Schuyler-Steuben-Chemung-Tioga-Allegany
Board of Cooperative Educational Services
9579 Vocational Drive, Painted Post, New York 14870-9518
Phone (607) 962-3175, 739-3581 or 324-7880 Fax (607) 654-2302

DRAFT

Regular Board Meeting	**April 9, 2013**
Coopers Education Center, Bldg. 7	**5:30 p.m.**

TENTATIVE AGENDA

1. Call to Order and Pledge of Allegiance

2. Privilege of the Floor

3. Acceptance of the Agenda

4. Consensus Items

A. Approval of Minutes

1. Regular Board Meeting – March 5, 2013

B. Treasurer's Reports

1. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES: revised December 2012
2. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES: revised January 2013
3. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES: February 2013

C. Internal Claims Auditor's Reports – February 2013 as attached

5. Finance

A-D. Approval of the attached report regarding finance recommendations.

6. Personnel

A-F. Approval of the attached report regarding personnel recommendations.

G. Report of Temporary and Substitute Personnel.

7. Programs

A. None.

8. Board President's Report

A. None.

9. Superintendent's Report

A. Board Policy - #5480 – Student Policies– "Procedures for Use of a Time Out Area" (first reading).

B. Board Policy - #9210 – Personnel & Negotiations – "Insurance for Non-Unit Employees" (waiving the first reading).

C. Board Policy - #9310 – Personnel & Negotiations – "Attendance of Non-Unit Employees" (first reading).

D. Board Policy - #9810 – Personnel & Negotiations – "Retirement Benefits for Non-Unit Employees" (waiving the first reading).

E. Board Policy - #9120 – Personnel & Negotiations – "Laid Off Employee Compensation Policy" (first reading).

F. SED update.

10. Adjournment

Next Meetings

Meeting	Date/Time	Location
Regular	05/14/13, 5:30 p.m.	**Coopers Education Ctr., Bldg. 8**
Regular	06/04/13, 5:30 p.m.	**Coopers Education Ctr., Bldg. 8**

HGG:tmh 4/4/13

Schuyler-Steuben-Chemung-Tioga-Allegany
Board of Cooperative Educational Services
9579 Vocational Drive, Painted Post, New York 14870-9518
Phone (607) 962-3175, 739-3581 or 324-7880 Fax (607) 654-2302

DRAFT

Regular Board Meeting	March 5, 2013
Coopers Education Center, Bldg. 8	5:30 p.m.

PRESENT: Apgar, Dickson, Everett, Keddell, Learn, Moss, Peoples and Scott.

ABSENT: Bulkley, Gorman and McConnell.

ALSO PRESENT: District Superintendent Graefe; Cabinet: Bentley, Drake, Johnson, Manning, Moschetti, Munson, Pierce, Spencer and Weinman; Board Clerk Hughson; and Jessica Cohen and Alan Pole of Castallo & Silky Consultants.

* *

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Board Vice President Everett called the meeting to order and led the pledge of allegiance at 5:30 p.m.

2. PRIVILEGE OF THE FLOOR

A. District Superintendent Graefe introduced Jessica Cohen and Alan Pole who work for Castallo & Silky Consultants.

3. ACCEPTANCE OF THE AGENDA WITH THE ADDITION OF THE ADDENDUM

13-080

Upon the motion of Moss, seconded by Peoples, it is resolved to accept the agenda with the addition of the addendum.

CARRIED UNANIMOUSLY

4. CONSENSUS ITEMS

13-081

Upon the motion of Apgar, seconded by Keddell, it is resolved to approve the following consensus items:

A. Approval of Minutes

1. Regular Board Meeting – February 5, 2013

B. Treasurer's Reports – January 2013

1. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES

C. Internal Claims Auditor's Reports – January 2013 as attached

CARRIED UNANIMOUSLY

5. FINANCE

13-082

Upon the recommendation of the Superintendent, and on the motion of Dickson, seconded by Learn, it is resolved that the following finance actions are hereby taken:

A. General Fund Establishments and Adjustments.

1. Budget Establishment for 2012-13:

Item#	CoSer #	Title	In the Amount of
139-13	419.693	Academic Programs w/ TST BOCES	$1,260

This establishment will be supported as follows:

139-13	419.693	Watkins Glen: $1,260

2. Budget Increases for 2012-13:

Item #	CoSer #	Title	Increase	From	To
140-13	101.000	Career & Technical Education	$ 17,100	$15,110,170	$15,127,270
141-13	251.493	Staffing 1:6:1 w/ Genesee Valley BOCES	$ 3,696	$ 79,840	$ 83,536
142-13	302.494	Itinerant Handicapped: Other w/ Mon #1 BOCES	$ 2,082	$ 6,567	$ 8,649
143-13	401.000	Arts In Education	$ 355	$ 379,978	$ 380,333
144-13	403.003	Alternative Education-Secondary	$ 15,261	$ 1,380,768	$ 1,396,029
145-13	416.494	Academic Programs w/ Monroe #1 BOCES	$ 38	$ 1,336	$ 1,374
146-13	430.000	Distance Learning	$ 4,109	$ 656,868	$ 660,977
147-13	511.000	Printing	$ 152,212	$ 592,591	$ 744,803
148-13	512.000	Computer Services, Instructional	$ 6,102	$ 2,704,693	$ 2,710,795
149-13	527.000	Instructional Materials (Science Center)	$ 6,165	$ 512,253	$ 518,418
150-13	536.000	Model Schools	$ 65	$ 104,604	$ 104,669
151-13	537.000	School/Curriculum Improvement Planning	$ 175	$ 1,392,446	$ 1,392,621
152-13	550.591	Computer Service Inst. w/ Erie #1 BOCES	$ 22,488	$ 1,143,682	$ 1,166,170
153-13	555.591	Model Schools w/ Erie #1 BOCES	$ 7,480	$ 39,800	$ 47,280
154-13	605.000	Computer Service: Management	$ 76,516	$12,044,371	$12,120,887
155-13	608.000	Negotiations (Labor Relations)	$ 175	$ 293,675	$ 293,850
156-13	609.000	Safety/Risk Management	$ 5,176	$ 606,030	$ 611,206
157-13	614.000	Public Information Service: Central	$ 1,814	$ 253,134	$ 254,948
158-13	629.591	Computer Service Mgmt. w/ Erie #1 BOCES	$ 92,264	$ 2,755,518	$ 2,847,782
159-13	659.591	Planning Service Mgmt. w/ Erie #1 BOCES	$ 1,190	$ 29,074	$ 30,264

These increases will be supported as follows:

140-13	101.000	Cattaraugus-Allegany BOCES (Andover): $10,179 and (Whitesville): $6,921
141-13	251.493	Avoca: $3,696
142-13	302.494	Canisteo-Greenwood: $682, Corning: $605, Hornell: $663 and Horseheads: $132
143-13	401.000	Horseheads: $355
144-13	403.003	Cattaraugus-Allegany BOCES (Andover): $9,084 and (Whitesville): $6,177
145-13	416.494	Waverly: $38
146-13	430.000	Avoca: $1,200 and Waverly: $2,909
147-13	511.000	Addison: $5,957, Alfred-Almond: $909, Arkport: $1,458, Avoca: $1,559, Bath: $6,497, Bradford: $912, Campbell-Savona: $3,849, Canaseraga: $472, Canisteo-Greenwood: $1,962, Elmira: $21,157, Corning-Painted Post: $37,074, Elmira Heights: $2,622, Hammondsport: $2,123, Hornell: $3,083, Horseheads: $45,664, Jasper-Troupsburg: $211, Odessa-Montour: $2,475, Prattsburgh: $849, Spencer-Van Etten: $2,118, Watkins Glen: $3,014, Waverly: $4,785 and Miscellaneous Revenue: $3,462.
148-13	512.000	Corning: $6,102
149-13	527.000	Corning: $6,165
150-13	536.000	Elmira: $65
151-13	537.000	Tompkins-Seneca-Tioga BOCES (Dryden): $175
152-13	550.591	Alfred-Almond: $10,107, Avoca: $23,409, Bath: ($171), Campbell-Savona: $57, Canaseraga: ($18,182), Canisteo-Greenwood: ($509), Hammondsport: $1,146 and Jasper-Troupsburg: $6,631
153-13	555.591	Alfred-Almond: $2,400, Canisteo-Greenwood: ($3,980), Elmira Heights: $1,100 and Jasper-Troupsburg: $7,960
154-13	605.000	Hammondsport: $43,315, Horseheads: $13,760, Spencer-Van Etten: $25,941 and Miscellaneous Revenue: ($6,500)
155-13	608.000	Miscellaneous Revenue: $175
156-13	609.000	Horseheads: $5,176
157-13	614.000	Corning: $1,814
158-13	629.591	Alfred-Almond: $2,805, Arkport: $106, Avoca: $14,431, Bath: $171, Bradford: $8, Campbell-Savona: $2,940, Canaseraga: $24,842, Canisteo-Greenwood: $6,331, Hammondsport: $3,414, Hornell: $3,378 and Jasper-Troupsburg: $33,838
159-13	659.591	Hornell: $1,190

3. Budget Decrease for 2012-13:

Item #	CoSer #	Title	Decrease	From	To
160-13	612.000	Business Office Support (CBO)	$ 115,657	$ 3,938,486	$ 3,822,829

This decrease will be supported as follows:

160-13 612.000 Hornell: ($106,124) and Jasper-Troupsburg: ($9,533)

4. Transfers within programs for 2012-13:

a. Transfers in excess of $10,000.

COSER NO.	PROGRAM	BUDGET CODE	TRANSFER IN	TRANSFER OUT
101	Career & Technical Education	A103-3869-150-0-00 Cert. Salary		$31,350
		A101-3980-150-0-00 Cert. Salary		$33,647
		A101-3974-150-0-00 Cert. Salary		$12,419
		A101-3020-150-0-74 Cert. Salary	$22,975	
		A103-3448-150-0-00 Cert. Salary	$12,441	
		A103-3448-200-0-00 Equipment	$42,000	
		TOTAL	$77,416	$77,416
605	Computer Services: Management	A605-7710-200-8-07 Equipment		$12,364
		A605-7710-200-8-00 Equipment		$16,867
		A605-7710-301-8-07 Other Equip	$12,364	
		A605-7710-204-8-00 Small Equip	$16,867	
		TOTAL	$29,231	$29,231

B. Federal Fund Establishments and Adjustments.

1. Grant Acceptances and Budget Establishments for 2012-13 for GST BOCES:

   a. VATEA Incarcerated grant is accepted and the budget established in the amount of $36,000 for July 1, 2012 – June 30, 2013 as attached.

   b. STAC (System to Track and Account for Children) Education of Incarcerated Youth grant is accepted and the budget established in the amount of $640,000 for July 1, 2012 – June 30, 2013 as attached.

   c. Neglected & Delinquent, Title 1, Part D grant is accepted and the budget established in the amount of $50,937 for July 1, 2012 – June 30, 2013 as attached.

C. Purchasing.

1. Approval of Resolution, as attached, for IPA for VOIP System and Installation/Labor in the amount of $443,000 plus related borrowing fees for Corning-Painted Post Area School District.

2. Request permission to bid the following items:

   A. Print Shop supplies and paper for the GST BOCES Print Shop.

D. Authorization to Pay the Following Membership Dues.

1. The Central Steuben Chamber of Commerce in the amount of $85.00 for the 2013 year for the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES.

E. Activities Club.

1. Establish the following new club at the Coopers Campus and open an account:

a. Coopers New Vision Medical (Advisors Kimberly Weaver and Mary Ellen Dropp).

CARRIED UNANIMOUSLY

6. PERSONNEL

13-083

Upon the recommendation of the Superintendent, and on the motion of Learn, seconded by Keddell, it is resolved that Item 6-B-1 (Sano) be removed from the Personnel Agenda.

CARRIED UNANIMOUSLY

13-084

Upon the recommendation of the Superintendent, and on the motion of Apgar, seconded by Dickson, it is resolved that the following personnel actions are hereby taken:

A. Retirements

1. Jean Childs, Position: Senior Typist, Effective: June 30, 2013, Date of Hire: September 1, 1986.
2. Craig Cline, Position: Painter, Effective: end of day May 15, 2013, Date of Hire: October 26, 1998.
3. Thomas McGuire, Position: Cleaner, Effective: end of day June 28, 2013, Date of Hire: October 22, 1992.
4. Nancy Ribble, Position: Senior Account Clerk, Effective: end of day May 10, 2013, Date of Hire: January 1, 2006, transfer to CBO from Elmira CSD.

B. Resignations

1. Removed by resolution above.
2. Christina Thomas, Position: Computer Applications Specialist, Effective: end of day March 8, 2013, Date of Hire: March 3, 2008.
3. Hope Dennis, Position: Teacher Aide, Effective: end of day June 21, 2013, Date of Hire: October 11, 2006.

C. Discontinuation of Employment

1. Heather Oles, Position: Teacher Aide, Effective: end of day February 14, 2013, Date of Hire: September 6, 2011.

D. Changes in Appointments

1. Charles Stefanini, Administrator of Computer Services, full-time (1.0 FTE), 12 month position, from Provisional to Probationary, Competitive Civil Service appointment, Civil Service Open Competitive List # 61957, Bush Education Center, effective February 6, 2013, Probationary Period February 6, 2013 through February 5, 2014, no change in salary.
2. William J. Knowles, Computer Programmer Analyst, full-time (1.0 FTE), 12 month position, from Provisional to Probationary, Competitive Civil Service appointment, Civil Service Open Competitive List # 16167, Bush Education Center, effective February 6, 2013, Probationary Period February 6, 2013

through February 5, 2014, no change in salary.

3. Eyleen Oslager, Network Technology Specialist, full-time (1.0 FTE), 12 month position, from Provisional to Probationary, Competitive Civil Service appointment, Civil Service Continuous Recruitment List, Bush Education Center, effective February 19, 2013, Probationary Period February 19, 2013 through February 18, 2014, no change in salary.
4. Vanessa Allen, Food Service Helper, part-time (.4688 FTE), 10 month, school calendar position, from Probationary to Permanent, effective March 19, 2013, no change in salary, having successfully completed the Civil Service Probationary Period.
5. Jennifer Page, Career Education Resource Specialist, part-time (.8 FTE), 10 month, school calendar position, from Probationary to Permanent, effective March 21, 2013, no change in salary, having successfully completed the Civil Service Probationary Period.
6. Deborah Fisk, Computer Operations Specialist, full-time (1.0 FTE), 12 month position, from Probationary to Permanent, effective April 3, 2013, no change in salary, having successfully completed the Civil Service Probationary Period.

E. Tenure Appointment

1. Julie Powell, Position: Regional Special Education Behavior Specialist, Tenure Area: Education of Children with Handicapping Conditions - General Special Education, Effective Date of Tenure: April 7, 2013, Certification Status: Professional, Students with Disabilities – Grades 5-9 - Generalist, February 1, 2009 through January 31, 2014.

F. Appointments

1. Brion Munson, Position: Teacher Aide, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Effective: February 6, 2013, Probationary Period: February 6, 2013 through April 16, 2014, Salary: $8.82 per hour (6.0 hours per day).
2. Tiffani Jones-Lewis, Position: Teacher Aide, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Effective: February 7, 2013, Probationary Period: February 7, 2013 through April 17, 2014, Salary: $8.82 per hour (6.0 hours per day).
3. Sarah Coots, Position: Teacher Aide, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Effective: February 20, 2013, Probationary Period: February 20, 2013 through April 30, 2014, Salary: $8.82 per hour (6.0 hours per day).
4. Amy Zeches-McCawley, Position: Teacher Aide, full-time (1.0 FTE), 10 month, school calendar position, Probationary appointment, Effective: February 20, 2013, Probationary Period: February 20, 2013 through April 30, 2014, Salary: $8.82 per hour (6.0 hours per day).
5. Ronald Tryon, Position: Accountant (School, full-time (1.0 FTE), 12 month position, Provisional, Civil Service competitive appointment pending Civil Service exam, Effective: February 19, 2013, Salary: $45,000.00 per year, prorated.

G. Annual Appointments

1. Coordinating Stipend for Medicaid Oversight, Stipend $825, prorated, effective January 29, 2013 through June 21, 2013:

    a. Jo Barlow, School Social Worker.

2. Skills USA Advisor, Stipend of $1,237, prorated, effective November 5, 2012 through June 21, 2013:

    a. Bush Education Center
        1. Kimberly Austin

H. Discontinue Mentor Stipend, Stipend $825 per year, prorated

1. Jacquelyn Weaver mentoring Amy Spenciner, discontinue effective end of day February 8, 2013.

I. Additional Compensation Sheet 2012-2013

1. Substitute Teaching Assistant, Interpreter (Certified Teaching Assistant), $25.00 per hour, effective February 27, 2013.

J. Report of Temporary and Substitute Personnel as attached.

CARRIED UNANIMOUSLY

7. Programs

A. Efficiency Study review for GST BOCES.

Ms. Cohen and Mr. Pole gave an overview of the GST BOCES Efficiency Study they are conducting.

Field Trips

13-085

Upon the motion of Keddell, seconded by Learn, it is resolved to approve the following field trips:

B. Approval of a field trip for the Coopers Education Center Heavy Equipment program as attached.

C. Approval of a field trip for the Wildwood Education Center SkillsUSA program as attached.

D. Approval of a field trip for the Bush Education Center Nurse Assisting program as attached.

E. Approval of a field trip for the Wildwood Education Center Building Trades program as attached.

F. Approval of a field trip for the Wildwood Education Center New Vision Medical program as attached.

G. Approval of a field trip for the Wildwood Education Center Alternative Education program as attached.

H. Approval of a field trip for the Coopers Education Center New Vision Medical program as attached.

CARRIED UNANIMOUSLY

8. BOARD PRESIDENT'S REPORT

13-086

A. **Resignation of Board Member**

Upon the motion of Moss, seconded by Scott, it is resolved to accept the resignation of Board Member Michael Gorman effective June 30, 2013 with regret of his departure and for appreciation of his years of service.

CARRIED UNANIMOUSLY

13-087

B. **May 2013 Board Meeting Date Change**

Upon the motion of Dickson, seconded by Scott, it is approved to change the scheduled May 7, 2013 Board meeting to Tuesday, May 14, 2013.

CARRIED UNANIMOUSLY

9. SUPERINTENDENT'S REPORT

A. Mr. Weinman gave a report regarding the items discussed at the District Superintendents' meeting in Albany with the State Education Department.

Additional Items:

1. Elmira City School District Superintendent position vacancy.
2. Canisteo-Greenwood Superintendent position vacancy.
3. School Boards Association event with legislators was held on February 25, 2013.
4. Regional Rally is being held on April 15, 2013 at the Corning West High School at 6:30 p.m.

5. FINANCE

13-082

Upon the recommendation of the Superintendent, and on the motion of Learn, seconded by Keddell, it is resolved that the following finance action is hereby taken:

F. 2013 Capital Construction Project

Permission to advertise for bids, open the bids and hold preconstruction meetings for the 2013 Capital Construction project, pending SED approval of the project.

