

Schuyler-Steuben-Chemung-Tioga-Allegany (SSCTA)
Board of Cooperative Educational Services
9579 Vocational Road, Painted Post, New York 14870

REGULAR BOARD MEETING

Coopers Education Center, Bldg. 8
Large Conference Room

TUESDAY, JULY 11, 2023

5:30 p.m.

PRESENT: Neil Bulkley, Kathy Hagenbuch, Don Keddell, Pam Strollo, Colleen Talada, Bob Wheeler

EXCUSED: Alice Learn

ALSO PRESENT: District Superintendent Stacy Saglibene, Board Clerk Kate Taylor
Cabinet Members: Steve Andrus, Jeff Berdine, Doug Johnson, Tracy Loukopoulous, Vince Moschetti, Rob Sherburne, Sarah Vakkas, Brad Yackel

1. CALL TO ORDER

Board President Keddell called the regular meeting to order at 5:38 p.m.

CARRIED UNANIMOUSLY

2. ACCEPTANCE OF THE AGENDA

24-010

Upon the motion of Bulkley, seconded by Wheeler, it was resolved to accept the agenda as presented.

CARRIED UNANIMOUSLY

3. PRIVILEGE OF THE FLOOR

Board Member Bulkley distributed a list of questions for the Board to review and asked that they be addressed at some point, if the consensus of the Board agrees. Board President Keddell said that these questions were good conversation starters for goal setting. He said that there will be other forthcoming items for consideration and proposed that the Board set a date in September for a retreat.

4. CONSENSUS ITEMS

24-011

Upon the motion of Hagenbuch, seconded by Strollo, it was resolved to approve the following consensus items:

A. Approval of Minutes

1. Regular Meeting – June 6, 2023
2. Special Meeting – June 21, 2023

B. Treasurer's Reports

1. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES – May 2023

C. Internal Claims Auditor Report

1. May 2023

CARRIED UNANIMOUSLY

5. FINANCE

24-012

Upon the recommendation of the Superintendent, and on the motion of Wheeler, seconded by Bulkley, it was resolved that the following finance actions are hereby taken:

A. General Fund Establishments and Adjustments

1. Budget Increases for 2022-2023:

Item #	CoSer #	Title	Increase	From	To
247-23	419.693	Acad. Prog.: Spec. Fac. w/TST BOCES	\$ 795	\$ 6,090	\$ 6,885
248-23	460.599	Distance Learning w/BT BOCES	\$ 8,950	\$ 17,900	\$ 26,850
249-23	500.000	Community Schools	\$ 22,479	\$ 506,201	\$ 528,680
250-23	511.000	Printing	\$ 62,313	\$ 1,466,721	\$ 1,529,034
251-23	527.000	Instructional Materials	\$ 11,328	\$ 1,046,188	\$ 1,057,516
252-23	535.499	Equipment Repair w/CAEW BOCES	\$ 2,287	\$ 66,219	\$ 68,506
253-23	536.000	Model Schools	\$ 2,205	\$ 1,000,983	\$ 1,003,188
254-23	540.698	Staff Dev.: Cert. & Admin. w/PNW BOCES	\$ 3,300	\$ 48,655	\$ 51,955
255-23	558.693	School Curriculum w/TST BOCES	\$ 100	\$ 240,975	\$ 241,075
256-23	562.493	School Curriculum w/GV BOCES	\$ 868	\$ 243,697	\$ 244,565
257-23	605.000	Comp. Svc.: Mgmt.	\$ 219,651	\$ 18,180,745	\$ 18,400,396
258-23	620.596	Public Info.: Central w/Albany BOCES	\$ 4,513	\$ 273,894	\$ 278,407
259-23	629.591	Comp. Svc.: Mgmt. w/Erie 1 BOCES	\$ 61,567	\$ 3,578,092	\$ 3,639,659
260-23	646.491	Comp. Svc.: Mgmt. w//Nassau BOCES	\$ 6,472	\$ 62,731	\$ 69,203
261-23	648.698	Recruiting w/PNW BOCES	\$ 234	\$ 34,432	\$ 34,666
262-23	670.494	Comp. Svc.: Mgmt. w/Monroe 1 BOCES	\$ 1,466	\$ 29,370	\$ 30,836
263-23	674.591	Negotiations w/Erie 1 BOCES	\$ 1,659	\$ 20,327	\$ 21,986

These increases will be supported as follows:

247-23	419.693	Addison: (\$173), Bath: (\$173), Corning: (\$115), Odessa-Montour: (\$86), Spencer-Van Etten: \$638, Watkins Glen: \$790, Waverly: (\$86)
248-23	460.599	Elmira: \$8,950
249-23	500.000	Avoca: \$6,600, Corning: \$12,664, Horseheads: \$3,215
250-23	511.000	Addison: \$1,129, Alfred-Almond: \$155, Arkport: \$816, Bath: \$3,695, Bradford: \$572, Campbell-Savona: \$1,557, Canaseraga: \$101, Canisteo-Greenwood: \$988, Elmira: \$8,617, Elmira Heights: \$6,763, Hammondsport: \$1,643, Hornell: \$1,344, Horseheads: \$16,577, Jasper-Troupsburg: \$726, Odessa-Montour: \$2,437, Prattsburgh: \$238, Spencer-Van Etten: \$1,837, Watkins Glen: \$546, Waverly: \$7,512, Misc. Revenue: (Chemung County: \$86, City of Hornell: \$332, St. Anne's Academy: \$192, St. Mary Our Mother: \$56, Steuben County: \$398, Village of Horseheads: \$3,750 Village of Painted Post: \$246)
251-23	527.000	BT BOCES: \$11,328
252-23	535.499	Alfred-Almond: \$2,178, Hornell: \$109
253-23	536.000	Spencer-Van Etten: \$2,205
254-23	540.698	Canisteo-Greenwood: \$1,650, Hornell: \$1,650
255-23	558.693	Spencer-Van Etten: \$100
256-23	562.493	Addison: \$118, Bath: \$600, Canisteo-Greenwood: \$150
257-23	605.000	Addison: \$11,944, Arkport: \$600, Bath: \$96,207, Corning: \$43,400, Hammondsport: \$15,500, Horseheads: \$52,000
258-23	620.596	Arkport: \$4,513
259-23	629.591	Addison: \$5,494, Alfred-Almond: \$12,075, Arkport: (\$9,468), Avoca: \$9,266, Bath: \$464, Bradford: \$4,461, Canaseraga: \$34, Canisteo-Greenwood: \$50,435, Hammondsport: (\$9,231), Hornell: \$1,574, Jasper-Troupsburg: \$2,491, Prattsburgh: (\$6,028)
260-23	646.491	Hornell: \$6,472
261-23	648.698	Bath: \$234
262-23	670.494	Elmira: \$1,466
263-23	674.591	Addison: \$1,659

2. Budget Decreases for 2022-2023:

Item #	CoSer #	Title	Decrease	From	To
264-23	213.693	Staffing 1:8:1 w/TST BOCES	\$ 20	\$ 2,301	\$ 2,281
265-23	318.000	General Supervision/Coordination	\$ 7,450	\$ 260,750	\$ 253,300
266-23	350.492	Itinerant HR Mgr.w/Erie 2 BOCES	\$ 7,500	\$ 10,220	\$ 2,720
267-23	506.000	Curriculum Development	\$ 5,578	\$ 516,567	\$ 510,989
268-23	529.499	Printing w/CAEW BOCES	\$ 700	\$ 1,063	\$ 363
269-23	537.000	School Improvement Program	\$ 5,420	\$ 1,849,671	\$ 1,844,251
270-23	550.591	Comp. Svc.: Instr. w/ Erie 1 BOCES	\$ 52,052	\$ 2,533,547	\$ 2,481,495
271-23	626.499	Public Info.: Central w/CAEW BOCES	\$ 105	\$ 133	\$ 28

These decreases will be supported as follows:

264-23	213.693	Spencer-Van Etten: (\$20)
265-23	318.000	Alfred-Almond: (\$3,725), Canaseraga: (\$3,725)
266-23	350.492	Hammondsport: (\$7,500)
267-23	506.000	Alfred-Almond: (\$2,789), Canaseraga: (\$2,789)
268-23	529.499	Bath: (\$700)
269-23	537.000	Horseheads: (\$3,215), Spencer-Van Etten: (\$2,205)
270-23	550.591	Addison: \$6,342, Alfred-Almond: (\$12,065), Arkport: (\$5,249), Avoca: (\$9,180), Bath: (\$14,362), Bradford: \$140, Canisteo-Greenwood: (\$34,818), Hammondsport: \$17,979, Hornell: (\$888), Jasper-Troupsburg: \$49
271-23	626.499	Bath: (\$105)

3. Transfers within programs for 2022-2023:

- a. Report of all fund transfers for the period 5/1/2023 – 5/31/2023, as attached.
- b. Transfers in excess of \$10,000.

<u>COSER NO.</u>	<u>PROGRAM</u>	<u>BUDGET CODE</u>	<u>TRANSFER IN</u>	<u>TRANSFER OUT</u>
001	Central Administration	A002-1900-470-3-00 Facility Rental		\$ 18,800
		A002-1900-470-0-10 Facility Rental	\$ 18,800	
		Total	\$ 18,800	\$ 18,800
318	General Supervision/Coord.	A318-6110-150-0-00 Instr. Salaries		\$ 30,841
		A318-6110-160-0-00 N-I Salaries	\$ 2,505	
		A318-6110-300-0-00 Supplies	\$ 27,216	
		A318-6110-813-0-00 NYS ERS	\$ 352	
		A318-6110-821-0-00 Vision	\$ 23	
		A318-6110-822-0-00 HRA Admin	\$ 8	
		A318-6110-824-0-00 Dental	\$ 737	
		Total	\$ 30,841	\$ 30,841
403.001	Alt. Ed.-Ad. Based Lrng.	A403-5873-300-B-00 Supplies		\$ 14,473
		A403-5873-400-B-00 Contractual		\$ 1,609
		A403-5873-150-B-00 Instr. Salaries	\$ 9,237	
		A403-5873-153-B-00 Instr. Stipend	\$ 1,050	
		A403-5873-160-B-00 N-I Salaries	\$ 38	
		A403-5873-801-B-00 Post Employment	\$ 386	
		A403-5873-811-B-00 NYS TRS	\$ 2,892	
		A403-5873-813-B-00 NYS ERS	\$ 40	
		A403-5873-814-B-00 Disability	\$ 190	
		A403-5873-815-B-00 Social Security	\$ 1,039	
		A403-5873-816-B-00 Health Ins	\$ 844	
		A403-5873-818-B-00 Unemp Ins	\$ 144	
		A403-5873-819-B-00 HRA	\$ 80	
		A403-5873-822-B-00 HRA Admin	\$ 6	
		A403-5873-824-B-00 Dental	\$ 135	

