

Schuyler-Steuben-Chemung-Tioga-Allegany

Board of Cooperative Educational Services

9579 Vocational Drive, Painted Post, New York 14870-9518

Phone (607) 962-3175, 739-3581 or 324-7880 Fax (607) 654-2302

Reorganizational Board Meeting

Coopers Education Center, Bldg. 8

July 2, 2013

5:30 p.m.

PRESENT: Dickson, Everett, Keddell, Learn, Lemmon, McConnell, Moss,
Peoples and Scott.

ABSENT: Apgar and Bulkley.

ALSO PRESENT: District Superintendent Graefe; Cabinet Members Bentley, Drake,
Moschetti, Munson, Pierce and Weinman; Board Clerk Hughson.

GUESTS: None.

* * * * *

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Board President McConnell called the meeting to order and led the Pledge of Allegiance at 5:29 p.m.

2. ACCEPTANCE OF THE AGENDA WITH AMENDMENT

14-001

Upon the motion of Moss, seconded by Scott, it is resolved to accept the agenda with amendment.

CARRIED UNANIMOUSLY

3. APPOINTMENT OF CLERK FOR MEETING

14-002

Upon the motion of McConnell, seconded by Everett, it is resolved to appoint Doretta Hughson as the Clerk of the meeting.

CARRIED UNANIMOUSLY

4. OATH OF OFFICE TO NEWLY ELECTED BOARD OF EDUCATION MEMBERS OF THE GST BOCES

Clerk Hughson administered the oath of office to elected Board Members: Mark Lemmon, J. Harold McConnell and Gloria Moss. Clerk Hughson will have Rose Apgar and Neil Bulkley come into the office to administer their oaths of office as a Board Member.

5. OATH OF OFFICE TO DISTRICT SUPERINTENDENT

Clerk Hughson administered the oath of office to District Superintendent Horst G. Graefe.

6. ELECTION OF BOARD PRESIDENT

14-003

Upon the motion of Everett, seconded by McConnell, it is resolved to nominate Donald Keddell as Board President.

CARRIED UNANIMOUSLY

14-004

Upon the motion of Scott, seconded by Dickson, it is resolved to close the nominations for Board President.

CARRIED UNANIMOUSLY

The Board unanimously elected Donald Keddell to the position of President of the GST BOCES Board of Education for 2013-2014.

A. Oath of Office to Newly Elected Board President

Clerk Hughson administered the oath of office to elected Board President Donald Keddell.

7. ELECTION OF BOARD VICE-PRESIDENT

14-005

Upon the motion of Moss, seconded by McConnell, it is resolved to nominate Robert Everett as Board Vice-President.

CARRIED UNANIMOUSLY

14-006

Upon the motion of Scott, seconded by Dickson, it is resolved to close the nominations for Board Vice-President.

CARRIED UNANIMOUSLY

The Board unanimously elected Robert Everett to the position of Vice-President of the GST BOCES Board of Education for fiscal year 2013-2014.

A. Oath of Office to Newly-Elected Board Vice-President

Clerk Hughson administered the oath of office to elected Board Vice President Robert Everett.

8. APPOINTMENTS

14-007

Upon the motion of Learn, seconded by Everett, it is resolved to approve the following appointments:

A. Clerk of the Board and Deputy Clerk of the Board

It is hereby resolved that Doretta Hughson is appointed to the position of Clerk of the Board and Tina Hazzard is appointed to the position of Deputy Clerk of the Board for fiscal year 2013-2014.

B. Treasurer and Deputy Treasurer

It is hereby resolved that Wendy Swearingen is appointed to the position of Treasurer and Kimberly Mehlenbacher is appointed to the position of Deputy Treasurer for fiscal year 2013-2014.

C. Internal Claims Auditor and Deputy Internal Claims Auditors

It is hereby resolved that Debra Moyer-Haight is appointed to the position of Internal Claims Auditor and Dianne Impson, Christina Beuter and Brenda Bobby are appointed to the position of Deputy Internal Claims Auditors for fiscal year 2013-2014.

D. School Physicians

It is hereby resolved that Guthrie Clinic Occupational Medicine Physicians, Dr. Theodore Them of Guthrie Clinic Occupational Medicine (Sayre Office). Dr. Robert Reed of Guthrie Clinic Occupational Medicine (Corning Office) and Dr. Maria Mainolfi (Big Flats Office) are appointed to the position of School Physician for employee related needs for fiscal year 2013-2014; and Southern Tier Pediatrics and Dr. Laura Leonard are appointed to the position of School Physician as independent service providers for student related needs for fiscal year 2013-2014.

E. School Attorney

It is hereby resolved that Sayles & Evans with Conrad Wolan, Esq. as the primary contact and an independent service provider is appointed to the position of School Attorney for fiscal year 2013-2014.

F. Special Counsel

It is hereby resolved that Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP as an independent service provider, the Law Firm of Frank W. Miller, Esq. as an independent service provider and Bond, Schoeneck & King, PLLC as an independent service provider are appointed to the position of Special Counsels for fiscal year 2013-2014.

G. Student Accounts and Activities/Central Treasurers and Assistant Central Treasurers and Auditors

It is hereby resolved that the following staff members are appointed to the positions of Central Treasurers, Assistant Central Treasurers and Auditors for fiscal year 2013-2014.

Bush Education Center:	Central Treasurer:	Shirley Weatherly
	Assistant Central Treasurer:	Wendy Swearingen
	Auditor:	Kathy Salvagin
Coopers Education Center:	Central Treasurer:	John Wagner
	Assistant Central Treasurer:	Paulette Almeter
	Auditor:	Kathy Salvagin
Wildwood Education Center:	Central Treasurer:	Michelle Chamberlin
	Assistant Central Treasurer:	Sharyl Hammond
	Auditor:	Kathy Salvagin

H. Independent Auditor

It is hereby resolved that Ciaschi, Dietershagen, Little, Mickelson & Company, LLP as an independent service provider is appointed as Independent Auditor for fiscal year 2013-2014.

I. Records Retention and Disposition Officer

It is hereby resolved that Colin Pierce is appointed to the position of Records Retention and Disposition Officer for fiscal year 2013-2014.

J. Records Access Officer

It is hereby resolved that C. Douglas Johnson is appointed to the position of Records Access Officer for fiscal year 2013-2014.

K. Purchasing Agent and Deputy Purchasing Agent

It is hereby resolved that Delia Kern is appointed to the position of Purchasing Agent and Margaret Munson is appointed to the position of Deputy Purchasing Agent for fiscal year 2013-2014.

L. Title IX Coordinator

It is hereby resolved that C. Douglas Johnson is appointed to the position of Title IX Coordinator for fiscal year 2013-2014.

M. Section 504 Coordinator

It is hereby resolved that C. Douglas Johnson is appointed to the position of Section 504 Coordinator for fiscal year 2013-2014.

