

FINANCE

Upon the recommendation of the Superintendent, and on the motion of _____, seconded by _____, it is resolved that the following finance actions are hereby taken:

A. General Fund Establishment and Adjustment.**1. Budget Establishment for 2015-2016:**

| Item # | CoSer # | Title | In the Amount of |
|--------|---------|----------------------|------------------|
| 081-16 | 567.690 | SIP w/Sullivan BOCES | \$5,000 |

This establishment will be supported as follows:

| | | |
|--------|---------|-----------------|
| 081-16 | 567.690 | Coming: \$5,000 |
|--------|---------|-----------------|

2. Budget Increases for 2015-2016:

| Item # | CoSer # | Title | Increase | From | To |
|--------|---------|---|------------|--------------|--------------|
| 082-16 | 252.495 | Staffing 1:6:1 w/WFL BOCES | \$ 1,901 | \$ 91,098 | \$ 92,999 |
| 083-16 | 305.000 | Itinerant Physical Therapy | \$ 1,652 | \$ 352,310 | \$ 353,962 |
| 084-16 | 310.000 | Itinerant Speech Impaired | \$ 3,513 | \$ 412,084 | \$ 415,597 |
| 085-16 | 313.000 | Itinerant Interpreter for the Deaf | \$ 5,572 | \$ 298,216 | \$ 303,788 |
| 086-16 | 316.000 | Itinerant Home & Career Skills | \$ 8,579 | \$ 78,480 | \$ 87,059 |
| 087-16 | 320.000 | Itinerant Supervisor Special Education Program | \$ 900 | \$ 20,084 | \$ 20,984 |
| 088-16 | 327.000 | Itinerant Teacher of the Deaf | \$ 367 | \$ 111,643 | \$ 112,010 |
| 089-16 | 330.000 | Itinerant Nurse/Nurse Teacher | \$ 2,564 | \$ 62,360 | \$ 64,924 |
| 090-16 | 331.000 | Itinerant Consultant Teacher | \$ 634 | \$ 630,884 | \$ 631,518 |
| 091-16 | 332.000 | Itinerant School Social Worker | \$ 5,534 | \$ 66,582 | \$ 72,116 |
| 092-16 | 401.000 | Arts in Education | \$ 850 | \$ 386,490 | \$ 387,340 |
| 093-16 | 511.000 | Printing | \$ 31,125 | \$ 1,135,850 | \$ 1,166,975 |
| 094-16 | 518.000 | Coordinator of Home Instruction | \$ 932 | \$ 57,319 | \$ 58,251 |
| 095-16 | 537.000 | School/Curriculum Improvement Planning | \$ 8,500 | \$ 1,407,398 | \$ 1,415,898 |
| 096-16 | 550.591 | Computer Services, Instructional w/Erie 1 BOCES | \$ 3,519 | \$ 1,171,664 | \$ 1,175,183 |
| 097-16 | 562.493 | School Curriculum Development w/GV BOCES | \$ 400 | \$ 500 | \$ 900 |
| 098-16 | 605.000 | Computer Service: Management | \$ 122,607 | \$13,005,871 | \$13,128,478 |
| 099-16 | 606.000 | Safety/Risk Management | \$ 117 | \$ 112,793 | \$ 112,910 |
| 100-16 | 629.591 | Computer Service: Management w/Erie 1 BOCES | \$ 13,978 | \$ 3,226,321 | \$ 3,240,299 |
| 101-16 | 631.694 | Computer Service: Management w/E. Suffolk | \$ 9,001 | \$ 16,406 | \$ 25,407 |
| 102-16 | 643.499 | Negotiations (Labor Relations) w/CAEW BOCES | \$ 300 | \$ 2,010 | \$ 2,310 |
| 103-16 | 659.591 | Planning Service, Management w/Erie 1 BOCES | \$ 11,150 | \$ 36,909 | \$ 48,059 |

These increases will be supported as follows:

| | | |
|--------|---------|--|
| 082-16 | 252.495 | Prattsburgh: \$1,901 |
| 083-16 | 305.000 | Addison: \$1,813, Alfred- Almond: (\$1,385), Arkport: \$5,092, Bradford: \$4,224, Campbell-Savona: (\$9,834), Canaseraga: \$9,516, Canisteo-Greenwood: (\$112), Elmira Heights: (\$3,421), Jasper-Troupsburg: \$2,872, Odessa- Montour: (\$6,635) and Waverly: (\$478) |
| 084-16 | 310.000 | Addison: (\$7,614), Arkport: \$9,789, Coming: \$1,052, Elmira: (\$5,177), Elmira Heights: (\$1,617), Horseheads: \$1,052, Spencer-Van Etten: \$4,976 and Waverly: \$1,052 |
| 085-16 | 313.000 | Elmira: \$1,393, Hammondsport: \$2,786 and Horseheads: \$1,393 |
| 086-16 | 316.000 | Bradford: \$9,514 and Prattsburgh: (\$935) |
| 087-16 | 320.000 | Horseheads: \$900 |
| 088-16 | 327.000 | Elmira: \$432, Hammondsport: \$2,634 and Watkins Glen: (\$2,699) |
| 089-16 | 330.000 | Hornell: \$6,056 and Horseheads: (\$3,492) |
| 090-16 | 331.000 | Addison: \$6,284, Alfred-Almond: (\$6,618), Arkport: \$6,039, Avoca: (\$6,747), Bath: \$9,722, Bradford: (\$6,726), Campbell-Savona: \$21,201, Canaseraga: \$18,450, Canisteo-Greenwood: (\$30,219), Coming: \$6,382, Elmira: (\$21,267), Elmira Heights: (\$4,797), Hammondsport: \$15,977, Hornell: \$14,348, Jasper-Troupsburg: \$17,658, Prattsburgh: (\$11,029), Spencer-Van Etten: (\$20,956), Waverly: (\$12,261) and Cattaraugus-Allegany BOCES (Andover: \$5,193) |
| 091-16 | 332.000 | Bradford: \$6,556 and Elmira Heights: (\$1,022) |
| 092-16 | 401.000 | Coming: \$850 |

| | | |
|--------|---------|---|
| 093-16 | 511.000 | Addison: \$492, Arkport: \$257, Bath: \$680, Bradford: \$91, Campbell-Savona: \$230, Canaseraga: \$33, Canisteo-Greenwood: \$153, Corning: \$15,252, Elmira: \$ 6,414, Elmira Heights: \$254, Hammondsport: \$184, Hornell: \$174, Horseheads: \$3,239, Odessa-Montour: \$15, Prattsburgh: \$193, Spencer-Van Etten: \$17, Watkins Glen: \$121, Waverly: \$3,152 and Misc. Revenue: \$174 |
| 094-16 | 518.000 | Bradford: \$932 |
| 095-16 | 537.000 | Hammondsport: \$8,500 |
| 096-16 | 550.591 | Arkport: (\$52), Avoca: \$75, Hammondsport: \$1,949 and Jasper-Troupsburg: \$1,547 |
| 097-16 | 562.493 | Avoca: (\$100), Corning: \$375 and Hammondsport: \$125 |
| 098-16 | 605.000 | Horseheads: \$6,782 and Misc. Revenue: \$115,825 |
| 099-16 | 606.000 | Watkins Glen: \$117 |
| 100-16 | 629.591 | Alfred-Almond: \$4,612, Arkport: \$271, Avoca: \$828, Canisteo-Greenwood: \$6,061 Hammondsport: \$75, Hornell: \$2,000 and Jasper-Troupsburg: \$131 |
| 101-16 | 631.694 | Horseheads: \$9,001 |
| 102-16 | 643.499 | Hornell: \$300 |
| 103-16 | 659.591 | Alfred-Almond: \$3,300, Elmira: \$3,300, Elmira Heights: \$3,300 and Odessa-Montour: \$1,250 |

3. Budget Decreases for 2015-2016:

| Item # | CoSer # | Title | Decrease | From | To |
|--------|---------|---|-----------|--------------|--------------|
| 104-16 | 301.000 | Itinerant Music | \$ 1,339 | \$ 137,186 | \$ 135,847 |
| 105-16 | 303.000 | Itinerant Art | \$ 1,308 | \$ 95,903 | \$ 94,595 |
| 106-16 | 304.000 | Itinerant Visually Impaired | \$ 31,568 | \$ 199,921 | \$ 168,353 |
| 107-16 | 304.001 | Itinerant Visually Impaired (Braille Prep) | \$ 22,014 | \$ 54,266 | \$ 32,252 |
| 108-16 | 307.000 | Itinerant English as a Second Language | \$ 10,171 | \$ 412,565 | \$ 402,394 |
| 109-16 | 308.000 | Itinerant Physical Education | \$ 16,209 | \$ 16,334 | \$ 125 |
| 110-16 | 309.000 | Itinerant Speech Improvement | \$ 38,355 | \$ 447,925 | \$ 409,570 |
| 111-16 | 312.000 | Itinerant School Psychologist | \$ 25,667 | \$ 323,908 | \$ 298,241 |
| 112-16 | 324.000 | Itinerant Occupational Therapist | \$ 17,129 | \$ 616,756 | \$ 599,627 |
| 113-16 | 326.000 | Itinerant Hard of Hearing | \$ 40,059 | \$ 240,897 | \$ 200,838 |
| 114-16 | 512.000 | Computer Service Instructional | \$ 10,649 | \$ 2,483,306 | \$ 2,472,657 |
| 115-16 | 520.000 | Comprehensive Support Services | \$ 5,586 | \$ 67,464 | \$ 61,878 |
| 116-16 | 525.000 | Staff Development: Certified & Administrative | \$ 14,346 | \$ 1,811,649 | \$ 1,797,303 |
| 117-16 | 630.597 | Computer Services: Mgmt. w/M-O BOCES | \$ 4,020 | \$ 13,848 | \$ 9,828 |
| 118-16 | 649.493 | Staff Development: Bus Drivers w/GV BOCES | \$ 310 | \$ 495 | \$ 185 |

These decreases will be supported as follows:

| | | |
|--------|---------|--|
| 104-16 | 301.000 | Alfred-Almond: (\$574) and Arkport: (\$765) |
| 105-16 | 303.000 | Alfred-Almond: (\$952) and Bradford: (\$356) |
| 106-16 | 304.000 | Arkport: \$1,450, Bath: (\$6,193), Campbell-Savona: \$6,344, Elmira: \$5,873, Elmira Heights: (\$7,359), Horseheads: (\$12,966), Spencer-Van Etten: (\$15,261) and Watkins Glen: (\$3,456) |
| 107-16 | 304.001 | Elmira: (\$21,371), Horseheads: (\$923), Spencer-Van Etten: \$140 and Watkins Glen: \$140 |
| 108-16 | 307.000 | Arkport: \$7,760, Bath: \$12,072, Canisteo-Greenwood: (\$2,773), Elmira: (\$4,530), Elmira Heights: (\$4,964), Hornell: (\$16,303), Horseheads: (\$5,841), Odessa-Montour: \$2,785, Watkins Glen: \$9,226 and Waverly: (\$7,603) |
| 109-16 | 308.000 | Hornell: (\$16,209) |
| 110-16 | 309.000 | Addison: (\$8,864), Bradford: (\$8,361), Canaseraga: \$5,885, Corning: \$2,671, Elmira Heights: (\$9,754), Hammondsport: (\$8,323), Horseheads: (\$11,147), Odessa-Montour: (\$5,573) and Prattsburgh: \$5,111 |
| 111-16 | 312.000 | Addison: (\$1,446), Alfred-Almond: (\$1,446), Canaseraga: (\$361), Horseheads: (\$1,085) and Waverly: (\$21,329) |
| 112-16 | 324.000 | Addison: (\$268), Alfred-Almond: \$4,258, Arkport: (\$4,686), Bradford: (\$90), Campbell-Savona: (\$6,998), Canaseraga: (\$2,486), Corning: (\$356), Elmira Heights: (\$6,013), Horseheads: (\$178) and Odessa-Montour: (\$312) |
| 113-16 | 326.000 | Bath: \$11,329, Bradford: \$2,157, Campbell-Savona: (\$4,100), Corning: (\$22,270), Elmira: (\$2,843), Hammondsport: (\$12,302), Horseheads: (\$3,960), Odessa-Montour: (\$5,101), Watkins Glen: \$58 and Waverly: (\$3,027) |
| 114-16 | 512.000 | Hornell: (\$13,685) and Odessa-Montour: \$3,036 |
| 115-16 | 520.000 | Addison: (\$931), Bradford: (\$931), Campbell-Savona: (\$931), Hornell: (\$931) and Odessa-Montour: (\$1,862), |
| 116-16 | 525.000 | Canisteo-Greenwood: (\$14,346) |
| 117-16 | 630.597 | Horseheads: (\$4,020) |
| 118-16 | 649.493 | Avoca: (\$310) |

4. Transfers within programs for 2015-2016:

a. Report all fund transfers for the period 07/01/2015-09/30/2015 as attached.

b. Report all fund transfers for the period 10/1/2015-12/31/2015 as attached.

c. Transfers in excess of \$10,000.

| <u>COSER</u> <u>NO.</u> | <u>PROGRAM</u> | <u>BUDGET CODE</u> | <u>TRANSFER</u> <u>IN</u> | <u>TRANSFER</u> <u>OUT</u> |
|----------------------------|------------------------------|--|------------------------------|-------------------------------|
| 102 | Career & Technical Education | A102-3174-150-0-01 Certified Salaries | | \$30,000.00 |
| 101 | | A101-3869-150-0-00 Certified Salaries | | \$34,406.00 |
| 102 | | A102-3020-168-0-74 Teacher Aide | | \$24,793.00 |
| 102 | | A102-3974-150-0-00 Certified Salaries | | \$27,532.00 |
| 102 | | A102-3010-200-0-04 Equipment | | \$14,499.00 |
| 101 | | A101-3869-816-0-00 Health Insurance | | \$13,799.00 |
| 102 | | A102-3174-816-0-09 Health Insurance | | \$14,607.00 |
| 103 | | A103-3010-200-0-75 Equipment | | \$23,163.00 |
| 101 | | A101-3020-160-0-02 N-I Salaries | \$25,965.00 | |
| 103 | | A103-3020-150-0-75 Certified Salaries | \$11,611.00 | |
| 102 | | A102-3010-202-0-04 Classroom Furni. | \$14,499.00 | |
| 102 | | A102-3129-210-0-09 Large Equipment | \$48,854.00 | |
| 103 | | A103-3020-152-0-74 L/T Instr. Sub Salary | \$19,870.00 | |
| 101 | | A101-3611-200-0-00 Equipment | \$40,000.00 | |
| 103 | | A103-3020-150-0-02 Certified Salaries | \$22,000.00 | |
| | | TOTAL | \$182,799.00 | \$182,799.00 |

B. Federal Fund Establishment and Adjustment.

Budget Establishment for 2015-16:

1. NYS Pathways in Technology Early College High Schools budget with Elmira City School District be established in the amount of \$100,337 for the period September 1, 2015 through June 30, 2016. Approval was received on January 12, 2016.

