

Schuyler-Steuben-Chemung-Tioga-Allegany (SSCTA)

Board of Cooperative Educational Services

9579 Vocational Road, Painted Post, New York 14870

REGULAR BOARD MEETING

Coopers Education Center, Bldg. 8
Large Conference Room

TUESDAY, JANUARY 7, 2025

5:30 p.m.

PRESENT: Donald Keddell, Kathleen Hagenbuch, Neil Bulkley, Alice Learn, Colleen Talada

EXCUSED: Pamela Strollo, Robert Wheeler

ALSO PRESENT: District Superintendent Stacy Saglibene
Cabinet Members: Jeff Berdine, Beth Dryer, Colleen Hurd, LeeAnne Jordan, Tracy Loukopoulous, Danielle Major, Patrick Mangino, Vince Moschetti, Rob Sherburne, Sarah Vakkas, Brad Yackel; Board Clerk Kate Taylor; Guests: Kecia Nicholson, Heather Saltsman, Jennifer Swayze

1. CALL TO ORDER

Board President Keddell called the regular meeting to order at 5:30 p.m. and led the Pledge of Allegiance.

2. ACCEPTANCE OF THE AGENDA

Upon the motion of Learn, seconded by Bulkley, it was resolved to accept the agenda with addenda.

25-052

CARRIED UNANIMOUSLY

3. PRIVILEGE OF THE FLOOR

A. AI Developments in Schools – Patrick Mangino, Director of Computer Services

Patrick Mangino presented information on Artificial Intelligence (attached) and stated that the current focus is to teach safe practices on the use of AI to all school stakeholders – staff, students, and parents – and classifying information for privacy purposes. Board Member Learn asked if we had a general idea of how many people are using AI in their instruction. Beth Dryer said that this information has not been collected. Instructional Support Services is focused on how they can assist teachers in the use of AI or how to look at AI generated work. Patrick said that the library and digital fluency standards will need to be redefined as the standards were created before AI took off. Board Member Bulkley wondered if GST could look into offering a program or career opportunity in this field.

4. CONSENSUS ITEMS

Upon the motion of Learn, seconded by Hagenbuch, it was resolved to approve the following consensus items:

25-053

A. Approval of Minutes

1. Regular Meeting – December 3, 2024

B. Internal Claims Auditor Report

1. November 2024

CARRIED UNANIMOUSLY

5. FINANCE

25-054

Upon the recommendation of the Superintendent, and on the motion of Learn, seconded by Talada, it was resolved that the following finance actions are hereby taken, with addenda:

A. General Fund Establishments and Adjustments

1. Budget Establishments for 2024-2025:

Item #	CoSer#	CoSer #	Title	Establishment
107-25	519.594	519.594	SHOWCASE W/OCM BOCES	\$ 46,700
108-25	675.698	675.698	SAFETY/RISK MGMT W/PNW BOCES	\$ 1,650

These establishments will be supported as follows:

107-25	519.594	Waverly: \$46,700
108-25	346.493	Addison: \$ 1,650

2. Budget Increases for 2024-2025:

Item #	CoSer #	Title	Increase	From	To
109-25	328.693	INTERNAL AUDITOR W/TST BOCES	\$ 7,162	\$ 85,587	\$ 92,749
110-25	406.693	EQUIV ATT ED/GED W/ TST BOCES	\$ 165	\$ 166	\$ 331
111-25	511.002	PRINTING/UNAIDED SUPPLIES STAFF DEV W/PUTNAM WESTCHESTER	\$ 69,084	\$1,399,664.00	\$1,468,748.00
112-25	540.698	BOCE	\$ 3,805	\$ 6,170	\$ 9,975
113-25	579.492	STAFF DEVELOPMENT;W/Erie 2 COOP BDNG COORD (ENERGY) W/OCM	\$ 329	\$ 329	\$ 658
114-25	616.594	BOCE	\$ 1,398	\$ 30,925	\$ 32,323
115-25	620.596	PUBLIC INFO-BASE W/ALBANY BOCES COMPUTER SERVICE MGMT W/CAP	\$ 4,924	\$ 273,882	\$ 278,806
116-25	642.596	REGION	\$ 1,695	\$ 65,159	\$ 66,854
117-25	657.698	POLICY MANUAL SERVICE-PUTNAM HLTH CARE BENEFIT COORD W/TST	\$ 32	\$ 1,595	\$ 1,627
118-25	661.693	BOCES	\$ 15,240	\$ 13,230	\$ 28,470
119-25	670.494	COMPUTER SVC. MGMT. W/ MONROE 1	\$ 8,279	\$ 16,615	\$ 24,894
120-25	674.591	NEGOTIATIONS W/ERIE 1 BOCES	\$ 2,416	\$ 17,306	\$ 19,722
121-25	677.592	BUSINESS OFC SUPPORT W/QUESTAR	\$ 2,190	\$ 46,423	\$ 48,613