N. Dignity for All Students Act Coordinator

It is hereby resolved that C. Douglas Johnson is appointed to the position of Dignity for All Students Act Coordinator for fiscal year 2013-2014.

O. Chief Information Officer

It is hereby resolved that Jackie Spencer is appointed to the position of Chief Information Officer for fiscal year 2013-2014.

P. Asbestos Hazard Energy Response Act (AHERA) Officer

It is hereby resolved that Brian Bentley is appointed to the position of Asbestos Hazard Energy Response Act (AHERA) Officer for fiscal year 2013-2014.

Q. It is hereby resolved that the Board Members noted below are appointed to the designated committees:

1. Neil Bulkley, Jay Dickson, Mark Lemmon and Gary Scott are appointed to the GST BOCES Audit and Finance Subcommittee for fiscal year 2013-2014.
2. Robert Everett, Jay Dickson and William Peoples, Jr. are appointed to the GST BOCES Facilities Inspection Subcommittee for fiscal year 2013-2014.

3. Robert Everett, Alice Learn, Gloria Moss and Donald Keddell are appointed to the GST BOCES Policy Development Subcommittee for fiscal year 2013-2014.

CARRIED UNANIMOUSLY

14-008

Upon the motion of Dickson, seconded by McConnell, it is resolved to approve the following items:

9. DESIGNATIONS

A. Official Depository (corrected wording).

It is hereby resolved that M&T Bank, J. P. Morgan Chase Bank, Chemung Canal Trust Company and Five Star Bank are designated for checking and savings. It is also hereby resolved that Steuben Trust is designated for checking. It is also hereby resolved that First Niagara and others as needed are designated for savings, for fiscal year 2013-2014 as shown on the attached detailed list.

B. Board of Education Meetings

It is hereby resolved that the date and time for holding BOCES Board of Education meetings are as follows:

MEETING	DAY	DATE	TIME
Reorganizational	Tuesday	July 2, 2013	5:30 p.m.
Regular	Tuesday	July 2, 2013 Immediately following Reorganizational	
Regular ⊗ ✕	Tuesday	August 27, 2013–Coopers Campus Tour	5:30 p.m.
Regular	Tuesday	September - NONE	
Regular	Tuesday	October 1, 2013–Bush Campus Tour	5:30 p.m.
Regular	Tuesday	November 5, 2013–Wildwood Campus Tour	5:30 p.m.
Regular	Tuesday	December 3, 2013	5:30 p.m.
Regular	Tuesday	January 7, 2014	5:30 p.m.
Regular	Tuesday	February 4, 2014	5:30 p.m.
Regular	Tuesday	March 4, 2014	5:30 p.m.
Regular ⊗	Tuesday	April 8, 2014	5:30 p.m.
Annual Budget ⊗	Tuesday	April 8, 2014	6:00 p.m.
Regular	Tuesday	May 6, 2014	5:30 p.m.
Regular	Tuesday	June 3, 2014	5:30 p.m.
⊗ = Exception to 1st Tuesday of the month			
✕ Last Tuesday of month to bring all personnel items for action prior to the start of school.			
Meetings to be held on first Tuesday of the month except as noted above, and will be held at Coopers Education Center, Building #8, with the following exceptions: October 1, 2013 meeting will be held at the Bush Education Center, November 5, 2013 meeting will be held at the Wildwood Education Center and April 1, 2014 Annual Budget & Regular meetings will be at Coopers Education Center, Bldg. #7.			

If a second meeting is required in any month, the 4 th Tuesday shall be utilized for that purpose.		
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August 27, 2013	Board Retreat	3:00 – 5:00 p.m.
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C. Official Newspapers

It is hereby resolved that the Star-Gazette of Elmira, New York and The Evening Tribune of Hornell, New York are designated as the official newspapers for fiscal year 2013-2014.

10. AUTHORIZATIONS

A. Person authorized to certify payroll

It is hereby resolved that the Director of Human Resources and Employee Relations, C. Douglas Johnson, is authorized to certify payroll and that the District Superintendent, Dr. Horst Graefe, is authorized to certify payroll in the absence of C. Douglas Johnson for fiscal year 2013-2014.

B. Persons authorized to approve staff and Board Member conference attendance and expenses

It is hereby resolved that the District Superintendent, Dr. Horst Graefe or his designee, is appointed to approve all conference attendance and expenses for fiscal year 2013-2014.

C. Establishment of Petty Cash Funds

It is hereby resolved that the establishment of Petty Cash Funds in the amounts designated and custodians thereof on the attached list be established and that the Treasurer and/or Deputy Treasurer are responsible for maintaining funds for fiscal year 2013-2014.

D. Signatures on Checks

It is hereby resolved that authorization to sign checks for 2013-2014 fiscal year is given to the following listed personnel:

All Checks: Wendy Swearingen
Kim Mehlenbacher

Student Activity Accounts:

Bush Education Center:

Shirley Weatherly
Wendy Swearingen

Coopers Education Center:

John Wagner
Paulette Almeter

Wildwood Education Center:

Michelle Chamberlin
Sharyl Hammond

E. Budget Transfers

It is hereby resolved that authorization is granted to District Superintendent Dr. Horst Graefe or his designee to approve Budget Transfers up to \$10,000 for 2013-2014 fiscal year.

F. Apply for Grants

It is hereby resolved that District Superintendent Dr. Horst Graefe or his designee is authorized to approve applications for grants for 2013-2014 fiscal year.

G. Employment of Temporary, Substitute, Full-time and Part-time Employees

It is hereby resolved that authorization is granted to District Superintendent Dr. Horst Graefe to employ temporary, substitute, full-time and part-time employees on an interim basis for 2013-2014 fiscal year until such time as the Board of Education is able to act upon a formal recommendation for appointment.

H. Internal Controls Procedure

It is hereby resolved that the attached Internal Controls Procedure is accepted for fiscal year 2013-2014.

I. Legal Indemnification

It is resolved that the Board does and hereby approves legal indemnification of Board Members, Officers, the District Superintendent and School Administrators against all uninsured financial or property loss arising out of any proceeding, claim, demand, suit, tort, arbitration or judgment by reason of alleged negligence or other conduct resulting in bodily or other injury to any person or damage to the property of any person committed while Board Member, Officer, District Superintendent, School Administrator is acting within the scope of his/her employment or at the discretion of the Board of Education for fiscal year 2013-2014.

J. Liability Insurance

It is hereby resolved that the Board does and hereby approves the liability insurance carrier to be Utica National Insurance Company for fiscal year 2013-2014.

K. Employee Dishonesty

It is hereby resolved that bonding for fiscal year 2013-2014 of all personnel in the amount of \$5,000,000 per loss will be carried with Utica National Insurance Company.

L. Student Field Trips and Itineraries

It is hereby resolved that District Superintendent Dr. Horst Graefe or his designee is authorized to approve student field trips for travel in New York State not requiring charter or contract transportation for 2013-2014 fiscal year.