		A403-5873-828-B-00 ERS Reserve	\$	1		
		Total	\$	16,082	\$	16,082
426	Expl. Enrichment	A426-5840-150-0-00 Instr. Salaries			\$	3,409
		A426-5840-300-0-00 Supplies			\$	20,122
		A426-5840-160-0-00 N-I Salaries	\$	17,810		
		A426-5840-163-0-00 N-I Stipend	\$	458		
		A426-5840-400-0-00 Contractual	\$	650		
		A426-5840-801-0-00 Post Employment	\$	242		
		A426-5840-813-0-00 NYS ERS	\$	2,200		
		A426-5840-815-0-00 Social Security	\$	412		
		A426-5840-816-0-00 Health Ins	\$	1,045		
		A426-5840-818-0-00 Unemp Ins	\$	81		
		A426-5840-821-0-00 Vision	\$	6		
		A426-5840-822-0-00 HRA Admin	\$	8		
		A426-5840-824-0-00 Dental	\$	487		
		A426-5840-828-0-00 ERS Reserve	\$	132		
		Total	\$	23,531	\$	23,531
430	E-Learning	A430-5877-400-1-05 Contractual			\$	20,629
		A430-5877-150-1-05 Instr. Salaries	\$	17,386		
		A430-5877-811-1-05 NYS TRS	\$	1,739		
		A430-5877-815-1-05 Social Security	\$	1,330		
		A430-5877-818-1-05 Unemp Ins	\$	174		
		Total	\$	20,629	\$	20,629
506	Curriculum Dev.	A506-6210-300-0-00 Supplies			\$	7,171
		A506-6210-816-0-00 Health Ins			\$	15,793
		A506-6210-150-0-00 Instr. Salaries	\$	17,491		
		A506-6210-204-0-00 Small Equip	\$	506		
		A506-6210-347-0-87 Auto	\$	46		
		A506-6210-821-0-00 Vision	\$	51		
		A506-6210-824-0-00 Dental	\$	1,283		
		A506-6210-829-0-00 TRS Reserve	\$	3,587		
		Total	\$	22,964	\$	22,964
508	Library Svc./Media	A508-6316-200-0-00 Equip \$500-\$4999			\$	500
		A508-6316-204-0-00 Small Equip			\$	2,500
		A508-6316-400-0-00 Contractual			\$	16,009
		A508-6316-432-0-00 Member Fees			\$	900
		A508-6316-440-0-00 Consultant			\$	1,000
		A508-6316-445-0-00 Workshop Exp			\$	493
		A508-6316-456-0-00 Mileage			\$	300
		A508-6316-458-0-00 Staff Dev			\$	865
		A508-6316-816-0-00 Health Ins			\$	6,534
		A508-6316-150-0-00 Instr. Salaries	\$	30		
		A508-6316-300-0-00 Supplies	\$	26,805		
		A508-6316-596-0-00 Albany BOCES	\$	2,000		
		A508-6316-811-0-00 NYS TRS	\$	4		
		A508-6316-813-0-00 NYS ERS	\$	141		
		A508-6316-822-0-00 HRA Admin	\$	1		
		A508-6316-824-0-00 Dental	\$	119		
		A508-6316-829-0-00 TRS Reserve	\$	1		
		Total	\$	29,101	\$	29,101
513	Library Automation	A513-6320-200-0-00 Equip \$500-\$4999			\$	500
		A513-6320-400-0-00 Contractual			\$	13,623
		A513-6320-407-0-00 Postage			\$	1,000
		A513-6320-408-0-00 Publications			\$	500
		A513-6320-432-0-00 Member Fees			\$	133
		A513-6320-440-0-00 Consultant			\$	2,000
		A513-6320-456-0-00 Mileage			\$	216
		A513-6320-458-0-00 Staff Dev			\$	1,770
		A513-6320-816-0-00 Health Ins			\$	11,994
		A513-6320-150-0-00 Instr. Salaries	\$	137		
		A513-6320-204-0-00 Small Equip	\$	64		

