

**Schuyler-Steuben-Chemung-Tioga-Allegany
Board of Cooperative Educational Services**
9579 Vocational Drive, Painted Post, New York 14870-9518
Phone (607) 962-3175, 739-3581 or 324-7880 Fax (607) 654-2302

Regular Board Meeting

August 28, 2012

Coopers Education Center, Bldg. 8

5:30 p.m.

PRESENT: Apgar, Bulkley, Dickson, Everett, Keddell, Learn, McConnell, Moss, Peoples and Scott.

ABSENT: Gorman.

ALSO PRESENT: District Superintendent Graefe; Cabinet: Bentley, Drake, Johnson, Manning, Munson, Pierce and Spencer and Board Clerk: Hughson.

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1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Board President McConnell called the meeting to order and led the pledge of allegiance at 5:31 p.m.

2. PRIVILEGE OF THE FLOOR

None.

3. ACCEPTANCE OF THE AGENDA WITH CHANGES AND ADDENDUM

13-024

Upon the motion of Apgar, seconded by Moss, it is resolved to accept the agenda with the changes and addition of the addendum.

CARRIED UNANIMOUSLY

4. CONSENSUS ITEMS

13-025

Upon the motion of Everett, seconded by Learn, it is resolved to approve the following consensus items:

A. Approval of Minutes

1. Reorganizational & Regular Board Meetings – July 10, 2012

B. Treasurer's Reports – June 2012

1. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES
2. Student Activities – Bush Education Center – Revised 1/01/12-3/31/12
3. Student Activities – Bush Education Center – 4/01/12-6/30/12
4. Student Activities – Coopers Education Center - 4/01/12-6/30/12
5. Student Activities – Wildwood Education Center - 4/01/12-6/30/12

C. Internal Claims Auditor's Reports – June 2012 as attached

CARRIED UNANIMOUSLY

5. FINANCE**13-026**

Upon the recommendation of the Superintendent, and on the motion of Apgar, seconded by Scott, it is resolved that the following finance actions are hereby taken:

A. General Fund Establishments and Adjustments.**1. Budget Establishment for 2011-12:**

Item#	CoSer #	Title	In the Amount of
243-12	323.000	Itinerant-Comprehensive Diagnostic Services	\$7,175

These establishments will be supported as follows:

243-12	323.000	Addison-\$613, Bath-\$5,381, Corning-Painted Post-\$525 and Hammondsport-\$656
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2. Budget Increases for 2011-12:

Item #	CoSer #	Title	Increase	From	To
244-12	203.220	Special Programs- 12:1:1	\$ 21,594	\$ 1,331,320	\$ 1,352,914
245-12	205.000	Special Class 15:1	\$ 14,024	\$ 1,066,323	\$ 1,080,347
246-12	205.206	Special Class 15:1 CJC	\$ 736	\$ 191,177	\$ 191,913
247-12	209.000	Special Class 8:1:1	\$ 15,589	\$ 4,206,097	\$ 4,221,686
248-12	216.000	Special Class 6:1:1 BHA EPC	\$ 920	\$ 1,405,896	\$ 1,406,816
249-12	216.214	Special Class 6:1:1 ED	\$ 460	\$ 1,429,361	\$ 1,429,821
250-12	216.217	Special Class 6:1:1 Autism	\$ 9,862	\$ 1,876,855	\$ 1,886,717
251-12	216.219	Special Class 6:1:1 MD	\$ 7,838	\$ 1,897,380	\$ 1,905,218
252-12	216.224	Special Class 6:1:1 Day Treatment	\$ 1,012	\$ 1,375,950	\$ 1,376,962
253-12	335.698	Itinerant-Comprehensive Diagnostic w/ Putnam	\$ 400	\$ 3,020	\$ 3,420
254-12	401.000	Arts in Education	\$ 3,850	\$ 387,047	\$ 390,897
255-12	403.001	Adventure Based Learning (ABL)	\$ 2,561	\$ 42,190	\$ 44,751
256-12	409.000	Special Programs-Detention Center	\$ 52	\$ 139,711	\$ 139,763
257-12	430.003	Virtual Worlds	\$ 4,500	\$ 722,626	\$ 727,126
258-12	501.000	Educational Communications Center (Courier)	\$ 24,397	\$ 185,148	\$ 209,545
259-12	506.000	Curriculum Development	\$ 14,814	\$ 749,573	\$ 764,387
260-12	512.000	Computer Service	\$ 30,107	\$ 3,161,523	\$ 3,191,630
261-12	525.000	Staff Development	\$ 47,025	\$ 1,116,129	\$ 1,163,154
262-12	527.002	Instructional Materials, Science Center	\$ 4,623	\$ 550,747	\$ 555,370
263-12	528.000	Career Development Council	\$ 33,946	\$ 488,093	\$ 522,039
264-12	537.000	School/Curriculum Improvement Planning	\$ 75,774	\$ 1,720,232	\$ 1,796,006
265-12	602.000	Employee Benefit Coordination	\$ 11,364	\$ 164,700	\$ 176,064
266-12	605.000	Computer Service: Management	\$ 37,980	\$ 12,098,600	\$ 12,136,580
267-12	629.591	Computer Service Mgmt. w/ Erie #1 BOCES	\$ 6,678	\$ 2,650,822	\$ 2,657,500
268-12	738.000	1:1 Aide CTE	\$ 38	\$ 21,329	\$ 21,367

