

**Schuyler-Steuben-Chemung-Tioga-Allegany
Board of Cooperative Educational Services**
9579 Vocational Drive, Painted Post, New York 14870-9518
Phone (607) 962-3175, 739-3581 or 324-7880 Fax (607) 654-2302

**Regular Board Meeting
Coopers Education Center, Bldg. 8**

**January 7, 2014 cancelled
Rescheduled to January 15, 2014
5:30 p.m.**

PRESENT: Apgar, Dickson, Everett, Keddell, Lemmon, Moss and Peoples.

ABSENT: Bulkley, Learn, McConnell and Scott.

ALSO ABSENT: District Superintendent Graefe.

ALSO PRESENT: Cabinet Members: Bentley, Drake, Johnson, Manning, Munson, Pierce, Spencer and Weinman; Board Clerk Hughson; and Staff: Berdine (D: 6:15 p.m.).

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1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Board President Keddell called the meeting to order and led the Pledge of Allegiance at 6:02 p.m.

2. PRIVILEGE OF THE FLOOR

None.

3. ACCEPTANCE OF THE AGENDA WITH PERSONNEL ADDENDA

14-057

Upon the motion of Dickson, seconded by Apgar, it is resolved to accept the agenda with Personnel Addenda to the agenda (6-B-4, 5, 6, 7; 6-D-2, 6-D-3, 4, 5; 6-K2 and 6-M).

CARRIED UNANIMOUSLY

4. CONSENSUS ITEMS

14-058

A. Approval of Minutes

Upon the motion of Apgar, seconded by Lemmon, it is resolved to approve the amended minutes for the April 9, 2013 Board meeting:

1. Regular Board Meeting – April 9, 2013 Amended Minutes.

CARRIED UNANIMOUSLY

14-059

Upon the motion of Apgar, seconded by Dickson, it is resolved to approve the following consensus items:

2. Regular Board Meeting – December 3, 2013.

B. Treasurer's Reports

1. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES – November 2013.

C. Internal Claims Auditor's Reports – November 2013 as attached.

CARRIED UNANIMOUSLY

5. FINANCE**14-060**

Upon the recommendation of the Superintendent, and on the motion of Dickson, seconded by Lemmon, it is resolved that the following finance actions are hereby taken:

A. General Fund Establishments and Adjustments.**1. Budget Increases for 2013-14:**

Item #	CoSer #	Title	Increase	From	To
080-14	101.000	Career and Technical Education	\$ 5,301	\$15,257,084	\$15,262,385
081-14	430.000	Distance Learning	\$ 2,936	\$ 605,004	\$ 607,940

These increases will be supported as follows:

080-14	101.000	Tuitions from adult students in CTE programs: \$5,301
081-14	430.000	Alfred-Almond: \$1,000 and Dutchess BOCES (Pine Plains CSD \$1,936)

B. Federal Fund Establishments and Adjustments.**1. Grant Increases for 2013-14:**

- a. School Library System Grant is increased by \$26,720 from \$181,186 to \$207,906. This is for the rollover amount from 2012-2013.
- b. School Library System Aid for Automation Grant is increased by \$11,795 from \$13,393 to \$25,188. This is for the rollover amount from 2012-2013.

2. Grant Acceptances and Budget Establishments for 2013-14:

- a. VATEA Incarcerated grant for services is accepted and the budget established in the amount of \$33,958 for the period July 1, 2013 through June 30, 2014 as attached.
- b. Rochester Institute of Technology grant is accepted and the budget established in the amount of \$23,859 for the period June 1, 2013 to May 31, 2015 as attached.

C. Purchasing.

1. Award of cooperative bid GST 14-01, as attached, for copy paper on behalf of the following participating school districts: Addison, Arkport, Canaseraga, Canisteo-Greenwood, Elmira, Hammondsport, Jasper-Troupsburg and Prattsburgh.

Bids were opened December 20, 2013 at 2:00 p.m. and bids were received from the following companies:

- a. Contract Paper Group, Inc.
1531 Boettler Road, Suite E
Uniontown, OH 44685

- c. Office Max

2601 Technology Place
Norman, OK 73071

- d. W. B. Mason Co., Inc.
379 Broad Street
Waverly, NY 14892

D. Authorization to pay the following membership dues.

1. Central Steuben Chamber of Commerce dues in the amount of \$85.00 for the 2014 year for the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES.
2. The Statewide School Finance Consortium dues in the amount of \$525 for the 2013-14 fiscal year for the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES.

E. Dormann Library Lease Approval.

1. Approval of the lease agreement with the Dormann Library for the term July 1, 2014 through June 30, 2019 as attached. The present lease expires June 30, 2014.

