

Schuyler-Steuben-Chemung-Tioga-Allegany
Board of Cooperative Educational Services
9579 Vocational Drive, Painted Post, New York 14870-9518
Phone (607) 962-3175, 739-3581 or 324-7880 Fax (607) 654-2302

Regular Board Meeting

May 5, 2015

Campbell-Savona High School, Room 1058

5:30 p.m.

PRESENT:

Apgar, Bulkley, Dlugos, Everett, Keddell, Learn, Lemmon, Moss, Peoples, Scott and Wheeler.

ABSENT:

None.

ALSO PRESENT:

District Superintendent Frame; Cabinet Members: Drake, Johnson, Moschetti, Munson, Perry, Pierce and Weinman; Board Clerk Hughson; BOCES Staff: Kelley Batrowny (D: 6:06 p.m.), Burt Beebe (D: 6:06 p.m.), Mary Ellen Dropp (D: 6:06 p.m.), Tammy Lotocky (D: 7:12 p.m.), Kris Manns (D: 7:12 p.m.), Rick Perkins (D: 6:06 p.m.), Dale Robie (D: 6:06 p.m.) and Matt Talada (D: 6:06 p.m.); BOCES Students (all students D: 6:06 p.m.): Shelby Brost, Alexandra Carl, Alex Chichester, Alison Clark, Lucy Craig, Jacob Costley, Ali Difasi, Duncan Espenshade, Molly Keefe, Jessica Lawrence, Conner Long, Matt Malin, Sara McCawley, Caroline O'Mara, Jenna Post, Matt Smith, Kasandra Snyder, Ciara Sumey, Emily Thomas, Timothy Updegraph, Emily Vincent, Madelyn Wellington and Megan White; and Parents (all parents D: 6:06 p.m.): Leon Carl, Todd Chichester, Susan Difasi, Jim Dropp, Hope Anne Long, Ray Long, Steven Post, Shawn Rutkoski, Sydney Rutkoski, Gary Snyder, Caterina Summa and Tammy Sumey.

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1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Board President Keddell called the meeting to order and led the Pledge of Allegiance at 6:05 p.m.

2. PRIVILEGE OF THE FLOOR

- a. Neil Bulkley: Student presentation was excellent. Next time can we capture the presentation on video?
- b. Gloria Moss, Alice Learn, Doug Johnson went to the Broad Horizons & Elsmere program tour on May 1. Gloria encourages the other Board Members to participate in a tour of the programs.
- c. Don Keddell shared a "thank you" note received from Freda Wheeler.

3. ACCEPTANCE OF THE AGENDA WITH REVISIONS

15-114

Upon the motion of Learn, seconded by Apgar, it is resolved to accept the agenda with revisions to items 5-D-2 and 5-C-1.

CARRIED UNANIMOUSLY

4. CONSENSUS ITEMS**15-115**

Upon the motion of Apgar, seconded by Scott, it is resolved to approve the following consensus items:

A. Approval of Minutes

1. Regular Board Meeting – April 7, 2015.
2. Annual Board Meeting – April 7, 2015.

B. Treasurer's Reports

1. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES – March 2015.
2. Student Activities – Bush Education Center – 1/01/15-3/31/15.
3. Student Activities – Coopers Education Center – 1/01/15-3/31/15.
4. Student Activities – Wildwood Education Center – 1/01/15-3/31/15.

C. Internal Claims Auditor's Reports – March 2015 as attached.**CARRIED UNANIMOUSLY****5. FINANCE****15-116**

Upon the recommendation of the Superintendent, and on the motion of Dlugos, seconded by Everett, it is resolved that the following finance actions are hereby taken:

A. General Fund Establishments and Adjustments.**1. Budget Establishments for 2014-15:**

Item#	CoSer #	Title	In the Amount of
162-15	540.698	Staff Dev: Certified & Administrative w/Putnam BOCES	\$ 2,400
163-15	554.494	School/Curriculum Improvement Planning w/Monroe 1	\$ 10
164-15	563.597	Printing w/Madison-Oneida BOCES	\$ 354

These establishments will be supported as follows:

162-15	540.698	Hammondsport: \$2,400
163-15	554.494	Coming: \$10
164-15	563.597	Hammondsport: \$354

