

**Schuyler-Steuben-Chemung-Tioga-Allegany  
Board of Cooperative Educational Services**  
9579 Vocational Drive, Painted Post, New York 14870-9518  
Phone (607) 962-3175, 739-3581 or 324-7880 Fax (607) 654-2302

**Regular Board Meeting**

**November 6, 2012**

**Wildwood Education Center, Bldg. 1**

**6:00 p.m.**

**PRESENT:** Apgar, Bulkley, Everett, Learn, McConnell, Moss, Peoples and Scott.

**ABSENT:** Dickson, Gorman and Keddell.

**ALSO PRESENT:** District Superintendent Graefe; Cabinet: Bentley, Drake, Johnson, Manning, Moschetti, Munson, Pierce, Spencer and Weinman; BOCES Staff: Berdine, B. Berry (D: 6:15 p.m.), Deane, K. Earl, Edger (D: 6:15). Fagnan (D: 6:07 p.m.), Freer (D: 6:15 p.m.), Gauss (D: 6:07 p.m.) Major, Mascioni (D: 6:07 p.m.), McDonough, Oblamski and Saglibene; Board Clerk: Hughson; BOCES Students: Barb Argentieri (D: 6:07 p.m.), Megan Farr (D: 6:07 p.m.), Tabitha Grover (D: 6:07 p.m.), Mark Knight (D: 6:45 p.m.), Brianne Maker (D: 6:07 p.m.), Isaac Miles (D: 6:15 p.m.), Amber Mix (D: 6:45 p.m.), Teesha Miller (D: 6:07 p.m.), Anthony Courtney-Plumley (D: 6:15 p.m.), Katie Robie (D: 6:07 p.m.) and Terrance Tigner (D: 6:15 p.m.); and Guests: Wyatt Argentieri (D: 6:15 p.m.), Joseph Miles (D: 6:15 p.m.), Jewel Miles (D: 6:15 p.m.) and Brian Plumley (D: 6:15 p.m.).

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Chef Mascioni and Ms. Fagnan introduced their Culinary Arts program students who prepared and served dinner to the Board Members. The Board Members thanked the students for the wonderful dinner.

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Board President McConnell called the meeting to order and led the pledge of allegiance at 6:05 p.m.

**2. PRIVILEGE OF THE FLOOR**

Board Member Moss thanked the children from Ms. Berry's Hornell site class for coming and recognizing the Board with the mugs that they made.

**3. ACCEPTANCE OF THE AGENDA WITH PERSONNEL ADDENDUMS**

**13-043**

Upon the motion of Bulkley, seconded by Moss, it is resolved to accept the agenda with personnel addendums.

**CARRIED UNANIMOUSLY**

**4. CONSENSUS ITEMS**

**13-044**

Upon the motion of Apgar, seconded by Bulkley, it is resolved to approve the following consensus items:

**A. Approval of Minutes**

## 1. Regular Board Meeting – October 2, 2012

B. Treasurer's Reports – September 2012

1. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES
2. Student Activities – Bush Education Center – 7/01/12-9/30/12
3. Student Activities – Coopers Education Center - 7/01/12-9/30/12
4. Student Activities – Wildwood Education Center - 7/01/12-9/30/12

C. Internal Claims Auditor's Reports – September 2012 as attached

## Voting:

Aye	7	(Apgar, Bulkley, Everett, McConnell, Moss, Peoples and Scott)
Nay	0	
Abstain	1	(Learn)
Absent	3	(Dickson, Gorman and Keddell)

MOTION CARRIED**5. FINANCE****13-045**

Upon the recommendation of the Superintendent, and on the motion of Learn, seconded by Scott, it is resolved that the following finance actions are hereby taken:

**A. General Fund Establishments and Adjustments.**1. Budget Establishments for 2012-13:

Item#	CoSer #	Title	In the Amount of
039-13	337.494	Itinerant Speech Impaired w/ Monroe #1 BOCES	\$ 4,384
040-13	342.494	Itinerant Physical Therapy w/ Monroe #1 BOCES	\$ 310
041-13	529.499	Printing w/ Cattaraugus-Allegany BOCES	\$ 37
042-13	535.499	Equipment Repair w/ Cattaraugus-Allegany BOCES	\$ 471
043-13	540.698	Staff Development w/ Putnam Westchester BOCES	\$ 3,000
044-13	562.493	School Imp. Planning w/ Genesee Valley BOCES	\$ 225

These establishments will be supported as follows:

039-13	337.494	Canistota-Greenwood-\$4,384
040-13	342.494	Avoca-\$310
041-13	529.499	Alfred-Almond-\$37
042-13	535.499	Alfred-Almond-\$471
043-13	540.698	Canistota-Greenwood-\$3,000
044-13	562.493	Campbell-Savona-\$75 and Corning-\$150

2. Budget Increases for 2012-13:

Item #	CoSer #	Title	Increase	From	To
045-13	329.499	Itinerant-Business Mgr. w/ Cattaraugus-Allegany	\$ 2,600	\$ 19,500	\$ 22,100
046-13	401.000	Arts In Education	\$ 1,259	\$ 377,850	\$ 379,109
047-13	412.000	Advanced Placement Courses (ACE)	\$ 1,120	\$ 86,714	\$ 87,834
048-12	415.000	Summer School	\$ 12,460	\$ 708,000	\$ 720,460
049-13	506.000	Curriculum Development	\$ 79,423	\$ 766,163	\$ 845,586
050-13	512.000	Computer Service: Instructional	\$ 1,365	\$ 2,638,083	\$ 2,639,448
051-13	527.000	Instructional Materials (Science Center)	\$ 13,801	\$ 483,845	\$ 497,646
052-13	537.000	School/Curriculum Improvement Planning	\$ 67	\$ 1,424,379	\$ 1,424,446
053-13	548.596	School/Curr. Imp. Planning w/ Albany BOCES	\$ 2,392	\$ 871	\$ 3,263
054-13	605.000	Computer Service: Management	\$ 148,980	\$11,739,398	\$11,888,378
055-13	615.592	Planning Service: Management w/ Questar III	\$ 1,200	\$ 59,800	\$ 61,000
056-13	619.000	Fingerprinting Service	\$ 600	\$ 9,600	\$ 10,200
057-13	630.597	Computer Service: Mgmt. w/ Madison-Oneida	\$ 2,684	\$ 11,164	\$ 13,848

058-13	636.497	Negotiations w/ Genesee Valley BOCES	\$	500	\$	23,900	\$	24,400
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**These increases will be supported as follows:**

045-13	329.499	Alfred-Almond-\$2,600
046-13	401.000	Horseheads-\$1,259
047-13	412.000	Watkins Glen \$640 and Waverly \$480
048-13	415.000	Addison-\$6,060, Arkport-(\$620), Avoca-(\$7,010), Bath-(\$4,585), Bradford-(\$4,475), Campbell-Savona-\$6,045, Canaseraga-\$1,515, Canisteo-Greenwood-\$3,730, Corning-(\$64,895), Elmira-(\$4,725), Elmira Heights-\$20, Hammondsport-\$280, Hornell-\$5, Horseheads-(\$6,215), Jasper-Troupsburg-\$5,725, Odessa-Montour-(\$4,310), Prattsburgh-\$10,805, Watkins Glen-\$16,370, Waverly-\$49,435, Cattaraugus-Allegany BOCES (Andover- \$2,995) and Wayne-Finger Lakes BOCES (Naples- \$6,310)
049-13	506.000	Bath-\$79,423
050-13	512.000	Campbell Savona-\$1,365
051-13	527.000	Watkins Glen-\$12,259 and Miscellaneous Revenue-\$1,542,
052-13	537.000	Elmira-\$67
053-13	548.596	Canisteo-Greenwood-\$2,392
054-13	605.000	Bradford-\$1,592, Canisteo-Greenwood-\$4,754, Corning-\$70,294, Horseheads-\$51,640, Prattsburgh-\$7,710, TST BOCES (Newfield-\$1,155) and Miscellaneous Revenue-\$11,835
055-13	615.592	Addison-\$60, Alfred-Almond-\$60, Arkport-\$60, Avoca-\$60, Bath-\$60, Bradford-\$60, Campbell-Savona-\$60, Canisteo-Greenwood-\$60, Corning-\$60, Elmira-\$60, Elmira Heights-\$60, Hammondsport-\$60, Hornell-\$60, Horseheads-\$60, Jasper-Troupsburg-\$60, Odessa-Montour-\$60, Prattsburgh-\$60, Spencer-Van Etten-\$60, Watkins Glen-\$ 60 and Waverly-\$60
056-13	619.000	Hammondsport-\$600
057-13	630.597	Horseheads-\$2,684
058-13	636.497	Hornell-\$500