C. Purchasing.

1. Award of cooperative bid for the purchase of Copy Paper for Addison, Arkport, Canaseraga, Canisteo-Greenwood, Elmira, Hammondsport, Horseheads, Jasper-Troupsburg and Prattsburgh school districts was awarded to Contract Paper Group Inc. based on lowest total bid meeting specifications as attached:

Bids were opened January 15, 2016, at 2:00 PM and the following bids were received:

a. Contract Paper Group Inc., 1531 Boettler Rd. Suite E, Uniontown OH 44685.

b. W. B. Mason Co. Inc., 6018 Corporate Drive, E. Syracuse, NY 13057.

2. Permission to issue RFPs for the following:
 - a. Telecommunications interconnect service to extend the wide area network to additional districts.
 - b. Upgrade of the fiber infrastructure between buildings on the BOCES campuses.
3. Permission to bid:
 - a. Campus switch infrastructure upgrade.
 - b. Internet service provider.

D. Acceptance of Donated items.

1. 4,720 lbs. of scrap steel to the Bush Campus Welding Program from Nucor Vulcraft, 621 Main St., Chemung, NY 14825.
2. \$1,875.00 for Special Olympics Bus from DiPetta Chiropractic, 907 Pennsylvania Avenue, Elmira, NY 14904.

E. Authorization to pay the following membership dues.

1. Chemung County Chamber of Commerce dues in the amount of \$621.00 for the 2016 year for the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES.
2. Hornell Area Chamber of Commerce, Inc. dues in the amount of \$250.00 for the 2016 year for the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES.

F. Activities Club.

1. Opening the following club at the Bush Campus:
 - a. New Visions HOSA, the Club Advisor is Beth Woodard.

Budgetary Transfer Report

Fiscal Year: 2016

5-A 4-a

Fund: A - GENERAL FUND

| | | | |
|----------------------|----------------------------|-----------|----------|
| A102-3010-202-0-04 R | PLAN SVCS CLASSRM FURN | | 3,000.00 |
| A102-3010-202-0-04 R | PLAN SVCS CLASSRM FURN | | 3,000.00 |
| A102-3174-200-0-01 R | CICSO NETWRK ACAD EQUIP | -5,000.00 | |
| A102-3174-204-0-01 R | CISCO NETWRK ACA-SMALL EQ | -1,000.00 | |
| A102-3174-205-0-01 R | CISCO NETWRK ACA-SOFTWARE | -1,000.00 | |
| A102-3174-300-0-01 R | CISCO NETWRK ACA-SUPPLY | -3,000.00 | |
| A102-3413-200-0-00 R | DIGITAL MEDIA ARTS-EQUIP | -340.00 | |
| A102-3413-200-0-00 R | DIGITAL MEDIA ARTS-EQUIP | -360.00 | |
| A102-3413-302-0-00 R | DIGITAL MEDIA ARTS-MEDIA/ | | 360.00 |
| A102-3413-400-0-00 R | DIGITAL MEDIA ARTS CONTRA | | 274.00 |
| A102-3413-408-0-00 R | DIGITAL MEDIA ARTS PUBLICA | | 66.00 |
| A102-3441-200-0-00 R | BLDG TR-T EQUIP | -500.00 | |
| A102-3441-400-0-02 R | BLDG TR -CONTRACT | | 500.00 |
| A102-3641-200-0-03 R | COSMET-EQUIPMENT | | 2,000.00 |
| A102-3641-205-0-03 R | COSMET-SOFTWARE | | 4,000.00 |
| A102-3641-300-0-03 R | COSMET-SUPPLIES | -6,500.00 | |
| A102-3641-400-0-03 R | COSMET-CONTRACTUAL | | 500.00 |
| A102-3767-300-0-00 R | B&E SUPPLY | -800.00 | |
| A102-3767-400-0-00 R | B&E OTH EXP | | 800.00 |
| A102-3817-200-0-00 R | NV ILB-EQUIP | -400.00 | |
| A102-3817-204-0-00 R | NV ILB-SMALL EQUIP | | 220.00 |
| A102-3817-300-0-00 R | NV ILB SUPPLY | -520.00 | |
| A102-3817-303-0-00 R | NV ILB TXTBKS | | 300.00 |
| A102-3817-303-0-03 R | NV ED-TXTBOOKS | | 4,000.00 |
| A102-3817-408-0-00 R | NV ILB PUBL | | 400.00 |
| A102-3911-400-0-00 R | FASH DSN-OTHER EXP | -5.00 | |
| A102-3911-408-0-00 R | FASH DSN-PUBLICATIONS | | 5.00 |
| A102-3974-204-0-00 R | NURSE ASSIST-SMALL EQUIP | | 575.00 |
| A102-3974-300-0-00 R | NURSE ASSIST-SUP | -3,075.00 | |
| A102-3974-303-0-00 R | NURSE ASSIST-TEXTBKS | | 2,500.00 |
| A430-5877-150-A-01 R | VIRT LRN ELMIRA TOR INST | | 8,039.00 |
| A430-5877-150-A-07 R | VIRT LRN WAVERLY TOR SAL | | 974.00 |
| A430-5877-150-A-08 R | VIRT LRN CORNING TOR SAL | | 2,598.00 |
| A430-5877-400-A-01 R | VIRT LRN ELMIRA CONTRACT | -9,900.00 | |
| A430-5877-400-A-07 R | VIRT LRN WAVERLY CONTR | -1,200.00 | |
| A430-5877-400-A-08 R | VIRT LRN CORNING CONTRACT | -3,200.00 | |
| A430-5877-811-A-01 R | VIRT LRN ELMIRA TOR TRS | | 1,206.00 |
| A430-5877-811-A-07 R | VIRT LRN WAVERLY TRS | | 146.00 |
| A430-5877-811-A-08 R | VIRT LRN CORNING TOR TRS | | 390.00 |
| A430-5877-815-A-01 R | VIRT LRN ELMIRA TOR SOC S | | 615.00 |
| A430-5877-815-A-07 R | VIRT LRN WAVERLY SOC SEC | | 75.00 |
| A430-5877-815-A-08 R | VIRT LRN CORNING TOR SOC | | 199.00 |
| A430-5877-818-A-01 R | VIRT LRN ELMIRA TOR UNEMP | | 40.00 |
| A430-5877-818-A-07 R | VIRT LRN WAVERLY UNEMPL | | 5.00 |
| A430-5877-818-A-08 R | VIRT LRN CORNING TOR UNEM | | 13.00 |
| A508-6316-205-0-13 R | LIB SVS-BATH SOFTWARE | | 290.00 |
| A508-6316-205-C-09 R | LIB SVS-ADD HS SFTWR | | 2,033.00 |
| A508-6316-300-0-09 R | LIB SVS-ADD CCD | -2,033.00 | |
| A508-6316-300-0-13 R | LIB SVS-BATH CCD | -290.00 | |
| A513-6320-150-0-00 R | LIB AUTO-HANCOCK | -6,360.00 | |
| A513-6320-160-0-02 R | LIB AUTO-EDWARDS | | 6,360.00 |
| A513-6320-204-0-14 R | LIBRY AUTO-SM EQPT C-S | -125.00 | |
| A513-6320-205-0-14 R | LIBRY AUTO-SFTWR CAMPBELL | | 200.00 |
| A513-6320-205-0-16 R | LIBRY AUTO-SFTWR CAN-GRNW | | 250.00 |
| A513-6320-300-0-00 R | LIB AUTO SUPPLIES | | 6,360.00 |
| A513-6320-300-0-00 R | LIB AUTO SUPPLIES | -6,360.00 | |
| A513-6320-300-0-14 R | LIBRY AUTO C/S SUPPLIES | -200.00 | |
| A513-6320-300-0-14 R | LIBRY AUTO C/S SUPPLIES | -67.00 | |
| A513-6320-300-0-16 R | LIBRY AUTO SUPPLIES C-G | -250.00 | |

| | | | | |
|---------------------------------|---------------------------|------------|-----------|-----------|
| A513-6320-402-3-14 R | LIB AUTO-ALEXANDRIA-C/S | | | 192.00 |
| A513-6320-811-0-09 R | LIB AUTO-NYS TRS | | -997.00 | |
| A513-6320-813-0-09 R | LIB AUTO-NYS ERS | | | 997.00 |
| A605-7710-200-8-18 R | ONLINE-HORNELL EQUIP | | -1,000.00 | |
| A605-7710-200-8-20 R | ONLINE-PRATTSBG EQUIP | | -1,255.00 | |
| A605-7710-200-8-24 R | ONLINE-BRADFORD EQUIP | | -3,849.00 | |
| A605-7710-204-8-24 R | ONLINE-BRADFORD SMALL EQU | | | 1,096.00 |
| A605-7710-300-8-01 R | ONLINE-ELMIRA SUPPLIES | | | 7,000.00 |
| A605-7710-300-8-08 R | ONLINE-CORNING SUPPLIES | | | 1,082.00 |
| A605-7710-300-8-24 R | ONLINE-BRADFORD SUPPLIES | | | 30.00 |
| A605-7710-400-8-18 R | ONLINE-HORNELL CONTRACT | | | 1,000.00 |
| A605-7710-400-8-24 R | ONLINE-BRADFORD CONTRACT | | | 2,723.00 |
| A605-7710-400-B-20 R | FIN-CONTRACT-PRATTSBURGH | | | 1,246.00 |
| A605-7710-402-3-20 R | DESKTOP-PRATTSBURGH CONTR | | | 9.00 |
| A605-7710-454-8-01 R | ONLINE-ELMIRA COPIER CONT | | -7,000.00 | |
| A605-7710-454-8-08 R | ONLINE-CORNING-COPIER CON | | -1,082.00 | |
| A612-7017-400-0-09 R | CBO-CONTRACTUAL | | -400.00 | |
| A612-7017-432-0-09 R | CBO-MEMBERSHIPS | | -618.00 | |
| A612-7017-432-1-03 R | CBO-HHDS MEMB FEES & DUES | | | 312.00 |
| A612-7017-432-1-04 R | CBO-MEMBERSHIPS-OM | | | 153.00 |
| A612-7017-432-1-24 R | CBO-MEMBERSHIPS-BRADFORD | | | 153.00 |
| A612-7017-444-0-09 R | CBO-ADVERTISING | | | 400.00 |
| Total Current Appropriation | | 68,686.00 | | |
| Total for Fund A - GENERAL FUND | | -68,686.00 | 68,686.00 | 68,686.00 |

Selection Criteria

Type: Current Appropriation
Date From: 07/01/2015
Date To: 09/30/2015
Date Used: Effective in Budget
Printed by JENNIFER L. MORRIS
Date From: 07/01/2015
Date To: 09/30/2015
Date Used: Effective in Budget
Printed by JENNIFER L. MORRIS