CARRIED UNANIMOUSLY

EXECUTIVE SESSION

13-088

Upon the motion of Dickson, seconded by Scott, it is resolved to move to executive session at 6:01 p.m. to discuss three employment matters and four legal matters concerning particular persons.

CARRIED UNANIMOUSLY

OPEN SESSION

13-089

Upon the motion of Scott, seconded by Peoples, it is resolved to move to open session at 6:29 p.m.

CARRIED UNANIMOUSLY

10. ADJOURNMENT

13-090

Upon the motion of Dickson, seconded by Scott, it is resolved to adjourn the meeting at 6:30 p.m.

CARRIED UNANIMOUSLY

Next Meetings

Meeting	Date/Time	Location
Regular	04/09/13, 5:30 p.m.	Coopers Education Ctr., Bldg. 7
Annual Budget	04/09/13, 6:30 p.m.	Coopers Education Ctr., Bldg. 7
Regular	05/14/13, 5:30 p.m.	Coopers Education Ctr., Bldg. 8

Respectfully Submitted,

dlh
March 6, 2013

Doretta L. Hughson
Board Clerk

An incorrect payroll check issued in 2012 was voided in March. To make the W-2 correct, a retroactive adjustment was needed which caused changes in the Federal Fund Checking, Trust & Agency and Payroll Accounts for December and January.

GREATER SOUTHERN TIER BOCES
TREASURER'S SUMMARY OF CASH BALANCES
12/31/2012 revised

Account Name	Beginning Balance	Receipts for Month	Total Cash Available	Disbursements During Month	Cash Balance End of Month
General Fund Ckg. - M&T	($89,574.32)	$6,277,719.06	$6,188,144.74	$6,302,695.22	($114,550.48)
Federal Fund Ckg - Chase	$551,662.22	$902,234.31	$1,453,896.53	$1,298,639.65	$155,256.88
Capital Fund Ckg - Chase	$19,726.53	$15,000.69	$34,727.22	$33,983.40	$743.82
Dental Vision Acct - Chase	$41,099.54	$20,005.73	$61,105.27	$24,654.37	$36,450.90
Chase Premier Acct.	$12,128,587.03	$901,509.64	$13,030,096.67	$4,900,000.00	$8,130,096.67
First Niagara	$14,809.88	$0.25	$14,810.13	$0.00	$14,810.13
GST Ad Ed Merchant	$192,414.97	$11,408.25	$203,823.22	$0.00	$203,823.22
Cprs Patron Svc - Chemung	$1,756.60	$1,898.69	$3,655.29	$1,770.73	$1,884.56
WW Patron Svc - Steuben	$0.00	$1,359.00	$1,359.00	$0.00	$1,359.00
GST Scholarship Funds M&T	$22,987.64	$1,128,149.45	$1,151,137.09	$1,128,147.68	$22,989.41
GST Scholarship Chase	$29,812.06	$5.06	$29,817.12	$0.00	$29,817.12
Clayton J. Tong Scholarship	$7,457.51	$1.26	$7,458.77	$0.00	$7,458.77
Clayton J Tong Scholarship Ckg	$0.00	$0.00	$0.00	$0.00	$0.00
Bethesda Foundation Scholarship	$6,675.51	$0.06	$6,675.57	$0.00	$6,675.57
Bancorp Bank	$46,517.64	$32,441.24	$78,958.88	$33,716.38	$45,242.50
First Niagara Flex Account	$897,350.96	$13,026.72	$910,377.68	$42,483.72	$867,893.96
Trust & Agency Ckg- M&T	$2,027,233.29	$4,941,680.08	$6,968,913.37	$5,705,115.79	$1,263,797.58
First Niagara Escrow Elmira	$0.00	$0.00	$0.00	$0.00	$0.00
Payroll Checking - M&T	$943.46	$2,265,607.71	$2,266,551.17	$2,266,448.12	$103.05
TOTALS	$15,899,460.52	$16,512,047.20	$32,411,507.72	$21,737,655.06	$10,673,852.66

An incorrect payroll check issued in 2012 was voided in March. To make the W-2 correct, a retroactive adjustment was needed which caused changes in the Federal Fund Checking, Trust & Agency and Payroll Accounts for December and January.

The escrow for Elmira was received by First Niagara in January but we did not receive the statement until March, after the January Treasurer's report was prepared.

GREATER SOUTHERN TIER BOCES
TREASURER'S SUMMARY OF CASH BALANCES
1/31/2013 revised

Account Name	Beginning Balance	Receipts for Month	Total Cash Available	Disbursements During Month	Cash Balance End of Month
General Fund Ckg. - M&T	($114,550.48)	$8,333,103.81	$8,218,553.33	$8,387,288.90	($168,735.57)
Federal Fund Ckg - Chase	$155,256.88	$833,825.39	$989,082.27	$763,972.25	$225,110.02
Capital Fund Ckg - Chase	$743.82	$985,008.12	$985,751.94	$17,584.32	$968,167.62
Dental Vision Acct - Chase	$36,450.90	$17,830.78	$54,281.68	$35,519.41	$18,762.27
Chase Premier Acct.	$8,130,096.67	$1,002,046.21	$9,132,142.88	$8,800,000.00	$332,142.88
First Niagara	$14,810.13	$0.25	$14,810.38	$0.00	$14,810.38
GST Ad Ed Merchant	$203,823.22	$38,149.46	$241,972.68	$200,000.00	$41,972.68
Cprs Patron Svc - Chemung	$1,884.56	$417.01	$2,301.57	$1,876.69	$424.88
WW Patron Svc - Steuben	$1,359.00	$2,843.24	$4,202.24	$4,202.24	$0.00
GST Scholarship Funds M&T	$22,989.41	$1.76	$22,991.17	$0.00	$22,991.17
GST Scholarship Chase	$29,817.12	$5.06	$29,822.18	$0.00	$29,822.18
Clayton J. Tong Scholarship	$7,458.77	$1.26	$7,460.03	$0.00	$7,460.03
Clayton J Tong Scholarship Ckg	$0.00	$0.00	$0.00	$0.00	$0.00
Bethesda Foundation Scholarship	$6,675.57	$0.06	$6,675.63	$4,600.00	$2,075.63
Bancorp Bank	$45,242.50	$49,644.81	$94,887.31	$46,622.36	$48,264.95
First Niagara Flex Account	$867,893.96	$288,248.00	$1,156,141.96	$65,160.13	$1,090,981.83
Trust & Agency Ckg- M&T	$1,263,797.58	$6,734,069.96	$7,997,867.54	$6,742,542.60	$1,255,324.94
First Niagara Escrow Elmira	$0.00	$500,000.00	$500,000.00	$0.00	$500,000.00
Payroll Checking - M&T	$103.05	$3,357,812.01	$3,357,915.06	$3,358,290.04	($374.98)
TOTALS	$10,673,852.66	$22,143,007.19	$32,816,859.85	$28,427,658.94	$4,389,200.91

GREATER SOUTHERN TIER BOCES
TREASURER'S SUMMARY OF CASH BALANCES
28-Feb-13

Account Name	Beginning Balance	Receipts for Month	Total Cash Available	Disbursements During Month	Cash Balance End of Month
General Fund Ckg. - M&T	($168,735.57)	$16,511,133.62	$16,342,398.05	$15,392,618.16	$949,779.89
Federal Fund Ckg - Chase	$225,110.02	$390,892.15	$616,002.17	$411,686.79	$204,315.38
Capital Fund Ckg - Chase	$968,167.62	$73.89	$968,241.51	$78,466.11	$889,775.40
Dental Vision Acct - Chase	$18,762.27	$60,623.23	$79,385.50	$19,480.03	$59,905.47
Chase Premier Acct.	$332,142.88	$27,407,584.15	$27,739,727.03	$10,100,000.00	$17,639,727.03
First Niagara	$14,810.38	$0.23	$14,810.61	$0.00	$14,810.61
GST Ad Ed Merchant	$41,972.68	$34,384.37	$76,357.05	$120.00	$76,237.05
Cprs Patron Svc - Chemung	$424.88	$1,843.98	$2,268.86	$417.01	$1,851.85
WW Patron Svc - Steuben	$0.00	$2,091.94	$2,091.94	$0.00	$2,091.94
GST Scholarship Funds M&T	$22,991.17	$1.11	$22,992.28	$0.00	$22,992.28
GST Scholarship Chase	$29,822.18	$4.57	$29,826.75	$0.00	$29,826.75
Clayton J. Tong Scholarship	$7,460.03	$1.14	$7,461.17	$0.00	$7,461.17
Clayton J Tong Scholarship Ckg	$0.00	$0.00	$0.00	$0.00	$0.00
Bethesda Foundation Scholarship	$2,075.63	$3,250.02	$5,325.65	$0.00	$5,325.65
Bancorp Bank	$48,264.95	$40,266.07	$88,531.02	$41,093.56	$47,437.46
First Niagara Flex Account	$1,090,981.83	$12,647.76	$1,103,629.59	$54,440.06	$1,049,189.53
Trust & Agency Ckg- M&T	$1,255,324.94	$4,710,363.87	$5,965,688.81	$4,590,868.23	$1,374,820.58
First Niagara Escrow Elmira	$500,000.00	$0.00	$500,000.00	$0.00	$500,000.00
Payroll Checking - M&T	($374.98)	$2,160,394.53	$2,160,019.55	$2,159,894.74	$124.81
TOTALS	$4,389,200.91	$51,335,556.63	$55,724,757.54	$32,849,084.69	$22,875,672.85

M & T BANK
GST General Fund Account
Treasurer's Monthly Report
for the period
From February 1, 2013 to February 28, 2013

Total available balance as reported at the end of preceding period			$	(168,735.57)
RECEIPTS DURING MONTH				
(With breakdown of source including full amount of all short term loans)				
Date / Source		**Amount**		
Deposits & Credits plus Interest	$	6,411,013.62		
Transfer(s) and wire(s)	$	10,100,120.00		
Void Checks	$	-		
Total Receipts	$	16,511,133.62		
Total Receipts, including balance			$	16,342,398.05
DISBURSEMENTS MADE DURING MONTH By Check				
From Check No. 52237 To Check No. 52858	$	11,009,945.91		
By Debit Charge (Total amount of checks issued and debit charges)	$	-		
Transfer(s) to T&A (5036)	$	1,196,039.00		
Payroll Wire(s)	$	3,186,633.25		
Transfers to Capital Fund				
(Total amount of checks issued and debits charged)	$	15,392,618.16		
Total Cash Balance			$	949,779.89
RECONCILIATION WITH BANK STATEMENT				
Balance as given on bank statement, end of month	$	1,896,616.03		
Less total of outstanding check	$	(946,886.14)		
NSF Darryl Dunning ck# 1896	$	200.00		
Partial repay NSF Darryl Dunning	$	(150.00)		
Total available balance	$	949,779.89		
(Must agree with Cash Balance above if there is a true reconciliation)			$	949,779.89

Received by the Board of Education and entered as a part of the Minutes of the Board meeting held April 9, 2013.

Doretta Hughson
CLERK OF BOARD OF EDUCATION

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

Wendy Swearingen
TREASURER OF SCHOOL DISTRICT

GREATER SOUTHERN TIER BOCES

Outstanding Check Listing

Bank Account: GeneralMT - M&T - General Fund

Check Number	Check Date	Remit To	Warrant	Fund	Recoded	Statement Date	Check Amount	Check Number
050333	11/01/2012	CONDON\BARBARA M.	0050		No		$55.28	050333
050520*	11/08/2012	JAY\DEBRA B.	0053		No		$22.31	050520
050630*	11/15/2012	CARQUEST OF HORNELL	0056		No		$137.10	050630
050730*	11/15/2012	RUTLEDGE\PAMELA S.	0056		No		$44.96	050730
050774*	11/16/2012	BATH CENTRAL SCHOOL DISTRICT ATTN: JOY PALMER, TREASURER	0057		No		$262,916.62	050774
050947*	11/29/2012	GALLAGHER\VIRGINIA A.	0063		No		$21.09	050947
050975*	11/29/2012	LIBERTO\MAUREEN K.	0063		No		$127.65	050975
051290*	12/13/2012	KEOUGH\LORI A.	0068		No		$41.96	051290
051335*	12/13/2012	PRAGLE\SARAH M.	0068		No		$14.15	051335
051386*	12/13/2012	WATCHES\KATHERINE A.	0068		No		$73.70	051386
051504*	12/20/2012	NYSSMA NEIL BRYSON, HAVERLING HIGH SCHOOL	0070		No		$126.00	051504
051524*	12/20/2012	SOUTHERN TIER ENVIRONMENTAL HEALTH AND SAFETY GROUP (STEH&SG)	0070		No		$100.00	051524
051764*	01/10/2013	NYS WECA DIANE NELSON, WECA TREASURER	0076		No		$35.00	051764
051777*	01/10/2013	RARICK\MILLIE D.	0076		No		$27.97	051777
051850*	01/17/2013	CAPITAL REGION BOCES HEALTH SAFETY RISK MANAGEMENT SERVICE	0078		No		$450.00	051850
051899*	01/17/2013	HOPKINS AUDIOMETER	0078		No		$145.00	051899
051956*	01/17/2013	TERP'S ENTERPRISES INC	0078		No		$3,850.00	051956
051993*	01/17/2013	WHEELER\JEREMY B.	0078		No		$23.03	051993
052009*	01/24/2013	BOWERS\EMILY A.	0080		No		$11.66	052009
052036*	01/24/2013	GIRARDI\MARY ANN	0080		No		$26.36	052036
052043*	01/24/2013	HORTON\REBECCA G.	0080		No		$12.21	052043
052049*	01/24/2013	KABEL\DAVID H.	0080		No		$99.90	052049
052065*	01/24/2013	PAGE\JENNIFER L.	0080		No		$24.25	052065
052071*	01/24/2013	POLLACK\THERESA L.	0080		No		$83.25	052071
052096*	01/24/2013	WAKELEY\HEATHER D.	0080		No		$97.68	052096
052105*	01/31/2013	ALA / BOOKLIST ONLINE AMERICAN LIBRARY ASSOCIATION	0083		No		$163.00	052105
052110*	01/31/2013	BENSON\JOHN E.	0083		No		$105.00	052110
052117*	01/31/2013	CENTER FOR CURRICULUM RENEWAL	0083		No		$40,000.00	052117
052164*	01/31/2013	LEARNING SCIENCES INTERNATIONAL LLC	0083		No		$5,699.02	052164
052167*	01/31/2013	LUEDEMAN\CINDY L.	0083		No		$30.39	052167
052172*	01/31/2013	MIKE\TOM	0083		No		$41.00	052172
052193*	01/31/2013	ROBINSON\CHARLENE H.	0083		No		$410.48	052193
052216*	01/31/2013	VANG\DIANE S.	0083		No		$177.05	052216
052265*	02/07/2013	AMERICAN COMMUNICATION SYSTEM	0086		No		$84.05	052265
052344*	02/07/2013	LAPTOP BATTERY STORE	0086		No		$178.65	052344
052366*	02/07/2013	SALLY BEAUTY SUPPLY #2784	0086		No		$94.71	052366
052371*	02/07/2013	SKILLS USA COOPERS CLUB COOPERS EDUCATION CENTER	0086		No		$45.00	052371
052379*	02/07/2013	TOOLS FOR LEARNING SUE BEERS	0086		No		$3,700.00	052379
052380	02/07/2013	TWIN TIERS COALITION FOR LEARNING, INC	0086		No		$150.00	052380

GREATER SOUTHERN TIER BOCES

Outstanding Check Listing

Bank Account: GeneralMT - M&T - General Fund

Check Number	Check Date	Remit To	Warrant	Fund	Recoded	Statement Date	Check Amount	Check Number
052388*	02/07/2013	YARNELL\SUSAN M.	0086		No		$15.54	052388
052390*	02/14/2013	ACADEMIC ENTERTAINMENT, INC	0088		No		$1,390.00	052390
052391	02/14/2013	ACKLAND\DAVID P.	0088		No		$83.25	052391
052393*	02/14/2013	ACTIVEWORLDS INC. ATTN: ACCOUNTS RECEIVABLE	0088		No		$650.00	052393
052394	02/14/2013	ADAMS\LUCINDA A.	0088		No		$38.04	052394
052399*	02/14/2013	AYERS\DIANA K.	0088		No		$170.11	052399
052400	02/14/2013	BARKER\DIANNE L.	0088		No		$64.60	052400
052406*	02/14/2013	BOWERS\EMILY A.	0088		No		$36.13	052406
052408*	02/14/2013	BRAINPOP LLC	0088		No		$178.17	052408
052411*	02/14/2013	CAR CARE PRODUCTS INC	0088		No		$667.78	052411
052412	02/14/2013	CAROLINA BIOLOGICAL SUPPLY COMPANY	0088		No		$907.27	052412
052415*	02/14/2013	CDW GOVERNMENT	0088		No		$847.19	052415
052416	02/14/2013	CENTRAL RESTAURANT\THE	0088		No		$368.87	052416
052417	02/14/2013	CENTRAL SQUARE CENTRAL SCHOOLS FOOD SERVICES	0088		No		$1,473.00	052417
052419*	02/14/2013	CHEMUNG SPRING WATER CO. INC	0088		No		$12.20	052419
052420	02/14/2013	CIRCLE COMPUTER, INC	0088		No		$181.00	052420
052423*	02/14/2013	CRAFT\JOHN M.	0088		No		$80.17	052423
052424	02/14/2013	CREEGAN\MICHAEL P.	0088		No		$161.51	052424
052426*	02/14/2013	DARIEN LAKE THEME PARK RESORT	0088		No		$179.88	052426
052430*	02/14/2013	ELLISON\KATHERYN L.	0088		No		$150.96	052430
052431	02/14/2013	ELM CHEVROLET COMPANY INC.	0088		No		$106.07	052431
052436*	02/14/2013	EVERYTHING MEDICAL EQUIP. & SUP, INC	0088		No		$124.60	052436
052438*	02/14/2013	FAMILY SERVICE SOCIETY INC PROFESSIONAL TRAINING INSTITUTE	0088		No		$99.00	052438
052440*	02/14/2013	FEULNER\ELIZABETH R.	0088		No		$11.54	052440
052444*	02/14/2013	FIRE ALARM SERVICE TECHNOLOGY INC	0088		No		$1,000.00	052444
052445	02/14/2013	FIRST ADVANTAGE OCCUPATIONAL HEALTH SERVICES CORP.	0088		No		$301.24	052445
052447*	02/14/2013	FURTERER\GERALDINE M.	0088		No		$155.96	052447
052448	02/14/2013	GALUSHA\DAWN M.	0088		No		$33.00	052448
052450*	02/14/2013	GAYLORD\GALE A.	0088		No		$50.67	052450
052454*	02/14/2013	GLOBAL GOV/ED SOLUTIONS INC.	0088		No		$206.48	052454
052455	02/14/2013	GOLDWELL OF NEW YORK INC	0088		No		$455.79	052455
052456	02/14/2013	GRIFFIN\ELEANOR J.	0088		No		$279.28	052456
052458*	02/14/2013	GWIN\SALLY J.	0088		No		$114.16	052458
052460*	02/14/2013	HALEY\JERRY	0088		No		$73.54	052460
052461	02/14/2013	HAMBRUCH\JUDY B.	0088		No		$41.90	052461
052463*	02/14/2013	HENRY SCHEIN INC	0088		No		$586.39	052463
052467*	02/14/2013	HILTON GARDEN INN	0088		No		$2,528.56	052467
052468	02/14/2013	HORNELL CITY SCHOOL DISTRICT ATTN: BUSINESS OFFICE	0088		No		$8,925.00	052468
052469	02/14/2013	HORSEHEADS CENTRAL SCHOOL DISTRICT	0088		No		$126.00	052469
052470	02/14/2013	HORTON\REBECCA G.	0088		No		$11.66	052470

