

**Schuyler-Steuben-Chemung-Tioga-Allegany
Board of Cooperative Educational Services**
9579 Vocational Drive, Painted Post, New York 14870-9518
Phone (607) 962-3175, 739-3581 or 324-7880 Fax (607) 654-2302

Regular Board Meeting

June 3, 2014

Coopers Education Center, Bldg. 8, Distance Learning Room

5:30 p.m.

PRESENT: Apgar, Bulkley, Dickson, Everett, Keddell, Learn, Lemmon, Moss,
Scott (D: 6:35 p.m.) and Peoples.

ABSENT: None.

BOARD VACANCY: One.

ALSO PRESENT: District Superintendent Graefe; Cabinet Members: Bentley,
Johnson, Munson, Pierce, Spencer and Weinman; Board Clerk
Hughson; and Robert Wheeler (D: 5:57 p.m.).

* * * * *

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Board President Keddell called the meeting to order and led the Pledge of Allegiance at 5:33 p.m.

2. PRIVILEGE OF THE FLOOR

District Superintendent Graefe congratulated Board President Don Keddell for his recent receipt of the Chemung County Jefferson Award.

District Superintendent Graefe recognized Board Member Jay Dickson for his 40 years of service in education as a Board Member (between the Bath Central School District and Steuben-Allegany BOCES/Schuyler-Steuben-Chemung-Tioga-Allegany BOCES) and wished him the best in his retirement.

3. ACCEPTANCE OF THE AGENDA

14-118

Upon the motion of Dickson, seconded by Moss, it is resolved to accept the agenda.

CARRIED UNANIMOUSLY

4. CONSENSUS ITEMS

14-119

Upon the motion of Apgar, seconded by Bulkley, it is resolved to approve the following consensus items:

A. **Approval of Minutes**

1. Regular Board Meeting – May 6, 2014.

B. **Treasurer's Reports**

1. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES – April 2014.

C. Internal Claims Auditor's Reports – April 2014 as attached.CARRIED UNANIMOUSLY**5. FINANCE****14-120**

Upon the recommendation of the Superintendent, and on the motion of Learn, seconded by Lemmon, it is resolved that the following finance actions are hereby taken:

A. General Fund Establishments and Adjustments.**1. Budget Establishments for 2013-14:**

Item#	CoSer #	Title	In the Amount of
163-14	335.698	Itinerant-Comprehensive Diagnostic Service w/ Putnam BOCES	\$ 2,100
164-14	558.693	School Curriculum Improvement Planning w/ TST BOCES	\$ 80
165-14	569.495	Interscholastic Sports Coord. w/ WFL BOCES	\$ 315
166-14	668.596	Labor Relations w/ Albany BOCES	\$ 2,080

These establishments will be supported as follows:

163-14	335.698	Canisteo-Greenwood: \$2,100
164-14	558.693	Waverly: \$80
165-14	569.495	Bath: \$105, Canaseraga: \$105 and Homell: \$105
166-14	668.596	Spencer-Van Etten: \$2,080

2. Budget Increases for 2013-14:

Item #	CoSer #	Title	Increase	From	To
167-14	101.000	Career and Technical Education	\$ 28,899	\$15,262,385	\$15,291,284
168-14	304.000	Itinerant-Visually Impaired	\$ 8,518	\$ 96,137	\$ 104,655
169-14	310.000	Itinerant-Speech Impaired	\$ 5,875	\$ 175,776	\$ 181,651
170-14	403.000	Alternative Education (ABL and CDU)	\$ 2,400	\$ 42,343	\$ 44,743
171-14	403.003	Alternative Education	\$ 10,000	\$ 1,526,756	\$ 1,536,756
172-14	412.001	Alfred State College Level Learning	\$ 10,948	\$ 53,680	\$ 64,628
173-14	416.494	Academic Prog, Sp Facilities w/Monroe 1 BOCES	\$ 1,076	\$ 3,990	\$ 5,066
174-14	430.000	Distance Learning	\$ 16,275	\$ 654,923	\$ 671,198
175-14	506.000	Curriculum Development	\$ 24	\$ 832,739	\$ 832,763
176-14	508.000	Library Services Media	\$ 3,024	\$ 295,694	\$ 298,718
177-14	511.000	Printing	\$ 75,499	\$ 836,088	\$ 911,587
178-14	527.000	Instructional Materials (Science Resource Center)	\$ 642	\$ 689,747	\$ 690,389
179-14	537.000	School/Curriculum Improvement Planning	\$ 13,576	\$ 1,543,497	\$ 1,557,073
180-14	567.690	SIP w/Sullivan County BOCES	\$ 10,000	\$ 62,500	\$ 72,500
181-14	559.693	Substance Abuse Info. w/TST BOCES	\$ 1,629	\$ 33,471	\$ 35,100
182-14	605.000	Computer Service: Management	\$ 876,306	\$12,696,190	\$13,572,496
183-14	631.694	Computer Svc Mgmt. w/Eastern Suffolk BOCES	\$ 14,760	\$ 3,267	\$ 18,027
184-14	638.495	Coop Bidding-Natural Gas/Elec w/WFL BOCES	\$ 4,500	\$ 19,125	\$ 23,625

