

**Schuyler-Steuben-Chemung-Tioga-Allegany
Board of Cooperative Educational Services**
9579 Vocational Drive, Painted Post, New York 14870-9518
Phone (607) 962-3175, 739-3581 or 324-7880 Fax (607) 654-2302

Regular Board Meeting

October 1, 2013

Bush Education Center, Bldg. 1

5:30 p.m.

PRESENT: Board Members Apgar, Everett, Keddell, Learn, Lemmon, Moss, Peoples and Scott.

ABSENT: Board Members Bulkley, Dickson, McConnell and Board Clerk Hughson.

ALSO PRESENT: District Superintendent Graefe; Cabinet Members Drake▶, Johnson◻, Munson▶, Pierce▶, Spencer● and Weinman▶; Deputy Board Clerk Hazzard; BOCES Staff Conley●, Mehlenbacher●.

GUESTS: Auditors Mickelson and Stannard●.

● = Departed at 6:30 p.m.; ▶ = Departed at 7:10 p.m.; ● =
Departed at 7:18 p.m.; ◻ = Departed at 7:40 p.m.

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1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Board President Keddell called the meeting to order and led the Pledge of Allegiance at 6:08 p.m.

2. PRIVILEGE OF THE FLOOR

None.

3. ACCEPTANCE OF THE AGENDA AND AND ADDENDA

14-030

A. Upon the motion of Learn, seconded by Apgar, it is resolved to accept the Agenda.
CARRIED UNANIMOUSLY

14-031

B. Upon the motion of Scott, seconded by Moss, it is resolved to accept the Addenda.
CARRIED UNANIMOUSLY

4. CONSENSUS ITEMS

14-032

Upon the motion of Apgar, seconded by Learn, it is resolved to approve the following consensus items:

A. Approval of Minutes

1. Regular Board Meeting – August 27, 2013.

B. Treasurer's Reports June, July & August 2013

1. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES – June 2013
2. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES – July 2013

3. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES – August 2013

C. Internal Claims Auditor's Report – August 2013 as attached.CARRIED UNANIMOUSLY**5. FINANCE****14-033**

Upon the recommendation of the Superintendent, and on the motion of Apgar, seconded by Peoples, it is resolved that the following finance actions are hereby taken:

A. 2012-2013 Audit Report.

Jerry Mickelson and Colleen Stannard of Ciaschi, Dietershagen, Little, Mickelson & Company LLP. presented the 2012-2013 Audit Report.

1. Acceptance of the 2012-2013 Audit Report for Schuyler-Steuben-Chemung-Tioga-Allegany BOCES as presented by Ciaschi, Dietershagen, Little, Mickelson & Company LLP.

B. General Fund Establishments and Adjustments.1. Budget Establishment for 2012-13:

Item#	CoSer #	Title	In the Amount of
284-13	554.494	School/Curriculum Improvement Planning w/ Mon. #1	\$ 42

This establishment will be supported as follows:

284-13	554.494	Bath: \$21 and Horseheads: \$21
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2. Budget Increase for 2012-13:

Item #	CoSer #	Title	Increase	From	To
285-13	505.494	Music Library w/ Monroe #1 BOCES	\$ 142	\$ 2,200	\$ 2,342

This increase will be supported as follows:

285-13	505.494	Canisteo-Greenwood: \$142
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3. Budget Establishments for 2013-14:

Item#	CoSer #	Title	In the Amount of
021-14	342.494	Itinerant-Physical Therapy w/ Monroe #1	\$ 4,604
022-14	556.693	Model Schools w/ TST BOCES	\$ 795
023-14	559.693	Substance Abuse Information w/ TST BOCES	\$ 28,334
024-14	627.495	Staff Development: Clerical w/ WFL BOCES	\$ 2,074

These establishments will be supported as follows:

021-14	342.494	Avoca: \$4,604
022-14	556.693	Corning: \$795
023-14	559.693	Spencer-Van Etten: \$14,167 and Waverly: \$14,167
024-14	627.495	Addison: \$184 and Bath: \$1,890

