

Schuyler-Steuben-Chemung-Tioga-Allegany (SSCTA)
Board of Cooperative Educational Services
9579 Vocational Road, Painted Post, New York 14870

REGULAR BOARD MEETING

TUESDAY, AUGUST 13, 2024

Coopers Education Center, Bldg. 7

5:30 p.m.

PRESENT: Donald Keddell, Alice Learn, Neil Bulkley, Pamela Strollo, Colleen Talada, Robert Wheeler

EXCUSED: Kathleen Hagenbuch

ALSO PRESENT: District Superintendent Stacy Saglibene
Cabinet Members: Jeff Berdine, Colleen Hurd, Danielle Major, Patrick Mangino, Vince Moschetti, Rob Sherburne, Brad Yackel; Board Clerk Kate Taylor; Guests: Tanya Konopski, Heather Saltsman, Jennifer Swayze

1. CALL TO ORDER

Board President Keddell called the regular meeting to order at 5:28 p.m. and led the Pledge of Allegiance.

2. ACCEPTANCE OF THE AGENDA

Upon the motion of Learn, seconded by Strollo, it was resolved to accept the agenda with addenda. **25-016**

CARRIED UNANIMOUSLY

3. PRIVILEGE OF THE FLOOR

None.

4. CONSENSUS ITEMS

Upon the motion of Wheeler, seconded by Bulkley, it was resolved to approve the following consensus items: **25-017**

A. Approval of Minutes

1. Reorganizational Meeting – July 9, 2024
2. Regular Meeting – July 9, 2024

B. Treasurer's Reports

1. Student Activities – Bush Education Center: 4/1/24-6/30/24
2. Student Activities – Coopers Education Center: 4/1/24-6/30/24
3. Student Activities – Wildwood Education Center: 4/1/24-6/30/24

C. Internal Claims Auditor Report

1. June 2024

CARRIED UNANIMOUSLY

5. FINANCE

25-018

Upon the recommendation of the Superintendent, and on the motion of Learn, seconded by Talada, it was resolved that the following finance actions are hereby taken.

A. General Fund Establishments and Adjustments

1. Budget Establishments for 2023-2024:

Item #	CoSer #	Title	In the Amount of
297-24	416.494	ACADMIC PRGS SPEC FACLTY W/MONR 1	\$ 844
298-24	501.391	WORKSHOPS W/FEH BOCES	\$ 2,793
299-24	547.591	SCHOOL/CURR IMPROV PLAN W/ERIE 1	\$ 175
300-24	682.391	TRANSP PLANNING STUDIES & WEBINARS	\$ 600

These establishments will be supported as follows:

297-24	416.494	Campbell-Savona: \$844
298-24	501.391	Campbell-Savona: \$1,862, Elmira Heights: \$931
299-24	547.591	Corning: \$175
300-24	682.391	Addison: \$300, Arkport: \$150, Elmira: \$150

2. Budget Increases for 2023-2024:

Item #	CoSer #	Title	Increase	From	To
301-24	322.591	Special Class 1:12 +(3:1)	\$ 1,088	\$ 5,000	\$ 6,088
302-24	332.000	ITINERANT SCHOOL SOCIAL WORKER	\$ 1,000	\$ 105,432	\$ 106,432
303-24	354.599	Special Class 1:6:1 ED	\$ 19,050	\$ 6,350	\$ 25,400
304-24	419.693	Special Class 1:6:1 ASD	\$ 1,050	\$ 8,750	\$ 9,800
305-24	430.001	E-LEARNING DIST SPEC	\$ 225	\$ 647,527	\$ 647,752
306-24	460.599	Special Class 1:12:1	\$ 9,380	\$ 56,280	\$ 65,660
307-24	511.000	PRINTING	\$ 26,681	\$ 1,690,560	\$ 1,717,241
308-24	533.698	Special Class Preschool	\$ 18,803	\$ 25,071	\$ 43,874
309-24	540.698	Itinerant-Visually Impaired-Braille Prep	\$ 52,110	\$ 36,477	\$ 88,587
310-24	555.591	Itinerant-Physical Therapy	\$ 8,366	\$ 90,484	\$ 98,850
311-24	558.693	Itinerant-Speech Impaired	\$ 150	\$ 1,908	\$ 2,058
312-24	561.598	Itinerant-School Psychologist	\$ 1,475	\$ 590	\$ 2,065
313-24	562.493	Itinerant- Nurse/Nurse Teacher	\$ 15,701	\$ 273,650	\$ 289,351
314-24	629.591	COMPUTER SERVICE: MGMT W/ ERIE 1 BOC	\$ 6,336	\$ 3,729,231	\$ 3,735,567
315-24	646.491	COMPUTER SVC. MGMT W/NASSAU BOCES	\$ 21,386	\$ 72,053	\$ 93,439
316-24	670.494	COMPUTER SVC. MGMT. W/ MONROE 1	\$ 6,754	\$ 30,546	\$ 37,300
317-24	674.591	NEGOTIATIONS W/ERIE 1 BOCES	\$ 7,206	\$ 23,011	\$ 30,217
318-24	681.492	PLNG SVCS MGMT W/ERIE 2 BOCES	\$ 41,470	\$ 145,728	\$ 187,198

These increases will be supported as follows:

301-24	322.591	Arkport: \$1,088
302-24	332.000	Addison: \$114, Elmira Heights: \$818, Spencer-Van Etten: \$68
303-24	354.599	Elmira: \$7,620, Elmira Heights: \$11,430
304-24	419.693	Spencer-Van Etten: \$700, Watkins Glen: \$350
305-24	430.001	Arkport: \$225
306-24	460.599	Elmira Heights: \$9,380
307-24	511.000	Addison: \$1,982, Arkport: \$226, Avoca: \$656, Bath: \$587, Bradford: \$141, Campbell-Savona: \$235, Canaseraga: \$94, Elmira: \$5,956, Elmira Heights: \$581, Hammondsport: \$27, Hornell: \$927, Horseheads: \$3,369, Jasper-Troupsburg: \$462, Odessa-Montour: \$2,594, Prattsburgh: \$32, Spencer-Van Etten: \$662, Watkins Glen: \$1,261, Waverly: \$3,735, WFL BOCES: (Dundee: \$150), Misc. Revenue: (Chemung County: \$532, City of Hornell: \$1,793, Corning Community College: \$173, Town of Big Flats: \$89, Village of Horseheads: \$149, St. Mary Our Mother: \$268)

308-24	533.698	Hornell: \$18,803
309-24	540.698	Corning: \$52,110
310-24	555.591	Alfred-Almond: \$7,141, Elmira Heights: \$1,225
311-24	558.693	Spencer-Van Etten: \$150
312-24	561.598	Spencer-Van Etten: \$1,475
313-24	562.493	Arkport: \$19,876, Hornell: (\$4,175)
314-24	629.591	Addison: \$148,417, Alfred-Almond: \$843, Arkport: \$139, Avoca: \$1,737, Bath: (\$1,112), Canaseraga: \$1,585, Canisteo-Greenwood: \$1,613, Elmira Heights: \$3,700, Hammondsport: \$808, Hornell: (\$4,987), Jasper-Troupsburg: \$262, Prattsburgh: (\$146,668)
315-24	646.491	Corning: \$14,014, Hornell: \$7,372
316-24	670.494	Elmira: \$6,754
317-24	674.591	Addison: \$6,805, Bath: (\$349), Elmira: \$1,975, Elmira Heights: (\$1,225)
318-24	681.492	Avoca: \$17,710, Bradford: \$17,710, Spencer-Van Etten: \$6,050

3. Budget Decreases for 2023-2024:

Item #	CoSer #	Title	Decrease	From	To
319-24	303.000	ITINERANT ART	\$ 45,343	\$ 46,134	\$ 791
320-24	403.003	ALT ED - SECONDARY(MODEL A)	\$ 22,191	\$ 3,333,712	\$ 3,311,521
321-24	403.004	ALT ED - MIDDLE SCHOOL	\$ 283,604	\$ 880,668	\$ 597,064
322-24	423.497	ALT ED W/CAY ONONDAGA BOCES	\$ 920	\$ 24,867	\$ 23,947
323-24	426.001	EXPL ENRICHMNT-DISTRICT SPECIFIC	\$ 225	\$ 418,955	\$ 418,730
324-24	528.000	IND-ED ACT COOR-CDC	\$ 8,664	\$ 712,857	\$ 704,193
325-24	550.591	COMPUTER SVC, INSTR W/ ERIE 1 BOCES	\$ 15,521	\$ 2,540,989	\$ 2,525,468
326-24	591.691	PRINTING W/DCMO	\$ 8,512	\$ 12,281	\$ 3,769
327-24	626.499	PUBLIC INFO-BASE W/CAEW BOCES	\$ 50	\$ 284	\$ 234
328-24	659.591	PLANNING SERVICE W/ERIE 1 BOCES	\$ 1,540	\$ 241,501	\$ 239,961

These decreases will be supported as follows:

319-24	303.000	Bradford: (\$45,343)
320-24	403.003	Various Component Districts: (\$22,191)
321-24	403.004	Various Component Districts: (\$283,604)
322-24	423.497	Spencer-Van Etten: (\$920)
323-24	426.001	Arkport: (\$225)
324-24	528.000	Career Development Council: (\$8,664)
325-24	550.591	Addison: \$4,349, Alfred-Almond: (\$7,523), Arkport: (\$232), Avoca: (\$1,671), Bath: \$262, Canisteo-Greenwood: \$227, Hornell: (\$322), Jasper-Troupsburg: (\$262), Prattsburgh: (\$10,349)
326-24	591.691	Spencer-Van Etten: (\$8,512)
327-24	626.499	Bath: (\$50)
328-24	659.591	Addison: (\$4,247), Elmira: (\$1,626), Elmira Heights: (\$3,700), Hornell: \$8,033

4. Transfers within programs for 2023-2024:

- a. Report of all fund transfers for the period 6/1/2024-6/30/2024, as attached.
- b. Transfers in excess of \$10,000.

<u>COSER NO.</u>	<u>PROGRAM</u>	<u>BUDGET CODE</u>	<u>TRANSFER IN</u>	<u>TRANSFER OUT</u>
605	Computer Services	A605-7710-150-1-99 Instr. Salaries		\$ 344
		A605-7710-160-4-99 N-I Salaries		\$ 2,123
		A605-7710-160-C-99 N-I Salaries		\$ 10,023
		A605-7710-160-O-99 N-I Salaries		\$ 3,850
		A605-7710-163-1-99 N-I Stipend		\$ 1,711