M. Food Service Advertise and Accept Bids for Food Items and Perishables

It is hereby resolved that the Board authorizes the Food Service Director and bid/specification committee to advertise and accept bids for food items and perishables based on the bid schedules. Furthermore, the Board awards the bid for purchase of said food items and perishables to the lowest, responsible bidding firm meeting the specifications as advertised. Be it further understood that the Food Service Director shall inform said lowest responsible bidder of the bid award.

N. Disposal of BOCES Property

It is hereby resolved that the Assistant Superintendent for Finance & Administrative Services, Margaret Munson, or her designee, Superintendent of Buildings and Grounds, Brian Bentley, is authorized to dispose of obsolete and surplus property for fiscal year 2013-2014.

O. Extracurricular Activities Accounts

It is hereby resolved that the Board authorizes the establishment of Extracurricular Activities Accounts at the Bush Education Center, Coopers Education Center and Wildwood Education Center as shown on the attached list.

CARRIED UNANIMOUSLY

11. OTHER ITEMS:

14-009

Upon the motion of Learn, seconded by Scott, it is resolved to approve the following items:

A. 1. Review and reaffirm the following policies as attached:

- a. Code of Conduct
- b. BOCES Personal Property Accountability
- c. Investments

2. Adoption of all policies, code of ethics and code of conduct.

It is hereby resolved that all policies, code of ethics, code of conduct, regulations and procedures in effect in the GST BOCES during 2012-2013 fiscal year shall be carried over into the 2013-2014 fiscal year.

B. Authorization to Establish Mileage Reimbursement

It is hereby resolved that the mileage reimbursement rate is \$.565 for 2013-2014 fiscal year.

C. Authorization to Establish Meal Reimbursement Rates

It is hereby resolved that the meal reimbursement rates for 2013-2014 are as attached.

D. Attendance Supervision Officers

It is hereby resolved that the following staff members are appointed as Attendance Supervision Officers for fiscal year 2013-2014:

Career and Technical Education:

Bush Education Center:	Terry Gray
Coopers Education Center:	Paulette Almeter
Wildwood Education Center:	Sharyl Hammond

Special Education:

Bush Education Center:	Shelly Barcomb
Campbell-Savona and Corning Host Site:	Melanie Coots
Elmira/Horseheads Site:	Roxanne Truesdale
Elmira Heights Host Site:	Carol Hillman
Hornell Host Site:	Denise Bates

CARRIED UNANIMOUSLY

14-010

Upon the motion of Dickson, seconded by McConnell, it is resolved to move into the Regular Board meeting.

CARRIED UNANIMOUSLY

Regular Board Meeting Coopers Education Center, Bldg. 8
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July 2, 2013 5:30 p.m.

2. PRIVILEGE OF THE FLOOR

Board Member Moss shared thank you notes from Mimi Heher and Sister Mary Hickey regarding Notre Dame High School.

BOARD MEMBER TRAINING

Board Member Learn discussed Board Member training.

3. ACCEPTANCE OF THE AGENDA WITH CHANGES

14-011

Upon the motion of Dickson, seconded by Everett, it is resolved to accept the agenda with Items 5. C-5 and 5. C-6 removed.

CARRIED UNANIMOUSLY

4. CONSENSUS ITEMS

14-012

Upon the motion of McConnell, seconded by Peoples, it is resolved to approve the following consensus items:

A. Approval of Minutes

1. Regular Board Meeting – June 4, 2013.

B. Treasurer's Reports

1. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES – May 2013.

C. Internal Claims Auditor's Reports – May 2013 as attached.CARRIED UNANIMOUSLY**5. FINANCE****14-013**

Upon the recommendation of the Superintendent, and on the motion of Scott, seconded by Dickson, it is resolved that the following finance actions are hereby taken:

A. General Fund Establishments and Adjustments.**1. Budget Establishments for 2012-13:**

Item#	CoSer #	Title	In the Amount of
216-13	323.000	Itinerant Comprehensive Diagnostic Services	\$ 4,750
217-13	406.693	Equivalent Attendance Education w/ TST BOCES	\$ 203

These establishments will be supported as follows:

216-13	323.000	Based on District Participation
217-13	406.693	Spencer-Van Etten: \$179 and Watkins Glen: \$24

2. Budget Increases for 2012-13:

Item #	CoSer #	Title	Increase	From	To
218-13	301.000	Itinerant Music	\$ 2,829	\$ 124,711	\$ 127,540
219-13	305.000	Itinerant Physical Therapy	\$ 5,176	\$ 377,120	\$ 382,296
220-13	309.000	Itinerant-Speech Improvement	\$ 654	\$ 436,220	\$ 436,874
221-13	310.000	Itinerant-Speech Impaired	\$ 96	\$ 138,723	\$ 138,819
222-13	316.000	Itinerant- Home & Career Skills	\$ 128	\$ 108,065	\$ 108,193
223-13	326.000	Itinerant-Hard of Hearing	\$ 4,195	\$ 199,314	\$ 203,509
224-13	403.004	Alternative Ed Middle School-Hornell	\$ 22,578	\$ 182,080	\$ 204,658
225-13	416.494	Academic Programs w/ Monroe #1 BOCES	\$ 130	\$ 3,601	\$ 3,731
226-13	419.693	Academic Programs w/ TST BOCES	\$ 1,080	\$ 2,250	\$ 3,330
227-13	426.000	Exploratory Enrichment	\$ 2,100	\$ 105,225	\$ 107,325
228-13	511.000	Printing	\$ 51,572	\$ 744,803	\$ 796,375
229-13	517.000	Coordination, Other (Central)	\$ 134,100	\$ 37,850	\$ 171,950
230-13	535.499	Equipment Repair w/ Cattaraugus-Alle BOCES	\$ 11,529	\$ 471	\$ 12,000
231-13	536.000	Model Schools	\$ 65	\$ 106,264	\$ 106,329
232-13	537.000	School/Curriculum Improvement Planning	\$ 235,083	\$ 1,446,000	\$ 1,681,083
233-13	550.591	Computer Service Inst. w/ Erie #1 BOCES	\$ 303,717	\$ 1,166,170	\$ 1,469,887
234-13	555.591	Model Schools w/ Erie 1	\$ 9,550	\$ 47,280	\$ 56,830
235-13	562.493	School Imp. Planning w/ Genesee Valley BOCES	\$ 600	\$ 1,065	\$ 1,665
236-13	605.000	Computer Service: Management	\$ 11,296	\$ 13,271,367	\$ 13,282,663
237-13	609.000	Safety/Risk Management	\$ 150,000	\$ 613,186	\$ 763,186
238-13	629.591	Computer Service Mgmt. w/ Erie #1 BOCES	\$ 177,773	\$ 2,847,782	\$ 3,025,555
239-13	643.499	Negotiations w/ Cattaraugus-Allegany BOCES	\$ 700	\$ 2,890	\$ 3,590
240-13	666.693	Facility Service (Waste Removal) w/ TST BOCES	\$ 537	\$ 10,806	\$ 11,343