These increases will be supported as follows:

244-12	203.220	Revenue from Post Employment and EBALR-\$21,594
245-12	205.000	Revenue from Post Employment and EBALR-\$14,024
246-12	205.206	Revenue from Post Employment and EBALR-\$736
247-12	209.000	Revenue from Post Employment and EBALR-\$15,589
248-12	216.000	Revenue from Post Employment and EBALR-\$920
249-12	216.214	Revenue from Post Employment and EBALR-\$460
250-12	216.217	Revenue from Post Employment and EBALR-\$9,862
251-12	216.219	Revenue from Post Employment and EBALR-\$7,838
252-12	216.224	Revenue from Post Employment and EBALR-\$1,012
253-12	335.698	Corning-\$400
254-12	401.000	Horseheads-\$3,850
255-12	403.001	Miscellaneous Revenue-\$250 and EBALR-\$2,311
256-12	409.000	Based on District Participation-\$52
257-12	430.003	Revenue received from Century 21 Base Camp Grant-\$4,500
258-12	501.000	Revenue from Post Employment and EBALR-\$24,397
259-12	506.000	Arkport-\$1,134, Bradford-\$765, Campbell-Savona-\$3,638, Jasper-Troupsburg-\$1,575, Keshequa-\$75 and Waverly-\$7,627
260-12	512.000	Revenue from Post Employment and EBALR-\$30,107
261-12	525.000	Avoca-\$5,200, Bath-\$25,295, Corning-\$2,360, Elmira Heights-\$2,160, Hammondsport-\$2,680, Prattsburgh-\$54 and Spencer-Van Etten-\$9,276
262-12	527.002	Revenue from Post Employment and EBALR-\$4,623
263-12	528.000	Revenue from Post Employment and EBALR-\$33,946

264-12	537.000	Addison-\$162, Alfred-Almond-\$1,188, Arkport-\$54, Avoca-\$54, Bath-\$3,516, Bradford-\$2,754, Campbell-Savona-\$3,646, Canaseraga-\$54, Canisteo-Greenwood-\$8,152, Cincinnati-\$990, Corning-\$540, Elmira-\$44,126, Elmira Heights-\$108, Hammondsport-\$233, Hornell-\$216, Horseheads-\$5,378, Jasper-Troupsburg-\$108, Odessa-Montour-\$692, Prattsburgh-\$54, Spencer-Van Etten-\$1,108, Watkins Glen-\$1,921 and Waverly-\$720
265-12	602.000	Revenue from Post Employment and EBALR-\$11,364
266-12	605.000	Bradford-\$2,105 and Revenue from EBALR-\$35,875
267-12	629.591	Alfred-Almond-\$294, Avoca-\$1,278, Bath-384, Canisteo-Greenwood-\$2,217, Hornell-\$847 and Jasper-Troupsburg-\$1,658
268-12	738.000	Based on District Participation-\$38

3. Budget Decreases for 2011-12:

Item #	CoSer #	Title	Decrease	From	To
269-12	403.003	Alternative Education Secondary	\$ 4,088	\$ 1,368,913	\$ 1,364,825

These decreases will be supported as follows:

269-12	403.003	Spencer Van Etten-(\$4,088)
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4. Transfers within programs for 2011-12:

a. Transfers in excess of \$10,000.

COSER NO.	PROGRAM	BUDGET CODE	TRANSFER IN	TRANSFER OUT
101	Career & Technical Education	A103-3869-150-0-00 Certified Salaries		\$31,350
		A103-3020-150-0-75 Certified Salaries		\$20,000
		A103-3020-150-0-74 Certified Salaries		\$19,500
		A102-3817-150-0-00 Certified Salaries		\$13,500
		A101-3020-815-0-74 Health Insurance		\$6,325
		A101-3020-151-0-74 Instructional Substitutes	\$12,792	
		A101-3020-816-0-74 Health Insurance	\$23,743	
		A102-3020-150-0-74 Certified Salaries	\$32,771	
		A103-3020-151-0-74 Instructional Substitutes	\$11,248	
		A103-3020-801-0-74 Post Employment	\$10,121	
		TOTAL	\$90,675	\$90,675
525	Staff Development: Certified & Administrative	A525-6261-150-0-00 Certified Salaries		\$22,170
		A525-6261-300-0-00 Supplies & Materials		\$1,619
		A525-6261-456-0-00 Mileage Expense		\$6,315
		A525-6261-819-0-00 HRA		\$4,755
		A525-6261-821-0-00 Vision Insurance		\$78
		A525-6261-822-0-00 HRA Administration		\$116
		A525-6261-440-0-00 Consultant	\$35,053	
		TOTAL	\$35,053	\$35,053
537	School/Curriculum Improvement	A537-6211-347-0-87 Auto Expenses		\$17,003
		A537-6211-150-0-12 Certified Salaries		\$11,469
		A537-6211-440-1-01 Consultant		\$30,000
		A537-6211-440-4-01 Consultant	\$30,000	
		A537-6211-801-0-00 Post Employment	\$17,003	
		A537-6211-160-0-12 N-I Salaries	\$2,822	
		A537-6211-811-0-12 NYS TRS	\$3,507	
		A537-6211-812-0-12 Comp. Insurance	\$247	
		A537-6211-815-0-12 Social Security	\$4,776	
		A537-6211-818-0-12 Unemployment Ins.	\$117	
		TOTAL	\$58,472	\$58,472