4. Budget Increases for 2013-14:

Item #	CoSer #	Title	Increase	From	To
025-14	251.493	Staffing 1:6:1 w/ Genesee Valley BOCES	\$ 73,264	\$ 83,536	\$ 156,800
026-14	403.001	Alternative Education Program (ABL)	\$ 1,250	\$ 39,343	\$ 40,593
027-14	430.000	Distance Learning	\$ 10,000	\$ 585,504	\$ 595,504
028-14	512.000	Computer Service, Instructional	\$ 3,600	\$ 2,304,829	\$ 2,308,429
029-14	516.000	Planning, Instructional (Grant writing)	\$ 17,066	\$ 920,661	\$ 937,727
030-14	525.000	Staff Development: Certified & administrative	\$ 24,141	\$ 1,437,122	\$ 1,461,263

031-14	527.000	Instructional materials Science Resource Center	\$ 147	\$ 583,053	\$ 583,200
032-14	605.000	Computer Service: Management	\$ 69,024	\$12,379,885	\$12,448,909
033-14	614.000	Public Information Service	\$ 17,150	\$ 254,367	\$ 271,517
034-14	633.493	Employee Benefit Coordination w/ GV BOCES	\$ 305	\$ 41,459	\$ 41,764
035-14	639.596	GASB 45 Planning w/ Capital Region BOCES	\$ 4,633	\$ 3,000	\$ 7,633
036-14	666.693	Facility Services (Waste Removal) w/ TST	\$ 46	\$ 11,343	\$ 11,389

These increases will be supported as follows:

025-14	251.493	Avoca: \$73,264
026-14	403.001	Elmira: \$500 and Miscellaneous Revenue: \$750
027-14	430.000	Alfred-Almond: \$1,000; Avoca: \$5,000 and Elmira Heights: \$4,000
028-14	512.000	Horseheads: \$3,600
029-14	516.000	Bath: \$17,066
030-14	525.000	Avoca: \$ 2,900 and Corning-Painted Post: \$21,241
031-14	527.000	Miscellaneous Revenue: \$147
032-14	605.000	Campbell-Savona: \$1,466, Corning: \$8,565, Horseheads: \$22,396, Odessa-Montour: \$7,100, Prattsburgh: \$13,545, Spencer-Van Etten: \$12,703, Watkins Glen: \$1,451, TST BOCES (Newfield): \$295 and Miscellaneous Revenue: \$1,503
033-14	614.000	Corning-Painted Post: \$17,150
034-14	633.493	Addison: \$644, Bath: (\$506) and Bradford: \$167
035-14	639.596	Elmira Heights: \$4,633
036-14	666.693	Odessa-Montour: \$46

5. Budget Decreases for 2013-14:

Item #	CoSer #	Title	Decrease	From	To
037-14	328.693	Business Office Support w/ TST BOCES	\$ 1,623	\$ 115,576	\$ 113,953
038-14	505.494	Music Library w/ Monroe #1 BOCES	\$ 1,001	\$ 4,807	\$ 3,806

These decreases will be supported as follows:

037-14	328.693	Addison: \$73, Alfred-Almond: \$88, Arkport: \$44, Avoca: \$44, Bath: (\$3,138), Campbell-Savona: \$148, Canisteo-Greenwood: \$74, Corning: \$206, Elmira Heights: \$73, Hammondsport: \$44, Hornell: \$206, Horseheads: \$206, Jasper-Troupsburg: \$44, Prattsburgh: \$44, Spencer-Van Etten: \$73 and Waverly: \$148
038-14	505.494	Elmira Heights: \$190, Jasper-Troupsburg: \$713 and Prattsburgh: (\$1,904)

6. Transfers within programs for 2012-13:

- a. Report of all fund transfers for the period 04/01/13-06/30/13 as attached.

7. Transfers within programs for 2013-14:

- a. Transfers in excess of \$10,000.

