

Schuyler-Steuben-Chemung-Tioga-Allegany (SSCTA)
Board of Cooperative Educational Services
9579 Vocational Road, Painted Post, New York 14870

REGULAR BOARD MEETING

Coopers Education Center, Bldg. 8
Large Conference Room

TUESDAY, AUGUST 1, 2023

5:30 p.m.

PRESENT: Don Keddell, Alice Learn, Kathy Hagenbuch, Pam Strollo, Colleen Talada, Bob Wheeler

EXCUSED: Neil Bulkley

ALSO PRESENT: District Superintendent Stacy Saglibene; Cabinet Members: Beth Dryer, Colleen Hurd, Doug Johnson, Vince Moschetti, Rob Sherburne, Sarah Vakkas, Brad Yackel; Board Clerk Kate Taylor; Guests: Dan Copp, Heather Saltsman

1. CALL TO ORDER

Board President Keddell called the regular meeting to order at 5:31 p.m.

CARRIED UNANIMOUSLY

2. ACCEPTANCE OF THE AGENDA

24-017

Upon the motion of Hagenbuch, seconded by Strollo, it was resolved to accept the agenda as presented.

CARRIED UNANIMOUSLY

3. PRIVILEGE OF THE FLOOR

Board Vice President Learn thanked the Board for reelecting her as vice president at last month's meeting. She asked about the job fairs that were held, wondering if GST had good results. Doug Johnson said yes, the first one held on July 27 at Coopers had 15-20 people attend. Bush job fair will be held on August 2 and he anticipates a good showing. He credits Sarah Vakkas for organizing and Jen Swayze for advertising. Rob Sherburne reported that the job fairs were announced on WINK 106. Coincidentally, the new announcer that WINK 106 hired is an Audio Media graduate.

Board Vice President Learn asked about attendance numbers for Summer of Innovation. Rob said these will be provided at a future meeting.

4. CONSENSUS ITEMS

24-018

Upon the motion of Learn, seconded by Wheeler, it was resolved to approve the following consensus items:

A. Approval of Minutes

1. Reorganizational Meeting – July 11, 2023
2. Special Meeting – July 11, 2023

B. Treasurer's Reports

1. Student Activities – Bush Education Center: 4/1/23-6/30/23

2. Student Activities – Coopers Education Center: 4/1/23-6/30/23
3. Student Activities – Wildwood Education Center: 4/1/23-6/30/23

C. Internal Claims Auditor Report

1. June 2023

CARRIED UNANIMOUSLY

5. FINANCE

24-019

Upon the recommendation of the Superintendent, and on the motion of Wheeler, seconded by Bulkley, it was resolved that the following finance actions are hereby taken:

A. General Fund Establishments and Adjustments

1. Budget Increases for 2022-2023:

Item #	CoSer #	Title	Increase	From	To
272-23	216.214	S/P 1:6:1-ED Host Sites	\$ 39,930	\$ 1,744,846	\$ 1,784,776
273-23	240.000	Special Class Preschool	\$ 434,501	\$ 6,400	\$ 440,901
274-23	305.000	Itinerant - Physical Therapy	\$ 74,844	\$ 525,864	\$ 600,708
275-23	310.000	Itinerant - Speech Impaired	\$ 5,750	\$ 550,030	\$ 555,780
276-23	312.000	Itinerant - School Psychologist	\$ 39,248	\$ 448,251	\$ 487,499
277-23	327.000	Itinerant - Teacher of the Deaf	\$ 59,736	\$ 103,580	\$ 163,316
278-23	332.000	Itinerant - School Social Worker	\$ 28,414	\$ 214,976	\$ 243,390
279-23	403.003	Alternative Education -Secondary	\$ 304,593	\$ 2,615,260	\$ 2,919,853
280-23	416.494	Acad. Prog.: Spec. Fac. w/Monroe 1 BOCES	\$ 1,773	\$ 2,186	\$ 3,959
281-23	505.494	Ed. Comm. Music Library w/Monroe 1 BOCES	\$ 907	\$ 40	\$ 947
282-23	511.000	Printing	\$ 29,580	\$ 1,529,034	\$ 1,558,614
283-23	520.000	Comprehensive Support Services	\$ 1,127	\$ 92,372	\$ 93,499
284-23	540.698	Staff Dev.: Cert. & Admin. w/PNW BOCES	\$ 5,300	\$ 51,955	\$ 57,255
285-23	550.591	Comp. Svc.: Instr. w/Erie 1 BOCES	\$ 18,525	\$ 2,481,495	\$ 2,500,020
286-23	562.493	School Curriculum w/GV BOCES	\$ 5,768	\$ 244,565	\$ 250,333
287-23	579.492	Staff Development: Other w/Erie 2 BOCES	\$ 27,610	\$ 79,770	\$ 107,380
288-23	605.000	Comp. Svc.: Mgmt.	\$ 577,962	\$ 18,400,693	\$ 18,978,655
289-23	609.000	Safety/Risk Management	\$ 13,230	\$ 1,084,603	\$ 1,097,833
290-23	629.591	Comp. Svc.: Mgmt. w/Erie 1 BOCES	\$ 9,105	\$ 3,639,659	\$ 3,648,764
291-23	646.491	Comp. Svc.: Mgmt. w//Nassau BOCES	\$ 4,033	\$ 69,203	\$ 73,236
292-23	658.496	Planning Service w/Monroe 2 BOCES	\$ 14,665	\$ 5,801	\$ 20,466
293-23	670.494	Comp. Svc.: Mgmt. w/Monroe 1 BOCES	\$ 3,349	\$ 30,836	\$ 34,185
294-23	674.591	Negotiations w/Erie 1 BOCES	\$ 445	\$ 21,986	\$ 22,431