Budgetary Transfer Report
Fiscal Year: 2016

Current Appropriation - Effective From: 10/01/2015 To: 12/31/2015

| | | |
|----------------------|---------------------------|-------------|
| A002-1900-470-0-00 R | RNT FACL DORMANN LIBRARY | 29,340.00 |
| A002-1900-470-0-01 R | RNT FACL HORNELL | 58,050.00 |
| A002-1900-470-0-02 R | RNT FACL CORNING | 43,000.00 |
| A002-1900-470-0-03 R | RNT FACL BATH | 25,800.00 |
| A002-1900-470-0-04 R | RNT FACL ELMIRA | 47,300.00 |
| A002-1900-470-0-05 R | RNT FACL ELMIRA HEIGHTS | 131,150.00 |
| A002-1900-470-0-07 R | RNT FACL CAMPBELL-SAVONA | 51,600.00 |
| A002-1900-470-0-09 R | RNT FACL HORSEHEADS | 132,456.00 |
| A002-1900-470-1-00 R | RNT FACL 3153 LAKE RD LLC | 217,700.00 |
| A002-1900-470-2-00 R | RNT FACL NORTH PRESB CHUR | 4,800.00 |
| A002-1900-470-3-00 R | RNT FACL UNASSIGNED | -741,196.00 |
| A101-3010-200-0-75 R | DIR CPRS EQUIPMENT | -7,000.00 |
| A101-3010-205-0-00 R | PLAN SVCS SOFTWARE | -1,100.00 |
| A101-3010-347-0-75 R | DIR CPRS AUTO EXPENSES | 500.00 |
| A101-3010-432-0-00 R | PLAN SVCS MEMBERSHIP | 110.00 |
| A101-3010-443-0-00 R | PLAN SVCS RECRUITING EXP | 1,000.00 |
| A101-3010-451-0-00 R | PLAN SVCS FIELD TRIP | 4,000.00 |
| A101-3010-811-0-78 R | PRN CPRS-TRS | -1,291.00 |
| A101-3020-152-0-74 R | INSTR I/SAL T-ASIST POOL | 6,697.00 |
| A101-3020-152-0-74 R | INSTR I/SAL T-ASIST POOL | 208.00 |
| A101-3020-160-0-79 R | N/I SAL | -7,230.00 |
| A101-3020-161-0-79 R | N/I SUBS | 500.00 |
| A101-3020-167-0-74 R | TEACHER AIDE SUBS | 500.00 |
| A101-3020-204-0-79 R | N/I SMALL EQUIP | 105.00 |
| A101-3020-300-0-09 R | ELA CPRS SUPPLY | 100.00 |
| A101-3020-300-0-79 R | N/I SUPPLY | -105.00 |
| A101-3020-400-0-05 R | NATIONAL ASSESSMENTS | 2,000.00 |
| A101-3020-801-0-02 R | NURSE POST EMPL | 1,039.00 |
| A101-3020-801-0-09 R | ELA CPRS POST EMPL | 1.00 |
| A101-3020-811-0-09 R | ELA CPRS TRS | -1,130.00 |
| A101-3020-811-0-72 R | CAREER COACH TRS | -1,368.00 |
| A101-3020-811-0-75 R | MATH/SCIENCE TRS | -1,329.00 |
| A101-3020-813-0-02 R | NURSE ERS | 2,779.00 |
| A101-3020-813-0-74 R | INSTR ERS | 40.00 |
| A101-3020-815-0-02 R | NURSE SOC SEC | 1,934.00 |
| A101-3020-818-0-74 R | INSTR UNEMP INS | -2,743.00 |
| A101-3020-828-0-02 R | NURSE ERS-RSV | 260.00 |
| A101-3130-150-0-00 R | HEAVY EQUIP INST SAL | 375.00 |
| A101-3130-150-0-00 R | HEAVY EQUIP INST SAL | 75.00 |
| A101-3130-210-0-00 R | HEAVY EQUIP LG EQUIP | 2,530.00 |
| A101-3130-300-0-00 R | HEAVY EQUIP SUPPLIES | 5,000.00 |
| A101-3130-400-0-00 R | HEAVY EQUIP OTH EXP | -5,000.00 |
| A101-3130-408-0-00 R | HEAVY EQUIP PUBLICATIONS | 6.00 |
| A101-3130-432-0-00 R | HEAVY EQUIP MEMBERSHIP | 75.00 |
| A101-3130-811-0-00 R | HEAVY EQUIP TRS | -2,523.00 |
| A101-3174-811-0-00 R | CISCO NETWRK ACAD TRS | -1,425.00 |
| A101-3341-204-0-00 R | AUTO BDY SMALL EQUIP | 63.00 |
| A101-3341-811-0-00 R | AUTO BDY TRS | -1,276.00 |
| A101-3342-204-0-00 R | AUTO TECH SMALL EQUIP | 159.00 |
| A101-3342-811-0-00 R | AUTO TECH TRS | -1,187.00 |
| A101-3413-204-0-00 R | DIGITAL MEDIA ARTS SM EQ | 275.00 |
| A101-3413-811-0-00 R | DIGITAL MEDIA ARTS TRS | -1,359.00 |
| A101-3444-204-0-00 R | BLDG CON SMALL EQUIP | 2,220.00 |
| A101-3444-300-0-00 R | BLDG CON SUP & MAT | 7,000.00 |
| A101-3444-811-0-00 R | BLDG CON TRS | -1,260.00 |
| A101-3611-150-0-00 R | MACH TRD INST SAL | 156.00 |

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|----------------------|---------------------------|-----------|----------|
| A101-3611-204-0-00 R | MACH TRD SMALL EQUIP | -1,000.00 | |
| A101-3611-300-0-00 R | MACH TRD SUPPLIES | | 1,000.00 |
| A101-3611-400-0-00 R | MACH TRD OTH EXP | | 260.00 |
| A101-3611-801-0-00 R | MACH TRD POST EMPLY | | 7.00 |
| A101-3641-303-0-00 R | COSMTLGY TEXTS | | 294.00 |
| A101-3641-811-0-00 R | COSMTLGY TRS | -1,147.00 | |
| A101-3675-811-0-00 R | CULNRY ARTS TRS | -2,398.00 | |
| A101-3763-150-0-00 R | CRIML JUST INS SAL | | 158.00 |
| A101-3763-204-0-00 R | CRIML JUST SMALL EQUIP | | 298.00 |
| A101-3763-400-0-00 R | CRIML JUST OTHER | | 56.00 |
| A101-3763-811-0-00 R | CRIML JUST TRS | -1,328.00 | |
| A101-3768-400-0-00 R | B&E OTH EXP | | 500.00 |
| A101-3768-811-0-00 R | B&E TRS | -7,772.00 | |
| A101-3974-813-0-00 R | NURSE ASSIST ERS | | 41.00 |
| A101-3980-406-0-00 R | NEW VIS HLTH MISC RES | | 501.00 |
| A102-3010-200-0-04 R | PLAN SVCS EQUIPMENT | -695.00 | |
| A102-3010-201-0-04 R | PLAN SVCS AV EQUIP | -3,000.00 | |
| A102-3010-204-0-04 R | PLAN SVCS SMALL EQUIP | | 3,685.00 |
| A102-3010-205-0-04 R | PLAN SVCS SOFTWARE | | 475.00 |
| A102-3010-400-0-75 R | DIR BUSH OTHER EXP-SRO | | 9,000.00 |
| A102-3010-801-0-78 R | PRIN BUSH POST EMPL | | 1.00 |
| A102-3010-811-0-78 R | PRIN BUSH TRS | -1,898.00 | |
| A102-3020-150-0-09 R | ELA TCHR SAL | | 1,276.00 |
| A102-3020-150-0-74 R | INSTR SUPP SAL | | 594.00 |
| A102-3020-150-0-75 R | MATH/SCIENCE INS SAL | | 52.00 |
| A102-3020-153-0-74 R | ADVISOR STIPENDS | | 2,477.00 |
| A102-3020-161-0-02 R | NURSE-SUB NURSE SAL | | 1,500.00 |
| A102-3020-801-0-75 R | MATH/SCIENCE POST EMPL | | 2.00 |
| A102-3020-811-0-09 R | ELA NYS TRS | | 1,230.00 |
| A102-3020-811-0-74 R | INSTR SUPP TRS | -9,000.00 | |
| A102-3020-811-0-75 R | MATH/SCIENCE TRS | -6,360.00 | |
| A102-3020-815-0-02 R | NURSE-SOC SEC | | 100.00 |
| A102-3020-828-0-79 R | CLERICAL ERS-RSV | | 1,200.00 |
| A102-3127-400-0-00 R | ANIMAL SCIENCE CONTRA OTH | | 32.00 |
| A102-3129-200-0-09 R | CONSERV-EQUIPMENT | | 261.00 |
| A102-3129-305-0-09 R | CONSERV-REPAIR PARTS | | 2,565.00 |
| A102-3129-400-0-09 R | CONSERV-CONTRACTUAL | | 544.00 |
| A102-3129-801-0-09 R | CONSERV POST EMPLOY | | 1.00 |
| A102-3129-811-0-09 R | CONSERV-NYS TRS | -2,525.00 | |
| A102-3213-801-0-00 R | CHILD CARE-POST EMPLOY | | 1.00 |
| A102-3213-811-0-00 R | CHILD CARE-NYS TRS | -1,126.00 | |
| A102-3341-204-0-00 R | AUTO BODY SMALL EQUIP | | 1,625.00 |
| A102-3341-811-0-00 R | AUTO BODY-NYS TRS | -1,389.00 | |
| A102-3342-204-0-00 R | AUTO TECH-S SMALL EQ | | 8.00 |
| A102-3342-811-0-09 R | AUTO TECH-NYS TRS | -2,640.00 | |
| A102-3343-811-0-00 R | DIESEL-NYS TRS | -1,103.00 | |
| A102-3413-204-0-00 R | DIGITAL MEDIA ARTSM EQ | | 2,353.00 |
| A102-3413-811-0-00 R | DIGITAL MEDIA ARTS NYS TR | -1,317.00 | |
| A102-3441-811-0-02 R | BLDG TR-NYS TRS | -3,098.00 | |
| A102-3513-204-0-00 R | AUDIO MEDIA-SMALL EQUIP | | 338.00 |
| A102-3513-811-0-00 R | AUDIO MEDIA NYS TRS | -1,593.00 | |
| A102-3613-801-0-00 R | WELDING POST EMPLOY | | 1.00 |
| A102-3613-811-0-00 R | WELDING NYS TRS | -1,117.00 | |
| A102-3641-400-0-03 R | COSMET-CONTRACTUAL | | 100.00 |
| A102-3641-811-0-03 R | COSMET-NYS TRS | -2,601.00 | |
| A102-3674-200-0-02 R | CULNRY ARTS-EQUIP | | 4,079.00 |
| A102-3674-400-0-02 R | CULNRY ARTS-OTHER EXP | | 3,797.00 |
| A102-3674-811-0-02 R | CULNRY ARTS-NYS TRS | -1,773.00 | |
| A102-3763-811-0-00 R | CRMNL JUST TRS | -1,899.00 | |
| A102-3767-200-0-00 R | B&E EQUIP | | 1,024.00 |
| A102-3767-400-0-00 R | B&E OTH EXP | | 400.00 |
| A102-3767-811-0-00 R | B&E TRS | -2,445.00 | |