These increases will be supported as follows:

109-25	328.693	Addison: \$4,434, Jasper-Troupsburg: \$2,728,
110-25	406.693	Spencer-Van Etten: \$165
111-25	511.002	Addison: \$574, Alfred-Almond: \$1,467, Arkport: \$184, Bath: \$1,019, Bradford: \$73Campbell-Savona: \$1,252, Canaseraga: \$701, Canisteo-Greenwood: \$908, Elmira: \$34,229, Elmira Heights: \$3,181, Hammondsport: \$2,482, Hornell: \$671, Horseheads: \$7,739, Odessa-Montour: \$908, Prattsburgh: \$72, Spencer-Van Etten: \$821, Watkins Glen: \$3,530 Waverly: \$4,449, Chemung County: \$105, Town of Big Flats: \$135, CCC: \$103, Dundee: \$51,
112-25	540.698	Canisteo-Greenwood: (\$2,845), Hornell: \$6,650
113-25	579.492	Elmira: \$329

114-25	616.594	Elmira: \$967, Horseheads: \$431
115-25	620.596	Arkport: \$4,924
116-25	642.596	Elmira Heights: \$1,695
117-25	657.698	Addison: \$32
118-25	661.693	Watkins Glen: \$15,240
119-25	670.494	Avoca: \$1,696, Corning: \$1,273, Elmira: \$5,310
120-25	674.591	Elmira: \$2,416,
121-25	677.592	Alfred-Almond: \$2,190

3. Budget Decreases for 2024-2025:

Item #	CoSer #	Title	Decrease	From	To
122-25	250.499	STAFFING 1:6:1 W/CATT-ALLEGANY BOCE	\$ (29,269)	\$ 29,199	\$ (70)
123-25	511.005	PRINTING - COURIER	\$ (1,336)	\$ 253,245	\$ 251,909
124-25	550.591	COMPUTER SVC, INSTR W/ERIE 1 BOCES	\$ (42,079)	\$ 2,065,724	\$ 2,023,645
125-25	629.591	COMPUTER SERVICE:MGMT W/ERIE 1 BOCES	\$ (8,203)	\$ 2,781,790	\$ 2,773,587

These decreases will be supported as follow:

122-25	250.499	Alfred-Almond: (\$29,269)
123-25	511.005	Avoca: (\$1,336)
124-25	550.591	Addison: (\$42,079),
125-25	629.591	Prattsburgh: (\$8,203),

4. Transfers over 10K within programs for 2024-2025:

<u>COSER NO.</u>	<u>PROGRAM</u>	<u>BUDGET CODE</u>	<u>TRANSFER IN</u>	<u>TRANSFER OUT</u>
101	CTE LARGE EQUIP.	A101-3010-300-0-75	\$102,000.00	
		A101-3130-210-0-00		\$102,000.00
			\$102,000.00	\$102,000.00

B. Purchasing

1. Permission to bid paper and supplies for the Print Shop.
2. One (1) year extension of the waste disposal and recycling bid for the GST BOCES Bush, Coopers, and Wildwood Campuses, per the terms of the original bid. Casella Waste Management has been notified and has agreed to the extension of the bid for (1) year. The extension dates will be from March 4, 2025, through March 4, 2026.
3. Approval of Resolution, as attached, for the Installment Purchase Agreement for Laptops, Printers, and Interactive Boards in the amount of \$359,550.00, plus any additional fees. This IPA is for Corning-Painted Post Area School District for a four-year term.
4. Approval of Resolution, as attached, for the Installment Purchase Agreement for Laptops, Micro Desktops, Desktop All in One in the amount of \$977,703.00, plus any additional fees. This IPA is for the Elmira City School District for a four-year term.
5. Permission to bid for Fiber Lines.