These increases will be supported as follows:

272-23	216.214	Various Component Districts: \$39,930
273-23	240.000	Various Component and Non-Component Districts, Allegany County, Chemung County, Steuben County and Tioga County: \$434,501
274-23	305.000	Addison: (\$811), Arkport: (\$7,074), Bath: \$93,251, Bradford: \$4,161, Campbell-Savona: (\$16,955), Canaseraga: (\$11,181), Canisteo-Greenwood: \$3,253, Coming: \$15,994, Elmira Heights: \$6,100, Hammondsport: \$5,178, Horseheads: (\$18,431), Jasper-Troupsburg: (\$8,253), Odessa-Montour: \$8,377, Prattsburgh: \$7,590, Watkins Glen: (\$5,544), Waverly: (\$811)
275-23	310.000	Alfred-Almond: (\$9,017), Arkport: (\$3,630), Avoca: \$7,086, Bath: \$3,875, Canaseraga: \$10,647, Elmira: \$838, Elmira Heights: \$838, Hammondsport: \$3,037, Horseheads: \$838, Prattsburgh: \$3,037, Spencer-Van Etten: (\$12,637), Waverly: \$838
276-23	312.000	Addison: (\$3,714), Alfred-Almond: (\$15,846), Elmira: \$43,189, Prattsburgh: (\$3,714), Spencer-Van

		Etten: (\$2,321), Waverly: (\$3,714), GV BOCES: (Wayland-Cohocton: \$25,368)
277-23	327.000	Corning: \$6,621, Elmira: (\$17,508), Odessa-Montour: \$70,623
278-23	332.000	Addison: (\$914), Canaseraga: \$37,952, Elmira Heights: (\$5,479), Spencer-Van Etten: (\$3,145)
279-23	403.003	Avoca: \$22,216, Alfred-Almond: (\$54,141), Arkport: (\$1,820), Avoca: \$22,216, Bath: (\$7,634), Bradford: (\$18,841), Campbell-Savona: \$8,190, Canaseraga: \$13,491, Canisteo-Greenwood: (\$50,925), Corning: \$59,051, Elmira: \$247,620, Elmira Heights: \$11,516, Hornell: (\$56,246), Horseheads: \$33,529, Jasper-Troupsburg: (\$12,905), Odessa-Montour: (\$12,164), Prattsburgh: \$2,676, Spencer-Van Etten: \$84,365, Watkins Glen: (\$5,980), Waverly: \$3,083, CAEW BOCES: (Wellsville: \$4,722), Various Component and Non-Component Districts: \$33,589
280-23	416.494	Alfred-Almond: \$928, Corning: \$845
281-23	505.494	Arkport: \$907
282-23	511.000	Addison: \$1,398, Arkport: \$87, Avoca: \$394, Bath: \$123, Bradford: \$220, Campbell-Savona: \$1,221, Canaseraga: \$123, Elmira: \$6,552, Elmira Heights: \$633, Hornell: \$460, Horseheads: \$5,421, Jasper-Troupsburg: \$381, Odessa-Montour: \$3,368, Prattsburgh: \$48, Spencer-Van Etten: \$1,438, Watkins Glen: \$431, Waverly: \$3,707, Misc. Revenue: (Chemung County: \$107, City of Hornell: \$135, St. Mary Our Mother: \$123, Village of Horseheads: \$3,210
283-23	520.000	Addison: \$161, Bradford: \$161, Campbell-Savona: \$161, Hornell: \$161, Odessa-Montour: \$322, Prattsburgh: \$13,357, Spencer-Van Etten: (\$13,196)
284-23	540.698	Arkport: \$350, Canisteo-Greenwood: \$1,650, Hornell: \$3,300
285-23	550.591	Addison: (\$65), Canaseraga: \$18,590
286-23	562.493	Arkport: \$6,161, Avoca: \$200, Bath: (\$220), Hornell: (\$373)
287-23	579.492	Addison: \$27,610
288-23	605.000	Bath: \$19,244, Corning: \$506,309, Odessa-Montour: \$27,044, Spencer-Van Etten: \$25,365
289-23	609.000	Jasper-Troupsburg: \$13,230
290-23	629.591	Alfred-Almond: \$214, Arkport: \$87, Avoca: \$424, Canaseraga: \$966, Canisteo-Greenwood: \$2,981, Hammondsport: \$4, Hornell: \$4,610, Prattsburgh: (\$181)
291-23	646.491	Corning: \$3,450, Hornell: \$583
292-23	658.496	Hammondsport: \$14,665
293-23	670.494	Elmira: \$3,349
294-23	674.591	Addison: \$445

2. Budget Increases for 2023-2024:

Item #	CoSer #	Title	Increase	From	To
001-24	403.001	Alternative Education (ABL)	\$ 10,000	\$ 106,381	\$ 116,381
002-24	500.000	Community Schools	\$ 40,629	\$ 498,776	\$ 539,405
003-24	508.000	Library Service/Media	\$ 13,807	\$ 571,116	\$ 584,923
004-24	512.000	Comp. Svc.: Instr.	\$ 101,193	\$ 4,092,930	\$ 4,194,123
005-24	527.000	Instructional Materials	\$ 19,834	\$ 1,043,947	\$ 1,063,781
006-24	537.000	School Curriculum	\$ 139,167	\$ 1,491,841	\$ 1,631,008