GREATER SOUTHERN TIER BOCES

Outstanding Check Listing

Bank Account: GeneralMT - M&T - General Fund

Check Number	Check Date	Remit To	Warrant	Fund	Recoded	Statement Date	Check Amount	Check Number
052473*	02/14/2013	J. WESTON WALCH, PUBLISHER	0088		No		$187.00	052473
052474	02/14/2013	JAY\DEBRA B.	-0088		No		$18.65	052474
052475	02/14/2013	JOHNSON\JASON S.	0088		No		$60.00	052475
052476	02/14/2013	KECK'S FOOD SERVICE	0088		No		$328.25	052476
052477	02/14/2013	KEEFE\TINA L.	0088		No		$74.70	052477
052480*	02/14/2013	KNIGHTON\JESSIE RAY	0088		No		$35.00	052480
052481	02/14/2013	LASER PROS INTERNATIONAL	0088		No		$153.92	052481
052482	02/14/2013	LAZAROU\JENNIFER L.	0088		No		$58.55	052482
052490*	02/14/2013	MASCHERINO\LISA M.	0088		No		$72.15	052490
052491	02/14/2013	MATERN\BEVERLY J.	0088		No		$88.80	052491
052492	02/14/2013	MCGRAW-HILL COMPANIES\THE	0088		No		$109.18	052492
052493	02/14/2013	MCLAUGHLIN\LINDA K.	0088		No		$26.09	052493
052494	02/14/2013	MERRY-GO-ROUND PLAYHOUSE, INC.	0088		No		$8,940.00	052494
052495	02/14/2013	MONELL\ADAM T.	0088		No		$93.27	052495
052496	02/14/2013	MORATO\TRAVIS J.	0088		No		$134.28	052496
052497	02/14/2013	MULLEN\KURTIS J.	0088		No		$28.86	052497
052498	02/14/2013	NABOZNY\JAMIE S.	0088		No		$2,300.00	052498
052503*	02/14/2013	NEW YORK STATE HOSA	0088		No		$35.00	052503
052504	02/14/2013	NEW YORK STATE PUBLIC RELATIONS ASSOC. (NYSPRA) C/O SUE DIECK, TREASURER	0088		No		$210.00	052504
052505	02/14/2013	NORTHEAST UNIFORM SERVICES INC	0088		No		$29.01	052505
052507*	02/14/2013	O'BRIEN\JOLENE M.	0088		No		$293.60	052507
052508	02/14/2013	ONTARIO CARPET CENTER	0088		No		$5,931.00	052508
052509	02/14/2013	ONYIRIUKA\EARTHA L.	0088		No		$218.39	052509
052510	02/14/2013	OSLAGER\EYLEEN R.	0088		No		$35.63	052510
052511	02/14/2013	OYER\CHARLENE F.	0088		No		$184.65	052511
052512	02/14/2013	PAGE\JENNIFER L.	0088		No		$36.74	052512
052513	02/14/2013	PANZARELLA\LISA M.	0088		No		$334.37	052513
052514	02/14/2013	PARFIANOWICZ\MARTYNA A.	0088		No		$35.52	052514
052515	02/14/2013	PATTERSON MEDICAL SUPPLY, INC DBA MEDCO SUPPLY CO	0088		No		$124.80	052515
052516	02/14/2013	PAUL\LOUISE M.	0088		No		$184.32	052516
052517	02/14/2013	PAYNE\ANNE E.	0088		No		$246.43	052517
052518	02/14/2013	PDR'S CATERING	0088		No		$685.50	052518
052519	02/14/2013	POLLACK\THERESA L.	0088		No		$17.76	052519
052520	02/14/2013	QUEST DIAGNOSTICS	0088		No		$540.75	052520
052521	02/14/2013	RARICK\MILLIE D.	0088		No		$52.50	052521
052522	02/14/2013	REPASS\CAROLYN B.	0088		No		$70.00	052522
052524*	02/14/2013	RUMSEY\MYRON E.	0088		No		$92.71	052524
052525	02/14/2013	RUSSELL\SHEILA M.	0088		No		$45.51	052525
052527*	02/14/2013	SCIENCE & DISCOVERY CENTER	0088		No		$5,904.00	052527
052528	02/14/2013	SFMI SFMI HEADQUARTERS	0088		No		$55.00	052528
052532*	02/14/2013	SIMMONS ROCKWELL ATTN: LAURIE	0088		No		$110.46	052532

GREATER SOUTHERN TIER BOCES

Outstanding Check Listing

Bank Account: GeneralMT - M&T - General Fund

Check Number	Check Date	Remit To	Warrant	Fund	Recoded	Statement Date	Check Amount	Check Number
052533	02/14/2013	SMITH\SUZANNE C.	0088		No		$47.02	052533
052535*	02/14/2013	STANFORD\KAYE L.	0088		No		$59.01	052535
052536	02/14/2013	STAPLES BUSINESS ADVANTAGE	0088		No		$3,777.32	052536
052537	02/14/2013	STEFANINI\CHARLES C.	0088		No		$29.99	052537
052538	02/14/2013	STEVENS PAINT & WALLPAPER STORE	0088		No		$55.90	052538
052540*	02/14/2013	SYSCO FOOD SERVICES SYRACUSE ACCT 217059	0088		No		$576.46	052540
052541	02/14/2013	TECHSMITH	0088		No		$447.00	052541
052542	02/14/2013	TERWILLIGER'S, LLC	0088		No		$97.45	052542
052543	02/14/2013	THAM\JEFFREY M.	0088		No		$71.06	052543
052544	02/14/2013	THOMAS\DARLA L.	0088		No		$62.66	052544
052549*	02/14/2013	TREMBLAY\GAIL R.	0088		No		$29.99	052549
052550	02/14/2013	TROPICAL FISH OUTLET	0088		No		$16.27	052550
052551	02/14/2013	TWIN TIER IMAGING SYSTEMS	0088		No		$838.05	052551
052552	02/14/2013	TYLER\CYNTHIA M.	0088		No		$121.13	052552
052564*	02/14/2013	VANG\SCOTT E.	0088		No		$118.77	052564
052570*	02/14/2013	WARD\PATRICIA L.	0088		No		$115.00	052570
052571	02/14/2013	WATCHES\KATHERINE A.	0088		No		$141.75	052571
052572	02/14/2013	WELLES SUPPLY CO INC	0088		No		$279.12	052572
052573	02/14/2013	WEST PAYMENT CENTER	0088		No		$426.00	052573
052575*	02/14/2013	WILLIAM P. FOGARTY CO. INC.	0088		No		$713.92	052575
052576	02/14/2013	WRIGHT'S SPORTING GOODS	0088		No		$26.00	052576
052577	02/14/2013	XEROX CORPORATION	0088		No		$5,988.28	052577
052578	02/14/2013	XEROX CORPORATION	0088		No		$204.60	052578
052581*	02/21/2013	ADVANCED ACADEMICS	0090		No		$46,175.00	052581
052582	02/21/2013	ALFRED-ALMOND CENTRAL SCHOOL	0090		No		$88.55	052582
052584*	02/21/2013	ANNESE & ASSOCIATES INC	0090		No		$2,888.00	052584
052585	02/21/2013	APPLE INC	0090		No		$582.00	052585
052586	02/21/2013	ARNOT ART MUSEUM LYNDA WILLIAMS, BUSINESS MGR	0090		No		$82.00	052586
052587	02/21/2013	ART'S EXTERMINATING	0090		No		$80.00	052587
052588	02/21/2013	B & B REPAIR SERVICE	0090		No		$136.80	052588
052589	02/21/2013	BABCOCK\JULIE	0090		No		$51.84	052589
052590	02/21/2013	BLACKS AUTO SERVICE & SALES	0090		No		$51.85	052590
052591	02/21/2013	BRADLEY SUPPLY INC	0090		No		$219.33	052591
052592	02/21/2013	BREVIS CORPORATION	0090		No		$43.73	052592
052593	02/21/2013	BUCKLEY\ELIZABETH A.	0090		No		$269.73	052593
052594	02/21/2013	BURMAX COMPANY, INC	0090		No		$637.16	052594
052595	02/21/2013	CAPSTONE PRESS, INC	0090		No		$28.49	052595
052596	02/21/2013	CAR CARE PRODUCTS INC	0090		No		$322.30	052596
052597	02/21/2013	CARDIAC LIFE PRODUCTS, INC.	0090		No		$16,910.00	052597
052598	02/21/2013	CERTIPORT, INC	0090		No		$9,600.00	052598
052599	02/21/2013	CHEMUNG ARC CHAPTER NYSARC, INC.	0090		No		$563.50	052599
052601*	02/21/2013	CLEMENS CENTER	0090		No		$2,647.55	052601

GREATER SOUTHERN TIER BOCES

Outstanding Check Listing

Bank Account: GeneralMT - M&T - General Fund

Check Number	Check Date	Remit To	Warrant	Fund	Recoded	Statement Date	Check Amount	Check Number
052602	02/21/2013	CMS COMMUNICATIONS, INC	0090		No		$319.46	052602
052603	02/21/2013	COMFORT SUITES	0090		No		$629.93	052603
052604	02/21/2013	CORE RESEARCH AND EVALUATION	0090		Yes		$10,000.00	052604
052607*	02/21/2013	DELL MARKETING LP C/O DELL USA LP	0090		No		$7,115.51	052607
052608	02/21/2013	DI BIASE\CANDI	0090		No		$6,600.00	052608
052609	02/21/2013	DIGI-KEY CORPORATION 1085578	0090		No		$19.59	052609
052610	02/21/2013	EARTHWALK COMMUNICATIONS	0090		No		$740.00	052610
052612*	02/21/2013	ELM CHEVROLET COMPANY INC.	0090		No		$125.00	052612
052613	02/21/2013	ELMIRA HEIGHTS CENTRAL SCHOOL DISTRICT DISTRICT OFFICE	0090		No		$180.50	052613
052614	02/21/2013	EVENING TRIBUNE GATE HOUSE MEDIA, INC	0090		No		$39.83	052614
052615	02/21/2013	EVENING TRIBUNE GATE HOUSE MEDIA, INC	0090		No		$157.60	052615
052616	02/21/2013	F A DAVIS COMPANY	0090		No		$186.80	052616
052617	02/21/2013	FAMILY READING PARTNERSHIP	0090		No		$200.00	052617
052619*	02/21/2013	FOX AUTO GROUP INC	0090		No		$89.00	052619
052620	02/21/2013	GANNETT CENTRAL NY NEWSPAPERS	0090		No		$319.65	052620
052623*	02/21/2013	GOLDWELL OF NEW YORK INC	0090		No		$290.50	052623
052624	02/21/2013	GOODWIN\BONNIE C.	0090		No		$104.23	052624
052625	02/21/2013	GOOGLE INC. DEPARTMENT 33654	0090		No		$2,100.00	052625
052626	02/21/2013	GOPHER	0090		No		$399.73	052626
052628*	02/21/2013	HALEY\LINDA I.	0090		No		$602.56	052628
052629	02/21/2013	HARTER\KERRY L.	0090		No		$132.12	052629
052630	02/21/2013	HENRY\TIFFANY K.	0090		No		$352.43	052630
052631	02/21/2013	HEWLETT-PACKARD COMPANY	0090		No		$11,900.00	052631
052632	02/21/2013	HIBBARD\MATTHEW R.	0090		No		$36.24	052632
052633	02/21/2013	HILL & MARKES INC	0090		No		$2,305.09	052633
052634	02/21/2013	HILTON\SARAH S.	0090		No		$128.65	052634
052635	02/21/2013	HOGAN, SARZYNSKI, LYNCH, DEWIND & GREGORY, LLP	0090		No		$1,000.00	052635
052636	02/21/2013	HORNELL DO IT BEST HOME CENTER	0090		No		$219.47	052636
052637	02/21/2013	HOWARD\ANN E.	0090		No		$100.05	052637
052638	02/21/2013	I D BOOTH INC	0090		No		$493.74	052638
052640*	02/21/2013	JOHNSON\STEVEN B.	0090		No		$108.78	052640
052642*	02/21/2013	KELLEY BROS. LLC	0090		No		$49.00	052642
052643	02/21/2013	KLEIN STEEL	0090		No		$371.99	052643
052644	02/21/2013	KONOPSKI\TANYA M.	0090		No		$39.96	052644
052645	02/21/2013	L.C. WHITFORD EQUIPMENT CO., INC.	0090		No		$42,000.00	052645
052646	02/21/2013	LAERDAL MEDICAL CORP	0090		No		$161.67	052646
052647	02/21/2013	LAKESHORE LEARNING MATERIALS	0090		No		$228.35	052647
052648	02/21/2013	LAMONSKI\NATHAN J.	0090		No		$30.00	052648
052649	02/21/2013	MARK\KEVIN G.	0090		No		$227.00	052649
052650	02/21/2013	MARSHALL\MATTHEW P.	0090		No		$30.00	052650
052651	02/21/2013	MASLER\LISA M.	0090		No		$116.66	052651
052652	02/21/2013	MAYO\DARNELL	0090		No		$150.63	052652

GREATER SOUTHERN TIER BOCES

Outstanding Check Listing

Bank Account: GeneralMT - M&T - General Fund

Check Number	Check Date	Remit To	Warrant	Fund	Recoded	Statement Date	Check Amount	Check Number
052655*	02/21/2013	MCM ELECTRONICS	0090		No		$97.71	052655
052656	02/21/2013	MICROSOFT CORPORATION	0090		No		$5,478.00	052656
052657	02/21/2013	MILL SUPPLY INC	0090		No		$22.75	052657
052658	02/21/2013	MODULAR MECHANICAL SERVICE	0090		No		$251.00	052658
052659	02/21/2013	MOHAWK RESOURCES LTD.	0090		No		$12,500.00	052659
052660	02/21/2013	MONROE TRACTOR & IMPLEMENT CO, INC	0090		No		$5.68	052660
052661	02/21/2013	MSC INDUSTRIAL SUPPLY CO	0090		No		$164.79	052661
052664*	02/21/2013	NASCO	0090		No		$803.74	052664
052665	02/21/2013	NAZARETH COLLEGE ARTS CENTER DEBORAH FOSTER BOX OFFICE	0090		No		$550.00	052665
052666	02/21/2013	NCS PEARSON INC	0090		No		$92.90	052666
052667	02/21/2013	NOCTI	0090		No		$1,049.00	052667
052668	02/21/2013	NYS ACADEMY OF FIRE SCIENCE	0090		No		$49.00	052668
052671*	02/21/2013	PERMA BOUND	0090		No		$663.38	052671
052672	02/21/2013	PIEKLO\RAYMOND W.	0090		No		$60.98	052672
052673	02/21/2013	PJ GRAVES AND DAUGHTER	0090		No		$1,357.85	052673
052674	02/21/2013	POCKET FULL OF THERAPY INC	0090		No		$242.92	052674
052675	02/21/2013	POCKET NURSE ENTERPRISES, INC	0090		No		$568.00	052675
052676	02/21/2013	POPOFF\GEORGIA A	0090		No		$3,000.00	052676
052677	02/21/2013	POWERS\AMY B.	0090		No		$52.28	052677
052678	02/21/2013	PRACTICON	0090		No		$83.07	052678
052679	02/21/2013	PRAGLE\SARAH M.	0090		No		$32.99	052679
052681*	02/21/2013	ROBERTSON RESTAURANT SERVICE LLC	0090		No		$552.21	052681
052682	02/21/2013	SALLY BEAUTY SUPPLY #2784	0090		No		$6.29	052682
052683	02/21/2013	SANICO, INC	0090		No		$101.08	052683
052684	02/21/2013	SCHOOL HEALTH CORPORATION	0090		No		$311.06	052684
052685	02/21/2013	SCHOOL NURSE SUPPLY, INC	0090		No		$146.41	052685
052686	02/21/2013	SCRIP COMPANIES	0090		No		$35.94	052686
052687	02/21/2013	SHERWIN WILLIAMS CO	0090		No		$185.44	052687
052688	02/21/2013	SIMMONS ROCKWELL ATTN: LAURIE	0090		No		$587.57	052688
052689	02/21/2013	SIMON\JOHN	0090		No		$4,400.00	052689
052690	02/21/2013	SOUTHERN TIER AUTO RECYCLING	0090		No		$98.30	052690
052691	02/21/2013	SOUTHWEST BINDING & LAMINATING	0090		No		$464.10	052691
052692	02/21/2013	STANLEY\ROBERT A.	0090		No		$30.00	052692
052693	02/21/2013	STAPLES BUSINESS ADVANTAGE	0090		No		$6,650.45	052693
052694	02/21/2013	STOCK\JUDY	0090		No		$1,000.00	052694
052695	02/21/2013	T & K COMMUNICATION SYSTEMS INC	0090		No		$70.00	052695
052697*	02/21/2013	TERP'S ENTERPRISES INC	0090		No		$1,425.00	052697
052701*	02/21/2013	TRANE U.S. INC.	0090		No		$252.00	052701
052703*	02/21/2013	TWIN TIER IMAGING SYSTEMS	0090		No		$81.38	052703
052717*	02/21/2013	VETUKEVIC\MICHAEL S.	0090		No		$31.58	052717
052719*	02/21/2013	WILLIAMS HONDA	0090		No		$277.92	052719
052720	02/21/2013	XEROX CORPORATION	0090		No		$1,884.52	052720
052722*	02/26/2013	INTERNAL REVENUE SERVICE	0091		No		$9,732.04	052722