**3. Budget Decreases for 2012-13:**

Item #	CoSer #	Title	Decrease	From	To
059-13	525.000	Staff Development: Certified & Administrative	\$ 32,461	\$ 1,285,107	\$ 1,252,646
060-13	526.691	Interscholastic Sports Coord. w/ DCMO BOCES	\$ 5,169	\$ 30,843	\$ 25,674
061-13	665.691	Cooperative Bidding w/ DCMO BOCES	\$ 11,285	\$ 54,909	\$ 43,624

**These decreases will be supported as follows:**

059-13	525.000	Bath-(\$32,461)
060-13	526.691	Corning-(\$1,562), Elmira-(\$3,415), Elmira Heights-\$130, Horseheads-\$154, Odessa-Montour-\$134, Spencer-Van Etten-\$698, Watkins Glen-(\$198) and Waverly-(\$1,110)
061-13	665.691	Addison-(\$6,192), Campbell-Savona-\$616, Elmira-(\$14,350), Elmira Heights-\$25, Hornell-(\$7,598), Horseheads-\$12,000, Odessa-Montour-\$250, Spencer-Van Etten-\$1,488, Watkins Glen-\$865 and Waverly-\$1,611

**4. Transfers within programs for 2012-13:****a. Transfers in excess of \$10,000.**

COSER NO.	PROGRAM	BUDGET CODE	TRANSFER IN	TRANSFER OUT
605	Computer Service Management	A605-7710-160-C-04 N-I Salaries		\$34,546.50
		A605-7710-200-8-18 Equipment		\$9,408.00
		A605-7710-454-8-18 Photo Copying		\$5,000.00
		A605-7710-200-8-00 Equipment		\$63,738.00
		A605-7710-160-C-06 N-I Salaries	\$34,546.50	
		A605-7710-400-S-18 Contract & Other	\$14,408.00	
		A605-7710-204-8-00 Small Equipment	\$53,505.00	
		A605-7710-300-8-00 Supplies & Materials	\$4,017.00	
		A605-7710-400-8-00 Contract & Other	\$6,216.00	
		<b>TOTAL</b>	<b>\$112,692.50</b>	<b>\$112,692.50</b>

**b. Report of all fund transfers for the period 07/01/12-09/30/12 as attached.****B. Federal Fund Establishments and Adjustments.****1. Grant Acceptances and Budget Establishments for 2012-13:**

- a. Perkins IV/CTEIA (VATEA) grant is accepted and the budget established in the amount of \$211,228 for the period July 1, 2012 to June 30, 2013.

- b. Summer Learning Experience Program grant is accepted and the budget established in the amount of \$159,000 for the period June 1, 2012 to December 31, 2012.
- c. WIA, Title 2, Incarcerated Students grant for services is accepted and the budget established in the amount of \$86,301 for July 1, 2012 – June 30, 2013 as attached.
- d. WIA, Title 2, Adult Education & Literacy (Literacy Zone) grant for services is accepted and the budget established in the amount of \$250,000 for July 1, 2012 – June 30, 2013 as attached.
- e. WIA, Title 2, Adult Basic Education grant for services is accepted and the budget established in the amount of \$142,524 for July 1, 2012 – June 30, 2013 as attached.