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| A102-3817-204-0-03 R | NV ED-SMALL EQUIP | 325.00 |
| A102-3817-801-0-03 R | NV ED POST EMPLOY | 1.00 |
| A102-3817-811-0-00 R | NV ILB NYS TRS | -1,560.00 |
| A102-3817-811-0-02 R | NV-HLTH NYS TRS | -1,222.00 |
| A102-3817-811-0-03 R | NV- ED NYS TRS | -1,054.00 |
| A102-3911-811-0-00 R | FASH DSN-NYS TRS | -1,045.00 |
| A102-3963-811-0-00 R | DNT ASST NYS TRS | -1,635.00 |
| A102-3974-204-0-00 R | NURSE ASSIST-SMALL EQUIP | 9.00 |
| A102-3974-811-0-09 R | NURSE ASSIST-NYS TRS | -7,612.00 |
| A103-3010-150-0-75 R | DIR WW INST SAL | 3,982.00 |
| A103-3010-205-0-00 R | PLAN SVCS SOFTWARE POOL | 475.00 |
| A103-3010-443-0-00 R | PLAN SVCS RECRUITING EXP | 1,000.00 |
| A103-3010-445-0-75 R | DIR WW WKSHP/MEETING EXP | 200.00 |
| A103-3010-456-0-00 R | PLAN SVCS MILEAGE | 200.00 |
| A103-3010-458-0-00 R | PLAN SVCS CONFERENCES | 1,000.00 |
| A103-3010-801-0-75 R | DIR WW POST EMPLY | 159.00 |
| A103-3010-811-0-78 R | PRIN HRNL TRS | -1,170.00 |
| A103-3010-815-0-75 R | DIR WW SOC SEC | 275.00 |
| A103-3020-150-0-09 R | ELA WW INS SAL | 151.00 |
| A103-3020-150-0-72 R | CAREER COACH I/SAL | 5,000.00 |
| A103-3020-150-0-74 R | INSTR SUPP SAL POOL | 3,246.00 |
| A103-3020-151-2-74 R | INSTR SAL SUBST PE | 2,000.00 |
| A103-3020-204-0-79 R | CLERICAL SMALL EQUIP | 241.00 |
| A103-3020-400-0-05 R | NATIONAL ASSESSMENTS | 2,000.00 |
| A103-3020-432-0-72 R | CAREER COACH MEMBERSHIPS | 25.00 |
| A103-3020-801-0-09 R | ELA WW POST EMPL | 7.00 |
| A103-3020-801-0-72 R | CAREER COACH POST EMPLY | 200.00 |
| A103-3020-801-0-75 R | MATH/SCIENCE POST EMPLOY | 465.00 |
| A103-3020-811-0-09 R | ELA WW TRS | -1,205.00 |
| A103-3020-811-0-75 R | MATH/SCIENCE TRS | 433.00 |
| A103-3020-811-2-74 R | INSTR PE TRS | -1,031.00 |
| A103-3020-815-0-72 R | CAREER COACH SOC SEC | 250.00 |
| A103-3020-815-0-75 R | MATH/SCIENCE FICA | 879.00 |
| A103-3174-205-0-00 R | CISCO NETWRK ACAD SOFTWARE | 1,024.00 |
| A103-3174-303-0-00 R | CISCO NETWRK ACAD TEXTBK | 218.00 |
| A103-3174-811-0-00 R | CISCO NETWRK ACAD TRS | -1,451.00 |
| A103-3341-811-0-00 R | AUTO BDY TRS | -1,465.00 |
| A103-3342-811-0-00 R | AUTO TECH TRS | -1,459.00 |
| A103-3414-204-0-00 R | DIGITAL MEDIA ARTS SM EQU | 346.00 |
| A103-3414-300-0-00 R | DIGITAL MEDIA ARTS SUPPLY | 1,655.00 |
| A103-3414-801-0-00 R | DIGITAL MEDIA ARTS POST E | 1.00 |
| A103-3414-811-0-00 R | DIGITAL MEDIA ARTS TRS | -1,416.00 |
| A103-3444-400-0-00 R | BLDG CON OTH EXP | 240.00 |
| A103-3444-456-0-00 R | BLDG CON MILEAGE | 1.00 |
| A103-3444-811-0-00 R | BLDG CON TRS | -1,251.00 |
| A103-3448-150-0-00 R | HVY EQUIP INST SAL | 2,260.00 |
| A103-3448-210-0-00 R | HVY EQUIP LG EQUIPMENT | 945.00 |
| A103-3448-400-0-00 R | HVY EQUIP OTH EXP | 235.00 |
| A103-3448-801-0-00 R | HVY EQUIP POST EMPLY | 76.00 |
| A103-3448-815-0-00 R | HVY EQUIP SOC SEC | 100.00 |
| A103-3613-200-0-00 R | WELDING-EQUIP | 6,080.00 |
| A103-3613-303-0-00 R | WELDING-TEXTS | 2,362.00 |
| A103-3613-811-0-00 R | WELDING-TRS | -1,135.00 |
| A103-3641-811-0-00 R | COSMTLGY TRS | -1,819.00 |
| A103-3675-150-0-00 R | CULNRY ARTS-INST SAL | 186.00 |
| A103-3675-204-0-00 R | CULNRY ARTS-SMALL EQUIP | 1,246.00 |
| A103-3675-811-0-00 R | CULNRY ARTS-TRS | -1,105.00 |
| A103-3763-300-0-00 R | CRMNL JUST SUPPLY | 496.00 |
| A103-3763-302-0-00 R | CRMNL JUST MEDIA | 128.00 |
| A103-3768-811-0-00 R | B&E TRS | -1,429.00 |
| A103-3974-150-0-00 R | NURSE ASSISTING INST SAL | 1,941.00 |
| A103-3974-204-0-00 R | NURSE ASSISTING SMALL EQ | 1,200.00 |

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| A103-3974-801-0-00 R | NURSE ASSISTING POST EMPL | 78.00 |
| A103-3974-815-0-00 R | NURSE ASSISTING SOC SEC | 84.00 |
| A103-3980-150-0-00 R | NEW VIS HLTH I/SAL | 1,539.00 |
| A103-3980-801-0-00 R | NEW VIS HLTH POST EMPLY | 61.00 |
| A103-3980-815-0-00 R | NEW VIS HLTH SOC SEC | 46.00 |
| A508-6316-205-0-01 R | LIB SVS-ELM SOFTWARE | -3,292.00 |
| A508-6316-205-0-02 R | LIB SVS-EH SOFTWARE | -490.00 |
| A508-6316-205-0-02 R | LIB SVS-EH SOFTWARE | -490.00 |
| A508-6316-205-0-05 R | LIB SVS-SPVE SOFTWARE | -1,068.00 |
| A508-6316-205-0-05 R | LIB SVS-SPVE SOFTWARE | -1,000.00 |
| A508-6316-205-0-05 R | LIB SVS-SPVE SOFTWARE | -1,000.00 |
| A508-6316-205-0-06 R | LIB SVS-WG SOFTWARE | -810.00 |
| A508-6316-205-0-11 R | LIB SVS-ARKPT SOFTWARE | -100.00 |
| A508-6316-205-0-12 R | LIB SVS-AVOCA SOFTWARE | -1,176.00 |
| A508-6316-205-0-15 R | LIB SVS-CANASERAGA SFTWRI | -269.00 |
| A508-6316-205-0-18 R | LIB SVS-HORNELL SOFTWR | -49.00 |
| A508-6316-205-0-20 R | LIB SVS-PRATTSBG SOFTWARE | -2,720.00 |
| A508-6316-205-0-24 R | LIB SVS-BRADFORD SOFTWARE | 228.00 |
| A508-6316-205-A-16 R | LIB SVS-CG ELEM SFTWR | -487.00 |
| A508-6316-205-B-16 R | LIB SVS-CG MS SFTWR | -967.00 |
| A508-6316-300-0-01 R | LIB SVS-ELM CCD | 3,292.00 |
| A508-6316-300-0-06 R | LIB SVS-WG CCD | 810.00 |
| A508-6316-300-0-11 R | LIB SVS-ARKPT CCD | 100.00 |
| A508-6316-300-0-12 R | LIB SVS-AVOCA CCD | 1,176.00 |
| A508-6316-300-0-15 R | LIB SVS-CANASERAGA CCD | 269.00 |
| A508-6316-300-0-18 R | LIB SVS-HORNELL CCD | 24.00 |
| A508-6316-300-0-20 R | LIB SVS-PRATTSBG CCD | 2,720.00 |
| A508-6316-300-0-24 R | LIB SVS-BRADFORD CCD | -228.00 |
| A508-6316-300-A-02 R | LIB SVS-EH COHEN ELEM CCD | 490.00 |
| A508-6316-300-A-05 R | LIB SVS-SPVE ELEM CCD | 1,000.00 |
| A508-6316-300-A-16 R | LIB SVS-CG ELEM CCD | 487.00 |
| A508-6316-300-B-05 R | LIB SVS-SPVE MS CCD | 1,000.00 |
| A508-6316-300-B-16 R | LIB SVS-CG MS CCD | 967.00 |
| A508-6316-300-C-02 R | LIB SVS-EH EDISON CCD | 490.00 |
| A508-6316-300-C-05 R | LIB SVS-SPVE HS CCD | 1,068.00 |
| A508-6316-400-0-00 R | LIB SVS-CONTRACTUAL | 49.00 |
| A508-6316-400-0-18 R | CONTRACT AND OTHER | -24.00 |
| A512-6360-200-0-18 R | CAI/LAN-EQUIPMENT HORNELL | -56,891.00 |
| A512-6360-204-0-18 R | CAI/LAN-SM EQUIP HORNELL | 31,522.00 |
| A512-6360-400-0-18 R | CAI/LAN-CONTRACT HORNELL | 25,369.00 |
| A525-6261-490-1-07 R | FLOATING SUB-WAVERLY | -10,000.00 |
| A525-6261-490-6-07 R | STEM SUBS WAVERLY | 10,000.00 |
| A527-6318-300-1-00 R | ELEM SC PROG-STEM SUPP | 1,500.00 |
| A527-6318-400-2-07 R | ELEM SC PROG-SDC-WAVERLY | -1,500.00 |
| A605-7710-200-8-07 R | ONLINE-WAV EQUIP | -27,379.00 |
| A605-7710-200-8-07 R | ONLINE-WAV EQUIP | -14,630.00 |
| A605-7710-200-8-14 R | ONLINE-C/S EQUIP | -48,985.00 |
| A605-7710-200-8-18 R | ONLINE-HORNELL EQUIP | -11,998.00 |
| A605-7710-204-8-07 R | ONLINE-WAV SMALL EQUIP | 27,379.00 |
| A605-7710-204-8-07 R | ONLINE-WAV SMALL EQUIP | 14,630.00 |
| A605-7710-204-8-14 R | ONLINE-C/S SMALL EQUIP | 48,985.00 |
| A605-7710-411-8-18 R | ONLINE-TELECOM-HORNELL | 11,998.00 |
| Total for Fund A - GENERAL FUND | | -1,053,363.00 1,053,363.00 |
| Total Current Appropriation | 1,053,363.00 | |

Selection Criteria

Type: Current Appropriation

Date From: 10/01/2015

Date To: 12/31/2015

GREATER SOUTHERN TIER BOCES

Bid Analysis By Item

Bid: COOP-CBO PAPER 16-01 COOP (CBO) PAPER 15-16

Bid Opening Date: 01/15/2016

Number of Items Solicited: 29

| Vendor Number/Name | # of Items Bid By Vendor | Status | Unit Price | Total Price | Variance/Substitute Quantity UM | Description | Bid Request Price: 0.0000 |
|--|--------------------------|--------|------------|------------------------------------|---------------------------------|---|---------------------------|
| SubCategory: CH8.5X11 CHRISTMAS 8.5 X 11 | | | | | | | |
| 00002 | 27 | AI | 55.9500 ^ | Quantity: 8.00 Carton 447.6000 | | COPY PAPER 8.5 X 11 - CHRISTMAS RED - Carton | |
| 011312 | | | | | | CONTRACT PAPER GROUP, INC. | |
| 005634 | 29 | | 82.0000 | 656.0000 | | WB MASON CO., INC. Vendor/Catalog# : MOW101337 | |
| SubCategory: C011X17 COLORED 11 X 17 | | | | | | | |
| 00003 | 27 | AI | 55.9500 ^ | Quantity: 5.00 Carton 279.7500 | | COPY PAPER 8.5 X 11 CHRISTMAS GREEN - Carton | |
| 011312 | | | | | | CONTRACT PAPER GROUP, INC. | |
| 005634 | 29 | | 82.0000 | 410.0000 | | WB MASON CO., INC. Vendor/Catalog# : 104063 | |
| SubCategory: C011X17 COLORED 11 X 17 | | | | | | | |
| 00006 | 27 | AI | 43.0000 ^ | Quantity: 1.00 Carton 43.0000 | | COPY PAPER 11 X 17 - BLUE - Carton | |
| 011312 | | | | | | CONTRACT PAPER GROUP, INC. | |
| 005634 | 29 | | 48.0000 | 48.0000 | | WB MASON CO., INC. Vendor/Catalog# : 2207BE | |
| SubCategory: C011X17 COLORED 11 X 17 | | | | | | | |
| 00007 | 29 | | 48.0000 | Quantity: 2.00 Carton 96.0000 | | COPY PAPER 11 X 17 - CHERRY - Carton | |
| 005634 | | | | | | WB MASON CO., INC. Vendor/Catalog# : 81018 | |
| SubCategory: C011X17 COLORED 11 X 17 | | | | | | | |
| 00008 | 29 | | 48.0000 | Quantity: 2.00 Carton 96.0000 | | COPY PAPER 11 X 17 - GOLDENROD - Carton | |
| 005634 | | | | | | WB MASON CO., INC. Vendor/Catalog# : 102160 | |
| SubCategory: C08.5X11 COLORED 8.5 X 11 | | | | | | | |
| 00015 | 27 | AI | 37.5500 ^ | Quantity: 17.00 Carton 638.3500 | | COPY PAPER 8.5 X 11 - BLUE - Carton | |
| 011312 | | | | | | CONTRACT PAPER GROUP, INC. | |
| 005634 | 29 | | 38.0000 | 646.0000 | | WB MASON CO., INC. Vendor/Catalog# : 2301BE | |
| SubCategory: C08.5X11 COLORED 8.5 X 11 | | | | | | | |
| 00016 | 27 | AI | 37.5500 ^ | Quantity: 7.00 Carton 262.8500 | | COPY PAPER 8.5 X 11 - CHERRY - Carton | |
| 011312 | | | | | | CONTRACT PAPER GROUP, INC. | |
| 005634 | 29 | | 38.0000 | 266.0000 | | WB MASON CO., INC. Vendor/Catalog# : 2201CHE | |