These increases will be supported as follows:

167-14	101.000	Misc. Revenue: \$28,899
168-14	304.000	Based on District Participation: \$8,518
169-14	310.000	Based on District Participation: \$5,875
170-14	403.000	Elmira: \$2,400
171-14	403.003	Corning: \$10,000
172-14	412.001	Arkport: \$10,948
173-14	416.494	Horseheads: \$1,076
174-14	430.000	Arkport: \$575, Campbell-Savona: \$1,500, Dutchess BOCES (Pine Plains: \$10,000) and Prattsburgh: \$4,200
175-14	506.000	Canaseraga: \$24
176-14	508.000	Homell: \$3,024
177-14	511.000	Addison: \$1,096, Alfred-Almond: \$292, Arkport: \$723, Avoca: \$330, Bradford: \$621, Campbell-Savona: \$1,579, Canaseraga: \$133, Canisteo-Greenwood: \$1,356, Corning: \$23,286, Elmira: \$16,880, Elmira Heights: \$1,117, Hammondsport: \$470, Bath: \$2,154, Homell: \$735, Horseheads: \$5,735, Odessa-Montour: \$469, Prattsburgh: \$119, Spencer-Van Etten: \$448, Watkins Glen: \$2,393, Waverly: \$4,471 and Misc. Revenue: \$11,092
178-14	527.000	Elmira: \$642
179-14	537.000	Avoca: \$970, Elmira: \$3,000, Horseheads: \$900, Jasper-Troupsburg: \$349 and Misc. Revenue-Lamination: \$8,357
180-14	567.690	Corning: \$10,000

181-14	559.693	Bath: \$1,170 and Campbell-Savona: \$459
182-14	605.000	Corning: \$12,252, Elmira Heights: \$5,186, Horseheads: \$463,435, Spencer-Van Etten: \$171,610, Watkins Glen: \$46,000, Miscellaneous Revenue: \$24,743; E-Rate Revenue Districts: \$84,365 and E-Rate Revenue BOCES: \$68,715
183-14	631.694	Horseheads: \$14,760
184-14	638.495	Addison: \$1,125, Alfred-Almond: \$1,125, Corning: \$1,125 and Hammondsport: \$1,125

3. Budget Decreases for 2013-14:

Item #	CoSer #	Title	Decrease	From	To
185-14	218.499	Staffing 1:12:3 w/ Cattaraugus-Allegany BOCES	\$ 17,959	\$ 17,959	\$ 0
186-14	304.001	Itinerant-Visually Impaired Braille Prep	\$ 2,089	\$ 24,696	\$ 22,607
187-14	308.000	Itinerant-Physical Education	\$ 340	\$ 16,730	\$ 16,390
188-14	309.000	Itinerant-Speech Impaired	\$ 17,173	\$ 466,376	\$ 449,203
189-14	312.000	Itinerant-School Psychologist	\$ 3,888	\$ 196,016	\$ 192,128
190-14	313.000	Itinerant-Interpreter for the Deaf	\$ 25,270	\$ 432,700	\$ 407,430
191-14	316.000	Itinerant-Home and Careers	\$ 1,138	\$ 97,095	\$ 95,957
192-14	330.000	Itinerant-Nurse	\$ 6,401	\$ 124,855	\$ 118,454
193-14	336.494	Itinerant-Interp for the Deaf w/Monroe #1 BOCES	\$ 28,209	\$ 28,209	\$ 0
194-14	433.496	Distance Learning w/Monroe #2 BOCES	\$ 4,340	\$ 4,340	\$ 0
195-14	538.496	Test Scoring w/Monroe #2 BOCES	\$ 6,000	\$ 6,000	\$ 0
196-14	545.496	School Curr Improv Plan w/Monroe #2 BOCES	\$ 10,000	\$ 15,249	\$ 5,249
197-14	637.493	Coop Bid Coord Food Service w/ GV BOCES	\$ 215	\$ 215	\$ 0
198-14	640.495	Recruiting Service-Advertising w/WFL BOCES	\$ 8,000	\$ 8,000	\$ 0

