

**Schuyler-Steuben-Chemung-Tioga-Allegany
Board of Cooperative Educational Services**
9579 Vocational Drive, Painted Post, New York 14870-9518
Phone (607) 962-3175, 739-3581 or 324-7880 Fax (607) 654-2302

Regular Board Meeting

Bush Education Center, Bldg. 1

October 2, 2012

5:30 p.m.

PRESENT: Apgar, Bulkley, Dickson, Everett, Keddell, McConnell, Moss, Peoples and Scott.

ABSENT: Gorman and Learn.

ALSO PRESENT: District Superintendent Graefe; Cabinet: Drake, Johnson, Manning, Moschetti, Pierce, Spencer and Weinman; BOCES Staff: Burchett, Cain, Edger (D: 6:12 p.m.), Gauss (D: 6:27 p.m.), Hesler (D: 6:27 p.m.), Hurd (D: 6:27 p.m.), Mecum (D: 5:51 p.m.), Mehlenbacher (D: 6:04 p.m.), R. Perkins (D: 6:27 p.m.), Post (D: 5:51 p.m.), Sincok (D: 6:27 p.m.), Talada (D: 6:27 p.m.); Board Clerk: Hughson; BOCES Students: Angela Benson, Chasiti Buchanan, Nicole Cornish, Jared Fish, Kristi Grannis, Mike Hughey, Christopher Husted, Christina Paliotta, Jazmyne Parks, Victoria Perry, Britney Struble, Nate Wandell, Ian Wheeler, Connor White and Ryan Anderson, student at Culinary Institute of America, Baking and Pastry major (all students D: 5:51 p.m.); and Guests: Colleen Stannard of Ciaschi, Dietershagen, Little, Mickelson & Company LLP (D: 6:04 p.m.) and J. Vaughn (D: 6:12 p.m.).

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Ms. Mecum and Ms. Post introduced their Culinary Arts program students who prepared and served dinner to the Board Members. The Board Members thanked the students for the wonderful dinner.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Board President McConnell called the meeting to order and led the pledge of allegiance at 5:50 p.m.

2. PRIVILEGE OF THE FLOOR

None.

3. ACCEPTANCE OF THE AGENDA WITH ADDENDUMS

13-034

Upon the motion of Keddell, seconded by Moss, it is resolved to accept the agenda with the addendums.

CARRIED UNANIMOUSLY

4. CONSENSUS ITEMS

13-035

Upon the motion of Keddell, seconded by Apgar, it is resolved to approve the following consensus items:

A. Approval of Minutes

1. Board Retreat – August 28, 2012
2. Regular Board Meeting – August 28, 2012

B. Treasurer's Reports – June Revised, July & August 2012

1. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES – June Revised 2012
2. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES – July 2012
3. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES – August 2012

C. Internal Claims Auditor's Reports – July & August 2012 as attached

CARRIED UNANIMOUSLY

5. FINANCE

13-036

Upon the recommendation of the Superintendent, and on the motion of Keddell, seconded by Scott, it is resolved that the following finance actions are hereby taken:

A. 2011-2012 Audit Report

1. Ms. Stannard presented the 2011-2012 Audit Report findings. Acceptance of the 2011-2012 Audit Report for Schuyler-Steuben-Chemung-Tioga-Allegany BOCES as presented by Ciaschi, Dietershagen, Little, Mickelson & Company LLP.

B. General Fund Establishments and Adjustments

1. Budget Increases for 2011-12:

Item #	CoSer #	Title	Increase	From	To
270-12	316.000	Itinerant-Home & Career Skills	\$ 531	\$ 102,229	\$ 102,760
271-12	332.000	Itinerant-School Social Worker	\$ 2,838	\$ 256,293	\$ 259,131
272-12	512.000	Computer Service	\$ 19,460	\$ 3,191,630	\$ 3,211,090
273-12	522.000	Equipment Repair (AV/Micro/Electronic)	\$ 3,999	\$ 325,796	\$ 329,795

These increases will be supported as follows:

270-12	316.000	Based on District Participation-\$531
271-12	332.000	Based on District Participation-\$2,838
272-12	512.000	Miscellaneous Revenue-\$19,460
273-12	522.000	Miscellaneous Revenue-\$3,999

2. Transfers within programs for 2011-12:

a. Transfers in excess of \$10,000.

<u>COSER</u> <u>NO.</u>	<u>PROGRAM</u>	<u>BUDGET CODE</u>	<u>TRANSFER</u> <u>IN</u>	<u>TRANSFER</u> <u>OUT</u>
001	Central Administration	A001-1900-700-0-00 Int. on Rev Notes A001-1490-816-0-00 Health Insurance TOTAL	 \$202,313 \$202,313	 \$202,313 \$202,313
002	Capital Budget	A002-1900-470-0-09 Rental of Facilities A002-1900-470-0-00 Rental of Facilities A002-1900-470-0-05 Rental of Facilities TOTAL	 \$9,477 \$16,400 \$25,877	 \$25,877 \$25,877
209	Special Class: S/P Ratio 1:8:1	A209-4235-150-0-00 Certified Salaries A209-4235-160-0-00 N-I Salaries A209-4235-458-0-00 Staff Dev/Conf Exp A209-4235-816-0-00 Health Insurance TOTAL	 \$54,722 \$54,722	 \$30,059 \$16,838 \$7,825 \$54,722