GREATER SOUTHERN TIER BOCES

Outstanding Check Listing

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Check Number	Check Date	Remit To	Warrant	Fund	Recoded	Statement Date	Check Amount	Check Number
052723	02/28/2013	967-GTS-WELCO PRAXAIR DIST MA	0094		No		$466.42	052723
052724	02/28/2013	AAA MEMBERSHIP	0094		No		$90.00	052724
052725	02/28/2013	ABBOTT WELDING SUPPLY CO INC	0094		No		$157.86	052725
052726	02/28/2013	ADVANCED ACADEMICS	0094		No		$9,125.00	052726
052727	02/28/2013	ALFRED-ALMOND CENTRAL SCHOOL	0094		No		$273.95	052727
052728	02/28/2013	ANIXTER INC	0094		No		$14,041.80	052728
052729	02/28/2013	ANNESE & ASSOCIATES INC	0094		No		$636.00	052729
052730	02/28/2013	ARNOT ART MUSEUM LYNDA WILLIAMS, BUSINESS MGR	0094		No		$32.00	052730
052731	02/28/2013	AUXILIARY CAMPUS ENTERPRISES & SRVS	0094		No		$752.85	052731
052732	02/28/2013	BANFIELD-BAKER CORP	0094		No		$264.11	052732
052733	02/28/2013	BLICK ART MATERIALS	0094		No		$73.58	052733
052734	02/28/2013	BOCES CATTARAUGUS ALLEGANY	0094		No		$21,807.33	052734
052735	02/28/2013	BOCES DELAWARE-CHENANGO-MADISON-OTSEGO	0094		No		$6,929.68	052735
052736	02/28/2013	BOCES MONROE #1	0094		No		$4,001.55	052736
052737	02/28/2013	BOCES ONONDAGA CORTLAND MADISON	0094		No		$8,902.36	052737
052738	02/28/2013	BOCES TOMPKINS-SENECA-TIOGA	0094		No		$15,730.16	052738
052739	02/28/2013	BORAS\KEITH A.	0094		No		$30.00	052739
052740	02/28/2013	BRADLEY SUPPLY INC	0094		No		$56.20	052740
052741	02/28/2013	BRYANT\DALE	0094		No		$437.94	052741
052742	02/28/2013	BULKLEY\BLAINE	0094		No		$165.00	052742
052743	02/28/2013	BUTLER\RONALD E.	0094		No		$99.90	052743
052744	02/28/2013	CASTALLO & SILKY	0094		No		$9,000.00	052744
052745	02/28/2013	CDW GOVERNMENT	0094		No		$255.60	052745
052746	02/28/2013	CENTRIS GROUP LLC	0094		No		$408.35	052746
052747	02/28/2013	CHEMUNG COUNTY SEWER DISTRICTS	0094		No		$779.90	052747
052748	02/28/2013	CHEMUNG COUNTY TRANSFER	0094		No		$120.13	052748
052749	02/28/2013	CHEMUNG COUNTY TREASURER CHEMUNG COUNTY SHERIFF'S OFFICE	0094		Yes		$19,051.04	052749
052750	02/28/2013	CIT	0094		No		$1,912.00	052750
052751	02/28/2013	CLEMENS CENTER	0094		No		$5,756.00	052751
052752	02/28/2013	CMI EDUCATION INSTITUTE, INC.	0094		No		$89.99	052752
052753	02/28/2013	COMMISSIONER OF LABOR NYS DEPARTMENT OF LABOR, LICENSE AND	0094		No		$325.00	052753
052754	02/28/2013	COOK BROTHERS TRUCK PARTS CO	0094		No		$64.12	052754
052755	02/28/2013	COOLEY GROUP INC	0094		No		$328.40	052755
052756	02/28/2013	CORNING COMMUNITY COLLEGE ATTN: STUDENTS ACCOUNTS	0094		No		$1,028.00	052756
052757	02/28/2013	COSMOPROF BEAUTY SUPPLY	0094		No		$50.18	052757
052758	02/28/2013	DAVID MORELAND EDUCATIONAL ASSEMBLIES	0094		No		$760.00	052758
052759	02/28/2013	DAVIS\MARILYN M	0094		No		$99.00	052759
052760	02/28/2013	DAY AUTOMATION SYSTEMS, INC.	0094		No		$275.88	052760
052761	02/28/2013	DELL MARKETING LP C/O DELL USA LP	0094		No		$2,022.18	052761

GREATER SOUTHERN TIER BOCES

Outstanding Check Listing

Bank Account: GeneralMT - M&T - General Fund

Check Number	Check Date	Remit To	Warrant	Fund	Recoded	Statement Date	Check Amount	Check Number
052762	02/28/2013	DELTA EDUCATION	0094		No		$42,411.66	052762
052763	02/28/2013	DEMCO	0094		No		$61.86	052763
052764	02/28/2013	DWYER\KATHLEEN A.	0094		No		$591.05	052764
052765	02/28/2013	EARL\KRISTINA M.	0094		No		$192.36	052765
052766	02/28/2013	EARTHWALK COMMUNICATIONS	0094		No		$186.00	052766
052767	02/28/2013	EASTERN MANAGED PRINT NETWORK	0094		No		$4,456.10	052767
052768	02/28/2013	ELMIRA AUTO PAINT	0094		No		$260.28	052768
052769	02/28/2013	EVENING TRIBUNE GATE HOUSE MEDIA, INC	0094		No		$180.00	052769
052770	02/28/2013	FASTENAL COMPANY	0094		No		$106.12	052770
052771	02/28/2013	FINGER LAKES MEDIA	0094		No		$41.83	052771
052772	02/28/2013	GANNETT CENTRAL NY NEWSPAPERS	0094		No		$43.50	052772
052773	02/28/2013	GE CAPITAL	0094		No		$1,638.00	052773
052774	02/28/2013	GE CAPITAL	0094		No		$495.00	052774
052775	02/28/2013	GENERAL BINDING CORPORATION	0094		No		$1,548.00	052775
052776	02/28/2013	GIRARDI\MARY ANN	0094		No		$6.44	052776
052777	02/28/2013	GLOBAL EQUIPMENT COMPANY	0094		No		$435.59	052777
052778	02/28/2013	GRAINGER	0094		No		$203.29	052778
052779	02/28/2013	HAEFELE TV INC	0094		No		$1,800.00	052779
052780	02/28/2013	HARRIS COMPUTER SYSTEMS	0094		No		$1,608.00	052780
052781	02/28/2013	HEP SALES - NORTH MAIN LUMBER	0094		No		$640.72	052781
052782	02/28/2013	HORNELL CITY SCHOOL DISTRICT ATTN: BUSINESS OFFICE	0094		No		$85.87	052782
052783	02/28/2013	HORSEHEADS DO IT CENTER	0094		No		$80.78	052783
052784	02/28/2013	HRATT	0094		No		$50.00	052784
052785	02/28/2013	HRATT ATTN: PAM BURNS	0094		Yes		$15.00	052785
052786	02/28/2013	HUGHSON\DORETTA L.	0094		No		$34.80	052786
052787	02/28/2013	I D BOOTH INC	0094		No		$1,475.54	052787
052788	02/28/2013	I. D. BOOTH, INC.	0094		No		$585.81	052788
052789	02/28/2013	IRR SUPPLY CENTERS INC	0094		No		$260.88	052789
052790	02/28/2013	JACKSON SAW	0094		No		$40.09	052790
052791	02/28/2013	JOHNSON-BRUCE\KRISTINE A.	0094		No		$98.79	052791
052792	02/28/2013	JOHNSON\SCOTT F.	0094		No		$42.10	052792
052793	02/28/2013	KABEL\DAVID H.	0094		No		$66.05	052793
052794	02/28/2013	KERNAN TRUCK N TRACTOR REPAIR	0094		No		$1,500.00	052794
052795	02/28/2013	KRAMER\SUSAN J.	0094		No		$67.43	052795
052796	02/28/2013	LEADER\THE	0094		No		$1,505.26	052796
052797	02/28/2013	LEWIS GARAGE DOORS	0094		No		$234.00	052797
052798	02/28/2013	LOGICAL CHOICE TECHNOLOGIES INC	0094		No		$12,840.13	052798
052799	02/28/2013	MAIL FINANCE	0094		No		$636.51	052799
052800	02/28/2013	MINDEX TECHNOLOGIES INC.	0094		No		$962.10	052800
052801	02/28/2013	MITCHELL\JULIE L.	0094		No		$46.07	052801
052802	02/28/2013	MONOPRICE INC	0094		No		$179.16	052802
052803	02/28/2013	MONROE 2 - ORLEANS BOCES	0094		No		$55.00	052803
052804	02/28/2013	MONROE EXTINGUISHER CO INC	0094		No		$2,456.25	052804

GREATER SOUTHERN TIER BOCES

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052805	02/28/2013	MORAVEC\KELLY E.	0094		No		$287.01	052805
052806	02/28/2013	MORRIS\KATHY L.	0094		No		$140.97	052806
052807	02/28/2013	NEW YORK STATE HOSA	0094		No		$140.00	052807
052808	02/28/2013	NOVA TOURS AND TRAVEL INC	0094		No		$6,239.00	052808
052809	02/28/2013	NYS AHPERD INC	0094		No		$40.00	052809
052810	02/28/2013	NYSEG	0094		No		$3,736.67	052810
052811	02/28/2013	O'MALLEY\PAUL J.	0094		No		$160.62	052811
052812	02/28/2013	OMNIGRAPHICS	0094		No		$256.80	052812
052813	02/28/2013	PACEMAKER STEEL & PIPING CORP	0094		No		$520.00	052813
052814	02/28/2013	PARMENTER	0094		No		$219.92	052814
052815	02/28/2013	PATHWAYS, INC	0094		No		$31,330.00	052815
052816	02/28/2013	PATTERSON\ALFREDA J.	0094		No		$71.43	052816
052817	02/28/2013	PC SOLUTIONS & CONSULTING LTD	0094		No		$28.75	052817
052818	02/28/2013	PCI EDUCATIONAL PUBLISHING	0094		No		$644.25	052818
052819	02/28/2013	PEARSON EDUCATION	0094		No		$1,381.59	052819
052820	02/28/2013	PITNEY BOWES INC	0094		No		$190.26	052820
052821	02/28/2013	RBTL ATTN: GROUP SALES	0094		No		$2,862.00	052821
052822	02/28/2013	RESERVE ACCOUNT	0094		No		$5,000.00	052822
052823	02/28/2013	ROBBINS\JENNIFER L.	0094		No		$227.12	052823
052824	02/28/2013	S & M MCDONALD CONTRACTING	0094		No		$120.00	052824
052825	02/28/2013	SANICO, INC	0094		No		$76.30	052825
052826	02/28/2013	SCANTRON CORPORATION	0094		No		$91.43	052826
052827	02/28/2013	SCHENECTADY CITY SCHOOL DIST ATTN: BUSINESS OFFICE	0094		No		$1,000.00	052827
052828	02/28/2013	SCHOOL HEALTH CORPORATION	0094		No		$164.70	052828
052829	02/28/2013	SCIENCE SOURCE\THE	0094		No		$136.85	052829
052830	02/28/2013	SCOTT\BRIAN	0094		No		$531.50	052830
052831	02/28/2013	SGS TESTCOM INC.	0094		No		$9.95	052831
052832	02/28/2013	SHERWIN WILLIAMS CO	0094		No		$37.79	052832
052833	02/28/2013	SIGN LANGUAGE SOLUTIONS	0094		No		$3,680.00	052833
052834	02/28/2013	SIMMONS ROCKWELL ATTN: LAURIE	0094		No		$268.89	052834
052835	02/28/2013	SMILE MAKERS	0094		No		$269.78	052835
052836	02/28/2013	SNAP-ON INDUSTRIAL A DIVISION OF IDSC HOLDINGS LLC	0094		No		$1,352.80	052836
052837	02/28/2013	SPARA\PAUL P.	0094		No		$344.71	052837
052838	02/28/2013	STAPLES BUSINESS ADVANTAGE	0094		No		$474.77	052838
052839	02/28/2013	STEUBEN COUNTY DEPT. OF SOCIAL SERVICES	0094		No		$20,519.60	052839
052840	02/28/2013	SWISHER\TIMOTHY L.	0094		No		$88.81	052840
052841	02/28/2013	TERP'S ENTERPRISES INC	0094		No		$3,468.00	052841
052842	02/28/2013	TERRY'S SMALL ENGINE	0094		No		$63.67	052842
052843	02/28/2013	THEATREWORKS USA	0094		No		$1,500.00	052843
052844	02/28/2013	TRANE U.S. INC.	0094		No		$100.62	052844
052845	02/28/2013	TWIN TIER IMAGING SYSTEMS	0094		No		$2,904.20	052845

GREATER SOUTHERN TIER BOCES

Outstanding Check Listing

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Check Number	Check Date	Remit To	Warrant	Fund	Recoded	Statement Date	Check Amount	Check Number
052846	02/28/2013	UNITED PARCEL SERVICE	0094		No		$43.69	052846
052847	02/28/2013	UPSTATE GRAPHIC REPAIRS, INC.	0094		No		$4,338.52	052847
052848	02/28/2013	VAN HOUTEN\CLAUDIA J.	0094		No		$30.00	052848
052849	02/28/2013	VASCO BRANDS INC	0094		No		$1,674.75	052849
052850	02/28/2013	VERIZON	0094		No		$582.87	052850
052851	02/28/2013	VERIZON EXCEPTION PROCESSING UNIT	0094		No		$13,389.14	052851
052852	02/28/2013	VERIZON WIRELESS	0094		No		$1,596.07	052852
052853	02/28/2013	W B MASON CO., INC	0094		No		$1,458.44	052853
052854	02/28/2013	WATSON\CRYSTAL R.	0094		No		$1,210.25	052854
052855	02/28/2013	WICHTOWSKI\MELISSA P.	0094		No		$116.00	052855
052856	02/28/2013	XEROX CORPORATION	0094		Yes		$4,341.73	052856
052857	02/28/2013	XEROX CORPORATION	0094		No		$5,145.71	052857
052858	02/28/2013	XPEDX	0094		No		$3,669.36	052858
Subtotal for Bank Account: GeneralMT - M&T - General Fund						Grand Total	**$946,886.14**	
						Net	**$946,886.14**	

Grand Total	**$946,886.14**	
Net	**$946,886.14**	

Selection Criteria

Bank Account: GeneralMT
Check date is thru 02/28/2013
Checks Cleared/Voided Thru: 02/28/2013
Sort by: Check Number
Printed by Wendy Swearingen

GREATER SOUTHERN TIER BOCES

Budget Status Report As Of: 02/28/2013
Fiscal Year: 2013

Fund: A GENERAL FUND

Budget Account Description	Initial Budget	Current Budget	Year-to-Date Expenditures	Encumbrances Outstanding	Unencumbered Balance	Pending Encumbrance	Available Balance
001 Administration	6,801,374.00	6,801,374.00	2,421,809.65	3,660,948.72	718,615.63	11,551.05	707,064.58
002 Other: Undistributed	2,230,297.00	2,230,297.00	1,820,482.58	371,233.54	38,580.88	0.00	38,580.88
101 Career and Technical Education	6,804,668.00	6,808,811.00	1,457,457.42	1,260,279.48	4,091,074.10	12,137.34	4,078,936.76
102 Secondary Occupational Education	5,100,282.00	5,120,747.00	2,583,818.76	2,155,841.57	381,086.67	16,945.06	364,141.61
	3,180,612.00	3,180,612.00	1,692,923.45	1,295,980.06	191,708.49	10,706.31	181,002.18
205 Staffing 1:15	960,016.00	960,016.00	240,608.74	247,071.39	472,335.87	0.00	472,335.87
	183,246.00	161,733.00	43,508.26	104,328.94	13,895.80	0.00	13,895.80
209 Staffing 1:8:1	5,760,974.00	5,848,931.00	1,883,433.89	1,797,495.79	2,168,001.32	0.00	2,168,001.32
214 STAFFING 1:6:1	1,841,194.00	1,891,094.00	598,108.72	601,158.38	691,826.90	0.00	691,826.90
216 Staffing 1:6:1	1,486,504.00	1,486,504.00	590,085.26	496,324.95	400,093.79	0.00	400,093.79
217 STAFFING 1:6:1	3,257,065.00	3,409,740.00	908,869.14	1,104,162.48	1,396,708.38	92.01	1,396,616.37
218 STAFFING 1:12:3 W/ CATT-ALLE	0.00	17,959.00	17,325.05	58,499.95	-57,866.00	0.00	-57,866.00
	2,952,212.00	3,069,717.00	839,377.07	815,865.52	1,414,474.41	0.00	1,414,474.41
	1,274,162.00	1,473,740.00	480,236.14	455,593.55	537,910.31	0.00	537,910.31
	1,533,077.00	1,580,780.00	671,509.86	629,158.08	280,112.06	0.00	280,112.06
250 STAFFING 1:6:1 W/ CATT-ALLE BOCES	0.00	168,749.00	91,851.42	76,897.58	0.00	0.00	0.00
251 STAFFING 1:6:1 W/GENESEE VALLEY BOCES	0.00	79,840.00	20,699.20	82,796.80	-23,656.00	0.00	-23,656.00
301 Music	124,711.00	124,711.00	62,706.48	51,727.50	10,277.02	0.00	10,277.02
302 Disabilities: Other	0.00	6,567.00	3,811.47	5,188.53	-2,433.00	0.00	-2,433.00
303 Art	35,016.00	97,850.00	41,582.67	39,098.09	17,169.24	0.00	17,169.24
304 Visually Impaired	219,484.00	116,840.00	54,271.22	64,469.55	-1,900.77	0.00	-1,900.77
305 Physical Therapy	310,648.00	377,120.00	176,842.69	170,991.79	29,285.52	0.00	29,285.52
307 ITINERANT ENGLISH SECOND LANGUAGE	246,929.00	246,929.00	95,169.24	123,360.30	28,399.46	0.00	28,399.46
308 Physical Education	0.00	18,122.00	7,079.55	6,647.98	4,394.47	0.00	4,394.47
309 Speech Improvement	404,396.00	436,220.00	201,649.56	182,930.37	51,640.07	0.00	51,640.07
310 Speech Impaired	138,723.00	138,723.00	78,193.40	57,516.39	3,013.21	0.00	3,013.21
311 CHINESE	0.00	7,800.00	3,900.00	3,900.00	0.00	0.00	0.00
312 School Psychologist	219,010.00	136,065.00	29,533.31	41,257.87	65,273.82	0.00	65,273.82
313 Interpreter For The Deaf	496,280.00	496,280.00	180,670.14	174,575.40	141,034.46	0.00	141,034.46
316 Home/Career Skills	107,234.00	108,065.00	57,825.46	47,366.64	2,872.90	0.00	2,872.90
323 Diagnostic And Prescriptive Service	0.00	0.00	612.50	0.00	-612.50	0.00	-612.50
324 Occupational Therapy	489,258.00	489,258.00	216,232.18	202,249.62	70,776.20	0.00	70,776.20
326 Hard-of-Hearing	229,859.00	199,314.00	131,291.76	125,996.77	-57,974.53	0.00	-57,974.53
327 Teacher of the Deaf	0.00	73,911.00	0.00	0.00	73,911.00	0.00	73,911.00
328 Internal Auditor	120,280.00	126,551.00	101,083.82	43,321.50	-17,854.32	0.00	-17,854.32
329 Business Manager	19,500.00	22,100.00	13,260.00	8,840.00	0.00	0.00	0.00
330 Nurse/Nurse Teacher	25,578.00	61,302.00	25,757.16	23,574.07	11,970.77	0.00	11,970.77
331 Disabilities, Other	246,998.00	384,957.00	145,249.13	184,715.02	54,992.85	0.00	54,992.85
332 School Social Worker	268,376.00	207,150.00	101,831.94	101,160.03	4,158.03	0.00	4,158.03
335 Diagnostic & Prescriptive X Contract PN	36,195.00	36,195.00	0.00	36,195.00	0.00	0.00	0.00
336 Interpreter Cross Contract w/Monroe #1	28,209.00	28,209.00	0.00	29,902.00	-1,693.00	0.00	-1,693.00