5. Budget Increases for 2012-13:

Item #	CoSer #	Title	Increase	From	To
011-13	101.000	Career and Technical Education	\$ 19,608	\$15,085,562	\$15,105,170
012-13	401.000	Arts in Education	\$ 1,698	\$ 376,152	\$ 377,850
013-13	506.000	Curriculum Development	\$ 26,527	\$ 739,636	\$ 766,163
014-13	508.000	Library Services/ Media	\$ 4,371	\$ 286,820	\$ 291,191
015-13	512.000	Computer Services, Instructional	\$ 3,395	\$ 2,621,774	\$ 2,625,169
016-13	513.000	Library Automation	\$ 200	\$ 260,850	\$ 261,055
017-13	525.000	Staff Development	\$ 60,283	\$ 1,224,824	\$ 1,285,107
018-13	527.000	Instructional Materials (Science Center)	\$ 103,338	\$ 380,507	\$ 483,845
019-13	537.000	School/Curriculum Improvement Planning	\$ 5,800	\$ 1,408,029	\$ 1,413,829
020-13	605.000	Computer Service: Management	\$ 75,516	\$11,514,992	\$11,590,508

021-13	Removed				
022-13	612.000	Business Office Support (CBO)	\$ 2,040	\$ 3,844,811	\$ 3,846,851
023-13	617.000	Food Service Management: Central	\$ 28,700	\$ 1,574,262	\$ 1,602,962

These increases will be supported as follows:

011-13	101.000	Revenue received from Corning Community College, enrollment in ACE courses-\$19,608
012-13	401.000	Elmira-\$1,698
013-13	506.000	Genesee Valley BOCES-(Keshequa-\$26,527)
014-13	508.000	Hornell-\$1,638 and Watkins Glen-\$2,733
015-13	512.000	Campbell-Savona-\$2,000, Odessa-Montour-\$4,035 and Watkins Glen-(\$2,640)
016-13	513.000	Arkport- \$200
017-13	525.000	Bath-\$27,401, Campbell-Savona-\$16,441 and Canaseraga-\$16,441
018-13	527.000	Bath-\$7,000, Campbell-Savona- \$ 22,759, Canaseraga-\$9,328, Canisteo-Greenwood- \$12,259, Elmira-\$40,000 and Putnam-Westchester BOCES-(Mahopac-\$11,992)
019-13	537.000	Canaseraga-\$5,800
020-13	605.000	Bradford-\$1,080, Canaseraga-\$15,000, Campbell-Savona-\$1,000, Hammondsport-\$10,360, Horseheads-\$55,957, Spencer-Van Etten-\$765, Putnam/Northern Westchester BOCES (Carmel-\$1,000), Chemung County-(\$6,742), TST BOCES (Candor-(\$2,056)) and Questar III BOCES (Wynantskill-(\$848))
021-13	Removed	
022-13	612.000	Arkport-\$250, Canaseraga-\$250, Canisteo-Greenwood-\$250, Hornell-\$790, Jasper-Troupsburg-\$250 and Prattsburgh-\$250
023-13	617.000	Canaseraga-\$28,700

6. Budget Decreases for 2012-13:

Item #	CoSer #	Title	Decrease	From	To
024-13	403.003	Alternative Education Secondary	\$ 118,092	\$ 1,498,860	\$ 1,380,768

These decreases will be supported as follows:

024-13	403.003	Elmira-(\$163,512), Hornell-\$36,336 and Prattsburgh-\$9,084
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7. Transfers within programs for 2012-13:**a. Transfers in excess of \$10,000.**