These decreases will be supported as follows:

185-14	218.499	Alfred-Almond: (\$17,959)
186-14	304.001	Based on District Participation: (\$2,089)
187-14	308.000	Based on District Participation: (\$340)
188-14	309.000	Based on District Participation: (\$17,173)
189-14	312.000	Based on District Participation: (\$3,888)
190-14	313.000	Based on District Participation: (\$25,270)
191-14	316.000	Based on District Participation: (\$1,138)
192-14	330.000	Based on District Participation: (\$6,401)
193-14	336.494	Elmira: (\$28,209)
194-14	433.496	Bath: (\$4,340)
195-14	538.496	Odessa-Montour: (\$6,000)
196-14	545.496	Elmira: (\$10,000)
197-14	637.493	Bath: (\$215)
198-14	640.495	Corning: (\$8,000)

4. Transfers within programs for 2013-14:

a. Transfers in excess of \$10,000.

COSER NO.	PROGRAM	BUDGET CODE	TRANSFER IN	TRANSFER OUT
101	Career & Technical Education	A103-3020-152-0-74 L/T Instr Sub Salaries		\$67,879
		A103-3010-150-0-78 Certified Salaries		\$26,427
		A101-3020-150-0-74 Certified Salaries	\$49,338	
		A102-3020-168-0-74 Teacher Aide	\$32,319	
		A103-3613-150-0-00 Certified Salaries	\$12,649	
		TOTAL	\$94,306	\$94,306
209	Special Class: S/P Ratio 1:8:1	A209-4235-816-0-00 Health Insurance		\$30,000
		A209-4235-150-0-00 Certified Salaries	\$30,000	
		TOTAL	\$30,000	\$30,000
313	Itinerant Interpreter for the Deaf	A313-6718-456-0-00 Mileage Expense		\$9,700
		A313-6718-811-0-00 NYS TRS		\$5,000
		A313-6718-300-0-00 Supplies & Materials		\$1,000
		A313-6718-400-0-00 Contract & Other		\$1,300
		A313-6718-440-0-00 Consultant	\$17,000	
		TOTAL	\$17,000	\$17,000
537	School/Curriculum Improv Plan	A537-6211-440-1-00 Consultant		\$23,716
		A537-6211-150-1-00 Certified Salaries	\$14,003	
		A537-6211-160-1-00 N-I Salaries	\$3,140	
		A537-6211-300-1-00 Supplies & Materials	\$1,010	
		A537-6211-458-1-00 Staff Dev/Conf.	\$1,755	
		A537-6211-811-1-00 NYS TRS	\$2,068	
		A537-6211-814-1-00 Disability-Supt Staff	\$204	
		A537-6211-815-1-00 Social Security	\$957	
		A537-6211-817-1-00 Healthcare Admin Fee	\$4	

		A537-6211-819-1-00 HRA	\$382	
		A537-6211-821-1-00 Vision Insurance	\$6	
		A537-6211-822-1-00 HRA Administration	\$22	
		A537-6211-824-1-00 Dental Insurance	\$165	
		TOTAL	\$23,716	\$23,716
605	Computer Service: Management	A605-7710-400-B-01 Contract & Other		\$26,420
		A605-7710-400-E-01 Contract & Other		\$31,438
		A605-7710-166-3-00 N-I Temp/Repair		\$12,270
		A605-7710-815-3-09 Social Security		\$940
		A605-7710-200-8-00 Equipment		\$13,210
		A605-7710-200-8-48 Equipment	\$13,210	
		A605-7710-166-3-00 N-I Temp/Repair	\$12,270	
		A605-7710-815-3-09 Social Security	\$940	
		A605-7710-200-8-01 Equipment	\$22,239	
		A605-7710-210-8-01 Large Equipment	\$24,747	
		A605-7710-400-8-01 Contract & Other	\$10,872	
		TOTAL	\$84,278	\$84,278

