

**Schuyler-Steuben-Chemung-Tioga-Allegany
Board of Cooperative Educational Services**
9579 Vocational Drive, Painted Post, New York 14870-9518
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Regular Board Meeting

April 8, 2014

Coopers Education Center, Bldg. 7, Nursing Room

5:00 p.m.

PRESENT: Apgar, Bulkley, Dickson, Everett, Keddell, Learn, Lemmon, Moss, Peoples and Scott.

ABSENT: None.

BOARD VACANCY: One.

ALSO PRESENT: District Superintendent Graefe; Cabinet Members: Bentley, Johnson, Munson, Pierce and Weinman; and Board Clerk Hughson.

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1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Board President Keddell called the meeting to order and led the Pledge of Allegiance at 5:00 p.m.

2. PRIVILEGE OF THE FLOOR

None.

3. ACCEPTANCE OF THE AGENDA WITH ADDENDA

14-090

Upon the motion of Learn, seconded by Bulkley, it is resolved to accept the agenda.

CARRIED UNANIMOUSLY

4. CONSENSUS ITEMS

14-091

Upon the motion of Scott, seconded by Apgar, it is resolved to approve the following consensus items:

A. Approval of Minutes

1. Regular Board Meeting – March 4, 2014.

B. Treasurer's Reports

1. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES – Revised January 2014.
2. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES – February 2014.

C. Internal Claims Auditor's Reports – February 2014 as attached.

CARRIED UNANIMOUSLY

5. FINANCE

14-092

Upon the recommendation of the Superintendent, and on the motion of Dickson, seconded by Lemmon, it is resolved that the following finance actions are hereby taken:

A. General Fund Establishments and Adjustments.**1. Budget Establishments for 2013-14:**

Item#	CoSer #	Title	In the Amount of
117-14	343.499	Occupational Therapy Eval. w/ CAEW BOCES	\$ 350
118-14	439.499	Exploratory Enrichment w/ CAEW BOCES	\$ 1,060
119-14	554.494	School Curriculum Improv Planning w/ Monroe 1 BOCES	\$ 96
120-14	644.693	Bus Driver Safety w/ TST BOCES	\$ 1,750

These establishments will be supported as follows:

117-14	343.499	Jasper-Troupsburg: \$350
118-14	439.499	Campbell-Savona: \$1,060
119-14	554.494	Corning: \$96
120-14	644.693	Spencer Van-Etten: \$1,750

2. Budget Increases for 2013-14:

Item #	CoSer #	Title	Increase	From	To
121-14	250.499	Staffing 1:6:1 w/ CAEW	\$ 2,675	\$ 202,823	\$ 205,498
122-14	301.000	Itinerant Music	\$ 3,816	\$ 130,933	\$ 134,749
123-14	303.000	Itinerant Art	\$ 6,339	\$ 68,866	\$ 75,205
124-14	307.000	Itinerant English as a Second Language	\$ 40,532	\$ 278,234	\$ 318,766
125-14	310.000	Itinerant Speech Impaired	\$ 70,595	\$ 105,181	\$ 175,776
126-14	324.000	Itinerant Occupational Therapy	\$ 33,770	\$ 468,824	\$ 502,594
127-14	327.000	Itinerant Teacher of Deaf	\$ 10,709	\$ 90,331	\$ 101,040
128-14	328.693	Business Office Support w/TST BOCES	\$ 4,172	\$ 113,953	\$ 118,125
129-14	330.000	Itinerant Nurse	\$ 6,346	\$ 118,509	\$ 124,855
130-14	331.000	Itinerant Consultant Teacher	\$ 58,000	\$ 378,576	\$ 436,576
131-14	332.000	Itinerant School Social Worker	\$ 21,207	\$ 178,410	\$ 199,617
132-14	416.494	Academic Programs w/ Monroe 1 BOCES	\$ 613	\$ 3377	\$ 3,990
133-14	419.693	Academic Programs w/ TST BOCES	\$ 270	\$ 810	\$ 1,080
134-14	506.000	Curriculum Development	\$ 3,281	\$ 829,798	\$ 833,079
135-14	520.000	Comprehensive Support Services	\$ 8,246	\$ 63,150	\$ 71,396
136-17	525.000	Staff Development: Certified & Administrative	\$ 17,517	\$ 1,475,080	\$ 1,492,597
137-14	550.591	Computer Services Instructional w/ Erie 1 BOCES	\$ 71,165	\$ 1,063,848	\$ 1,135,013
138-14	559.693	Substance Abuse Info w/ TST BOCES	\$ 4,287	\$ 29,184	\$ 33,471
139-14	565.591	Library Services w/ Erie 1 BOCES	\$ 950	\$ 19,674	\$ 20,624
140-14	605.000	Computer Service: Management	\$ 111,601	\$ 12,583,317	\$ 12,694,918
141-14	609.000	Safety/Risk Management	\$ 18,075	\$ 642,304	\$ 660,379
142-14	617.000	School Food Management	\$ 85,089	\$ 1,748,259	\$ 1,833,348
143-14	629.591	Computer Svs Management w/ Erie 1 BOCES	\$ 18,408	\$ 2,979,987	\$ 2,998,395