<u>COSER</u> <u>NO.</u>	<u>PROGRAM</u>	<u>BUDGET CODE</u>	<u>TRANSFER</u> <u>IN</u>	<u>TRANSFER</u> <u>OUT</u>
605	Computer Service: Management	A605-7710-411-8-08 Telephone		\$165,000
		A605-7710-200-8-99 Equipment		\$71,364
		A605-7710-400-8-24 Contract & Other		\$21,540
		A605-7710-402-A-00 Equipment Repair		\$68,571
		A605-7710-454-8-08 Photo Copying	\$165,000	
		A605-7710-411-8-99 Telephone	\$4,274	
		A605-7710-454-8-99 Photo Copying	\$67,090	
		A605-7710-454-8-24 Photo Copying	\$21,540	
		A605-7710-801-2-09 Post Employment	\$4,430	
		A605-7710-801-3-09 Post Employment	\$22,120	
		A605-7710-801-5-09 Post Employment	\$2,252	
		A605-7710-801-6-09 Post Employment	\$1,745	
		A605-7710-801-7-09 Post Employment	\$3,047	
		A605-7710-801-A-00 Post Employment	\$7,860	
		A605-7710-801-B-09 Post Employment	\$5,647	
		A605-7710-801-C-09 Post Employment	\$12,585	
		A605-7710-801-E-00 Post Employment	\$2,002	
		A605-7710-801-G-09 Post Employment	\$2,927	
		A605-7710-801-L-00 Post Employment	\$1,781	
		A605-7710-801-V-09 Post Employment	\$2,175	
			\$326,475	\$326,475

B. Federal Fund Establishments and Adjustments.**1. Budget Increases for 2011-12:**

- a. Comprehensive Health and Wellness budget is increased by \$2,311.77 from \$14,988.08 to \$17,299.85. This is due to Post Employment & EBALR revenues for retiree payout.

- b. Equivalent Attendance (EA) budget is increased by \$4,277 from \$55,000 to \$59,277 due to increased number of contact hours.

2. Grant Acceptances and Budget Establishments for 2012-13

- a. 21st Century Community Learning Centers Grant is accepted and the budget established in the amount of \$895,703 for the period July 1, 2012 through June 30, 2013 as attached.
- b. WIA/TANF Youth grant for services is accepted and the budget established in the amount of \$105,000 for July 1, 2012 – June 30, 2013 as attached.
- c. Employment Preparation Education grant for services is accepted and the budget established in the amount of \$661,959 for July 1, 2012 – June 30, 2013 as attached.
- d. Equivalent Attendance (EA) is accepted and budget established in the amount of \$55,000 for the period July 1, 2012 through June 30, 2013.

C. Purchasing.

- 1. Award Cooperative Bid GST 13-01 for Copy Paper on behalf of the following participating school districts: Addison, Arkport, Canaseraga, Canisteo-Greenwood, Elmira, Elmira Heights, Horseheads, Jasper-Troupsburg and Prattsburgh to Contract Paper Group based on low total bid.

Bids were opened August 13, 2012 and the following bids were received:

- a. Contract Paper Group
1531 Boettler Road, Suite E
Uniontown, OH 44685
- b. W. B. Mason
379 Broad Street
Waverly, NY 14892
- c. Xpedx
1059 West Ridge Road
Rochester, NY 14615

D. 2011-12 Internal Audit Report.

- 1. Acceptance of the 2011-12 Internal Audit Report of Revenue and Cash Management, as attached.
- 2. Approval of the corrective action plan, as attached.

Mr. Pierce presented information relative to both the Internal Audit of Revenue and Cash Management and the corrective action plan.

E. Petty Cash Fund.

1. Close Wildwood Petty Cash Fund in the amount of \$100.00. Sharyl Hammond is the custodian.

F. Authorization to pay the following membership dues:

1. Association of Educational Service Agencies (AESAs) dues in the amount of \$575 for 2012-2013 year for the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES.

CARRIED UNANIMOUSLY

6. PERSONNEL

13-027

Upon the recommendation of the Superintendent, and on the motion of Learn, seconded by Scott, it is resolved item A-2 is held, items D-4 and E-4 are deleted, and that the following personnel actions are hereby taken:

A. Resignations

1. Jennifer Beilke, Position: Teacher, English to Speakers of Other Languages, Effective: August 31, 2012, Date of Hire: February 1, 2010.
2. Tara Bolt, postpone consideration until after Executive Session.
3. Michael Bostwick, Position: STEM Curriculum Mentor, Effective: July 13, 2012, Date of Hire: September 6, 2011.
4. Ellen Myers, Position: Teacher, English to Speakers of Other Languages, Effective: August 21, 2012, Date of Hire: January 3, 2008.
5. John Owens, Position: Teacher, CISCO Academy, Effective: August 1, 2012, Date of Hire: September 1, 2000.
6. Katelynn Reed, Position: Teacher, Special Education, Effective: August 10, 2012, Date of Hire: September 7, 2010.
7. Nicholas Westerfer, Position: Computer Programmer/Analyst, Effective: end of day July 20, 2012, Date of Hire: May 10, 2011.

B. Elimination of Positions

1. Payroll Clerk, one full-time (1.0 FTE), 12 month position, effective July 23, 2012, due to a resignation and the Civil Service reclassification of the position to Senior Account Clerk.
2. Insurance Clerk, one full-time (1.0 FTE), 12 month position, effective August 8, 2012, due to the Civil Service reclassification of the position to Computer Program Assistant.