A605-7710-200-D-00 Equip \$500-\$4999		\$	10,000
A605-7710-200-D-05 Equip \$500-\$4999	\$	15,028	
A605-7710-200-D-07 Equip \$500-\$4999	\$	11,000	
A605-7710-200-D-14 Equip \$500-\$4999		\$	20,478
A605-7710-204-D-00 Small Equip	\$	29,300	
A605-7710-204-D-01 Small Equip	\$	60,567	
A605-7710-204-D-04 Small Equip		\$	10,663
A605-7710-204-D-04 Small Equip	\$	10,663	
A605-7710-204-D-11 Small Equip		\$	6,492
A605-7710-204-D-14 Small Equip	\$	17,513	
A605-7710-205-1-99 Software		\$	11,970
A605-7710-205-D-00 Software	\$	19,644	
A605-7710-205-D-04 Software	\$	10,663	
A605-7710-205-D-05 Software	\$	200	
A605-7710-205-D-07 Software	\$	11,526	
A605-7710-205-D-09 Software	\$	11,200	
A605-7710-205-D-11 Software	\$	6,503	
A605-7710-205-D-16 Software	\$	29,770	
A605-7710-205-D-88 Software		\$	39,041
A605-7710-210-1-99 Lg Equip >\$5000	\$	12,641	
A605-7710-210-D-04 Lg Equip >\$5000	\$	10,850	
A605-7710-210-D-07 Lg Equip >\$5000		\$	270
A605-7710-300-0-99 Supplies		\$	3,665
A605-7710-300-H-99 Supplies		\$	15,300
A605-7710-300-O-99 Supplies		\$	1,386
A605-7710-400-1-99 Contractual	\$	94,080	
A605-7710-400-A-99 Contractual		\$	6,000
A605-7710-400-D-00 Contractual		\$	38,944
A605-7710-400-D-04 Contractual		\$	21,513
A605-7710-400-D-05 Contractual		\$	15,228
A605-7710-400-D-07 Contractual		\$	3,470
A605-7710-400-D-08 Contractual	\$	31,660	
A605-7710-400-D-09 Contractual		\$	11,200
A605-7710-400-D-11 Contractual		\$	11
A605-7710-400-D-53 Contractual		\$	1,000
A605-7710-400-D-88 Contractual	\$	39,041	
A605-7710-400-E-99 Contractual		\$	31,125
A605-7710-400-F-99 Contractual		\$	2,162
A605-7710-411-D-07 Telephone		\$	3,630
A605-7710-411-D-08 Telephone		\$	30,629
A605-7710-411-D-14 Telephone	\$	2,965	
A605-7710-411-D-53 Telephone	\$	1,000	
A605-7710-454-D-01 Photo Copying		\$	60,567
A605-7710-454-D-07 Photo Copying		\$	15,156
A605-7710-454-D-08 Photo Copying		\$	1,031
A605-7710-454-D-16 Photo Copying		\$	29,770
A605-7710-591-O-99 Purchased Services		\$	1,565
A605-7710-815-1-99 Social Security		\$	3,296
A605-7710-815-I-99 Social Security	\$	252	
A605-7710-816-I-99 Health Ins		\$	252
A605-7710-816-O-99 Health Ins		\$	1,201
A605-7710-819-2-99 HRA		\$	11,000
Total	\$	426,066	\$ 426,066

705 Computer Services Admin

A705-7710-160-0-00 N-I Salaries	\$	18,273	
A705-7710-160-2-00 N-I Salaries	\$	44,927	
A705-7710-163-0-09 N-I Stipend	\$	17,711	
A705-7710-200-0-09 Equip \$500-\$4999		\$	12,992
A705-7710-200-1-00 Equip \$500-\$4999		\$	30,394
A705-7710-200-2-00 Equip \$500-\$4999		\$	34,692
A705-7710-205-0-09 Software	\$	74,104	
A705-7710-300-0-09 Supplies		\$	43,999
A705-7710-300-2-00 Supplies		\$	10,235

		A705-7710-400-0-09 Contractual		\$	42,750
		A705-7710-400-1-00 Contractual	\$	30,394	
		A705-7710-400-2-00 Contractual		\$	19,866
		A705-7710-454-0-09 Photo Copying		\$	10,347
		A705-7710-813-2-00 NYS ERS	\$	8,810	
		A705-7710-816-2-00 Health Ins	\$	11,056	
		Total	\$	205,275	\$ 205,275
101	Career and Technical Education	A101-1900-902-0-00 P-Tech Grant	\$	108,789	
		A101-3010-210-0-00 Lg Equip >\$5000	\$	17,801	
		A101-3010-829-0-75 TRS Reserve	\$	27,547	
		A101-3020-151-0-74 Instr. Subs	\$	11,923	
		A101-3020-153-1-74 Instr. Stipend	\$	14,950	
		A101-3130-210-0-00 Lg Equip >\$5000	\$	111,470	
		A101-3130-816-0-00 Health Ins	\$	18,841	
		A101-9500-950-7-01 Transfer Charge			\$ 361,556
		A102-3010-200-0-75 Equip \$500-\$4999			\$ 123,852
		A102-3010-455-0-04 Advisor Expense	\$	21,656	
		A102-3010-815-0-78 Social Security	\$	10,782	
		A102-3020-151-0-74 Instr. Subs	\$	14,071	
		A102-3020-153-1-74 Instr. Stipend	\$	16,125	
		A102-3020-829-0-09 TRS Reserve	\$	19,349	
		A102-3767-150-0-00 Instr. Salaries	\$	53,922	
		A103-3010-206-0-75 Vehicles	\$	33,579	
		A103-3010-829-0-75 TRS Reserve	\$	15,640	
		A103-3020-150-2-74 Instr. Salaries	\$	13,199	
		A103-3020-151-0-74 Instr. Subs	\$	42,404	
		A103-3342-816-0-00 Health Ins	\$	15,740	
		A103-3768-150-0-00 Instr. Salaries			\$ 82,380
		Total	\$	441,198	\$ 567,788
403	Adventure Based Learning	A403-5873-300-B-00 Supplies			\$ 28,305
		A403-5873-400-B-00 Contractual			\$ 3,372
		A403-5873-822-B-00 HRA Admin	\$	12	
		A403-5873-821-B-00 Vision	\$	16	
		A403-5873-829-B-00 TRS Reserve	\$	60	
		A403-5873-456-B-00 Mileage	\$	143	
		A403-5873-814-B-00 Disability	\$	166	
		A403-5873-818-B-00 Unemp Ins	\$	182	
		A403-5873-824-B-00 Dental	\$	267	
		A403-5873-819-B-00 HRA	\$	287	
		A403-5873-801-B-00 Post Employment	\$	622	
		A403-5873-815-B-00 Social Security	\$	1,262	
		A403-5873-153-B-00 Instr. Stipend	\$	1,300	
		A403-5873-811-B-00 NYS TRS	\$	2,688	
		A403-5873-204-B-00 Small Equip	\$	2,857	
		A403-5873-816-B-00 Health Ins	\$	3,107	
		A403-5873-150-B-00 Instr. Salaries	\$	18,708	
		Total	\$	31,677	\$ 31,677
612	Central Business Office	A612-7017-407-0-09 Postage			\$ 26,053
		A612-7017-407-1-01 Postage	\$	6,190	
		A612-7017-407-1-02 Postage	\$	1,483	
		A612-7017-407-1-04 Postage	\$	601	
		A612-7017-407-1-05 Postage	\$	3,320	
		A612-7017-407-1-06 Postage	\$	34	
		A612-7017-407-1-08 Postage	\$	2,509	
		A612-7017-407-1-09 Postage	\$	3,809	
		A612-7017-407-1-10 Postage	\$	265	
		A612-7017-407-1-13 Postage	\$	2,430	
		A612-7017-407-1-14 Postage	\$	1,736	
		A612-7017-407-1-15 Postage	\$	8	
		A612-7017-407-1-17 Postage	\$	2,854	