These increases will be supported as follows:

121-14	250.499	Canistee-Greenwood: (\$23,188) and Jasper-Troupsburg: \$25,863
122-14	301.000	Based on District Participation
123-14	303.000	Based on District Participation
124-14	307.000	Based on District Participation
125-14	310.000	Based on District Participation
126-14	324.000	Based on District Participation
127-14	327.000	Based on District Participation
128-14	328.693	Alfred-Almond: \$4,172
129-14	330.000	Based on District Participation
130-14	331.000	Based on District Participation
131-14	332.000	Based on District Participation
132-14	416.494	Jasper-Troupsburg: \$613
133-14	419.693	Spencer-Van Etten: \$270
134-14	506.000	Alfred-Almond: \$850, Canaseraga: \$849 and Canistee-Greenwood: \$1,582
135-14	520.000	Based on District Participation
136-14	525.000	Addison: \$1,240, Alfred-Almond: \$200, Avoca: \$1,660, Canaseraga: \$590, Canistee-Greenwood: \$10 and Elmira: \$13,817
137-14	550.591	Alfred-Almond: \$5,736, Arkport: \$1,400, Campbell-Savona: \$133, Canistee-Greenwood: \$41,923, Hammondsport: \$21,956 and Hornell: \$17
138-14	559.693	Canistee-Greenwood: \$558, Corning: \$2,282, Hammondsport: \$309 and Hornell: \$1,138
139-14	565.591	Alfred-Almond: \$950
140-14	605.000	Canistee-Greenwood: \$540, Horseheads: \$11,061 and Watkins Glen: \$100,000
141-14	609.000	Elmira: \$18,075
142-14	617.000	Hornell: \$93,939
143-14	629.591	Alfred-Almond: \$2,342, Arkport: (\$1,399), Avoca: \$1,889, Bath: \$474, Campbell-Savona: \$10,463, Canaseraga: \$1,647, Canistee-Greenwood: \$27,406, Hammondsport: \$3,102, Hornell: (\$39,310), Jasper-Troupsburg: \$138 and Prattsburgh: \$11,656

3. Budget Decreases for 2013-14:

Item #	CoSer #	Title	Decrease	From	To
144-14	312.000	Itinerant School Psychologist	\$ 3,568	\$ 199,584	\$ 196,016
145-14	313.000	Itinerant Interpreter for the Deaf	\$ 30,000	\$ 462,700	\$ 432,700
146-14	316.000	Itinerant Home & Career Skills	\$ 28,325	\$ 125,420	\$ 97,095
147-14	335.698	Itinerant-Comp Diagnostic Svs w/PNW BOCES	\$ 28,750	\$ 28,750	\$ 0
148-14	537.000	School/Curriculum Improvement Planning	\$ 923	\$ 1,533,355	\$ 1,532,432
149-14	547.591	School Curriculum Imp. Planning w/ Erie 1	\$ 1,314	\$ 42,934	\$ 41,620
150-14	603.599	Transportation w/ Broome BOCES	\$ 22,594	\$ 22,594	\$ 0

These decreases will be supported as follows:

144-14	312.000	Based on District Participation
145-14	313.000	Based on District Participation
146-14	316.000	Based on District Participation
147-14	335.698	Coming: (\$28,750)
148-14	537.000	Addison: (\$1,240), Alfred-Almond: \$548, Avoca: \$300, Canaseraga: (\$1,439, Canisteo-Greenwood: (\$1,592) and Waverly: \$2,500
149-14	547.591	Hornell: (\$1,314)
150-14	603.599	Elmira: (\$22,594)