GREATER SOUTHERN TIER BOCES

Bid Analysis By Item

Bid: COOP-CBO PAPER 16-01 COOP (CBO) PAPER 15-16

Bid Opening Date: 01/15/2016

Number of Items Solicited: 29

| Vendor Number/Name | # of Items Bid By Vendor | Status | Unit Price | Total Price | Variance/Substitute Quantity UM Description | Bid Request Price: 0.0000 |
|--|-----------------------------|--------|------------|------------------------------------|--|---------------------------|
| 00046 | | | | | | |
| 011312 COPY PAPER 8.5 X 11 - FUSHIA -Carton | 27 | AI | 37.5500 A | Quantity: 1.00 Each 37.5500 | | |
| 005634 WB MASON CO., INC.* Vendor/Catalog#: 185201 | 29 | | 72.0000 | 72.0000 | | |
| 00017 | | | | | | |
| 011312 COPY PAPER 8.5 X 11 - GOLDENROD - Carton | 27 | AI | 37.5500 A | Quantity: 4.00 Carton 150.2000 | | |
| 005634 WB MASON CO., INC.* Vendor/Catalog#: 2201GRP | 29 | | 38.0000 | 152.0000 | | |
| 00019 | | | | | | |
| 011312 COPY PAPER 8.5 X 11 - GREEN - Carton | 27 | AI | 37.5500 A | Quantity: 17.00 Carton 638.3500 | | |
| 005634 WB MASON CO., INC.* Vendor/Catalog#: 2201GN | 29 | | 38.0000 | 646.0000 | | |
| 00020 | | | | | | |
| 011312 COPY PAPER 8.5 X 11 - IVORY - Carton | 27 | AI | 37.5500 A | Quantity: 2.00 Carton 75.1000 | | |
| 005634 WB MASON CO., INC.* Vendor/Catalog#: 2201IY | 29 | | 38.0000 | 76.0000 | | |
| 00044 | | | | | | |
| 011312 COPY PAPER 8.5 X 11 - ORANGE -Carton | 27 | AI | 37.5500 A | Quantity: 3.00 Each 112.6500 | | |
| 005634 WB MASON CO., INC.* Vendor/Catalog#: 2201PKN | 29 | | 38.0000 | 114.0000 | | |
| 00021 | | | | | | |
| 011312 COPY PAPER 8.5 X 11 - ORCHID - Carton | 27 | AI | 37.5500 A | Quantity: 9.00 Carton 337.9500 | | |
| 005634 WB MASON CO., INC.* Vendor/Catalog#: 2201OR | 29 | | 38.0000 | 342.0000 | | |
| 00022 | | | | | | |
| 011312 COPY PAPER 8.5 X 11 - PINK - Carton | 27 | AI | 37.5500 A | Quantity: 9.00 Carton 337.9500 | | |
| 005634 WB MASON CO., INC.* Vendor/Catalog#: 2201PK | 29 | | 38.0000 | 342.0000 | | |
| 00045 | | | | | | |
| 011312 COPY PAPER 8.5 X 11 - PURPLE -Carton | 27 | AI | 37.5500 A | Quantity: 1.00 Each 37.5500 | | |

GREATER SOUTHERN TIER BOCES

Bid Analysis By Item

Bid: COOP-CBO PAPER 16-01 COOP (CBO) PAPER 15-16

Bid Opening Date: 01/15/2016

Number of Items Solicited: 29

| Vendor Number/Name | # of Items Bid By Vendor | Status | Unit Price | Total Price | Variance/Substitute Quantity UM Description | Bid Request Price: |
|--|-----------------------------|--------|------------|------------------------------------|--|--------------------|
| 005634 WB MASON CO., INC. Vendor/Catalog#: 2201LV | 29 | | 38.0000 | 38.0000 | | |
| 00023 | | | | | | |
| 011312 COPY PAPER 8.5 X 11 - SALMON - Carton CONTRACT PAPER GROUP, INC. | 27 | AI | 37.5500 ^ | Quantity: 10.00 Carton 375.5000 | | 0.0000 |
| 005634 WB MASON CO., INC. Vendor/Catalog#: 2201SN | 29 | | 38.0000 | 380.0000 | | |
| 00024 | | | | | | |
| 011312 COPY PAPER 8.5 X 11 - YELLOW - Carton CONTRACT PAPER GROUP, INC. | 27 | AI | 37.5500 ^ | Quantity: 17.00 Carton 638.3500 | | 0.0000 |
| 005634 WB MASON CO., INC. Vendor/Catalog#: 2201CY | 29 | | 38.0000 | 646.0000 | | |
| SubCategory: C08.5X14 | | | | | | |
| 00029 | | | | | | |
| 011312 COPY PAPER 8.5 X 14 - GREEN - Carton CONTRACT PAPER GROUP, INC. | 27 | AI | 53.0000 ^ | Quantity: 1.00 Carton 53.0000 | | 0.0000 |
| 005634 WB MASON CO., INC. Vendor/Catalog#: 2204 | 29 | | 59.0000 | 59.0000 | | |
| 00031 | | | | | | |
| 011312 COPY PAPER 8.5 X 14 - ORCHID - Carton CONTRACT PAPER GROUP, INC. | 27 | AI | 53.0000 ^ | Quantity: 1.00 Carton 53.0000 | | 0.0000 |
| 005634 WB MASON CO., INC. Vendor/Catalog#: 103788 | 29 | | 65.0000 | 65.0000 | | |
| 00034 | | | | | | |
| 011312 COPY PAPER 8.5 X 14 - YELLOW - Carton CONTRACT PAPER GROUP, INC. | 27 | AI | 53.0000 ^ | Quantity: 1.00 Carton 53.0000 | | 0.0000 |
| 005634 WB MASON CO., INC. Vendor/Catalog#: 2204CY | 29 | | 59.0000 | 59.0000 | | |
| SubCategory: FL8.5X11 | | | | | | |
| 00035 | | | | | | |
| 011312 FLUORESCENT COPY PAPER, GREEN, 8.5 X 11 - Carton CONTRACT PAPER GROUP, INC. | 27 | AI | 55.9500 ^ | Quantity: 8.00 Carton 447.6000 | | 0.0000 |
| 005634 WB MASON CO., INC. Vendor/Catalog#: 101261 | 29 | | 82.0000 | 656.0000 | | |
| 00036 | | | | | | |
| 011312 FLUORESCENT COPY PAPER, ORANGE, 8.5 X 11 - Carton CONTRACT PAPER GROUP, INC. | 27 | AI | 55.9500 ^ | Quantity: 11.00 Carton 615.4500 | | 0.0000 |
| 005634 WB MASON CO., INC. Vendor/Catalog#: 101329 | 29 | | 82.0000 | 902.0000 | | |

GREATER SOUTHERN TIER BOCES

Bid Analysis By Item

Bid: COOP-CBO PAPER 16-01 COOP (CBO) PAPER 15-16

Bid Opening Date: 01/15/2016

Number of Items Solicited: 29

| Vendor Number/Name | # of Items Bid By Vendor | Status | Unit Price | Total Price | Variance/Substitute Quantity UM Description | Bid Request Price: 0.0000 |
|--|-----------------------------|--------|------------|--|--|---------------------------|
| 00037 | | | | | | |
| 011312 | 27 | AI | 55.9500 A | Quantity: 7.00 Carton 391.6500 | | |
| 005634 | 29 | | 82.0000 | 574.0000 | | |
| WB MASON CO., INC * Vendor/Catalog#: 101311 | | | | | | |
| 00043 | | | | | | |
| 011312 | 27 | AI | 55.9500 A | Quantity: 8.00 Carton 447.6000 | | |
| 005634 | 29 | | 82.0000 | 656.0000 | | |
| WB MASON CO., INC * Vendor/Catalog#: 102657 | | | | | | |
| 00038 | | | | | | |
| 011312 | 27 | AI | 55.9500 A | Quantity: 7.00 Carton 391.6500 | | |
| 005634 | 29 | | 82.0000 | 574.0000 | | |
| WB MASON CO., INC * Vendor/Catalog#: 102657 | | | | | | |
| 00039 | | | | | | |
| 011312 | 27 | AI | 55.9500 A | Quantity: 7.00 Carton 391.6500 | | |
| 005634 | 29 | | 82.0000 | 574.0000 | | |
| WB MASON CO., INC * Vendor/Catalog#: 101246 | | | | | | |
| SubCategory: WHITE WHITE COPY PAPER | | | | | | |
| 00040 | | | | | | |
| 011312 | 27 | AI | 31.0000 A | Quantity: 6.00 Carton 186.0000 | | |
| 005634 | 29 | | 31.2500 | 187.5000 | | |
| WB MASON CO., INC * Vendor/Catalog#: 28110 | | | | | | |
| 00041 | | | | | | |
| 011312 | 27 | AI | 24.6300 A | Quantity: 2066.00 Carton 50885.5600 | | |
| 005634 | 29 | | 26.8300 | 55430.7800 | | |
| WB MASON CO., INC * Vendor/Catalog#: 21200 | | | | | | |

* The following were noted for the bid responses from these vendors:

WB MASON CO., INC GST 11516

GREATER SOUTHERN TIER BOCES

Bid Analysis By Item

Bid: COOP-CBO PAPER 16-01 COOP (CBO) PAPER 15-16

Bid Opening Date: 01/15/2016

Number of Items Solicited: 29

* Bid Price > Bid Catalog Price by 0.00 %
^ Bid Price < Average of All Bid Prices by 0.00 %
T Tied Low Bids

| Selection Criteria |
|--------------------|
|--------------------|

Bid: COOP-CBO PAPER 16-01
Sort By Subcategory/Item Description
Printed by TERESA A. GOLDTHWAIT

PERSONNEL

Upon the recommendation of the Superintendent, and on the motion of _____, seconded by _____, it is resolved that the following personnel actions are hereby taken:

A. Retirements

1. **Maryrose Monroe**
 Position: **Senior Stenographer**
 Effective: end of day April 29, 2016
 Date of Hire: January 21, 1997

2. **James Saxe**
 Position: **Health and Safety Compliance Specialist**
 Effective: end of day September 30, 2016
 Date of Hire: March 13, 2006

3. **David Kabel**
 Position: **Director of Food Service**
 Effective: end of day November 28, 2016
 Date of Hire: November 25, 1996

B. Resignations

1. **Wyatt Kelly Cain**
 Position: **Working Foreperson**
 Effective: end of day January 8, 2016
 Date of Hire: May 16, 2011
 Reason: other employment

2. **Jennifer Page**
 Position: **Career Education Resource Specialist**
 Effective: January 18, 2016
 Date of Hire: October 30, 2006
 Reason: to accept the position of Program Assistant with GST BOCES

3. **Martin Nichols**
 Position: **Payroll Specialist**
 Effective: January 24, 2016
 Date of Hire: October 28, 2015
 Reason: to accept the position of Cleaner with GST BOCES

C. Increase to Positions

1. **Career Education Resource Specialist**, one time-sheet, 10 month, school calendar position, **temporarily increased to .6 FTE**, effective January 11, 2016

through June 24, 2016, due to a voluntary internal transfer. **Cynthia Dubots**

2. **Teacher, Speech and Hearing Handicapped**, one part-time (.8 FTE), 10 month, school calendar position, increased to **.9 FTE**, effective January 25, 2016, due to the increase in districts' requests for services.

D. Increase in Assignments

1. **Cynthia Dubots**

Position: **Career Education Resource Specialist**, part-time (.6 FTE), 10 month, school calendar position, Civil Service Non-Competitive, **Temporary** appointment
Effective: January 11, 2016 through June 24, 2016
Location: Coopers Education Center
Education: Bachelor of Art, Biological Sciences, Cornell University
Increase: from time-sheet basis to **.6 FTE**
Salary: \$13.26 per hour
Reason: due to a voluntary internal transfer

2. **Cynthia Driscoll**

Position: **Teacher, Speech and Hearing Handicapped**, part-time (.9 FTE), 10 month, school calendar position, Non-Tenured appointment
Effective: January 25, 2016
Location: Corning-Painted Post CSD
Education: Master of Science, Speech/Hearing Science, Portland State University
Certification: Permanent, Speech and Hearing Handicapped, September 1, 2004
Increase: from .8 FTE to **.9 FTE**
Salary: \$58,706.00 per year, prorated (step 10 + Credit Hour Stipend + Degree Stipend + Certification Stipend + Special Education Stipend)
Reason: due to the increase in districts' requests for services

E. Rescind Change from Non-Competitive Civil Service Permanent Appointment to Competitive Civil Service Probationary Appointment, from January 5, 2016 BOE minutes, previously served probationary period as Non-Competitive Civil Service appointment.