C. Creation of Positions

1. Senior Account Clerk, one full-time (1.0 FTE), 12 month position, effective July 23, 2012, due to the Civil Service reclassification of the position of Payroll Clerk.
2. Computer Program Assistant, one full-time (1.0 FTE), 12 month position, effective August 8, 2012, due to the Civil Service reclassification of the position of Insurance Clerk.

3. STEM Curriculum Mentor, one full-time (1.0 FTE), 10 month, school calendar position, effective September 4, 2012.
4. Occupational Therapist, one part-time (.4 FTE), 10 month, school calendar position, effective September 4, 2012.
5. Teacher, Special Education, one full-time (1.0 FTE), 10 month, school calendar position, effective September 4, 2012.
6. Teaching Assistant, eight (8) full-time (1.0 FTE), 10 month, school calendar positions, effective September 4, 2012.
7. Adult Education LPN Instructor, one full-time (1.0 FTE), 12 month position, effective August 1, 2012.

D. Increase or Decrease to Position

1. Teacher, New Visions Medical, one 10 month, school calendar position, increased from part-time (.5 FTE) to full-time (1.0 FTE), effective September 4, 2012.
2. Occupational Therapist, one 10 month, school calendar position, increased from part-time (.5 FTE) to full-time (1.0 FTE), effective September 4, 2012.
3. Teacher, Music, one 10 month, school calendar position, increased from part-time (.7 FTE) to full-time (1.0 FTE).
4. Removed.

E. Increase or Decrease in Assignment

1. Theresa Bracken, Teacher, New Visions Medical, increased from .5 FTE to 1.0 FTE, 10 month, School Calendar position; effective September 4, 2012; Tenure Area of Health Occupations - Practical Nursing; Certification of Practical Nursing 7-12, Initial, September 1, 2010 through August 31, 2015, Probationary Period continues through October 8, 2014 (probation began during previous full-time appointment, which employee voluntarily accepted decrease to part-time); Salary \$62,978.00 per year, (step 15 + Credit Hours Stipend + Degree Stipend).
2. Tanya Konopski, Occupational Therapist, increased from .5 FTE to 1.0 FTE, 10 month, school calendar position; effective September 4, 2012; Salary \$52,417.00 per year, (step 8 + Credit Hours Stipend + Certificate Stipend + Special Education Stipend).
3. Michael Creegan, Teacher, Music, increased from .7 FTE to 1.0 FTE, 10 month, school calendar position; effective September 4, 2012; Tenure Area of Music; Certification of Music, Initial, Time Extension, February 1, 2012 through January 31, 2014, Probationary Period of September 4, 2012 through September 3, 2015; Salary \$46,006.00 per year, (step 3 + Credit Hours Stipend + Degree Stipend + Special Education Stipend).
4. Removed.

F. Changes in Appointments

1. Pamela Stevens, Account Clerk, correct salary from July 10, 2012 BOE from \$17.77 per hour (grade 5, step 9, 7.5 hours/day) to \$18.02 per hour (grade 5, step 9 + longevity, 7.5 hours/day).
2. Cindy Luedeman, Senior Account Clerk, correct salary from July 10, 2012 BOE from \$21.44 per hour (grade 9, step 12, 7.5 hours/day) to \$23.09 per hour

- (grade 9, step 12 + longevity, 7.5 hours/day).
3. Emily Solometo, Education Grant Specialist, full-time (1.0 FTE), 12 month position, from Provisional to Probationary, Competitive Civil Service appointment, Civil Service Open Competitive List # 69360, effective July 11, 2012, Probationary Period July 11, 2012 through July 10, 2013, no change in salary.
 4. Celeste Berkley, Insurance Clerk, reclassified to Computer Program Assistant, full-time (1.0 FTE), 12 month position, Probationary, Competitive Civil Service appointment, Civil Service Open Competitive List # 15729, effective August 8, 2012, Probationary Period of August 8, 2012 through August 7, 2013, no change to salary, due to the Civil Service reclassification of the Insurance Clerk position to Computer Program Assistant.
 5. John Craft, Microcomputer Repair Technician, promoted to Network Technology Specialist, full-time (1.0 FTE), 12 month position, Provisional, Competitive Civil Service appointment, effective July 23, 2012, salary \$38,000.00 per year, pro-rated.
 6. William J. Knowles, Network Technology Specialist, promoted to Computer Programmer Analyst, full-time (1.0 FTE), 12 month position, Provisional, Competitive Civil Service appointment, effective September 17, 2012, salary \$37,950.00 per year, pro-rated.