C. Acceptance of Donation

- 2011 Polaris Ranger 800XP, Vin# 176671, to the Coopers Campus Heavy Equipment Club from Chuck Hendershot, Hendershot Haflingers, 5869 Clinton Road, Cameron Mills, NY 14820.

CARRIED UNANIMOUSLY

6. PERSONNEL

25-055

Upon the recommendation of the Superintendent, and on the motion of Hagenbuch, seconded by Talada, it was resolved that the following personnel actions are hereby taken. Danielle Major explained the need to modify the agenda to include the Abolishment of Position and then the Layoff. This new program at Cooper Campus, Professional Business & Financial Technologies, currently has no students enrolled.

A. RETIREMENT

Name	Position	Eff. Date	Date of Hire
1. Steven Updike	Sr Computer Programmer/Analyst	01/31/25	01/14/85

B. RESIGNATIONS

Name	Position	Eff. Date	Date of Hire
1. Andrew Harvey	Teacher Aide	12/02/24	04/05/24
2. Kimberly Koval	Teacher Aide	12/20/24	10/24/22

C. INCREASE IN ASSIGNMENT

Name	Position	Increase	Eff. Date
1. Sirrenity Crowley	Teaching Assistant	.86 FTE to .93 FTE	12/16/24

D. AMENDED APPOINTMENTS

Name	Position	Corrective Action
1. Tina Wilston From 02/02/21 Board Meeting	Physical Therapist Assistant	Permanent Date: 02/09/21
2. Tina Wilston From 12/03/19 Board Meeting	Physical Therapist Assistant	Probationary Date: 12/03/19 – 02/08/21
3. Anthony Chiusano From 11/12/24 Board Meeting	Network Technology Specialist	Effective Date: 08/16/24

E. APPOINTMENTS

Name	Position	Probationary Period	Status
1. Lisa Booth Tenure Area: Teaching Assistant	Teaching Assistant	11/25/24 – 11/24/28	Level 2 TA
2. Gabriel Brumfield Tenure Area: Teaching Assistant	Teaching Assistant	11/25/24 – 11/24/28	Level 1 TA
3. Jasmond Dyer Tenure Area: Teaching Assistant	Teaching Assistant	11/25/24 – 11/24/28	Level 1 TA
4. Alexis Briggs Tenure Area: Teaching Assistant	Teaching Assistant	12/03/24 – 12/02/28	Level 1 TA
5. Andrew Harvey Tenure Area: Teaching Assistant	Teaching Assistant	12/11/24 – 12/10/28	Level 1 TA

F. TEMPORARY TO PROBATIONARY APPOINTMENTS, due to successful completion of certification requirements. No change in Salary

Name	Position	Probationary Period	Certification
1. Harley Wright Tenure Area: School Social Worker	School Social Worker	11/13/24 – 11/12/28	Provisional
2. Ashley White Tenure Area: Teaching Assistant	Teaching Assistant	11/26/24 – 11/25/28	Level 1 TA

G. TEMPORARY APPOINTMENTS, appointment pending completion of certification requirements expiring

June 27, 2025

<u>Name</u>	<u>Position</u>	<u>Eff Date</u>
1. Mikayla Cusac	Teaching Assistant	12/11/2024