B. Federal Fund Establishments and Adjustments.

1. Budget Increases for 2013-14 for GST BOCES:

- a. Comprehensive Health and Wellness budget is increased by \$1,414.75 from \$13,669.82 to \$15,084.57. This is due to additional revenues from DASA registrations.
- b. Southern Tier Scholars budget is increased by \$6,574.00 from \$8,642.62 to \$15,216.62. Revenues for this program come from donations (Kraft Foods Group, Inc. - \$249, Hunt Engineers, Architects & Land Surveyors, P.C. - \$2,000, Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP - \$500.00, Welliver McGuire, Inc. - \$2,000, Buffamante Whipple Buttafaro, P.C. - \$250, Bernard P. Donegan, Inc. - \$75.00, Lawley Service Insurance - \$1,000 and Matthews Buses, Inc. - \$500.)
- c. Summer Learning Experience budget is increased by \$9,242.47 from \$162,000.00 to \$171,242.47. This is due to donations to the program Simmons Rockwell Autoplaza - \$600, Alfred Lions Club - \$50 and United Steel Workers Local 1000 - \$100) and rollover funds from 2012-13.

2. Budget Establishments for 2014-15 for GST BOCES:

- a. The Adult and Continuing Education budget is established in the amount of \$2,464,731 for the period July 1, 2014 through June 30, 2015.
- b. Extended School Year (ESY) budget is established in the amount of \$1,611,299 for the period July 1, 2014 through June 30, 2015.

C. Purchasing.

1. Accept cooperative RFP for Annual Equipment Financing as awarded by OCM BOCES at its regular monthly Board of Education meeting on May 15, 2014; RFP# 214-64 to the following vendor: First Niagara Leasing, Inc.
2. Award of cooperative bid for the purchase of Art & School Supplies for Addison, Arkport, Canaseraga, Canisteo-Greenwood, Elmira, Hammondsport, Jasper-Troupsburg and Prattsburgh school districts, as attached.

Bids were opened April 7, 2014 at 2:00 PM and the following bids were received:

a) Art and School Supplies

1. Blick Art Materials, PO Box 1267, Galesburg, IL 61402-1267
 2. Cascade School Supplies, 1 Brown St., North Adams, Mass. 01247
 3. Kurtz Bros., 400 Reed Street, PO Box 392, Clearfield, PA 16830-0392
 4. NASCO, 901 Janesville Ave., PO Box 901, Fort Atkinson, WI 53538-0901
 5. S&S Worldwide, 75 Mill Street, Colchester, CT 06415
 6. School Specialty Inc., 140 Marble Drive, Lancaster, PA 17601
 7. United Art & Education, PO Box 9219, For Wayne, IN 46899
3. Award of bid for the purchase of Printing Supplies and Paper for GST BOCES Print Shop based on low bid per line item, as attached.

Bids were opened May 19, 2014 at 2:30 pm and the following bids were received:

a. Paper for Print Shop

1. Contract Paper, Union Town, OH 44685
2. Xpedx, Rochester, NY 14615

b. Printing Supplies for Print Shop

1. Upstate Graphics, Fairport, NY 14450
2. Xpedx, Rochester, NY 14615
3. Southwest Plastics, Maryland Heights, MO 63043-2509

D. Lease Approval.

1. Approval of lease for office space in the Horseheads Central School District for the Central Business Office effective July 1, 2014 through June 30, 2015, as attached.

E. Acceptance of Donated Items.

1. \$249.00 for Southern Tier Scholars from Kraft Foods Group, Inc., Main Street, Campbell, NY 14821.
2. \$2,000.00 for Southern Tier Scholars from Hunt Engineers, Architects and Land Surveyors, P.C., Airport Corporate Park, 100 Hunt Center, Horseheads, NY 14845.
3. \$500.00 for Southern Tier Scholars from Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP, P O Box 660, Binghamton, NY 13902.
4. \$2,000.00 for Southern Tier Scholars from Welliver McGuire, Inc., 250 N. Genesee Street, Montour Falls, NY 14865.
5. \$250.00 for Southern Tier Scholars from Buffamante Whipple Buttafaro, P.C., 130 S. Union Street, Suite 200, Olean, NY 14760.
6. \$75.00 for Southern Tier Scholars from Bernard P. Donegan, Inc., P O Box 70, Victor, NY 14564.