214	Special Class: S/P Ratio 1:6:1 (ED)	A214-4230-456-0-00 Mileage Expense A214-4230-816-0-00 Health Insurance TOTAL	\$11,641 \$11,641	\$11,641 \$11,641
216	Special Class: S/P Ratio 1:6:1 (Autism & Multiply Disabled)	A216-4230-150-0-00 Certified Salaries A216-4230-160-0-00 N-I Salaries A216-4230-816-0-00 Health Insurance TOTAL		\$8,879 \$6,646 \$15,525 \$15,525
217	Special Class: S/P Ratio 1:6:1 (Autism & Multiply Disabled)	A217-4230-456-0-00 Mileage Expense A217-4230-400-0-00 Contract & Other A217-4230-347-0-00 Auto Expense A217-4230-458-0-00 Staff Dev/Conf Exp A217-4230-411-0-00 Telephone A217-4230-451-0-00 Field Trip Expense A217-4230-819-0-00 HRA A217-4230-821-0-00 Vision Insurance A217-4230-816-0-00 Health Insurance TOTAL		\$9,837 \$4,518 \$2,029 \$1,286 \$837 \$372 \$287 \$108 \$19,274 \$19,274
219	Special Class: S/P Ratio 1:6:1 (Autism & Multiply Disabled)	A219-4230-168-0-00 Teacher Aide A219-4230-161-0-00 N-I Sub Salary A219-4230-816-0-00 Health Insurance TOTAL		\$31,787 \$135 \$31,922 \$31,922
220	Special Class: S/P Ratio 1:12:1 (Academically Delayed)	A220-4220-168-0-00 Teacher Aide A220-4220-816-0-00 Health Insurance TOTAL		\$22,389 \$22,389 \$22,389
224	Special Class: S/P Ratio 1:6:1 (Pathways Day Treatment)	A224-4230-160-0-00 N-I Salaries A224-4230-816-0-00 Health Insurance TOTAL		\$14,112 \$14,112 \$14,112
403	Alternative Education	A403-5873-150-0-00 Certified Salaries A403-5873-151-0-00 Instructional Subs A403-5873-151-4-00 Instructional Subs A403-5873-816-0-00 Health Insurance TOTAL		\$4,812 \$4,358 \$862 \$10,032 \$10,032
605	Computer Service: Management	A605-7710-160-9-09 N-I Salaries A605-7710-160-H-00 N-I Salaries A605-7710-150-L-18 Certified Salaries A605-7710-400-D-00 Contract & Other A605-7710-816-L-00 Health Insurance A605-7710-816-L-18 Health Insurance A605-7710-811-L-18 NYS TRS A605-7710-400-B-09 Contract & Other A605-7710-816-2-09 Health Insurance TOTAL		\$32,083 \$12,163 \$13,271 \$6,648 \$6,619 \$6,433 \$4,081 \$1,592 \$82,890 \$82,890
612	Business Office Support (CBO)	A612-7017-160-0-01 N-I Salaries A612-7017-816-0-09 Health Insurance TOTAL		\$44,111 \$44,111 \$44,111

b. Report of all fund transfers for the period 04/01/12-06/30/12 as attached.

3. Budget Establishments for 2012-13:

Item#	CoSer #	Title	In the Amount of
024-13	214.493	Staffing 1:6:1 w/ Genesee Valley BOCES	\$ 49,900
025-13	521.597	Planning, Instruction w/ Madison-Oneida BOCES	\$ 1,432
026-13	627.495	Staff Development: Clerical w/ WFL BOCES	\$ 1,413

These establishments will be supported as follows:

024-13	214.493	Avoca-\$49,900
025-13	521.597	Horseheads-\$1,432
026-13	627.495	Bath-\$928 and Hammondsport-\$485

4. Budget Increases for 2012-13:

Item #	CoSer #	Title	Increase	From	To
027-13	328.693	Business Office Support w/ TST BOCES	\$ 6,271	\$ 137,258	\$ 143,529
028-13	428.494	Exploratory Enrichment w/ Monroe #1 BOCES	\$ 191	\$ 12,784	\$ 12,975
029-13	430.000	Distance Learning	\$ 4,000	\$ 640,518	\$ 644,518
030-13	508.000	Library Services/ Media	\$ 2,752	\$ 291,191	\$ 293,943
031-13	512.000	Computer Services, Instructional	\$ 12,914	\$ 2,625,169	\$ 2,638,083
032-13	513.000	Library Automation	\$ 200	\$ 261,055	\$ 261,255
033-13	537.000	School/Curriculum Improvement Planning	\$ 10,550	\$ 1,413,829	\$ 1,424,379
034-13	605.000	Computer Service: Management	\$ 148,890	\$ 11,590,508	\$ 11,739,398
035-13	606.000	Substitute Coordination (Sub-Teacher Registry)	\$ 800	\$ 109,113	\$ 109,913
036-13	633.493	Employee Benefit Coord. w/ Genesee Valley	\$ 371	\$ 41,089	\$ 41,460
037-13	666.693	Facility Service (Waste Removal) w/ TST BOCES	\$ 269	\$ 10,537	\$ 10,806

These increases will be supported as follows:

027-13	328.693	Addison-\$369, Alfred-Almond-\$221, Arkport-\$221, Avoca-\$221, Bradford-\$221, Campbell-Savona-\$369, Canaseraga-\$221, Canisteo-Greenwood-\$369, Corning-\$517, Elmira Heights-\$369, Hammondsport-\$221, Hornell-\$517, Horseheads-\$517, Jasper-Troupsburg-\$221, Odessa-Montour-\$369, Prattsburgh-\$221, Spencer-Van Etten-\$369, Watkins Glen-\$ 369 and Waverly-\$369
028-13	428.494	Corning-\$191
029-13	430.000	Alfred-Almond \$4,000
030-13	508.000	Hornell-\$2,752
031-13	512.000	Horseheads-\$12,914
032-13	513.000	Bradford-\$200
033-13	537.000	Canisteo Greenwood-\$1,006, Elmira Heights-\$335, Hammondsport-\$335, Hornell-\$7,374 and Spencer Van Etten-\$1,500
034-13	605.000	Addison-\$7,270, Corning-\$12,755, Elmira-\$79,360, Hammondsport-\$14,342, Spencer-Van Etten-\$1,176, Sullivan BOCES (Liberty \$500) and Miscellaneous Revenue-\$33,487
035-13	606.000	Horseheads-\$800
036-13	633.493	Addison-\$623, Bath-(\$362) and Bradford-\$110
037-13	666.693	Odessa-Montour-\$269

5. Budget Decrease for 2012-13:

Item #	CoSer #	Title	Decrease	From	To
038-13	505.494	Music Library w/ Monroe #1 BOCES	\$ 222	\$ 1,788	\$ 1,566

This decrease will be supported as follows:

038-13	505.494	Canisteo-Greenwood-(\$222)
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6. Transfers within programs for 2012-13:

a. Transfers in excess of \$10,000.