		A612-7017-407-1-24 Postage	\$	158		
		A612-7017-407-1-43 Postage	\$	640		
		A612-7017-407-1-45 Postage	\$	3		
		A612-7017-407-1-46 Postage	\$	11		
		Total	\$	26,053	\$	26,053
204	Staffing 1:12:3	A204-4240-160-0-00 N-I Salaries			\$	26,748
		A204-4240-168-0-00 Teacher Aide Salary	\$	26,748		
		Total	\$	26,748	\$	26,748
305	Physical Therapy	A305-6716-160-0-00 N-I Salaries	\$	14,355		
		A305-6716-163-0-00 N-I Stipend			\$	9,790
		A305-6716-200-0-00 Equip \$500-\$4999			\$	2,500
		A305-6716-205-0-00 Software			\$	300
		A305-6716-300-1-04 Supplies			\$	183
		A305-6716-400-0-00 Contractual			\$	1,082
		A305-6716-407-0-00 Postage			\$	500
		Total	\$	14,355	\$	14,355
217	Staffing 1:6:1	A217-4230-816-0-00 Health Ins			\$	18,000
		A217-4230-151-0-00 Instr. Subs	\$	18,000		
		Total	\$	18,000	\$	18,000
216	Staffing 1:6:1(216,214,217,219Rolls- 216)	A216-4230-400-0-00 Contractual			\$	11,320
		A216-4230-150-0-00 Instr. Salaries	\$	11,320		
		Total	\$	11,320	\$	11,320
209	Staffing 1:8:1	A209-4235-150-0-00 Instr. Salaries	\$	21,645		
		A209-4235-153-0-00 Instr. Stipend			\$	21,645
		A209-4235-490-0-00 Purchased Services	\$	11,926		
		A209-4235-811-0-00 NYS TRS			\$	11,926
		Total	\$	33,571	\$	33,571

5. Budget Increases for 2024-2025:

Item #	CoSer #	Title	Increase	From	To
1-25	426.000	EXPL ENRICHMNT-BASE	\$ 1,267	\$ 95,717	\$ 96,984
2-25	500.000	COMMUNITY SCHOOLS-BASE	\$ 4,866	\$ 60,470	\$ 65,336
3-25	506.000	CURRICULUM DEVELOPMENT	\$ 32,000	\$ 468,187	\$ 500,187
4-25	508.000	LIBRARY SERVICE/MEDIA (BASE)	\$ 5,000	\$ 80,174	\$ 85,174
5-25	512.000	COMP SVC-CAI/LAN	\$ 153,148	\$ 97,397	\$ 250,545
6-25	525.000	I/S TCHRS-BASE (INCLUDES PVS .004)	\$ 37,075	\$ 648,541	\$ 685,616
7-25	527.000	INSTR MAT DEVEL-ELEM SCIENCE	\$ 8,940	\$ 399,928	\$ 408,868
8-25	536.000	MODEL SCHOOLS-BASE	\$ 29,750	\$ 783,750	\$ 813,500
9-25	605.000	CSC- BASE	\$ 160,911	\$ 188,369	\$ 349,280
10-25	610.000	EMPLOYEE ASSISTANCE PROGRAM	\$ 8,225	\$ 123,048	\$ 131,273

These increases will be supported as follows:

1-25	426.000	Waverly: \$1,267
2-25	500.000	Waverly: \$4,866
3-25	506.000	Spencer-Van Etten: \$32,000
4-25	508.000	Horseheads: \$4,700, Prattsburgh: \$300
5-25	512.000	Corning: \$50,000, Horseheads: \$62,648, Odessa-Montour: \$40,500
6-25	525.000	Campbell-Savona: \$7,325, Elmira: \$29,750
7-25	527.000	Hornell: \$3,065, CAEW BOCES: (Fillmore: \$1,875) Misc. Revenue: \$4,000
8-25	536.000	Elmira: \$29,750

9-25	605.000	Arkport: \$1,195, Bath: \$71,935, Canaseraga: \$4,993, Canisteo-Greenwood: \$2,000, Corning: \$10,168, Horseheads: (\$90,000), Jasper-Troupsburg: \$2,500, Odessa-Montour: \$1,714, Waverly: \$2,500, Albany BOCES: (North Colonie: \$78,229, Ravena: \$12,971), Nassau BOCES: (Franklin Square: \$10,688), NERIC: (Warrensburg: (\$10,189)), OU BOCES: (Minisink: \$47,254) Ulster BOCES: \$11,853, Misc. Revenue: (St. Mary Our Mother: \$3,100)
10-25	610.000	Bath: \$8,225

6. Budget Decreases for 2024-2025:

Item #	CoSer #	Title	Decrease	From	To
11-24	513.000	LIBRARY AUTOMATION (BASE)	\$ 4,700	\$ 191,815	\$ 187,115
12-24	518.000	COORDINATOR OF HOME INSTRUCTION	\$ 3,750	\$ 175,980	\$ 172,230

These decreases will be supported as follows:

11-24	513.000	Horseheads: (\$4,700)
12-24	518.000	Odessa-Montour: (\$3,750)

7. Transfers within programs for 2024-2025:

a. Transfers in excess of \$10,000.