4. Transfers within programs for 2013-14:**a. Transfers in excess of \$10,000.**

<u>COSER</u> <u>NO.</u>	<u>PROGRAM</u>	<u>BUDGET CODE</u>	<u>TRANSFER</u> <u>IN</u>	<u>TRANSFER</u> <u>OUT</u>
220	Special Class: S/P Ratio 1:12:1	A220-4220-168-0-00 Teacher Aide		\$35,600
		A220-4220-801-0-00 Post Employment	\$1,804	
		A220-4220-811-0-00 NYS TRS	\$19,572	
		A220-4220-814-0-00 Disability-Support Staff	\$231	
		A220-4220-815-0-00 Social Security	\$4,166	
		A220-4220-819-0-00 HRA	\$2,055	
		A220-4220-821-0-00 Vision Insurance	\$246	
		A220-4220-822-0-00 HRA Administration	\$58	
		A220-4220-823-0-00 Flexible Spending Plan	\$17	
		A220-4220-300-9-00 Supplies & Materials	\$50	
		A220-4220-347-0-00 Auto Expenses	\$4,386	
		A220-4220-445-0-00 Workshop/Meeting Exp	\$15	
		A220-4220-151-0-00 Instructional Substitute	\$3,000	
		TOTAL	\$35,600	\$35,600
512	Computer Services, Instructional	A512-6360-200-0-01 Equipment		\$56,982
		A512-6360-400-0-01 Contract & Other		\$55,038
		A512-6360-204-0-01 Small Equipment	\$56,982	
		A512-6360-200-0-01 Equipment	\$55,038	
		TOTAL	\$112,020	\$112,020
605	Computer Services: Management	A605-7710-200-8-01 Equipment		\$10,413
		A605-7710-400-V-13 Contract & Other		\$1,284
		A605-7710-400-V-08 Contract & Other		\$2,568
		A605-7710-400-V-01 Contract & Other		\$3,852
		A605-7710-400-V-18 Contract & Other		\$1,284
		A605-7710-400-V-19 Contract & Other		\$1,284
		A605-7710-400-V-04 Contract & Other		\$1,284
		A605-7710-400-V-05 Contract & Other		\$1,284
		A605-7710-400-V-07 Contract & Other		\$1,284
		A605-7710-400-V-14 Contract & Other		\$1,284
		A605-7710-200-8-18 Equipment		\$11,975
		A605-7710-200-S-01 Equipment	\$10,413	
		A605-7710-400-V-09 Contract & Other	\$15,408	
		A605-7710-204-8-18 Small Equipment	\$11,975	
		TOTAL	\$37,796	\$37,796

B. Federal Fund Establishments and Adjustments.**1. Grant Acceptances and Budget Establishments for 2013-14:**

- a. TABE (Test of Adult Basic Education) Steuben County contract for services is accepted and the budget established in the amount of \$20,000 for the period January 1, 2014 through December 31, 2014 as attached.
- b. Regional Special Education Technical Assistance Support Centers (RSE-TASC Part I) Grant is accepted and the budget established in the amount of \$924,721 for the period July 1, 2013 through June 30, 2014 as attached.
- c. Regional Special Education Technical Assistance Support Centers (RSE-TASC Part II) Grant is accepted and the budget established in the amount of \$428,072 for the period July 1, 2013 through June 30, 2014 as attached.

C. 2013-14 Internal Audit Report.

1. Acceptance of the 2013-2014 Internal Audit Risk Assessment Update Report, as attached, and approval of the selection of Assets and Inventory as the focus area for the 2013-2014 Internal Audit.

D. 2012-2013 Single Audit Report.

1. Acceptance of the 2012-2013 Single Audit Report (Federal Programs), as attached, for Schuyler-Steuben-Chemung-Tioga-Allegany BOCES prepared by Ciaschi, Dietershagen, Little, Mickelson & Company LLP.

