

Schuyler-Steuben-Chemung-Tioga-Allegany (SSCTA)

Board of Cooperative Educational Services

9579 Vocational Road, Painted Post, New York 14870

REGULAR BOARD MEETING

TUESDAY, JULY 9, 2024

Coopers Education Center, Bldg. 7

5:30 p.m.

PRESENT: Donald Keddell, Alice Learn, Neil Bulkley, Kathleen Hagenbuch, Pamela Strollo, Colleen Talada, Robert Wheeler

ALSO PRESENT: District Superintendent Stacy Saglibene
Cabinet Members: Jeff Berdine, Beth Dryer, Colleen Hurd, Tracy Loukopoulous, Danielle Major, Rob Sherburne, Sarah Vakkas, Brad Yackel; Board Clerk Kate Taylor; Guests: Nicole Burt, Peter Meybaum, Amanda Postma, Jennifer Swayze

1. CALL TO ORDER

Board President Keddell called the regular meeting to order at 5:40 p.m. and led the Pledge of Allegiance.

2. ACCEPTANCE OF THE AGENDA

Upon the motion of Learn, seconded by Strollo, it was resolved to accept the agenda, as presented. **25-010**

CARRIED UNANIMOUSLY

3. PRIVILEGE OF THE FLOOR

A. Presentation on Solar Field – Amanda Postma, Renovus

Brad Yackel introduced Amanda Postma from Renovus, who presented an update on the solar field system (attached). The equipment was turned on in February 2024 and has been right on track for energy production. Board President Keddell asked if we could work on teaching students about this. Amanda said yes, Renovus has worked this into curriculums in other districts and can do this for BOCES as well.

B. Student Intern Idea – Jennifer Swayze

Jennifer Swayze started by saying the best people to tell our story are the students. With this in mind, she introduced an idea to Stacy Saglibene and Sarah Vakkas about having student interns help with GST BOCES' social media. Her proposal would use students from the Innovation, Leadership, & Business New Visions class (two in the morning and two in the afternoon), who would oversee students from Digital Media Arts and Audio Media Design from the morning and afternoon classes. These interns would be able to earn internship hours for these duties. Beth Dryer stated that this opportunity ties to the DEI policy and civic readiness requirements.

4. CONSENSUS ITEMS

Upon the motion of Learn, seconded by Strollo, it was resolved to approve the following consensus items: **25-011**

A. Approval of Minutes

1. Regular Meeting – June 4, 2024

B. Treasurer’s Reports

1. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES – May 2024

C. Internal Claims Auditor Report

1. May 2024

CARRIED UNANIMOUSLY

5. FINANCE

25-012

Upon the recommendation of the Superintendent, and on the motion of Hagenbuch, seconded by Wheeler, it was resolved that the following finance actions are hereby taken.

A. General Fund Establishments and Adjustments

1. Budget Establishments for 2023-2024:

Item #	CoSer #	Title	In the Amount of
252-24	322.591	ATTENDANCE SUPERVISOR W/ERIE 1	\$ 5,000

These establishments will be supported as follows:

252-24	322.591	Arkport: \$5,000
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2. Budget Increases for 2023-2024:

Item #	CoSer #	Title	Increase	From	To
253-24	204.000	Special Class 1:12 +(3:1)	\$ 1,946	\$ 512,490	\$ 514,436
254-24	216.214	Special Class 1:6:1 ED	\$ 158,885	\$ 2,060,947	\$ 2,219,832
255-24	216.217	Special Class 1:6:1 ASD	\$ 51,039	\$ 3,164,187	\$ 3,215,228
256-24	203.220	Special Class 1:12:1	\$ 11,851	\$ 529,605	\$ 541,456
257-24	240.000	Special Class Preschool	\$ 241,666	\$ 1,853,945	\$ 2,095,611
258-24	304.001	Itinerant-Visually Impaired-Braille Prep	\$ 22,850	\$ 24,240	\$ 47,090
259-24	305.000	Itinerant-Physical Therapy	\$ 48,569	\$ 544,485	\$ 593,054
260-24	310.000	Itinerant-Speech Impaired	\$ 20,370	\$ 499,152	\$ 519,522
261-24	312.000	Itinerant-School Psychologist	\$ 45,489	\$ 516,101	\$ 561,590
262-24	330.000	Itinerant- Nurse/Nurse Teacher	\$ 2,801	\$ 51,699	\$ 54,500
263-24	403.001	ALT ED - AD BASED LRNG (ABL)	\$ 1,200	\$ 133,564	\$ 134,764
264-24	419.693	ACADMIC PRGS SPEC FACLT Y W/TST BOCE	\$ 3,200	\$ 5,550	\$ 8,750
265-24	430.000	E-LEARNING BASE-COORD	\$ 12,000	\$ 803,702	\$ 815,702
266-24	511.000	PRINTING	\$ 49,227	\$ 1,885,182	\$ 1,934,409
267-24	512.000	COMP SVC-CAI/LAN	\$ 2,182	\$ 4,687,206	\$ 4,689,388
268-24	540.698	STAFF DEV W/PUTNAM WESTCHESTER BOCE	\$ 3,370	\$ 33,107	\$ 36,477
269-24	550.591	COMPUTER SVC, INSTR W/ ERIE 1 BOCES	\$ 239,485	\$ 2,301,504	\$ 2,540,989
270-24	555.591	MODEL SCHOOLS W/ERIE 1 BOCES	\$ 13	\$ 90,471	\$ 90,484
271-24	605.000	CSC- BASE	\$ 764,697	\$ 18,310,487	\$ 19,075,184
272-24	616.594	COOP BDNG COORD (ENERGY) W/OCM BOCE	\$ 422	\$ 31,872	\$ 32,294
273-24	620.596	PUBLIC INFO-BASE W/ALBANY BOCES	\$ 5,191	\$ 219,061	\$ 224,252
274-24	629.591	COMPUTER SERVICE:MGMT W/ ERIE 1 BOC	\$ 276,240	\$ 3,452,991	\$ 3,729,231
275-24	669.697	COMPUTER SVC. W.S.WESTCHESTER BOCES	\$ 363	\$ 58,095	\$ 58,458
276-24	671.592	COORDINATION OF INSURANCE MGT W/QUE	\$ 7,804	\$ 24,308	\$ 32,112

277-24 677.592 BUSINESS OFC SUPPORT W/QUESTAR \$ 2,500 \$ 43,822 \$ 46,322

These increases will be supported as follows:

253-24 204.000 Various Component and Non-Component Districts
 254-24 216.214 Various Component and Non-Component Districts
 255-24 216.217 Various Component and Non-Component Districts
 256-24 203.220 Various Component and Non-Component Districts
 257-24 240.000 Various Component and Non-Component Districts, Allegany County, Chemung County, Steuben County, Tioga County
 258-24 304.001 Alfred-Almond 3,873, Corning \$18,977
 259-24 305.000 Addison \$2,639, Arkport (\$9,287), Avoca \$5,512, Bath 42,991, Bradford \$8,674, Campbell-Savona (\$23,717), Canaseraga (\$1,381), Corning \$12,894, Dansville \$1,102, Elmira Heights \$4,075, Hammondsport \$11,926, Horseheads (\$891), Jasper-Troupsburg (\$1,648), Odessa-Montour \$5,267, Watkins Glen (\$8,919), Waverly (\$668)
 260-24 310.000 Arkport (\$17,475), Avoca \$8,862, Bath \$7,641, Canaseraga \$6,285, Elmira \$14,287, Elmira Heights \$8,749, Hammondsport \$1,108, Horseheads (\$36,668), Jasper-Troupsburg \$5,539, Spencer-Van Etten \$16,616, Waverly \$5,426
 261-24 312.000 Addison \$11,991, Alfred-Almond \$8,994, Canisteo-Greenwood (\$15,966), Elmira \$8,994, Prattsburgh \$11,991, Spencer Van-Etten \$7,494, Waverly \$11,991
 262-24 330.00 Horseheads \$2,801
 263-24 403.001 Prattsburgh: \$1,200
 264-24 419.693 Bath: \$125, Bradford: \$125, Corning: \$75, Horseheads: \$325, Odessa-Montour: \$75, Spencer-Van Etten: \$100, Watkins Glen: \$2,375
 265-24 430.000 Watkins Glen: \$12,000
 266-24 511.000 Addison: \$1,706, Arkport: \$1,972, Avoca: \$410, Bath: \$275, Bradford: \$80, Campbell-Savona: \$3,131, Canisteo-Greenwood: \$164, Elmira: \$8,581, Elmira Heights: \$3,911, Hammondsport: \$2,531, Hornell: \$1,133, Horseheads: \$9,950, Odessa-Montour: \$1,088, Prattsburgh: \$241, Spencer-Van Etten: \$2,557, Watkins Glen: \$647, Waverly: \$6,896, WFL BOCES: (\$224), Misc. Revenue: (Chemung County: \$118, Chemung County Youth Bureau: \$695, Chemung Fire District: \$26, City of Hornell: \$195, Corning Community College: \$1,094, Steuben County: \$96, Village of Painted Post: \$369, Village of Horseheads: \$943, Horseheads Historical Society: \$194)
 267-24 512.000 Odessa-Montour: \$2,182
 268-24 540.698 Hornell: \$3,370
 269-24 550.591 Addison: \$85,208, Alfred-Almond: (\$2,768), Arkport: \$32,675, Avoca: \$1,364, Bath: \$85,297, Bradford: \$1,076, Canaseraga: (\$3,930), Canisteo-Greenwood: (\$11,753), Hammondsport: \$48,866, Hornell: (\$1,426), Jasper-Troupsburg: (\$5,879), Prattsburgh: \$10,757
 270-24 555.591 Arkport: \$13
 271-24 605.000 Addison: \$40,600, Bath: \$24,050, Bradford: \$9,347, Corning: \$317,706, Elmira: \$223,394, Waverly: \$88,000, Erie 2 BOCES: (Fredonia: \$22,495) Nassau BOCES: (Uniondale: \$39,105)
 272-24 616.594 Horseheads: \$422
 273-24 620.596 Arkport: \$5,191
 274-24 629.591 Addison: \$14,662, Alfred-Almond: \$2,988, Arkport: \$3,181, Avoca: (\$79), Bath: \$9,699, Bradford: \$13,491, Canaseraga: \$59, Canisteo-Greenwood: \$38,373, Hammondsport: \$3,257, Hornell: \$19,121, Jasper-Troupsburg: \$20,665, Prattsburgh: \$150,823
 275-24 669.697 Elmira: \$363
 276-24 671.592 Prattsburgh: \$7,804
 277-24 677.592 Elmira Heights: \$2,500