2. Budget Increases for 2014-15:

Item #	CoSer #	Title	Increase	From	To
165-15	251.493	Staffing 1:6:1 w/GV BOCES	\$ 3,936	\$ 330,702	\$ 334,638
166-15	302.494	Itinerant-Handicapped: Other w/Monroe 1	\$ 208	\$ 76	\$ 284
167-15	342.494	Itinerant- Physical Therapy w/Monroe 1 BOCES	\$ 461	\$ 5,064	\$ 5,525
168-15	416.494	Academic Programs, Sp Facilities w/Monroe 1	\$ 213	\$ 2,430	\$ 2,643
169-15	419.693	Academic Programs, Sp Facilities w/TST BOCES	\$ 450	\$ 3,150	\$ 3,600
170-15	427.599	Explor Enrich-Tioga Coalition Project w/Broome	\$ 1,475	\$ 14,746	\$ 16,221
171-15	505.494	Ed Communications Ctr-Music Lib w/Monroe 1	\$ 108	\$ 1,951	\$ 2,059
172-15	506.000	Curriculum Development	\$ 504	\$ 852,178	\$ 852,682
173-15	508.000	Library Services/Media	\$ 169	\$ 322,495	\$ 322,664
174-15	511.000	Printing	\$ 27,996	\$ 933,328	\$ 961,324
175-15	525.000	Staff Development: Certified & Administrative	\$ 6,992	\$ 1,873,127	\$ 1,880,119
176-15	535.499	Equipment Repair w/CA BOCES	\$ 1,767	\$ 8,199	\$ 9,966
177-15	537.000	School/ Curriculum Improvement Planning	\$ 3,465	\$ 1,380,627	\$ 1,384,092
178-15	550.591	Computer Service, Instructional w/Erie 1	\$ 114,062	\$ 1,065,016	\$ 1,179,078
179-15	552.599	School Curriculum Improvement Plan w/Broome	\$ 954	\$ 9,536	\$ 10,490
180-15	605.000	Computer Service: Management	\$ 111,885	\$ 13,348,762	\$ 13,460,647
181-15	627.495	Staff Development: Clerical w/Wayne BOCES	\$ 231	\$ 1,182	\$ 1,413
182-15	629.591	Computer Service: Management w/Erie 1	\$ 23,297	\$ 2,986,540	\$ 3,009,837
183-15	638.495	Coop Bidding-Gas & Elec w/Wayne BOCES	\$ 3,933	\$ 19,125	\$ 23,058

These increases will be supported as follows:

165-15	251.493	Arkport: \$3,936
166-15	302.494	Corning: \$208
167-15	342.494	Avoca: \$461
168-15	416.494	Corning: \$10, Elmira: \$27, Hornell: \$71, Horseheads: \$79 and Jasper-Troupsburg: \$26
169-15	419.693	Spencer-Van Etten: \$450
170-15	427.599	Spencer-Van Etten: \$737 and Waverly: \$738
171-15	505.494	Canisteo-Greenwood: \$5, Elmira Heights: \$47, Jasper-Troupsburg: \$28 and Prattsburgh: \$28
172-15	506.000	Canaseraga: \$504
173-15	508.000	Horseheads: \$169
174-15	511.000	Addison: \$334, Arkport: \$556, Bath: \$475, Bradford: \$164, Campbell-Savona: \$127, Canaseraga: \$5, Canisteo-Greenwood: \$90, Corning: \$8,354, Elmira: \$8,984, Elmira Heights: \$401, Hammondsport: \$438, Hornell: \$13, Horseheads: \$2,592, Odessa-Montour: \$36, Spencer-Van Etten: \$359, Watkins Glen: \$347, Waverly: \$2,987 and Misc. Revenue: \$1,734
175-15	525.000	Arkport: \$2,280, Hammondsport: \$3,680 and Spencer-Van Etten: \$1,032
176-15	535.499	Canisteo-Greenwood: \$1,767
177-15	537.000	Hornell: \$3,465
178-15	550.591	Alfred-Almond: \$1,589, Arkport: (\$5,017), Avoca: \$83, Canaseraga: \$90, Canisteo-Greenwood: \$115,998 and Hammondsport: \$1,319
179-15	552.599	Horseheads: \$954
180-15	605.000	Horseheads: \$53,353, Spencer-Van Etten: \$8,971, Watkins Glen: \$13,722 and Misc. Revenue: \$35,839
181-15	627.495	Hornell: \$231
182-15	629.591	Addison: \$42, Alfred-Almond: (\$580), Arkport: \$5,018, Avoca: \$2,411, Bath: \$6, Canaseraga: \$388, Canisteo-Greenwood: \$18,459, Corning: (\$1,150), Hammondsport: \$1,277 and Hornell: (\$2,574)
183-15	638.495	Addison: \$1,181, Alfred-Almond: \$1,153, Arkport: \$56, Avoca: (\$1,097), Campbell-Savona: \$56, Canaseraga: \$28, Canisteo-Greenwood: \$55, Corning: \$1,181, Hammondsport: \$1,181, Hornell: \$55, Jasper-Troupsburg: \$28 and Prattsburgh: \$56