These increases will be supported as follows:

001-24	403.001	Elmira: \$10,000
002-24	500.000	Avoca: \$3,881, Hammondsport: \$27,178, Waverly: \$9,570
003-24	508.000	Horseheads: \$13,807
004-24	512.000	Elmira: \$115,000, Horseheads: (\$13,807)
005-24	527.000	Alfred-Almond: \$2,500, Canisteo-Greenwood: \$1,978, Hornell: \$886, Prattsburgh: (\$2,524), Rockland BOCES: (\$7,491), Misc. Revenue: (St. Mary Our Mother: \$4,455)
006-24	537.000	Canisteo-Greenwood: \$62,925, Elmira Heights: \$20,426, Hornell: \$11,731, Madison Oneida BOCES: (Rome: \$44,085)

3. Budget Decreases for 2022-2023:

Item #	CoSer #	Title	Decrease	From	To
295-23	419.693	Academic Program Spec. Fac. w/TST BOCES	\$ 5	\$ 6,885	\$ 6,880
296-23	526.691	Inter. School Coord. w/DCMO BOCES	\$ 4	\$ 44,496	\$ 44,492
297-23	528.000	Industry/Education Activities Coord. (CDC)	\$ 7,969	\$ 714,748	\$ 706,779
298-23	535.499	Equip. Repair w/CAEW BOCES	\$ 3	\$ 68,506	\$ 68,503
299-23	633.493	Health Care Coord. w/GV BOCES	\$ 2	\$ 60,313	\$ 60,311
300-23	642.596	Comp. Svc.: Mgmt. w/ Albany BOCES	\$ 1	\$ 55,130	\$ 55,129
301-23	659.591	Policy Manual Svc. w/Erie 1 BOCES	\$ 1	\$ 240,940	\$ 240,939

These decreases will be supported as follows:

295-23	419,693	Various Component Districts: (\$5)
296-23	526,691	Various Component Districts: (\$4)
297-23	528,000	Misc. Revenue: (Career Development Council (\$7,969)
298-23	535,499	Various Component Districts: (\$4)
299-23	633,493	Various Component Districts: (\$2)
300-23	642,596	Various Component Districts: (\$1)
301-23	659,591	Various Component Districts: (\$1)

4. Budget Decreases for 2023-2024:

Item #	CoSer #	Title	Decrease	From	To
007-24	426.000	Exploratory Enrichment	\$ 221	\$ 479,387	\$ 479,166
008-24	528.000	Industry/Education Activities Coord. (CDC)	\$ 35,632	\$ 878,328	\$ 842,696

These decreases will be supported as follows:

007-24	426.000	Waverly: (\$221)
008-24	528.000	Canisteo-Greenwood: (\$26,952), Misc. Revenue: Penn Yan: Extended School Day: ((\$8,680)),

5. Transfers within programs for 2022-2023:

a. Transfers in excess of \$10,000.

<u>COSER</u> <u>NO.</u>	<u>PROGRAM</u>	<u>BUDGET CODE</u>	<u>TRANSFER</u> <u>IN</u>	<u>TRANSFER</u> <u>OUT</u>
508	Library Svc. /Media	A508-6316-205-0-01 Software		\$ 12,814
		A508-6316-300-0-01 Supplies		
			\$ 12,814	
		Total	\$ 12,814	\$ 12,814
511	Printing	A511-6313-160-0-10 N-I Salaries		\$ 32,000
		A511-6313-164-0-09 N-I OT/Extra Work		\$ 21,000
		A511-6313-300-0-09 Supplies		\$ 35,000
		A511-6313-301-0-09 Other Supplies		\$ 50,000
		A511-6313-400-0-09 Contractual		\$ 200,000
		A511-6313-454-0-09 Photo Copying	\$ 21,000	
		A511-6313-454-0-09 Photo Copying	\$ 32,000	
		A511-6313-454-0-09 Photo Copying	\$ 35,000	
		A511-6313-454-0-09 Photo Copying	\$ 50,000	
		A511-6313-454-0-09 Photo Copying	\$ 200,000	
		Total	\$ 338,000	\$ 338,000
512	Computer Svc.: Instruct.	A512-6360-400-0-01 Contractual		\$ 3,388,878
		A512-6360-400-0-02 Contractual		\$ 53,403
		A512-6360-400-0-03 Contractual		\$ 542,357
		A512-6360-400-0-04 Contractual		\$ 112,664
		A512-6360-400-0-05 Contractual		\$ 192,795
		A512-6360-400-0-06 Contractual		\$ 236,772
		A512-6360-400-0-07 Contractual		\$ 256,780
		A512-6360-400-0-08 Contractual		\$ 457,539
		A512-6360-400-0-09 Contractual		\$ 272,169
		A512-6360-400-0-14 Contractual		\$ 93,385
		A512-6360-400-0-18 Contractual		\$ 13,669
		A512-6360-400-0-20 Contractual		\$ 19,165
		A512-6360-200-0-01 Equip \$500-\$4999	\$ 1,291,135	
		A512-6360-200-0-02 Equip \$500-\$4999	\$ 18,705	
		A512-6360-200-0-03 Equip \$500-\$4999	\$ 375,873	
		A512-6360-200-0-04 Equip \$500-\$4999	\$ 105,306	
		A512-6360-200-0-05 Equip \$500-\$4999	\$ 97,484	
		A512-6360-200-0-06 Equip \$500-\$4999	\$ 166,574	
		A512-6360-200-0-07 Equip \$500-\$4999	\$ 29,400	
		A512-6360-200-0-08 Equip \$500-\$4999	\$ 286,773	
		A512-6360-200-0-09 Equip \$500-\$4999	\$ 98,904	

