

**Schuyler-Steuben-Chemung-Tioga-Allegany
Board of Cooperative Educational Services**
9579 Vocational Drive, Painted Post, New York 14870-9518
Phone (607) 962-3175, 739-3581 or 324-7880 Fax (607) 654-2302

Regular Board Meeting – Rescheduled from 03-03-15 cancellation	March 18, 2015
Bush Education Center, Bldg. 1, Distance Learning Room	5:30 p.m.

PRESENT: Apgar, Dlugos, Everett, Keddell, Learn, Lemmon, Moss, Peoples, Scott and Wheeler.

ABSENT: Bulkley.

ALSO PRESENT: District Superintendent Frame; Cabinet Members: Bentley, Drake, Johnson, Munson, Perry, Pierce and Weinman; Board Clerk Hughson; BOCES Staff: Sally Deane (D: 6:45 p.m.), Michele Kelley (D: 6:06 p.m.), Tammy Lotocky (D: 6:45 p.m.) and Barbara Soderblom (D: 6:45 p.m.); and Component School District Superintendent Glenn Niles (D: 6:45 p.m.).

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1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Board President Keddell called the meeting to order and led the Pledge of Allegiance at 5:35 p.m.

2. PRIVILEGE OF THE FLOOR

The Board congratulated the Culinary Arts students for a great job in placing 1st in the NYS Culinary Institute competition.

3. ACCEPTANCE OF THE AGENDA WITH REVISION

15-092

Upon the motion of Apgar, seconded by Peoples, it is resolved to accept the agenda with the revision to item 4-C.

CARRIED UNANIMOUSLY

4. CONSENSUS ITEMS

15-093

Upon the motion of Apgar, seconded by Learn, it is resolved to approve the following consensus items:

A. Approval of Minutes

1. Regular Board Meeting – February 3, 2015.

B. Treasurer's Reports

1. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES – January 2015.

C. Internal Claims Auditor's Report Revised – January 2015 as attached.

CARRIED UNANIMOUSLY

5. FINANCE

15-094

Upon the recommendation of the Superintendent, and on the motion of Learn, seconded by Scott, it is resolved that the following finance actions are hereby taken:

A. General Fund Establishments and Adjustments.

1. Budget Increases for 2014-15:

Item #	CoSer #	Title	Increase	From	To
118-15	203.220	Special Class S/P Ratio 1:12:1	\$ 90,201	\$ 789,386	\$ 879,587
119-15	316.000	Itinerant Home/Career	\$ 4,646	\$ 77,150	\$ 81,796
120-15	401.000	Arts in Education	\$ 4,000	\$ 378,599	\$ 382,599
121-15	416.494	Academic Prog., Special Facilities w/Monroe 1	\$ 736	\$ 1,198	\$ 1,934
122-15	419.693	Academic Programs, Special Facilities w/TST	\$ 900	\$ 2,250	\$ 3,150
123-15	430.000	Distance Learning	\$ 11,605	\$ 568,774	\$ 580,379
124-15	511.000	Printing	\$ 28,408	\$ 864,429	\$ 892,837
125-15	512.000	Computer Service, Instructional	\$ 53,064	\$ 2,417,556	\$ 2,470,620
126-15	513.000	Library Automation	\$ 130	\$ 260,860	\$ 260,990
127-15	518.000	Coordinator of Home Instruction	\$ 2,703	\$ 48,279	\$ 50,982
128-15	527.000	Instructional Materials (Science Resource Center)	\$ 3,231	\$ 754,989	\$ 758,220
129-15	550.591	Computer Service, Instructional w/Erie 1	\$ 137,484	\$ 927,532	\$ 1,065,016
130-15	605.000	Computer Service: Management	\$ 167,168	\$ 13,154,535	\$ 13,321,703
131-15	609.000	Safety/Risk Management	\$ 5,750	\$ 731,174	\$ 736,924
132-15	649.493	Staff Development: Bus Driver w/GV BOCES	\$ 630	\$ 285	\$ 915

These increases will be supported as follows:

118-15	203.220	Based on District Participation
119-15	316.000	Bradford: \$10,068 and Prattsburgh: (\$5,422)
120-15	401.000	Campbell-Savona: \$4,000
121-15	416.494	Avoca: \$240 and Bath: \$496
122-15	419.693	Alfred-Almond: \$450, Odessa Montour: \$360 and Watkins Glen: \$90
123-15	430.000	Addison: \$11,165 and Dutchess BOCES (Pine Plains: \$440)
124-15	511.000	Addison: \$432, Alfred-Almond: \$112, Arkport: \$32, Bath: \$898, Bradford: \$215, Campbell-Savona: \$8, Canisteo-Greenwood: \$52, Coming: \$10,887, Elmira: \$5,537, Elmira Heights: \$34, Hammondsport: \$383, Horseheads: \$2,763, Odessa-Montour: \$13, Prattsburgh: \$ 1,791, Spencer-Van Etten \$21, Watkins Glen: \$370, Waverly: \$2,491 and Misc. Revenue: \$2,369
125-15	512.000	Addison: \$16,815, Hornell: (\$2,626) and Horseheads: \$38,875
126-15	513.000	Horseheads: \$130
127-15	518.000	Elmira Heights: \$2,703
128-15	527.000	Putnam-N. Westchester BOCES (Mahopac: \$3,231)
129-15	550.591	Alfred-Almond: \$2,540, Arkport: \$111,150, Avoca: \$6,043 and Canisteo-Greenwood: \$17,751
130-15	605-000	Addison: (\$27,980), Campbell-Savona: \$750, Horseheads: \$164,390, Odessa-Montour: \$1,121, Miscellaneous Revenue: \$280, E-Rate Revenue Districts: \$25,242 and E-Rate Revenue BOCES: \$3,365
131-15	609.000	Coming: \$5,750
132-15	649.493	Avoca: \$210 and Bath: \$420

2. Budget Decreases for 2014-15:

Item #	CoSer #	Title	Decrease	From	To
133-15	216.000	Special Class S/P Ration 1:6:1 EPC	\$ 300,000	\$ 2,086,706	\$ 1,786,706
134-15	330.000	Itinerant Nurse/Nurse Teacher	\$ 28,281	\$ 125,527	\$ 97,246
135-15	629.591	Computer Services: Management w/ Erie 1	\$ 93,390	\$ 3,079,930	\$ 2,986,540

These decreases will be supported as follows:

133-15	216.000	Based on District Participation
134-15	330.000	Addison: (\$31,924), Hornell: \$260, Horseheads: \$2,082 and Watkins Glen: \$1,301
135-15	629.591	Alfred-Almond: \$11,082, Arkport: (\$111,150), Avoca: \$3,098, Bath: \$151, Bradford: \$506, Canisteo-Greenwood: \$5,343 and Jasper-Troupsburg: (\$2,420)

3. Transfers within programs for 2014-15:

a. Transfers in excess of \$10,000.

<u>COSER</u> <u>NO.</u>	<u>PROGRAM</u>	<u>BUDGET CODE</u>	<u>TRANSFER</u> <u>IN</u>	<u>TRANSFER</u> <u>OUT</u>
605	Computer Service: Management	A605-7710-819-3-09 HRA		\$10,309

		A605-7710-200-8-01 Equipment	\$35,314	
		A605-7710-599-K-00 Broome-Tioga BOCES	\$24,853	
		A605-7710-801-H-09 Post Employment	\$165	
		A605-7710-813-H-09 NYS ERS	\$1,500	
		A605-7710-200-8-08 Equipment	\$30,920	
		A605-7710-400-E-08 Contract & Other	\$17,679	
		A605-7710-824-3-09 Dental Insurance	\$10,309	
		A605-7710-400-8-01 Contract & Other	\$15,828	
		A605-7710-200-A-01 Equipment	\$15,857	
		A605-7710-204-A-01 Small Equipment	\$3,629	
		A605-7710-599-H-09 Broome-Tioga BOCES	\$26,518	
		A605-7710-400-6-08 Contract & Other	\$48,599	
		TOTAL	\$120,740	\$120,740
732	1:1 Aides-Multiple Options	A732-4220-168-0-00 Teacher Aide		\$17,343
		A732-4220-400-0-00 Contract & Other	\$17,343	
		TOTAL	\$17,343	\$17,343

B. Purchasing.

1. Permission to bid the following items, as attached:

a. Permission to bid the 2015-16 Capital Project work pending SED approval.

The project consists of work at the following buildings and sites:

Pauline G. Bush Campus (Elmira)

1. Building 1 – Renovation of Existing Office Space

Coopers Campus (Painted Post)

1. Building 2 – Roof Replacement

2. Building 3 – Roof Replacement

3. Building 7 – Partial Roof Replacement
Classroom RenovationWildwood Campus (Hornell)

1. Building 2 – Roof Replacement

2. Building 6 – Roof Replacement

3. Building 7 – HVAC Equipment Replacement

2. Permission to bid the following items:

a. Print Shop supplies and paper for the GST BOCES Print Shop

C. Fire Inspection Reports.

1. Approval for the acceptance of the fire inspection reports for the Bush, Coopers and Wildwood campuses, as attached.

CARRIED UNANIMOUSLY

6. PERSONNEL

15-095

Upon the recommendation of the Superintendent, and on the motion of Lemmon, seconded by Wheeler, it is resolved that the following personnel actions are hereby taken:

A. Retirement

1. Dianne Impson, Position: Telephone Operator, Effective: end of day June 30, 2015, Date of Hire: November 22, 2004.

B. Resignation

1. Richard Bly, Position: AV Aide, Effective: March 1, 2015, Date of Hire: September 29, 2014.

C. Civil Service Permanent Appointments, due to successful completion of Probationary Period, no change in salary

1. Stacy Nadjadi, Position: Cook Manager, Permanent Date: March 9, 2015
2. Myron Rumsey, Position: Supervisor of Computer Services, Permanent Date: March 10, 2015.
3. Walter Bonning, Position: Cleaner, Permanent Date: April 1, 2015.

D. Recall

1. Olivia Cavaluzzi, Position: School Social Worker, full-time (1.0 FTE), 10 month, school calendar position, Tenured appointment, Effective: February 23, 2015, Tenure Area: School Social Worker, Certification Status: School Social Worker, Permanent, September 1, 2012; Licensed Master of Social Worker, Registration Certificate, August 16, 2010 through July 31, 2015, Salary: \$50,218.00 per year, prorated (step 5 + Credit Hour Stipend + Degree Stipend + Certification Stipend + Special Education Stipend).

E. Creation of Positions

1. Supervisor of Printing Services, one Temporary, time-sheet basis position, GST BOCES Print Shop, effective March 2, 2015 through June 30, 2015, to assist in the transition and training of a new Supervisor of Printing Services.
2. School Social Worker, one full-time (1.0 FTE), 10 month, school calendar position, effective February 23, 2015.

F. Civil Service Reclassification of Position

1. Clerk Typist, one full-time (1.0 FTE), 10 month position, reclassified to Computer Services Program Aide, one full-time (1.0 FTE), 10 month position, effective February 17, 2015.

G. Rescind Appointments, item 1 (due to earlier start date) and item 3 (to correct appointment from Probationary to Non-Tenured) from the February 3, 2015 BOE Personnel Agenda.

1. Sara Fontana, Position: Supervisor of Instructional Support Services, full-time (1.0 FTE), 12 month position, Probationary appointment, Effective: March 13, 2015, Tenure Area: Supervisor of Instructional Support Services, Certification: School District Leader, Professional, February 1, 2008, Probationary Period:

- March 13, 2015 through March 12, 2018, Salary: \$85,000.00 per year, prorated.
2. Cynthia Driscoll, Position: Teacher, part-time (.8 FTE), 10 month, school calendar position, Probationary appointment, Effective: February 9, 2015, Certification: Speech and Hearing Handicapped, Permanent, September 1, 2004, Salary: \$58,706.00 per year, prorated (step 10 + Credit Hour Stipend + Degree Stipend + Certification Stipend + Special Education Stipend).

H. Appointments

1. Sara Fontana, Position: Supervisor of Instructional Support Services, full-time (1.0 FTE), 12 month position, Probationary appointment, Effective: March 2, 2015, Tenure Area: Supervisor of Instructional Support Services, Certification: School District Leader, Professional, February 1, 2008, Probationary Period: March 2, 2015 through March 1, 2018, Salary: \$85,000.00 per year, prorated,
2. Cynthia Driscoll, Position: Teacher, part-time (.8 FTE), 10 month, school calendar position, Non-Tenured appointment, Effective: February 9, 2015, Certification: Speech and Hearing Handicapped, Permanent, September 1, 2004, Salary: \$58,706.00 per year, prorated (step 10 + Credit Hour Stipend + Degree Stipend + Certification Stipend + Special Education Stipend).
3. William McDonald, Position: School Business Administrator - CBO, full-time (1.0 FTE), 12 month position, Probationary appointment, Effective: February 9, 2015, Tenure Area: School Business Administrator – CBO, Certification: School District Business Leader, Professional, July 17, 2014, Probationary Period: February 9, 2015 through February 8, 2018, Salary: \$76,500.00 per year, prorated.
4. Bridgette Searles, Position: Teaching Assistant, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Effective: March 2, 2015, Tenure Area: Teaching Assistant, Certification: French 7-12, Permanent, September 1, 1996, Probationary Period: March 2, 2015 through March 1, 2018, Salary: \$29,353.00 per year, prorated (step 1 + Credit Hour Stipend + Degree Stipend + Certification Stipend).
5. Debra Dupuy, Position: Supervisor of Printing Services, full-time (1.0 FTE), 12 month position, Competitive Civil Service, Provisional appointment, pending Civil Service exam, Effective: February 18, 2015, Salary: \$60,000.00 per year, prorated.
6. Michelle Dougherty, Position: Cook Manager, full-time (1.0 FTE), 10 month, school calendar position, Non-Competitive Civil Service, Probationary appointment, Effective: February 9, 2015, Probationary Period: February 9, 2015 through April 18, 2016, Salary: \$17.50 per hour.
7. Neeta Prasad, Position: Computer Services Program Aide, full-time (1.0 FTE), 10 month position, Competitive Civil Service, Provisional appointment, pending Civil Service exam, Effective: February 17, 2015, Salary: \$13.07 per hour (step 1, grade 1).