3. Budget Decreases for 2023-2024:

Item #	CoSer #	Title	Decrease	From	To
278-24	205.000	Special Class 15:1	\$ 5,301	\$ 1,088,073	\$ 1,082,772
279-24	209.000	Special Class 1:8:1	\$ 167,346	\$ 9,079,608	\$ 8,912,262
280-24	209.215	Special Class 1:8:1 Project Search	\$ 190,764	\$ 401,436	\$ 210,672
281-24	216.000	Special Class 1:6:1 EPC	\$ 191,848	\$ 1,692,880	\$ 1,501,032
282-24	304.000	Itinerant- Visually Impaired	\$ 127,634	\$ 371,493	\$ 243,859
283-24	307.000	Itinerant English as Second Language	\$ 297,901	\$ 508,912	\$ 211,011
284-24	309.000	Itinerant Speech Improvement	\$ 16,809	\$ 482,967	\$ 466,158
285-24	313.000	Itinerant- Interpreter for the Deaf	\$ 132,182	\$ 771,320	\$ 639,138
286-24	324.000	Itinerant-Occupational Therapy	\$ 23,721	\$ 693,449	\$ 669,728

287-24	326.000	Itinerant-Hard of Hearing	\$ 48,437	\$ 246,273	\$ 197,836
288-24	327.000	Itinerant- Teacher of Deaf	\$ 20,513	\$ 160,821	\$ 140,308
289-24	328.693	INTERNAL AUDITOR W/TST BOCES	\$ 2,111	\$ 85,739	\$ 83,628
290-24	331.000	Itinerant- Consultant Teacher	\$ 130,669	\$ 1,102,798	\$ 972,129
291-24	332.000	Itinerant-School Social Worker	\$ 54,660	\$ 160,092	\$ 105,432
292-24	401.000	ARTS IN ED(BASE)	\$ 11,250	\$ 462,557	\$ 451,307
293-24	520.000	Itinerant-Comprehensive Support Services	\$ 1,218	\$ 112,483	\$ 111,265
294-24	529.499	PRINTING W/CAEW BOCES	\$ 1,527	\$ 1,700	\$ 173
295-24	535.499	EQUIP REPAIR W/CAEW	\$ 128	\$ 59,034	\$ 58,906
296-24	626.499	PUBLIC INFO-BASE W/CAEW BOCES	\$ 821	\$ 1,105	\$ 284

These decreases will be supported as follows:

278-24	205.000	Various Component and Non-Component Districts
279-24	209.000	Various Component and Non-Component Districts
280-24	209.215	Various Component and Non-Component Districts
281-24	216.000	Various Component and Non-Component Districts
282-24	304.000	Alfred-Almond (\$79,900), Arkport (\$2,385), Bath (\$21,811), Campbell-Savona (\$6,930), Canisteo-Greenwood (\$19,614), Corning \$8,036, Dansville \$1,098, Elmira \$2,477, Elmira Heights (\$2,536), Hornell (\$2,911), Horseheads \$3,266, Jasper-Troupsburg \$5,492, Odessa-Montour (\$4,122), Spencer-Van Etten (\$4,544), Trumansburg \$5,492, Watkins Glen (\$28,477), Waverly \$19,735
283-24	307.000	Addison (\$53,622), Alfred-Almond \$26,710, Arkport (\$54,958), Bath (\$30,919), Campbell-Savona (\$12,091), Elmira (\$77,249), Elmira Heights (\$74,743), Prattsburgh (\$20,647), Spencer-VanEtten (\$10,827), Watkins Glen \$18,908, Waverly (\$8,463)
284-24	309.000	Addison \$571, Arkport \$23,308, Bath (\$20,999), Bradford \$1,574, Canaseraga (\$4,048), Elmira Heights \$12,320, Jasper-Troupsburg (\$24,024), Odessa-Montour (\$1,738), Prattsburgh (\$3,476), Waverly (\$297)
285-24	313.000	Corning \$6,792, Elmira (\$256,362), Elmira Heights \$79,396, Hornell (\$5,676), Spencer-VanEtten \$43,668
286-24	324.000	Addison (\$6,597), Alfred-Almond (\$4,066), Arkport (\$26,052), Avoca, \$5,875, Bath \$5,875, Bradford \$6,553, Campbell-Savona \$11,614, Canaseraga (\$15,139), Canisteo-Greenwood (\$4,881), Corning (\$2,033), Dansville \$4,700, Elmira Heights \$5,830, Hammondsport \$5,875, Hornell \$2,350, Horseheads (\$11,297), Jasper-Troupsburg (\$2,328)
287-24	326.000	Bath (\$24,505), Canisteo-Greenwood (\$24,505), Corning (\$43,481), Elmira \$36,084, Elmira Heights \$30,417, Hornell (\$6,126), Horseheads (\$36,971), Spencer-Van Etten \$32,763, Waverly (\$12,113)
288-24	327.000	Corning \$22,032, Elmira (\$54,792), Hornell \$13,915, Odessa-Montour (\$1,668)
289-24	328.693	Alfred-Almond: (\$135), Bath: (\$225), Campbell-Savona: (\$225), Canisteo-Greenwood: (\$112), Corning: (\$315), Elmira Heights: (\$112), Hornell: (\$315), Horseheads: (\$315), Jasper-Troupsburg: (\$67), Prattsburgh: (\$67),Waverly: (\$225)
290-24	331.000	Addison (\$15,588), Alfred-Almond (\$7,527), Arkport \$7,058, Avoca (\$49,829), Bath \$55,476, Bradford (\$35,883), Campbell-Savona (\$67,866), Canaseraga \$19,076, Canisteo-Greenwood \$4,898, Corning \$23,974, Elmira (\$56,426), Elmira Heights \$24,619, Hammondsport (\$4,784), Hornell (\$73,176), Horseheads (\$19,847), Jasper-Troupsburg \$4,986, Odessa-Montour (\$5,954), Prattsburgh \$34,363, Spencer-Van-Etten \$3,965,Watkins Glen \$26,893, Waverly \$903
291-24	332.000	Addison \$1,308, Canaseraga (\$85,382), Elmira Heights \$22,225, Spencer-Van Etten \$7,189
292-24	401.000	Alfred-Almond: \$70, Bradford: \$680, Watkins Glen: (\$12,000)
293-24	520.000	Addison (\$174), Bradford (\$174), Campbell-Savona (\$174), Hornell (\$174), Odessa-Montour (\$348), Prattsburgh (\$174)
294-24	529.499	Bath: (\$700), Prattsburgh: (\$827)
295-24	535.499	Hornell: (\$128)
296-24	626.499	Bath: (\$55), Prattsburgh: (\$766)

4. Transfers within programs for 2023-2024:

a. Report of all fund transfers for the period 5/1/2024-5/31/2024, as attached.

b. Transfers in excess of \$10,000.