A512-6360-204-0-01 Small Equip	\$	273,281	
A512-6360-204-0-03 Small Equip	\$	75,893	
A512-6360-204-0-05 Small Equip	\$	47,836	
A512-6360-204-0-06 Small Equip	\$	9,761	
A512-6360-204-0-07 Small Equip	\$	142,114	
A512-6360-204-0-08 Small Equip	\$	2,218	
A512-6360-204-0-09 Small Equip	\$	115,187	
A512-6360-204-0-14 Small Equip	\$	22,307	
A512-6360-204-0-18 Small Equip	\$	13,669	
A512-6360-204-0-20 Small Equip	\$	3,023	
A512-6360-205-0-01 Software	\$	500,500	
A512-6360-205-0-02 Software	\$	34,698	
A512-6360-205-0-03 Software	\$	89,610	
A512-6360-205-0-04 Software	\$	7,358	
A512-6360-205-0-05 Software	\$	47,241	
A512-6360-205-0-06 Software	\$	59,207	
A512-6360-205-0-07 Software	\$	85,266	
A512-6360-205-0-08 Software	\$	168,463	
A512-6360-205-0-09 Software	\$	58,078	
A512-6360-205-0-14 Software	\$	70,737	
A512-6360-205-0-20 Software	\$	16,142	
A512-6360-210-0-01 Lg Equip >\$5000	\$	1,323,962	
A512-6360-300-0-03 Supplies	\$	981	
A512-6360-300-0-05 Supplies	\$	234	
A512-6360-300-0-06 Supplies	\$	1,230	
A512-6360-300-0-08 Supplies	\$	85	
A512-6360-300-0-14 Supplies	\$	341	
Total	\$	5,639,576	\$ 5,639,576

537	SIP	A537-6211-204-0-00 Small Equip	\$	2,179	
		A537-6211-205-0-00 Software	\$	2,000	
		A537-6211-300-0-00 Supplies	\$	10,310	
		A537-6211-347-0-00 Auto	\$	1,273	
		A537-6211-407-0-00 Postage	\$	495	
		A537-6211-408-0-00 Publications	\$	700	
		A537-6211-422-0-00 Liability Ins	\$	500	
		A537-6211-432-0-00 Member Fees	\$	2,276	
		A537-6211-440-0-00 Consultant	\$	8,000	
		A537-6211-454-0-00 Photo Copying	\$	1,859	
		A537-6211-456-0-00 Mileage	\$	2,795	
		A537-6211-458-0-00 Staff Dev	\$	3,958	
		A537-6211-150-0-00 Instr. Salaries	\$	27,579	
		A537-6211-400-0-00 Contractual	\$	320	
		A537-6211-801-0-00 Post Employment	\$	827	
		A537-6211-811-0-00 NYS TRS	\$	2,896	
		A537-6211-815-0-00 Social Security	\$	2,068	
		A537-6211-816-0-00 Health Ins	\$	2,296	
		A537-6211-818-0-00 Unemp Ins	\$	276	
		A537-6211-821-0-00 Vision	\$	5	
		A537-6211-822-0-00 HRA Admin	\$	13	
		A537-6211-824-0-00 Dental	\$	65	
		Total	\$	36,345	\$ 36,345

605	Computer Svc.: Mgmt.	A605-7710-160-D-08 N-I Salaries	\$	46,058	
		A605-7710-163-D-08 N-I Stipend	\$	5,080	
		A605-7710-204-D-04 Small Equip	\$	10,845	
		A605-7710-210-D-14 Lg Equip >\$5000	\$	1,760	
		A605-7710-400-D-17 Contractual	\$	11,264	
		A605-7710-400-D-88 Contractual	\$	218,035	
		A605-7710-411-D-08 Telephone	\$	38,894	
		A605-7710-454-D-05 Photo Copying	\$	18,471	
		A605-7710-454-D-06 Photo Copying	\$	12,969	
		A605-7710-454-D-08 Photo Copying	\$	20,009	