GREATER SOUTHERN TIER BOCES

Budget Status Report As Of: 02/28/2013
Fiscal Year: 2013

Fund: A GENERAL FUND

Budget Account Description	Initial Budget	Current Budget	Year-to-Date Expenditures	Encumbrances Outstanding	Unencumbered Balance	Pending Encumbrance	Available Balance
337 SPEECH IMPAIRED W/MONROE 1	0.00	4,384.00	2,739.52	1,645.48	-1.00	0.00	-1.00
342 ITINERANT PHYSICAL THERAPY W/ MON. 1	0.00	310.00	193.56	116.44	0.00	0.00	0.00
401 Arts In Education	376,152.00	379,978.00	126,970.93	103,893.17	149,113.90	0.00	149,113.90
402 Equivalent Attendance Education	123,531.00	178,035.00	80,578.45	92,034.52	5,422.03	0.00	5,422.03
403 Alternative Education-Secondary	1,879,930.00	1,761,838.00	803,587.02	713,479.54	244,771.44	24.00	244,747.44
409 Academic Programs, Special Facilities	303,474.00	307,944.00	140,553.61	146,640.14	20,750.25	0.00	20,750.25
411 SUMR SCHL W/ CATT-ALLE	0.00	760.00	760.00	0.00	0.00	0.00	0.00
412 Advanced Placement Courses	127,994.00	171,770.00	64,251.32	11,796.44	95,722.24	1,200.00	94,522.24
415 Summer School	708,000.00	720,460.00	632,430.63	7,006.64	81,022.73	1,200.00	79,822.73
416 Academic Programs, Special Facilities X	0.00	1,336.00	772.48	4,227.52	-3,664.00	0.00	-3,664.00
419 Academic Programs, Special Facilities XC	0.00	0.00	633.22	4,366.78	-5,000.00	0.00	-5,000.00
426 Exploratory Enrichment	126,700.00	131,700.00	22,264.26	10,766.97	98,668.77	0.00	98,668.77
428 Exploratory Enrichment XC	12,784.00	12,975.00	9,082.08	3,892.92	0.00	0.00	0.00
430 Distance Learning	594,519.00	656,868.00	294,900.51	277,342.84	84,624.65	0.00	84,624.65
433 Distance Learning XC	4,251.00	4,340.00	2,169.74	2,305.26	-135.00	0.00	-135.00
434 Distance Learning XC	23,556.00	23,556.00	17,667.00	11,778.00	-5,889.00	0.00	-5,889.00
438 DISTANCE LEARNING W/ OCM BOCES	0.00	25,232.00	10,212.95	15,019.05	0.00	0.00	0.00
501 Educational Communications Center	337,430.00	336,585.00	213,987.37	49,626.82	72,970.81	0.00	72,970.81
502 Educational Television	76,473.00	76,473.00	47,927.84	24,323.60	4,221.56	0.00	4,221.56
505 Educational Communications Center XC	1,788.00	2,200.00	1,282.26	917.74	0.00	0.00	0.00
506 Curriculum Development	739,636.00	939,978.00	433,346.26	267,787.29	238,844.45	0.00	238,844.45
507 Inter-scholastic Sports Coordination	9,360.00	9,360.00	3,224.27	2,486.51	3,649.22	0.00	3,649.22
508 Library Service/Media	286,820.00	294,265.00	208,658.43	61,028.16	24,578.41	19.95	24,558.46
511 Printing	592,591.00	592,591.00	438,805.39	215,536.63	-61,751.02	0.00	-61,751.02
512 Computer Service, Instructional	2,621,774.00	2,704,693.00	2,049,635.68	436,181.09	218,876.23	0.00	218,876.23
513 Library Automation	260,855.00	261,255.00	158,248.82	71,370.72	31,635.46	0.00	31,635.46
514 Extracurricular Activity Coordination	12,435.00	12,435.00	6,089.64	4,215.90	2,129.46	0.00	2,129.46
516 Planning, Instruction	805,441.00	837,564.00	393,801.32	264,291.38	179,471.30	9,211.80	170,259.50
517 Coordination, Other (Central)	37,850.00	37,850.00	33,108.65	17,075.85	-12,334.50	106,338.00	-118,672.50
518 Coordinator of Home Instruction	44,000.00	44,000.00	21,320.62	12,288.19	10,391.19	0.00	10,391.19
520 Comprehensive Support Service	63,120.00	63,120.00	33,077.58	31,215.01	-1,172.59	0.00	-1,172.59
521 PLANNING, INSTRUCTION W/MAD-ONEIDA	0.00	20,317.00	7,154.20	13,162.80	0.00	0.00	0.00
522 Equipment Repair	331,479.00	331,479.00	179,278.60	123,758.29	28,442.11	0.00	28,442.11
523 Inter-scholastic Sports Coordination XC	5,790.00	5,790.00	3,474.00	2,316.00	0.00	0.00	0.00
525 Staff Development: Certified & Admin.	1,245,786.00	1,266,346.00	618,938.68	468,276.72	179,130.60	0.00	179,130.60
526 Inter-scholastic Sports Coordination XC	30,843.00	25,674.00	15,404.00	10,271.00	-1.00	0.00	-1.00
527 Instructional Materials Development	386,631.00	512,253.00	425,344.43	120,892.77	-33,984.20	4,347.18	-38,331.38
528 Industry-Education Activities Coord.	503,854.00	456,853.00	197,431.51	194,370.04	65,051.45	2,800.00	62,251.45
529 Printing XC	0.00	37.00	21.96	15.04	0.00	0.00	0.00
535 Equipment Repair XC	0.00	471.00	0.00	471.00	0.00	0.00	0.00
536 Model Schools	103,634.00	104,604.00	51,641.91	41,553.69	11,408.40	0.00	11,408.40

GREATER SOUTHERN TIER BOCES

Budget Status Report As Of: 02/28/2013
Fiscal Year: 2013

Fund: A GENERAL FUND

Budget Account Description	Initial Budget	Current Budget	Year-to-Date Expenditures	Encumbrances Outstanding	Unencumbered Balance	Pending Encumbrance	Available Balance
537 School/Curriculum Improvement Planning	1,431,626.00	1,392,446.00	718,696.27	507,976.14	165,773.59	7.00	165,766.59
538 Test Scoring	6,000.00	6,000.00	0.00	6,312.00	-312.00	0.00	-312.00
540 Staff Development: Certified & Admin. XC	0.00	3,000.00	3,000.00	0.00	0.00	0.00	0.00
545 School/Curriculum Improvement Planning X	15,150.00	15,150.00	5,143.23	10,796.77	-790.00	0.00	-790.00
547 School/Curriculum Improvement Planning X	40,306.00	80,612.00	48,367.20	32,244.80	0.00	0.00	0.00
548 School/Curriculum Improvement Planning X	871.00	3,263.00	2,392.00	871.00	0.00	0.00	0.00
550 Computer Service, Instructional XC	841,986.00	1,143,682.00	741,376.25	99,607.08	302,698.67	0.00	302,698.67
555 Model Schools XC	39,800.00	39,800.00	25,135.10	10,684.90	3,980.00	0.00	3,980.00
562 SCHOOL IMP PLAN W/ GENESEE VALLEY	0.00	525.00	253.56	271.44	0.00	0.00	0.00
563 PRINTING W/ MADISON ONEIDA BOCES	0.00	50.00	50.00	0.00	0.00	0.00	0.00
602 Health Care Benefit Coordination	285,803.00	285,803.00	244,891.59	155,735.97	-114,824.56	550.00	-115,374.56
603 Transportation: Chapter 853	22,594.00	22,594.00	0.00	0.00	22,594.00	0.00	22,594.00
605 Computer Service: Management	11,514,992.00	12,044,371.00	7,270,633.68	4,240,954.50	532,782.82	444,563.13	88,219.69
606 Substitute Coordination	109,113.00	109,913.00	40,420.53	35,339.06	34,153.41	0.00	34,153.41
607 Staff Development: Bus Drivers	1,650.00	1,800.00	1,340.69	261.50	197.81	0.00	197.81
608 Negotiations	293,675.00	293,675.00	121,109.30	75,372.39	97,193.31	1,289.64	95,903.67
609 Safety/Risk Management	623,422.00	606,030.00	315,414.64	203,773.11	86,842.25	449.00	86,393.25
610 Employee Assistance Program	95,620.00	95,620.00	63,210.09	42,296.32	-9,886.41	0.00	-9,886.41
611 Transportation: Other Programs	54,873.00	54,756.00	4,868.33	10,849.20	39,038.47	0.00	39,038.47
612 Business Office Support	3,844,811.00	3,938,486.00	2,056,257.04	1,366,885.17	515,343.79	33,950.66	481,393.13
614 Public Informaton Service: Central	253,134.00	253,134.00	236,214.60	144,538.61	-127,619.21	0.00	-127,619.21
615 Planning Service, Management	59,800.00	61,000.00	61,000.00	0.00	0.00	0.00	0.00
616 Cooperative Bidding Coordination	32,180.00	32,180.00	20,190.00	13,460.00	-1,470.00	0.00	-1,470.00
617 School Food Management: Central	1,574,262.00	1,602,962.00	834,841.01	680,408.03	87,712.96	1,247.41	86,465.55
618 Planning Service, Management	62,550.00	62,550.00	13,413.97	58,777.77	-9,641.74	0.00	-9,641.74
619 Fingerprinting	9,648.00	10,200.00	2,879.94	3,973.29	3,346.77	0.00	3,346.77
623 Recruiting	70,683.00	70,660.00	48,889.85	9,977.99	11,792.16	24.80	11,767.36
624 Staff Development: Board Of Education	25,137.00	21,000.00	8,570.21	6,988.93	5,440.86	625.10	4,815.76
627 Staff Development: Clerical	0.00	2,169.00	2,168.25	44.75	-44.00	0.00	-44.00
629 Computer Service: Management XC	2,467,250.00	2,755,518.00	1,853,448.17	513,178.13	388,891.70	0.00	388,891.70
630 Computer Service: Management XC	11,164.00	13,848.00	7,693.34	6,154.66	0.00	0.00	0.00
631 Computer Service: Management XC	3,262.00	3,267.00	3,266.68	233.32	-233.00	0.00	-233.00
633 Health Care Benefit Coordination XC	41,089.00	41,460.00	24,875.55	16,713.45	-129.00	0.00	-129.00
634 Staff Development: Bus Drivers XC	0.00	273.00	273.00	27.00	-27.00	0.00	-27.00
635 Negotiations XC	20,043.00	20,043.00	10,722.31	9,320.69	0.00	0.00	0.00
636 Negotiations XC	23,900.00	24,400.00	13,555.55	10,844.45	0.00	0.00	0.00
637 Cooperative Bidding Coordination XC	215.00	215.00	0.00	215.00	0.00	0.00	0.00
638 Cooperative Bidding Coordination XC	15,096.00	15,096.00	0.00	18,107.00	-3,011.00	0.00	-3,011.00
639 GASB 45 Planning & Valuation XC	3,000.00	3,000.00	0.00	3,000.00	0.00	0.00	0.00
640 Recruiting XC	8,000.00	8,000.00	0.00	8,000.00	0.00	0.00	0.00
641 Recruiting XC	5,918.00	6,089.00	3,382.48	2,843.52	-137.00	0.00	-137.00

GREATER SOUTHERN TIER BOCES

Budget Status Report As Of: 02/28/2013
Fiscal Year: 2013

Fund: A GENERAL FUND

Budget Account Description	Initial Budget	Current Budget	Year-to-Date Expenditures	Encumbrances Outstanding	Unencumbered Balance	Pending Encumbrance	Available Balance
643 NEGOTIATIONS W/CAEW BOCES	0.00	1,415.00	570.71	844.29	0.00	0.00	0.00
659 Planning Service, Management	27,069.00	29,074.00	18,373.07	1,015.68	9,685.25	0.00	9,685.25
665 COOPERATIVE BIDDING/SUPPLIES	54,909.00	43,624.00	26,174.20	17,450.80	-1.00	0.00	-1.00
666 Facility Services	10,537.00	10,806.00	8,100.36	3,241.80	-536.16	0.00	-536.16
701 Operations & Maintenance	0.00	0.00	2,117,032.00	1,533,918.73	-3,650,950.73	6,800.00	-3,657,750.73
702 Special Ed Adm	0.00	0.00	290,246.00	190,006.47	-480,252.47	2,500.00	-482,752.47
703 Instructional Suppt Adm (ISC)	0.00	0.00	10,840.64	4,146.88	-14,987.52	2,000.00	-16,987.52
704 Mgm't Svcs Adm (MSC)	0.00	0.00	142,822.08	84,793.51	-227,615.59	1,000.00	-228,615.59
705 Comp Svcs Adm (CSC)	0.00	0.00	298,113.12	177,097.30	-475,210.42	700.00	-475,910.42
725 Special Education Instructional Support	0.00	0.00	254,699.60	280,200.91	-534,900.51	0.00	-534,900.51
726 Physical Therapy Related Svc	0.00	0.00	122,175.46	142,393.01	-264,568.47	0.00	-264,568.47
728 Vision Related Svc	0.00	0.00	2,791.23	3,205.15	-5,996.38	0.00	-5,996.38
729 Speech Related Svc	0.00	0.00	473,778.34	419,348.13	-893,126.47	0.00	-893,126.47
731 Adapted Phys Ed Related Svc	0.00	0.00	22,953.25	20,391.45	-43,344.70	0.00	-43,344.70
732 One on One Aide Related Svc	0.00	0.00	643,826.73	758,337.37	-1,402,164.10	0.00	-1,402,164.10
734 Counseling Related Svc	0.00	0.00	672,831.72	654,615.97	-1,327,447.69	0.00	-1,327,447.69
736 Music Therapy Related Svc	0.00	0.00	0.00	0.00	0.00	0.00	0.00
737 One on One Nurse Related Service	0.00	0.00	18,702.55	28,043.20	-46,745.75	0.00	-46,745.75
738 Staffing 1:12:1	0.00	0.00	1,648.68	2,071.61	-3,720.29	0.00	-3,720.29
Total GENERAL FUND	**83,911,986.00**	**86,778,121.00**	**45,775,253.14**	**33,406,525.35**	**7,596,342.51**	**672,279.44**	**6,924,063.07**

GREATER SOUTHERN TIER BOCES

Budget Status Report As Of: 02/28/2013
Fiscal Year: 2013

Fund: A GENERAL FUND

Selection Criteria

Criteria Name: Last Run
Fund: A
Budget type: Current Year
As Of Date: 02/28/2013
Suppress budgetcodes with no activity
Print Summary Only
Sort by: Fund/CoSer
Printed by Wendy Swearingen

GREATER SOUTHERN TIER BOCES

Revenue Status Report As Of: 02/28/2013

Fiscal Year: 2013

Fund: A GENERAL FUND

Revenue Account Service Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
001 Administration	6,801,374.00	0.00	6,801,374.00	238,010.03	6,784,414.97	221,051.00
002 Other: Undistributed	2,230,297.00	0.00	2,230,297.00	0.00	2,230,297.00	0.00
101 Career and Technical Education	15,085,562.00	0.00	15,085,562.00	86,213.10	15,085,562.00	86,213.10
203 Staffing 1:12:1	1,274,162.00	63,285.72	1,337,447.72	2,520.00	1,337,447.72	2,520.00
205 Staffing 1:15	1,143,262.00	-44,284.24	1,098,977.76	1,071.28	1,098,977.76	1,071.28
209 Staffing 1:8:1	5,760,974.00	56,561.38	5,817,535.38	5,245.81	5,817,535.38	5,245.81
213 STAFFING 1:8:1 W/ TST BOCES	0.00	0.00	0.00	1,863.27	0.00	1,863.27
214 STAFFING 1:6:1	0.00	0.00	0.00	755.93	0.00	755.93
216 Staffing 1:6:1	11,070,052.00	695,829.80	11,765,881.80	251,971.88	11,542,560.57	28,650.65
218 STAFFING 1:12:3 W/ CATT-ALLE	0.00	17,958.53	17,958.53	0.00	17,958.53	0.00
250 STAFFING 1:6:1 W/ CATT-ALLE BOCES	0.00	168,748.50	168,748.50	0.00	168,748.50	0.00
251 STAFFING 1:6:1 W/GENESEE VALLEY BOCE	0.00	83,536.00	83,536.00	0.00	83,536.00	0.00
301 Music	124,711.00	159.00	124,870.00	0.00	124,870.00	0.00
302 Disabilities: Other	0.00	8,648.70	8,648.70	0.00	8,648.70	0.00
303 Art	35,016.00	62,834.00	97,850.00	0.00	97,850.00	0.00
304 Visually Impaired	219,484.00	-102,644.00	116,840.00	0.00	116,840.00	0.00
305 Physical Therapy	310,648.00	66,472.00	377,120.00	0.00	377,120.00	0.00
307 ITINERANT ENGLISH SECOND LANGUAGE	246,929.00	-15,102.00	231,827.00	0.00	231,827.00	0.00
308 Physical Education	0.00	18,122.00	18,122.00	0.00	18,122.00	0.00
309 Speech Improvement	404,396.00	31,824.00	436,220.00	0.00	436,220.00	0.00
310 Speech Impaired	138,723.00	-4,583.00	134,140.00	0.00	134,140.00	0.00
311 CHINESE	0.00	7,800.00	7,800.00	271.37	7,800.00	271.37
312 School Psychologist	219,010.00	-82,945.00	136,065.00	0.00	136,065.00	0.00
313 Interpreter For The Deaf	496,280.00	-114,480.00	381,800.00	0.00	381,800.00	0.00
316 Home/Career Skills	107,234.00	831.00	108,065.00	0.00	108,065.00	0.00
324 Occupational Therapy	489,258.00	-24,609.00	464,649.00	0.00	464,649.00	0.00
326 Hard-of-Hearing	229,859.00	-30,545.00	199,314.00	2,500.00	199,314.00	2,500.00
327 Teacher of the Deaf	0.00	73,911.00	73,911.00	0.00	73,911.00	0.00
328 Internal Auditor	120,280.00	6,264.23	126,544.23	9,743.13	126,544.23	9,743.13
329 Business Manager	19,500.00	2,600.00	22,100.00	0.00	22,100.00	0.00
330 Nurse/Nurse Teacher	25,578.00	35,724.00	61,302.00	0.00	61,302.00	0.00
331 Disabilities, Other	246,998.00	137,959.00	384,957.00	0.00	384,957.00	0.00
332 School Social Worker	268,376.00	-61,226.00	207,150.00	0.00	207,150.00	0.00
335 Diagnostic & Prescriptive X Contract	36,195.00	0.00	36,195.00	156.41	36,195.00	156.41
336 Interpreter Cross Contract w/Monroe	28,209.00	0.00	28,209.00	0.00	28,209.00	0.00
337 SPEECH IMPAIRED W/MONROE 1	0.00	4,383.21	4,383.21	0.00	4,383.21	0.00
342 ITINERANT PHYSICAL THERAPY W/ MON. 1	0.00	309.70	309.70	0.00	309.70	0.00
401 Arts In Education	376,152.00	3,826.00	379,978.00	0.00	379,978.00	0.00
402 Equivalent Attendance Education	123,531.00	54,504.00	178,035.00	0.00	178,035.00	0.00
403 Alternative Education-Secondary	1,879,930.00	-118,092.00	1,761,838.00	0.00	1,761,838.00	0.00