		A513-6320-205-0-00 Software	\$	5,225		
		A513-6320-300-0-00 Supplies	\$	23,670		
		A513-6320-404-0-00 Printing	\$	68		
		A513-6320-445-0-00 Workshop Exp	\$	2,050		
		A513-6320-801-0-09 Post Employment	\$	2		
		A513-6320-811-0-09 NYS TRS	\$	14		
		A513-6320-813-0-09 NYS ERS	\$	239		
		A513-6320-818-0-09 Unemp Ins	\$	1		
		A513-6320-824-0-09 Dental	\$	264		
		A513-6320-829-0-09 TRS Reserve	\$	2		
		Total	\$	31,736	\$	31,736
516	Grant Writing	A516-6212-816-0-09 Health Ins			\$	59,240
		A516-6212-150-0-00 Instr. Salaries	\$	25,385		
		A516-6212-160-0-00 N-I Salaries	\$	18,601		
		A516-6212-163-0-09 N-I Stipend	\$	5,250		
		A516-6212-408-0-09 Publications	\$	936		
		A516-6212-454-0-09 Photo Copying	\$	105		
		A516-6212-801-0-09 Post Employment	\$	365		
		A516-6212-811-0-09 NYS TRS	\$	2,666		
		A516-6212-815-0-09 Social Security	\$	2,845		
		A516-6212-818-0-09 Unemp Ins	\$	591		
		A516-6212-821-0-09 Vision	\$	89		
		A516-6212-824-0-09 Dental	\$	2,266		
		A516-6212-828-0-09 ERS Reserve	\$	141		
		Total	\$	59,240	\$	59,240
525	Staff Dev.	A525-6261-150-0-00 Instr. Salaries			\$	29,720
		A525-6261-153-0-00 Instr. Stipend	\$	5,690		
		A525-6261-160-0-00 N-I Salaries	\$	10,327		
		A525-6261-163-0-00 N-I Stipend	\$	115		
		A525-6261-164-0-00 N-I OT/Extra Work	\$	425		
		A525-6261-300-0-00 Supplies	\$	8,084		
		A525-6261-347-0-00 Auto	\$	263		
		A525-6261-432-0-00 Member Fees	\$	89		
		A525-6261-813-0-00 NYS ERS	\$	1,583		
		A525-6261-814-0-00 Disability	\$	21		
		A525-6261-821-0-00 Vision	\$	79		
		A525-6261-824-0-00 Dental	\$	3,014		
		A525-6261-828-0-00 ERS Reserve	\$	30		
		Total	\$	29,720	\$	29,720
527	Instructional Materials	A527-6318-300-0-00 Supplies			\$	12,735
		A527-6318-300-1-00 Supplies			\$	91,475
		A527-6318-400-0-00 Contractual			\$	2,507
		A527-6318-150-0-00 Instr. Salaries	\$	45		
		A527-6318-160-0-00 N-I Salaries	\$	361		
		A527-6318-164-0-00 N-I OT/Extra Work	\$	4,987		
		A527-6318-204-1-00 Small Equip	\$	56,796		
		A527-6318-205-1-00 Software	\$	5,590		
		A527-6318-210-1-00 Lg Equip >\$5000	\$	11,089		
		A527-6318-400-1-00 Contractual	\$	18,000		
		A527-6318-458-0-00 Staff Dev	\$	13		
		A527-6318-811-0-00 NYS TRS	\$	5		
		A527-6318-816-0-00 Health Ins	\$	8,899		
		A527-6318-818-0-00 Unemp Ins	\$	23		
		A527-6318-821-0-00 Vision	\$	36		
		A527-6318-824-0-00 Dental	\$	872		
		A527-6318-829-0-00 TRS Reserve	\$	1		
		Total	\$	106,717	\$	106,717
536	Model Schools	A536-6368-150-0-00 Instr. Salaries			\$	10,083
		A536-6368-153-0-00 Instr. Stipend			\$	12,911
		A536-6368-160-0-00 N-I Salaries			\$	18,692
		A536-6368-163-0-00 N-I Stipend	\$	686		
		A536-6368-300-0-00 Supplies	\$	36,616		