Certification Area: Not certified, Teaching Assistant required

H. CIVIL SERVICE PERMANENT APPOINTMENTS, due to successful completion of Probationary Period, no change in salary

<u>Name</u>	<u>Position</u>	<u>Permanent Date</u>
1. Jade Young	Registered Nurse	01/10/25
2. Covey Clancy	Building Maintenance Mechanic	01/16/25
3. Taylor Brown	Cleaner	01/28/25
4. Kahlia Baksh	Teacher Aide	01/21/25
5. Vicki Edgerton	Teacher Aide	02/01/25

I. NON-COMPETITIVE CIVIL SERVICE PROBATIONARY APPOINTMENT

<u>Name</u>	<u>Position</u>	<u>Probationary Period</u>
1. Jeri Gunn	Teacher Aide	12/12/24 – 02/16/26
2. Thomas Wichtowski	PT Courier	01/28/25 – 01/27/26

J. AMENDED STIPENDS:

<u>Name</u>	<u>Stipend</u>	<u>Name</u>	<u>Effective Date</u>	<u>Amount</u>
1. Tammy Divens	Mentor Year 1	E Carney	07/01/24 – 11/30/24	\$ 352.20
2. Jennifer Knapp	Mentor Year 2	C Biddle	09/03/24 – 01/31/25	\$ 469.50
3. Sandra Brenen	Mentor Year 2	Q Stowe	09/03/24 – 10/31/24	\$ 187.79
4. Kristy Perraut	Team Lead	Resigned	07/01/24 – 12/31/24	\$ 1,264.37

K. STIPENDS

<u>Name</u>	<u>Stipend</u>	<u>Name</u>	<u>Effective Date</u>	<u>Amount</u>
1. Sandra Brenen	Mentor Year 1	T VanDine	11/01/24 – 06/27/25	\$ 939.20

*To the extent required by the applicable provisions of Education Law section 3014, in order to be granted tenure, the classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education Law section 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years, and if the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period, he or she shall not be eligible for tenure at that time

L. Approval of the Attached Report Regarding Temporary and Substitute Personnel

M. Approval of Additional Occasional Drivers for 2024-2025

1. Teresa Fethers

CARRIED UNANIMOUSLY

7. BOARD POLICY

A. First Reading – Revised Policy #9810: Retirement Benefits for Non-Unit Employees

Sarah Vakkas stated that this modification will help BOCES hire cabinet level experts in the field who may be later in their career and who we may want to extend this benefit to. Board Member Talada asked how many other districts/BOCES have this policy. District Superintendent Saglibene said that it is being talked about more in order to hire leaders with more experience. Board Member Talada asked if we could inquire with other BOCES on who does this.

8. BOARD PRESIDENT'S REPORT

A. Preferred Educational Future

Board President Keddell reviewed the Board Goals and said that he would like to reach out to school boards in a coordinated fashion. District Superintendent Saglibene said that she keeps the superintendents informed in many different areas, but districts like to be able to share the information in their own way due to relationship differences between the superintendents and their boards. Board Member Talada said to make sure that information shared is generalized, brief and specific to each district and their students. District Superintendent Saglibene will work with Jeff Black, Executive Director of GST School Boards, to develop a survey for school boards. The survey questions will be shared with the GST board before being sent out.

9. SUPERINTENDENT’S REPORT

District Superintendent Saglibene deferred to Jennifer Swayze for an update on Marketing and Public Relations interns (attached). Board Member Learn asked if there will be an assessment of the intern program. Jen said yes, she is working on this and making notes along the way.

10. RECOMMENDATION TO ENTER INTO EXECUTIVE SESSION TO DISCUSS THE EMPLOYMENT HISTORY OF PARTICULAR PERSONS

25-056

Upon the motion of Bulkley, seconded by Learn, it was resolved to move into Executive Session at 6:46 p.m. to discuss five (5) employment histories of particular persons and two (2) current litigations.

CARRIED UNANIMOUSLY

11. ADJOURNMENT

25-057

Upon the motion of Bulkley, seconded by Learn, it was resolved to end Executive Session and adjourn the meeting at 6:56 p.m.

CARRIED UNANIMOUSLY

Respectfully Submitted,

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January 10, 2025

Kathleen E. Taylor
Board Clerk