COSER NO.	PROGRAM	BUDGET CODE	TRANSFER IN	TRANSFER OUT
527	Instructional Materials	A527-6318-300-1-00 Supplies & Materials		\$27,422
		A527-6318-300-0-05 Supplies & Materials	\$27,422	
		TOTAL	\$27,422	\$27,422
537	School/Curriculum Planning	A537-6211-440-1-01 Consultant		\$37,000
		A537-6211-159-1-01 Instructional Workshop	\$29,566	
		A537-6211-811-1-01 NYS TRS	\$4,805	
		A537-6211-812-1-01 Comp Insurance	\$367	
		A537-6211-815-1-01 Social Security	\$2,262	
		TOTAL	\$37,000	\$37,000
605	Computer Service: Management	A605-7710-811-L-05 NYS TRS		\$13,081
		A605-7710-150-L-05 Certified Salaries	\$11,875	
		A605-7710-801-L-05 Attendance Incentive	\$297	
		A605-7710-815-L-05 Social Security	\$909	
		TOTAL	\$13,081	\$13,081
701	Operations & Maintenance	A701-8010-400-1-01 Contract & Other		\$13,000
		A701-8010-200-1-01 Equipment	\$9,000	
		A701-8010-300-1-00 Supplies & Materials	\$3,500	
		A701-8010-342-1-00 Paint Supplies	\$500	
		TOTAL	\$13,000	\$13,000

C. Federal Fund Establishments and Adjustments.

1. Grant Acceptances and Budget Establishments for 2013-14:

- a. WIA, Title 2, Adult Basic Education grant accepted and the budget established in the amount of \$125,530 for the period July 1, 2013 through June 30, 2014 as attached. Approval was received on September 3, 2013.
- b. WIA, Title 2, Incarcerated grant accepted and the budget established in the amount of \$125,000 for the period July 1, 2013 through June 30, 2014 as attached. Approval was received on September 13, 2013.
- c. Title 1, Part D, Neglected & Delinquent grant accepted and the budget established in the amount of \$40,811 for the period July 1, 2013 through June 30, 2014 as attached. Approval was received on September 10, 2013.
- d. Test Adult Basic Education (TABE) Chemung County grant accepted and the budget established in the amount of \$24,000 for the period July 1, 2013 through June 30, 2014 as attached. Approval was received on September 11, 2013.
- e. Food Stamp and Employment Training (FSET) Chemung County grant accepted and the budget established in the amount of \$30,000 for the period July 1, 2013 through June 30, 2014 as attached. Approval was received on September 11, 2013.
- f. Work Limited Program (SNAP) Chemung County grant accepted and the budget established in the amount of \$62,500 for the period July 1, 2013 through June 30, 2014 as attached. Approval was received on September 11, 2013.

D. Lease.

1. Approval of Affidavit, as attached, to extend oil and gas lease starting August 25, 2013 for a period of three years between Schuyler-Steuben-Chemung-Tioga- Allegany BOCES and Anschutz Exploration Corporation.

E. Activities Clubs.

1. Close the following clubs at the Bush Campus:
 - a. Personal Services (A32) and transfer \$61.74 to Skills USA (A30).
 - b. Dental Assisting (A34) and transfer \$43.14 to Skills USA (A30).
 - c. Computer Information Technology (A40) and transfer \$886.91 to Skills USA (A30).

F. Close Petty Cash Fund.

1. Approve the closing of GST BOCES' Bush Campus Petty Cash Fund in the amount of \$100.00. Wendy Swearingen is the custodian.

G. Establishment of Petty Cash Fund.

1. Approve the establishment of GST BOCES' Bush Campus Petty Cash Fund in the amount of \$100.00 and appoint Janice Conley as the custodian.

H. Close Bank Accounts.

1. Approve the closing of GST BOCES' General Fund Money Market Account at First Niagara Bank.
2. Approve the closing of GST BOCES' Flex Account at First Niagara Bank.

I. Authorization to pay the following membership dues:

1. Association of Educational Service Agencies dues in the amount of \$585.00 for 2013-2014 year for the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES.
2. Watkins Glen Chamber of Commerce dues in the amount of \$250.00 for 2014 year for the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES.