		A536-6368-404-0-00 Printing	\$	99		
		A536-6368-821-0-00 Vision	\$	129		
		A536-6368-824-0-00 Dental	\$	4,156		
		Total	\$	41,686	\$	41,686
537	SIP	A537-6211-300-0-00 Supplies			\$	20,721
		A537-6211-300-0-43 Supplies			\$	18,781
		A537-6211-300-1-00 Supplies			\$	30,266
		A537-6211-440-0-43 Consultant			\$	1,499
		A537-6211-150-0-00 Instr. Salaries	\$	8,441		
		A537-6211-150-1-00 Instr. Salaries	\$	15,321		
		A537-6211-160-0-00 N-I Salaries	\$	1,355		
		A537-6211-160-1-00 N-I Salaries	\$	3,217		
		A537-6211-204-1-00 Small Equip	\$	133		
		A537-6211-400-0-00 Contractual	\$	6,004		
		A537-6211-404-0-00 Printing	\$	43		
		A537-6211-432-1-00 Member Fees	\$	336		
		A537-6211-445-0-00 Workshop Exp	\$	20		
		A537-6211-445-0-43 Workshop Exp	\$	20,280		
		A537-6211-445-1-00 Workshop Exp	\$	427		
		A537-6211-801-0-00 Post Employment	\$	846		
		A537-6211-801-1-00 Post Employment	\$	399		
		A537-6211-811-0-00 NYS TRS	\$	886		
		A537-6211-811-1-00 NYS TRS	\$	1,569		
		A537-6211-813-0-00 NYS ERS	\$	230		
		A537-6211-813-1-00 NYS ERS	\$	565		
		A537-6211-815-0-00 Social Security	\$	528		
		A537-6211-815-1-00 Social Security	\$	905		
		A537-6211-816-0-00 Health Ins	\$	1,274		
		A537-6211-816-1-00 Health Ins	\$	6,267		
		A537-6211-818-0-00 Unemp Ins	\$	98		
		A537-6211-818-1-00 Unemp Ins	\$	186		
		A537-6211-821-0-00 Vision	\$	9		
		A537-6211-821-1-00 Vision	\$	22		
		A537-6211-822-0-00 HRA Admin	\$	7		
		A537-6211-822-1-00 HRA Admin	\$	15		
		A537-6211-824-0-00 Dental	\$	463		
		A537-6211-824-1-00 Dental	\$	746		
		A537-6211-828-0-00 ERS Reserve	\$	61		
		A537-6211-828-1-00 ERS Reserve	\$	23		
		A537-6211-829-0-00 TRS Reserve	\$	456		
		A537-6211-829-1-00 TRS Reserve	\$	135		
		Total	\$	71,267	\$	71,267
605	Computer Svc.: Mgmt.	A605-7710-150-1-99 Instr. Salaries			\$	13,000
		A605-7710-160-1-99 N-I Salaries			\$	60,000
		A605-7710-160-2-99 N-I Salaries			\$	77,390
		A605-7710-160-2-99 N-I Salaries			\$	62,333
		A605-7710-160-A-99 N-I Salaries			\$	23,000
		A605-7710-160-E-99 N-I Salaries			\$	28,907
		A605-7710-160-T-99 N-I Salaries			\$	11,415
		A605-7710-200-D-03 Equip \$500-\$4999			\$	18,965
		A605-7710-200-D-07 Equip \$500-\$4999			\$	11,110
		A605-7710-204-D-00 Small Equip			\$	36,312
		A605-7710-205-D-00 Software			\$	91,259
		A605-7710-300-A-99 Supplies			\$	17,595
		A605-7710-300-D-03 Supplies			\$	3,760
		A605-7710-400-6-99 Contractual			\$	34,573
		A605-7710-400-C-99 Contractual			\$	8,315
		A605-7710-400-D-02 Contractual			\$	9,048
		A605-7710-400-D-03 Contractual			\$	127,400
		A605-7710-400-D-07 Contractual			\$	37,717
		A605-7710-411-D-00 Telephone			\$	2
		A605-7710-454-D-01 Photo Copying			\$	18,354
		A605-7710-454-D-02 Photo Copying			\$	20,549
		A605-7710-816-A-99 Health Ins			\$	39,131

A605-7710-153-2-99 Instr. Stipend	\$	3,500	
A605-7710-160-B-99 N-I Salaries	\$	5,727	
A605-7710-163-2-99 N-I Stipend	\$	37,571	
A605-7710-163-A-99 N-I Stipend	\$	8,315	
A605-7710-163-B-99 N-I Stipend	\$	2,902	
A605-7710-200-D-00 Equip \$500-\$4999	\$	47,912	
A605-7710-200-D-01 Equip \$500-\$4999	\$	2,178	
A605-7710-204-B-99 Small Equip	\$	372	
A605-7710-204-D-01 Small Equip	\$	152	
A605-7710-204-D-02 Small Equip	\$	29,596	
A605-7710-204-D-03 Small Equip	\$	26,575	
A605-7710-204-D-07 Small Equip	\$	34,386	
A605-7710-205-D-01 Software	\$	3,456	
A605-7710-205-D-03 Software	\$	58,561	
A605-7710-205-D-07 Software	\$	5,445	
A605-7710-210-D-01 Lg Equip >\$5000	\$	1	
A605-7710-210-D-03 Lg Equip >\$5000	\$	53,682	
A605-7710-210-D-07 Lg Equip >\$5000	\$	8,996	
A605-7710-300-B-99 Supplies	\$	148	
A605-7710-300-D-00 Supplies	\$	9,116	
A605-7710-305-2-99 Repair Parts	\$	12,412	
A605-7710-400-A-99 Contractual	\$	249,632	
A605-7710-400-B-99 Contractual	\$	584	
A605-7710-400-D-00 Contractual	\$	70,545	
A605-7710-400-D-01 Contractual	\$	4,899	
A605-7710-400-E-99 Contractual	\$	28,907	
A605-7710-411-D-01 Telephone	\$	7,668	
A605-7710-411-D-03 Telephone	\$	7,702	
A605-7710-454-8-02 Photo Copying	\$	1	
A605-7710-454-D-03 Photo Copying	\$	3,605	
A605-7710-456-2-99 Mileage	\$	10,204	
A605-7710-458-2-99 Staff Dev	\$	13,703	
A605-7710-801-B-99 Post Employment	\$	111	
A605-7710-813-B-99 NYS ERS	\$	360	
A605-7710-814-B-99 Disability	\$	29	
A605-7710-815-B-99 Social Security	\$	200	
A605-7710-816-B-99 Health Ins	\$	808	
A605-7710-818-B-99 Unemp Ins	\$	58	
A605-7710-819-B-99 HRA	\$	89	
A605-7710-821-B-99 Vision	\$	1	
A605-7710-822-B-99 HRA Admin	\$	4	
A605-7710-824-B-99 Dental	\$	22	
Total	\$	750,135	\$ 750,135