I. Temporary Appointments

1. Victor Goldman, Position: Supervisor of Printing Services, Temporary, appointment, Effective: March 2, 2015 through June 30, 2015, Salary: \$29.51 per hour, time-sheet, as needed basis.
2. Amy Towery, Position: Career Education Resource Specialist, part-time (.475

FTE), 10 month, school calendar position, Non-Competitive Civil Service, Temporary appointment, Effective: February 9, 2015 through June 25, 2015, Salary: \$13.00 per hour.

3. Thomas Burgess, Position: Long-Term Substitute Teaching Assistant, full-time (1.0 FTE), 10 month, school calendar position, **Temporary** appointment, Effective: September 4, 2014 through June 25, 2015, Certification: not certified, Salary: \$24,944.00 per year, prorated (step 1).

J. Discontinue Mentoring Stipend, effective January 30, 2015

1. Jessica Guild mentoring Kathy Morris, stipend of \$831.00 per year, prorated.

K. Report of Temporary and Substitute Personnel as attached.

- L. Annual Reorganizational Appointment**, effective March 3, 2015 through June 30, 2015; no additional salary

1. **Chief Information Officer**
 - a. Samuel Gauss, Principal.

CARRIED UNANIMOUSLY

7. PROGRAMS

A. Criminal Justice Presentation

Presentation of the Criminal Justice program trip to Washington, D.C. is moved to the April 7, 2015 Board meeting.

B. Special Education Presentation

Sally Deane and Michele Kelley gave a Special Education presentation on Using IPADS to Increase Achievement and Communication with autistic students.

Field Trips

15-096

Upon the motion of Peoples, seconded by Learn, it is resolved to approve the following field trips:

- C. Field trip for Coopers Education Center, Criminal Justice program as attached.
- D. Field trip for Bush Education Center, Nurse Assisting program as attached.
- E. Field trip for Bush Education Center, ACE program as attached.
- F. Field trip for Bush Education Center, Skills USA program as attached.

CARRIED UNANIMOUSLY

8. BOARD PRESIDENT'S REPORT

A. P-Tech Subcommittee

Board President Keddell and Mr. Weinman gave a report regarding the P-Tech subcommittee meetings held in the GST BOCES Region. They shared information on several models of P-Tech including the Hamilton-Fulton-Montgomery BOCES' model.

9. SUPERINTENDENT'S REPORT**A. 2015-2016 GST BOCES Regional School Calendar****15-097**

Upon the motion of Learn, seconded by Scott, it is resolved to approve the attached 2015-2016 GST BOCES Regional School Calendar.

CARRIED UNANIMOUSLY**B. SED**

- NYSCOSS comparison document of the Governor, Senate and Assembly relative to the NYS budget was distributed.
- SED has hired a consultant to proceed with the Commissioner's search.
- Smart Schools Bond Act.
- PARCC Testing.
- Proposal for increase excess salary limit for CTE teachers.
- SED believes the budget will be passed on time.

EXECUTIVE SESSION**15-098**

Upon the motion of Everett, seconded by Wheeler, it is resolved to move to executive session at 6:45 p.m. to discuss two employment history matters concerning particular persons and one legal matter.

CARRIED UNANIMOUSLY**OPEN SESSION****15-099**

Upon the motion of Apgar, seconded by Everett, it is resolved to move to open session at 7:00 p.m.

CARRIED UNANIMOUSLY**10. ADJOURNMENT****15-100**

Upon the motion of Apgar, seconded by Wheeler, it is resolved to adjourn the meeting at 7:01 p.m.

CARRIED UNANIMOUSLY**Next Meetings**

Meeting	Date/Time	Location
Regular	04/07/15, 5:00 p.m.	Coopers Education Ctr., Bldg. 7, Room t/b/d
Annual	04/07/15, 6:30 p.m.	Coopers Education Ctr., Bldg. 7, Cafeteria
Regular	05/05/15, 5:30 p.m.	Coopers Education Ctr., Bldg. 8, DL Room

Respectfully Submitted,

dlh
March 19, 2015

Doretta L. Hughson
Board Clerk