COSER NO.	PROGRAM	BUDGET CODE	TRANSFER IN	TRANSFER OUT
401	Arts in Education	A401-5842-400-0-00 Contract & Other		\$18,360
		A401-5842-400-0-03 Contract & Other	\$16,000	
		A401-5842-400-0-01 Contract & Other	\$1,960	
		A401-5842-400-0-07 Contract & Other	\$400	
		TOTAL	\$18,360	\$18,360
605	Computer Service: Management	A605-7710-400-8-99 Contract & Other		\$81,714
		A605-7710-160-C-99 N-I Salaries		\$1,755
		A605-7710-200-3-09 Equipment		\$12,323
		A605-7710-200-8-99 Equipment	\$71,364	
		A605-7710-400-B-99 Contract & Other	\$12,105	
		A605-7710-210-3-09 Large Equipment	\$12,323	
		TOTAL	\$95,792	\$95,792
609	Safety/Risk Management	A609-7470-200-0-09 Equipment		\$12,020
		A609-7470-300-0-09 Supplies & Materials		\$4,000
		A609-7470-400-0-09 Contract & Other		\$45,000
		A609-7470-432-0-09 Member Fees & Dues		\$1,000
		A609-7470-454-0-09 Phone Copying		\$1,407
		A609-7470-458-0-09 Staff Dev/Conf Exp		\$136
		A609-7470-160-0-05 N-I Salaries	\$45,000	
		A609-7470-163-0-09 N-I Stipend	\$4,000	
		A609-7470-801-0-09 Post Employment	\$1,960	
		A609-7470-812-0-09 Comp Insurance	\$407	
		A609-7470-813-0-09 NYS ERS	\$7,020	

		A609-7470-815-0-09 Social Security	\$3,748	
		A609-7470-818-0-09 Unemployment Ins.	\$180	
		A609-7470-819-0-09 HRA	\$1,200	
		A609-7470-822-0-09 HRA Administration	\$48	
		TOTAL	\$63,563	\$63,563
612	Business Office Support (CBO)	A612-7017-150-0-01 Certified Salaries		\$96,837
		A612-7017-156-0-01 Instruct Temp Salary	\$18,375	
		A612-7017-160-0-01 N-I Salaries	\$78,462	
		TOTAL	\$96,837	\$96,837

C. Federal Fund Establishments and Adjustments

1. Budget Increase for 2011-12 for GST BOCES:

- a. Equivalent Attendance (EA) budget is increased by \$4 from \$59,277 to \$59,281 due to a rate adjustment.

2. Grant Acceptances and Budget Establishments for 2012-13 for GST BOCES:

- a. Lead Intensive Services Counselor grant for services is accepted and the budget established in the amount of \$63,700 for July 1, 2012 – June 30, 2013 as attached.
- b. Auxiliary Services grant for services is accepted and the budget established in the amount of \$33,455 for July 15, 2012 – June 30, 2013 as attached.
- c. Auxiliary Services (extension) grant for services is accepted and the budget established in the amount of \$1,500 for July 1, 2012 – July 14, 2012.
- d. School Library System Operating Grant is accepted and the budget established in the amount of \$127,663 for the period July 1, 2012 through June 30, 2013 as attached.
- e. School Library System Aid for Automation Grant is accepted and the budget established in the amount of \$12,766 for the period July 1, 2012 through June 30, 2013 as attached.
- f. 21st Century Learning Centers Base Camp II Grant is accepted and the budget established in the amount of \$539,984 for the period July 1, 2012 through June 30, 2013 as attached.

3. Grant Acceptance and Budget Increase for 2012-13:

- a. School Library System Supplemental Aid Grant is accepted and the budget increased by \$45,073 from \$127,663 to \$172,736 as attached.

4. Budget Establishment for 2012-13 for GST BOCES:

- a. Statewide School Finance Consortium budget be established in the amount of \$9,975 for the period July 1, 2012 through June 30, 2013.

D. Purchasing

1. Permission to sell the following (10) BOCES fleet vehicles:

2008 Chevy Impala	A-61
2006 Chevy Impala	A-31
2002 Chevy Impala	A-73
2001 Thomas School Bus	WB-17
2000 Ford Taurus	CA-46
2001 Chevy Lumina	CA-76
2001 Chevy Lumina	WA-39
1999 Dodge Ram 2500	T-44
2002 GMC P-30 Step Van	T-49
1986 Chevy Cinder Truck	T-45

E. Authorization to pay the following membership dues:

1. The Watkins Glen Area Chamber of Commerce dues in the amount of \$250.00 for the 2013 year for the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES.
2. The Statewide School Finance Consortium dues in the amount of \$475 for the 2012-13 fiscal year for the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES.

F. 2013 Capital Construction Project SEQR Determination

1. **Whereas**, the Greater Southern Tier BOCES proposes a \$1,400,000 Capital Construction project at the Pauline G. Bush Campus in Elmira, New York, at the Coopers Campus in Painted Post, New York and the Wildwood Campus in Hornell, New York. The project consists of work at the following buildings and sites.

Pauline G. Bush Campus (Elmira)

1. Building 4 – VAT/Carpet Removal and Replacement – Asbestos Abatement
2. Building 4 – Upgrade Toilet Rooms
3. Building 4 – Upgrade Cooling Tower
4. Building 4 – Vestibule Upgrades

Coopers Campus (Painted Post)

1. Building 7 – Kitchen Upgrades

Wildwood Campus (Hornell)

1. Building 2 – Roof Replacement
2. Building 2 – Slurry Coat Campus

Whereas, all public educational facilities capital projects are subject to SEQR, and

Whereas, pursuant to the revised Commissioner's Regulations 115.9, effective November 15, 2000, the local school district must act as the Lead Agency in the State Environmental Quality Review Act (SEQR). The NYS Department of Environmental Conservation (DEC) Guidelines state that a SEQR must be

completed (prior to the project being authorized by the voters in cases where funding is authorized by voter approval). SED currently recommends that the Board of Education complete the SEQR process (prior to setting a voter authorization date in cases where voter approval is required).