<u>COSER NO.</u>	<u>PROGRAM</u>	<u>BUDGET CODE</u>	<u>TRANSFER IN</u>	<u>TRANSFER OUT</u>
002	Capital and Rental	A002-1900-470-0-02 Facility Rental	\$ 1,200	
		A002-1900-470-0-04 Facility Rental	\$ 67,450	
		A002-1900-470-0-09 Facility Rental	\$ 4,650	

		A002-1900-470-0-10 Facility Rental	\$ 1,800	
		A002-1900-400-0-00 Contractual	\$ 84,102	
		A002-1900-470-0-01 Facility Rental		\$ 42,300
		A002-1900-470-3-00 Facility Rental		\$ 104,184
		A002-1900-470-1-00 Facility Rental		\$ 4,996
		A002-1900-470-0-05 Facility Rental		\$ 3,764
		A002-1900-470-0-03 Facility Rental		\$ 3,958
		Total	\$ 159,202	\$ 159,202
511	Print Shop	A511-6313-160-0-09 N-I Salaries		\$ 30,000
		A511-6313-454-0-09 Photo Copying	\$ 30,000	
		Total	\$ 30,000	\$ 30,000
605	Computer Services	A605-7710-163-0-99 N-I Stipend		\$ 10,000
		A605-7710-163-1-99 N-I Stipend	\$ 10,000	
		A605-7710-400-A-99 Contractual		\$ 140,000
		A605-7710-210-1-99 Lg Equip >\$5000	\$ 108,000	
		A605-7710-205-1-99 Software	\$ 32,000	
		A605-7710-300-V-99 Supplies		\$ 9,000
		A605-7710-400-V-99 Contractual		\$ 11,000
		A605-7710-813-1-99 NYS ERS	\$ 11,000	
		A605-7710-204-1-99 Small Equip	\$ 4,500	
		A605-7710-801-1-99 Post Employment	\$ 3,500	
		A605-7710-829-1-99 TRS Reserve	\$ 1,000	
		A605-7710-160-S-99 N-I Salaries		\$ 8,000
		A605-7710-300-S-99 Supplies		\$ 6,000
		A605-7710-818-1-99 Unemp Ins	\$ 1,500	
		A605-7710-824-1-99 Dental	\$ 2,500	
		A605-7710-400-1-99 Contractual	\$ 10,000	
		Total	\$ 184,000	\$ 184,000
608	Labor Relations	A608-7111-408-0-09 Publications		\$ 11,000
		A608-7111-205-0-09 Software	\$ 11,000	
		Total	\$ 11,000	\$ 11,000
612	Central Business Office	A612-7017-163-0-01 N-I Stipend	\$ 15,438	
		A612-7017-160-0-00 N-I Salaries		\$ 15,438
		Total	\$ 15,438	\$ 15,438

B. Federal Fund Establishments and Adjustments

1. Budget Establishments for 2024-2025

- a. Extended School Year (ESY) budget established in the amount of \$1,792,991 for the period July 1, 2024, through June 30, 2025. Revenues for this program come from districts requesting the service.

- b. Extended School Year (ESY) Preschool budget established in the amount of \$321,720 for the period July 1, 2024, through June 30, 2025. Revenues for this program come from districts requesting the service.

C. Purchasing

1. Approval of Resolution, as attached, for the Installment Purchase Agreement for Laptops, Towers, Charging Carts, Interactive Panels, Laser Engraver, Attachment for Laser, Fume Extractor, and Misc. Supplies, in the amount of \$125,000.00 plus any additional fees. This IPA is for Odessa-Montour Central School District for a five-year term.

2. Award of the UTV Bid, for O&M, to Jim's Equipment & Repair, Inc. This was the only bid received.

The bid was opened June 18, 2024, at 10:00 AM and the following bid was received:

Jim's Equipment & Repair, Inc., 8597 Main St., Campbell, NY 14821,
\$15,649.00.

3. Approval of Resolution, as attached, to participate with other BOCES in an agreement negotiated by Erie 1 BOCES for software and licensing packages for the 2024-2025 fiscal year. A few of the vendors are: 3DUX Design, 7 Mindset Academy, A+ Educators (dba Woz ED Education).
4. Approval of Resolution, as attached, to participate in the cooperative electricity bid (WFL10/01/2024-09/30/2025) with Wayne-Finger Lakes BOCES for the Coopers and Wildwood Campuses.
5. Approval of Resolution, as attached, to participate in the cooperative gas bid (WFL 10/01/2024-09/30/2025) with Wayne-Finger Lakes BOCES for the Coopers and Wildwood Campuses.
6. Approval of the updated Purchasing Manual, as attached.

D. Acceptance of Donations

1. 2013 Kia Sportage, V# KNDPBCA26D7388228, to the Bush Campus Auto Tech II class from Todd Lewis, 314 Spring Creek #4, Horseheads, NY 14845.
2. 2003 Honda CRV, V# SHSRD78863U134735, to the Bush Campus Auto Tech II class from Rick Oliver, 38 N. Church Street, Canaseraga, NY 14822.
3. 2011 Volvo XC60, V# YV4940DZ9B2220570, to the Bush Campus Auto Tech II class from Marissa Thrower, 1260 Chambers Road, Horseheads, NY 14845.
4. 2011 Nissan Rogue, V# JN8AS5MV2BW255089, to the Bush Camus Auto Tech II class from Marissa Thrower, 1260 Chambers Road, Horseheads, NY 14845.