<u>COSER NO.</u>	<u>PROGRAM</u>	<u>BUDGET CODE</u>	<u>TRANSFER IN</u>	<u>TRANSFER OUT</u>
605	Computer Services	A605-7710-205-2-99 Software	\$ 32,940	
		A605-7710-400-2-99 Contractual		\$ 32,940
		A605-7710-824-2-99 Dental	\$ 18,258	
		A605-7710-819-2-99 HRA		\$ 18,258
		A605-7710-163-1-99 N-I Stipend	\$ 11,480	
		A605-7710-160-1-99 N-I Salaries		\$ 11,480
		A605-7710-163-2-99 N-I Stipend	\$ 40,350	
		A605-7710-150-2-99 Instr. Salaries		\$ 40,350
		Total	\$ 103,028	\$ 103,028

B. Federal Fund Establishments and Adjustments (2023-2024)

1. Budget Establishments for 2023-2024

a. The Equivalent Attendance (EA) be increased in by \$22,067.87 from \$60,000 to \$82,067.87 due increase in enrollment for the period July 1, 2023 – June 30, 2024.

2. Federal Fund transfers in excess of \$10,000.

<u>COSER NO.</u>	<u>PROGRAM</u>	<u>BUDGET CODE</u>	<u>TRANSFER IN</u>	<u>TRANSFER OUT</u>
871.024	Categorical Aid for Automation	F871-6316-204-24-0-00	750	
		F871-6316-205-24-0-00	13,863	
		F871-6316-300-24-0-00		8,800
		F871-6316-400-24-0-00		5,813
		Total	\$ 14,613	\$ 14,613
830.024	School Library System	F830-6167-205-24-0-00	4,723	
		F830-6167-445-24-0-00	1,133	
		F830-6167-458-24-0-00	900	
		F830-6167-811-24-0-00	3,716	
		F830-6167-815-24-0-00	2,197	
		F830-6167-818-24-0-00	327	
		F830-6167-819-24-0-00	462	
		F830-6167-824-24-0-00	177	
		F830-6167-150-24-0-00		13,635

C. Authorization to Pay the Following Membership Dues

1. Rural Schools Association dues in the amount of \$850 for the 2024-2025 fiscal year for the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES.
2. Association of Educational Service Agencies (AESA) dues in the amount of \$1,225.00 for the 2024-2025 fiscal year for the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES.

D. District-Wide Emergency Response Plan

1. Approval of the District-Wide Emergency Response Plan as required by Education Law 2801-A, as attached.

E. Building Level Emergency Response Plans

1. Approval of the GST BOCES Building Level Emergency Response Plans as required by Education Law 2801-A.

F. Remote Instruction Emergency Response Plan

1. Approval of the GST BOCES Remote Instruction Emergency Plan as required by Education Law 2801-A, as attached.

G. Close the following Club at the Bush Campus

1. The Career Exploration and Tech Club (A-83) with a balance of \$64.39 will be closed and the balance will be transferred back to the Skills USA account.

H. Acceptance of Donations

1. 1999 Toyota Camry, V# 2T1CG22P7XC224235, to the Bush Auto Body club from Marilyn Trentacorti, 88 Cheltenham Road, W. Babylon, NY 11704.
2. 1997 Acura Integra, V# JH4DC4443V5002557, to the Bush Auto Body club from Marilyn Trentacorti, 88 Cheltenham Road, W. Babylon, NY 11704.

I. Approval of Textbook

1. Approval of the textbook, Savvas-American Government Interactive for use in the Alternative Education and Special Education curriculum, as attached.

CARRIED UNANIMOUSLY

6. PERSONNEL

25-019

Upon the recommendation of the Superintendent, and on the motion of Strollo, seconded by Bulkley, it was resolved that the following personnel actions are hereby taken:

A. RETIREMENT

<u>Name</u>	<u>Position</u>	<u>Eff. Date</u>	<u>Date of Hire</u>
1. Michele Hibbard	Administrative Assistant	01/24/25	04/02/03
2. Ronald Hess	Teaching Assistant	09/09/24	09/02/14

B. RESIGNATIONS

Name	Position	Eff. Date	Date of Hire
1. Caitlyn Keller	Asst Principal of Spec Education	07/28/24	09/03/09
	<i>To accept internal GST BOCES position of: Principal of Special Education, effective 07/29/24</i>		
2. Lauren Then	Teacher	07/26/24	09/05/17
3. Stacy Ott	Teacher	07/28/24	09/26/22
4. Ryan Anderson	Teacher	08/31/24	01/04/16
5. Emile Carney	Teacher	08/31/24	09/05/23
	<i>To accept internal GST BOCES position of: Teacher, effective 09/01/24</i>		
6. Larry Switzer	Teaching Assistant	07/08/24	09/03/19
7. Nathan Semski	Teaching Assistant	07/29/24	05/09/22
8. Sarah Woodard	Social Worker	07/26/24	10/26/20
9. Karen Horvat	Principal Account Clerk	08/08/24	10/04/93
10. Matthew Warner	Network Technology Specialist	07/19/24	09/17/18
11. Christopher Salter	Network Technology Specialist	08/08/24	09/06/22
12. Mark Belloma	Courier	07/10/24	11/14/22
	<i>To accept internal GST BOCES position of: Sub Courier, effective 07/11/24</i>		
13. Fawn Pavlina	Teaching Assistant	08/08/24	09/29/22
14. Dana Miller	Teaching Assistant	08/23/24	04/10/23