G. Tenure Appointments

1. Scott Johnson, Position: Teacher, Tenure Area: Education of Children with Handicapping Conditions – General Special Education, Effective Date of Tenure: September 2, 2012, Certification Status: Students with Disabilities, Grades 5-9, Generalist, Initial, September 1, 2008 through August 31, 2013.
2. Pamela Luce, Position: Teacher, Tenure Area: Education of Children with Handicapping Conditions – General Special Education, Effective Date of Tenure: September 2, 2012, Certification Status: Students with Disabilities, Grades 7-12, English, Professional, February 1, 2012.
3. Caitlin DiPetta, Position: Teacher, Tenure Area: Education of Children with Handicapping Conditions – General Special Education, Effective Date of Tenure: September 3, 2012, Certification Status: Students with Disabilities, Grades 7-12, Biology, Initial, September 1, 2009 through August 31, 2014.
4. Nichole Hicks, Position: Teacher, Tenure Area: Education of Children with Handicapping Conditions – General Special Education, Effective Date of Tenure: September 3, 2012, Certification Status: Students with Disabilities, Grades 1-6, Initial, February 1, 2009 through January 31, 2014.
5. Caitlin Keller, Position: Teacher, Tenure Area: Education of Children with Handicapping Conditions – General Special Education, Effective Date of Tenure: September 3, 2012, Certification Status: Students with Disabilities, Grades 5-9, Generalist, Initial, February 1, 2009 through January 31, 2014.
6. Jennifer Lazarou, Position: Teacher, Tenure Area: Education of Children with Handicapping Conditions – Education of Speech and Hearing Handicapped Children, Effective Date of Tenure: September 3, 2012, Certification Status: Speech and Language Disabilities, Initial, September 1, 2009 through August 31, 2014.
7. Emily Mehlenbacher, Position: Teacher, Tenure Area: Social Studies 7-12, Effective Date of Tenure: September 3, 2012, Certification Status: Social

- Studies 7-12, Initial, September 1, 2008 through August 31, 2013.
8. Carol Perkins, Position: Teacher, Tenure Area: Cosmetology Occupations (Cosmetology), Effective Date of Tenure: September 3, 2012, Certification Status: Cosmetology/Barbering 7-12, Professional, September 1, 2010.
 9. Lu Ann Semski, Position: Teaching Assistant, Tenure Area: Teaching Assistant, Effective Date of Tenure: September 3, 2012, Certification Status: Level 3, September 1, 2011 through August 31, 2016.
 10. Betty Fain, Position: School Social Worker, Tenure Area: School Social Worker, Effective Date of Tenure: September 3, 2012, Certification Status: School Social Worker, Permanent, September 1, 2011.
 11. Maureen Liberto, Position: Curriculum Mentor, Tenure Area: Instructional Support Services in Curriculum and Differentiated Instruction Incorporating the Analysis of Student Performance Data, Effective Date of Tenure: September 6, 2012, Certification Status: English 7-12, Permanent, September 1, 2000.
 12. Lynn Miles, Position: School Psychologist, Tenure Area: School Psychologist, Effective Date of Tenure: September 7, 2012, Certification Status: School Psychologist, Permanent, September 1, 2007.
 13. Carolyn Parker, Position: Teacher, Tenure Area: Education of Children with Handicapping Conditions – Education of Deaf Children, Effective Date of Tenure: September 7, 2012, Certification Status: Deaf and Hard of Hearing, Initial, September 1, 2010 through August 31, 2015.
 14. Kelly Smith, Position: Teacher, Tenure Area: Remedial Reading, Effective Date of Tenure: September 7, 2012, Certification Status: Literacy (Grades 5-12), Professional, February 1, 2008 through January 31, 2013.
 15. Theresa Keeseey, Position: Teacher, Tenure Area: Middle Grades, Effective Date of Tenure: September 8, 2012, Certification Status: Generalist in Middle Childhood Education, Professional, September 1, 2009 through August 31, 2014.
 16. Kerry Gush, Position: School Social Worker, Tenure Area: School Social Worker, Effective Date of Tenure: September 10, 2012, Certification Status: School Social Worker, Permanent, February 1, 2012.

H. Recalls

1. Lacey Knapp, Position: Teacher, Special Education, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Tenure Area: Education of Children with Handicapping Conditions – General Special Education, Effective: September 4, 2012, Certification Status: Students with Disabilities, Grades 1-6, Initial, February 1, 2011 through January 31, 2016, Probationary Period: continues through October 2, 2014, Salary: \$42,552.00 per year (step 2 + Special Education Stipend).
2. Samuel Sanfratello, Position: Teacher, Special Education, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Tenure Area: Education of Children with Handicapping Conditions – General Special Education, Effective: September 4, 2012, Certification Status: Students with Disabilities, Grades 7-12, Mathematics, Initial, September 1, 2010 through August 31, 2015, Probationary Period: continues through January 10, 2015, Salary: \$45,823.00 per year (step 2 + Credit Hours Stipend + Degree Stipend + Special Education Stipend).
3. Leslie Brewer, Position: Occupational Therapist, part-time (.4 FTE), 10 month,

school calendar position, Competitive, Permanent, Civil Service appointment, Effective: September 4, 2012, Probationary Period: full-filled, Salary: \$50,212.00 per year, pro-rated (step 8 + Credit Hours Stipend + Certificate Stipend + Special Education Stipend).