These increases will be supported as follows:

218-13	301.000	Based on District Participation
219-13	305.000	Based on District Participation
220-13	309.000	Based on District Participation
221-13	310.000	Based on District Participation
222-13	316.000	Based on District Participation
223-13	326.000	Based on District Participation
224-14	403.004	Arkport: \$2,367, Avoca: \$18,208, Canaseraga: \$4,734, Hornell: (\$11,835) and Prattsburgh: \$9,104
225-13	416.494	Addison: \$130
226-13	419.693	Horseheads: \$90 and Odessa-Montour: \$990
227-13	426.000	Avoca: \$1,000 and Campbell-Savona: \$1,100
228-13	511.000	Addison: \$386, Alfred-Almond: \$414, Arkport: \$191, Avoca: \$538, Bath: \$3,281, Bradford: \$636, Campbell-Savona: \$1,108, Canaseraga: \$252, Canisteo-Greenwood: \$537, Corning-Painted Post: \$15,645, Elmira: \$8,264, Elmira Heights: \$1,816, Hammondsport: \$704, Hornell: \$1,136, Horseheads: \$9,189, Odessa-Montour: \$666, Prattsburgh: \$36, Spencer-Van Etten: \$665, Watkins Glen: \$1,756, Waverly: \$2,367 and Miscellaneous Revenue: \$1,985
229-13	517.000	This is miscellaneous revenue from outside sources and does not affect component district billing: \$134,100

230-13	535.499	Canisteo-Greenwood: \$11,529
231-13	536.000	Elmira: \$65
232-13	537.000	Addison: \$8,549, Alfred Almond: \$4,848, Arkport: \$1,799, Avoca: \$1,849, Bath: \$11,230, Bradford: \$2,258, Campbell-Savona: \$6,466, Canaseraga: \$1,802, Canisteo-Greenwood: \$7,371, Corning-Painted Post: \$36,429, Elmira: \$49,045, Elmira Heights: \$8,118, Hammondsport: \$3,561, Hornell: \$14,135, Horseheads: \$32,952, Jasper-Troupsburg: \$4,034, Genesee Valley BOCES (Keshequa: \$540), Odessa-Montour: \$5,628, Prattsburgh: \$3,088, Spencer-Van Etten: \$7,379, Watkins Glen: \$8,682, Waverly: \$12,118 and Miscellaneous Revenue: \$3,202
233-13	550.591	Addison: \$792, Alfred-Almond: \$151,533, Arkport: \$10,958, Avoca: \$66,600, Bath: \$62,160, Campbell-Savona: \$3,626, Canaseraga: \$1, Canisteo-Greenwood: \$2,532, Hammondsport: (\$60), Hornell: \$155, Jasper-Troupsburg: \$5,399 and Prattsburgh: \$21
234-13	555.591	Arkport: \$400, Bath: \$190 and Canisteo-Greenwood: \$8,960
235-13	562.493	Corning: \$600
236-13	605.000	Campbell-Savona: \$4,018, Jasper-Troupsburg: \$4,800 and Miscellaneous Revenue: \$2,478
237-13	609.000	Corning-Painted Post: \$150,000
238-13	629.591	Addison: \$29,940, Alfred-Almond: \$10,022, Arkport: (\$7,052), Avoca: (\$6,015), Bath: \$12,669, Bradford: \$2,508, Campbell-Savona: (\$2,215), Canaseraga: (\$5,968), Canisteo-Greenwood: \$133,718, Corning-Painted Post: \$47, Hammondsport: \$5,823, Hornell: \$4,002, Jasper-Troupsburg: (\$3,852) and Prattsburgh: \$4,146
239-13	643.499	Hornell: \$700
240-13	666.693	Odessa-Montour: \$537

3. Budget Decreases for 2012-13:

Item #	CoSer #	Title	Decrease	From	To
241-13	203.220	Special Class S/P Ratio 1:12:1	\$ 42,575	\$ 1,086,640	\$ 1,044,065
242-13	205.000	Special Class S/P Ratio 1:15	\$ 42,684	\$ 750,456	\$ 707,772
243-13	209.000	Special Class S/P Ratio 1:8:1	\$ 73,103	\$ 4,549,141	\$ 4,476,038
244-13	214.000	Special Class S/P Ratio 1:6:1 (ED)	\$ 171,141	\$ 1,460,634	\$ 1,289,493
245-13	216.000	Special Class S/P Ratio 1:6:1 (EPC)	\$ 70,522	\$ 1,446,904	\$ 1,376,382
246-13	217.000	Special Class S/P Ratio 1:6:1 (AUT)	\$ 33,306	\$ 2,103,345	\$ 2,070,039
247-13	219.000	Special Class S/P Ratio 1:6:1 (MD)	\$ 36,964	\$ 1,886,364	\$ 1,849,400
248-13	224.000	Special Class S/P Ratio 1:6:1 PDT	\$ 29,813	\$ 1,463,880	\$ 1,434,067
249-13	307.000	Itinerant- English Second Language	\$ 8,031	\$ 246,929	\$ 238,898
250-13	308.000	Itinerant- Physical Education	\$ 1,900	\$ 18,122	\$ 16,222
251-13	312.000	Itinerant School Psychologist	\$ 38,015	\$ 136,065	\$ 98,050
252-13	313.000	Itinerant- Interpreter for the Deaf	\$ 44,480	\$ 426,280	\$ 381,800
253-13	324.000	Itinerant-Occupational Therapy	\$ 30,460	\$ 489,258	\$ 458,798
254-13	327.000	Itinerant-Teacher of Deaf	\$ 2,500	\$ 73,911	\$ 71,411
255-13	330.000	Itinerant-Nurse	\$ 5,392	\$ 61,302	\$ 55,910
256-13	331.000	Itinerant- Consultant Teacher	\$ 14,131	\$ 384,957	\$ 370,826
257-13	335.698	Itinerant Comp. Diag. w/ Putnam-Westchester	\$ 36,195	\$ 36,195	\$ 0
258-13	336.494	Itinerant Interp. For the Deaf w/Monroe #1	\$ 28,209	\$ 28,209	\$ 0
259-13	401.000	Arts in Education	\$ 1,000	\$ 381,978	\$ 380,978
260-13	507.000	Interscholastic Sports Coordination	\$ 720	\$ 9,360	\$ 8,640
261-13	520.000	Comprehensive Support Services	\$ 2,000	\$ 69,730	\$ 67,730
262-13	529.499	Printing w/ Cattaraugus-Allegany BOCES	\$ 37	\$ 37	\$ 0
263-13	538.496	Test Scoring w/ Monroe #2 BOCES	\$ 6,000	\$ 6,000	\$ 0
264-13	545.496	School Curriculum Plan w/ Monroe #2 BOCES	\$ 10,000	\$ 15,150	\$ 5,150
265-13	548.596	School/Curr. Imp. Planning w/ Albany BOCES	\$ 871	\$ 3,263	\$ 2,392
266-13	617.000	Food Service Management: Central	\$ 2,231	\$ 1,618,962	\$ 1,616,731
267-13	635.493	Negotiations w/ Genesee Valley BOCES	\$ 3,122	\$ 20,043	\$ 16,921
268-13	637.493	Cooperative Bidding w/ GV BOCES	\$ 215	\$ 215	\$ 0
269-13	639.596	GASB 45 Planning w/ Albany BOCES	\$ 3,000	\$ 3,000	\$ 0
270-13	640.495	Recruiting Service-Advertising w/ WFL BOCES	\$ 8,000	\$ 8,000	\$ 0