B. Federal Fund Establishments and Adjustments

1. Budget Establishments for 2022-2023:

- a. TABE (Test of Adult Basic Education) Steuben County contract for services accepted and the budget established in the amount of \$20,000 for the period June 1, 2023, through December 31, 2023, as attached. Approval was received on June 12, 2023.
- b. TABE (Test of Basic Adult Education) Schuyler County contract for services accepted and the budget established in the amount of \$10,000 for the period June 1, 2023, through December 31, 2023, as attached. Approval was received on June 12, 2023.
- c. Extended School Year (ESY) budget established in the amount of \$1,466,600 for the period July 1, 2023, through June 30, 2024. Revenues for this program come from districts requesting the service.

- d. Extended School Year (ESY) Preschool budget established in the amount of \$206,308 for the period July 1, 2023, through June 30, 2024. Revenues for this program come from districts requesting the service.

C. Purchasing

1. Approval of Resolution, as attached, to participate in the cooperative electricity bid (WFL10/01/2023-09/30/2024) with Wayne-Finger Lakes BOCES for the Coopers and Wildwood Campuses.
2. Permission to bid paper and supplies for the GST BOCES Print Shop.
3. Approval of Resolutions, as attached, to participate in cooperative bidding for the purchase of equipment, supplies, and contract items with Delaware-Chenango-Madison-Otsego BOCES (DCMO BOCES) for the 2023-2024 fiscal year.

D. Authorization to Pay the Following Membership Dues

1. Rural Schools Association dues in the amount of \$850 for the 2023-2024 fiscal year for the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES.
2. Statewide School Finance Consortium dues in the amount of \$700 for the 2023-2024 fiscal year for the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES.

E. Acceptance of Donation

1. 2003 Honda CRV (V# SHSRD78863U134735) to the Bush Auto Tech II class from Gale Oliver, 28 N. Church Street, Canaseraga, NY 14822.

F. Appointment of Bernard P. Donegan, Inc. as Municipal Advisor

BE IT RESOLVED, by this Board of Education, as follows:

1. The firm of Bernard P. Donegan, Inc. is hereby designated Municipal Advisor to the Greater Southern Tier BOCES.
2. Said firm shall be compensated for its services to be rendered in accordance with its Letter of Services dated June 20, 2023 (attached).
3. The GST BOCES District Superintendent is hereby authorized to sign the Letter of Services.
4. This resolution shall take effect immediately.

CARRIED UNANIMOUSLY

6. PERSONNEL

24-013

Upon the recommendation of the Superintendent, and on the motion of Talada, seconded by Strollo, it was resolved that the following personnel actions are hereby taken, with the

following changes noted by Doug Johnson: 6.E.3 – there is no tenure area for this position; and 5.H.1 – the probationary period should end in 2024.

A. RETIREMENTS

Name	Position	Eff. Date	Date of Hire
1. Thomas Allen	Operations Communications Specialist	07/05/23	12/18/84
2. Diana Ayers	Occupational Therapist	08/30/23	03/06/95
3. Elizabeth Biroscak	Program Assistant	09/28/23	11/23/98

B. RESIGNATIONS

Name	Position	Eff. Date	Date of Hire
1. Benjamin Dieterle	Computer Apps Specialist Trainee	06/05/23	06/05/23
2. Jessica Travis	Teacher Aide	06/06/23	12/07/21
3. Margaret Hook	Adult Literacy Coordinator	06/13/23	08/01/19
4. Megan Iannarilli	Licensed Practical Nurse	06/23/23	12/06/21
5. Stacy Saglibene	Director of Special Education	06/30/23	08/26/09
<i>To accept internal GST BOCES position of: District Superintendent effective 07/01/23</i>			
6. Lisa Daley	School Social Worker	08/31/23	08/17/20
7. Debora Fellwock	Printing Clerk	08/31/23	08/28/17
8. Lisa Henderson	Teacher	08/31/23	09/04/07

C. AMMENDED APPOINTMENTS

Name	Position	Corrective Action
1. From 06/06/23 Board Meeting		Effective Date
Jennifer Gaylor	Computer Apps Specialist	05/30/23

D. DECREASE IN ASSIGNMENT

Name	Position	Decrease	Effective Date
1. Bridget Petrillose	Adult Program Counselor	12-month to 11-month	07/01/23
2. Kerrissa Potter	Adult Education Instructor	12-month to 11-month	07/01/23

E. APPOINTMENTS

Name	Position	Probationary Period	Status
1. Jeffrey Berdine	Director of Special Education, Alternative Education & Itinerant Services	07/01/23 – 06/30/26	Permanent
Tenure Area: Director of Special Education, Alternative Education & Itinerant Services			
2. Nicole Keefer	Staff Development Coordinator	07/01/23 – 06/30/26	Internship
Tenure Area: Staff Development Coordinator			
3. Saudia Washington	Adult Education Instructor	07/01/23 – 06/30/27	Reg Cert