3. Budget Decreases for 2014-15:

Item #	CoSer #	Title	Decrease	From	To
184-15	218.499	Staffing 1:6:1 w/CAEW BOCES	\$ 17,959	\$ 17,959	\$ 0
185-15	328.693	Business Office Sup (Int Auditor) w/TST BOCES	\$ 18,865	\$ 90,938	\$ 72,073
186-15	335.698	Itinerant-Comp Diagnostic Svc w/Putnam BOCES	\$ 7,445	\$ 7,445	\$ 0
187-15	512.000	Computer Service, Instructional	\$ 3,374	\$ 2,550,120	\$ 2,546,746
188-15	528.000	Industries/Education Activities Coordination	\$ 39,624	\$ 497,810	\$ 458,186
189-15	548.596	School Curr Improve Planning w/Albany BOCES	\$ 871	\$ 5,759	\$ 4,888
190-15	633.493	Employee Benefit Coordination w/GV BOCES	\$ 1	\$ 55,370	\$ 55,369

These decreases will be supported as follows:

184-15	218.499	Alfred-Almond: (\$17,959)
185-15	328.693	Addison: (\$790), Alfred-Almond: (\$5,271), Bath: (\$1,580), Canisteo-Greenwood: (\$790), Corning: (\$2,214), Elmira Heights: (\$790), Hammondsport: (\$474), Hornell: (\$2,214), Horseheads: (\$2,214), Jasper-Troupsburg: (\$474), Prattsburgh: (\$474) and Waverly: (\$1,580)
186-15	335.698	Addison: (\$7,445)
187-15	512.000	Corning-Painted Post: \$91 and Hornell: (\$3,465)
188-15	528.000	Misc. Revenue-CDC, Inc.: (\$39,624)
189-15	548.596	Bath: (\$395) and Odessa-Montour: (\$476)
190-15	633.493	Bath: (\$1)

4. Transfers within programs for 2014-15:

a. Report of all fund transfers for the period 01/01/15-03/31/15 as attached.

b. Transfers in excess of \$10,000.

COSER NO.	PROGRAM	BUDGET CODE	TRANSFER IN	TRANSFER OUT
002	Capital Budget: Rented Facilities	A002-1900-470-3-00 Rental of Facilities		\$23,183
		A002-1900-470-0-01 Rental of Facilities	\$12,900	
		A002-1900-470-1-00 Rental of Facilities	\$10,283	
		TOTAL	\$23,183	\$23,183
403	Alternative Education Program	A403-5873-816-B-00 Health Insurance		\$1,100
		A403-5873-150-B-00 Certified Salaries		\$13,000
		A403-5873-154-B-00 Add Instructional Work	\$4,500	
		A403-5873-432-B-00 Member Fees & Dues	\$99	
		A403-5873-458-B-00 Mileage Expense	\$575	
		A403-5873-159-B-00 Instructional Workshop	\$8,926	
		TOTAL	\$14,100	\$14,100