**2. Budget Establishments for 2012-13:**

- a. Comprehensive Health/Wellness budget is established in the amount of \$10,191.55 for July 1, 2012 through June 30, 2013. Revenues for the program come from Project SAVE certifications. These funds include \$2,125.00 in current year revenue and \$8,066.55 in rollover funds from 2011-2012.
- b. Southern Tier Scholars budget is established in the amount of \$5,024.76 for July 1, 2012 through June 30, 2013. Revenue for this program comes from rollover funds from 2011-2012.
- c. Model Transition Program Transition Conference budget is established in the amount of \$11,587.60 for July 1, 2012 through June 30, 2013. Revenue for this program comes from district and individual registrations. These funds include \$11,587.60 in rollover funds from 2011-2012.
- d. Southern Tier SciFair and Cyber Civ budget is established in the amount of \$62,612.57 for the period July 1, 2012 to June 30, 2013. This is the rollover amount from 2011-2012.

**3. Grant Increases for 2012-13:**

- a. School Library System Grant is increased by \$20,686 from \$172,736 to \$193,422. This is for the rollover amount from 2011-2012.
- b. School Library System Aid for Automation Grant is increased by \$10,604 from \$12,766 to \$23,370. This is for the rollover amount from 2011-2012.
- c. The Adult and Continuing Education budget is increased by \$88,000 from \$2,448,060 to \$2,536,060 due to the Educational Resources grant award increased by \$88,000. Program end date extended from December 31, 2012 to December 31, 2013.

**C. Purchasing.**

1. Request permission to generate a cooperative bid for the participating GST school districts.
  - a. Bid GST13-02 Transportation Parts, January 2013-December 2013.

**D. School Refunds.**

1. School Refunds for Schuyler-Steuben-Chemung-Tioga-Allegany BOCES for 2012-2013 in the amount of \$4,170,319.56 based on 2011-2012 final expenditures as attached.

CARRIED UNANIMOUSLY

**6. PERSONNEL**

**13-046**

Upon the recommendation of the Superintendent, and on the motion of Apgar, seconded by Bulkley, it is resolved that the following personnel actions, with the exception of H. 1., are hereby taken:

**A. Retirement**

1. Barbara Hozempa, Position: Teacher Aide, Effective: December 28, 2012, Date of Hire: January 22, 1999.

**B. Resignations**

1. Robert Lorden, Position: Assistant Principal of Special Education, Effective: end of day January 4, 2013, Date of Hire: August 23, 2012.
2. Ashley Kerrick, Position: Teacher Aide, Effective: end of day October 19, 2012, Date of Hire: September 4, 2007.
3. Katheryn Ellison, Position: Curriculum Mentor, Effective: end of day October 2, 2012, Date of Hire: September 2, 2008.
4. Kelley LaCross, Position: Teacher Aide, Effective: end of day October 12, 2012, Date of Hire: December 1, 2008.

**C. Elimination of Positions**

1. Messenger, one part-time (.90 FTE), 12 month position, Bush Education Center, effective November 26, 2012.
2. Custodian, one full-time (1.0 FTE), 12 month position, Bush Education Center, effective October 31, 2012.
3. Principal Account Clerk, one full-time (1.0 FTE), 12 month position, Central Business Office, effective November 1, 2012.
4. Assistant Principal, one full-time (1.0 FTE), 12 month position, effective November 6, 2012.

**D. Creation of Positions**

1. Career Education Resource Specialist, one part-time (.8 FTE), 12 month position, effective October 1, 2012 through June 30, 2013.