F. TEMPORARY APPOINTMENTS, appointment pending completion of certification

Name	Position	Effective Dates
1. Brian Box	Long-Term Substitute Teacher	01/03/23 – 06/23/23
Certification Area: Not certified, Social Studies 7-12 & ELA 7-12 Required		

G. REPORT CIVIL SERVICE PERMANENT APPOINTMENTS, due to successful completion of Probationary Period, no change in salary

Name	Position	Permanent Date
1. Ron Tryon	School Business Executive	07/19/23

H. CIVIL SERVICE PROBATIONARY APPOINTMENTS, Non-Competitive

Name	Position	Probationary Period
1. Rebecca E. Ayers	AV Aide	07-01-23 – 06/30/24

H.1. CIVIL SERVICE PROBATIONARY APPOINTMENTS, due to successful passing of Civil Service Exam

Name	Position	Probationary Period	Exam Number
1. Angie Finlayson	Accountant	07/01/23 – 06/30/24	69109
2. Janet Longwell	Accountant	07/12/23 – 07/11/24	69109

I. CIVIL SERVICE PROVISIONAL TO PROBATIONARY APPOINTMENTS, due to successful passing of Civil Service Exam. No change in salary

Name	Position	Probationary Period	Exam Number
1. Thomas Sheehan	Accountant	06/13/23 – 06/12/24	69109
2. Merlyn Tiwari	Accountant	06/13/23 – 06/12/24	69109

J. CIVIL SERVICE PROVISIONAL APPOINTMENTS, pending Civil Service Exam

Name	Position	Effective Date
1. Adam Piasecki	Labor Relations Specialist	07/03/23
2. Christopher Caccia	Supervisor of Computer Services	07/01/23
3. Robert McKenzie	Supervisor of Computer Services	07/01/23
4. Jennifer Hamilton	Computer Applications Specialist	05/30/23
5. Dawn Kiklowicz	Principal Account Clerk	06/26/23
6. Vincent Desparrios	Program Assistant	07/01/23
7. Mary Swarhout	Senior Account Clerk	06/22/23
8. Michael Gardiner	Network Technology Specialist	06/12/23
9. Benjamin Marczyk	Computer Apps Specialist Trainee	06/05/23

K. Certification of BOCES Bus Drivers for 2023 – 2024

19A

Name	Class	Name	Class	Name	Class
Alan Ackley	V	Kathleen Loven	B	Timothy Watkins	B
Mary Campbell	V	Bev Matern	V	Elizabeth Zolkosky	V
Andrew Dennis	B	Laurie McKinney	B		
Kenneth Dillon	B	Jennifer Page	V		
Kim Driskell	B	Bill Rusby	B		
Michael Fodge	B	Frank Speciale	V		
Scott French	B	Jonathan Stocum	B		
Sherry Fritch	B	Larry Switzer, Jr.	B		
Robert Fulwood	B	Amy Towery	V		
Sam Gauss	B	Russell Tubbs	V		

Volunteers

Name	Name	Name
Jillian Aho	Janee Gadsden	Kristen Miller
Shelly Altopp-Miller	Jennifer Gallichio	Kathy Morehouse
Ryan Anderson	Sam Gauss	Corey Nicholson
Lia Apenowich	Sheena Graham	Rick Perkins
Julie Babcock	Kerry Gush	John Presher
Carolanne Barcomb	Kristie Haberstroh	Heather Rao
Elisabeth Bean	Jennifer Hakes	Bridget Reagan
Jeff Berdine	Bill Hansell	Charlene Robinson
Brian Box	Raymond Harndon	Allison Rourke
Sandra McCracken	Valerie Heywood	Stacy Saglibene
Matt Bryant	Teresa Houck	Chris Sancomb

Anastasia Burden
 Lisa Cannon
 Michelle Carapella
 Olivia Cavaluzzi
 Kala Churchman
 Samantha Clair
 Carolyn Connelly
 Lisa Crisco
 Karen Curtis
 Devin Davis
 Robert Demember
 David Donner
 Sara Falco
 Jesse Ferris

Kate Karam
 Jennifer Knapp
 Brad Knowlden
 Paula Koehler
 Marissa Losey
 Pamela Lucas
 Billy Mahoney
 Danielle Major
 Sandra McCracken
 Brian McDonnell
 Katie McDonough
 Abigail McGurgan
 Joshua Meacham
 Lynn Miles

Robert Sherburne
 Nancy Stratton
 Janice Swett
 Brad Taber
 Lauren Then
 Jeff Walkie
 Lauren Lucas
 Jacquelyn Weaver
 Randall Webster
 Kathryn Wood
 Sarah Woodard
 Melissa Benjamin
 Sarah Vakkas