E. Purchasing.

1. Approval of Resolution, as attached, to participate in cooperative bidding conducted by the Erie 1 BOCES. Bidding is conducted for software/learning packages and licensing.
2. Approval of Resolution, as attached, to bid to purchase the following:
 - a. Grocery, paper, equipment, milk, ice cream, produce, bread and chemical products for 2014-2015 for various component and non-component districts in the Food Service Management Program and BOCES programs.
3. Request permission to bid to purchase window and door solar film for all three campuses.
4. Request permission to participate in a cooperative RFP for annual financing for lease/purchase (installment purchase) contracts with Onondaga-Cortland-Madison BOCES, Madison-Oneida BOCES and Delaware-Chenango-Madison-Oneida BOCES. Onondaga-Cortland-Madison BOCES is coordinating the RFP.

F. Approval of Financing for Energy Performance Contract.

1. Approval of Resolution Relating to Installment Lease/Purchase Financing for the Energy Performance contract, as attached.

G. Permission to Sell by Bid.

1. Request permission to sell the following (3) vehicles which were purchased and repaired by the Bush Campus Auto Body class:

2002 Chrysler Sebring
2006 Chevy Malibu
2010 Chevy Cobalt

H. Authorization to Pay the Following Membership Dues.

1. National School Boards Association dues in the amount of \$2,700 for 2014-15 year for the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES.

I. Fire Inspection Reports.

1. Request approval for the acceptance of the fire inspection reports for the Bush, Coopers and Wildwood campuses, as attached.

CARRIED UNANIMOUSLY

6. PERSONNEL

14-093

Upon the recommendation of the Superintendent, and on the motion of Learn, seconded by Scott, it is resolved that the following personnel actions are hereby taken:

A. Retirements

1. Candace Scofield, Position: Teacher Aide, Effective: end of day June 25, 2014, Date of Hire: February 21, 1995.
2. Diane Moffe, Position: Teacher Aide, Effective: June 28, 2014, Date of Hire: September 1, 1987.
3. Cheryl Wilson, Position: Teacher Aide, Effective: June 28, 2014, Date of Hire: September 1, 1987
4. Donald Cinque, Position: Career Coach, Effective: June 30, 2014, Date of Hire: August 26, 1996.
5. Jacquelyn Fuller, Position: Teacher Aide, Effective: June 30, 2014, Date of Hire: February 28, 1985.
6. Gregory Scott Poley, Position: Teacher, Effective: June 30, 2014, Date of Hire: March 25, 1992.

B. Resignations

1. Brion Munson, Position: Teacher Aide, Effective: February 23, 2014, Date of Hire: February 6, 2013.
2. Susan Woodvine, Position: Cook Manager, Effective: end of day February 27, 2014, Date of Hire: August 27, 2012.
3. Jennifer Wright, Position: Teaching Assistant, Effective: March 9, 2014, Date of Hire: September 3, 2013.
4. Kassandra Kimball, Position: Teaching Assistant, Effective: March 16, 2014, Date of Hire: September 3, 2013.

5. Amy Zeches-McCawley, Position: Teacher Aide, Effective: end of day March 18, 2014, Date of Hire: February 20, 2013.

C. Elimination of Position

1. Licensed Practical Nurse, one (1) full-time (1.0 FTE), 10 month school calendar position, effective end of day, April 8, 2014.

D. Creation of Positions

1. School Social Worker, one (1) full-time (1.0 FTE), 10 month, school calendar position, effective March 17, 2014.
2. Teacher, Special Education, one (1) full-time (1.0 FTE), 10 month, school calendar position, effective March 10, 2014.
3. Teacher, Special Education, one (1) full-time (1.0 FTE), 10 month, school calendar position, effective March 17, 2014.
4. Teaching Assistant, one (1) full-time (1.0 FTE), 10 month, school calendar position, effective March 21, 2014.
5. Teacher Aide, two (2) full-time (1.0 FTE), 10 month, school calendar positions, effective March 10, 2014.
6. Teacher Aide, one (1) full-time (1.0 FTE), 10 month, school calendar position, effective March 11, 2014.
7. Teacher Aide, one (1) full-time (1.0 FTE), 10 month, school calendar position, effective March 17, 2014.
8. Teacher Aide, one (1) full-time (1.0 FTE), 10 month, school calendar position, effective March 27, 2014.
9. Teacher Aide, one (1) part-time (.5 FTE), 10 month, school calendar, temporary position, effective March 5, 2014 through June 25, 2014.
10. Education Grant Specialist, one (1) full-time (1.0 FTE), 12 month position, effective March 31, 2014.
11. Computer Services Program Aide, one (1) full-time (1.0 FTE), 12 month temporary position, effective March 25, 2014 through June 30, 2014.
12. Computer Services Program Aide, one (1) full-time (1.0 FTE), 12 month temporary position, effective April 7, 2014 through June 30, 2014.
13. Teacher Center Program Specialist, one (1) temporary position, effective January 1, 2014 through June 30, 2014.
14. Assistant Teacher Center Coordinator, one (1) temporary position, effective January 1, 2014 through June 30, 2014.