2. Cleaner, one full-time (1.0 FTE), 12 month position, effective October 31, 2012.
3. School Psychologist, one part-time (.5 FTE), 10 month, school calendar position, effective October 22, 2012.
4. Accountant (School), one full-time (1.0 FTE), 12 month position, effective November 1, 2012.
5. Principal of Special Education, one full-time (1.0 FTE), 12 month position, effective November 6, 2012.

#### **E. Increase to Positions**

1. Courier, two (2), 12 month positions, increased from part-time (.3 FTE) to part-time (.45 FTE), effective November 19, 2012.
2. Occupational Therapist, one 10 month, school calendar position, increase from part-time (.4 FTE) to part-time (.5 FTE), effective October 4, 2012.
3. Teacher, Deaf and Hearing Impaired, one 10 month, school calendar position, increase from part-time (.6 FTE) to part-time (.8 FTE), effective October 29, 2012.
4. Career Education Resource Specialist, one 10 month, school calendar position, increase from part-time (.475 FTE) to full-time (1.0 FTE), effective October 1, 2012 through June 30, 2013.

#### **F. Increase or Decrease in Assignments**

1. Barbara Hozempa, Teacher Aide, 10 month, school calendar position, increase from part-time (.5 FTE) to full-time (1.0 FTE), Elmira Heights CSD, effective September 26, 2012.
2. Kaye Stanford, Career Ed Resource Specialist, 10 month, school calendar position, increase from part-time (.475 FTE) to full-time (1.0 FTE), effective October 1, 2012 through June 30, 2013.
3. Leslie Brewer, Occupational Therapist, 10 month, school calendar position, increase from part-time (.4 FTE) to part-time (.5 FTE), effective October 4, 2012.
4. Carolyn Parker, Teacher, Deaf and Hearing Impaired, 10 month, school calendar position, increase from part-time (.6 FTE) to part-time (.8 FTE), effective October 29, 2012.
5. Glenn Chamberlain, Courier, 12 month position, increased from .3 FTE to .45 FTE, effective November 19, 2012.
6. Marshall Murdock, Courier, 12 month position, increased from .3 FTE to .45 FTE, effective November 19, 2012.

#### **G. Changes in Appointments**

1. Nelida Lucht, Career Ed Resource Specialist, part-time (.475 FTE), 10 month, school calendar position, from Non-Competitive Civil Service, Permanent appointment to Competitive Civil Service, Probationary appointment, Civil Service Open Competitive List # 66757, effective September 12, 2012, Probationary Period September 12, 2012 through December 4, 2012, no change in salary.
2. Jana White, Computer Operations Specialist, full-time (1.0 FTE), 12 month position, from Provisional to Probationary, Competitive Civil Service