E. Authorization to Pay the Following Membership Dues

1. National School Boards Association (NSBA) dues in the amount of \$2,700 for the 2024-2025 fiscal year for the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES.
2. Watkins Glen Chamber of Commerce dues in the amount of \$250 for the 2024-2025 fiscal year for the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES.

F. Appointment of Bernard P. Donegan, Inc. as Municipal Advisor

BE IT RESOLVED, by this Board of Education, as follows:

1. The firm of Bernard P. Donegan, Inc. is hereby designated Municipal Advisor to the Greater Southern Tier BOCES.
2. Said firm shall be compensated for its services to be rendered in accordance with its Letter of Services dated June 20, 2024 (attached).
3. The GST BOCES District Superintendent is hereby authorized to sign the Letter of Services.
4. This resolution shall take effect immediately.

G. NYSED Accredited Training Courses

1. Approval to offer occupational/career programs to adult populations under the oversight and accreditation of the local boards of education (without the need for additional NYSED program-level approval or oversight), as attached.

CARRIED UNANIMOUSLY

6. PERSONNEL

25-013

Upon the recommendation of the Superintendent, and on the motion of Bulkley, seconded by Learn, it was resolved that the following personnel actions are hereby taken. Board President Keddell stated that in regard to Letter W., the Board has very little wiggle room with adjusting the District Superintendent's contract. The only change to this item is the salary.

A. RETIREMENT

<u>Name</u>	<u>Position</u>	<u>Eff. Date</u>	<u>Date of Hire</u>
1. Gale Oliver	Teacher	08/31/24	09/01/04
2. Michael Lederman	Teacher	10/30/24	10/31/05

B. RESIGNATIONS

<u>Name</u>	<u>Position</u>	<u>Eff. Date</u>	<u>Date of Hire</u>
1. Erin Heffner	Adult Program Counselor	06/26/24	08/27/18
2. Melissa Alajmi	Teaching Assistant	06/26/24	08/31/22
3. Kathryn Maher	Teaching Assistant	06/26/24	09/01/22
4. Beverly Swarthout	Teaching Assistant	06/26/24	09/05/23
5. Megan Jones	Teaching Assistant	06/30/24	01/18/24
6. Shelli Altopp-Miller	School Social Worker	07/23/24	10/07/19
7. Emily Kies	Occupational Therapist	07/31/24	03/21/23
8. Christopher Jones	Teacher	07/09/24	09/07/21
9. Courtney Aronstam	Teacher	08/31/24	09/02/14
10. Kurtis Mullen	Teacher	09/01/24	09/18/12
11. Jacob Davis	Network Technology Specialist	06/07/24	08/21/23
12. Phillip O'Dell	Edu Grant Specialist Trainee	06/14/24	01/17/24
13. Salli Mehlenbacher	Food Service Helper	06/20/24	09/14/18
14. Jessica Clarkson	Sr. Account Clerk	06/24/24	08/14/23
15. Karissa Clark	Teacher Aide	06/26/24	09/03/23
16. Mark Arnold	Computer Services Coordinator	08/02/24	04/10/17

C. LAYOFF

<u>Name</u>	<u>Position</u>	<u>Eff. Date</u>	<u>Date of Hire</u>
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1. James Vandright Computer Programmer/Analyst 06/28/24 09/20/21

D. AMENDED APPOINTMENTS, from 07/11/23 Board Meeting.

Name	Position	Corrective Action
1. From Angie Finlayson	Accountant	Permanent Date: 07/01/23

E. CREATION OF POSITIONS

Position	Eff. Date
1. Assistant Superintendent of Finance and Operations	07/01/24
2. Director of Human Resources	07/01/24

F. TENURE APPOINTMENT, due to successful completion of Probationary Period, no change in salary.

Name	Position	Effective	Status
1. Francis Wing	Teacher Tenure Area: Trade Subjects (Welding)	07/23/24	Initial
2. Richard Dutko	Regional Behavior Education Specialist Tenure Area: Inst Support Services in Special Education	08/04/24	Professional

G. CHANGE IN TENURE APPOINTMENT, due to successful completion of Probationary Period, no change in salary.

Name	Position	Effective	Status
1. Emilie Carney	Teacher Tenure Area: Business (CTE) 7-12	09/01/24	Initial