These decreases will be supported as follows:

241-13	203.220	Based on District Participation
242-13	205.000	Based on District Participation
243-13	209.000	Based on District Participation
244-13	214.000	Based on District Participation
245-13	216.000	Based on District Participation
246-13	217.000	Based on District Participation
247-13	219.000	Based on District Participation
248-13	224.000	Based on District Participation
249-13	307.000	Based on District Participation
250-13	308.000	Based on District Participation
251-13	312.000	Based on District Participation
252-13	313.000	Based on District Participation
253-13	324.000	Based on District Participation
254-13	327.000	Based on District Participation
255-13	330.000	Based on District Participation
256-13	331.000	Based on District Participation

<u>COSER</u> <u>NO.</u>	<u>PROGRAM</u>	<u>BUDGET CODE</u>	<u>TRANSFER</u> <u>IN</u>	<u>TRANSFER</u> <u>OUT</u>
313	Itinerant Interpreter for the Deaf	A313-6718-816-0-00 Health Insurance		\$22,000.00
		A313-6718-440-0-00 Consultant	\$22,000.00	
		TOTAL	\$22,000.00	\$22,000.00
512	Computer Service, Instructional	A512-6360-200-1-18 Equipment		\$14,991.00
		A512-6360-205-2-18 Software		\$4,997.00
		A512-6360-204-1-18 Small Equipment	\$19,988.00	
		TOTAL	\$19,988.00	\$19,988.00
537	School/Curriculum Improvement Planning (SIP)	A537-6211-150-2-00 Certified Salaries		\$19,000.00
		A537-6211-160-2-00 N-I Salaries		\$2,000.00
		A537-6211-300-2-00 Supplies & Materials		\$8,000.00
		A537-3211-300-0-12 Supplies & Materials	\$294.00	
		A537-6211-811-0-12 NYS TRS	\$3,301.00	
		A537-6211-815-0-12 Social Security	\$17,298.00	
		A537-6222-813-0-12 NYS ERS	\$304.00	
		A537-6211-812-0-12 Comp. Insurance	\$2,216.00	
		A537-6211-150-0-12 Certified Salaries	\$5,587.00	
		TOTAL	\$29,000.00	\$29,000.00
605	Computer Services: Management	A605-7710-200-8-48 Equipment		\$20,000.00
		A605-7710-200-8-00 Equipment		\$15,760.00
		A605-7710-200-8-18 Equipment		\$26,345.00
		A605-7710-200-8-01 Equipment		\$23,833.00
		A605-7710-400-7-09 Contract & Other		\$12,733.00
		A605-7710-160-A-00 N-I Salaries		\$11,250.00
		A605-7710-300-A-00 Supplies & Materials		\$16,500.00
		A605-7710-405-A-00 Scoring Service		\$25,000.00
		A605-7710-400-F-09 Contract & Other		\$12,831.00
		A605-7710-400-V-05 Contract & Other		\$7,716.00
		A605-7710-458-5-09 Staff Dev/Conf.		\$2,454.00
		A605-7710-210-8-09 Large Equipment	\$9,000.00	
		A605-7710-200-8-09 Equipment	\$11,000.00	
		A605-7710-204-8-00 Small Equipment	\$2,836.00	
		A605-7710-205-8-00 Software	\$2,995.00	
		A605-7710-300-8-00 Supplies & Materials	\$2,736.00	
		A605-7710-400-8-00 Contract & Other	\$7,193.00	
		A605-7710-204-8-18 Small Equipment	\$26,345.00	
		A605-7710-204-8-01 Small Equipment	\$7,334.00	
		A605-7710-300-8-01 Supplies & Materials	\$6,175.00	
		A605-7710-400-A-01 Contract & Other	\$10,230.00	
		A605-7710-400-E-01 Contract & Other	\$94.00	
		A605-7710-200-7-09 Equipment	\$12,733.00	
		A605-7710-402-A-00 Equip. Repair	\$65,581.00	
		A605-7710-210-V-09 Large Equipment	\$10,170.00	
		TOTAL	\$174,422.00	\$174,422.00
701	Operations & Maintenance	A701-8010-200-1-00 Equipment		\$4,000.00
		A701-8010-200-2-02 Equipment		\$4,139.04
		A701-8010-300-1-01 Supplies & Materials		\$4,942.55
		A701-8010-347-1-87 Auto Expenses		\$500.00
		A701-8010-347-2-87 Auto Expenses		\$1,000.00
		A701-8010-400-1-01 Contract & Other		\$13,446.65
		A701-8010-400-1-87 Contract & Other		\$1,000.00

A701-8010-400-2-00 Contract & Other		\$21,700.00
A701-8010-400-2-02 Contract & Other		\$4,000.00
A701-8010-400-2-87 Contract & Other		\$1,000.00
A701-8010-200-0-99 Equipment		\$11,502.98
A701-8010-206-3-00 Misc. Equipment		\$2,396.25
A701-8010-210-0-99 Large Equipment		\$723.77
A701-8010-210-0-99 Large Equipment		\$1,453.74
A701-8010-347-0-99 Auto Expense		\$8,300.00
A701-8010-411-3-00 Telephone	\$9,753.74	
A701-8010-406-0-99 Misc. Reserve	\$14,623.00	
A701-8010-200-0-99 Equipment	\$11,639.04	
A701-8010-200-1-01 Equipment	42,689.20	
A701-8010-400-1-00 Contract & Other	\$1,400.00	
TOTAL	\$80,104.98	\$80,104.98

5. Budget Increases for 2013-14:

Item #	CoSer #	Title	Increase	From	To
001-14	430.000	Distance Learning	\$ 2,084	\$ 629,420	\$ 631,504
002-14	506.000	Curriculum Development	\$ 26,758	\$ 829,798	\$ 856,556
003-14	512.000	Computer Services, Instructional	\$ 47,861	\$ 2,249,447	\$ 2,297,308
004-14	527.000	Instructional Materials (Science Center)	\$ 4,290	\$ 566,545	\$ 570,835
005-14	611.000	Transportation: Other Programs (Drug & Alcohol)	\$ 3,000	\$ 50,927	\$ 53,927