525	Staff Dev: Certified & Admin.	A525-6261-206-0-00 Vehicle Purchase		\$18,000
		A525-6261-206-4-00 Vehicle Purchase		
		TOTAL	\$18,000	\$18,000
605	Computer Service: Management	A605-7710-200-8-00 Equipment		\$11,313
		A605-7710-200-8-48 Equipment		\$19,453
		A605-7710-400-8-24 Contract & Other		\$20,783
		A605-7710-204-8-00 Small Equipment	\$9,015	
		A605-7710-205-8-00 Software	\$179	
		A605-7710-300-8-00 Supplies & Materials	\$1,153	
		A605-7710-400-8-00 Contract & Other	\$966	
		A605-7710-204-8-48 Small Equipment	\$4,333	
		A605-7710-210-8-48 Large Equipment	\$12,473	
		A605-7710-400-8-48 Contract & Other	\$2,647	
		A605-7710-200-8-24 Equipment	\$20,783	
		TOTAL	\$51,549	\$51,549

B. Federal Fund Establishments and Adjustments.

1. Budget Establishment for 2014-15:

- a. Extended School Year with Cattaraugus-Allegany BOCES budget is established in the amount of \$21,444 for the period July 1, 2014 through June 30, 2015. Revenues for this budget come from Canisteo-Greenwood Central School District and Jasper-Troupsburg Central School District.

2. Budget Increases for 2014-15:

- b. Southern Tier Scholars budget is increased by \$3,250.00 from \$12,244.72 to \$15,494.72. Revenues for this program come from donations.

3. Budget Decreases for 2014-15:

- a. Title 1, Part D, Neglected and Delinquent grant for services budget is decreased by \$204 from \$69,574 to \$69,370 due to reduction in allocation. Notice received on February 4, 2015.

C. 1. Action taken below.

D. Purchasing.

1. Award of bid for the purchase of Mini Excavator with Trade-In for GST BOCES Bush Campus based on the lowest bidder to: Milton Cat at \$3,989.00 for a 2015 Cat 304 E2CR.

Bids were opened April 21, 2015 at 2:30 pm and the following bids were received:

- a. Milton Cat, 55 Industrial Drive, Binghamton, NY 13904, \$3,989.00.
 - b. Bobcat of Twin Tiers, 3087 Lake Road, Horseheads, NY 14845, \$15,113.50.
 - c. Five Star Equipment, 1653 NY Rt. 11, Kirkwood, NY 13795, \$17,843.00.
2. Approval of Resolution, as attached, to participate with other BOCES in an agreement negotiated by Erie 1 BOCES with SMART Technologies for software/learning packages and licensing.

E. Acceptance of Donated Items.

1. Various hand tools (grinders, drills, wrenches and saws) to Bush Conservation Program from Tractor Supply Co., 1020 Center Street, Horseheads, NY 14845.
2. Pallet of various sized wire rolls to Bush Building Trades class from Elmira Psychiatric Center, 100 Washington Street, Elmira, NY 14901.
3. 2006 Mini Cooper to Coopers Auto Tech from Lynn Gill, 5330 Sherwood Street, Woodhull, NY 14898.
4. \$150.00 for Hall of Fame Banquet from Cameron Manufacturing & Design, Inc., P O Box 478, Horseheads, NY 14845.
5. \$100.00 for Hall of Fame Banquet from Hilliard Corporation, 100 West Fourth Street, Elmira, NY 14901.
6. \$100.00 for Hall of Fame Banquet from Hunt Engineers, Architects and Land Surveyors, P.C., Airport Corporate Park, 100 Hunt Center, Horseheads, NY 14845.
7. \$100.00 for Hall of Fame Banquet from Corning Credit Union, One Credit Union Plaza, P O Box 1450, Corning, NY 14830.
8. \$2,000.00 for Southern Tier Scholars from Hunt Engineers, Architects and Land Surveyors, P.C., Airport Corporate Park, 100 Hunt Center, Horseheads, NY 14845.
9. \$500.00 for Southern Tier Scholars from Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP, P O Box 660, Binghamton, NY 13902.
10. \$250.00 for Southern Tier Scholars from Buffamante Whipple Buttafaro, P.C., 130 South Union Street, Suite 200, Olean, NY 14760.
11. \$500.00 for Southern Tier Scholars from Matthews Buses, Inc., 2900 Route 9 – Malta, Ballston Spa, NY 12020.

CARRIED UNANIMOUSLY

15-117

Upon the recommendation of the Superintendent, and on the motion of Apgar, seconded by Peoples, it is resolved that the following finance action is hereby taken:

C. Adoption of 2015-2016 Budget.

1. Adoption of the 2015-2016 Schuyler-Steuben-Chemung-Tioga-Allegany BOCES budget in the total amount of \$90,584,171 comprised of the General Fund in the amount of \$89,184,171 and the Capital budget in the amount of \$1,400,000.