I. Appointments

1. Georgia Weed, Position: Staff Development Coordinator, full-time (1.0 FTE), 12 month position, Probationary appointment, Effective: August 20, 2012, Tenure Area: Staff Development Coordinator, Certification: School District Leader, Professional February 1, 2010, Probationary Period: August 20, 2012 through August 19, 2015, Salary: \$68,000.00 per year, pro-rated.
2. Katie McDonough, Position: Principal of Special Education, full-time (1.0 FTE), 12 month position, Probationary appointment, Effective: August 23, 2012, Tenure Area: Principal of Special Education, Certification: School Administrator/Supervisor, Permanent, September 1, 2012, Probationary Period: August 23, 2012 through August 22, 2015, Salary: \$77,000.00 per year, pro-rated.
3. Robert Lorden, Position: Assistant Principal of Special Education, full-time (1.0 FTE), 12 month position, Probationary appointment, Effective: August 23, 2012, Tenure Area: Assistant Principal of Special Education, Certification: School Building Leader, Initial, September 1, 2011 through August 31, 2016, Probationary Period: August 23, 2012 through August 22, 2015, Salary: \$68,000.00 per year, pro-rated.
4. Matthew Talada, Position: Assistant Principal, Career and Technical Education, full-time (1.0 FTE), 12 month position, Probationary appointment, Effective: September 4, 2012, Tenure Area: Assistant Principal, Certification: School Building Leader, Initial, September 1, 2011 through August 31, 2016, Probationary Period: September 4, 2012 through September 3, 2015, Salary: \$69,360.00 per year, pro-rated.
5. William Giancoli, Position: STEM Curriculum Mentor, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Effective: September 4, 2012, Tenure Area: Instructional Support Services in Curriculum and Differentiated Instruction Incorporating the Analysis of Student Performance Data, Certification: Generalist in Middle Childhood Education (Grades 5-9), Initial, September 1, 2009 through August 31, 2014, Probationary Period: September 4, 2012 through September 3, 2015, Salary: \$55,639.00 per year (step 10 + Credit Hours Stipend + Degree Stipend).
6. Paul Spara, Position: STEM Curriculum Mentor, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Effective: September 4, 2012, Tenure Area: Instructional Support Services in Curriculum and Differentiated Instruction Incorporating the Analysis of Student Performance Data, Certification: Chemistry 7-12, Initial, February 1, 2009 through January 31, 2014, Probationary Period: September 4, 2012 through September 3, 2015, Salary: \$56,081.00 per year (step 10 + Credit Hours Stipend + dual Degree Stipend).
7. David Hamilton, Position: Teacher, Heavy Equipment, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Effective: September 4, 2012, Tenure Area: Vehicle Maintenance and Repair Occupations - Vehicle Mechanical Repair (including Heavy Equipment Repair), Certification:

- Vehicle Mechanical Repair (including Heavy Equipment Repair) 7-12, Transitional A, September 1, 2012 through August 31, 2015, Probationary Period: September 4, 2012 through September 3, 2015, Salary: \$55,878.00 per year (step 10 + Credit Hours Stipend).
8. Tammy Divens, Position: Teacher, Nurse Assisting, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Effective: September 4, 2012, Tenure Area: Health Occupations – Practical Nursing, Certification: Practical Nursing 7-12, Initial, September 1, 2012 through August 31, 2017, Probationary Period: September 4, 2012 through September 3, 2015, Salary: \$53,148.00 per year (step 10).
 9. Molly Batrowny, Position: Teacher, Special Education, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Effective: September 4, 2012, Tenure Area: Education of Children with Handicapping Conditions – General Special Education, Certification: Students with Disabilities (grades 1-6), Initial, February 1, 2009 through January 31, 2014, Probationary Period: September 4, 2012 through September 3, 2014, previously tenured, Salary: \$44,825.00 per year (step 4 + Special Education Stipend).
 10. Thomas Wilkinson, Position: Teacher, Integrated ELA, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Effective: September 4, 2012, Tenure Area: English, Certification: English Language Arts 7-12, Initial, September 1, 2011 through August 31, 2016, Probationary Period: September 4, 2012 through September 3, 2015, Salary: \$44,185.00 per year (step 1 + Credit Hours + Degree Stipend).
 11. MaryEileen Morrow, Position: Senior Account Clerk, full-time (1.0 FTE), 12 month position, Civil Service, Competitive, Probationary appointment, Civil Service List #61880, Effective: July 23, 2012, Probationary Period: July 23, 2012 through July 22, 2013, Salary: \$31,000.00 per year, pro-rated (7.5 hours per day).
 12. Paul O'Malley, Position: Health and Safety Compliance Specialist, full-time (1.0 FTE), 12 month position, Civil Service, Competitive, Provisional appointment, pending Civil Service exam, Effective: August 6, 2012, Salary: \$45,000.00 per year, pro-rated (8.0 hours per day).
 13. Susan Yochum, Position: Adult Education LPN Instructor, full-time (1.0 FTE), 12 month position, unclassified appointment, Effective: September 1, 2012, Certification: Job Skills Training Instructor, Adult Education Certificate, September 1, 2009 through August 31, 2012, Salary: \$44,000.00 per year, pro-rated.

