
 2. Hillyard, Inc., 125 Rawson Road, Victor, NY 14564.
 3. Interboro Packaging Corp., 114 Bracken Road, Montgomery, NY 12549.
 4. L.J.C. Janitorial Distributors, 1626 Cedar Ave., Scranton, PA 18505.
 5. Sanico, Inc., PO Box 2037, 156 Corporate Dr., Binghamton, NY 13902.
 6. Unipak Corp., PO Box 300027, Brooklyn, NY 11230.
 7. Vasco Brands, Inc., 511 Budd Street, Elmira, NY 14904.
2. Award of cooperative bid for the purchase of Athletic Supplies for Addison, Arkport, Canaseraga, Canisteo-Greenwood, Hammondsport, Jasper-Troupsburg and Prattsburgh school districts based on lowest bid meeting specifications for each line item as attached.

Bids were opened April 28, 2015 at 2:00 pm and the following bids were received:

a) Athletic Supplies

1. Aluminum Athletic Equipment Co., 1000 Enterprise Dr., Royersford, PA 19468.
2. BSN Sports/Passon's, PO Box 49, Jenkinstown, PA 19046.
3. Gopher Sport, 2525 Lemond St. SW, PO Box 998, Owatonna, MN 55060-0998.
4. M-F Athletics, 1600 Division Rd., West Warwick, RI 02893.
5. Nasco, 901 Janesville Ave., Fort Atkinson, WI 53538.
6. Riddell/All American, 669 Sugar Lane, Elyria, OH 44035.
7. S&S Worldwide, Inc., PO Box 513, Colchester, CT 06415-0515.
8. School Specialty, PO Box 1579, Appleton, WI 54912-1579.
9. Sportsman's, 829 Horner St., Johnstown, PA 15902.

3. Award of cooperative bid for the purchase of Health Supplies for Addison, Arkport, Canaseraga, Canisteo-Greenwood, Elmira, Hammondsport, Horseheads, Jasper-Troupsburg and Prattsburgh school districts based on lowest bid meeting specifications for each line item as attached.

Bids were opened April 27, 2015 at 2:00 PM and the following bids were received:

a) Health Supplies

1. MEDCO Supply Co., 500 Fillmore Ave., Tonawanda, NY 14150.
 2. Moore Medical, 1690 New Britain Ave., Farmington, CT 06032.
 3. School Health, 865 Muirfield Dr., Hanover Park, IL 60133.
 4. School Nurse Supply, Inc., PO Box 68968, Schaumburg, IL 60168.
 5. United Health Supplies, PO Box 33958, Las Vegas, NV 89133.
4. Approval of Resolution, as attached, to participate in state-wide contracts for Microsoft, Airwatch, MaasS 360, JAMF, Lightspeed, Synergy and Bright Bytes managed by Erie 1 BOCES.
 5. Accept cooperative RFP for Annual Equipment Financing as awarded by OCM BOCES at its regular monthly Board of Education meeting on 5/21/15; RFP # 215-67 to the following vendor: First Niagara Leasing, Inc.

D. Funding of Retirement Contribution Reserve Fund.

1. RESOLVED, that there shall be placed in the Retirement Contribution Reserve Fund the sum of \$26,108 which is the amount of the discount received for prepayment of the 2015 Employees' Retirement System Regular Pension Contribution.

E. 2014-15 Internal Audit Report.

1. Acceptance of the 2014-15 Internal Audit Risk Assessment Update Report, as attached, and approval of the selection of Accounting and Reporting of Meal Reimbursement as the focus area for the 2014-15 Internal Audit.

F. Fund Surplus Resolution Agreement and Release.

1. Approve the Fund Surplus Resolution Agreement and Release with Questar III BOCES as attached.

G. Lease Approval.

1. Approval of lease for office space in the Horseheads Central School District for the Central Business Office effective July 1, 2015 through June 30, 2016, as attached.