1. **Sandra Woodhouse**

Position: **Account Clerk**, part-time (.52 FTE), 12 month position, Civil Service Competitive, **Probationary** appointment
Effective: December 11, 2015
Probationary Period: December 11, 2015 through December 10, 2016

Civil Service List #: DCAC1115
Salary: \$15.31 per hour (grade 5, step 5)

F. Reclassification of Civil Service Competitive Position

1. **Senior Typist**, one full-time (1.0 FTE), 12 month, Civil Service Competitive position, **reclassified to Program Assistant**, one full-time (1.0 FTE), 12 month, Civil Service Competitive position, effective January 19, 2016, due to a retirement and the restructuring of duties within the department. **Paulette Almeter retired - Jennifer Page replaced – appointed on the 01/05/2016 BOE**

G. Change from Civil Service Provisional Appointment to Probationary Appointment, due to successful passing of Civil Service Exam

1. Catherine Ruocco

Position: **Senior Printing Clerk**, full-time (1.0 FTE), 12 month position, Civil Service Competitive, **Probationary** appointment
Effective: January 6, 2016
Probationary Period: January 6, 2016 through January 5, 2017
Civil Service List #: 69429
Salary: \$17.16 per hour (grade 11, step 6)

2. Abigail Hall

Position: **Printing Clerk**, full-time (1.0 FTE), 12 month position, Civil Service Competitive, **Probationary** appointment
Effective: January 19, 2016
Probationary Period: January 19, 2016 through January 18, 2017
Civil Service List #: 60804
Salary: \$14.12 per hour (grade 2 step 2)

3. Neeta Prasad

Position: **Computer Services Program Aide**, full-time (1.0 FTE), 10 month position, Civil Service Competitive, **Probationary** appointment
Effective: January 19, 2016
Probationary Period: January 19, 2016 through March 21, 2017
Civil Service List #: 60303
Salary: \$13.07 per hour (grade 1 step 1)

H. Tenure Appointment, due to successful completion of Probationary Period, no change in salary

1. Olivia Cavaluzzi

Position: School Social Worker
Tenure Area: School Social Worker

Effective Date of Tenure: February 23, 2016
Certification Status: Permanent, School Social Worker, September 1, 2012

I. Abolishment of Position

1. **Typist**, one full-time (1.0 FTE), 12 month, Competitive Civil Service position, effective January 16, 2016, due to a retirement and reorganization of duties.

J. Creation of Positions

1. **Teaching Assistant**, one full-time (1.0 FTE), 10 month, school calendar position, Bush Education Center, effective January 4, 2016, due to the increase in districts' requests for services.
2. **Career Education Resource Specialist**, one part-time, time-sheet basis, 10 month, school calendar position, Coopers Education Center, effective January 26, 2016, due to the increase in districts' requests for services.
3. **School Psychologist**, one part-time (.8 FTE), 10 month, school calendar position, Corning-Painted Post host site, effective February 1, 2016, due to the increase in districts' requests for services.

K. Change from Temporary Appointment to Probationary Appointment, due to successful completion of certification requirements

1. Vernnon Sullivan

Position: **School Social Worker**, full-time (1.0 FTE), 10 month, school calendar position, **Probationary** appointment
Effective: January 6, 2016
Location: Wildwood Education Center
Tenure Area: School Social Worker
Certification: Provisional, School Social Worker, January 6, 2016 through January 31, 2021
Probationary Period: January 6, 2016 through January 5, 2020*
Salary: \$45,911.00 per year (step 2 + Credit Hour Stipend + Degree Stipend + Special Education Stipend)

L. Amend Appointments, from the January 5, 2016 BOE minutes.

1. Elizabeth McIntosh

Position: **Staff Development Coordinator**, full-time (1.0 FTE), **10 month position** (previously stated as 12 months), **Probationary** appointment
Effective: January 6, 2016
Location: Elmira CSD and Corning-Painted Post CSD
Education: Certificate of Advanced Study, School Administrative

Tenure Area: Supervisor, SUNY Cortland
Staff Development Coordinator
Certification: Permanent, School District Administrator, September 1, 2006
Probationary Period: January 6, 2016 through January 5, 2020*
Experience: no administrative experience
Salary: \$65,000.00 per year, prorated
Reason for Appt: due to the increase in districts' requests for services

2. Kyle Colunio

Position: **Instructional Support Specialist, full-time (1.0 FTE), 11 month position** (previously stated as 12 months), **Probationary** appointment (previously stated as Temporary, pending completion of certification requirements)
Effective: February 8, 2016
Location: Elmira CSD and Spencer Van Etten CSD
Education: Master of Science, General Education, Elmira College
Tenure Area: Instructional Support Services in the Integration of Technology into Instructional Practices
Certification: Professional, Childhood Education (grades 1-6), September 1, 2009
Probationary Period: **February 8, 2016 through February 7, 2019*** (previously stated as February 8, 2016 through February 7, 2020), previously tenured and "qualified" in last 2 yrs of previous employment
Experience: 11 years' teaching experience
Salary: \$57,000.00 per year, prorated
Reason for Appt: due to a voluntary internal transfer **Mary Hancock**

M. Appointments

1. Thomas Batrowny

Position: **Teaching Assistant, Welding, full-time (1.0 FTE), 10 month, school calendar position, Probationary** appointment
Effective: January 4, 2016
Location: Bush Education Center
Education: Bachelor of Art, History, Elmira College
Tenure Area: Teaching Assistant
Certification: Level 1, Teaching Assistant, December 5, 2015 through January 31, 2019
Probationary Period: January 4, 2016 through January 3, 2020*
Experience: substitution
Salary: \$32,460.00 per year, prorated (step 1 + Credit Hour Stipend)
Reason for Appt: due to the increase in districts' requests for services

2. **Stacey Yee**
 Position: **Licensed Practical Nurse, full-time (1.0 FTE), 10 month, school calendar position, Non-Competitive Civil Service, Probationary appointment**
 Effective: **January 11, 2016**
 Location: **Broadway Academy, Elmira CSD**
 Education: **High School Diploma, Horseheads CSD**
 Probationary Period: **January 11, 2016 through March 20, 2017**
 Experience: **9 years' related experience**
 Salary: **\$15.99 per hour (grade 3, step 4)**
 Reason for Appt: **due to a voluntary internal transfer**

3. **Martin Nichols**
 Position: **Cleaner, full-time (1.0 FTE), 12 month position, Labor Class Civil Service, Probationary appointment**
 Effective: **January 25, 2016**
 Location: **Bush Education Center**
 Education: **High School Diploma, Addison CSD**
 Probationary Period: **January 25, 2016 through January 24, 2017**
 Experience: **2 years' related experience**
 Salary: **\$13.46 per hour + night differential (3%) (grade 1, step 2)**
 Reason for Appt: **due to a death**

4. **Kaleen Muldoon**
 Position: **Career Education Resource Specialist, part-time, time-sheet basis, 10 month, school calendar position, Probationary appointment**
 Effective: **January 26, 2016**
 Location: **Coopers Education Center**
 Education: **Bachelor of Art, Public Policy Studies, William Smith College, Geneva, NY**
 Probationary Period: **January 26, 2016 through March 28, 2017**
 Experience: **8 years' School Counselor experience**
 Salary: **\$14.00 per hour, time-sheet basis**
 Reason for Appt: **due to an increase in districts' requests for services**

5. **Brian McDonnell**
 Position: **Teacher, Auto Body, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment**
 Effective: **February 1, 2016**
 Location: **Coopers Education Center**
 Education: **Associate in Applied Science, Auto Tech, CCC**
 Tenure Area: **Vehicle Maintenance and Repair Occupations**
 Certification: **Initial, Vehicle Body Repair and Painting 7-12, September 1, 2013 through August 31, 2018**

Probationary Period: February 1, 2016 through January 31, 2020*
Experience: 9 years Teaching Assistant in this program with GST
BOCES
Salary: \$51,612.00 per year, prorated (step 9)
Reason for Appt: due to a retirement

6. D. Michelle Graham

Position: **Registered Professional Nurse**, full-time (1.0 FTE),
10 month, school calendar position, Non-Competitive
Civil Service, **Probationary** appointment
Effective: February 1, 2016
Location: Hornell Host Site
Education: Associate in Applied Science, Nursing, SUNY Alfred
Probationary Period: February 1, 2016 through April 10, 2017
Experience: 20 years' related experience
Salary: \$19.71 per hour (grade 13, step 4)
Reason for Appt: due to a voluntary internal transfer

7. Kathryn Akins

Position: **School Psychologist**, part-time (.8 FTE), 10 month,
school calendar position, **Non-Tenured** appointment
Effective: February 1, 2016
Location: Corning-Painted Post host site
Education: Master of Art, School Psychology, Marist College
Certification: Provisional, School Psychologist, September 1, 2012
through August 31, 2017
Experience: 2 years' related experience
Salary: \$52,867.40 per year, prorated (step 3 + School
Psychology + Special Education Stipend), subject to
change pending additional documentation
Reason for Appt: due to an increase in districts' requests for services

N. Temporary Appointments

1. Alan Ackley

Position: **Teacher, Special Education**, full-time (1.0 FTE), 10
month, school calendar position, **Temporary**
appointment, pending completion of certification
requirements
Effective: January 4, 2016 through June 23, 2016
Location: Wildwood Education Center
Education: Bachelor of Science, Childhood Education – Math,
SUNY Fredonia
Certification: not certified; Special Education certification required
Experience: 1 year of related experience
Salary: \$41,923.00 per year, prorated (step1)
Reason for Appt: due to a resignation

- 2. Stacy Klug**
 Position: **Occupational Therapist**, part-time (.34 FTE), 10 month, school calendar position, **Temporary** appointment, pending return of employee on leave
 Effective: January 9, 2016 through June 23, 2016
 Location: Coburn Elementary School and Fassett Elementary School Elmira CSD
 Education: Bachelor of Science, Occupational Therapy, Western Michigan University
 Certification: Certificate of Registration, July 23, 2014, Occupational Therapy
 Experience: 1 year of related experience
 Salary: \$49,380.00 per year, prorated (step1 + Credit Hour Stipend + Certification Stipend + Special Education Stipend)
 Reason for Appt: due to an employee on leave of absence

O. Discontinue Annual Appointment

1. **Skills USA Advisor**, Stipend of \$1,258.00 prorated, effective December 31, 2015
 - a. **Wildwood Education Center**
 1. **Donna Stuckey**

P. Annual Appointments

1. **Skills USA Advisor**, Stipend of \$1,258.00, prorated, effective January 1, 2016 through June 23, 2016
 - a. **Wildwood Education Center**
 1. **Courtney Post**
2. **Newsletter Advisor**, Stipend of \$838.00, prorated, effective February 2, 2016 through June 23, 2016
 - a. **Bush Education Center**
 1. **Elizabeth Woodard**

*"To the extent required by the applicable provisions of Education Law section 3014, in order to be granted tenure, the classroom teacher or principal shall have received composite or overall annual professional performance review ratings pursuant to Education Law section 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if the classroom teacher or principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time."

REPORT OF TEMPORARY AND SUBSTITUTE PERSONNEL

Substitute Appointments

| <u>Name</u> | <u>Position</u> | <u>Rate**</u> | <u>Effective Date</u> | <u>End Date***</u> |
|-----------------------|--------------------|---------------|-----------------------|--------------------|
| Brown, John W | Teaching Assistant | \$65.00/Day | 12/02/2015 | |
| Hepfner, Denise | Clerk | \$9.00/Hour | 01/19/2016 | |
| Losey, Catherine | Teacher Aide | \$8.75/Hour | 11/19/2015 | |
| Rose, Ashley N | Teacher Aide | \$9.00/Hour | 01/04/2016 | |
| Hoose-Saukas, Patrick | Teacher | \$65.00/Day | 01/07/2016 | |
| Sullivan, Katherine | Teacher | \$65.00/Day | 01/07/2016 | |
| Sullivan, Katherine | Teaching Assistant | \$65.00/Day | 01/07/2016 | |
| Sullivan, Katherine | Teacher Aide | \$9.00/Hour | 01/07/2016 | |

End Substitute Appointments

| <u>Name</u> | <u>Position</u> | <u>Rate</u> | <u>Effective Date</u> | <u>End Date***</u> |
|----------------------|--------------------|--------------|-----------------------|--------------------|
| Byron, Sue | Teacher Aide | \$8.75/Hour | 09/08/2015 | 01/03/2016 |
| Hall, Elisabeth | Clerk | \$8.75/Hour | 04/27/2015 | 06/30/2015 |
| Hamilton, Susan | Clerk | \$8.75/Hour | 07/13/2015 | 07/26/2015 |
| Hill, Thomas | Courier | \$8.75/Hour | 09/02/2014 | 09/10/2015 |
| Hummel, Bernita | Clerk | \$15.00/Hour | | 07/21/2011 |
| Impson, Karl | Cleaner | \$8.50/Hour | | 05/09/2013 |
| McDaniels, Colleen | Teacher | \$75.00/Day | 02/26/2015 | 09/07/2015 |
| McDaniels, Colleen | Teaching Assistant | \$65.00/Day | 10/18/2013 | 09/07/2015 |
| McDaniels, Colleen | Teacher Aide | \$8.50/Hour | 10/18/2013 | 09/07/2015 |
| McDaniels, Colleen | Clerk | \$8.50/Hour | 09/04/2014 | 09/07/2015 |
| Ohradzanski, Kristin | Cleaner | \$8.50/Hour | 08/27/2012 | 10/25/2012 |
| Pulkowsky, Teresa | Teacher | \$100.00/Day | | 06/13/2013 |
| Pulkowsky, Teresa | Teaching Assistant | \$65.00/Day | | 06/13/2013 |
| Pulkowsky, Teresa | Clerk | \$8.50/Hour | | 07/18/2013 |
| Reed, Timothy | Cleaner | \$9.00/Hour | 04/16/2012 | 12/27/2015 |