Therefore be it resolved, that the Greater Southern Tier BOCES is designated as the Lead Agency and in accordance with 6NYCRR Part 617, Section 617.5 it has been determined that this review is a Type II Action and, therefore, requires no further review under SEQR.

G. 2013 Capital Project-Change of Scope of Work

1. Approval of Change of Scope of Work for the 2013 Capital Project, as attached.

H. Activities Club

1. Close Club A40 Computer Information Technology Account at Bush Campus and move cash to A30 Skills USA.

CARRIED UNANIMOUSLY

6. PERSONNEL

13-037

Upon the recommendation of the Superintendent, and on the motion of Moss, seconded by Apgar, it is resolved that the following personnel actions are hereby taken:

A. Retirements

1. John A. Fisher, Position: Courier, Effective: November 25, 2012, Date of Hire: January 16, 1978.
2. Beverly Jonas, Position: Occupational Therapist, Effective: end of day September 7, 2012, Date of Hire: September 4, 1990.
3. Bonnie Matacale, Position: Registered Professional Nurse, Effective: September 1, 2012, Date of Hire: September 5, 1988.
4. Paula Smith, Position: Teacher Aide, Effective: end of day December 21, 2012, Date of Hire: February 21, 1995.

B. Resignations

1. Jeffrey Ahearn, Position: School Business Administrator, Effective: end of day September 26, 2012, Date of Hire: September 7, 2010.
2. Kelley Batrowny, Position: Instructional Support Specialist, Effective: September 14, 2012, Date of Hire: August 18, 2008.
3. Jacqueline Cruttenden, Position: Teacher Aide, Effective: September 3, 2012, Date of Hire: March 7, 2004.
4. Steven Kiley, Position: Principal, CTE, Effective: end of day August 17, 2012, Date of Hire: January 3, 2006.
5. Linda Loveland-Barnes, Position: Teacher Aide, Effective: August 28, 2012, Date of Hire: January 5, 2009.
6. Mary Jo Manning, Position: GED Specialist, Effective: September 3, 2012, Date of Hire: September 8, 2009.

7. Zachery Morton, Position: Cleaner, Effective: September 18, 2012, Date of Hire: September 7, 2010.
8. Elizabeth Mosher, Position: Teacher Aide, Effective: end of day September 13, 2012, Date of Hire: March 22, 1990.
9. Theresa Schamel, Position: Teacher Aide, Effective: end of day September 28, 2012, Date of Hire: September 18, 2010.

C. Elimination of Positions

1. School Social Worker, one full-time (1.0 FTE) position, effective June 30, 2012, due to the decrease in Districts' requests for services.
2. Teacher, Science, one part-time (.41 FTE) position, effective September 3, 2012, due to the reconfiguration of duties within the department.

D. Creation of Positions

1. Teacher, Art, one full-time position (1.0 FTE), effective September 4, 2012, pursuant to Education Law §3014-a.
2. Teacher, Art, one full-time position (1.0 FTE), effective September 18, 2012.
3. Teacher, Criminal Justice, one part-time position (.5 FTE), effective September 4, 2012.
4. Teaching Assistant, one part-time position (.4286 FTE), effective September 4, 2012 through June 10, 2013.

E. Lay Off

1. Kerry Gush, Position: School Social Worker (1.0 FTE), Effective: June 30, 2012.

F. Increases or Decreases to Positions

1. Teacher, Aviation, decrease one position, from 1.0 FTE to .5 FTE, effective September 4, 2012.
2. Teacher, Machine Trades, increase one position, from .5 FTE to 1.0 FTE, effective September 4, 2012.
3. Teacher, Special Education, increase one position, from .5 FTE to 1.0 FTE, effective September 4, 2012.
4. Teaching Assistant, Building Trades, increase one position, from .5 FTE to 1.0 FTE, effective September 25, 2012.
5. Teaching Assistant, Cosmetology, increase one position, from .5 FTE to 1.0 FTE, effective September 4, 2012.
6. Teacher Aide, Criminal Justice, decrease one position, from 1.0 FTE to .5 FTE, effective August 31, 2012.

G. Increases or Decreases in Assignments

1. Jessica Guild, Teacher, Special Education, part-time, 10 month, school calendar position; increased from .5 FTE to 1.0 FTE; effective September 4, 2012; Tenure area of Education of Children with Handicapping Conditions - General Special Education; Certification of Students with Disabilities – grades 5-9 – Generalist, Initial, February 1, 2010 through January 31, 2015; Probationary

Period continues through September 5, 2014; salary of \$43,411.00 per year (step 3 + Special Education Stipend).

2. Karen Kinnerney-Bradley, Teaching Assistant, Cosmetology, part-time, 10 month, school calendar position; increased from .5 FTE to 1.0 FTE; effective September 4, 2012; Tenure area of Teaching Assistant; Certification area of Teaching Assistant, Level I, Renewal, February 1, 2012 through January 31, 2015; Probationary Period of September 4, 2012 through September 3, 2015.
3. Heather Oles, Teacher Aide, part-time, 10 month, school calendar position, decreased from .60 FTE to .3333 FTE, effective August 24, 2012.
4. Barbara Hozempa, Teacher Aide, part-time, 10 month, school calendar position, decreased from 1.0 FTE to .5 FTE, effective August 31, 2012.