CARRIED UNANIMOUSLY

6. PERSONNEL

15-127

Upon the recommendation of the Superintendent, and on the motion of Bulkley, seconded by Scott, it is resolved that the following personnel actions are hereby taken:

- A. Rescind Retirement**, from March 18, 2015 Board of Education minutes, due to a change in effective date.

1. Dianne Impson, Position: Telephone Operator, Effective: end of day June 30, 2015, Date of Hire: November 22, 2004.

B. Retirements

1. Deborah Reynolds, Position: Cleaner, Effective: end of day June 12, 2015, Date of Hire: October 22, 1982.
2. Jan Aiello, Position: Teacher, Special Education, Effective: end of day June 25, 2015, Date of Hire: September 1, 1988.
3. Lisa Panzarella, Position: Teacher, Art, Effective: June 26, 2015, Date of Hire: September 1, 1985.
4. Dianne Impson, Position: Telephone Operator, Effective: end of day June 29, 2015, Date of Hire: November 22, 2004.
5. Hildreth Rose, Position: Teacher, Special Education, Effective: June 29, 2015, Date of Hire: September 1, 1985.
6. Susan Tanner, Position: Instructional Support Specialist, Effective: July 1, 2015, Date of Hire: November 29, 1996.
7. Pamela Zerbe, Position: Teacher Aide, Effective: July 31, 2015, Date of Hire: September 27, 2004.

C. Resignations

1. Maryann Chalmers, Position: Cook Manager, Effective: end of day May 4, 2015, Date of Hire: November 17, 2014.
2. Kristen Kramarik, Position: Adult Literacy Instructor, Effective: end of day May 29, 2015, Date of Hire: October 1, 2014.
3. Constance Bravo, Position: Account Clerk, Effective: May 31, 2015, Date of Hire: October 4, 2010.
4. Abigail Surosky, Position: Teaching Assistant, Effective: end of day June 12, 2015, Date of Hire: September 4, 2012.
5. Colin Pierce, Position: School Business Administrator, Effective: end of day June 26, 2015, Date of Hire: December 5, 2011.

D. Increase or Decrease to Positions

1. Teacher Aide, one 10 month, school calendar position, increased from .8 FTE to 1.0 FTE, effective May 4, 2015.
2. Curriculum Mentor, one 10 month, school calendar position, increased to 11 months per year, effective July 1, 2015.
3. STEM Curriculum Mentor, one 11 month position, decreased to 10 months, school calendar, effective July 1, 2015, to complete an unpaid Administrative Internship during July and August, 2015.
4. STEM Curriculum Mentor, one 10 month, school calendar position, increased to 11 months per year, effective July 1, 2015, to complete summer curriculum projects, due to an employee on an unpaid Administrative Internship during July and August, 2015.

E. Increase and Decrease in Assignments

1. Barbara Hibbard, Position: Teacher Aide, Effective: May 4, 2015, Increase: from .8 FTE to 1.0 FTE, Salary: \$11.99 per hour.
2. Susan Pawlak, Position: STEM Curriculum Mentor, Effective: July 1, 2015 through June 23, 2016, Decrease: 11 months per year to 10 months, school calendar, Tenure Area: Instructional Support Services in Curriculum and Differentiated Instruction Incorporating the Analysis of Student Performance Data, Certification Status: Nursery, Kindergarten, Grades 1-6, Permanent, September 1, 1993, Salary: \$59,082.00 per year (step 12 + Credit Hour Stipend + Degree Stipend + Certification Stipend).
3. Robert Sherburne, Position: STEM Curriculum Mentor, Effective: July 1, 2015 through June 30, 2016, Increase: 10 months, school calendar to 11 months per year, Tenure Area: Instructional Support Services in Curriculum and Differentiated Instruction Incorporating the Analysis of Student Performance Data, Certification Status: Childhood Education (grades 1-6), Professional, May 1, 2014, Salary: \$65,001.00 per year (step 11 + Credit Hour Stipend + Degree Stipend + Certification Stipend, prorated to 11 months).
4. Kecia Nicholson, Position: Curriculum Mentor, Effective: July 1, 2015, Increase: 10 months, school calendar to 11 months per year, Tenure Area: Instructional Support Services in Special Education, Certification Status: School Psychologist, Permanent, September 1, 2009, Salary: \$64,851.60 per year (step 10 + Credit Hour Stipend + Degree Stipend + Certification Stipend, prorated to 11 months).
5. Walter Bonning, Position: Cleaner, Effective: June 15, 2015, Increase: from .5 FTE to 1.0 FTE, Salary: \$13.85 per hour (grade 1, step 1 + night differential).