H. BOARD APPOINTMENT, Appointment from the 07/09/24 Reorganizational Meeting

Name	Position	Eff Date
1. Tammy Little	Purchasing Agent	07/01/24

I. APPOINTMENTS

Name	Position	Probationary Period	Status
1. Tracy Loukopoulous	Asst Super of Finance and Ops Tenure Area: School Business Administrator	04/01/21 – 03/31/25	Professional
2. Danielle Major	Director of Human Resources Tenure Area: School District Leader	07/01/24 – 06/30/27	Professional
3. Erica Warrick	Adult Ed Instructor Tenure Area: Not Required	No Prob Period	Unclassified
4. Angela Holmes	Staff Development Coordinator Tenure Area: School District Leader	08/12/24 – 08/11/28	Professional

J. TEMPORARY TO PROBATIONARY APPOINTMENTS, due to successful completion of certification requirements. No change in Salary

Name	Position	Probationary Period	Certification
1. Zachary Perkins	Teaching Assistant Tenure Area: Teaching Assistant	06/08/24 – 06/07/28	Level 1 TA

K. TEMPORARY APPOINTMENTS, appointment pending completion of certification requirements expiring June 27, 2025

Name	Position	Eff Date
2. Camilla Green	Assistant Principal Certification Area: Not certified, School Business Leader required	07/01/24
3. Nicholas Demuth	Teacher Certification Area: Not certified, Natural Resources and Ecology 7 – 12 required	09/03/24
4. Jordan Peiser	Teacher Certification Area: Not certified, Special Education required	09/03/24

4. Taylor Vandine Teaching Assistant 06/10/24
 Certification Area: Not certified, Teaching Assistant required

L. CIVIL SERVICE PERMANENT APPOINTMENTS, due to successful completion of Probationary Period, no change in salary

<u>Name</u>	<u>Position</u>	<u>Permanent Date</u>
1. Michelle Pelchy	Personnel Clerk	08/10/24
2. Michelle Manning	Computer Application Specialist	07/30/24
3. Courtney Derr	Computer Applications Specialist Trainee	07/11/24
4. Chase Johnston	Network Technology Specialist Trainee	07/18/24
5. Christopher Salter	Network Technology Specialist Trainee	07/30/24
6. Kayla Kendall	Sr Comp Svs Program Aide	07/26/24
7. Marisa Martin	Teacher Aide	07/24/24

M. CHANGE IN CIVIL SERVICE APPOINTMENTS

<u>Name</u>	<u>Position</u>	<u>Permanent Date</u>
1. Courtney Derr	Computer Applications Specialist	07/11/24
2. Chase Johnston	Network Technology Specialist	07/18/24
3. Christopher Salter	Network Technology Specialist	07/30/24

N. CIVIL SERVICE PERMANENT APPOINTMENT, due to passing Civil Service Exam

<u>Name</u>	<u>Position</u>	<u>Exam No</u>	<u>Permanent Date</u>
1. Robert McKenzie	Supervisor of Computer Services	86094	07/01/24

O. CIVIL SERVICE PERMANENT APPOINTMENT, due to passing Civil Service Exam and time spent in a provisional appointment credited to the employee's probationary term in accordance with Civil Service Law 63(1), no change in salary

<u>Name</u>	<u>Position</u>	<u>Exam No</u>	<u>Permanent Date</u>
1. Christopher Caccia	Supervisor of Comp Services	790010	06/04/24
2. Valerie Bond	Supervisor of Comp Services	790010	06/04/24
3. Jason Johnson	Systems Engineer	79002	06/04/24
4. Robert Santiago	Systems Engineer	79002	06/04/24
5. Nathan Lamonski	Systems Engineer	79002	06/04/24
6. Dylan Dewert	Systems Engineer	79002	06/04/24

P. REINSTATEMENT OF CIVIL SERVICE APPOINTMENT

<u>Name</u>	<u>Position</u>	<u>Permanent Date</u>
1. Jennifer Swayze	Public Information Coordinator	07/01/24

Q. REINSTATEMENT OF CIVIL SERVICE PROBATIONARY APPOINTMENT

<u>Name</u>	<u>Position</u>	<u>Probationary Date</u>
1. Mark Manns	Network Technology Specialist	06/24/24 – 06/23/25

R. NON-COMPETITIVE CIVIL SERVICE PROBATIONARY APPOINTMENT

<u>Name</u>	<u>Position</u>	<u>Probationary Period</u>	<u>Salary</u>
1. Curtis Craft	Building Maintenance Mechanic	05/30/24 – 05/29/25	
2. Carolyn Noyes	Cook Manager	06/10/24 – 10/16/25	
3. Rianne Collson	Printing Clerk	07/01/24 – 06/30/25	