- appointment, Civil Service Open Competitive List # 16002, effective October 12, 2012, Probationary Period October 12, 2012 through October 11, 2013, no change in salary.
3. Martha Clark, Principal Account Clerk, to Accountant (School), full-time (1.0 FTE), 12 month position, Competitive Civil Service appointment, Civil Service List # 70032, effective November 1, 2012, Probationary Period of November 1, 2012 through January 24, 2013, salary \$45,000.00 prorated, due to the Civil Service reclassification of the Senior Account Clerk position to Accountant (School).
  4. Christina Thomas, Computer Applications Specialist, full-time (1.0 FTE), 12 month position, Bush Education Center, from Probationary to Permanent, effective November 7, 2012, no change in salary.
  5. Daniel Delano, Building Maintenance Mechanic, full-time (1.0 FTE), 12 month position, from Probationary to Permanent, effective November 14, 2012, no change in salary.
  6. Sondra Saginario, Program Assistant, full-time (1.0 FTE), 10 month, school calendar position, Bush Education Center, from Probationary to Permanent, effective November 14, 2012, no change in salary.
  7. Glenda Sano, Licensed Practical Nurse, full-time (1.0 FTE), 10 month, school calendar position, from Probationary to Permanent, effective November 14, 2012, no change in salary.
  8. Susan Westling, Labor Relations Specialist, full-time (1.0 FTE), 12 month position, from Probationary to Permanent, effective November 16, 2012, no change in salary.
  9. Debra Jay, Career Education Resource Specialist, part-time (.475 FTE), 10 month, school calendar position, from Probationary to Permanent, effective November 20, 2012.
  10. Janice Standish, Registered Nurse, part-time (.5 FTE), 10 month, school calendar position, from Probationary to Permanent, effective November 28, 2012.
  11. Danielle Major, Assistant Principal of Special Education, full-time (1.0 FTE), 12 month position, from Temporary to Probationary, effective September 1, 2012, Tenure Area of Assistant Principal of Special Education, Certification of School Building Leader, Internship Certificate, effective September 1, 2012 through August 31, 2014, Probationary Period from September 1, 2012 to August 31, 2015, no change in salary.
  12. Kristen Wilson, School Psychologist, part-time (.8 FTE), 10 month, school calendar position, from Temporary to Probationary, effective September 4, 2012, Tenure Area of School Psychologist, Certification of School Psychologist, Provisional Renewal, effective September 1, 2012 through August 31, 2017, Probationary Period from September 4, 2012 to September 3, 2015, no change in salary.
  13. Paul Taylor, Teacher, Machine Trades, full-time (1.0 FTE), 10 month, school calendar position, from Temporary to Probationary, effective September 4, 2012, Tenure Area of Precision Metal Work Occupations – Machine Tool Operation/Machine Shop, Certification of Machine Tool Operation/Machine Shop 7-12, Transitional A Certificate, effective September 1, 2012 through August 31, 2015, Probationary Period from September 4, 2012 to September 3, 2015, no change in salary.
  14. Amy Van Ness, Teaching Assistant, full-time (1.0 FTE), 10 month, school

calendar position, from Temporary to Probationary, effective September 4, 2012, Tenure Area of Teaching Assistant, Certification of Teaching Assistant, Level 1, effective September 1, 2012 through August 31, 2015, Probationary Period from September 4, 2012 to September 3, 2015, no change in salary.

#### **H. JUUL Agreement**

1. Laurie Crooker, Teaching Assistant, hold to act on later in the meeting.

#### **I. Recall**

1. Sarah Sassman, Position: Career Education Resource Specialist, part-time (.8 FTE), Effective: October 1, 2012 through June 30, 2013, Salary: \$31,625.00 per year, prorated.

#### **J. Transfer of Functions** – Deleted, no action to be taken

#### **K. Appointments**

1. Katheryn Ellison, Position: Staff Development Coordinator, full-time (1.0 FTE), 12 month position, Probationary appointment, Effective: October 3, 2012, Tenure Area: Staff Development Coordinator, Certification: Professional, School District Leader, September 1, 2011, Probationary Period: October 3, 2012 through October 2, 2015, Salary: \$68,000 per year, prorated.
2. Jacqueline Czamanske, Position: Staff Development Coordinator, full-time (1.0 FTE), 12 month position, Probationary appointment, Effective: October 22, 2012, Tenure Area: Staff Development Coordinator, Certification: Permanent, School District Administrator, September 1, 2007, Probationary Period: October 22, 2012 through October 21, 2015, Salary: \$72,000 per year, prorated,
3. Daniel DoBell, Position: School Business Executive, full-time (1.0 FTE), 12 month position, Competitive Civil Service, Probationary appointment, Civil Service exam #69915, Effective: November 19, 2012, Probationary Period: November 19, 2012 through November 18, 2013, Salary: \$90,000 per year, prorated.
4. Hsiao-Ying Tiao (Jennifer) Shih, Position: Teacher, English to Speakers of Other Languages, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Effective: October 22, 2012, Tenure Area: English to Speakers of Other Languages, Certification: Conditional Initial, English to Speakers of Other Languages, September 1, 2012 through August 31, 2014, Probationary Period: October 22, 2012 through October 21, 2015, Salary: \$45,407.00 per year, prorated (step 1 + Credit Hours + dual Degree Stipend).
5. Eyleen Oslager, Position: Network Technology Specialist, full-time (1.0 FTE), 12 month position, Competitive Civil Service, Provisional appointment, pending Civil Service exam, Effective: October 11, 2012, Salary: \$32,000 per year, prorated.
6. Shane Swimley, Position: Microcomputer Repair Technician, full-time (1.0 FTE), 12 month position, Competitive Civil Service, Provisional appointment, pending Civil Service exam, Effective: October 4, 2012, Salary: \$15.20 per hour (grade 11, step 1).
7. Kasi Washburn, Position: Principal of Special Education, full-time (1.0 FTE), 12