H. Changes in Appointments

1. Louis Smith, from full-time (1.0 FTE) Teacher, Aviation, to Teacher, Aviation (.5 FTE) and Teacher, Criminal Justice (.5 FTE), effective September 4, 2012, Tenure area of Unique and Emerging Occupations – Security Operations, Certification of Security Operations 7-12, Professional, September 1, 2012, Probationary Period of September 4, 2012 through September 3, 2014 (previously tenured in Aviation), dual tenure areas, salary \$62,475.00 (step 16 + 10 credit hours).
2. Scott Vang, from full-time (1.0 FTE) Network Technology Specialist to Network Technology Specialist (.5 FTE), salary \$22,185.00 per year, prorated and Personal Computer Coordinator (.5 FTE), Provisional, Civil Service appointment, pending exam of Personal Computer Coordinator, salary \$28,000.00 per year, prorated, effective September 3, 2012.
3. John Craft, Network Technology Specialist, full-time (1.0 FTE), 12 month position, from Provisional to Probationary, Competitive Civil Service appointment, Continuous Recruitment List, effective August 31, 2012, Probationary Period August 31, 2012 through August 30, 2013, no change in salary, due to successful completion of Civil Service exam.
4. Christina Thomas, Computer Applications Specialist, full-time (1.0 FTE), 12 month position, from Provisional to Probationary, Competitive Civil Service appointment, Civil Service Open Competitive List # 16003, effective September 11, 2012, Probationary Period September 11, 2012 through November 6, 2012, no change in salary, due to successful completion of Civil Service exam.
5. Patrick Grabowski, promoted from Custodian to Assistant Automotive Mechanic, full-time (1.0 FTE), 12 month position, Non-Competitive Civil Service, Probationary appointment, effective September 24, 2012, Probationary Period of September 24, 2012 through September 23, 2013, salary \$18.46 per hour (grade 9, step 8, 8.0 hours per day).

I. Recalls, full-time (1.0 FTE) unless otherwise stated

1. Katherine Watches, Position: Occupational Therapist, part-time (.8 FTE), Effective: September 4, 2012, Salary: \$42,926.00 per year, prorated (step 3 + credit hours + degree stipend + certification stipend + special ed stipend).
2. David Mayotte, Position: Instructional Support Specialist, full-time (1.0 FTE), 12 month position, Probationary appointment, Tenure Area: Instructional Support Services in the Integration of Technology into Instructional Practices, Effective:

- September 17, 2012, Certification Status: Music, Permanent, September 1, 2004, Probationary Period: continues through October 10, 2012, Salary: \$53,236.00 per year, prorated.
3. Bernice Stone, Position: Teacher Aide, Effective: September 4, 2012, Salary: \$9.37 per hour (6.0 hrs./day).
 4. Debra O'Brian-Cosselmon, Position: Teacher Aide, Effective: September 4, 2012, Salary: \$9.23 per hour (6.0 hrs./day).
 5. Denise Winfield, Position: Teacher Aide, Effective: September 4, 2012, Salary: \$9.37 per hour (6.0 hrs./day).
 6. Melissa (Marshall) Vincent, Position: Teacher Aide, Effective: September 4, 2012, Salary: \$9.23 per hour (6.0 hrs./day).
 7. Kelly Hakes, Position: Teacher Aide, Effective: September 4, 2012, Salary: \$9.23 per hour (6.0 hrs./day).
 8. Theresa Schamel, Position: Teacher Aide, Effective: September 4, 2012 through September 28, 2012 (resigned), Salary: \$9.23 per hour (6.0 hrs./day).
 9. Denise Knowles, Position: Career Education Resource Specialist, part-time (.8 FTE), Temporary, Effective: September 17, 2012 through June 14, 2013, Salary: \$32,574.00 per year, prorated.

J. Appointments

1. Kristina Earl, Position: Principal of Special Education, full-time (1.0 FTE), 12 month position, Probationary appointment, Effective: September 17, 2012, Tenure Area: Principal of Special Education, Certification: School District Leader, Professional, September 1, 2009, Probationary Period: September 17, 2012 through September 16, 2015, Salary: \$77,000.00 per year, prorated.
2. Amy Powers, Position: Teacher, Art, full-time (1.0 FTE), 10 month, school calendar position, Tenured appointment, Effective: September 4, 2012, Tenure Area: Art, Certification: Visual Art, Professional, February 1, 2010, Probationary Period: fulfilled prior to transfer, Salary: \$57,752.00 per year (step 11 + Credit Hours Stipend + Degree Stipend + Certification Stipend + Special Education Stipend) pursuant to Education Law §3014-a.
3. Kurtis Mullen, Position: Teacher, Art, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Effective: September 18, 2012, Tenure Area: Art, Certification: Visual Art, Initial, September 1, 2010 through August 31, 2015, Probationary Period: September 18, 2012 through September 17, 2015, Salary: \$42,067.00 per year, prorated (step 1).
4. Michelle Rossman, Position: Teacher, English to Speakers of Other Languages, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Effective: September 10, 2012, Tenure Area: English as a Second Language, Certification: English to Speakers of Other Languages, Initial, September 1, 2011 through August 31, 2016, Probationary Period: September 10, 2012 through September 9, 2015, Salary: \$51,878.00 per year, prorated (step 5 + Credit Hours Stipend + dual Degree Stipend + Special Education Stipend).
5. Kelley Batrowny, Position: Curriculum Mentor, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Effective: September 17, 2012, Tenure Area: Instructional Support Services in Curriculum and Differentiated Instruction Incorporating the Analysis of Student Performance Data, Certification: Spanish 7-12, Permanent, September 1, 2007, Probationary