		A605-7710-454-D-09 Photo Copying		\$	11,846
		A605-7710-454-D-14 Photo Copying		\$	50,020
		A605-7710-801-D-08 Post Employment		\$	1,534
		A605-7710-813-D-08 NYS ERS		\$	7,532
		A605-7710-815-D-08 Social Security		\$	4,183
		A605-7710-816-D-08 Health Ins		\$	4,007
		A605-7710-818-D-08 Unemp Ins		\$	369
		A605-7710-819-D-08 HRA		\$	1,405
		A605-7710-821-D-08 Vision		\$	4
		A605-7710-822-D-08 HRA Admin		\$	64
		A605-7710-824-D-08 Dental		\$	66
		A605-7710-200-D-05 Equip \$500-\$4999	\$	18,471	
		A605-7710-204-D-06 Small Equip	\$	12,969	
		A605-7710-204-D-14 Small Equip	\$	28,596	
		A605-7710-205-D-09 Software	\$	11,846	
		A605-7710-205-D-14 Software	\$	23,184	
		A605-7710-205-D-17 Software	\$	11,264	
		A605-7710-205-D-88 Software	\$	218,035	
		A605-7710-210-D-08 Lg Equip >\$5000	\$	28,952	
		A605-7710-300-D-08 Supplies	\$	23,638	
		A605-7710-400-D-04 Contractual	\$	10,845	
		A605-7710-400-D-08 Contractual	\$	76,320	
		A605-7710-828-D-08 ERS Reserve	\$	295	
		Total	\$	464,415	\$ 464,415
702	Special Educ. Admin.	A702-4020-400-0-00 Contractual		\$	16,370
		A702-4010-422-0-00 Liability Ins		\$	16,370
		Total	\$	16,370	\$ 16,370
726	Physical Therapy	A726-4020-440-0-00 Consultant		\$	11,000
		A726-4020-816-0-00 Health Ins		\$	11,000
		Total	\$	11,000	\$ 11,000
729	Speech Related Svc.	A729-4020-811-0-00 NYS TRS		\$	11,455
		A729-4020-816-0-00 Health Ins		\$	11,455
		Total	\$	11,455	\$ 11,455
732	1:1 Aide Related Svc.	A732-4020-163-0-00 N-I Stipend		\$	34,185
		A732-4020-168-0-00 Teacher Aide Salary		\$	456,234
		A732-4020-813-0-00 NYS ERS		\$	46,899
		A732-4020-816-0-00 Health Ins		\$	22,177
		A732-4020-150-0-00 Instr. Salaries	\$	456,234	
		A732-4020-151-0-00 Instr. Subs	\$	6,488	
		A732-4020-153-0-00 Instr. Stipend	\$	34,185	
		A732-4020-811-0-00 NYS TRS	\$	46,899	
		A732-4020-828-0-00 ERS Reserve	\$	11,341	
		A732-4020-829-0-00 TRS Reserve	\$	4,348	
		Total	\$	559,495	\$ 559,495
734	Counseling Related Svc.	A734-4020-819-0-00 HRA		\$	10,359
		A734-4020-819-0-00 HRA		\$	10,359
		Total	\$	10,359	\$ 10,359
830	School Library System	F830-6167-300-23-0-00 Supplies		\$	18,493
		F830-6167-205-23-0-00 Software	\$	3,568	
		F830-6167-445-23-0-00 Workshop Exp	\$	10,689	
		F830-6167-456-23-0-00 Mileage	\$	284	
		F830-6167-811-23-0-00 NYS TRS	\$	2,170	
		F830-6167-815-23-0-00 Social Security	\$	1,110	
		F830-6167-818-23-0-00 Unemp Ins	\$	180	
		F830-6167-819-23-0-00 HRA	\$	346	
		F830-6167-824-23-0-00 Dental	\$	146	
		Total	\$	18,493	\$ 18,493

6. Transfers within programs for 2023-2024:

b. Transfers in excess of \$10,000.

<u>COSER</u> <u>NO.</u>	<u>PROGRAM</u>	<u>BUDGET CODE</u>	<u>TRANSFER</u> <u>IN</u>	<u>TRANSFER</u> <u>OUT</u>
001	Central Administration	A001-1310-150-0-00 Instr. Salaries		\$ 114,217
		A001-1250-150-0-00 Instr. Salaries	\$ 114,217	
Total			\$ 114,217	\$ 114,217
508	Library Svc. /Media	A508-6316-400-1-21 Contractual		\$ 12,628
		A508-6316-400-1-01 Contractual		\$ 80,359
		A508-6316-400-1-02 Contractual		\$ 18,275
		A508-6316-400-1-03 Contractual		\$ 68,200
		A508-6316-400-1-05 Contractual		\$ 11,916
		A508-6316-400-1-06 Contractual		\$ 29,858
		A508-6316-400-1-07 Contractual		\$ 14,115
		A508-6316-400-1-08 Contractual		\$ 65,985
		A508-6316-400-1-09 Contractual		\$ 30,308
		A508-6316-400-1-10 Contractual		\$ 17,650
		A508-6316-400-1-12 Contractual		\$ 12,557
		A508-6316-400-1-13 Contractual		\$ 19,364
		A508-6316-400-1-14 Contractual		\$ 18,100
		A508-6316-400-1-16 Contractual		\$ 17,897
		A508-6316-400-1-18 Contractual		\$ 34,100
		A508-6316-400-1-24 Contractual		\$ 12,628
		A508-6316-400-1-24 Contractual	\$ 12,628	
		A508-6316-205-0-01 Software	\$ 74,113	
		A508-6316-205-0-02 Software	\$ 16,665	
		A508-6316-205-0-03 Software	\$ 65,805	
		A508-6316-205-0-05 Software	\$ 9,312	
		A508-6316-205-0-06 Software	\$ 24,578	
		A508-6316-205-0-07 Software	\$ 12,964	
		A508-6316-205-0-08 Software	\$ 51,650	
		A508-6316-205-0-09 Software	\$ 12,464	
		A508-6316-205-0-10 Software	\$ 5,550	
		A508-6316-205-0-12 Software	\$ 1,540	
		A508-6316-205-0-13 Software	\$ 8,001	
		A508-6316-205-0-14 Software	\$ 14,780	
		A508-6316-205-0-16 Software	\$ 10,217	
		A508-6316-205-0-18 Software	\$ 21,602	
		A508-6316-205-0-24 Software	\$ 2,987	
		A508-6316-300-0-01 Supplies	\$ 6,246	
		A508-6316-300-0-02 Supplies	\$ 1,610	
		A508-6316-300-0-03 Supplies	\$ 2,395	
		A508-6316-300-0-05 Supplies	\$ 2,604	
		A508-6316-300-0-06 Supplies	\$ 5,280	
		A508-6316-300-0-07 Supplies	\$ 1,151	
		A508-6316-300-0-08 Supplies	\$ 14,335	
		A508-6316-300-0-09 Supplies	\$ 17,844	
		A508-6316-300-0-10 Supplies	\$ 12,100	
		A508-6316-300-0-12 Supplies	\$ 11,017	
		A508-6316-300-0-13 Supplies	\$ 11,363	
		A508-6316-300-0-14 Supplies	\$ 3,320	
		A508-6316-300-0-16 Supplies	\$ 7,680	
		A508-6316-300-0-18 Supplies	\$ 12,498	
		A508-6316-300-0-24 Supplies	\$ 9,641	
Total			\$ 463,940	\$ 463,940
513	Library Automation	A513-6320-400-1-01 Contractual		\$ 11,550
		A513-6320-400-1-03 Contractual		\$ 16,400