7. \$1,000.00 for Southern Tier Scholars from Lawley Service Insurance, 361 Delaware Avenue, Buffalo, NY 14202.
8. \$500.00 for Southern Tier Scholars from Matthews Buses, Inc., 2900 Route 9 – Malta, Ballston Spa, NY 12020.
9. \$100.00 for Hall of Fame Banquet from Orthodontic Associates of the Southern Tier, P.C., 440 East Water Street, Elmira, NY 14901.
10. \$100.00 for Hall of Fame Banquet from Hilliard Corporation, 100 West Fourth Street, Elmira, NY 14901.
11. \$100.00 for Hall of Fame Banquet from Hunt Engineers, Architects and Land Surveyors, P.C., Airport Corporate Park, 100 Hunt Center, Horseheads, NY 14845.
12. \$100.00 for Hall of Fame Banquet from Corning Credit Union, One Credit Union Plaza, P O Box 1450, Corning, NY 14830.
13. Dental supplies/material and equipment to Bush Dental Classes from Fairport Family Dental, 83 S. Main Street, Fairport, NY 14450.
14. Tandberg video conference equipment to Bush media classes from National Park Service, Ellis Island Receiving Office, Jersey City, NJ 07305.
15. 2000 Toyota Camry to Coopers Auto Tech program from Ed Lewis, 219 Watauga Avenue, Corning, NY 14830.
16. 6.4 tons of steel to Bush Welding Program from Nucor Vulcraft of NY, Inc., 5362 Railroad Street, Chemung, NY 14825.

F. Funding of Retirement Contribution Reserve Fund.

1. RESOLVED, that there shall be placed in the Retirement Contribution Reserve Fund the sum of \$29,733 which is the amount of the discount received for prepayment of the 2014 Regular Pension Contribution.

CARRIED UNANIMOUSLY

6. PERSONNEL

14-121

Upon the motion of Moss, seconded by Apgar, it is resolved that personnel items 6-C-1 and 6-D-1 be moved to follow the executive session.

CARRIED UNANIMOUSLY

14-122

Upon the recommendation of the Superintendent, and on the motion of Dickson, seconded by Apgar, it is resolved that the following personnel actions are hereby taken:

A. Retirements

1. Kevin Freeland (Mr. Johnson recognized Mr. Freeland's many years of service with the BOCES and the Educational Association (EA) both before and after the reorganization and his down-to-earth nature, reasonableness and tenacity in working for the BOCES and EA's members.), Position: Teaching Assistant, Career and Technical Education, Effective: June 30, 2014, Date of Hire: September 24, 1986.
2. John (Jack) Hughes, Position: Teacher, Special Education, Effective: end of day August 15, 2014 (ESY), Date of Hire: February 24, 1997.

3. Carol Romeo, Position: Transcribing Typist, Adult Education, Effective: end of day September 26, 2014, Date of Hire: September 3, 1996.

B. Resignation

1. Janice Serdula, Position: Registered Nurse, Effective: June 27, 2014, Date of Hire: June 14, 2005.

C. Appointment of Chief Operating Officer

1. Moved to follow executive session.

D. Salary Changes

1. Moved to follow executive session.
2. Bernadette Sramek, Position: Accountant (School), Salary: increased from \$57,392.00 per year to \$62,391.00 per year, Effective: July 1, 2014.

E. Elimination of Positions

1. Superintendent of Buildings and Grounds, one (1) full-time (1.0 FTE), 12 month position, effective May 7, 2014, due to NYS reclassifying all Superintendent of Buildings and Grounds positions.
2. Steuben County School Boards Association Executive Director, one (1) part-time (time-sheet basis), 12 month position, effective May 7, 2014, due to Civil Service reclassifying to Executive Director, GST School Boards Association.