month position, Probationary appointment, Effective: December 17, 2012, Tenure Area: Principal of Special Education, Certification: Professional, School District Leader, September 1, 2012, Probationary Period: December 17, 2012 through December 16, 2015, Salary: \$77,000 per year, prorated.

**L. Temporary Appointment**

1. Melissa Roman, Position: Practical Nursing Instructor, full-time (1.0 FTE), 12 month position, Unclassified appointment, Effective: November 16, 2012 through June 30, 2013, pending completion of certification requirements, Certification: no applicable certificate; Job Skills Training Instructor, Adult Education Certificate required, Salary: \$45,000.00 per year, prorated.

**M. Mentoring Stipends**, Stipend \$825 per year, September 4, 2012 through June 21, 2013, except where noted:

1. John Dlugos mentoring David Hamilton
2. Kristie Haberstroh mentoring Michelle Rossman
3. Linda Haley mentoring Kurtis Mullen
4. John Hughes mentoring Laurie Runyan, Stipend of \$825 per year, prorated, effective October 5, 2012 through June 21, 2013
5. Mark Kilmartin mentoring Paul Taylor
6. William Paggio mentoring Tammy Divens
7. Vicki Smith mentoring Amy Connors, Stipend of \$825 per year, prorated, effective November 15, 2012 through June 21, 2013

**N. Annual Appointments**

1. School Improvement Coordinator, \$6,000 per year, effective October 22, 2012 through June 30, 2013:
  - a. Jacqueline Czamanske, Canisteo-Greenwood CSD
2. Skills USA Advisors, Stipend of \$1,237 each, effective September 4, 2012 through June 21, 2013:
  - a. Bush Education Center
    1. Barbara Sweet
    2. Amy Limoncelli
    3. Amy Warner
  - b. Coopers Education Center
    1. Annette Coupe
    2. Dale Robie
  - c. Wildwood Education Center
    1. Andrew Dennis
    2. Nancy Fagnan
    3. Kevin Freeland

**O. Report of Temporary and Substitute Personnel.****Q. Rescind Transfer of Functions, from the July 10, 2012 BOE, incorrectly stated:**

1. RESOLVED, the Schuyler-Steuben-Chemung-Tioga-Allegany Board of Cooperative Educational Services (SSCTA BOCES) hereby accepts the transfer of the functions of Account Clerk and Senior Account Clerk performed by the Corning Painted-Post CSD to the Schuyler-Steuben-Chemung-Tioga-Allegany Board of Cooperative Educational Services (SSCTA BOCES), effective July 1, 2012.

**R. Transfer of Functions**

2. RESOLVED, the Schuyler-Steuben-Chemung-Tioga-Allegany Board of Cooperative Educational Services (SSCTA BOCES) hereby transfers the functions of Accounts Payable and Payroll performed by the Corning Painted-Post CSD to the Schuyler-Steuben-Chemung-Tioga-Allegany Board of Cooperative Educational Services (SSCTA BOCES), effective July 1, 2012. In accordance with section 70(2) of the Civil Service Law, the Superintendent of Schools will certify to the District Superintendent of the Greater Southern Tier BOCES a list of names and titles of those employees substantially engaged in the performance of Accounts Payable and Payroll: two Senior Account Clerks (Cindy Luedeman and Dawn Stratton) and two Account Clerks (Tami Ricci and Pamela Stevens).