CARRIED UNANIMOUSLY

6. PERSONNEL**15-118**

Upon the recommendation of the Superintendent, and on the motion of Dlugos, seconded by Apgar, it is resolved that the following personnel actions are hereby taken:

A. Retirements

1. Barbara Barrett-Smith, Position: Senior Stenographer, Effective: end of day June 29, 2015, Date of Hire: September 4, 1984.
2. Rita Jensen, Position: Teacher, Integrated Math and Science, Effective: June 30, 2015, Date of Hire: September 1, 2001.
3. Gerard McAneney, Position: Teacher, Physical Education, Effective: June 30, 2015, Date of Hire: September 2, 1985.
4. Carol Vanderpool, Position: Teacher, Social Studies, Effective: June 30, 2015, Date of Hire: September 3, 1998.
5. Richard Lynough, Position: Teacher, GED, Effective: July 1, 2015, Date of Hire: September 1, 1985.
6. Louise Schwaber, Position: Teacher, Special Education, Effective: July 1, 2015, Date of Hire: November 6, 1989.

B. Resignations

1. Daniel DoBell, Position: School Business Executive, Effective: end of day May 29, 2015, Date of Hire: November 19, 2012.
2. Jane St. Amour-Bradley, Position: School Business Executive, Effective: end of day June 30, 2015, Date of Hire: January 3, 2011.

C. Civil Service Permanent Appointments, due to successful completion of Probationary Period, no change in salary

1. Jessica Patykula, Position: Teacher Aide, Permanent Date: May 12, 2015.
2. Hannah Patterson, Position: Senior Account Clerk, Permanent Date: May 13, 2015.

D. Extension of Civil Service Probationary Period

1. Susan Wells, Position: Teacher Aide, Probationary Extension: from April 13, 2015 to June 1, 2015, Reason: due to a leave of absence during probationary period, as per Civil Service Rule XIV(4).
2. Angela Rogers, Position: Senior Account Clerk, Probationary Extension: from April 6, 2015 to June 17, 2015, Reason: due to a leave of absence during probationary period, as per Civil Service Rule XIV(4).

E. Change from Temporary Appointment to Probationary Appointment, due to successful completion of certification requirements

1. Jason Rosno, Position: School Business Administrator, CBO, full-time (1.0 FTE), 12 month position, Probationary appointment, Effective: April 22, 2015, Tenure Area: School Business Administrator, CBO, Certification: School District Business Leader, Professional, April 22, 2015, Probationary Period: April 22, 2015 through April 21, 2018, Salary: \$76,000.00 per year.

F. Voluntary Change from Salaried to Time-Sheet basis

1. Cynthia Hayes, Position: Adult Education LPN Instructor, full-time (1.0 FTE), to part-time, time-sheet basis, 12 month position, Effective: May 5, 2015, Certification: Job Skills Training Instructor, Adult Education Certificate, March 22, 2014 through August 31, 2017, Salary: \$25.00 per hour, time-sheet basis.

G. Appointments

1. Lindsey Burns, Position: Teacher Aide, full-time (1.0 FTE), 10 month, school calendar position, Non-Competitive Civil Service, Probationary appointment, Effective: April 6, 2015, Probationary Period: April 6, 2015 through June 13, 2016, Salary: \$8.82 per hour.
2. Jolene Sherman, Position: Teaching Assistant, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Effective: April 27, 2015, Tenure Area: Teaching Assistant, Certification: Teaching Assistant, Level 1, March 29, 2014 through August 31, 2017, Probationary Period: April 27, 2015 through April 26, 2018, Salary: \$30,768.00 per year (step 1 + Credit Hour Stipend).

H. Temporary Appointment

1. Elizabeth Clauss, Position: School Social Worker, full-time (1.0 FTE), 10 month, school calendar position, Temporary appointment, Effective: January 5, 2015 through June 25, 2015, Certification: School Social Worker, Permanent, September 1, 2003; Licensed Master Social Worker Registration, September 1, 2004 through May 31, 2016, Salary: \$57,718.00 per year, prorated (step 10 + Credit Hour Stipend + Degree Stipend + Certification Stipend + Special Education Stipend).