CARRIED UNANIMOUSLY

6. PERSONNEL

14-034

Upon the motion of Moss, seconded by Peoples, it is resolved that the following personnel actions are hereby taken, with the exception of Items E.2. and N.4.:

A. Resignations

1. Raelynn Klerks, Position: Teacher Aide, Effective: September 3, 2013, Date of Hire: December 7, 2012.
2. Michelle Draxler, Position: Teacher Aide, Effective: end of day September 13, 2013, Date of Hire: January 28, 2013.
3. Jason Harmon, Position: Grant Writing Coordinator, Effective: end of day September 27, 2013, Date of Hire: April 17, 2006.
4. Katherine Watches, Position: Occupational Therapist, Effective: end of day October 17, 2013, Date of Hire: November 3, 2010.

B. Rescind Resignations from the August 27, 2013 Board of Education minutes, due to deciding to stay in same position:

1. Victor Goldman, Position: Supervisor of Printing Services, Effective: end of day September 9, 2013, Date of Hire: July 15, 2013.
2. Michelle Chamberlin, Position: Account Clerk Typist, Effective: September 3, 2013, Date of Hire: January 5, 2011.

C. Elimination of Positions

1. Teacher, Spanish, one (1) part-time (.2 FTE), 10 month, school calendar position, effective September 1, 2013, due the decrease in districts' requests for services.
2. Adult Education LPN Instructor, one (1) full-time (1.0 FTE), 12 month position, effective June 30, 2013, due to the reorganization of duties within the

department.

3. Principal Clerk, one (1) full-time (1.0 FTE), 12 month position, effective October 25, 2013, due to a retirement and the reorganization of duties in the department.

D. Creation of Positions

1. Adult Education Coordinator, one (1) full-time (1.0 FTE), 12 month position, effective July 1, 2013.
2. Career Education Resource Specialist, two (2) part-time (.475 FTE), 10 month, school calendar positions, effective September 3, 2013 through June 27, 2014.
3. Teaching Assistant, three (3) full-time (1.0 FTE), 10 month, school calendar positions, effective September 3, 2013.
4. Teacher, English Language Arts, one (1) part-time (.48 FTE), 10 month, school calendar position, and one (1) part-time (.4 FTE), 10 month, school calendar position.
5. Program Assistant, one (1) full-time (1.0 FTE), 12 month position, effective October 15, 2013.

E. Discontinuation of Employment

1. William Vollmer, Position: Teacher, Spanish, part-time (.2 FTE), Effective: September 1, 2013, Date of Hire: February 25, 2010.
2. Tabled.

F. Increase or Decrease to Positions

1. School Psychologist, one (1) 10 month, school calendar position, increased from part-time (.8 FTE) to full-time (1.0 FTE), effective September 3, 2013.
2. Teacher, Home Economics, one (1) 10 month, school calendar position, decreased from part-time (.98 FTE) to part-time (.79 FTE), effective September 3, 2013.
3. Teacher Aide, one (1) 10 month, school calendar position, decreased from full-time (1.0 FTE) to part-time (.6 FTE), effective September 3, 2013 through September 17, 2013, due to the temporary decrease in districts' requests for services, and increased to full-time (1.0 FTE), effective September 18, 2013.

G. Increase or Decrease in Assignments

1. Kristen Wilson, School Psychologist, 10 month, school calendar position, probationary appointment, increased from part-time (.8 FTE) to full-time (1.0 FTE), effective September 3, 2013, Tenure area of School Psychologist, Certification of Permanent, School Psychologist, effective September 1, 2013, Probationary Period of September 3, 2013 through September 2, 2016, salary \$55,995.20 (step 3 * 1.2 + Credit Hour Stipend + Degree Stipend + Certification Stipend + Special Education Stipend).
2. Elizabeth Buckley, Teacher, Home Economics, 10 month, school calendar position, permanent appointment, decreased from part-time (.98 FTE) to part-time (.79 FTE), effective September 3, 2013, salary \$67,825.00 per year, prorated (Step 20 + Credit Hour Stipend + Degree Stipend + Certification Stipend).