CARRIED UNANIMOUSLY

6. PERSONNEL WITH ADDENDAS

14-061

Upon the recommendation of the Superintendent, and on the motion of Moss, seconded by Apgar, it is resolved that the following personnel actions are hereby taken:

A. Rescind Retirements, from November 5, 2013 Board of Education minutes, due to a change in effective date.

1. Charlene Reed, Position: Senior Account Clerk, Effective: December 31, 2013, Date of Hire: October 7, 1999.
2. Jean Barber, Position: Grant Writing Supervisor, Effective: end of day January 31, 2014, Date of Hire: November 9, 1994.

B. Retirements

1. Cheryl Newman, Position: Teacher Aide, Effective: December 6, 2013, Date of Hire: January 4, 1993.
2. Charlene Reed, Position: Senior Account Clerk, Effective: December 28, 2013, Date of Hire: October 7, 1999.
3. Jean Barber, Position: Grant Writing Supervisor, Effective: February 15, 2014, Date of Hire: November 9, 1994.
4. Julia Bossard, Position: Teacher Aide, Effective: end of day December 23, 2013, Date of Hire: September 4, 1990.
5. Judy Pirozzolo-Mather, Position: Job Coach, Effective: end of day February 7, 2014, Date of Hire: September 1, 1991.
6. Frederick Kelly, Position: Teacher, Effective: June 30, 2014, Date of Hire: March 5, 1990.

7. Raymond Pieklo, Position: Teacher, Effective: July 1, 2014, Date of Hire: March 22, 1985.

C. Rescind Resignation, from November 5, 2013 Board of Education minutes, due to incorrect date given.

1. Lee Richeson, Position: Cook Manager, Effective: October 2, 2013, Date of Hire: August 27, 2008.

D. Resignations

1. Lee Richeson, Position: Cook Manager, Effective: October 21, 2013, Date of Hire: August 27, 2008.
2. Jolene Earl, Position: Teacher Aide, Effective: January 24, 2014, Date of Hire: January 5, 2000.
3. Sarah Coots, Position: Teacher Aide, Effective: end of day January 10, 2014, Date of Hire: February 20, 2013.
4. Amy Kuczka, Position: Teacher, Effective: end of day April 1, 2014, Date of Hire: October 31, 1990.
5. Deidre Valerio, Position: Teaching Assistant, Effective: end of day January 31, 2014, Date of Hire: September 3, 2013.

E. Change from Temporary Appointment to Probationary Appointment, due to successful completion of certification requirements:

1. Brenda Knoll, Position: Teaching Assistant, full-time (1.0 FTE), 10 month, school calendar position, Effective: September 3, 2013, Tenure Area: Teaching Assistant, Certification: Level 1, Teaching Assistant, September 1, 2013 through August 31, 2016, Probationary Period: September 3, 2013 through September 2, 2016, Salary: \$24,736.00 per year (step 1).
2. Ronny Freeland, Position: Teaching Assistant, full-time (1.0 FTE), 10 month, school calendar position, Effective: September 3, 2013, Tenure Area: Teaching Assistant, Certification: Level 1, Teaching Assistant, September 1, 2013 through August 31, 2016, Probationary Period: September 3, 2013 through September 2, 2016, Salary: \$33,420.00 per year (step 1 + Credit Hour Stipend).
3. Mary Campbell, Position: Teaching Assistant, full-time (1.0 FTE), 10 month, school calendar position, Effective: February 1, 2014, Tenure Area: Teaching Assistant, Certification: Level 1, Teaching Assistant, February 1, 2014 through January 31, 2017, Probationary Period: February 1, 2014 through January 31, 2017, Salary: \$30,664.00 per year (step 1 + Credit Hour Stipend).

F. Change from Civil Service Provisional Appointment to Probationary Appointment, due to successful passing of Civil Service Exam:

1. Stacy McCauley, Position: Education Grant Specialist, full-time (1.0 FTE), 12 month position, Effective: July 5, 2013, Probationary Period: July 5, 2013 through July 4, 2014, Civil Service List #: 69175, Salary: \$44,500.00 per year.

G. Tenure Appointments, due to successful completion of Probationary Periods:

1. Kami Wardwell, Position: Teaching Assistant, Tenure Area: Teaching Assistant, Tenure Date: 02/01/2014, Certification Status: Level 3, Teaching Assistant, February 1, 2013.
2. William Norton, Position: Teaching Assistant, Tenure Area: Teaching Assistant, Tenure Date: 02/05/2014, Certification Status: Level 3, Teaching Assistant, February 1, 2013.

H. Civil Service Permanent Appointment, due to successful completion of Probationary Period:

1. Ann Pirozzolo, Position: School Business Executive, Permanent Date: February 1, 2014.

I. Appointments

1. Patrick Thomas, Position: Physical Therapist, full-time (1.0 FTE), 10 month, school calendar position, Provisional, Competitive Civil Service appointment, pending Civil Service exam, Effective: December 18, 2013, Salary: \$58,404.00 per year, prorated (step 10 + Credit Hours + License Registration).
2. Kathleen Weigle, Position: Cook Manager, full-time (1.0 FTE), 10 month, school calendar position, Probationary, Non-Competitive Civil Service appointment, Effective: November 4, 2013, Probationary Period: November 4, 2013 through January 5, 2015, Salary: \$25,530.00 per year, prorated.
3. Stacy Nadjadi, Position: Cook Manager, full-time (1.0 FTE), 10 month, school calendar position, Probationary, Non-Competitive Civil Service appointment, Effective: January 6, 2014, Probationary Period: January 6, 2014 through March 8, 2015, Salary: \$25,530.00 per year, prorated.