L. STIPENDS

Name	Position/Stipend	Eff. Date	Amount
1. Danielle McGregor	IEP Stipend	09/06/22 – 06/23/23	\$500.00
2. Catherine Schuler	Mileage Stipend	10/17/22 – 06/30/23	\$300.00
3. Kathleen Taylor	Board Clerk	07/01/23 – 06/30/24	\$12,500.00
4. Jeffery Edwards	Computer Services Stipend	07/01/22 – 06/30/23	\$2,500.00
5. Victoria Garfield	Computer Services Stipend	07/01/22 – 06/30/23	\$2,500.00
6. Shane Swimley	Computer Services Stipend	07/01/22 – 06/30/23	\$2,500.00
7. Craig Mix	Coordinator, Academic All-Stars	07/01/23 – 06/30/24	\$10,000.00
8. Kelly Benjamin	Drug and Alcohol Stipend	07/01/23 – 06/30/24	\$10,000.00
9. Jeff Black	Executive Director, GST School Boards Association	07/01/23 – 06/30/24	\$11,000.00
10. Tammy Little	Purchasing Agent	07/01/23 – 06/30/24	\$10,000.00
11. Operations Communications Specialist		07/01/23 – 06/30/24	\$200.00
<i>For weekend maintenance</i>			
1. Mark Arnold	8. Jason Johnson	15. James Roberts	
2. Keith Boras	9. William Knowles	16. Dalton Robie	
3. Keith Cooper	10. Nathan Lamonski	17. Robert Santiago	
4. Dylan Dewert, Jr.	11. Donald Loomis	18. Joshua Total	
5. Gale Gaylord	12. Justin Maheu	19. Edward White III	
6. James Goodwin	13. Michael McMinds	20. Daniel Yorke	
7. Kendra Hunt	14. Andrew Rinwalske		
12. Team Leader Stipend		07/01/23 – 06/30/24	\$2,500.00
1. Pamela Bruce	7. Aaron Creamer	13. Karen Teemley	
2. Tammy Clark	8. Stacy Lunger	14. Sean Thompson	
3. Courtney Derr	9. Justin Maheu	15. Joshua Total	
4. Kelli Edwards	10. Francis Ortell, Jr.	16. Melissa Wood	
5. Martina Hartigan	11. Kristy Perraut	17. Daniel Yorke	
6. Kayla Kendall	12. Pamela Rutledge	18. Mary Yorke	

*To the extent required by the applicable provisions of Education Law section 3014, in order to be granted tenure, the classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education Law section 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years, and if the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period, he or she shall not be eligible for tenure at that time.

M. Approval of the Attached Report Regarding Temporary and Substitute Personnel

CARRIED UNANIMOUSLY

7. PUBLIC HEARING & 30-DAY COMMENT PERIOD

A. Greater Southern Tier District-Wide School Safety Plan for 2023-2024

Brad Yackel said that building-level plans are being revised for approval at next month's meeting. The District-Wide Plan will be placed on the agenda for approval after the 30-day comment period.

8. BOARD PRESIDENT'S REPORT

A. Preferred Educational Future

In reference to Board Member Bulkley's questions that were emailed to the Board, Board President Keddell asked if Jen Swayze could attend a future Board meeting to report on branding efforts. District Superintendent Saglibene said that a branding guide has been developed and will be presented to the Board soon. After the Board reviews the guide, suggestions, comments or ideas are welcome.

Board President Keddell said that Rob Sherburne will compile data to share with the Board regarding all-day BOCES, statewide BOCES programs, new programs, and graduation data. Board Member Hagenbuch said she would be interested in hearing about the equity of access across all three campuses. Rob Sherburne stated that precision machining has been added to the Bush and Coopers Campuses beginning with the 2023 school year. Board Member Wheeler said he would like concrete dates for when this will be offered at Wildwood.

District Superintendent Saglibene asked Rob Sherburne if he would provide the Board with an updated list of programs offered on all three campuses.

Board President Keddell would like to set a date in September for a Board Retreat.

Board Member Bulkley asked if the GST Board could go to other districts to listen to their needs. There is a feeling of inequity in the western districts. The Board agreed that this would be a great idea. Rob Sherburne reported that prospective enrollments are higher than they have ever been with multiple waiting lists. Rob also shared that he attended the National SkillsUSA Competition in Atlanta where 30,000 students competed in CTE programs. It was very impressive.

9. SUPERINTENDENT'S REPORT

District Superintendent Saglibene shared the following:

- A video that highlighted June events at GST BOCES.
- Her overall focus will be on clear distribution of information.
- Career Fairs will be held on July 27 and August 2.
- An All-Staff Conference Day will be held on Tuesday, September 5 at the Arnot Mall event center. Stacy invited the Board to attend.

Board Member Bulkley asked if we can share videos with the news stations.

EXECUTIVE SESSION

24-014

Upon the motion of Bulkley, seconded by Strollo, it was resolved to move to Executive Session at 6:23 p.m. to discuss employment histories of particular persons.

CARRIED UNANIMOUSLY

PUBLIC SESSION

24-015

Upon the motion of Strollo, seconded by Hagenbuch, it was resolved to end Executive Session at 6:49 p.m.

CARRIED UNANIMOUSLY

10. ADJOURNMENT

24-016

Upon the motion of Wheeler, seconded by Strollo, it was resolved to adjourn the meeting at 6:49 p.m.

CARRIED UNANIMOUSLY

Respectfully Submitted,

ket
July 12, 2023

Kathleen E. Taylor
Board Clerk