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

GREATER SOUTHERN TIER BOCES

Revenue Status Report As Of: 02/28/2013

Fiscal Year: 2013

Fund: A GENERAL FUND

Revenue Account Service Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
405 Equivalent Attendance Ed X Contract	0.00	0.00	0.00	13.04	0.00	13.04
409 Academic Programs, Special Facilitie	303,474.00	-198,174.00	105,300.00	16,030.80	90,649.20	1,380.00
411 SUMR SCHL W/ CATT-ALLE	0.00	760.00	760.00	0.00	760.00	0.00
412 Advanced Placement Courses	127,994.00	43,776.00	171,770.00	1,719.00	170,051.00	0.00
415 Summer School	708,000.00	12,460.00	720,460.00	7,767.87	712,692.13	0.00
416 Academic Programs, Special Facilitie	0.00	1,372.70	1,372.70	0.00	1,372.70	0.00
419 Academic Programs, Special Facilitie	0.00	1,260.00	1,260.00	0.00	1,260.00	0.00
426 Exploratory Enrichment	126,700.00	5,000.00	131,700.00	0.00	131,700.00	0.00
427 Exploratory Enrichment XC	0.00	0.00	0.00	3,065.40	0.00	3,065.40
428 Exploratory Enrichment XC	12,784.00	190.40	12,974.40	0.00	12,974.40	0.00
430 Distance Learning	594,519.00	16,350.00	610,869.00	23,200.00	587,669.00	0.00
433 Distance Learning XC	4,251.00	88.50	4,339.50	14.12	4,339.50	14.12
434 Distance Learning XC	23,556.00	0.00	23,556.00	0.00	23,556.00	0.00
438 DISTANCE LEARNING W/ OCM BOCES	0.00	25,232.00	25,232.00	0.00	25,232.00	0.00
501 Educational Communications Center	337,430.00	0.00	337,430.00	1,869.20	337,430.00	1,869.20
502 Educational Television	76,473.00	0.00	76,473.00	0.00	76,473.00	0.00
505 Educational Communications Center XC	1,788.00	411.08	2,199.08	0.00	2,199.08	0.00
506 Curriculum Development	739,636.00	173,815.00	913,451.00	93,792.40	846,185.60	26,527.00
507 Inter-scholastic Sports Coordination	9,360.00	0.00	9,360.00	432.00	8,928.00	0.00
508 Library Service/Media	286,820.00	7,445.00	294,265.00	0.00	294,265.00	0.00
511 Printing	592,591.00	127,593.50	720,184.50	24,619.50	720,184.50	24,619.50
512 Computer Service, Instructional	2,621,774.00	82,919.00	2,704,693.00	439,293.75	2,474,737.00	209,337.75
513 Library Automation	260,855.00	400.00	261,255.00	0.00	261,255.00	0.00
514 Extracurricular Activity Coordinatio	12,435.00	0.00	12,435.00	0.00	12,435.00	0.00
516 Planning, Instruction	805,441.00	32,123.00	837,564.00	0.00	837,564.00	0.00
517 Coordination, Other (Central)	37,850.00	85,000.00	122,850.00	40,655.55	96,994.45	14,800.00
518 Coordinator of Home Instruction	44,000.00	0.00	44,000.00	0.00	44,000.00	0.00
520 Comprehensive Support Service	63,120.00	165.00	63,285.00	0.00	63,285.00	0.00
521 PLANNING, INSTRUCTION W/MAD-ONEIDA	0.00	20,317.00	20,317.00	0.00	20,317.00	0.00
522 Equipment Repair	331,479.00	0.00	331,479.00	2,813.00	331,479.00	2,813.00
523 Inter-scholastic Sports Coordination	5,790.00	0.00	5,790.00	790.10	5,790.00	790.10
525 Staff Development: Certified & Admin	1,245,786.00	47,424.00	1,293,210.00	57.13	1,293,210.00	57.13
526 Inter-scholastic Sports Coordination	30,843.00	-5,169.65	25,673.35	2,102.01	25,673.35	2,102.01
527 Instructional Materials Development	386,631.00	130,162.00	516,793.00	14,801.46	503,759.80	1,768.26
528 Industry-Education Activities Coord.	503,854.00	0.00	503,854.00	22,000.00	487,217.00	5,363.00
529 Printing XC	0.00	36.60	36.60	0.00	36.60	0.00
533 Extracurricular Activity Coordinatio	0.00	0.00	0.00	250.96	0.00	250.96
536 Model Schools	103,634.00	0.00	103,634.00	1,035.00	103,634.00	1,035.00
537 School/Curriculum Improvement Planni	1,431,626.00	-19,650.00	1,411,976.00	12,425.92	1,407,366.50	7,816.42
538 Test Scoring	6,000.00	0.00	6,000.00	0.00	6,000.00	0.00

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

GREATER SOUTHERN TIER BOCES

Revenue Status Report As Of: 02/28/2013

Fiscal Year: 2013

Fund: A GENERAL FUND

Revenue Account Service Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
540 Staff Development: Certified & Admin	0.00	3,000.00	3,000.00	165.09	3,000.00	165.09
542 Instructional Materials Development	0.00	0.00	0.00	377.38	0.00	377.38
545 School/Curriculum Improvement Planni	15,150.00	-6.77	15,143.23	833.08	15,143.23	833.08
547 School/Curriculum Improvement Planni	40,306.00	40,306.00	80,612.00	0.00	80,612.00	0.00
548 School/Curriculum Improvement Planni	871.00	2,392.00	3,263.00	0.00	3,263.00	0.00
550 Computer Service, Instructional XC	841,986.00	324,183.46	1,166,169.46	0.00	1,166,169.46	0.00
555 Model Schools XC	39,800.00	7,480.00	47,280.00	0.00	47,280.00	0.00
559 SUBSTANCE ABUSE INFO W/ TST	0.00	0.00	0.00	5,892.75	0.00	5,892.75
560 SCHOOL CURR. IMP. W/MONROE #2	0.00	0.00	0.00	48.80	0.00	48.80
562 SCHOOL IMP PLAN W/ GENESEE VALLEY	0.00	525.00	525.00	0.00	525.00	0.00
563 PRINTING W/ MADISON ONEIDA BOCES	0.00	50.00	50.00	0.00	50.00	0.00
602 Health Care Benefit Coordination	285,803.00	0.00	285,803.00	0.00	285,803.00	0.00
603 Transportation: Chapter 853	22,594.00	0.00	22,594.00	467.01	22,594.00	467.01
605 Computer Service: Management	11,514,992.00	490,799.00	12,005,791.00	590,667.05	11,924,066.42	508,942.47
606 Substitute Coordination	109,113.00	800.00	109,913.00	0.00	109,913.00	0.00
607 Staff Development: Bus Drivers	1,650.00	150.00	1,800.00	0.00	1,800.00	0.00
608 Negotiations	293,675.00	0.00	293,675.00	0.00	293,675.00	0.00
609 Safety/Risk Management	623,422.00	0.00	623,422.00	139,468.53	489,961.60	6,008.13
610 Employee Assistance Program	95,620.00	0.00	95,620.00	0.00	95,620.00	0.00
611 Transportation: Other Programs	54,873.00	0.00	54,873.00	4,326.60	50,546.40	0.00
612 Business Office Support	3,844,811.00	93,675.00	3,938,486.00	751.07	3,938,486.00	751.07
614 Public Informaton Service: Central	253,134.00	0.00	253,134.00	0.00	253,134.00	0.00
615 Planning Service, Management	59,800.00	1,200.00	61,000.00	16,201.80	61,000.00	16,201.80
616 Cooperative Bidding Coordination	32,180.00	0.00	32,180.00	1,388.17	32,180.00	1,388.17
617 School Food Management: Central	1,574,262.00	28,700.00	1,602,962.00	6,025.40	1,597,805.60	869.00
618 Planning Service, Management	62,550.00	0.00	62,550.00	0.00	62,550.00	0.00
619 Fingerprinting	9,648.00	600.00	10,248.00	250.00	10,248.00	250.00
623 Recruiting	70,683.00	0.00	70,683.00	0.00	70,683.00	0.00
624 Staff Development: Board Of Educatio	25,137.00	0.00	25,137.00	0.00	25,137.00	0.00
627 Staff Development: Clerical	0.00	2,168.25	2,168.25	0.00	2,168.25	0.00
629 Computer Service: Management XC	2,467,250.00	380,531.11	2,847,781.11	357,704.37	2,847,781.11	357,704.37
630 Computer Service: Management XC	11,164.00	2,684.00	13,848.00	0.00	13,848.00	0.00
631 Computer Service: Management XC	3,262.00	4.68	3,266.68	21.48	3,266.68	21.48
633 Health Care Benefit Coordination XC	41,089.00	370.25	41,459.25	3,891.65	41,459.25	3,891.65
634 Staff Development: Bus Drivers XC	0.00	273.00	273.00	0.00	273.00	0.00
635 Negotiations XC	20,043.00	0.00	20,043.00	1,522.55	20,043.00	1,522.55
636 Negotiations XC	23,900.00	500.00	24,400.00	1,338.21	24,400.00	1,338.21
637 Cooperative Bidding Coordination XC	215.00	0.00	215.00	0.00	215.00	0.00
638 Cooperative Bidding Coordination XC	15,096.00	0.00	15,096.00	0.00	15,096.00	0.00
639 GASB 45 Planning & Valuation XC	3,000.00	0.00	3,000.00	0.00	3,000.00	0.00

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

GREATER SOUTHERN TIER BOCES

Revenue Status Report As Of: 02/28/2013

Fiscal Year: 2013

Fund: A GENERAL FUND

Revenue Account	Service	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
640 Recruiting XC			8,000.00	0.00	8,000.00	0.00	8,000.00	0.00
641 Recruiting XC			5,918.00	170.45	6,088.45	3,069.18	6,088.45	3,069.18
643 NEGOTIATIONS W/CAEW BOCES			0.00	1,415.00	1,415.00	0.00	1,415.00	0.00
659 Planning Service, Management			27,069.00	3,194.75	30,263.75	0.00	30,263.75	0.00
665 COOPERATIVE BIDDING/SUPPLIES			54,909.00	-11,285.32	43,623.68	3,040.66	43,623.68	3,040.66
666 Facility Services			10,537.00	805.16	11,342.16	0.00	11,342.16	0.00
738 Staffing 1:12:1			0.00	14,218.00	14,218.00	0.00	14,218.00	0.00
Total GENERAL FUND			83,911,986.00	2,983,791.68	86,895,777.68	2,446,521.25	86,025,703.12	1,576,446.69

Selection Criteria

Criteria Name: Last Run
As Of Date: 02/28/2013
Suppress revenue accounts with no activity
Print Summary Only
Sort by: Fund/CoSer
Printed by Wendy Swearingen

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

JP Morgan Chase
GST Federal Fund - Account #
Treasurer's Monthly Report
for the period
From February 1, 2013 to February 28, 2013

Total available balance as reported at the end of preceding period		$	225,110.02
RECEIPTS DURING MONTH			
(With breakdown of source including full amount of all short term loans)			
Date Source	**Amount**		
Deposits and Credits plus Interest	$ 390,892.15		
Void Checks			
Direct Deposit - LPN	$ -		
PELL Direct Deposit	$ -		
Total Receipts	$ 390,892.15		
Total Receipts, including balance		$	616,002.17
DISBURSEMENTS MADE DURING MONTH By Check			
By Check			
From Check No. 22711 to Check No. 22818	$ 131,645.71		
Fedwire(s) Payroll	$ 280,041.08		
(Total amount of checks issued & debit charges)	$ 411,686.79		
Cash Balance as shown by records		$	204,315.38
RECONCILIATION WITH BANK STATEMENT			
Balance as given on bank statement, end of month	$ 303,541.11		
Outstanding checks	$ (100,509.70)		
Payroll transfer in transit PR #22	$ 1,283.97		
Total available balance		$	204,315.38
(Must agree with Cash Balance above if there is a true reconciliation)			

Received by the Board of Education and entered as a part of the Minutes of the Board meeting held April 9, 2013.

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

Doretta Hughson
CLERK OF BOARD OF EDUCATION

Wendy Swearingen
TREASURER OF SCHOOL DISTRICT

GREATER SOUTHERN TIER BOCES

Outstanding Check Listing

Bank Account: FederalChase - Chase - Federal

Check Number	Check Date	Remit To	Warrant	Fund	Recoded	Statement Date	Check Amount	Check Number
022225	10/11/2012	DEPARTMENT OF MOTOR VEHICLES	0040		No		$40.00	022225
022362*	11/08/2012	BAXTER\CANDIA L.	0053		No		$13.00	022362
022413*	11/20/2012	ECONOMIC OPPORTUNITY PROGRAM INC	0061		No		$40.00	022413
022520*	12/20/2012	HARRIET TUBMAN HOME, INC.\THE	0070		No		$38.00	022520
022521	12/20/2012	HOUSE OF HONG ATTN: CLARISSA HONG	0070		No		$75.00	022521
022548*	01/03/2013	MORPHO TRUST USA	0074		No		$102.25	022548
022587*	01/10/2013	SEWARD HOUSE MUSEUM	0076		No		$63.00	022587
022626*	01/17/2013	VOLZ\DIANE	0078		No		$275.00	022626
022636*	01/24/2013	KNOWLES\DENISE A.	0080		No		$49.34	022636
022638*	01/24/2013	SALLY BEAUTY SUPPLY #2784	0080		No		$44.44	022638
022700*	01/31/2013	SALLY BEAUTY SUPPLY #2784	0083		No		$35.96	022700
022715*	02/07/2013	EMERSON\CHRISTIE	0086		No		$100.00	022715
022730*	02/14/2013	CLARION HOTEL AT THE CENTURY HOUSE	0088		No		$109.99	022730
022751*	02/14/2013	SALLY BEAUTY SUPPLY #2784	0088		No		$9.99	022751
022755*	02/14/2013	TWIN TIER IMAGING SYSTEMS	0088		No		$3.66	022755
022759*	02/21/2013	ANNESE & ASSOCIATES INC	0090		No		$819.00	022759
022760	02/21/2013	BRADFORD CENTRAL SCHOOL	0090		No		$8,994.86	022760
022761	02/21/2013	BURMAX COMPANY, INC	0090		No		$6,287.62	022761
022762	02/21/2013	CAMPBELL-SAVONA CENTRAL SCHOOL DISTRICT BUSINESS OFFICE	0090		No		$4,103.24	022762
022763	02/21/2013	EDUCATION TO GO	0090		No		$65.00	022763
022764	02/21/2013	ELMIRA CITY SCHOOL DISTRICT ATTN: ROSE ANN WYLIE	0090		No		$2,894.72	022764
022765	02/21/2013	I. D. BOOTH, INC.	0090		No		$336.38	022765
022766	02/21/2013	KNOWLES\DENISE A.	0090		No		$62.16	022766
022767	02/21/2013	MSC INDUSTRIAL SUPPLY CO	0090		No		$50.37	022767
022769*	02/21/2013	NATIONAL HEALTHCAREER ASSOCIATION	0090		No		$1,880.00	022769
022770	02/21/2013	NY COMMISSIONER OF HEALTH C/O PROMETRIC, INC NY NA INVOICE	0090		No		$1,181.00	022770
022771	02/21/2013	NYACCE PENNY AIKIN, ORLEANS-NIAGARA BOCES	0090		No		$160.00	022771
022772	02/21/2013	ROCHESTER INSTITUTE OF TECHNOLOGY ACCOUNTS RECEIVABLE	0090		No		$675.00	022772
022773	02/21/2013	SHROUT\LISA	0090		No		$200.00	022773
022774	02/21/2013	SPENCER SHURFINE	0090		No		$299.61	022774
022775	02/21/2013	SPENCER-VAN ETTEN CSD	0090		No		$9,473.97	022775
022776	02/21/2013	STAPLES BUSINESS ADVANTAGE	0090		Yes		$622.93	022776
022778*	02/21/2013	TWIN TIER IMAGING SYSTEMS	0090		No		$50.40	022778
022779	02/21/2013	UNITED PARCEL SERVICE	0090		No		$6.86	022779
022781*	02/21/2013	WHISTLE STOP LAUNDRY	0090		No		$22.92	022781
022782	02/21/2013	WINGS OF EAGLES DISCOVERY CENTER	0090		No		$2,600.00	022782
022783	02/28/2013	AAA MEMBERSHIP	0094		No		$90.00	022783
022784	02/28/2013	ADDISON CENTRAL SCHOOL DISTRICT C/O 21ST CCCLC	0094		No		$4,487.08	022784
022785	02/28/2013	AT&T	0094		No		$93.89	022785

GREATER SOUTHERN TIER BOCES

Outstanding Check Listing

Bank Account: FederalChase - Chase - Federal

Check Number	Check Date	Remit To	Warrant	Fund	Recoded	Statement Date	Check Amount	Check Number
022786	02/28/2013	AVI FOODSYSTEMS INC ALFRED UNIVERSITY	0094		No		$1,125.00	022786
022787	02/28/2013	B & H PHOTO-VIDEO REMITTANCE PROCESSING CENTER	0094		No		$438.86	022787
022788	02/28/2013	BAILEY POTTERY EQUIPMENT CORP AND CERAMIC SUPPLY	0094		No		$468.59	022788
022789	02/28/2013	BURMAX COMPANY, INC	0094		No		$273.92	022789
022790	02/28/2013	CATHOLIC CHARITIES OF CHEMUNG/SCHUYLER ATTN: FINANCE OFFICE	0094		No		$16,334.26	022790
022791	02/28/2013	CCE OF SCHUYLER COUNTY	0094		No		$4,775.00	022791
022792	02/28/2013	COMPLETE BOOK & MEDIA SUPPLY, INC	0094		No		$287.50	022792
022793	02/28/2013	CORNING COMMUNITY COLLEGE ATTN: STUDENTS ACCOUNTS	0094		No		$441.83	022793
022794	02/28/2013	DEPARTMENT OF MOTOR VEHICLES	0094		No		$40.00	022794
022795	02/28/2013	DEPARTMENT OF MOTOR VEHICLES	0094		No		$40.00	022795
022796	02/28/2013	DEPARTMENT OF MOTOR VEHICLES	0094		No		$40.00	022796
022797	02/28/2013	DEPARTMENT OF MOTOR VEHICLES	0094		No		$40.00	022797
022798	02/28/2013	DEPARTMENT OF MOTOR VEHICLES	0094		No		$40.00	022798
022799	02/28/2013	DEPARTMENT OF MOTOR VEHICLES	0094		No		$40.00	022799
022800	02/28/2013	DEPARTMENT OF MOTOR VEHICLES	0094		No		$40.00	022800
022801	02/28/2013	DEPARTMENT OF MOTOR VEHICLES	0094		No		$40.00	022801
022802	02/28/2013	DEPARTMENT OF MOTOR VEHICLES	0094		No		$40.00	022802
022803	02/28/2013	DEPARTMENT OF MOTOR VEHICLES	0094		No		$40.00	022803
022804	02/28/2013	ELLEN LAMPMAN	0094		No		$400.00	022804
022805	02/28/2013	ELMIRA CITY SCHOOL DISTRICT ATTN: ROSE ANN WYLIE	0094		No		$9,615.30	022805
022806	02/28/2013	GREEK PEAK ATTN: LIZ JOHNSON	0094		No		$1,973.00	022806
022807	02/28/2013	HEP SALES - NORTH MAIN LUMBER	0094		No		$11.99	022807
022808	02/28/2013	HOUSE OF HONG ATTN: CLARISSA HONG	0094		No		$65.00	022808
022809	02/28/2013	INSTITUTE FOR HUMAN SERVICES, INC.	0094		No		$3,495.00	022809
022810	02/28/2013	MOORE MEDICAL LLC	0094		No		$707.76	022810
022811	02/28/2013	REED\CELIA	0094		No		$1,926.41	022811
022812	02/28/2013	STAPLES BUSINESS ADVANTAGE	0094		No		$211.84	022812
022813	02/28/2013	TOMPKINS CORTLAND COMMUNITY COLLEGE	0094		No		$807.00	022813
022814	02/28/2013	UNITED PARCEL SERVICE	0094		No		$75.12	022814
022815	02/28/2013	VERIZON WIRELESS	0094		No		$404.54	022815
022816	02/28/2013	WATKINS GLEN CSD	0094		No		$9,321.37	022816
022817	02/28/2013	WORTH DATA, INC	0094		No		$147.00	022817
022818	02/28/2013	XEROX CORPORATION	0094		No		$346.77	022818
Subtotal for Bank Account: FederalChase - Chase - Federal						Grand Total	**$100,509.70**	
						Net	**$100,509.70**	