These increases will be supported as follows:

001-14	430.000	Alfred-Almond: \$2,084
002-14	506.000	Arkport: \$26,758
003-14	512.000	Elmira: \$35,671 and Watkins Glen: \$12,190
004-14	527.000	Addison: \$4,290
005-14	611.000	Miscellaneous Revenue: \$3,000

6. Budget Decreases for 2013-14:

Item #	CoSer #	Title	Decrease	From	To
006-14	428.494	Exploratory Enrichment w/ Monroe #1 BOCES	\$ 12,974	\$ 12,974	\$ 0
007-14	540.698	Staff Dev. w/ Putnam-Westchester BOCES	\$ 3,000	\$ 3,000	\$ 0
008-14	605.000	Computer Service: Management	\$ 7,600	\$12,335,488	\$12,327,888

These decreases will be supported as follows:

006-14	428.494	Corning: (\$12,974)
007-14	540.698	Canistota-Greenwood: (\$3,000)
008-14	605.000	Avoca: \$3,012, Bath: \$18,348, Elmira: (\$35,671), Hammondsport: \$3,972 and Prattsburgh: \$2,739

B. Federal Fund Establishments and Adjustments.

1. Grant Acceptance and Budget Establishment for 2012-13:

- a. Time Warner Cable, Connect A Million Minds grant is accepted and the budget established in the amount of \$10,000 for the period May 30, 2013 through June 30, 2014.

2. Budget Increases for 2012-13:

- a. Comprehensive Health and Wellness budget is increased by \$250.00 from \$14,716.55 to \$14,966.55. This is due to additional revenues from Project SAVE Certifications.

C. Purchasing.

1. Approval of Resolutions, as attached, to participate in cooperative bidding with Delaware-Chenango-Madison-Otsego BOCES (DCMO BOCES) for the 2013–2014 fiscal year.
2. Approval of Resolution, as attached, to participate in cooperative bidding with Eastern-Suffolk BOCES for participation in the Copier Bid.
3. Approval of Resolution, as attached, to participate in cooperative bidding with Onondaga-Cortland-Madison BOCES for Computer Forms, Desktop/Servers, Computer Peripherals, Data Communication Equipment and Related Supplies and Software for Regional Information Centers/Computer Centers.
4. Approval of Resolution, as attached, to participate in cooperative bidding with Onondaga-Cortland-Madison BOCES for the purchase of Optical Mark Reading (OMR) Forms for 3-8 testing.
5. Removed.
6. Removed.
7. Award of cooperative bid, as attached, for the purchase of Transportation Parts and Supplies for Addison, Canisteo Greenwood, Elmira, Elmira Heights, Horseheads, and Jasper-Troupsburg school districts.

Bids were opened April 5, 2013 at 2:00 PM and the following bids were received:

a. Transportation Parts and Supplies

- 1) Leonard Bus Sales, 4 Leonard Way, Deposit, NY 13754
 - 2) Beam Mack Sales & Service, 3050 Lake Road, Horseheads, NY 14845
 - 3) Nu-Way Auto Parts, 2020 College Ave, Elmira, NY 14901
 - 4) New York Bus Sales, 7765 Lakeport Road, Chittenango, NY 13037
 - 5) Matthews Buses, Inc., 2900 Route 9, Ballston Spa, NY 12020
 - 6) Elm Chevrolet Co., 301 E. Church Street, Elmira, NY 14901
 - 7) Bus Parts Warehouse, PO Box 441, Manlius, NY 13104-0441
 - 8) CarQuest Auto Parts, 355 W. Pulteney, Corning, NY 14830
 - 9) NOCO Distribution, LLC, 2440 Sheridan Drive, Tonawanda, NY 14150
 - 10) NAPA Auto Parts, Horseheads, NY 14845
 - 11) Penn Detroit Diesel Allison LLC, 1280 Jefferson Road, Rochester, NY 14623
 - 12) Williams Lubricants Inc., PO Box 207, Towanda, PA 18845
8. Award of cooperative bid, as attached, for the purchase of Health Supplies for Addison, Elmira, Elmira Heights, Hammondsport, Horseheads, Jasper-Troupsburg and Prattsburgh school districts.

Bids were opened May 13, 2013 at 2:00 PM and the following bids were received:

a) Health Supplies

- 1) Moore Medical LLC, 1690 New Britain Ave, Farmington, CT 06032
 - 2) United Health Supplies, PO Box 33958, Law Vegas, NV 89133
 - 3) School Nurse Supply, Inc., PO Box 68968, Schaumburg, IL 60168-0968
 - 4) Medco Supply Co., 500 Fillmore Avenue, Tonawanda, NY 14150
 - 5) Henry Schein, Inc., 135 Duryea RD E270, Melville, NY 11747
 - 6) School Health Corp., 865 Muirfield Drive, Hanover Park, IL 60133
9. Approval of multiyear Cisco Maintenance Agreement that includes GST BOCES, Elmira Heights, Jasper-Troupsburg, Campbell-Savona, Waverly and Prattsburgh. Award is based on NYS Contract # PT64525 for 3 years at 0% interest.

D. 2012-13 Internal Audit Report.

1. Acceptance of the 2012-13 Internal Audit Report of Payroll/Personnel, as attached.

E. Petty Cash Funds.

1. Close Adult Ed – Wildwood Campus Petty Cash Fund in the amount of \$50.00. Nicole Harwood is the custodian.
2. Close School Curriculum Petty Cash Fund in the amount of \$100.00. Paulette Almeter is the custodian.
3. Close Special Ed Teachers – Corning Petty Cash Fund in the amount of \$100.00. Carol Hillman is the custodian.

F. Authorization to pay the following membership dues:

1. Rural Schools Program dues in the amount of \$600.00 for 2013-2014 year for the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES.

G. Lease Approval.

1. Approval of lease for space for EOP Headstart classroom in Bush Building 10 July 1, 2013 through June 30, 2014, as attached.

CARRIED UNANIMOUSLY

6. PERSONNEL

14-014

Upon the motion of Moss, seconded by Everett, it is approved to amend the agenda by removing Item 6. E-1.

CARRIED UNANIMOUSLY

Upon the recommendation of the Superintendent, and on the motion of Learn, seconded by Moss, it is resolved that the following personnel actions are hereby taken:

A. Retirements

1. Marion Richards, Position: Teacher, Effective: June 29, 2013, Date of Hire: September 1, 1988.
2. Mark Kilmartin, Position: Teacher, Effective: July 1, 2013, Date of Hire: September 3, 1998.