E. Lay Off

1. Glenda Sano, Position: Licensed Practical Nurse, Effective: end of day April 8, 2014.

F. Increase or Decrease in Assignment

1. Brad Taber, Position: Cleaner, Civil Service-Labor Class, Probationary appointment, Effective: March 1, 2014, Time Worked: increase from .5 FTE to 1.0 FTE, Probationary Period: continuing through June 30, 2014, Salary: \$12.88 per hour (step 1, grade 1).

G. Change from Civil Service Provisional Appointment to Probationary Appointment, due to successful passing of Civil Service Exam

1. Myron Rumsey, Position: Supervisor of Computer Services, full-time (1.0 FTE), 12 month position, Effective: March 10, 2014, Probationary Period: March 10, 2014 through March 9, 2015, Civil Service List #: 73457, Salary: \$78,000.00 per year.

H. Recall

1. Charlene Robinson, Position: School Social Worker, Effective: March 17, 2014, Tenure Area: School Social Worker, Certification: Permanent, School Social Worker, September 1, 2008, Probationary Period: tenured September 5, 2009, Salary: \$63,559.00, prorated (step 14 + Credit Hour Stipend + Degree Stipend + Certification Stipend + Special Education Stipend).

I. Appointments

1. Jennifer Wright, Position: Teacher, Special Education, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Effective: March 10, 2014, Tenure Area: Education of Children with Handicapping Conditions – General Special Education, Certification: Initial, Students with Disabilities (Grades 7-12), September 1, 2012 through August 31, 2017, Probationary Period: March 10, 2014 through March 9, 2017, Salary: \$41,711.00 per year, prorated (step 1 + Special Education Stipend).
2. Kassandra Kimball, Position: Teacher, Special Education, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Effective: March 17, 2014, Tenure Area: Education of Children with Handicapping Conditions – General Special Education, Certification: Initial, Students with Disabilities (Grades 1-6), September 1, 2012 through August 31, 2017, Probationary Period: March 17, 2014 through March 16, 2017, Salary: \$41,711.00 per year, prorated (step 1 + Special Education Stipend).
3. Brion Munson, Position: Teaching Assistant, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Effective: February 24, 2014, Tenure Area: Teaching Assistant, Certification: Initial, Social Studies 7-12, September 1, 2007 through August 31, 2014, Probationary Period: February 24, 2014 through February 23, 2017, Salary: \$28,272.00 per year, prorated (step 1 + Credit Hours).
4. Amy Zeches-McCawley, Position: Teaching Assistant, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Effective: March 19, 2014, Tenure Area: Teaching Assistant, Certification: Professional, Early Childhood Education (Birth-Grade 2), September 1, 2012 through August 31, 2017, Probationary Period: March 19, 2014 through March 18, 2017, Salary: \$32,369.00 per year, prorated (step 1 + Credit Hour Stipend + Degree Stipend + Certificate Stipend).
5. Sheena Riley, Position: Teaching Assistant, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Effective: March 21, 2014, Tenure Area: Teaching Assistant, Certification: Level III, Teaching Assistant, September 1, 2013, Probationary Period: March 21, 2014 through March 20,

2017, Salary: \$27,510.00 per year, prorated (step 1 + Credit Hours + Certificate Stipend).