C. RESCIND APPOINTMENT from July 09, 2024, meeting

Name	Position	Eff Dates:
1. Christopher Salter	Network Technology Specialist Trainee	Permanent: 07/30/24
	<i>To: Network Technology Specialist</i>	Prob Period: 07/31/24 – 07/30/25

D. AMENDED APPOINTMENTS, from 07/09/24 Board Meeting.

Name	Position	Exam No	Corrective Action
1. Gabrielle Erway	Community Information Specialist	61583	Permanent Date: 02/06/24 (CS Rule 63.1)

D.1 INCREASE IN APPOINTMENT

Name	Position	Increase	Eff. Date
1. Melissa Bennett	Teaching Assistant	.86 FTE to 1.0 FTE	09/03/24
2. Melissa Peckham	Teaching Assistant	.86 FTE to 1.0 FTE	09/03/24
3. Taylor Brown	Cleaner	.50 FTE to 1.0 FTE	08/12/24

E. TENURE APPOINTMENT, due to successful completion of Probationary Period, no change in salary.

Name	Position	Effective	Status
1. Chris Miller	Teacher	09/01/24	TRAA
	Tenure Area: Trade Subjects (Welding)		
2. Lisa Goldson	Teacher	09/03/24	Permanent
	Tenure Area: Mathematics		
3. Jacob Hogan	Teacher	09/03/24	Initial
	Tenure Area: Education of Children with Handicapping Conditions – Gen Spec Ed		
4. Brittany Bump	Teaching Assistant	09/03/24	Level 3 TA
	Tenure Area: Teaching Assistant		
5. Alicia Mangino	Teaching Assistant	09/03/24	Level 3 TA
	Tenure Area: Teaching Assistant		
6. Matthew Specchio	Teaching Assistant	09/03/24	Level 1 TA
	Tenure Area: Teaching Assistant		

F. APPOINTMENTS

Name	Position	Probationary Period	Status
1. Caitlin Keller	Principal of Special Ed	07/29/24 – 07/28/28	Professional
	Tenure Area: Principal of Special Education		
2. Patrick Allison	Instructional Support Teacher	09/03/24 – 09/02/28	Professional
	Tenure Area: Instructional Support in Professional Development		
3. Nicole Brewer	Teacher	09/03/24 – 09/02/28	Initial
	Tenure Area: Food Service Occupations		
4. Whitney Gessel	Teacher	09/03/24 – 09/02/27	Professional

	Tenure Area: Agricultural Titles		
5.	Jodi Belloma Teaching Assistant	09/03/24 – 09/02/28	Professional
	Tenure Area: Teaching Assistant		
6.	Jennifer Edger School Social Worker	09/03/24 – 09/02/28	Provisional
	Tenure Area: School Social Worker		
7.	Diione Fox-Murch School Social Worker	09/03/24 – 09/02/28	Permanent
	Tenure Area: School Social Worker		
8.	McKayla Beck Teacher	09/03/24 – 09/02/28	Professional
	Tenure Area: English 7 – 12		
9.	Kathryn Maher Teaching Assistant	09/03/24 – 09/02/28	Level 3 TA
	Tenure Area: Teaching Assistant		

G. TEMPORARY TO PROBATIONARY APPOINTMENTS, due to successful completion of certification requirements. No change in Salary

Name	Position	Probationary Period	Certification
1. Ashley Harpster	Teacher	07/18/24 – 07/17/28	Initial
	Tenure Area: Education of Children with Handicapping Conditions – Gen Spec Ed		
2. Jessica Wujastyk	Teacher	07/10/24 – 07/09/28	Initial
	Tenure Area: Education of Children with Handicapping Conditions – Gen Spec Ed		
3. Bradley Powers	Teaching Assistant	07/04/24 – 07/03/28	Level 1 TA
	Tenure Area: Teaching Assistant		
4. Michael Strong	Teaching Assistant	07/10/24 – 07/09/28	Level 1 TA
	Tenure Area: Teaching Assistant		
5. Cassandra Mustico	Teaching Assistant	07/18/24 – 07/17/28	Level 1 TA
	Tenure Area: Teaching Assistant		

H. TEMPORARY APPOINTMENTS, appointment pending completion of certification requirements expiring June 27, 2025

Name	Position	Eff Date
1. Matthew Cryderman	Teacher	09/03/24
	Certification Area: Not certified, Education of Children with Handicapping Conditions – Gen Spec Ed required	
2. Jordan Oakden	Teacher	09/03/24
	Certification Area: Not certified, English 7 – 12 required	
3. Mitchell McElroy	Teaching Assistant	09/03/24
	Certification Area: Not certified, Teaching Assistant required	

I. CIVIL SERVICE PERMANENT APPOINTMENTS, due to successful completion of Probationary Period, no change in salary

Name	Position	Permanent Date
1. David Tsiklauri	Network Technology Specialist	08/14/24
2. Debra Storch	Computer Applications Specialist Trainee	09/06/24

J. CIVIL SERVICE PERMANENT APPOINTMENT, due to passing Civil Service Exam and time spent in a provisional appointment credited to the employee's probationary term in accordance with Civil Service Law 63(1), no change in salary

Name	Position	Exam No	Permanent Date
1. Dawn Kiklowicz	Principal Account Clerk	73618	07/09/24
2. Wendy Dgien	Principal Account Clerk	61465	07/30/24
3. Jacki Hurd	Sr. Account Clerk	61736	07/30/24
4. Dawn Hromada	Sr. Account Clerk	61736	07/30/24
5. Jennifer Stirpe	Sr. Account Clerk	61736	07/30/24
6. Mary Swarthout	Sr. Account Clerk	61736	07/30/24
7. Rebecca A Ayers	Inventory Clerk	72744	08/06/24
8. Whitney Ayers	Inventory Clerk	72744	08/06/24