Temporary Appointments

| <u>Name</u> | <u>Position</u> | <u>Rate</u> | <u>Effective Date</u> | <u>End Date***</u> |
|--------------------|--------------------------------|--------------|-----------------------|--------------------|
| Childs, Jean | Sr Typist | \$23.05/Hour | 01/06/2016 | 02/29/216 |
| Crowe, Timothy | Adult Literacy Instructor | \$25.00/Hour | 01/25/2016 | |
| Gallager, Virginia | Food Service Helper | \$10.00/Hour | 09/01/2015 | |
| Rasmussen, Sean | Adult Literacy Instructor | \$25.00/Hour | 11/04/2015 | |
| Ruocco, Kathy | Adult Program Counselor-Hourly | \$25.00/Hour | 02/05/2016 | |

Internships/Student Teachers/Field Experience

| <u>Name</u> | <u>Position</u> | <u>Rate</u> | <u>Effective Date</u> | <u>End Date***</u> |
|----------------------|------------------------|-------------|-----------------------|--------------------|
| Bailey, Mickayla L | Occupational Therapist | Unpaid | 01/04/2016 | 01/15/2016 |
| Garlington, Faith Y | Occupational Therapist | Unpaid | 01/04/2016 | 04/01/2016 |
| Montalbano, Emilia M | Speech Therapist | Unpaid | 01/12/2016 | 04/08/2016 |

Student Aide Appointments - Broad Horizons Academy, \$9.00 Per Hour

| <u>Name</u> | <u>Effective Date</u> | <u>End Date***</u> |
|------------------|-----------------------|--------------------|
| Bacon, Jacob | 01/21/2016 | 06/15/2021 |
| Brinton, Skyler | 01/08/2016 | 06/15/2020 |
| Jones, Jade | 01/08/2016 | 06/15/2020 |
| Wydick Jr, Kevin | 01/04/2016 | 06/15/2019 |

Curriculum Workshop - 07/01/2015 to 06/30/2016

| <u>Name</u> | <u>Rate</u> |
|------------------|--------------|
| Boccia, Ashley | \$17.50/Hour |
| Dufrain, Heather | \$17.50/Hour |

**Minimum wage increases to \$9.00 per hour effective 12/31/2015

***No end date indicates position is ongoing

**GST BOCES ADDITIONAL COMPENSATION SHEET
2015-2016**

Revised 01/20/2016

| CATEGORY | DEFINITION | RATE OF PAY | EFFECTIVE |
|---------------------|-------------------|------------------------|-------------------|
| MINIMUM WAGE | | \$8.00 per hour | 01/01/2014 |
| | | \$8.75 per hour | 12/31/2014 |
| | | \$9.00 per hour | 12/31/2015 |

| SUBSTITUTE | | | |
|--|--|---|------------|
| Cleaner | | \$9.00 per hour | 10/01/2013 |
| | | \$9.50 per hour | 07/01/2016 |
| Clerical - BOCES Retiree | | \$9.00 per hour | 11/03/2010 |
| | | \$11.00 per hour | 11/19/2014 |
| Clerical/Printing Clerk | | \$8.50 per hour | 07/01/2006 |
| | | \$8.75 per hour | 12/31/2014 |
| | | \$9.00 per hour | 12/31/2015 |
| Cook Manager | | \$9.25 per hour | 07/01/2002 |
| Courier/Bus Driver | | \$8.50 per hour | 07/01/2002 |
| | | \$8.75 per hour | 12/31/2014 |
| | | \$9.00 per hour | 12/31/2015 |
| Custodian (Carpenter, Electrician) | | \$9.50 per hour | 07/01/2006 |
| Laid Off Employee who subs in their former title (SSA, TAA, hard-to-fill titles in EA) | | Will be paid the hourly rate they were paid at time of such Lay Off | 07/01/2011 |
| LPN | | \$9.00 per hour | 07/01/2008 |
| | | \$14.00 per hour | 03/02/2015 |
| Payroll Specialist/Clerk | | \$20.00 per hour | 07/01/2011 |
| Registered Professional Nurse (RN not LPN) | | \$17.00 per hour | 07/01/2008 |
| Repair Technician | | \$8.00 per hour | 07/01/2006 |
| | | \$8.75 per hour | 12/31/2014 |
| | | \$9.00 per hour | 12/31/2015 |
| Secretary | | \$8.50 per hour | 07/01/2002 |
| | | \$8.75 per hour | 12/31/2014 |
| | | \$9.00 per hour | 12/31/2015 |
| Teacher Aide | | \$8.00 per hour | 07/01/2008 |
| | | \$8.75 per hour | 12/31/2014 |
| | | \$9.00 per hour | 12/31/2015 |
| Teacher Aide – BOCES retiree | Retired BOCES Teacher Aide subbing as a Teacher Aide | \$11.00 per hour | 11/19/2014 |
| Teacher (Aide who subs for their Teacher w/sub aide) | | \$35.00 per day | 07/01/2010 |
| Teacher (Aide who subs for their Teacher w/no sub aide) | | \$60.00 per day | 07/01/2010 |

| CATEGORY | DEFINITION | RATE OF PAY | EFFECTIVE |
|---|---|--------------------------------------|--------------------------|
| SUBSTITUTE - Continued | | | |
| Teacher/School Social Worker – Non-Baccalaureate | | \$65.00 per day \$75.00 per day | 07/01/2001 02/03/2016 |
| Teacher/School Social Worker – Baccalaureate | | \$70.00 per day \$85.00 per day | 07/01/2001 02/03/2016 |
| Teacher/School Social Worker – with NYS Certification | | \$75.00 per day \$95.00 per day | 07/01/2001 02/03/2016 |
| Teacher/School Social Worker – BOCES retiree w/NYS Certification | Retired BOCES NYS Certified Teacher subbing as a Teacher | \$100.00 per day \$110.00 per day | 07/01/2002 02/03/2016 |
| Teaching Assistant | | \$65.00 per day \$75.00 per day | 07/01/2005 02/03/2016 |
| Teaching Assistant – BOCES Retiree | Retired BOCES NYS Certified Teaching Assistant subbing as a Teaching Assistant | \$75.00 per day \$85.00 per day | 11/19/2014 02/03/2016 |
| Teaching Assistant, Interpreter – w/NYS Certification | | \$25.00 per hour | 02/27/2013 |
| Long-Term Substitute | More than 93 consecutive days in a single, encumbered position, Approved by BOE | Step 1 of EA Salary Schedule | 07/01/2006 |

| CATEGORY | DEFINITION | RATE OF PAY | EFFECTIVE |
|---|---|--------------------|------------|
| TEMPORARY | | | |
| Administrator/Supervisor | Contract Daily | \$325.00 per day | 07/01/2010 |
| Supervisor Mentor | Contract Daily | \$325.00 per day | 07/01/2010 |
| Labor Relations Specialist Facilitator/Hearing Officer | | \$40.00 per hour | 01/26/2012 |
| BOCES Adventure Course Facilitator/Teacher | | \$35.00 per hour | 03/01/2004 |
| Bus Driver | Bush, Coopers & Wildwood | \$12.00 per hour | 07/01/2009 |
| Extra Summer Help (O&M Cleaner, Food Services Cook Manager) | | \$8.50 per hour | 10/01/2013 |
| | | \$8.75 per hour | 12/31/2014 |
| | | \$9.00 per hour | 12/31/2015 |
| Extra Summer Help (O&M Building Maintenance) | | \$9.50 per hour | 07/01/2010 |
| Science Fair Coach | | \$26.00 per hour | 07/01/2013 |
| Student Aides (Broad Horizons & Elsmere work- study) | | \$8.00 per hour | 01/01/2014 |
| | | \$8.75 per hour | 12/31/2014 |
| | | \$9.00 per hour | 12/31/2015 |
| Student Interns (CSC) | | \$8.00 per hour | 01/01/2014 |
| | | \$8.75 per hour | 12/31/2014 |
| | | \$9.00 per hour | 12/31/2015 |
| Student Laborer (Conservation Program) | | \$8.00 per hour | 01/01/2014 |
| | | \$8.75 per hour | 12/31/2014 |
| | | \$9.00 per hour | 12/31/2015 |
| Tutor | For All Students | \$25.00 per hour | 04/01/2004 |
| Online Virtual Learning (Teacher) | Training (one-time) | \$350 per training | 09/01/2013 |
| Online Virtual Learning (Teacher) | Per student, per successful completion of full course | \$145 per course | 09/01/2013 |
| Online Virtual Learning (Teacher) | Per student, per day of incomplete full course | \$.96 per day | 09/01/2013 |
| CTE/ALTED Proctor | | \$9.00 per hour | 06/01/2013 |

| | | | |
|-------------------------|--|---|------------|
| EXTRA WORK | Current employee who provides program or services beyond normal workday or work year, and does not provide these services in any other category. | | |
| Non-Instructional Staff | Non-Instructional and Teacher Aide; anything in addition to normal work day | 1.5 times regular hourly rate | 07/01/2010 |
| Instructional Staff | | 1/200 th of salary if performing regular duties; \$25.00 per hour for school related duties w/out students | 07/01/2010 |

| CATEGORY | DEFINITION | RATE OF PAY | EFFECTIVE |
|---|-------------------------|-----------------------|------------|
| CURRICULUM & STAFF DEVELOPMENT | | | |
| Professional Teaching Professionals/Facilitator | | \$35.00 per hour | 07/01/2006 |
| Co-Presenter Professional Teaching Professionals | | \$25.00 per hour | 07/01/2006 |
| BOCES Teacher participant in (BOCES ONLY) program | Beyond regular work day | \$20.00 per hour | 07/01/2006 |
| BOCES Teacher Aide participant in (BOCES ONLY) program | Beyond regular work day | \$12.50 per hour | 07/01/2006 |
| Teacher participant in shared Regional programs | | \$17.50 per hour | 07/01/2001 |
| Non-BOCES Teaching Assistant participant in shared Regional program | | \$12.50 per hour | 07/01/2014 |
| Non-BOCES Teacher Aide participant in shared Regional programs | | \$8.00 per hour | 07/01/2006 |
| | | \$8.75 per hour | 12/31/2014 |
| | | \$9.00 per hour | 12/31/2015 |
| Regional Teacher Center Presenter | | \$45.00 per hour | 07/01/2008 |
| Examination Scorer (NYS Certified Teacher) | | \$35.00 per hour | 12/06/2011 |
| TEACHER CENTER | | | |
| On-Line Facilitator | | \$300.00 per workshop | 07/01/2010 |

| CATEGORY | DEFINITION | RATE OF PAY | EFFECTIVE |
|---|--|--------------------|------------------|
| ADULT EDUCATION / COMMUNITY EDUCATION | Providing Programs to adults in post-secondary education. Providing services in special projects or continuing/community education programs. | | |
| Adult Education Instructors in Non-Licensure Programs | Instructors "without" NYS Certification or Adult Education Certification | \$20.00 per hour | 07/01/2010 |
| Adult Education Instructors in Licensure Programs | Instructors "without" NYS Certification or Adult Education Certification | \$22.00 per hour | 07/01/2010 |
| Adult Education Instructors in Licensure Programs | Instructors "with" NYS Certification or Adult Education Certification | \$25.00 per hour | 09/01/2008 |
| Avocational | | \$17.00 per hour | 07/01/2003 |
| Consultant Instructors | Physical Therapists and Nutritionists | \$25.00 per hour | 07/01/2010 |
| Driver Education Instructors | | \$26.00 per hour | 07/01/2003 |
| Coaching Instructors | | \$35.00 per hour | 07/01/2010 |
| GED Proctors & Support | | \$9.00 per hour | 10/07/2008 |
| GED Alternative Examiner | | \$17.00 per hour | 10/07/2008 |
| Journeyman | | \$22.00 per hour | 07/01/2010 |
| Lifeguard | | \$9.00 per hour | 09/01/2008 |
| Literacy Instructor | | \$25.00 per hour | 09/01/2008 |
| Metal Trades, Health Care, Consultant Instructors and GED Chief Examiners, Journeyman | | \$25.00 per hour | 10/07/2008 |

| CATEGORY | DEFINITION | RATE OF PAY | EFFECTIVE |
|-----------------------------|---|-----------------------------------|------------------|
| EXTENDED SCHOOL YEAR | Summer Programs for Disabled Students with 12-month IEP's | | |
| Non-Instructional Staff | BOCES Employee | Daily Rate of Pay | 07/01/2006 |
| Instructional Staff | BOCES Employee | Daily Rate of Pay | 07/01/2006 |
| Non-Instructional Staff | Non-BOCES Employee | Step 1 of current Salary Schedule | 07/01/2006 |
| Instructional Staff | Non-BOCES Employee | Step 1 of current Salary Schedule | 07/01/2006 |

| | | | |
|---|--|---|--|
| REGIONAL SUMMER SCHOOL | Summer Programs for Regents and Driver Education Courses | | |
| Classroom Instructor | | \$26.00 per hour | |
| Driver Education Instructor | | \$26.00 per hour | |
| Librarian | | \$26.00 per hour | |
| Teaching Assistant | | \$17.82 per hour (Step 1 Teaching Assistant) | 07/01/2011 |
| Registered Nurse | | \$18.59 per hour (Step 1 RN) | 07/01/2013 |
| Teacher Aide | | \$8.82 per hour \$9.00 per hour | 07/01/2011 12/31/2015 |
| Office Staff | | \$13.71 per hour (Step 1 Typist) | 07/01/2013 |
| Registered Nurse Sub | | \$17.00 per hour | 07/01/2010 |
| Teacher Aide Sub | | \$8.00 per hour \$8.75 per hour \$9.00 per hour | 07/01/2010 12/31/2014 12/31/2015 |
| NYS Certified Teacher Sub (currently working in program) | | \$26.00 per hour | 07/01/2010 |
| NYS Certified Teacher Sub (NOT currently working in program) | | \$10.00 per hour | 07/01/2010 |
| Non-NYS Certified Teacher Sub | | \$9.29 per hour | 07/01/2010 |



REQUEST FOR FIELD TRIP APPROVAL

Date: 1-5-16

This request should be filed in the Principal's/Supervisor's office at least four (4) weeks in advance of the date of the trip to provide time to make arrangements for transportation, lodging, chaperone(s), etc., and for Board of Education approval, if required. Parents must be notified of all field trips. Field trips are considered a part of the educational curriculum. Therefore, excluding a student from participating in a field trip requires prior approval from a Supervisor.