F. Increase to Positions

1. Curriculum Mentor, one (1) full-time (1.0 FTE) position, increased from 10 months per year to 11 months per year, effective July 1, 2014.
2. Teacher Center Coordinator, one (1) full-time (1.0 FTE) position, increased from 11 months per year to 12 months per year, effective July 1, 2014.

G. Increase in Assignments

1. Tiffany Henry, Position: Curriculum Mentor, full-time (1.0 FTE), Effective: July 1, 2014, Time Worked: increased from 10 months per year, school calendar, to 11 months per year, Probationary Period: continues through September 3, 2014, Tenure Area: Instructional Support Services in Curriculum and Differentiated Instruction Incorporating the Analysis of Student Performance Data, Certification Status: Permanent, Mathematics 7-12, September 1, 2009, Salary: \$57,496.00 per year, prorated (step 11 + Credit Hour Stipend + Degree Stipend + Certification Stipend, prorated to 11 months).
2. Jenny Dean, Position: Teacher Center Coordinator, full-time (1.0 FTE), Effective: July 1, 2014, Time Worked: increased from 11 months per year to 12 months per year, Probationary Period: tenured November 8, 2013, Tenure Area: Instructional Support Services in Professional Development, Certification Status: Permanent, Pre-Kindergarten, K and 1-6 grade, February 1, 2000, Salary: \$71,888.00 per year.

H. Change from Civil Service Provisional Appointment to Probationary Appointment, due to successful passing of Civil Service Exam:

1. Patrick Thomas, Position: Physical Therapist, full-time (1.0 FTE), 10 month, school calendar position, Civil Service Competitive, Probationary appointment, Effective: May 7, 2014, Probationary Period: May 7, 2014 through September 9, 2015, Civil Service List #: Continuous Recruitment, Salary: \$58,404.00 per year, prorated (step 10 + Credit Hour Stipend + Certificate Stipend).

I. Reclassification of Civil Service Positions

1. Superintendent of Buildings and Grounds, one (1) full-time (1.0 FTE), 12 month position, reclassified to Director of Facilities III, full-time (1.0 FTE), 12 month position, effective May 7, 2014, due to NYS reclassifying all Superintendent of Buildings and Grounds positions.
2. Steuben County School Boards Association Executive Director, one (1) part-time (time-sheet basis), 12 month position, reclassified to Executive Director, GST School Boards Association, part-time (time-sheet basis), 12 month position, effective May 7, 2014, due to Civil Service reclassification.

J. Civil Service Permanent Appointments, due to successful completion of Probationary Period, no change in salary:

1. Charles Stefanini, Position: Administrator of Computer Services, Permanent Date: February 6, 2014.
2. John Marsh, Position: Painter, Permanent Date: June 17, 2014.
3. Pamela Stevens, Position: Senior Account Clerk, Permanent Date: June 26, 2014.
4. Bradley Tabor, Position: Cleaner, Permanent Date: July 1, 2014.
5. Casey Watson, Position: Teacher Aide, Permanent Date: June 5, 2014.

K. Tenure Appointment, due to successful completion of Probationary Period, no change in salary:

1. Colleen Hurd, Position: Principal, Coopers Education Center, Tenure Area: Principal, Effective Date of Tenure: July 1, 2014, Certification Status: Permanent, School District Administrator, September 1, 1998.

L. Appointments

1. Hannah Patterson, Position: Senior Account Clerk, full-time (1.0 FTE), 12 month position, Competitive Civil Service, Probationary appointment, Civil Service List # 61806, Effective: May 13 2014, Probationary Period: May 13, 2014 through May 12, 2015, Salary: \$15.44 per hour (step 3, grade 9).
2. Karen Maio, Position: Personnel Clerk, full-time (1.0 FTE), 12 month position, Competitive Civil Service, Provisional appointment, pending Civil Service exam, Effective: June 9, 2014, Salary: \$37,000.00 per year, prorated.
3. Darcy Wood, Position: Labor Relations Specialist, full-time (1.0 FTE), 12 month position, Non-Competitive Civil Service, Probationary appointment, Effective:

June 9, 2014, Probationary Period: June 9, 2014 through June 8, 2015, Salary: \$80,000.00 per year, prorated.