S. CERTIFICATION OF BOCES BUS DRIVERS FOR 2024 – 2025

19A

<u>Name</u>	<u>Vehicle Type</u>	<u>Name</u>	<u>Vehicle Type</u>
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Alan Ackley	DOT Van	Bev Matern	DOT Van
Mary Campbell	DOT Van	Laurie McKinney	School Bus
Lisa Cooker	School Bus	Frank Speciale	DOT Van
Andrew Dennis	School Bus	Jonathan Stocum	School Bus
Kim Driskell	School Bus	Larry Switzer Jr.	School Bus
Michael Fodge	School Bus	Amy Towery	DOT Van
Ryan Goodridge	School Bus	Russell Tubbs	DOT Van
Kellyann Holzlein	School Bus	Tyler Wilson	School Bus
Jill Marsh	School Bus	Elizabeth Zolkosky	DOT Van

T. STIPENDS

Name	Stipend	Eff. Date	Amount
1. Brian King	Assistant Auto Mechanic	07/01/24 – 06/30/25	\$ 300.00
2. Patrick Grabowski	Auto Mechanic	07/01/24 – 06/30/25	\$ 600.00
3. Kathleen Taylor	Board Clerk	07/01/24 – 06/30/25	\$12,500.00
4. David Kunath	Computer Services	07/01/24 – 06/30/25	\$ 2,500.00
5. Ryan Phenes	Energy Technician	07/01/24 – 06/30/25	\$ 1,200.00
6. Jeffrey Black	Exec Dir of School Boards Assoc	07/01/24 – 06/30/25	\$11,000.00
7. Benjamin Hourihan	Pesticides	07/01/24 – 06/30/25	\$ 1,500.00
8. Toni Wilson	Regional Counselor Leader	07/01/24 – 06/30/25	\$ 1,376.00
9. Michelle Carapella	Regional Summer Coordinator	07/08/24 – 08/23/24	\$ 6,200.00
10. Corey Nicholson	Regional Summer Coordinator	07/08/24 – 08/23/24	\$ 6,200.00
11. Jana Reidy	Regional Summer Coordinator	07/08/24 – 08/23/24	\$ 6,200.00
12. Nancy Stratton	Team Leader	07/01/24 – 06/30/25	\$ 2,500.00

*To the extent required by the applicable provisions of Education Law section 3014, in order to be granted tenure, the classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education Law section 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years, and if the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period, he or she shall not be eligible for tenure at that time

U. Approval of the Attached Report Regarding Temporary and Substitute Personnel

V. Approval of the Attached Report List of Occasional Drivers for 2024-2025

W. RESOLVED, to approve the extension of the District Superintendent's employment contract through June 30, 2027

CARRIED UNANIMOUSLY

7. PUBLIC HEARING & 30-DAY COMMENT PERIOD

A. Greater Southern Tier District-Wide School Safety Plan for 2024-2025

Brad Yackel reported that the Safety Committee met and updated the District-Wide Plan and this will be on the next Board agenda for approval.

Public Comment: Peter Meybaum, GST BOCES Health & Safety Specialist, noted that this year's plan is much lengthier than last year's plan. He noted items that need to be changed on the following pages: 103 – Executive Law; 106 – policy numbers are missing; 173 – PDF scan is barely readable.

8. BOARD PRESIDENT'S REPORT

A. Preferred Educational Future

Board President Keddell asked District Superintendent Saglibene to address the state expectations related to reorganization. District Superintendent Saglibene stated that SED is encouraging all regions and districts to discuss regionalization, which would

require districts and communities to work together to create shared services to provide equitable opportunities for students. Districts will complete a needs assessment, provided by the state, by November 1. This will be led by BOCES. The actual plan will be due October 2025 and plans will be updated/reviewed every 10 years. Stacy said this work will help the Board assist in one of their goals of outreach to component districts.

9. SUPERINTENDENT'S REPORT

None.

10. RECOMMENDATION TO ENTER INTO EXECUTIVE SESSION TO DISCUSS THE EMPLOYMENT HISTORY OF PARTICULAR PERSONS AND PENDING LITIGATION

25-014

Upon the motion of Bulkley, seconded by Learn, it was resolved to move into Executive Session at 6:28 p.m. to discuss 3 employment histories of particular persons and one (1) pending litigation.

CARRIED UNANIMOUSLY

11. ADJOURNMENT

25-015

Upon the motion of Strollo, seconded by Learn, it was resolved to end Executive Session and to adjourn the meeting at 7:40 p.m.

CARRIED UNANIMOUSLY

Respectfully Submitted,

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July 12, 2024

Kathleen E. Taylor
Board Clerk