		A513-6320-400-1-08 Contractual		\$	11,200	
		A513-6320-205-0-01 Software	\$	11,550		
		A513-6320-205-0-03 Software	\$	16,400		
		A513-6320-205-0-08 Software	\$	11,200		
		Total	\$	39,150	\$	39,150
608	Negotiations	A608-7111-150-0-00 Instr. Salaries		\$	74,000	
		A608-7111-160-0-00 N-I Salaries	\$	74,000		
		Total	\$	74,000	\$	74,000
612	Central Business Office	A612-7017-400-0-09 Contractual		\$	123,200	
		A612-7017-407-0-09 Postage	\$	20,000		
		A612-7017-407-1-01 Postage	\$	9,000		
		A612-7017-407-1-02 Postage	\$	3,800		
		A612-7017-407-1-04 Postage	\$	4,000		
		A612-7017-407-1-05 Postage	\$	4,500		
		A612-7017-407-1-09 Postage	\$	5,100		
		A612-7017-407-1-10 Postage	\$	3,400		
		A612-7017-407-1-13 Postage	\$	3,900		
		A612-7017-407-1-17 Postage	\$	5,000		
		A612-7017-407-1-24 Postage	\$	2,100		
		A612-7017-407-1-43 Postage	\$	4,200		
		A612-7017-408-0-09 Publications	\$	750		
		A612-7017-432-0-09 Member Fees	\$	3,000		
		A612-7017-432-1-04 Member Fees	\$	250		
		A612-7017-432-1-24 Member Fees	\$	250		
		A612-7017-443-0-09 Recruiting	\$	1,800		
		A612-7017-444-0-09 Advertising/Promotional	\$	1,000		
		A612-7017-456-0-09 Mileage	\$	2,000		
		A612-7017-456-1-01 Mileage	\$	400		
		A612-7017-456-1-04 Mileage	\$	150		
		A612-7017-458-1-02 Staff Dev	\$	2,000		
		A612-7017-458-1-04 Staff Dev	\$	1,000		
		A612-7017-816-0-00 Health Ins	\$	30,000		
		A612-7017-821-0-09 Vision	\$	600		
		A612-7017-824-0-09 Dental	\$	15,000		
		Total	\$	123,200	\$	123,200

B. Federal Fund Establishments and Adjustments

1. Budget Establishments for 2023-2024:

- a. School Library Systems Operating grant accepted, and the budget established in the amount of \$152,944 for the period of July 1, 2023, through June 30, 2024.
- b. School Library Systems Supplemental grant accepted, and the budget established in the amount of \$53,872 for the period of July 1, 2023, through June 30, 2024.

C. Purchasing

1. Approval of Resolution, as attached, for the Installment Purchase Agreement for Laptops and Laptop Cases in the amount of \$80,000, plus additional fees, for the Elmira Heights Central School District for a five-year term.

D. Acceptance of Donations

1. \$490 donation to the Phoenix Academy PBIS (Positive Behavior Interventions & Support) Program, from Walmart, 1400 County Rt. 64, Horseheads, NY 14845.

2. \$500 gift card to the Phoenix Academy PBIS (Positive Behavior Interventions & Support) Program, from Wegmans, 1100 Clemens Center Parkway, Elmira, NY 14901.

CARRIED UNANIMOUSLY

6. PERSONNEL

24-020

Upon the recommendation of the Superintendent, and on the motion of Wheeler, seconded by Strollo, it was resolved that the following personnel actions are hereby taken, with the following changes noted by Doug Johnson: Add A.7 – Brandi Layton, resignation effective August 17, 2023; F.1 – the tenure area for Kathryne Wood should be Principal of Special Education. Board Member Hagenbuch asked about the creation of the position listed under Letter C. District Superintendent Saglibene explained that the Beginnings & Exploration teaching position has been changed to Career Connections so that this position is uniform across all three campuses. The creation of this position is needed for a third class at Bush Campus. Board Member Hagenbuch asked if the Board does not need to approve salaries. Doug said that no, the Board does not need to approve salaries, they just need to be aware of the salaries. She also asked about the salary adjustments to several staff members. District Superintendent Saglibene explained that this was to right size salaries of staff who have been employed by BOCES for a long time.