- Period: September 17, 2012 through September 16, 2014, previously tenured, Salary: \$54,083.00 per year, prorated (step 10 + Degree Stipend + Certification Stipend).
6. Deidre Burchett, Position: STEM Curriculum Mentor, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Effective: September 4, 2012, Tenure Area: Instructional Support Services in Curriculum and Differentiated Instruction Incorporating the Analysis of Student Performance Data, Certification: Childhood Education (Grades 1-6), Professional, February 1, 2011, Probationary Period: September 4, 2012 through September 3, 2014, previously tenured, Salary: \$51,551.00 per year (step 7 + Credit Hours Stipend + Degree Stipend + Certification Stipend).
 7. Mary Jo Manning, Position: Teacher, CISCO Networking Academy, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Effective: September 4, 2012, Tenure Area: Computer Technology, Certification: Computer Technology 7-12, Professional, February 1, 2011, Probationary Period: September 4, 2012 through September 3, 2015, Salary: \$53,308.00 per year (step 10 + Certification Stipend).
 8. Theodore Kellogg, Position: Teacher, NV Innovation, Leadership and Business (.57 FTE) and Math (.43 FTE), 10 month, school calendar position, Probationary appointment, Effective: September 4, 2012, Tenure Area: Technology Education and Mathematics, Certification: Technology Education, Initial, February 1, 2011 through January 31, 2016 and Mathematics 7-12, Initial, September 1, 2008 through August 31, 2013, Probationary Period: September 4, 2012 through September 3, 2015, Salary: \$59,045.00 per year (step 10 + Credit Hours Stipend + Dual Degree Stipend).
 9. Karen Hoose-Saukas, Position: Teaching Assistant, Special Education, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Effective: September 4, 2012, Tenure Area: Teaching Assistant, Certification: Teaching Assistant, Level I, September 4, 2012 through August 31, 2015, Probationary Period: September 4, 2012 through September 3, 2015, Salary: \$31,782.00 per year (step 1 + Credit Hours Stipend).
 10. Valerie Cannon, Position: Teaching Assistant, Special Education, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Effective: September 4, 2012, Tenure Area: Teaching Assistant, Certification: Initial, Physical Education, September 1, 2010 through August 31, 2015, Probationary Period: September 4, 2012 through September 3, 2015, Salary: \$31,730.00 per year (step 1 + Credit Hours Stipend).
 11. Michele Patykula, Position: Teaching Assistant, Special Education, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Effective: September 4, 2012, Tenure Area: Teaching Assistant, Certification: Teaching Assistant, Level III, September 1, 2010, Probationary Period: September 4, 2012 through September 3, 2015, Salary: \$28,004.00 per year (step 1 + Credit Hours Stipend + Certification Stipend).
 12. Aimee Hansell, Position: Teaching Assistant, Special Education, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Effective: September 4, 2012, Tenure Area: Teaching Assistant, Certification: Teaching Assistant, Level II, February 1, 2012 through January 31, 2015, Probationary Period: September 4, 2012 through September 3, 2015, Salary: \$25,204.00 per year (step 1 + Credit Hours Stipend).
 13. Bryan Kurcoba, Position: Teaching Assistant, Special Education, full-time (1.0

- FTE), 10 month, school calendar position, Probationary appointment, Effective: September 4, 2012, Tenure Area: Teaching Assistant, Certification: Permanent, Physical Education, February 1, 2002, Probationary Period: September 4, 2012 through September 3, 2015, Salary: \$31,964.00 per year (step 1 + Credit Hours Stipend).
14. Theresa Ruocco, Position: Teaching Assistant, Special Education, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Effective: September 4, 2012, Tenure Area: Teaching Assistant, Certification: Teaching Assistant, Level I, September 1, 2011 through August 31, 2014, Probationary Period: September 4, 2012 through September 3, 2015, Salary: \$29,286.00 per year (step 1 + Credit Hours Stipend).
 15. Jaclyn Bennett, Position: Teaching Assistant, Special Education, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Effective: September 4, 2012, Tenure Area: Teaching Assistant, Certification: Teaching Assistant, Level I, February 1, 2011 through January 31, 2014, Probationary Period: September 4, 2012 through September 3, 2015, Salary: \$27,960.00 per year (step 1 + Credit Hours Stipend).
 16. Kellie Bump, Position: Teaching Assistant, Special Education, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Effective: September 4, 2012, Tenure Area: Teaching Assistant, Certification: Teaching Assistant, Level I, February 1, 2010 through January 31, 2013, Probationary Period: September 4, 2012 through September 3, 2015, Salary: \$28,792.00 per year (step 1 + Credit Hours Stipend).
 17. Melody Clearwater, Position: Teaching Assistant, Special Education, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Effective: September 4, 2012, Tenure Area: Teaching Assistant, Certification: Dance, Initial, September 1, 2010 through August 31, 2015, Probationary Period: September 4, 2012 through September 3, 2015, Salary: \$24,736.00 per year (step 1), subject to change pending receipt of transcript.
 18. Diane Costello, Position: Teaching Assistant, Special Education, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Effective: September 4, 2012, Tenure Area: Teaching Assistant, Certification: Special Education, Permanent, September 1, 1996, Probationary Period: September 4, 2012 through September 3, 2015, Salary: \$24,736.00 per year (step 1), subject to change pending receipt of transcripts.
 19. Philip Robinson, Position: Teaching Assistant, Intro to Career Majors, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Effective: September 4, 2012, Tenure Area: Teaching Assistant, Certification: Teaching Assistant, Level III, September 1, 2009, Probationary Period: September 4, 2012 through September 3, 2015, Salary: \$28,576.00 per year (step 1 + Credit Hours Stipend + Certification Stipend).
 20. Susan Yochum, Board took action on August 28, 2012 (6 I-13).
 21. Holly Leszyk, Position: Adult Program Counselor, full-time (1.0 FTE), 12 month position, Unclassified appointment, Effective: September 4, 2012, Certification: School Counselor, Provisional, September 1, 2011 through August 31, 2016, Salary: \$42,500.00 per year, prorated.
 22. Kristin McNamara, Position: Adult Program Counselor, full-time (1.0 FTE), 12 month position, Unclassified appointment, Effective: September 4, 2012, Certification: School Counselor, Provisional, February 1, 2012 through January 31, 2017, Salary: \$42,500.00 per year, prorated.

23. Cory Tremaine, Position: Adult Program Counselor, full-time (1.0 FTE), 12 month position, Unclassified appointment, Effective: September 4, 2012, Certification: School Counselor, Provisional, February 1, 2009 through January 31, 2014, Salary: \$42,500.00 per year, prorated.
24. Christopher Caccia, Position: Network Technology Specialist, part-time (.5 FTE), 12 month position, Competitive, Probationary Civil Service appointment, Continuous Recruitment List, Effective: September 4, 2012, Probationary Period: September 4, 2012 through September 3, 2013, Salary: \$36,115.00 per year, prorated.
25. Lisa Mascherino, Position: Registered Professional Nurse, full-time (1.0 FTE), 10 month, school calendar position, Non-Competitive, Probationary Civil Service appointment, Effective: October 1, 2012, Probationary Period: October 1, 2012 through December 16, 2013, Salary: \$18.93 per hour (grade 13, step 4, 7.5 hrs./day).
26. Beverly Matern, Position: Career Education Resource Specialist, part-time (.475 FTE), 10 month, school calendar position, Non-Competitive Civil Service appointment, Effective: September 4, 2012, Salary: \$19,906.00 per year, prorated.