I. Mentoring Stipend, Stipend of \$825 per year, prorated

1. Karen Laux mentoring Melody Clearwater, effective April 20, 2015 through June 25, 2015.

J. Report of Temporary and Substitute Personnel as attached.**CARRIED UNANIMOUSLY****7. PROGRAM**

- A. Presentation** by twenty-four students in the CTE SkillsUSA and HOSA programs from the Bush, Coopers and Wildwood campuses. They were first, second and third place winners in their New York State competitions held in Syracuse, NY.

FIELD TRIPS**15-119**

Upon the motion of Scott, seconded by Wheeler, it is resolved to approve the following field trips:

- B. A Field trip** for Bush Education Center, New Vision Health program as attached.

- C. A Field trip for Bush & Wildwood Education Centers, Career & Technical Education programs as attached.

CARRIED UNANIMOUSLY

8. BOARD PRESIDENT'S REPORT

Schuyler-Steuben-Chemung-Tioga-Allegany BOCES Annual meeting and the Date for the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES Board Election and Vote on the 2016-2017 Administrative Budget.

- A. Board President Keddell designated Tuesday, April 5, 2016, as the date of the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES Annual meeting and Wednesday, April 20, 2016, as the date for the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES Board election and vote on the 2016-2017 Administrative budget.

Proposed Schuyler-Steuben-Chemung-Tioga-Allegany BOCES' Board meeting schedule for 2015-2016 with revisions.

15-120

- B. Upon the motion of Scott, seconded by Apgar, it is resolved to approve the proposed Schuyler-Steuben-Chemung-Tioga-Allegany BOCES' Board meeting schedule for 2015-2016 with revisions as attached.

CARRIED UNANIMOUSLY

C. Preferred Educational Future.

President Keddell opened a discussion regarding a regional organized look from the bottom up on what can we do to change the system and achieve a better outcome for our regional students. We need to get more students to the finish line. Look at the budget limitations in our home districts. Involve the home district Boards of Education in the discussions. Need a solid foundation of where we are now to allow advancing forward. We need to involve everyone; i.e. administration, staff, Boards of Education, businesses and communities. Email all questions to Don and Jim.

9. SUPERINTENDENT'S REPORT

- A. **SED** update – District Superintendent Frame shared information regarding the opt-outs of 3-8 testing percentages. State Assembly and Senate are working on new legislation regarding opt outs and APPR deadlines with an extension only for hardship schools.

B. Other Items:

- Schuyler County IT conversion to BOCES. The State is reviewing the process.
- School Boards Association event was held on 4/30/15.
- GST BOCES' budget was approved by all 21 component districts.
- BOCES staff is fielding opt out questions from our districts.
- Smart Schools Bond.
- Race-to-the-Top funds are going through BOCES.

- Interviewing candidates for the Assistant Superintendent of Instruction position on May 7, 2015.
- Placed an Interim Superintendent in the Canaseraga CSD.
- D.S. is consultant for the Horseheads CSD Superintendent search.
- Serving on the I-86 initiative.

EXECUTIVE SESSION**15-121**

Upon the motion of Apgar, seconded by Wheeler, it is resolved to move to executive session at 7:12 p.m. to discuss four employment history matters concerning particular persons.

CARRIED UNANIMOUSLY

OPEN SESSION**15-122**

Upon the motion of Peoples, seconded by Apgar, it is resolved to move to open session at 7:18 p.m.

CARRIED UNANIMOUSLY

10. ADJOURNMENT**15-123**

Upon the motion of Dlugos, seconded by Peoples, it is resolved to adjourn the meeting at 7:19 p.m.

CARRIED UNANIMOUSLY

Next Meetings

Meeting	Date/Time	Location
Regular	06/02/15, 5:30 p.m.	Coopers Education Ctr., Bldg. 8, DL Room
Reorganizational	07/07/15, 5:30 p.m.	Coopers Education Ctr., Bldg. 8, DL Room
Regular	07/07/15, immediately following Reorganizational	Coopers Education Ctr., Bldg. 8, DL Room

Respectfully Submitted,

dlh
May 6, 2015

Doretta L. Hughson
Board Clerk