J. Temporary Appointment

1. Shirley Weatherly, Position: Senior Account Clerk, Temporary, Civil Service reinstatement, Effective: December 2, 2013 through February 28, 2014, Salary: \$25.27 per hour, time-sheet basis.

K. Annual Stipends

1. **Acting Principal**, Wildwood Education Center, Stipend of \$5,000, July 1, 2013 through June 30, 2014:
 - a. Richard Perkins
2. **CBO Management Support**, Stipend \$2,500, prorated:
 - a. Mary Beth Williams, Accounting Payable Team Leader, November 1, 2013 through June 30, 2014.
 - b. Teresa Goldthwait, Purchasing Team Leader, December 16, 2013 through June 30, 2014.

3. **Skills USA Advisor**, Stipend of \$1,237, effective September 3, 2013 through June 27, 2014:

a. **Bush Education Center**

1. Kimberly Austin

L. **Mentoring Stipends**, Stipend \$825 per year:

1. Beverly Croston mentoring Stacy Falkowski, effective September 3, 2013 through June 27, 2014.
2. Hildreth Rose mentoring Todd Goho, effective December 9, 2013 through June 27, 2014.

M. **Report of Temporary and Substitute Personnel** as attached.

N. **Report of Revised Compensation Sheet** as attached.

CARRIED UNANIMOUSLY

7. **PROGRAMS**

A. **Special Education Programs at Bush Campus.**

Mr. Berdine, Principal of Broad Horizons program, invited the Board Members to attend the Broad Horizons and Elsmere PowerPoint presentation and tour on February 28, 2014 at 10:00-11:00 a.m., Bush Education Center, Building #1, Broad Horizons Office.

B. **Annual GST BOCES Medicaid Compliance Training.**

Mr. Manning provided the Annual GST BOCES Medicaid Compliance training to the Board Members by reviewing the Board Policy and forms.

Field Trips

14-062

Upon the motion of Moss, seconded by Apgar, it is resolved to approve the following field trips:

C. Approval of **field trip** for Bush Education Center, **ACE program** as attached.

D. Approval of **field trip** for Bush Education Center, **Culinary Arts program** as attached.

CARRIED UNANIMOUSLY

8. **BOARD PRESIDENT'S REPORT**

A. **Board Member Resignation**

14-063

Upon the motion of Everett, seconded by Apgar, it is resolved to accept the resignation of **Board Member J. Harold McConnell**, effective January 3, 2014, with regrets.

CARRIED UNANIMOUSLY

9. SUPERINTENDENT'S REPORT

- A. SED update – no update as Dr. Graefe was not in attendance due to his requested presence at the Jasper-Troupsburg Central School District's Board meeting.

Other Items:

Energy Performance Contract

Mr. Bentley gave a status report that SED is close to the approval of the Energy Performance Contract. GST BOCES will need to sign the Amended Contract.

GST BOCES' APPOINTMENT OF A SEARCH CONSULTANT FOR THE POSITION OF DISTRICT SUPERINTENDENT

14-064

Upon motion of Dickson, seconded by Peoples, it is resolved to appoint and indemnify Lynda Quick, District Superintendent of Cattaraugus-Allegany BOCES, as a Search Consultant for the position of District Superintendent of Greater Southern Tier BOCES at no compensation and agrees to reimburse the Cattaraugus-Allegany BOCES for incidental costs associated with the search process.

CARRIED UNANIMOUSLY

EXECUTIVE SESSION

14-065

Upon the motion of Dickson, seconded by Apgar, it is resolved to move to executive session at 6:32 p.m. to discuss 10 employment history matters concerning particular persons and 7 litigation matters.

CARRIED UNANIMOUSLY

OPEN SESSION

14-066

Upon the motion of Dickson, seconded by Everett, it is resolved to move to open session at 7:37 p.m.

CARRIED UNANIMOUSLY

10. ADJOURNMENT

14-067

Upon the motion of Apgar, seconded by Peoples, it is resolved to adjourn the meeting at 7:38 p.m.

CARRIED UNANIMOUSLY

NEXT MEETINGS

Meeting	Date/Time	Location
Regular	02/04/14, 5:30 p.m.	Coopers Education Ctr., Bldg. 8
Regular	03/04/14, 5:30 p.m.	Coopers Education Ctr., Bldg. 8

Respectfully Submitted,

dlh
January 16, 2014

Doretta L. Hughson
Board Clerk