3. Barbara Hibbard, Teacher Aide, 10 month, school calendar position, Non-Competitive Civil Service, Permanent appointment, decreased from full-time (1.0 FTE) to part-time (.6 FTE), effective September 3, 2013 through September 17, 2013, due to the temporary decrease in districts' requests for services; increased to 1.0 FTE, effective September 18, 2013, salary \$11.65 per hour.

H. Rescind Change in Appointment, from November 6, 2012 Board of Education minutes, due to incorrectly stating as probationary appointment for a part-time position.

1. Kristen Wilson, School Psychologist, part-time (.8 FTE), 10 month, school calendar position, Addison CSD, from Temporary to Probationary, effective September 4, 2012, Tenure Area of School Psychologist, Certification of School Psychologist, Provisional Renewal, effective September 1, 2012 through August 31, 2017, Probationary Period from September 4, 2012 to September 3, 2015, no change in salary, due to successful completion of certification requirements.

I. Revised Change in Appointment

1. Kristen Wilson, School Psychologist, part-time (.8 FTE), 10 month, school calendar position, Addison CSD, from Temporary to Non-Tenure bearing, part-time appointment, effective September 4, 2012, Certification of School Psychologist, Provisional Renewal, effective September 1, 2012 through August 31, 2017, no change in salary, due to successful completion of certification requirements.

J. Changes in Appointments

1. Richard Preston, Media Services Coordinator, full-time (1.0 FTE), 12 month position, tenured appointment, increase in salary to \$81,748.62 per year, effective July 1, 2013, due to movement from part-time Educational Association bargaining unit and part-time Non-Unit bargaining unit to full-time Non-Unit bargaining unit.
2. Winifred Hinman, Adult Education LPN Instructor, full-time (1.0 FTE), 12 month position, unclassified, certified Adult Education appointment, change in title to Adult Education Coordinator, effective July 1, 2013, salary \$49,838.00 per year.
3. Keith Cooper, Network Technology Specialist, full-time (1.0 FTE), 12 month position, Competitive Civil Service, Permanent appointment, increase in salary from \$37,454.00 per year to \$40,500.00 per year, prorated, effective October 1, 2013.

K. Civil Service Permanent Appointments and Tenure Appointments

1. Alonzo Toby, Position: Cleaner, Permanent Date: October 29, 2013.
2. Jana White, Position: Computer Operations Specialist, Permanent Date: October 12, 2013.
3. Cynthia Smith, Position: Cook Manager, Permanent Date: October 16, 2013.
4. Sheila Dwight, Position: Cook Manager, Permanent Date: November 5, 2013.
5. Jacqueline Spencer, Position: Executive Director for School Improvement and Instructional Support, Tenure Area: Executive Director for School Improvement

and Instructional Support, Effective Date of Tenure: October 2, 2013, Certification Status: Permanent, School District Administrator, September 1, 2000.

6. Linda Perry, Position: Supervisor of Instructional Support, Tenure Area: Supervisor of Instructional Support, Effective Date of Tenure: October 2, 2013, Certification Status: Professional, School District Administrator, September 1, 2008.

L. Recall

1. Sarah Sassman, Position: Career Education Resource Specialist, part-time (.475 FTE), 10 month, school calendar position, Non-Competitive Civil Service, Permanent appointment (Probationary Period satisfied), Effective: September 3, 2013, Probationary Period: previously served, Salary: \$9,827.94 per year.