GREATER SOUTHERN TIER BOCES

Outstanding Check Listing

Bank Account: FederalChase - Chase - Federal

Check Number	Check Date	Remit To	Warrant	Fund	Recoded	Statement Date	Check Amount	Check Number
						Grand Total	**$100,509.70**	
						Net	**$100,509.70**	

Selection Criteria

Bank Account: FederalChase
Check date is thru 02/28/2013
Checks Cleared/Voided Thru: 02/28/2013
Sort by: Check Number
Printed by Wendy Swearingen

GREATER SOUTHERN TIER BOCES

Budget Status Report As Of: 02/28/2013
Fiscal Year: 2013

Fund: F SPECIAL AID FUND

Budget Account Description	Initial Budget	Current Budget	Year-to-Date Expenditures	Encumbrances Outstanding	Unencumbered Balance	Pending Encumbrance	Available Balance
804 WIA TITLE II INCARCERATED	86,301.00	86,301.00	46,986.16	20,760.70	18,554.14	0.00	18,554.14
805 ADULT EDUCATION	2,448,060.00	2,536,060.00	1,155,427.81	553,466.91	827,165.28	1,806.84	825,358.44
807 SUMMER EXPERIENCE CAMPS	159,000.00	171,752.67	160,887.93	6,593.00	4,271.74	0.00	4,271.74
808 VATEA 2	0.00	0.00	12,715.31	5,115.17	-17,830.48	0.00	-17,830.48
809 SOUTHERN TIER SCHOLARS	5,024.76	5,024.76	0.00	0.00	5,024.76	0.00	5,024.76
810 FOOD STAMP EMPLY & TRNG-CHEMUNG	24,000.00	24,000.00	6,276.13	5,457.94	12,265.93	0.00	12,265.93
811 WIA YOUTH	105,000.00	105,000.00	62,223.64	31,311.82	11,464.54	0.00	11,464.54
814 TABE TESTING - CHEMUNG	24,000.00	24,000.00	16,488.99	7,405.79	105.22	0.00	105.22
816 WORKFORCE NY AUX SVC	33,455.00	33,455.00	16,974.82	7,447.97	9,032.21	0.00	9,032.21
821 TABE TESTING - STEUBEN	9,600.00	9,600.00	8,546.77	2,634.91	-1,581.68	0.00	-1,581.68
822 LITERACY ZONE	250,000.00	250,000.00	161,502.00	70,466.71	18,031.29	0.00	18,031.29
823 STATEWIDE SCHOOL FINANCE CONSORTIUM	9,975.00	9,975.00	0.00	9,975.00	0.00	0.00	0.00
824 LEAD INTENSIVE SERVICES COUNSELOR	63,700.00	63,700.00	38,208.10	20,587.44	4,904.46	0.00	4,904.46
825 WORKFORCE AUX SVCS EXT	1,500.00	1,500.00	1,518.48	0.00	-18.48	0.00	-18.48
830 SCHOOL LIBRARY SYSTEM	127,663.00	193,422.00	108,514.90	53,544.52	31,362.58	0.00	31,362.58
831 SETRC	415,604.00	415,604.00	217,200.17	185,210.63	13,193.20	0.00	13,193.20
832 SETRC REGIONAL TRAINER	695,269.00	695,269.00	276,902.05	286,642.11	131,724.84	92.00	131,632.84
834 FOOD STAMP EMPLOY & TRNG	228,283.61	228,283.61	7,404.02	1,692.14	219,187.45	0.00	219,187.45
835 ADULT BASIC EDUCATION	142,524.00	142,524.00	100,554.31	23,495.74	18,473.95	0.00	18,473.95
837 SUMMER SCHOOL MULTI OPT	1,804,760.00	1,804,760.00	1,389,577.10	2.50	415,180.40	0.00	415,180.40
840 MTP TRANSITION CONFERENCE	11,587.60	11,587.60	7,141.30	0.00	4,446.30	0.00	4,446.30
847 STAC	0.00	0.00	241,571.87	145,888.10	-387,459.97	0.00	-387,459.97
848 EA - EQUIVALENT ATTENDANCE	55,000.00	55,000.00	6,446.07	2,718.72	45,835.21	0.00	45,835.21
849 EPE (EMPLOY PREP EDUCATION)	661,959.00	661,959.00	280,274.73	129,426.22	252,258.05	0.00	252,258.05
850 TEACHER CENTER	119,937.00	119,937.00	61,466.78	37,314.51	21,155.71	0.00	21,155.71
852 VATEA	211,228.00	211,228.00	136,926.43	69,135.54	5,166.03	0.00	5,166.03
853 IDEA PART B DISC MEDICAID REIMB 2	90,968.52	90,968.52	53,639.00	34,971.03	2,358.49	0.00	2,358.49
855 OMH OFFICE OF MENTAL HEALTH	38,435.00	38,435.00	10,450.64	0.00	27,984.36	0.00	27,984.36
857 SO TIER SCIFAIR SPRING 2008	62,612.57	62,612.57	21,878.88	0.00	40,733.69	0.00	40,733.69
859 LOCAL GOVT RECORDS MANAGEMENT	69,265.00	69,265.00	35,923.46	32,297.40	1,044.14	0.00	1,044.14
862 21ST CENTURY 2	539,984.00	539,984.00	150,142.96	251,725.12	138,115.92	0.00	138,115.92
866 21ST CENTURY LEARNING CENTER	895,703.00	895,703.00	399,579.83	389,089.02	107,034.15	914.33	106,119.82
871 CATEGORICAL AID FOR AUTOMATION	12,766.00	23,370.00	8,266.27	3,847.51	11,256.22	0.00	11,256.22
877 NEG & DEL-ELMIRA & BATH	1,116.00	1,116.00	24,885.50	24,403.38	-48,172.88	0.00	-48,172.88
879 SNAP - SAFETY NET ASSISTANCE PROJECT	47,500.00	47,500.00	25,664.65	12,585.39	9,249.96	0.00	9,249.96
886 WIA ESL ENGLISH SECOND LANGUAGE	4,995.00	4,995.00	6,307.15	0.00	-1,312.15	0.00	-1,312.15
894 LSTA	5,470.00	5,470.00	5,470.00	0.00	0.00	0.00	0.00
951 COMP H/W	10,191.55	11,416.55	2,078.00	1,617.17	7,721.38	0.00	7,721.38
Total SPECIAL AID FUND	**9,472,437.61**	**9,650,778.28**	**5,266,022.21**	**2,426,830.11**	**1,957,925.96**	**2,813.17**	**1,955,112.79**

GREATER SOUTHERN TIER BOCES

Budget Status Report As Of: 02/28/2013
Fiscal Year: 2013

Fund: F SPECIAL AID FUND

Selection Criteria

Criteria Name: Last Run
Fund: F
Budget type: Current Year
As Of Date: 02/28/2013
Suppress budgetcodes with no activity
Print Summary Only
Sort by: Fund/CoSer
Printed by Wendy Swearingen

GREATER SOUTHERN TIER BOCES

Revenue Status Report As Of: 02/28/2013

Fiscal Year: 2013

Fund: F SPECIAL AID FUND

Revenue Account Service Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
804 WIA TITLE II INCARCERATED	0.00	0.00	0.00	40,646.00	0.00	40,646.00
805 ADULT EDUCATION	0.00	0.00	0.00	1,834,609.75	4,522.44	1,839,132.19
807 SUMMER EXPERIENCE CAMPS	0.00	0.00	0.00	159,000.00	0.00	159,000.00
808 VATEA 2	0.00	0.00	0.00	13,642.00	0.00	13,642.00
810 FOOD STAMP EMPLY & TRNG-CHEMUNG	0.00	0.00	0.00	14,000.00	0.00	14,000.00
811 WIA YOUTH	0.00	0.00	0.00	56,556.17	0.00	56,556.17
814 TABE TESTING - CHEMUNG	0.00	0.00	0.00	15,000.00	0.00	15,000.00
815 TRANSFER FUND	0.00	0.00	0.00	290.25	0.00	290.25
816 WORKFORCE NY AUX SVC	0.00	0.00	0.00	13,752.13	0.00	13,752.13
821 TABE TESTING - STEUBEN	0.00	0.00	0.00	9,200.00	0.00	9,200.00
822 LITERACY ZONE	0.00	0.00	0.00	166,354.00	0.00	166,354.00
823 STATEWIDE SCHOOL FINANCE CONSORTIUM	0.00	0.00	0.00	9,975.00	0.00	9,975.00
824 LEAD INTENSIVE SERVICES COUNSELOR	0.00	0.00	0.00	33,993.75	0.00	33,993.75
825 WORKFORCE AUX SVCS EXT	0.00	0.00	0.00	1,500.00	0.00	1,500.00
830 SCHOOL LIBRARY SYSTEM	0.00	0.00	0.00	172,736.00	0.00	172,736.00
831 SETRC	0.00	0.00	0.00	150,310.00	0.00	150,310.00
832 SETRC REGIONAL TRAINER	0.00	0.00	0.00	169,361.00	0.00	169,361.00
834 FOOD STAMP EMPLOY & TRNG	0.00	0.00	0.00	85,500.00	0.00	85,500.00
835 ADULT BASIC EDUCATION	0.00	0.00	0.00	95,904.00	0.00	95,904.00
837 SUMMER SCHOOL MULTI OPT	0.00	0.00	0.00	1,100.00	0.00	1,100.00
848 EA - EQUIVALENT ATTENDANCE	0.00	0.00	0.00	43.84	104.32	148.16
850 TEACHER CENTER	0.00	0.00	0.00	67,201.00	0.00	67,201.00
852 VATEA	0.00	0.00	0.00	117,995.00	0.00	117,995.00
853 IDEA PART B DISC MEDICAID REIMB 2	0.00	0.00	0.00	38,173.25	0.00	38,173.25
855 OMH OFFICE OF MENTAL HEALTH	0.00	0.00	0.00	9,426.22	0.00	9,426.22
859 LOCAL GOVT RECORDS MANAGEMENT	0.00	0.00	0.00	34,632.00	0.00	34,632.00
862 21ST CENTURY 2	0.00	0.00	0.00	187,838.00	0.00	187,838.00
866 21ST CENTURY LEARNING CENTER	0.00	0.00	0.00	416,249.00	0.00	416,249.00
871 CATEGORICAL AID FOR AUTOMATION	0.00	0.00	0.00	12,766.00	0.00	12,766.00
877 NEG & DEL-ELMIRA & BATH	0.00	0.00	0.00	50,937.00	0.00	50,937.00
886 WIA ESL ENGLISH SECOND LANGUAGE	0.00	0.00	0.00	4,495.00	0.00	4,495.00
894 LSTA	0.00	0.00	0.00	1,094.00	0.00	1,094.00
951 COMP H/W	0.00	0.00	0.00	4,800.00	0.00	4,800.00
Total SPECIAL AID FUND	0.00	0.00	0.00	3,989,080.36	4,626.76	3,993,707.12

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

WinCap Ver. 13.03.27.182

GREATER SOUTHERN TIER BOCES

Revenue Status Report As Of: 02/28/2013

Fiscal Year: 2013

Fund: F SPECIAL AID FUND

Revenue Account	Service	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue

Selection Criteria

Criteria Name: Last Run
As Of Date: 02/28/2013
Suppress revenue accounts with no activity
Print Summary Only
Sort by: Fund/CoSer
Printed by Wendy Swearingen

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

CHASE BANK
GST Capital Fund Account
Treasurer's Monthly Report
for the period
From February 1, 2013 to February 28, 2013

Total available balance as reported at the end of preceding period			$968,167.62
RECEIPTS DURING MONTH			
(With breakdown of source including full amount of all short term loans)			
Date	Source	**Amount**	
	Deposits and Credits plus Interest	$73.89	
	Total Receipts	$73.89	
	Total Receipts, including balance		$968,241.51
DISBURSEMENTS MADE DURING MONTH By Check			
	From Check No. 000206 To Check No. 000209	$78,466.11	
	Wires & Transfers	$0.00	
By Debit Charge	(Total amount of checks issued and debit charges)	$78,466.11	
	TOTAL Cash Balance		$889,775.40
RECONCILIATION WITH BANK STATEMENT			
	Balance as given on bank statement, end of month	$955,787.20	
	Less total of outstanding check	($66,011.80)	
	Total available balance (Must agree with Cash Balance above if there is a true reconciliation)		$889,775.40

Received by the Board of Education and entered as a part of the Minutes of the Board meeting held April 9, 2013.

Doretta Hughson
CLERK OF BOARD OF EDUCATION

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

Wendy Swearingen
TREASURER OF SCHOOL DISTRICT

GREATER SOUTHERN TIER BOCES

Outstanding Check Listing

Bank Account: CapitalChase - Chase - Capital

Check Number	Check Date	Remit To	Warrant	Fund	Recoded	Statement Date	Check Amount	Check Number
000208	02/28/2013	HALE CONTRACTING INC.	0094		No		$19,333.00	000208
000209	02/28/2013	KEUKA CONSTRUCTION CORPORATION	0094		No		$46,678.80	000209
Subtotal for Bank Account: CapitalChase - Chase - Capital						Grand Total	**$66,011.80**	
						Net	**$66,011.80**	
						Grand Total	**$66,011.80**	
						Net	**$66,011.80**	

Selection Criteria

Bank Account: CapitalChase
Check date is thru 02/28/2013
Checks Cleared/Voided Thru: 02/28/2013
Sort by: Check Number
Printed by Wendy Swearingen

GREATER SOUTHERN TIER BOCES

Budget Status Report As Of: 02/28/2013
Fiscal Year: 2013

Fund: H CAPITAL FUND

Budget Account	Description	Initial Budget	Current Budget	Year-to-Date Expenditures	Encumbrances Outstanding	Unencumbered Balance	Pending Encumbrance	Available Balance
780	OPERATIONS & MAINTENANCE	145,328.98	1,545,328.98	1,485,839.79	156,443.46	-96,954.27	0.00	-96,954.27
Total CAPITAL FUND		**145,328.98**	**1,545,328.98**	**1,485,839.79**	**156,443.46**	**-96,954.27**	**0.00**	**-96,954.27**

GREATER SOUTHERN TIER BOCES

Budget Status Report As Of: 02/28/2013
Fiscal Year: 2013

Fund: H CAPITAL FUND

Selection Criteria

Criteria Name: Last Run
Fund: H
Budget type: Current Year
As Of Date: 02/28/2013
Suppress budgetcodes with no activity
Print Summary Only
Sort by: Fund/CoSer
Printed by Wendy Swearingen

GREATER SOUTHERN TIER BOCES

Revenue Status Report As Of: 02/28/2013
Fiscal Year: 2013
Fund: H CAPITAL FUND

Revenue Account	Service	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
776 OPERATIONS & MAINTENANCE			0.00	0.00	0.00	216.51	0.00	216.51
780 OPERATIONS & MAINTENANCE			0.00	0.00	0.00	1,400,000.00	0.00	1,400,000.00
Total CAPITAL FUND			0.00	0.00	0.00	1,400,216.51	0.00	1,400,216.51

Selection Criteria

Criteria Name: Last Run
As Of Date: 02/28/2013
Suppress revenue accounts with no activity
Print Summary Only
Sort by: Fund/CoSer
Printed by Wendy Swearingen

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

CHASE BANK
GST Dental & Vision Account
Treasurer's Monthly Report
for the period
From February 1, 2013 to February 31, 2013

Total available balance as reported at the end of preceding period			$18,762.27
RECEIPTS DURING MONTH			
(With breakdown of source including full amount of all short term loans)			
Date Source		**Amount**	
Deposits & Credits plus Interest	$	60,623.23	
	$	-	
Total Receipts, including balance			$ 79,385.50
DISBURSEMENTS MADE DURING MONTH By Check			
From Check No. To Check No.	$	-	
Wires & Transfers			
Wires & Transfers	$	19,480.03	
By Debit Charge (Total amount of checks issued and debit charges)	$	19,480.03	
TOTAL Cash Balance			$59,905.47

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month	$	59,905.47	
In Transit - EFT 224	$	-	
Less total of outstanding check	$	-	
(Must agree with Cash Balance above if there is a true reconciliation)			$59,905.47

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

Wendy Swearingen

TREASURER OF SCHOOL DISTRICT

CHASE BANK
GST Premier Account
Treasurer's Monthly Report
for the period
From February 1, 2013 to February 28, 2013

Total available balance as reported at the end of preceding period			$332,142.88
RECEIPTS DURING MONTH			
(With breakdown of source including full amount of all short term loans)			
Date	Source	**Amount**	
•	Deposits & Credits plus Interest	$27,407,584.15	
	Total Receipts		
	Total Receipts, including balance		$27,739,727.03
DISBURSEMENTS MADE DURING MONTH By Check			
	From Check No. To Check No.	$0.00	
	Wires & Transfers	$10,100,000.00	
By Debit Charge	(Total amount of checks issued and debit charges)	$10,100,000.00	
	TOTAL Cash Balance		$17,639,727.03
RECONCILIATION WITH BANK STATEMENT			
	Balance as given on bank statement, end of month	$17,639,727.03	
	Less total of outstanding check	$0.00	
		$0.00	
(Must agree with Cash Balance above if there is a true reconciliation)			$17,639,727.03

Received by the Board of Education and entered as a part of the Minutes of the Board meeting held April 9, 2013.