* * * * *

Teacher: Karen Mecum
Work

Program: Culinary Arts

Location: Bush Bldg #1

Telephone #: ext. 1146

Trip Dates: From: 3 / 10 / 15

To: 3 / 10 / 15

Destination: Culinary Institute of America (1946 Campus Drive, Hyde Park, NY 12538) and City Food Tours (Lafayette & Cleveland Place, Manhattan, NY 10021)

Specify Pick Up Bush Bldg #1
Location:

Start
Time: 6:00 X AM

Drop Off Location: Bush Bldg #1

Return 12: 00 approx X AM Midnight
Time:

Number of 44
Students:

Number of Chaperones: 2

Educational Objectives: This trip will correlate directly with culinary year 2 second semester learning objectives and our ELA senior project. All students will experience a culinary walking tour designed to incorporate and enforce learning objectives affiliated with chapters 10 and 11, year 2 global cuisine-the Americas, Europe, Mediterranean, Middle East and Asia. Culinary year 1 students will have the ability to reinforce learning objective, Overview of the Restaurant and Food Service Industry, chapters 1 and 10, with topics including: serving your guests, types of service, and staff roles. Students will experience a tour of a premier college, Culinary Institute of America, as well as participate in a private luncheon managed, prepared and served by CIA students. Students will be learning technical, academic and personal skills used on the job and how they relate to their CTE Culinary Arts program.

List Activities: CIA campus tour and lunch at American Bounty, student-run campus restaurant, City Food Tours for a walking tour in Manhattan, visiting six ethnic restaurants.

Transportation Arrangements:

Charter bus
 School bus
 Handicap bus
 Other, describe: _____
 _____ # of Wheelchair students
 (If traveling with another class, please list class(es) traveling together.)

Bus Driver's Name: _____
 Charter bus quotes attached.

Lodging Arrangements: None needed

| <u>Column A – Estimated Cost</u> (Complete this column at time of request) | <u>Column B – Actual Cost</u> (Complete this column for reimbursement - ATTACH ALL RECEIPTS) |
|---|---|
| Admission Fee: City Food Tours | Admission Fee |
| 2 staff @ \$47.50 | _____ |
| Transportation: Terps | Transportation (specify) |
| \$2,645.00 + \$200.00 gratuity | _____ |
| Meals: Culinary Institute of America | Meals |
| 2 staff @ \$18.00 + 17% gratuity | _____ |
| Lodging | Lodging |
| Other (specify) | Other (specify) |
| TOTAL ESTIMATED COST: | TOTAL ACTUAL COST: |
| \$2,982.12 | \$0.00 |

Funding Source: Perkins grant eligible for transportation. Classroom club funds, student fundraising events and individual student payment to cover the students' activity fees.

Administrative Authorization:

SIGNATURE:
Principal/Supervisor

[Signature]

DATE: 1/16/16

SIGNATURE:
Director

C. Wever

DATE: 1/12/16

Board of Education Approval Date: _____
 (If out-of-state and/or use of chartered bus is requested)

Person(s) Responsible: Karen Mecum and 1 chaperone TBA

Name of Participants:

- | | |
|------------------------|-----------|
| 1. <u>Senior class</u> | 8. _____ |
| 2. <u>23 students</u> | 9. _____ |
| 3. <u>Junior class</u> | 10. _____ |
| 4. <u>21 students</u> | 11. _____ |
| 5. _____ | 12. _____ |
| 6. _____ | 13. _____ |
| 7. _____ | 14. _____ |

List name(s) of person(s) who will remain at the program site:

Person(s) Responsible: _____

- | | |
|----------|-----------|
| 1. _____ | 7. _____ |
| 2. _____ | 8. _____ |
| 3. _____ | 9. _____ |
| 4. _____ | 10. _____ |
| 5. _____ | 11. _____ |
| 6. _____ | 12. _____ |



REQUEST FOR FIELD TRIP APPROVAL

Date: January 14, 2016

This request should be filed in the Principal's/Supervisor's office at least four (4) weeks in advance of the date of the trip to provide time to make arrangements for transportation, lodging, chaperone(s), etc., and for Board of Education approval, if required. Parents must be notified of all field trips. Field trips are considered a part of the educational curriculum. Therefore, excluding a student from participating in a field trip requires prior approval from a Supervisor.

Teacher: Mary Ellen Dropp Program: New Vision Medcial
Work

Location: WILDWOOD EDUCATION CENTER Telephone #: 3104

Trip Dates: From: 3/4/2016 To: 3/6/2016

Destination: NYC

Specify Pick Up Location: Wegmans Parking Lot Start Time: 5 : 0 AM PM

Drop Off Location: Wegmans Parking Lot Return Time: 10 : 30 PM AM

Number of Students: 13 Number of Chaperones: 2

Educational Objectives: To visit a major medical center allowing students to experience the oportunites that our small town hospitals can't offer.

List Activities: Visit medical center, Presbyterian Hospital Go to "Body Worlds Exhibit" , 9/11 Memorial tour, Broad way show.

Transportation Arrangements:

Charter bus School bus Handicap bus
of Wheelchair students _____
 Other, describe: Coopers & Wildwood New Vision Medical Class and the Coopers Cosmetology classes
(If traveling with another class, please list class(es) traveling together.)

Bus Driver's Name: Covered Wagon Tours

Lodging Arrangements: LaQuinta Inns and Suites
265 Rte 3
Clifton, NJ 07014

Request for Field Trip Form
 (2nd page of 3 pages)

Column A – Estimated Cost
 (Complete this column at time of request)

| | |
|------------------------------|--------------------------|
| Admission Fee | <u>61.50</u> |
| Transportation (specify) | <u>0</u> |
| Meals | <u>450</u> |
| Lodging | <u>610</u> |
| Other (specify) | <u> </u> |
| TOTAL ESTIMATED COST: | <u>\$1,121.50</u> |

Column B – Actual Cost
 (Complete this column for reimbursement - ATTACH ALL RECEIPTS)

| | |
|-----------------------------|----------------------|
| Admission Fee | <u> </u> |
| Transportation (specify) | <u> </u> |
| Meals | <u> </u> |
| Lodging | <u> </u> |
| Other (specify) | <u> </u> |
| TOTAL ACTUAL COST: | <u>\$0.00</u> |

Funding Source: CTE

Administrative Authorization:

SIGNATURE:
Principal/Supervisor



DATE:

1, 15, 16

SIGNATURE:
Director



DATE:

1, 15, 16

Board of Education Approval Date:
 (If out-of-state and/or use of chartered bus is requested)

 / /

**Request for Field Trip Form
(3rd page of 3 pages)**

Person(s) Responsible: Mary Ellen Dropp And Kimberly Weaver Jones

Name of Participants:

- | | |
|-----------------------------|-----------|
| 1. <u>See attached List</u> | 8. _____ |
| 2. _____ | 9. _____ |
| 3. _____ | 10. _____ |
| 4. _____ | 11. _____ |
| 5. _____ | 12. _____ |
| 6. _____ | 13. _____ |
| 7. _____ | 14. _____ |

List name(s) of person(s) who will remain at the program site:

Person(s) Responsible: To be determined if all students go no substitute will be necessary.

- | | |
|----------|-----------|
| 1. _____ | 7. _____ |
| 2. _____ | 8. _____ |
| 3. _____ | 9. _____ |
| 4. _____ | 10. _____ |
| 5. _____ | 11. _____ |
| 6. _____ | 12. _____ |

Lodging Arrangements: La Quinta Inns and Suites
265 Rte 3
Clifton, NJ 07014

Request for Field Trip Form
(2nd page of 3 pages)

Column A – Estimated Cost
(Complete this column at time of request)

| | |
|----------------------------------|--------------------------|
| Admission Fee | <u>66</u> |
| Transportation (specify) | <u>0</u> |
| Meals | <u>650</u> |
| Lodging | <u>1065</u> |
| Other (specify) | _____ |
| TOTAL ESTIMATED COST: | <u>\$1,781.00</u> |

Column B – Actual Cost
(Complete this column for reimbursement -
ATTACH ALL RECEIPTS)

| | |
|-------------------------------|----------------------|
| Admission Fee | _____ |
| Transportation (specify) | _____ |
| Meals | _____ |
| Lodging | _____ |
| Other (specify) | _____ |
| TOTAL ACTUAL COST: | <u>\$0.00</u> |

Funding Source: CTE

Administrative Authorization:

SIGNATURE:
Principal/Supervisor



DATE: 1/15/15

SIGNATURE:
Director



DATE: 1/22/16

Board of Education Approval Date: _____
(If out-of-state and/or use of chartered bus
is requested)

**Request for Field Trip Form
(3rd page of 3 pages)**

Person(s) Responsible: Mary Ellen Dropp And Kimberly Weaver Jones

Name of Participants:

- | | |
|-----------------------------|-----------|
| 1. <u>See attached List</u> | 8. _____ |
| 2. _____ | 9. _____ |
| 3. _____ | 10. _____ |
| 4. _____ | 11. _____ |
| 5. _____ | 12. _____ |
| 6. _____ | 13. _____ |
| 7. _____ | 14. _____ |

List name(s) of person(s) who will remain at the program site:

Person(s) Responsible: To be determined.

- | | |
|----------|-----------|
| 1. _____ | 7. _____ |
| 2. _____ | 8. _____ |
| 3. _____ | 9. _____ |
| 4. _____ | 10. _____ |
| 5. _____ | 11. _____ |
| 6. _____ | 12. _____ |

Lodging Arrangements: Holiday Inn, 441 Electronics Parkway, Liverpool, NY 13088

Request for Field Trip Form
(2nd page of 3 pages)

Column A – Estimated Cost
(Complete this column at time of request)

| | |
|----------------------------------|--------------------------|
| Admission Fee | <u>120</u> |
| Transportation (specify) | <u>1650</u> |
| Meals | <u>75</u> |
| Lodging | <u>1079.00</u> |
| Other (specify) | _____ |
| TOTAL ESTIMATED COST: | <u>\$2,924.00</u> |

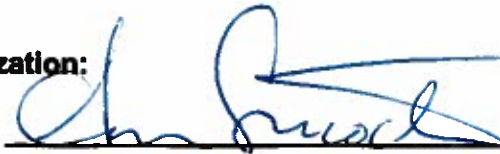
Column B – Actual Cost
(Complete this column for reimbursement -
ATTACH ALL RECEIPTS)

| | |
|-------------------------------|----------------------|
| Admission Fee | _____ |
| Transportation (specify) | _____ |
| Meals | _____ |
| Lodging | _____ |
| Other (specify) | _____ |
| TOTAL ACTUAL COST: | <u>\$0.00</u> |

Funding Source: For Advisors it's GST BOCES. For students it's the HOSA Chapter. Package deal includes meals. Julie Patros to leave on 4/12/16. Transportation is to be covered by Bush Campus.

Administrative Authorization:

SIGNATURE:
Principal/Supervisor



DATE: 1/14/16

SIGNATURE:
Director



DATE: 1/22/16

Board of Education Approval Date: _____
(If out-of-state and/or use of chartered bus
is requested)

**Request for Field Trip Form
(3rd page of 3 pages)**

Person(s) Responsible: Julie Patros, Pam Newton and Beth Woodard

Name of Participants:

- | | |
|-----------------------------|-----------|
| 1. <u>Heather Anderson</u> | 8. _____ |
| 2. <u>Emily Canestaro</u> | 9. _____ |
| 3. <u>See attached list</u> | 10. _____ |
| 4. _____ | 11. _____ |
| 5. _____ | 12. _____ |
| 6. _____ | 13. _____ |
| 7. _____ | 14. _____ |

List name(s) of person(s) who will remain at the program site:

Person(s) Responsible: Kathie Holter

- | | |
|---------------------------|-----------|
| 1. <u>Names to follow</u> | 7. _____ |
| 2. _____ | 8. _____ |
| 3. _____ | 9. _____ |
| 4. _____ | 10. _____ |
| 5. _____ | 11. _____ |
| 6. _____ | 12. _____ |