M. Appointments

1. Melanie Chandler, Position: Computer Services Coordinator, full-time (1.0 FTE), 12 month, Competitive Civil Service Provisional appointment, pending Civil Service Exam, Effective: September 23, 2013, Salary: \$68,500.00 per year, prorated.
2. Kaitlyn Schultz, Position: Teacher, Speech and Hearing Handicapped, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Effective: September 3, 2013, Tenure Area: Education of Children with Handicapping conditions – Education of Speech and Hearing Handicapped Children, Certification: Initial, Speech and Language Disabilities, February 1, 2011 through January 31, 2016, Probationary Period: September 3, 2013 through September 2, 2016, Salary: \$42,067.00 per year (step 2 + Credit Hours + Degree Stipend + Special Education Stipend).
3. Kecia Nicholson, Position: Curriculum Mentor, Regional Special Education Technical Assistance Support Center Training Specialist, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Effective: November 1, 2013, Tenure Area: Instructional Support Services in Special Education, Certification: Permanent, School Psychologist, September 1, 2009, Probationary Period: November 1, 2013 through October 31, 2015, previously tenured, Salary: \$56,581.00 per year, prorated (step 8 + Credit Hours + Dual Degree Stipend + Certification Stipend).
4. Kimberly Weaver, Position: Teaching Assistant, part-time (.41 FTE), 10 month, school calendar position, Non-Tenure bearing appointment, Effective: September 3, 2013, Certification: Level 1, Teaching Assistant, September 1, 2013 through August 31, 2016, Salary: \$29,553.00 per year, prorated (step 2 + Credit Hours + Degree Stipend).
5. Daniel Copp, Position: Teaching Assistant, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Effective: September 3, 2013, Tenure Area: Teaching Assistant, Certification: Continuing Certificate, Teaching Assistant, February 1, 2005, Probationary Period: September 3, 2013 through September 2, 2016, Salary: \$32,450.00 per year (step 1 + Credit Hours + Certificate Stipend).
6. Stephanie Davis, Position: Program Assistant, full-time (1.0 FTE), 12 month position, Competitive Civil Service, Provisional appointment, pending Civil

Service Exam, Effective: October 15, 2013, Salary: \$15.44 per hour (step 3, grade 9).

N. Temporary Appointments

1. Brion Munson, Position: Long-Term Substitute Teaching Assistant, full-time (1.0 FTE), 10 month, school calendar position, Temporary appointment, Effective: September 3, 2013, pending return of Teacher on Administrative Leave, Certification: Initial, Social Studies, September 1, 2007 through August 31, 2014, Salary: \$28,272.00 (Step 1 + Credit Hour Stipend).
2. Elizabeth Isaacs, Position: Teacher, English Language Arts, part-time (.48 FTE), 10 month, school calendar position, Temporary appointment, Effective: September 3, 2013 through June 27, 2014, Certification: Initial Certificate Time-Extension, English Language Arts 7-12, September 1, 2013 through August 31, 2015, Salary: \$44,330.00, prorated (step 3 + Credit Hour Stipend).
3. Colleen Talada, Position: Teacher, English Language Arts, part-time (.4 FTE), 10 month, school calendar position, Temporary appointment, Effective: September 3, 2013 through January 28, 2014, Certification: Permanent, English and Social Studies 7-12, September 1, 1976, Salary: \$55,643.00, prorated (step 10 + Credit Hour Stipend + Degree Stipend + Certification Stipend).
4. Removed.
5. Brenda Knoll, Position: Teaching Assistant, full-time (1.0 FTE), 10 month, school calendar position, Temporary appointment, pending completion of certification requirements, Effective: September 3, 2013 through June 27, 2014, Certification: no certification, Level 1, Teaching Assistant required, Salary: \$24,736.00 per year (step 1).
6. Deidre Valerio, Position: Teaching Assistant, full-time (1.0 FTE), 10 month, school calendar position, Temporary appointment, pending completion of certification requirements, Effective: September 3, 2013 through June 27, 2014, Certification: no certification, Level 1, Teaching Assistant required, Salary: \$26,088.00 per year (step 1 + Credit Hours).
7. Susan Strack, Position: Career Education Resource Specialist, part-time (.475 FTE), 10 month, school calendar position, Non-Competitive Civil Service, Temporary appointment, Effective: September 3, 2013 through June 30, 2014, Salary: \$19,344.00 per year.
8. Delaine Preston, Position: Career Education Resource Specialist, part-time (.475 FTE), 10 month, school calendar position, Non-Competitive Civil Service, Temporary appointment, Effective: September 5, 2013 through June 30, 2014, Salary: \$19,344.00 per year, prorated.
9. Anne Kane, Position: Senior Printing Clerk, reinstatement of Competitive Civil Service appointment, temporary, time-sheet basis, Effective: September 9, 2013 through November 30, 2013, Salary: \$15.00 per hour, time-sheet basis.
10. Wendy Swearingen, Position: Account Clerk, reinstatement of Competitive Civil Service appointment, temporary, time-sheet basis, Effective: September 17, 2013 through June 30, 2014, Salary: \$35.84 per hour, time-sheet basis.