A. RESIGNATIONS

<u>Name</u>	<u>Position</u>	<u>Eff. Date</u>	<u>Date of Hire</u>
1. Sydney Bunnell	Senior Account Clerk	07/14/23	08/02/22
2. Devin Bailey	Network Technology Specialist	07/21/23	03/25/19
3. Lacey Gill	Special Education Teacher	08/06/23	10/03/11
4. Kara Capozza	Teaching Assistant	08/11/23	09/05/19
5. Courtney Reese	Data Research Specialist	08/15/23	10/31/22
6. Beth Powell	Staff Development Coordinator	08/18/23	08/11/22
7. Brandi Layton	Computer Services Program Aide	08/17/23	02/07/22

- B. END OF TEMPORARY APPOINTMENT, appointment discontinued due to non-completion of certification requirements

<u>Name</u>	<u>Position</u>	<u>Eff. Date</u>	<u>Date of Hire</u>
1. Kelly Beam	Teacher	06/23/23	08/31/22
2. Brooke McCormick	Teaching Assistant	06/23/23	01/06/23
3. Katlyn Tatu	Teaching Assistant	06/23/23	09/01/22

C. CREATION OF POSITIONS

<u>Position</u>	<u>Effective Date</u>
1. Teacher: One (1) Full-time (1.0 FTE) 10-month School Calendar Position	09/05/23 – 06/06/24

D. AMMENDED APPOINTMENTS

<u>Name</u>	<u>Position</u>	<u>Corrective Action</u>
1. <i>From 07/11/23 Board Meeting</i> Michael Gardiner	Network Technology Specialist	<u>Effective Date</u> 06/20/23

E. DECREASE IN ASSIGNMENT

Name	Position	Decrease	Eff. Date
1. Deborah Lynch	Career Program Specialist	1.0 FTE to .8 FTE	09/01/23

F. TENURE APPOINTMENT, due to successful completion of Probationary Period, no change in salary.

Name	Position	Effective	Status
1. Kathryn Wood Tenure Area: Principal of Special Education	Principal of Special Education	08/26/23	Initial

G. APPOINTMENTS

Name	Position	Probationary Period	Status
1. Melissa Gallow Tenure Area: Education of Children with Handicapping Conditions – Gen Spec Ed	Teacher	09/05/23 – 09/04/26	Professional
2. Kimberly Kramer Tenure Area: Science	Teacher	09/05/23 – 09/04/26	Permanent
3. Adam Price Tenure Area: Music	Teacher	09/05/23 – 09/04/27	COVID-19
4. Stephanie Tusing Tenure Area: Education of Children with Handicapping Conditions – Gen Spec Ed	Teacher	09/05/23 – 09/04/26	Initial
5. Abigail Ransom Tenure Area: Teaching Assistant	Teaching Assistant	09/05/23 – 09/04/27	Level 1 TA

H. TEMPORARY TO PROBATIONARY APPOINTMENTS, due to successful completion of certification requirements.

Name	Position	Probationary Period	Certification
1. Jason Bean	School Social Worker	04/15/23 – 04/14/27	School Social Worker
2. Courtney Biddle	School Social Worker	05/20/23 – 05/19/27	School Social Worker
3. Jamie Doll	Teacher	05/11/23 – 05/10/27	Practical Nursing
4. Eric Scouten	Teaching Assistant	03/24/23 – 03/23/27	L1 Teaching Assistant
5. Lori Rogers	Teaching Assistant	04/19/23 – 04/18/27	L3 Teaching Assistant
6. Hannah Roy	Teaching Assistant	05/11/23 – 05/10/27	L1 Teaching Assistant
7. Landy Sullivan	Teaching Assistant	05/17/23 – 05/16/27	L3 Teaching Assistant
8. Christopher Guild	Teaching Assistant	06/03/23 – 06/02/27	L3 Teaching Assistant
9. Alyssa Eaton	Teaching Assistant	06/07/23 – 06/06/27	L3 Teaching Assistant
10. Paige May	Teaching Assistant	06/07/23 – 06/06/27	L3 Teaching Assistant
11. Kristina Bement	Teaching Assistant	06/13/23 – 06/12/27	L3 Teaching Assistant
12. Vanessa Wright	Teaching Assistant	06/14/23 – 06/13/27	L3 Teaching Assistant
13. Laurie Stewart	Teaching Assistant	06/17/23 – 06/16/27	L3 Teaching Assistant
14. Colin Jansen	Teaching Assistant	06/23/23 – 06/22/27	L1 Teaching Assistant
15. Jordan Harris	Teaching Assistant	07/06/23 – 07/05/27	L3 Teaching Assistant
16. Zhallimar Harris	Teaching Assistant	07/06/23 – 07/05/27	L3 Teaching Assistant