K. Temporary Appointments

1. Eugene Mastin, Position: Chief Information Officer, hourly, time-sheet, as needed basis, 12 month position, Effective: July 1, 2012 through June 30, 2013, Salary: \$19.75 per hour, time-sheet, as needed basis.
2. Paul Taylor, Position: Teacher, Machine Trades, full-time (1.0 FTE), 10 month, school calendar position, Temporary appointment, Effective: September 4, 2012 through June 21, 2013, pending completion of certification requirements, Certification: none; Precision Metal Work Occupations required, Salary: \$44,340.00 per year (step 4).
3. Bridget Sheehan, Position: Adult Program Counselor, full-time (1.0 FTE), 12 month position, Unclassified appointment, Effective: September 4, 2012 through June 30, 2013, pending completion of certification requirements, Certification: none; Assessment and Advisement Instructor, Adult Education required, Salary: \$42,500.00 per year, prorated.
4. Jacqueline Cruttenden, Position: Teaching Assistant, Special Education, full-time (1.0 FTE), 10 month, school calendar position, Temporary appointment, pending completion of certification requirements, Effective: September 4, 2012 through June 21, 2013, Certification: none; Teaching Assistant, Level I required, Salary: \$24,736.00 per year (step 1).
5. Abigail Surosky, Position: Teaching Assistant, Special Education, full-time (1.0 FTE), 10 month, school calendar position, Temporary appointment, pending completion of certification requirements, Effective: September 4, 2012 through June 21, 2013, Certification: none; Teaching Assistant, Level I required, Salary: \$24,736.00 per year (step 1).
6. Amy Van Ness, Position: Teaching Assistant, Special Education, full-time (1.0 FTE), 10 month, school calendar position, Temporary appointment, pending completion of certification requirements, Effective: September 4, 2012 through June 21, 2013, Certification: none; Teaching Assistant, Level I required, Salary: \$24,736.00 per year (step 1).
7. Tammy Wood, Position: Teaching Assistant, Special Education, full-time (1.0

- FTE), 10 month, school calendar position, Temporary appointment, pending completion of certification requirements, Effective: September 4, 2012 through June 21, 2013, Certification: none; Teaching Assistant, Level I required, Salary: \$24,736.00 per year (step 1).
8. Amber Marks, Position: Teaching Assistant, Cosmetology, full-time (1.0 FTE), 10 month, school calendar position, Temporary appointment, pending completion of certification requirements, Effective: September 4, 2012 through June 21, 2013, Certification: none; Teaching Assistant, Level I required, Salary: \$24,736.00 per year (step 1).
 9. Richard Loucks, Position: Teaching Assistant, Heavy Equipment, full-time (1.0 FTE), 10 month, school calendar position, Temporary appointment, pending completion of certification requirements, Effective: September 4, 2012 through June 21, 2013, Certification: none; Teaching Assistant, Level I required, Salary: \$24,736.00 per year (step 1).
 10. Kirk Frost, Position: Teaching Assistant, Building Trades, .5 FTE September 4, 2012 through September 24, 2012 and increased to 1.0 FTE September 26, 2012 through June 21, 2013, 10 month, school calendar position, Temporary appointment, pending completion of certification requirements, Effective: September 4, 2012 through June 21, 2013, Certification: none; Teaching Assistant, Level I required, Salary: \$24,736.00 per year, prorated (step 1).
 11. Kimberly Weaver, Position: Teaching Assistant, New Visions Medical, part-time (.4286 FTE), 10 month, school calendar position, Temporary appointment, pending completion of certification requirements, Effective: September 4, 2012 through June 10, 2013, Certification: none; Teaching Assistant, Level I required, Salary: \$23,004.48 per year.
 12. Jennifer Biggs, Position: Career Education Resource Specialist, part-time (.8 FTE), 12 month position, Competitive, Provisional Civil Service, Temporary appointment, Effective: September 17, 2012 through June 14, 2013, Salary: \$30,600.00 per year, prorated.

L. Mentoring Stipends, Stipend \$825 per year:

1. Brande Flaitz mentoring William Giancoli, effective September 4, 2012 through June 21, 2013.
2. Brande Flaitz mentoring Paul Spara, effective September 4, 2012 through June 21, 2013.
3. Brande Flaitz mentoring Deidre Burchett, effective September 4, 2012 through June 21, 2013.
4. William Hansell mentoring Thomas Wilkinson, effective September 4, 2012 through June 21, 2013.
5. Hildreth Rose mentoring Julie Powell, effective September 4, 2012 through June 21, 2013.
6. Kelly Smith mentoring Theodore Kellogg, effective September 4, 2012 through June 21, 2013.
7. Vicki Smith mentoring Patricia Morgan, effective September 4, 2012 through June 21, 2013.
8. Elizabeth Woodard mentoring Mary Jo Manning, effective September 4, 2012 through June 21, 2013.

M. Annual Appointments

1. **Certified Lead Evaluators**, effective July 1, 2012 through June 30, 2013; no additional salary:
 - a. Jacqueline Spencer
 - b. Christopher Weinman
 - c. Cynthia Drake
 - d. Jeff Berdine
 - e. Sally Deane
 - f. Paula Oblamski
 - g. Stacy Saglibene
 - h. Geri Furterer
 - i. Judy Ingalls
 - j. Kelly Lynn White
 - k. Georgia Weed
 - l. Linda Perry
 - m. Michelle Fitzsimmons
2. **Dignity Act Coordinators**, effective July 1, 2012 through June 30, 2013; no additional salary:
 - a. Jeff Berdine
 - b. Sally Deane
 - c. Paula Oblamski
 - d. Stacy Saglibene
 - e. Kristina Earl
 - f. Katie McDonough
 - g. Samuel Gauss
 - h. Colleen Hurd
 - i. Ann Fuller-Sincock
3. **Coordinating Stipend for Medicaid Oversight**, Stipend \$825 each, effective September 4, 2012 through June 21, 2013:
 - a. Jessica Edgerly, Teacher, Speech and Hearing Handicapped
 - b. Jessica Frisbie, Teacher, Speech and Hearing Handicapped
 - c. Jennifer Lazarou, Teacher, Speech and Hearing Handicapped
 - d. Charlene Oyer, Teacher, Speech and Hearing Handicapped
 - e. Suzanne Smith, Teacher, Speech and Hearing Handicapped
 - f. Kristie Haberstroh, School Social Worker
 - g. Scott Miller, School Social Worker
 - h. Judy Hambruch, Occupational Therapist
4. **Instructional Leadership Team (ILT) Leader**, Stipend of \$825 each, effective September 4, 2012 through June 21, 2013:
 - a. **Bush Education Center**
 1. Matthew Bryant
 2. Cinda Dodge