O. Mentoring Stipend(s), Stipend \$825 per year, effective September 3, 2013 through June 27, 2014

1. Matthew Bryant mentoring Jessakka Schermerhorn
2. Brandt Flaitz mentoring Deidre Burchette

3. Brande Flaitz mentoring Susan Pawlak
4. Brande Flaitz mentoring Michelle Schaut
5. Brande Flaitz mentoring Paul Spara
6. Brande Flaitz mentoring Katelin Woods
7. Kelly Smith mentoring Theodore Kellogg
8. Kelly White mentoring Thomas Wilkinson
9. Elizabeth Woodard mentoring Mary Jo Manning

P. Annual Appointments

1. Certified Lead Evaluators, effective July 1, 2013 through June 30, 2014; no additional salary
 - a. Kristine Earl
 - b. Katie McDonough
 - c. Kasi Washburn
2. Coordinating Stipend for Medicaid Oversight, Stipend \$825 each, effective September 3, 2013 through June 27, 2014
 - a. Emily Bowers, Teacher, Speech and Hearing Handicapped
 - b. Jessica Edgerly, Teacher, Speech and Hearing Handicapped
 - c. Jennifer Lazarou, Teacher, Speech and Hearing Handicapped
 - d. Michelle Mills-Bailey, Teacher, Speech and Hearing Handicapped
 - e. Kaitlyn Schultz, Teacher, Speech and Hearing Handicapped
 - f. Judy Hambruch, Occupational Therapist
3. Instructional Leadership Team (ILT) Leader, Stipend of \$825 each, effective September 3, 2013 through June 27, 2014
 - a. Bush Education Center
 1. Cinda Dodge
 2. Daniel McNaughton
 3. Barbara Sweet
 4. Elizabeth Woodard
 - b. Coopers Education Center
 1. Richard Little
 2. Emily Mehlenbacher
 3. William Paggio
 - c. Wildwood Education Center
 1. Gary Acker
 2. Mary Ellen Dropp
 3. Robert Lemay
 4. Mary (Molly) Murphy
 5. Donna Stuckey
4. Student Medication Disbursement Stipends, Stipend of \$1031.00, effective September 3, 2013 through June 27, 2014

- a. Wildwood Education Center
 1. Theresa Bracken
5. Health Occupations Students of America Advisor, Stipend of \$618.50 each (co-advisors), effective September 3, 2013 through June 27, 2014
 - a. Bush Education Center
 1. Cinda Dodge
 2. Julie Patros
 - b. Wildwood Education Center
 1. Theresa Bracken
 2. Mary Ellen Dropp
6. Future Farmers of America, Stipend of \$1,237, effective September 3, 2013 through June 27, 2014
 - a. Bush Education Center
 1. Don Mac Naughton
7. National Technical Honor Society, effective September 3, 2013 through June 27, 2014
 - a. Bush Education Center
 1. Elizabeth Woodard, Stipend \$412
 - b. Coopers Education Center
 1. Stephen Hoyt, Co-Advisor Stipend \$206
 2. Sandra Wallace, Co-Advisor Stipend \$206
 - c. Wildwood Education Center
 1. Kelly Flint, Stipend \$412
8. Yearbook Advisor, Stipend of \$825 each, effective September 3, 2013 through June 27, 2014
 - a. Coopers Education Center
 1. Dale Robie
 - b. Wildwood Education Center
 1. Gary Acker
9. Floor Hockey Coach, Annual Stipend \$618, effective September 3, 2013 through June 27, 2014
 - a. Lisa Bryant, Elsmere program, Bush Education Center
10. Greenhouse, Annual Stipend \$1,237, effective September 3, 2013 through June 27, 2014

a. John Dlugos

11. Hands in Motion Sign Language Club, Annual Stipend \$309, effective September 3, 2013 through June 27, 2014

a. Clarissa Mickinkle

12. GST BOCES Treasurer, effective October 2, 2013 through June 30, 2014, Annual Stipend \$3,500, prorated

a. Janice Conley

Q. Report of Temporary and Substitute Personnel as attached.

R. Report of Compensation Sheet as attached.

CARRIED UNANIMOUSLY

7. PROGRAMS

14-035

Upon the recommendation of the Superintendent, and on the motion of Scott, seconded by Everett, it is resolved that the following program items are hereby approved:

- A. Approval of **field trip** for Bush Education Center, Conservation program as attached.
- B. Approval of **field trip** for Bush Education Center, Audio Media/Fashion Design programs as attached.
- C. Approval of **textbook purchases** for Career & Technical Education program as attached.

CARRIED UNANIMOUSLY

8. BOARD PRESIDENT'S REPORT

A. Designation of voting delegate for the New York State Boards Association's "2013 Proposed Bylaw Amendments and Resolutions".

Board President Keddell designated Rose Apgar as GST BOCES' voting delegate for the New York State Boards Association "2013 NYSSBA Annual Business Meeting" of the NYSSBA to be held at the Rochester Riverside Convention Center on Saturday, October 26, 2013.

B. School Readiness Project (Birth to 5).

Board President Keddell spoke briefly regarding this project and the fact that Steuben County is going to replicate Chemung County's project and activities (six districts in so far).

C. STEM Project.

Board President Keddell spoke briefly regarding this project and the fact that they are proposing "Next Generation Science Standards and Initiatives".

9. Superintendent's Report

- A. District Superintendent Graefe reviewed the **New York State School Board's Association's "2013 Proposed Bylaw Amendments and Resolutions" and "Amendments and Rebuttals"**.
- B. Jackie Spencer provided a brief overview of the attachment regarding **NYS Testing Program – Grades 3-8 Common Core English Language Arts and Mathematics Test**.
- C. District Superintendent Graefe provided a brief **SED update**.
- D. District Superintendent Graefe shared that he and Chris Weinman are working with the **Elmira City School Board regarding Strategic Planning**.
- E. District Superintendent Graefe shared that around Thanksgiving, the search survey for the **Waverly Superintendent** will be conducted, the official search will begin in December, and they anticipate having the new superintendent in place by July 1, 2014.
- F. District Superintendent Graefe shared that Elmira Heights Superintendent Mary Beth Fiore is the **NYSCOSS President**; the GST BOCES Board will extend their congratulations to her by written note.

EXECUTIVE SESSION

14-036

Upon the motion of Apgar, seconded by Everett, it is resolved to move to executive session at 7:08 p.m. to discuss twelve employment history matters concerning particular persons and five legal matters.

CARRIED UNANIMOUSLY

OPEN SESSION

14-037

Upon the motion of Peoples, seconded by Apgar, it is resolved to move to open session at 7:53 p.m.

CARRIED UNANIMOUSLY

6. PERSONNEL

14-038

Upon the motion of Learn, seconded by Everett, it is resolved that the following personnel action is hereby taken:

E. Discontinuation of Employment

- 2. Sara Carbone, Position: Teacher, Speech and Hearing Handicapped, full-time (1.0 FTE), Effective: end of day October 31, 2013, Date of Hire: September 3, 2013, Reason: failure to provide true, factual and complete information during

the hiring process.

CARRIED UNANIMOUSLY

10. ADJOURNMENT

14-039

Upon the motion of Scott, seconded by Peoples, it is resolved to adjourn the meeting at 7:54 p.m.

CARRIED UNANIMOUSLY

Next Meetings

Meeting	Date/Time	Location
Wildwood Campus Tour	11/05/13, 4:00 p.m.	Wildwood Education Ctr., Bldg. 3
Regular	11/05/13, 6:00 p.m.	Wildwood Education Ctr., Bldg. 1

Respectfully Submitted,

tmh
October 2, 2013

Tina M. Hazzard
Deputy Board Clerk