6. Tracy Shoultes, Position: Teacher Aide, full-time (1.0 FTE), 10 month, school calendar position, Non-Competitive Civil Service, Probationary appointment, Effective: March 10, 2014, Probationary Period: March 10, 2014 through May 11, 2015, Salary: \$8.82 per hour (6.0 hours per day).
7. Jessica Patykula, Position: Teacher Aide, full-time (1.0 FTE), 10 month, school calendar position, Non-Competitive Civil Service, Probationary appointment, Effective: March 10, 2014, Probationary Period: March 10, 2014 through May 11, 2015, Salary: \$8.82 per hour (6.0 hours per day).
8. Julie Mace, Position: Teacher Aide, full-time (1.0 FTE), 10 month, school calendar position, Non-Competitive Civil Service, Probationary appointment, Effective: March 11, 2014, Probationary Period: March 11, 2014 through May 12, 2015, Salary: \$8.82 per hour (6.0 hours per day).
9. Monica Porter, Position: Teacher Aide, full-time (1.0 FTE), 10 month, school calendar position, Non-Competitive Civil Service, Probationary appointment, Effective: March 17, 2014, Probationary Period: March 17, 2014 through May 18, 2015, Salary: \$8.82 per hour (6.0 hours per day).
10. Karen Sudbrink, Position: Teacher Aide, full-time (1.0 FTE), 10 month, school calendar position, Non-Competitive Civil Service, Probationary appointment, Effective: March 27, 2014, Probationary Period: March 27, 2014 through May 28, 2015, Salary: \$8.82 per hour (6.0 hours per day).
11. Sara Courson, Position: Education Grant Specialist, full-time (1.0 FTE), 12 month position, Competitive Civil Service, Provisional appointment, pending Civil Service Exam, Effective: March 17, 2014, Salary: \$45,000.00 per year, prorated.
12. Joseph Palladino, Position: Education Grant Specialist, full-time (1.0 FTE), 12 month position, Competitive Civil Service, Provisional appointment, pending Civil Service Exam, Effective: March 31, 2014, Salary: \$45,000.00 per year, prorated.
13. Walter Bonning, Position: Cleaner, part-time (.5 FTE), 12 month position, Civil Service-Labor Class, Probationary appointment, Effective: April 1, 2014, Probationary Period: April 1, 2014 through March 31, 2015, Salary: \$12.88 per hour (step 1, grade 1).

J. Rescission of Temporary Appointment, from the October 1, 2013 BOE Agenda, due to incorrect FTE and work dates

1. Colleen Talada, Position: Teacher, English Language Arts, part-time (.4 FTE), 10 month, school calendar position, Temporary appointment, Effective: September 3, 2013 through January 28, 2014, Certification: Permanent, English and Social Studies 7-12, September 1, 1976, Salary: \$55,643.00, prorated (step 10 + Credit Hour Stipend + Degree Stipend + Certification Stipend).

K. Rescission of Temporary Appointment, from the March 4, 2014 BOE Agenda, due to incorrect start date

1. Susan Hamilton, Position: Teacher Aide, part-time (.5 FTE), 10 month, school calendar position, Non-Competitive Civil Service, Effective: February 25, 2014 through June 25, 2014, Salary: \$8.82 per hour.

L. Temporary Appointments

1. Colleen Talada, Position: Teacher, English Language Arts, part-time (.32 FTE), 10 month, school calendar position, Temporary appointment, Effective: September 3, 2013 through June 25, 2014, Certification: Permanent, English and Social Studies 7-12, September 1, 1976, Salary: \$55,643.00, prorated (step 10 + Credit Hour Stipend + Degree Stipend + Certification Stipend).
2. Leon Wilson, Position: Long-Term Substitute Teaching Assistant, Heavy Equipment, full-time (1.0 FTE), 10 month, school calendar position, Temporary appointment, Effective: October 9, 2013 through June 25, 2014, Certification: no certification, Salary: \$24,736.00, prorated (step 1).
3. Susan Hamilton, Position: Teacher Aide, part-time (.5 FTE), 10 month, school calendar position, Non-Competitive Civil Service, Temporary appointment, Effective: March 5, 2014 through June 25, 2014, Salary: \$8.82 per hour.
4. Angela Rogers, Position: Senior Account Clerk, full-time (1.0 FTE), 12 month position, Competitive Civil Service, temporary appointment, Effective: March 27, 2014 through June 30, 2014, Salary: \$14.97 per hour (step 1, grade 9).
5. Jeanne Sullivan, Position: Computer Services Program Aide, full-time (1.0 FTE), 12 month, Competitive Civil Service, temporary appointment, Effective: March 25, 2014 through June 30, 2014, Salary: \$13.50 per hour (step 4, grade 1).
6. Neeta Prasad, Position: Computer Services Program Aide, full-time (1.0 FTE), 12 month, Competitive Civil Service, temporary appointment, Effective: April 7, 2014 through June 30, 2014, Salary: \$12.88 per hour (step 1, grade 1).
7. Jane Rohrbach, Position: Teacher Center Program Specialist, hourly, temporary appointment, Effective: January 1, 2014 through June 30, 2014, Certification: Permanent, Special Education, September 1, 1982, Experience: 25+ years BOCES Special Education Teacher, retired, Salary: \$25.00 per hour, timesheet basis.
8. Nedra McElroy, Position: Assistant Teacher Center Coordinator, hourly, temporary appointment, Effective: January 1, 2014 through June 30, 2014, Certification: Permanent, Art, September 1, 1971, Salary: \$31.25 per hour, timesheet basis.