3. Amy Limoncelli
4. Don Mac Naughton
5. Elizabeth Woodard

b. Coopers Education Center

1. Mark Kilmartin
2. Emily Mehlenbacher
3. William Paggio

c. Wildwood Education Center

1. Gary Acker
2. Mary Ellen Dropp
3. Nancy Fagnan
4. Robert Lemay
5. Carol Vanderpool

5. Student Medication Disbursement Stipends, Stipend of \$515.50 each, effective September 4, 2012 through June 21, 2013:

a. Wildwood Education Center

1. Theresa Bracken
2. Mary Ellen Dropp

6. Health Occupations Students of America Advisor, Stipend of \$618.50 each (co-advisors), effective September 4, 2012 through June 21, 2013

a. Bush Education Center

1. Cinda Dodge
2. Julie Patros

b. Wildwood Education Center

1. Theresa Bracken
2. Mary Ellen Dropp

7. Future Farmers of America, Stipend of \$1,237, effective September 4, 2012 through June 21, 2013:

a. Bush Education Center

1. Don Mac Naughton

8. Newsletter Advisor, Stipend of \$825, effective September 4, 2012 through June 21, 2013:

a. Wildwood Education Center

1. Gary Acker

9. National Technical Honor Society, effective September 4, 2012 through June 21, 2013:

a. Bush Education Center

1. Elizabeth Woodard, Stipend \$412

b. Coopers Education Center

1. Stephen Hoyt, Co-Advisor Stipend \$206
2. Sandra Wallace, Co-Advisor Stipend \$206

c. Wildwood Education Center

1. Kelly Flint, Stipend \$412

10. Yearbook Advisor, Stipend of \$825 each, effective September 4, 2012 through June 21, 2013:

a. Coopers Education Center

1. Dale Robie

b. Wildwood Education Center

1. Gary Acker

N. Report of Temporary and Substitute Personnel as attached.

CARRIED UNANIMOUSLY

7. PROGRAMS

A. Career and Technical Education's student data follow-up.

Mr. Weinman, Mr. Gauss, Ms. Sincock and Ms. Hurd shared 2011-2012 Career and Technical Education student data.

13-038

Upon the motion of Dickson, seconded by Apgar, it is resolved to approve the following program items:

FIELD TRIPS

B. A field trip for the Bush Education Center's Audio Media program as attached.

C. A field trip for the Bush Education Center's Fashion Design program as attached.

D. A field trip for the Bush Education Center's Conservation program as attached.

TEXTBOOK

E. Textbook purchases for Career & Technical Education program as attached.

FIELD TRIP

F. A field trip for the Bush Education Center's New Visions program as attached.

CARRIED UNANIMOUSLY

8. BOARD PRESIDENT'S REPORT**A. Voting Delegate for the New York State School Boards Association's "2012 Proposed Bylaw Amendments and Resolutions"**

Board President McConnell designated Rose Apgar as GST BOCES' voting delegate for the New York State School Boards Association's "2012 Proposed Bylaw Amendments and Resolutions" at the conference on October 25-28, 2012.

9. SUPERINTENDENT'S REPORT**A. New York State School Boards Association's "2012 Proposed Bylaw Amendments and Resolutions"**

District Superintendent Graefe reviewed the proposed New York State School Boards Association's "2012 Proposed Bylaw Amendments and Resolutions" that will be voted on at the 2012 Convention.

B. GST BOCES Values

District Superintendent Graefe shared the "GST BOCES Values" and distributed paper weights.

C. Opening Day

District Superintendent Graefe reported that Opening Day on September 4th went very smoothly.

D. SED Update

District Superintendent Graefe shared that the State Education Department continues to be focused on the Annual Professional Performance Review (APPR) and Common Core. The deadline for the filing of our BOCES Annual Professional Performance Review (APPR) with the State Education Department is October 15, 2012.

EXECUTIVE SESSION**13-039**

Upon the motion of Dickson, seconded by Apgar, it is resolved to move to executive session at 6:47 p.m. to discuss one employment matter concerning a particular person.

CARRIED UNANIMOUSLY

OPEN SESSION**13-040**

Upon the motion of Keddell, seconded by Apgar, it is resolved to move to open session at 6:58 p.m.

CARRIED UNANIMOUSLY

6. PERSONNEL**13-041**

Upon the recommendation of the Superintendent, and on the motion of Moss, seconded by Bulkley, it is resolved that the following personnel action is hereby taken:

O. JUUL Agreement

1. David Mayotte, Instructional Support Specialist, serving in the tenure area of Instructional Support Services in the Integration of Technology into Instructional Practices, Permanent Certification of Music, September 1, 2004, continuation of Probationary Period through June 30, 2013 through a Juul Agreement.

CARRIED UNANIMOUSLY**10. ADJOURNMENT****13-042**

Upon the motion of Everett, seconded by Apgar, it is resolved to adjourn the meeting at 6:59 p.m.

CARRIED UNANIMOUSLY**Next Meetings**

Meeting	Date/Time	Location
Wildwood Campus Tour	11/06/12, 4:00 p.m.	Wildwood Education Ctr., Bldg. 1
Regular	11/06/12, 5:30 p.m.	Wildwood Education Ctr., Bldg. 1
Coopers Campus Tour	12/04/12, 4:00 p.m.	Coopers Education Ctr., Bldg. 8
Regular	12/04/12, 5:30 p.m.	Coopers Education Ctr., Bldg. 8

Respectfully Submitted,

dlh
October 3, 2012

Doretta L. Hughson
Board Clerk