M. Temporary Appointments

1. Molly Aiello, Position: Long-Term Substitute Teaching Assistant, part-time (.9286 FTE), 10 month, school calendar position, Temporary appointment, pending the return of employee on leave of absence, Effective: October 15, 2013 through June 25, 2014, Certification: Not certified, Teaching Assistant, Level 1 required, Salary: \$24,736.00 per year, prorated (step 1).
2. Katy Hart, Position: School Business Administrator, Central Business Office, full-time (1.0 FTE), 12 month position, Temporary appointment, pending the completion of certification requirements, Effective: June 16, 2014 through August 31, 2014, Certification: certification requirements not completed, School District Business Leader required, Salary: \$78,000.00 per year, prorated.

N. Mentoring Stipend, Stipend of \$825 per year

1. Tracey Shill mentoring Jessica Woolever, effective April 1, 2014 through June 27, 2014.

O. Stipend, Stipend of \$6000, effective February 1, 2014 through June 30, 2014, due to increased duties:

1. Caitlin DeFilippo, Labor Relations Specialist

P. Report of Temporary and Substitute Personnel as attached.

CARRIED UNANIMOUSLY

7. PROGRAMS

A. None.

8. BOARD PRESIDENT'S REPORT

A. **NYSCOSS – Public Education Matters.**

Board President Keddell discussed the NYCOSS “Public Education Matters” article. Ms. Spencer will bring information on this topic to the Board Retreat on August 26, 2014 and provide a break down.

9. SUPERINTENDENT'S REPORT

14-123

Upon the motion of Lemmon, seconded by Apgar, it is resolved to approve the following Board Policy:

- A. **Board Policy - #9410 – Personnel & Negotiations – “Educational and Professional Benefits for Non-Unit Employees”** – as attached.

CARRIED UNANIMOUSLY

B. SED update.

District Superintendent Graefe shared the following information from SED:

- Deputy Commissioner Ken Slentz's last day at SED is June 3, 2014. SED is seeking a replacement for this position.
- SED is talking about an incentive for early retirement.

Additional Item:

- Superintendent Marino has shared that Horseheads Central School District's Board of Education is considering selling the Broad Street School.

EXECUTIVE SESSION**14-124**

Upon the motion of Dickson, seconded by Bulkley, it is resolved to move to executive session at 5:57 p.m. to discuss five employment history matters concerning particular persons and two litigation matters.

CARRIED UNANIMOUSLY

OPEN SESSION**14-125**

Upon the motion of Bulkley, seconded by Lemmon, it is resolved to move to open session at 7:28 p.m.

CARRIED UNANIMOUSLY

6. PERSONNEL – continued**14-126**

Upon the recommendation of the Superintendent, and on the motion of Learn, seconded by Bulkley, it is resolved that the following personnel action is hereby taken:

C. Appointment of Chief Operating Officer

1. It is hereby recommended that the Board approve the appointment of Margaret Munson, Assistant Superintendent for Finance and Administrative Services, to the position of Chief Operating Officer of GST BOCES, effective July 1, 2014, until the position of District Superintendent is filled, salary stipend of \$1,000 per month.

CARRIED UNANIMOUSLY

14-127

Upon the recommendation of the Superintendent, and on the motion of Dickson, seconded by Bulkley, it is resolved that the following personnel action is hereby taken:

D. Salary Changes

1. It is hereby recommended that the Board approve an increase of 2.7% to all Non-Unit salaries, effective July 1, 2014.

CARRIED UNANIMOUSLY

Search Consultant for District Superintendent Position**14-128**

Upon the motion of Learn, seconded by Apgar, it is hereby resolved that Board President Keddell is authorized to hire a search consultant, if necessary, to assist with the District Superintendent search for an amount not to exceed \$20,000.

CARRIED UNANIMOUSLY

10. ADJOURNMENT**14-129**

Upon the motion of Apgar, seconded by Bulkley, it is resolved to adjourn the meeting at 7:31 p.m.

CARRIED UNANIMOUSLY

Next Meetings

Meeting	Date/Time	Location
Reorganizational	07/01/14, 5:30 p.m.	Coopers Education Ctr., Bldg. 8, DL Room
Regular	07/01/14, immediately following Reorganizational	Coopers Education Ctr., Bldg. 8, DL Room

Respectfully Submitted,

dlh
June 4, 2014

Doretta L. Hughson
Board Clerk