F. Civil Service Permanent Appointments, due to successful completion of Probationary Period, no change in salary

1. Darcy Wood, Position: Labor Relations Specialist, Permanent Date: June 9, 2015.
2. Angela Rogers, Position: Senior Account Clerk, Permanent Date: June 18, 2015.
3. Anthony Burin, Position: Courier, Permanent Date: July 1, 2015.
4. Gregory Keefer, Position: Courier, Permanent Date: July 1, 2015.

G. Tenure Appointment, due to successful completion of Probationary Period, no change in salary

1. Diane Vang, Position: Executive Director of Career Development Council, Tenure Area: Executive Director of Career Development Council, Effective Date of Tenure: July 1, 2015, Certification Status: School District Administrator, Permanent, September 1, 2007.
2. Sally Deane, Position: Principal of Special Education, Tenure Area: Principal of Special Education, Effective Date of Tenure: July 1, 2015, Certification Status: School District Administrator, Permanent, September 1, 2007.

H. Creation of Positions

1. School Business Executive, one full-time (1.0 FTE), 12 month, Civil Service Competitive position, Bush Education Center, effective June 15, 2015.
2. Printing Clerk, one full-time (1.0 FTE), 12 month, Civil Service Competitive position, Print Shop, effective May 28, 2015.
3. Assistant Superintendent for Instruction, one full-time (1.0 FTE), 12 month position, location to be determined, effective July 1, 2015.
4. Custodian, one full-time (1.0 FTE), 12 month, Civil Service Competitive position, Bush Education Center, effective July 1, 2015

I. Abolishment of Positions

1. School Business Administrator - Adm, one full-time (1.0 FTE), 12 month position, Bush Education Center, effective June 27, 2015.
2. Cleaner, one full-time (1.0 FTE), 12 month, Civil Service Labor position, Bush Education Center, effective July 1, 2015.

J. Change from Temporary Appointment to Probationary Appointment, due to successful completion of certification requirements

1. Katy Buzzetti, Position: School Business Administrator - CBO, full-time (1.0 FTE), 12 month position, Probationary appointment, Effective: May 21, 2015, Tenure Area: School Business Administrator – CBO, Certification: School District Business Leader, Professional, May 21, 2015, Probationary Period: May 21, 2015 through May 20, 2018, Salary: \$78,000.00 per year.

K. Change in Civil Service Appointments

1. Bernadette Sramek, Position: Accountant (School) to School Business Executive - Adm, full-time (1.0 FTE), 12 month position, Competitive Civil Service, Probationary appointment, Civil Service List # 65993, Effective: June 15, 2015, Probationary Period: June 15, 2015 through June 14, 2016. Salary: \$80,000.00 per year, prorated.
2. Benjamin Hourihan, Position: Cleaner to Custodian, full-time (1.0 FTE), 12 month position, Competitive Civil Service, Probationary appointment, Civil Service List # DCC0514, Effective: July 1, 2015, Probationary Period: July 1, 2015 through June 30, 2016, Salary: \$16.95 per hour (grade 4, step 9).

3. Bradley Taber, Position: Cleaner to Custodian, full-time (1.0 FTE), 12 month position, Competitive Civil Service, Probationary appointment, Civil Service List # DCC0514, Effective: July 1, 2015, Probationary Period: July 1, 2015 through June 30, 2016, Salary: \$14.19 per hour (grade 4, step 1).