K. CIVIL SERVICE PROBATIONARY APPOINTMENT, due to passing Civil Service Exam and provisional time credited toward probationary appointment in accordance with Civil Service Law 63(1), no change in salary

Name	Position	Exam No	Probationary Date
1. Jason Batrowny	Principal Account Clerk	61465	07/30/24 – 11/26/24
2. Sandra Hamilton-Ziegler	Principal Account Clerk	61465	07/30/24 – 10/01/24
3. Lisa Fossaceca	Principal Account Clerk	61465	08/01/24 – 10/23/24
4. Caitlin Cilley	Sr Account Clerk	61736	07/09/24 – 11/19/24
5. Katie Reed	Sr Account Clerk	61736	07/09/24 – 10/09/24

L. COMPETITIVE CIVIL SERVICE PROBATIONARY APPOINTMENT

Name	Position	Probationary Period	Exam No
1. Anthony Chiusano	Net Tech Spec Trainee	07/09/24 – 07/08/25	22985
2. Lisa Fossaceca	Principal Account Clerk	08/01/24 – 10/23/24	61465

M. NON-COMPETITIVE CIVIL SERVICE PROBATIONARY APPOINTMENT

Name	Position	Probationary Period
1. Daniel Morsch	Courier	07/11/24 – 07/10/25

N. COMPETITIVE CIVIL SERVICE PROVISIONAL APPOINTMENT, pending successful Civil Service Exam results.

Name	Position	Effective Date
1. Julie Wheeler	Occupational Therapist	09/03/24
2. Noah Gardner	Network Technology Specialist	06/21/24
3. Lorraine Smith	Program Assistant	08/19/24

O. STIPENDS

Name	Stipend	Effective Date	Amount
1. Pamela Bruce	Computer Apps Specialist	07/01/24 – 06/30/25	\$ 4,500.00
2. Stacey Lunger	Computer Apps Specialist	07/01/24 – 06/30/25	\$ 4,500.00
3. Pamela Rutledge	Computer Apps Specialist	07/01/24 – 06/30/25	\$ 4,500.00
4. Karen Teemley	Computer Apps Specialist	07/01/24 – 06/30/25	\$ 4,500.00
5. Jesse Dilly	Computer Services	07/01/24 – 06/30/25	\$ 2,500.00
6. Shane Swimley	Computer Services	07/01/24 – 06/30/25	\$ 2,500.00
7. Craig Mix	Coordinator for Academic All Stars	07/01/24 – 06/30/25	\$10,500.00
8. Nicole Elston	Drug and Alcohol	07/01/24 – 06/30/25	\$10,000.00
9. Caitlyn DiPetta	Floor Hockey Coach	07/08/24 – 06/27/25	\$ 750.00
10. Francis Wing	Greenhouse Manager	07/08/24 – 06/27/25	\$ 1,409.00
11. Deborah Condie	Home School Coordinator	07/08/24 – 06/30/25	\$ 2,500.00
12. Janice Swett	National Tech Honor Society	07/01/24 – 06/30/25	\$ 469.50
13. Stephanie Welch	National Tech Honor Society	07/01/24 – 06/27/25	\$ 469.50
14. Nichole Bordeaux	RN Oversight of LPN	07/08/24 – 08/16/24	\$ 250.00
15. Michelle Procopio	RN Oversight of LPN	07/08/24 – 08/16/24	\$ 250.00
16. Gretchen McKinley	Skills USA Advisor	09/03/24 – 06/27/25	\$ 1,409.00
17. Jennifer Page	Student Council Advisor	09/03/24 – 06/27/25	\$ 939.00
18. Scott Brown	Team Leader	07/01/24 – 06/30/25	\$ 2,500.00
19. Tammy Clark	Team Leader	07/01/24 – 06/30/25	\$ 2,500.00
20. Courtney Derr	Team Leader	07/01/24 – 06/30/25	\$ 2,500.00
21. Kelli Edwards	Team Leader	07/01/24 – 06/30/25	\$ 2,500.00
22. Mary Francis	Team Leader	07/01/24 – 06/27/25	\$ 2,500.00
23. Mary Francis	Team Leader	07/01/24 – 06/30/25	\$ 2,500.00
24. Martina Hartigan	Team Leader	07/01/24 – 06/30/25	\$ 2,500.00
25. Kayla Kendall	Team Leader	07/01/24 – 06/30/24	\$ 2,500.00
26. Aaron Kreamer	Team Leader	07/01/24 – 06/30/24	\$ 2,500.00
27. David Kunath	Team Leader	07/01/24 – 10/07/24	\$ 680.08
28. Nathan Lamonski	Team Leader	07/01/24 – 06/30/25	\$ 2,500.00
29. Justin Maheu	Team Leader	07/01/24 – 06/30/25	\$ 2,500.00
30. Jessica Molter	Team Leader	07/01/24 – 06/30/25	\$ 2,500.00
31. Kristy Perraut	Team Leader	07/01/24 – 06/30/25	\$ 2,500.00
32. Sean Thompson	Team Leader	07/01/24 – 06/30/25	\$ 2,500.00
33. Maryan Tong	Team Leader	07/01/24 – 06/30/25	\$ 2,500.00
34. Joshua Total	Team Leader	07/01/24 – 06/30/25	\$ 2,500.00
35. Melissa Wood	Team Leader	07/01/24 – 06/30/25	\$ 2,500.00