B. Resignations

1. Jessica Frisbie, Position: Teacher, Effective: June 30, 2013, Date of Hire: September 7, 2010.
2. Sheila Russell, Position: Career Education Resource Specialist, Effective: end of day June 10, 2013, Date of Hire: January 5, 2011.
3. Robert Stanley, Position: Network Technology Specialist, Effective: end of day June 28, 2013, Date of Hire: August 4, 2008.
4. Kelley Batrowny, Position: Curriculum Mentor, Effective: June 30, 2013, Date of Hire: August 18, 2008.

C. Creation of Position

1. Instructional Technology Administrator, one full-time (1.0 FTE), 12 month position, effective July 1, 2013.

D. Elimination of Positions, effective June 30, 2013.

1. Assistant Principal of Special Education, one full-time position (1.0 FTE).
2. Instructional Support Specialist, one full-time position (1.0 FTE).
3. Teachers, three full-time positions (1.0 FTE each) and four part-time positions (.5 FTE each) and one part-time position (.57 FTE).
 - a. Special Education, one position (1.0 FTE).
 - b. Physical Education, one position (1.0 FTE).
 - c. Criminal Justice, one position (.5 FTE).
 - d. Aviation, one position (.5 FTE).
 - e. New Visions Engineering, one position (.5 FTE).
 - f. New Visions Communication, one position (.57 FTE).
 - g. GED, one position (.5 FTE).
 - h. Alternative Education, middle school, one position (1.0 FTE).
4. School Social Workers, 5 full-time positions (1.0 FTE each)
5. Occupational Therapist, one full-time position (1.0 FTE)
6. Career Education Resource Specialists, 4 part-time temporary positions.

E. Voluntary Lay Off, effective June 30, 2013, waiving all rights to recall.

1. Removed.

F. Involuntary Lay Offs, effective June 30, 2013.

1. Assistant Principal of Special Education, full-time (1.0 FTE)
 - a. Danielle Major.
2. Instructional Support Specialist, full-time (1.0 FTE)

- a. serving in the tenure area of Instructional Support Services in the Integration of Technology into Instructional Practices
 1. David Mayotte.
3. Teachers
 - a. serving in the tenure area of Education of Children with Handicapping Conditions – General Special Education
 1. Molly Batrowny (1.0 FTE).
 - b. serving in the tenure area of Physical Education
 1. Ann Howard (1.0 FTE).
 - c. serving in the tenure areas of Security Operations 7-12 (.5 FTE) and Ground Support Operations 7-12 (.5 FTE)
 1. Louis Smith (1.0 FTE).
 - d. serving in the tenure area of Middle Grades
 1. Theresa Keesey (1.0 FTE).
4. School Social Workers, full-time (1.0 FTE)
 - a. Betty Fain.
 - b. Kristie Haberstroh.
 - c. Julie Babcock.
 - d. Amy Spenciner.
 - e. Charlene Robinson.
5. Occupational Therapists, full-time (1.0 FTE)
 - a. Katherine Watches.

G. Decrease to Position

1. Account Clerk Typist, one part-time (.5 FTE), 12 month, Competitive Civil Service position, decreased to part-time (.2 FTE), effective July 1, 2013.

H. Decrease in Assignment

1. Dena Zoerman, Account Clerk Typist, part-time (.5 FTE), 12 month position, Competitive Civil Service, Probationary appointment, decreased to part-time (.2 FTE), effective July 1, 2013, continuation of probationary period through May 7, 2014, salary \$15.08 per hour (grade 6, step 5).

I. Changes in Appointments

1. Laura Gosnell, Adult Education LPN Instructor, full-time (1.0 FTE), 12 month position, from Temporary to Unclassified - Certified, effective July 1, 2013, Certification of General Vocational Instructor, Adult Education Certificate, effective September 1, 2013 through August 31, 2016, salary \$48,450.00 per year.
2. Paula Drake, reclassified from Account Clerk to Senior Account Clerk, full-time (1.0 FTE), 12 month position, Competitive Civil Service, Probationary appointment, Civil Service Open Competitive List # 61220, Central Business Office, effective June 17, 2013, Probationary Period of June 17, 2013 through June 16, 2014, salary \$16.22 per hour (grade 9, step 5), due an internal voluntary transfer.
3. Richard Perkins, Assistant Principal, increase salary \$5,000.00, effective March 1, 2013 through June 30, 2013, due to additional administrative duties.

4. Myron Rumsey, reclassified from Computer Services Coordinator to Supervisor of Computer Services, full-time (1.0 FTE), 12 month position, Competitive Civil Service, Provisional appointment, pending Civil Service Exam, effective August 19, 2013, salary \$78,000.00 per year, prorated.
5. S. Scott Arnold, School Business Executive, full-time (1.0 FTE), 12 month position, Competitive Civil Service appointment, from Probationary to Permanent, effective July 9, 2013, no change in salary.
6. Emily Solometo, Education Grant Specialist, full-time (1.0 FTE), 12 month position, Competitive Civil Service appointment, from Probationary to Permanent, effective July 11, 2013, no change in salary.
7. Celeste Berkley, Computer Program Assistant, full-time (1.0 FTE), 12 month position, Competitive Civil Service appointment, from Probationary to Permanent, effective August 8, 2013, no change in salary.

J. Appointments

1. Kelley Batrowny, Position: Instructional Technology Administrator, full-time (1.0 FTE), 12 month position, Probationary appointment, Effective: July 1, 2013, Tenure Area: Instructional Technology Administrator, Certification: Professional, School District Leader, September 1, 2013, Probationary Period: July 1, 2013 through June 30, 2016, Salary: \$68,000.00 per year.
2. Sherry Sheridan, Position: Cook Manager, part-time (.8125 FTE), 10 month, school calendar position, Civil Service Non-Competitive, Probationary appointment, Effective: September 2, 2013, Probationary Period: September 2, 2013 through November 3, 2014, Salary: \$12.50 per hour.

K. Temporary Appointments

1. Kathleen Salvagin, Position: Business Manager, acting as Student Accounts and Activities Auditor, hourly, time-sheet, as needed basis, 12 month position, Temporary appointment, Effective: July 1, 2013 through June 30, 2014, Salary: \$20 per hour, time-sheet, as needed basis (approximately 4 days per quarter).
2. Judy Ingalls, Position: Staff Development Coordinator, daily, time-sheet, as needed basis, 12 month position, Temporary appointment, Effective: July 1, 2013 through June 30, 2014, Salary: \$325 per diem.
3. Kathleen Graves, Position: Supervisor of Print Shop, hourly, time-sheet basis, Temporary appointment, Effective: July 2, 2013 through September 30, 2013, Salary: \$29.82 per hour, time-sheet basis.
4. Eugene Mastin, Position: Chief Information Officer, hourly, time-sheet, as needed basis, 12 month position, Temporary appointment, Effective: July 1, 2013 through June 30, 2014, Salary: \$19.75 per hour, time-sheet, as needed basis.
5. Jack Wiiki, Position: Teaching Assistant, (acting as the Chief Information Officer for Spencer Van-Etten CSD), hourly, time-sheet, as needed basis, 12 month position, Temporary appointment, Effective: July 1, 2013 through June 30, 2014, Salary: \$16.31 per hour, time-sheet, as needed basis.
6. Barbara Lisefski, Position: Medicaid Management Coordinator, hourly, time-sheet, as needed basis, 12 month position, Temporary appointment, Effective: July 1, 2013 through June 30, 2014, Salary: \$22.32 per hour, time-sheet, as needed basis.