CARRIED UNANIMOUSLY

**13-047**

Upon the recommendation of the Superintendent, and on the motion of Apgar, seconded by Bulkley, it is resolved that the following change to appointments that was approved at the Reorganizational Board meeting on July 10, 2012 action is hereby taken:

**P. Change to Appointment that was approved at the Reorganizational Board Meeting on July 10, 2012.****8. Appointment:****E. School Attorney.**

It is hereby resolved that Sayles & Evans with Mr. Conrad R. Wolan as the primary contact and an independent service provider is appointed to the position of School Attorney for fiscal year 2012-2013.

CARRIED UNANIMOUSLY

**7. PROGRAMS****A. Special Education's Student Data**

Ms. Drake, Mr. Berdine, Ms. Saglibene and Ms. Deane presented the Special Education's 2011-2012 student achievement data.

**13-048**

Upon the motion of Learn, seconded by Bulkley, it is resolved to approve the following program items:

**FIELD TRIP**

- B. A field trip for the Bush, Coopers & Wildwood Education Centers' Auto Tech/Auto Body programs as attached.

**TEXTBOOK**

- C. Textbook purchases for Special Education program as attached.

**CARRIED UNANIMOUSLY**

**8. BOARD PRESIDENT'S REPORT**

**New York State School Boards Association Convention**

- A. Board Member Apgar gave a report regarding the New York State School Boards Association Convention including resolutions that passed and workshops attended.

**9. SUPERINTENDENT'S REPORT**

**A. SED**

District Superintendent Graefe shared that the State Education Department is focused on the Hurricane Sandy damages and school consolidations and mergers. They are also discussing BOCES establishing Regional High Schools.

**B. TRS & ERS**

District Superintendent Graefe shared that TRS and ERS will have a large increase. TRS will increase from 11.84% this year to either 15.5% or 16.5% for 2013-2014. ERS increase for 2013-2014 is not known at this time.

**C. Central Southern Tier Health Care Plan**

District Superintendent Graefe shared information from the recent Central Southern Tier Plan Health Care Plan meeting.

**D. Spencer-Van Etten CSD**

District Superintendent Graefe shared that Spencer-Van Etten CSD and Candor CSD are having a consolidation study done.

**EXECUTIVE SESSION**

**13-049**

Upon the motion of Apgar, seconded by Moss, it is resolved to move to executive session at 6:45 p.m. to discuss five employment matters concerning particular persons.

**CARRIED UNANIMOUSLY**

**OPEN SESSION****13-050**

Upon the motion of Moss, seconded by Bulkley, it is resolved to move to open session at 7:26 p.m.

**CARRIED UNANIMOUSLY**

**6. PERSONNEL****13-051**

Upon the recommendation of the Superintendent, and on the motion of Learn, seconded by Scott, it is resolved that the following personnel action is hereby taken:

**H. JUUL Agreement**

1. Laurie Crooker, Teaching Assistant, serving in the tenure area of Teaching Assistant, continuation of Probationary Period through June 30, 2013 through a Juul Agreement, due to certification expiring.

**CARRIED UNANIMOUSLY**

**10. ADJOURNMENT****13-052**

Upon the motion of Scott, seconded by Bulkley, it is resolved to adjourn the meeting at 7:27 p.m.

**CARRIED UNANIMOUSLY**

**Next Meetings**

Meeting	Date/Time	Location
Coopers Campus Tour	12/04/12, 4:00 p.m.	<b>Coopers Education Ctr., Bldg. 8</b>
Regular	12/04/12, 6:00 p.m.	<b>Coopers Education Ctr., Bldg. 8</b>
Regular	01/08/13, 5:30 p.m.	<b>Coopers Education Ctr., Bldg. 8</b>

Respectfully Submitted,

dlh  
November 7, 2012

Doretta L. Hughson  
Board Clerk