J. Temporary Appointments

1. Steven Schoonmaker, Position: Interim Business Official, Effective: July 1, 2012 through October 31, 2012, Salary: \$325.00 per day, time-sheet basis.
2. Eugene Mastin, Position: Chief Information Officer, hourly, time-sheet, as needed basis, 12 month position, Effective: July 1, 2012 through June 30, 2013, Salary: \$19.75 per hour, time-sheet, as needed basis.
3. Danielle Major, Position: Assistant Principal of Special Education, full-time (1.0 FTE), 12 month position, Temporary appointment, pending completion of certification requirements, Effective: August 23, 2012 through June 30, 2013, Certification: no administrative certificate, School Building Leader Internship Certificate needed, Salary: \$68,000.00 per year, pro-rated.

4. Kristen Wilson, Position: School Psychologist, part-time (.8 FTE), 10 month, school calendar position, Temporary appointment, pending completion of certification requirements, Effective: September 4, 2012 through June 21, 2013, Certification: none; School Psychology, Provisional renewal required, Salary: \$54,944.00 per year, pro-rated (step 2 + Credit Hours Stipend + Degree Stipend + Special Education Stipend).
5. Christina Regula, Position: Adult Education LPN Instructor, full-time (1.0 FTE), 12 month position, Temporary appointment, pending completion of certification requirements, Effective: August 1, 2012, Certification: none, Job Skills Training Instructor, Adult Education Certificate pending, Salary: \$48,861.00 per year, pro-rated.

K. Annual Stipends, effective July 1, 2012 through June 30, 2013

1. Computer Services Center
 - a. Kris Manns, Medicaid Team Leader, Stipend \$2,500

L. Report of Temporary and Substitute Personnel as attached.

M. Approval of 2012-2013 GST BOCES Additional Compensations, effective July 1, 2012 through June 30, 2013 as attached.

CARRIED UNANIMOUSLY

13-028

Upon the recommendation of the Superintendent, and on the motion of Dickson, seconded by Apgar, it is resolved that the following personnel action is hereby taken:

N. Approval of the 2012-2013 Annual Professional Performance Review Plan as attached.

CARRIED UNANIMOUSLY

7. PROGRAMS

13-029

Upon the motion of Apgar, seconded by Keddell, it is resolved to approve the following program items:

TEXTBOOKS

- A. Approval of textbook purchases for Special Education programs as attached.
- B. Approval of textbook purchase for Career & Technical Education, New Vision Education program as attached.

CARRIED UNANIMOUSLY

8. BOARD PRESIDENT'S REPORT

- A. None.

9. SUPERINTENDENT'S REPORT

A. SED

1. Commissioner King visited our region on July 24, 2012. He spoke at Elmira City School District first, traveled to the Wings of Eagles to visit the GST BOCES Summer of Innovation program, attended a STEM meeting at Corning Inc., toured Corning Inc.'s Sullivan Park and attended a Chemung County meeting.
2. SED is focused on Annual Professional Performance Reviews (APPR).

B. Meetings with Superintendents

Dr. Graefe shared that he met this summer with all 21 Superintendents in their respective district to discuss the 2012-2013 school year.

EXECUTIVE SESSION

13-030

Upon the motion of Dickson, seconded by Scott, it is resolved to move to executive session at 5:46 p.m. to discuss seven employment matters concerning particular persons and three legal matters.

CARRIED UNANIMOUSLY

OPEN SESSION

13-031

Upon the motion of Scott, seconded by Learn, it is resolved to move to open session at 6:30 p.m.

CARRIED UNANIMOUSLY

6. PERSONNEL

13-032

Upon the recommendation of the Superintendent, and on the motion of Dickson, seconded by Apgar, it is resolved that the following personnel action is hereby taken:

A. Resignation

2. Tara Bolt, Position: Teacher, CNEBS and Computer Exploration, Effective: July 18, 2012, Date of Hire: September 3, 2009, Reason: invoking §31.6 of the EA contract, waiving all rights to recall and unemployment insurance, and terminating any and all statutory and contractual rights except for the stipend of \$2500.

CARRIED UNANIMOUSLY

10. ADJOURNMENT

13-033

Upon the motion of Everett, seconded by Apgar, it is resolved to adjourn the meeting at 6:31 p.m.

CARRIED UNANIMOUSLY

Next Meeting

Meeting	Date/Time	Location
None	September 2012	
Regular	10/02/12, 5:30 p.m.	Bush Education Ctr., Bldg. 1

dlh
August 29, 2012

Respectfully Submitted,

Doretta L. Hughson
Board Clerk