M. Discontinue Annual Stipend, effective February 16, 2014**1. Education Grant Services**, Stipend \$2,500, prorated

- a. Meachele Manchester, Team Leader.

N. Annual Stipends**1. Education Grant Services**, Stipend \$2,500

- a. Jennifer Mleczynski, effective March 14, 2014 through June 30, 2014, Western GST Region Team Leader, prorated.

2. Health Occupations Students of America Advisor, Stipend of \$618.50, effective September 3, 2013 through June 25, 2014

a. Coopers Education Center

1. Mary Ellen Dropp

O. Mentoring Stipends, Stipend \$825 per year, effective September 3, 2013 through June 25, 2014

1. Jessica Edgerly mentoring Jody Mailloux
2. Linda Haley mentoring Jennifer Shih
3. Linda Haley mentoring Michelle Rossman
4. Linda Haley mentoring Elizabeth Ahearn

P. Report of Temporary and Substitute Personnel as attached.

CARRIED UNANIMOUSLY

7. PROGRAMS

A. None.

8. BOARD PRESIDENT'S RERPORT

A. None.

9. SUPERINTENDENT'S REPORT

A. Board Policy - #4450 – Instruction – “Use of Animals in Instruction” (first reading) – as attached.

B. Board Policy - #9575 – Personnel & Negotiations – “E-mail Acceptable Use Policy” (first reading) – as attached.

C. Board Policy - #9320 – Personnel & Negotiations – “Family and Medical Leave Act” (first reading) – as attached.

14-094

Upon the motion of Bulkley, seconded by Moss, it is resolved to waive the first reading and to approve the following Board Policies:

D. Board Policy - #9210 – Personnel & Negotiations – Insurance for Non-Unit Employees - as attached.

E. Board Policy - #9810 – Personnel & Negotiations – “Retirement Benefits for Non-Unit Employees” – as attached with removal of the reference to eighty-five percent (85%). “The BOCES will pay eighty-five percent (85%) the remaining portion of the individual or family premium for retirees” should read: “The BOCES will pay the remaining portion of the individual or family premium for retirees”.

CARRIED UNANIMOUSLY

F. SED

Dr. Graefe reported that SED is looking at the BOCES RICs to become involved in the student data reporting for New York State.

OTHER:

Board Member Bulkley requested that a Composite Report of students who opted out of testing be provided to the Board of Education at their Board Retreat.

EXECUTIVE SESSION**14-095**

Upon the motion of Learn, seconded by Moss, it is resolved to move to executive session at 5:35 p.m. to discuss six employment history matters concerning particular persons and six litigation matters.

CARRIED UNANIMOUSLY

OPEN SESSION**14-096**

Upon the motion of Scott, seconded by Learn, it is resolved to move to open session at 5:50 p.m.

CARRIED UNANIMOUSLY

10. ADJOURNMENT**14-097**

Upon the motion of Scott, seconded by Learn, it is resolved to adjourn the meeting at 5:51 p.m.

CARRIED UNANIMOUSLY

Next Meetings

Meeting	Date/Time	Location
Regular	05/06/14, 5:30 p.m.	Coopers Education Ctr., Bldg. 8, DL Room

Respectfully Submitted,

dlh
April 9, 2014

Doretta L. Hughson
Board Clerk