L. Appointments

1. Joann Brewster, Position: Printing Clerk, full-time (1.0 FTE), 12 month position, Competitive Civil Service, Provisional appointment, pending Civil Service exam, Effective: May 28, 2015, Salary: \$14.35 per hour (grade 2, step 4).
2. Marjorie Johnson, Position: Account Clerk, full-time (1.0 FTE), 12 month position, Competitive Civil Service, Probationary appointment, Civil Service List # DCAC0914, Effective: June 8, 2015, Probationary Period: June 8, 2015 through June 7, 2016, Salary: \$14.86 per hour (grade 5, step 4).
3. Sarah Vakkas, Position: Assistant Superintendent for Instruction, full-time (1.0 FTE), 12 month position, Probationary appointment, Effective: July 1, 2015, Tenure Area: Assistant Superintendent for Instruction, Certification: School District Leader, Professional, September 1, 2013, Probationary Period: July 1, 2015 through June 30, 2019, Salary: \$120,000 per year.
4. Alek Dewey, Position: Cleaner, part-time (.5 FTE), 12 month position, Labor Class Civil Service, Probationary appointment, Effective: June 15, 2015, Probationary Period: June 15, 2015 through June 14, 2016, Salary: \$13.46 per hour (grade 1, step 1 + night differential).

M. Mentoring Stipend

1. Kathy Morris mentoring Kassandra Box, effective May 14, 2015 through June 25, 2015, Stipend of \$825 per year, prorated.

N. Report of Temporary and Substitute Personnel as attached.

CARRIED UNANIMOUSLY

7. PROGRAM

A. STEM work.

Mr. J. Wheeler and Ms. Flaitz presented information on the STEM program with Powerpoint and video documents.

FIELD TRIP

15-128

Upon the motion of Learn, seconded by Bulkley, it is resolved to approve the following field trip:

- B. A field trip for Coopers Education Center, New Visions Medical program as attached.

8. BOARD PRESIDENT'S REPORT**A. Preferred Educational Future.**

President Keddell opened a discussion regarding education system change. It was determined that the Board of Education needs more information regarding programs. Board agreed to meet from 5:00-5:30 p.m. prior to each Board meeting for a department/program presentation. It was agreed that the CTE program will be first.

15-129

Upon the motion of Learn, seconded by Moss, it is resolved to waive the first reading and approve the following Board Policy:

B. Board Policy - #6770 – Fiscal Management – “BOCES Personal Property Accountability” – as attached.CARRIED UNANIMOUSLY**9. SUPERINTENDENT'S REPORT**

A. **SED** update – District Superintendent Frame shared information on APPR, Pre-K funding, school receivership, safe schools initiative, statewide professional development, voucher reimbursement tax credit and new Commissioner of Education MaryEllen Elia.

EXECUTIVE SESSION**15-130**

Upon the motion of Apgar, seconded by Scott, it is resolved to move to executive session at 6:54 p.m. to discuss five employment history matters concerning particular persons and one legal matter.

CARRIED UNANIMOUSLY**OPEN SESSION****15-131**

Upon the motion of Scott, seconded by Everett, it is resolved to move to open session at 7:24 p.m.

CARRIED UNANIMOUSLY**6. PERSONNEL – continued****15-132**

Upon the recommendation of the Superintendent, and on the motion of Learn, seconded by Apgar, it is resolved that the following personnel action is hereby taken:

O. Salary Changes

1. It is hereby recommended that the Board approve a salary increase of up to 2% for all Non-Unit employees, effective July 1, 2015.

CARRIED UNANIMOUSLY

10. ADJOURNMENT**15-133**

Upon the motion of Apgar, seconded by Bulkley, it is resolved to adjourn the meeting at 7:30 p.m.

CARRIED UNANIMOUSLY

Next Meetings

Meeting	Date/Time	Location
Reorganizational	07/07/15, 5:30 p.m.	Coopers Education Ctr., Bldg. 8, DL Room
Regular	07/07/15, immediately following Reorganizational	Coopers Education Ctr., Bldg. 8, DL Room
Regular	08/06/15, 5:30 p.m.	Coopers Education Ctr., Bldg. 8, DL Room

Respectfully Submitted,

dlh
June 3, 2015

Doretta L. Hughson
Board Clerk