36. Daniel Yorke	Team Leader	07/01/24 – 06/30/25	\$ 2,500.00
37. Mary Teresa Yorke	Team Leader	07/01/24 – 06/30/25	\$ 2,500.00
38. Mark Arnold	Weekend Maint (per session)	07/01/24 – 06/30/25	\$ 200.00
39. Keith Boras	Weekend Maint (per session)	07/01/24 – 06/30/25	\$ 200.00
40. Keith Cooper	Weekend Maint (per session)	07/01/24 – 06/30/25	\$ 200.00
41. John Craft	Weekend Maint (per session)	07/01/24 – 06/30/25	\$ 200.00
42. Dylan Dewert	Weekend Maint (per session)	07/01/24 – 06/30/25	\$ 200.00
43. Gale Gaylord	Weekend Maint (per session)	07/01/24 – 06/30/25	\$ 200.00
44. James Goodwin	Weekend Maint (per session)	07/01/24 – 06/30/25	\$ 200.00
45. Kendra Hunt	Weekend Maint (per session)	07/01/24 – 06/30/25	\$ 200.00
46. Jason Johnson	Weekend Maint (per session)	07/01/24 – 06/30/25	\$ 200.00
47. William Knowles	Weekend Maint (per session)	07/01/24 – 06/30/25	\$ 200.00
48. Nathan Lamonski	Weekend Maint (per session)	07/01/24 – 06/30/25	\$ 200.00
49. Donald Loomis	Weekend Maint (per session)	07/01/24 – 06/30/25	\$ 200.00
50. Justin Maheu	Weekend Maint (per session)	07/01/24 – 06/30/25	\$ 200.00
51. Michael McMinds	Weekend Maint (per session)	07/01/24 – 06/30/25	\$ 200.00
52. Andrew Rinwalske	Weekend Maint (per session)	07/01/24 – 06/30/25	\$ 200.00
53. James Roberts	Weekend Maint (per session)	07/01/24 – 06/30/25	\$ 200.00
54. Dalton Robie	Weekend Maint (per session)	07/01/24 – 06/30/25	\$ 200.00
55. Robert Santiago	Weekend Maint (per session)	07/01/24 – 06/30/25	\$ 200.00
56. Joshua Total	Weekend Maint (per session)	07/01/24 – 06/30/25	\$ 200.00
57. Edward White	Weekend Maint (per session)	07/01/24 – 06/30/25	\$ 200.00
58. Daniel Yorke	Weekend Maint (per session)	07/01/24 – 06/30/25	\$ 200.00
59. Jacoby Coffin	Weekend Maint (per session)	07/01/24 – 06/30/25	\$ 200.00
60. Hanna Wolcott	Workers Comp Treasurer	07/01/24 – 06/30/24	\$ 2,500.00
61. Janet Longwell	Workers Comp Secretary	07/01/24 -06/30/24	\$ 1,500.00
62. Cynthia Dubots	Team Leader	09/03/24 – 06/27/25	\$ 2,500.00
63. Debora Lynch	Team Leader	09/03/24 – 06/30/25	\$ 2,500.00
64. Alisa Wright	Team Leader	09/03/24 – 06/27/25	\$ 2,500.00

*To the extent required by the applicable provisions of Education Law section 3014, in order to be granted tenure, the classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education Law section 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years, and if the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period, he or she shall not be eligible for tenure at that time

CARRIED UNANIMOUSLY

7. BOARD PRESIDENT'S REPORT

A. Preferred Educational Future

Board President Keddell would like the Board to finish the new District Superintendent evaluation tool. Kate will send the PNW and NYSSBA evaluation examples to the Board for review.

Board President Keddell would like to discuss Action Steps for Board Goals, specifically: (1) issues regarding the recruitment of people in the healthcare field, including physical, mental, and oral (he will address this further in the fall); (2) Jen Swayze has been preparing outreach materials for component boards of education helping to meet goal #1; (3) child healthcare needs; (4) meeting the needs of CTE as it relates to other manufacturing positions.

8. SUPERINTENDENT'S REPORT

District Superintendent Saglibene reported the following:

- An amazing Summer Leadership Retreat was held for the region, with about 220 attendees. The event focused on the theme, "Together We Lead," and offered sessions on leadership for supporting staff and communities. The keynote speaker,

Thomas Murray, was excellent and very engaging. Stacy will share a video with the Board via email.

- Blue Ribbon Commission – each region, led by BOCES, will hold public forums both in-person and virtual. Feedback will be reviewed by the Board of Regents in November.
- Jasper-Troupsburg High School was flooded in 2021 making the building uninhabitable. The district has been working with FEMA and the Department of Homeland Security on planning for a rebuild/renovation. Last week, the building was flooded again. The district will have to start over on their planning and will probably need to relocate. Board Member Bulkley asked what we can do to help, and Stacy said she will let the Board know if they need anything.
- Stacy attended the Jasper-Troupsburg Board Meeting last night and will be leading the superintendent search. Current Superintendent, LeeAnne Jordan, will be joining GST BOCES as the new Assistant Superintendent of Instruction.

9. RECOMMENDATION TO ENTER INTO EXECUTIVE SESSION TO DISCUSS THE EMPLOYMENT HISTORY OF PARTICULAR PERSONS AND PENDING LITIGATION

25-020

Upon the motion of Learn, seconded by Stollo, it was resolved to move into Executive Session at 5:52 p.m. to discuss four (4) employment histories of particular persons and one (1) pending litigation.

CARRIED UNANIMOUSLY

25-021

Upon the motion of Wheeler, seconded by Learn, it was resolved to end Executive Session at 6:26 p.m. and to resume Public Session.

CARRIED UNANIMOUSLY

10. ADJOURNMENT

25-022

Upon the motion of Wheeler, seconded by Learn, it was resolved to adjourn the meeting at 6:26 p.m.

CARRIED UNANIMOUSLY

Respectfully Submitted,

ket
August 14, 2024

Kathleen E. Taylor
Board Clerk