7. Kerry Gush, Position: Long-Term Substitute School Social Worker, part-time (.8 FTE), 10 month, school calendar position, Effective: November 14, 2012 through June 21, 2013, Certification: Permanent, School Social Worker, February 1, 2012, Salary: \$53,284.00 per year, pro-rated (step 7 + 60 Graduate Credit Hours + Degree Stipend + Certificate Stipend + Special Education Stipend).
8. Susan Yochum, Position: Adult Education LPN Instructor, full-time (1.0 FTE), 12 month position, Unclassified, Temporary appointment, Effective: July 1, 2013 through June 30, 2014, Certification: Job Skills Training Instructor, Adult Education Certificate, February 1, 2013 through January 31, 2016, Salary: \$44,880.00 per year.

L. Certification of BOCES Bus Drivers for 2013-2014

<u>Name of Driver</u>	<u>Class of License</u>
1. <u>Bryant, Matthew</u>	C-P
2. <u>Cain, Wyatt (Kelly)</u>	BM-P
3. <u>Gauss, Samuel</u>	B-P
4. <u>Jankowski, Theodore</u>	A-P
5. <u>Kennedy, Lisa</u>	A-P
6. <u>Mac Naughton, Don</u>	B-P
7. <u>Raducz, Billie Jo</u>	B-P
8. <u>Rusby, William</u>	BM-P
9. <u>Speciale, Frank</u>	C-P
10. <u>Wheeler, Susan</u>	A-P

M. Annual Stipends, effective July 1, 2013 through June 30, 2014, unless otherwise noted.

1. **Medicaid Compliance Officer**, no additional salary
 - a. Steven Manning, Computer Services Program Manager, Bush Education Center.
2. **Cooling Tower Chemicals**, Stipend \$675
 - a. David Dimmick.
3. **CBO Management Support**, Stipend \$2,500
 - a. Patricia Bilinski, Accounting Team Leader
 - b. Bernadette Sramek, Accounting Team Leader
 - c. Darlene Bennett, Payroll Team Leader
 - d. Wendy Rogers, Payroll Team Leader
4. **Computer Services Center**
 - a. David Bates, Internet/Programming Team Manager, Stipend \$2,500
 - b. Stephanie Kendall, Financial Services Team Manager, Stipend \$2,500
 - c. Francis Ortell, Repair Services Team Manager, Stipend \$2,500
 - d. Kristine Manns, Medicaid Team Manager, Stipend \$2,500
 - e. Mary Teresa (Tessa) Yorke, Help Desk Team Leader, Stipend \$2,500
 - f. Keith Boras, Server Team Manager, Stipend \$2,250
 - g. Nathan Lamonski, Server Team Manager, Stipend \$2,250
 - h. Matthew Marshall, Server Team Manager, Stipend \$2,250
 - i. Gale Gaylord, Desktop Team Leader, Stipend \$1,200

- j. Myron Rumsey, Desktop Team Manager, Stipend \$4,500.00, prorated, effective July 1, 2013 through August 19, 2013
- 5. **Career Development Council**, Stipend \$1,500
 - a. Eartha Onyiriuka, Team Leader
- 6. **Human Resources**, Stipend \$2,500
 - a. Leslie Roof, Team Leader

N. Report of Temporary and Substitute Personnel.

CARRIED UNANIMOUSLY

7. PROGRAMS

14-015

Upon the motion of Dickson, seconded by McConnell, it is resolved that the following program item is hereby approved:

- A. Approval of textbooks for the Special Education Broad Horizons Academy program.**

CARRIED UNANIMOUSLY

8. BOARD PRESIDENT'S REPORT

14-016

LIAISON TO NEW YORK STATE SCHOOL BOARDS ASSOCIATION AS AREA 3 DIRECTOR

- A. Upon motion by Learn, seconded by Moss, it is resolved to nominate of Christine Schnars as our Board of Education's liaison to New York State School Boards Association as Area 3 Director.

CARRIED UNANIMOUSLY

9. SUPERINTENDENT'S REPORT

- A. **Board Policy - #5360 – Student Policies – “Anti-Bullying” changed to “Dignity for All Students”** (first reading) – attached.

- B. **SED** update by District Superintendent Graefe.
1. **District Superintendent Two Day Retreat; June 24th & 25th.**

- C. **Early College/High School – P-Tech** meeting.

Dr. Graefe shared information regarding the Early College/High School – P-Tech meeting held at the District Superintendents' two day retreat.

- D. **GST BOCES – Efficiency Study** status.

Dr. Graefe reviewed the status of the GST BOCES' Efficiency Study.

EXECUTIVE SESSION**14-017**

Upon the motion of Everett, seconded by Dickson, it is resolved to move to executive session at 6:12 p.m. to discuss two employment matters concerning a particular person and one legal matter.

CARRIED UNANIMOUSLY**OPEN SESSION****14-018**

Upon the motion of Everett, seconded by Peoples, it is resolved to move to open session at 7:23 p.m.

CARRIED UNANIMOUSLY**6. PERSONNEL - continued****14-019****O. District Superintendent's Employment Contract**

Upon the motion of McConnell, seconded by Dickson, it is resolved that this Board does and hereby approves the extension of the employment contract of the District Superintendent, Horst G. Graefe, Ed.D., of the GST BOCES through June 30, 2016, no salary adjustments to be made for 2013-2014 year; further, authorizes the Board of Education President to work with the School Attorney to effectuate said changes in the form of an amended employment contract; and further, authorizes the President of the Board of Education to sign said amended contract on behalf of the Board of Education with an effective date of July 1, 2013.

Voting: Aye: Dickson, Everett, Keddell, Learn, Lemmon, McConnell, Moss,
Peoples, Scott.
Nay: None.
Abstain: None.
Absent: Apgar and Bulkley.

CARRIED UNANIMOUSLY**10. ADJOURNMENT****14-020**

Upon the motion of Dickson, seconded by Everett, it is resolved to adjourn the meeting at 7:24 p.m.

CARRIED UNANIMOUSLY**Next Meetings**

Meeting	Date/Time	Location
Regular	08/27/13, 5:30 p.m.	Coopers Education Ctr., Bldg. 8
Bush Campus Tour	10/01/13, 4:00 p.m.	Bush Education Ctr., Bldg. 1
Regular	10/01/13, 5:30 p.m.	Bush Education Ctr., Bldg. 1

Respectfully Submitted,

dlh
July 3, 2013

Doretta L. Hughson
Board Clerk