I. TEMPORARY APPOINTMENTS, appointment pending completion of certification requirements.

Name	Position	Probationary Period
1. Colin Jansen Certification Area: Not certified, Natural Resources & Ecology required	Teacher	09/05/23 – 06/26/24
2. Aaron Tietje Certification Area: Not certified, Residential/Commercial Bldg. Maint. & Remodeling 7-12 required	Teacher	09/05/23 – 06/26/24
3. Amanda Suhey Certification Area: Not certified, Teaching Assistant required	Teaching Assistant	09/05/23 – 06/26/24

J. CIVIL SERVICE PERMANENT APPOINTMENTS, due to successful completion of Probationary Period, no change in salary

Name	Position	Permanent Date
1. Heather Saltsman	Personnel Clerk	08/05/23
2. William VanAlstyne	Sr. Account Clerk	08/15/23
3. Robin Wojcinski	Sr. Account Clerk	08/21/23
4. Alyssa Moon	Teacher Aide	07/31/23

K. NON-COMPETITIVE CIVIL SERVICE PROBATIONARY APPOINTMENT

Name	Position	Probationary Period
1. Miroslaya McNamara	Teacher Aide	09/05/23 – 11/12/24

L. CIVIL SERVICE PROVISIONAL TO PROBATIONARY APPOINTMENTS, due to successful passing of Civil Service Exam, no change in salary.

Name	Position	Probationary Period	Exam Number
1. Kayla Kendall	Sr. Computer Services Program Aide	07/11/23 – 07/10/24	22700
2. Courtney Derr	Computer App. Specialist Trainee	07/11/23 – 07/10/24	22768

M. CIVIL SERVICE PROVISIONAL APPOINTMENTS, pending successful Civil Service Exam results.

Name	Position	Effective Date
1. Mark Arnold	Computer Services Coordinator	07/01/23
2. Noah Blanchard	Computer Services Coordinator	07/01/23
3. Dylan Blencowe	Computer Services Coordinator	07/01/23
4. Frankilyn Brown	Computer Services Coordinator	07/01/23
5. Gayle Gaylord	Computer Services Coordinator	07/01/23
6. John Craft	Network Technology Specialist	07/01/23
7. Chase Johnston	Network Technology Specialist Trainee	07/18/23
8. Samantha White	Program Assistant	07/24/23
9. Tamara Wassel	Program Assistant	08/28/23

N. STIPENDS

Name	Position/Stipend	Eff. Date	Amount
1. Francis Wing	Greenhouse Manager	09/05/23 – 06/26/24	\$1,376.00
2. Lesandra Bertch	Medicaid Oversight	07/05/23 – 08/15/23	\$ 250.00
3. Pamela Bruce	Team Leader	07/01/23 – 06/30/24	\$2,500.00
4. Tammy Clark	Team Leader	07/01/23 – 06/30/24	\$2,500.00
5. Courtney Derr	Team Leader	07/01/23 – 06/30/24	\$2,500.00
6. Kelli Edwards	Team Leader	07/01/23 – 06/30/24	\$2,500.00

*To the extent required by the applicable provisions of Education Law section 3014, in order to be granted tenure, the classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education Law section 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years, and if the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period, he or she shall not be eligible for tenure at that time

O. Approval of the Attached Report Regarding Temporary and Substitute Personnel

CARRIED UNANIMOUSLY

7. BOARD PRESIDENT’S REPORT

A. Preferred Educational Future

Board President Keddell recently had an opportunity to look at a proposal related to adding technology to districts to allow for telehealth options for students. He asked if GST has seen or used apps that were successful during COVID as it relates to

connecting with students. Rob Sherburne said that P-TECH was ready with technology and this made the adjustment easier. Board President Keddell asked what impact COVID had on learning. Sarah Vakkas said that assessment data wasn't available to indicate impact on learning, however, social skills were impacted greatly due to social media use and not having face-to-face adult and peer contact.

District Superintendent Saglibene asked the Board to share with Kate dates when they are not available in September for a Board Retreat.

8. SUPERINTENDENT'S REPORT

District Superintendent Saglibene shared the following:

- If any Board Members would like to attend the NYSSBA Convention, October 26-28, 2023, please contact Kate. Board Member Hagenbuch said she would like to see agenda options that included BOCES-related information.
- A policy needs to be fast-tracked tonight due to changes in the corporal punishment regulations and in response to a recent NYSED complaint of a student being handcuffed in a BOCES classroom located in a component district. This new policy/response needs to be provided to NYSED by August 2. Doug reviewed new policy #5475, Corporal Punishment & Aversive Interventions.

APPROVAL OF POLICY

24-021

Upon the motion of Talada, seconded by Wheeler, it was resolved to approve Policy #5475, Corporal Punishment & Aversive Interventions.

CARRIED UNANIMOUSLY

EXECUTIVE SESSION

24-022

Upon the motion of Learn, seconded by Stollo, it was resolved to move to Executive Session at 6:34 p.m. to discuss employment histories of particular persons.

CARRIED UNANIMOUSLY

PUBLIC SESSION

24-023

Upon the motion of Stollo, seconded by Wheeler, it was resolved to end Executive Session at 6:34 p.m.

CARRIED UNANIMOUSLY

9. ADJOURNMENT

24-024

Upon the motion of Learn, seconded by Stollo, it was resolved to adjourn the meeting at 6:35 p.m.

CARRIED UNANIMOUSLY

Respectfully Submitted,

ket
August 4, 2023

Kathleen E. Taylor
Board Clerk