Doretta Hughson
CLERK OF BOARD OF EDUCATION

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

Wendy Swearingen
TREASURER OF SCHOOL DISTRICT

First Niagara
BOCES IMM Acct
Treasurer's Monthly Report
for the period
From February 1, 2013 to February 28, 2013

Total available balance as reported at the end of preceding period			$14,810.38
RECEIPTS DURING MONTH			
(With breakdown of source including full amount of all short term loans)			
Date	Source	**Amount**	
	Deposits and Credits plus Interest	$0.23	
	Total Receipts		
	Total Receipts, including balance		$14,810.61

DISBURSEMENTS MADE DURING MONTH By Check			
	From Check No. To Check No.		
	Wires & Transfers	$0.00	
By Debit Charge	(Total amount of checks issued and debit charges)	$0.00	
	TOTAL Cash Balance		$14,810.61

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month	$14,810.61	
Total available balance (Must agree with Cash Balance above if there is a true reconciliation)		$14,810.61

Received by the Board of Education and entered as a part of the Minutes of the Board meeting held April 9, 2013.

Doretta Hughson
CLERK OF BOARD OF EDUCATION

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

Wendy Swearingen
TREASURER OF SCHOOL DISTRICT

M & T BANK
GST Adult Ed Merchant
Treasurer's Monthly Report
for the period
From February 1, 2013 to February 28, 2013

Total available balance as reported at the end of preceding period			$41,972.68
RECEIPTS DURING MONTH			
(With breakdown of source including full amount of all short term loans)			
Date	Source	**Amount**	
	Deposits & Credits plus Interest	$34,384.37	
	Total Receipts	$34,384.37	
	Total Receipts, including balance		$76,357.05
DISBURSEMENTS MADE DURING MONTH By Check			
	From Check No. To Check No.	$0.00	
	M# 5435 Wire Transfer to General Fund	$120.00	
By Debit Charge	(Total amount of checks issued and debit charges)	$120.00	
	TOTAL Cash Balance		$76,237.05
RECONCILIATION WITH BANK STATEMENT			
	Balance as given on bank statement, end of month	$76,237.05	
	Less total of outstanding check	$0.00	
	Total available balance (Must agree with Cash Balance above if there is a true reconciliation)		$76,237.05

Received by the Board of Education and entered as a part of the Minutes of the Board meeting held April 9, 2013.

Doretta Hughson
CLERK OF BOARD OF EDUCATION

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

Wendy Swearingen
TREASURER OF SCHOOL DISTRICT

Chemung Canal Trust Company
Patron Account - Coopers Plains
Treasurer's Monthly Report
for the period
From February 1, 2013 to February 28, 2013

Total available balance as reported at the end of preceding period			$424.88
RECEIPTS DURING MONTH			
(With breakdown of source including full amount of all short term loans)			
Date	Source	**Amount**	
	Deposits and Credits	$1,843.98	
	Total Receipts	$1,843.98	
	Total Receipts, including balance		$2,268.86
DISBURSEMENTS MADE DURING MONTH			
	By Check		
	From Check No. 1122 To Check No. 1124	$417.01	
	(Total amount of checks issued and debit charges)	$417.01	
	Cash Balance as shown by records		$1,851.85
RECONCILIATION WITH BANK STATEMENT			
	Balance as given on bank statement, end of month	$ 1,851.85	
	Less total of outstanding check	$0.00	
	Net Balance in bank	$ 1,851.85	
	(Must agree with Cash Balance above if there is a true reconciliation)		$1,851.85

Received by the Board of Education and entered as a part of the Minutes of the Board meeting held April 9, 2013.

Doretta Hughson
CLERK OF BOARD OF EDUCATION

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

Wendy Swearingen
TREASURER OF SCHOOL DISTRICT

Steuben Trust Company
Patron Account - Wildwood
Treasurer's Monthly Report
for the period
From February 1, 2013 to February 28, 2013

Total available balance as reported at the end of preceding period			$0.00
RECEIPTS DURING MONTH			
(With breakdown of source including full amount of all short term loans)			
Date	Source	**Amount**	
	Deposits and Credits	$2,091.94	
	Total Receipts	$2,091.94	
	Total Receipts, including balance		$2,091.94
DISBURSEMENTS MADE DURING MONTH			
	By Check		
	From Check No. 1127 To Check No. 1128	$0.00	
	Debits	$0.00	
	Charge Back item(s)	$0.00	
		$0.00	
	Cash Balance as shown by records		$2,091.94
RECONCILIATION WITH BANK STATEMENT			
	Balance as given on bank statement, end of month	$2,091.94	
	Less total of outstanding check	$0.00	
	(Must agree with Cash Balance above if there is a true reconciliation)		$2,091.94

Received by the Board of Education and entered as a part of the Minutes of the Board meeting held April 9, 2013.

Doretta Hughson
CLERK OF BOARD OF EDUCATION

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

Wendy Swearingen
TREASURER OF SCHOOL DISTRICT

M & T BANK
GST Scholarship Funds Account
Treasurer's Monthly Report
for the period

From February 1, 2013 to February 28, 2013

Total available balance as reported at the end of preceding period			$22,991.17
RECEIPTS DURING MONTH			
(With breakdown of source including full amount of all short term loans)			
Date	Source	**Amount**	
	Deposits & Credits plus Interest	$1.11	
	Void Checks		
	Total Receipts	$1.11	
	Total Receipts, including balance		$22,992.28

DISBURSEMENTS MADE DURING MONTH By Check

From Check No. To Check No.

Wires & Transfers

By Debit Charge	(Total amount of checks issued and debit charges)	$0.00	
	TOTAL Cash Balance		$22,992.28

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month	$22,992.28	
Less total of outstanding check		
(Must agree with Cash Balance above if there is a true reconciliation)		$22,992.28

Received by the Board of Education and entered as a part of the Minutes of the Board meeting held April 9, 2013.

Doretta Hughson
CLERK OF BOARD OF EDUCATION

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

Wendy Swearingen
TREASURER OF SCHOOL DISTRICT

CHASE BANK
GST - T&A Memorial Fund Account
Treasurer's Monthly Report
for the period
From February 1, 2013 to February 28, 2013

Total available balance as reported at the end of preceding period		$29,822.18
RECEIPTS DURING MONTH		
(With breakdown of source including full amount of all short term loans)		
Date Source	**Amount**	
Deposits & Credits plus Interest	$4.57	
Total Receipts		
Total Receipts, including balance		$29,826.75
DISBURSEMENTS MADE DURING MONTH By Check		
From Check No. To Check No.	$0.00	
Wires & Transfers	$0.00	
By Debit Charge (Total amount of checks issued and debit charges)		
TOTAL Cash Balance		$29,826.75
RECONCILIATION WITH BANK STATEMENT		
Balance as given on bank statement, end of month	$29,826.75	
Less total of outstanding check	$0.00	
Total available balance		
(Must agree with Cash Balance above if there is a true reconciliation)		$29,826.75

Received by the Board of Education and entered as a part of the Minutes of the Board meeting held April 9, 2013.

Doretta Hughson
CLERK OF BOARD OF EDUCATION

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

Wendy Swearingen
TREASURER OF SCHOOL DISTRICT

CHASE BANK
GST Clayton J Tong Memorial Scholarship Savings Account
Treasurer's Monthly Report
for the period
From February 1, 2013 to February 28, 2013

Total available balance as reported at the end of preceding period			$7,460.03
RECEIPTS DURING MONTH			
(With breakdown of source including full amount of all short term loans)			
Date	Source	**Amount**	
	Deposits & Credits plus Interest	$1.14	
	Total Receipts	$1.14	
	Total Receipts, including balance		$7,461.17
DISBURSEMENTS MADE DURING MONTH By Check			
	From Check No. To Check No.	$0.00	
	Wires & Transfers		
By Debit Charge	(Total amount of checks issued and debit charges)	$0.00	
	TOTAL Cash Balance		$7,461.17
RECONCILIATION WITH BANK STATEMENT			
	Balance as given on bank statement, end of month	$7,461.17	
	Less total of outstanding check	$0.00	
	Total available balance		
	(Must agree with Cash Balance above if there is a true reconciliation)		$7,461.17

Received by the Board of Education and entered as a part of the Minutes of the Board meeting held April 9, 2013.

Doretta Hughson
CLERK OF BOARD OF EDUCATION

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

Wendy Swearingen
TREASURER OF SCHOOL DISTRICT

CHASE BANK
GST Clayton J Tong Memorial Scholarship Checking Account
Treasurer's Monthly Report
for the period
From February 1, 2013 to February 28, 2013

Total available balance as reported at the end of preceding period			$0.00
RECEIPTS DURING MONTH			
(With breakdown of source including full amount of all short term loans)			
Date	Source	**Amount**	
	Deposits & Credits plus Interest	$0.00	
	Online Transfer		
	Total Receipts	$0.00	
	Total Receipts, including balance		$0.00
DISBURSEMENTS MADE DURING MONTH By Check			
	From Check No. 000008 To Check No.	$0.00	
	Wires & Transfers		
By Debit Charge	(Total amount of checks issued and debit charges)		
	TOTAL Cash Balance		$0.00
RECONCILIATION WITH BANK STATEMENT			
	Balance as given on bank statement, end of month	$0.00	
	Less total of outstanding check	$0.00	
	Total available balance		
	(Must agree with Cash Balance above if there is a true reconciliation)		$0.00

Received by the Board of Education and entered as a part of the Minutes of the Board meeting held April 9, 2013.

Doretta Hughson
CLERK OF BOARD OF EDUCATION

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

Wendy Swearingen
TREASURER OF SCHOOL DISTRICT

Steuben Trust Company
Bethesda Foundation Scholarship
Secondary & Adult Account
Treasurer's Monthly Report
for the period
From February 1, 2013 to February 28, 2013

Total available balance as reported at the end of preceding period			$2,075.63
RECEIPTS DURING MONTH			
(With breakdown of source including full amount of all short term loans)			
Date	Source	**Amount**	
	Deposits and Credits	$3,250.02	
	Total Receipts	$3,250.02	
	Total Receipts, including balance		$5,325.65
DISBURSEMENTS MADE DURING MONTH			
	By Check		
	From Check No. To Check No.	$0.00	
	Total disbursements	$0.00	
	Cash Balance as shown by records		$5,325.65
RECONCILIATION WITH BANK STATEMENT			
	Balance as given on bank statement, end of month	$2,075.65	
	Less total of outstanding check	$0.00	
	02/28/13 deposit in transit	$3,250.00	
	Net Balance in bank	$5,325.65	
	(Must agree with Cash Balance above if there is a true reconciliation)		$5,325.65

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Doretta Hughson
CLERK OF BOARD OF EDUCATION

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

Wendy Swearingen
TREASURER OF SCHOOL DISTRICT

BANCORP BANK
GST Flex/Benefit Card Account
Treasurer's Monthly Report
for the period

From February 1, 2013 to February 28, 2013

Total available balance as reported at the end of preceding period			$48,264.95
RECEIPTS DURING MONTH			
(With breakdown of source including full amount of all short term loans)			
Date	Source	**Amount**	
	Deposits & Credits plus Interest	$40,266.07	
	Void Checks	$0.00	
	Total Receipts	$40,266.07	
	Total Receipts, including balance		$88,531.02
DISBURSEMENTS MADE DURING MONTH By Check			
	From Check No. To Check No.		
	Wires & Transfers	$41,093.56	
By Debit Charge	(Total amount of checks issued and debit charges)		
	TOTAL Cash Balance		$47,437.46
RECONCILIATION WITH BANK STATEMENT			
	Balance as given on bank statement, end of month	$48,289.89	
	Less total of outstanding checks	($852.43)	
	(Must agree with Cash Balance above if there is a true reconciliation)		$47,437.46

Received by the Board of Education and entered as a part of the Minutes of the Board meeting held April 9, 2013.

Doretta Hughson
CLERK OF BOARD OF EDUCATION

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

Wendy Swearingen
TREASURER OF SCHOOL DISTRICT

Client Bank Reconciliation

Daily Report For 2/28/2013

SSCTA BOCES

Settlement Date: 2/28/2013

Account: HCR

Cardholder	Transaction Date	Transaction Type	Amount
DRISCOLL, TIMOTHY J (XXXXXXXXXXXX1682)	2/27/2013	Settle Purchase	$5.00
SEYMOUR, CARA (XXXXXXXXXXXX6026)	2/26/2013	Settle Purchase	$35.00
SWEARINGEN, WENDY S (XXXXXXXXXXXX7841)	2/27/2013	Settle Purchase	$10.00
WARDWELL, KAMI A (XXXXXXXXXXXX2757)	2/26/2013	Settle Purchase	$10.00
	HCR Total:	**4 Transactions**	**$60.00**

Account: HRA

Cardholder	Transaction Date	Transaction Type	Amount
AYERS, DIANA K (XXXXXXXXXXXX2644)	2/27/2013	Settle Purchase	$5.00
BATES, DAVID A (XXXXXXXXXXXX4995)	2/26/2013	Settle Purchase	$7.00
BUCKLEY, KATHLEEN S (XXXXXXXXXXXX8991)	2/26/2013	Settle Purchase	$10.00
BUMP, KELLIE (XXXXXXXXXXXX7628)	2/26/2013	Settle Purchase	$5.00
BURDEN, STACEY (XXXXXXXXXXXX2132)	2/26/2013	Settle Purchase	$10.00
BUTLER, RONALD E (XXXXXXXXXXXX9630)	2/26/2013	Settle Purchase	$10.00
COX, JULIE A (XXXXXXXXXXXX0031)	2/27/2013	Settle Purchase	$5.00
COX, JULIE A (XXXXXXXXXXXX0031)	2/27/2013	Settle Purchase	$10.00
CROUSE, KARI A (XXXXXXXXXXXX1627)	2/27/2013	Settle Purchase	$5.00
CURKENDALL, GUY R (XXXXXXXXXXXX6175)	2/26/2013	Settle Purchase	$5.00
EDWARDS, KELLI A (XXXXXXXXXXXX8430)	2/26/2013	Settle Purchase	$25.00
FAGNAN, NANCY (XXXXXXXXXXXX0066)	2/27/2013	Settle Purchase	$74.00
HARRISON, COLLEEN M (XXXXXXXXXXXX7853)	2/27/2013	Settle Purchase	$37.00
HOURIHAN, BENJAMIN T (XXXXXXXXXXXX9134)	2/26/2013	Settle Purchase	$10.00
KILEY, STEVEN M (XXXXXXXXXXXX6544)	2/27/2013	Settle Purchase	$10.00
KILLINGSWORTH, JO ANN (XXXXXXXXXXXX9371)	2/27/2013	Settle Purchase	$7.00
KNAPP, LACEY (XXXXXXXXXXXX3189)	2/27/2013	Settle Purchase	$175.00
MANNING, MARY JO (XXXXXXXXXXXX4372)	2/27/2013	Settle Purchase	$10.00
NOLAN, JOSEPH (XXXXXXXXXXXX2053)	2/26/2013	Settle Purchase	$20.00
NOLAN, JOSEPH (XXXXXXXXXXXX2053)	2/26/2013	Settle Purchase	$10.00
PERKINS, RICHARD A (XXXXXXXXXXXX4917)	2/27/2013	Settle Purchase	$10.00
PERKINS, RICHARD A (XXXXXXXXXXXX4917)	2/28/2013	Settle Purchase	$9.00
POLEY, G SCOTT (XXXXXXXXXXXX9979)	2/24/2013	Settle Purchase	$60.00
SAVINO JR, THOMAS (XXXXXXXXXXXX9049)	2/27/2013	Settle Purchase	$12.00
SCAPTURA, JOSEPH M (XXXXXXXXXXXX9612)	2/27/2013	Settle Purchase	$25.00
SMITH, CYNTHIA (XXXXXXXXXXXX1480)	2/27/2013	Settle Purchase	$5.00
SMITH, CYNTHIA (XXXXXXXXXXXX1480)	2/27/2013	Settle Purchase	$10.00
SWAN, SUSAN M (XXXXXXXXXXXX0169)	2/26/2013	Settle Purchase	$7.00
WARNER, AMY O (XXXXXXXXXXXX9765)	2/27/2013	Settle Purchase	$5.00
WHITFORD, RHONDA A (XXXXXXXXXXXX2640)	2/27/2013	Settle Purchase	$9.43
WOOD, MELISSA A (XXXXXXXXXXXX5804)	2/27/2013	Settle Purchase	$30.00
ZERBE, PAMELA E (XXXXXXXXXXXX9011)	2/26/2013	Settle Purchase	$10.00
ZOLKOSKY, ELIZABETH (XXXXXXXXXXXX2778)	2/25/2013	Settle Purchase	$150.00
	HRA Total:	**33 Transactions**	**$792.43**
	2/28/2013 Settlement Date Total:		**$852.43**

Account - Transaction Type Totals		Transactions	Amount
HCR	Settle Purchase	4 Transactions	$60.00

HRA	Settle Purchase	33 Transactions	$792.43
	Grand Total:	**37 Transactions**	**$852.43**

Transaction Type Totals	Transactions	Amount
Settle Purchase	37 Transactions	$852.43
	Grand Total:	**$852.43**

FIRST NIAGARA BANK
GST Flex Account
Treasurer's Monthly Report
for the period

From February 1, 2013 to February 28, 2013

Total available balance as reported at the end of preceding period			$1,090,981.83
RECEIPTS DURING MONTH			
(With breakdown of source including full amount of all short term loans)			
Date	Source	**Amount**	
	Deposits & Credits plus Interest	$12,647.76	
	Void Checks	$0.00	
	Total Receipts	$12,647.76	
	Total Receipts, including balance		$1,103,629.59
DISBURSEMENTS MADE DURING MONTH By Check			
	From Check No. 3548 To Check No. 3599	$14,173.99	
	By debit charges	$40,266.07	
	(Total amount of checks issued and debit charges)	$54,440.06	
	TOTAL Cash Balance		$1,049,189.53
RECONCILIATION WITH BANK STATEMENT			
	Balance as given on bank statement, end of month	$1,054,922.44	
	Less total of outstanding check	($5,732.91)	
(Must agree with Cash Balance above if there is a true reconciliation)			$1,049,189.53

Received by the Board of Education and entered as a part of the Minutes of the Board meeting held April 9, 2013.

Doretta Hughson
CLERK OF BOARD OF EDUCATION

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

Wendy Swearingen
TREASURER OF SCHOOL DISTRICT

FLEX

OUTSTANDING CHECKS 02/28/13

date	ck number	amount
01/14/13	3492	$ 349.81
02/11/13	3563	$ 26.00
02/11/13	3567	$ 30.00
02/11/13	3568	$ 575.00
02/25/13	3588	$ 168.43
02/25/13	3589	$ 79.00
02/25/13	3590	$ 5.99
02/25/13	3591	$ 950.00
02/25/13	3592	$ 1,368.35
02/25/13	3593	$ 263.16
02/25/13	3594	$ 120.11
02/25/13	3595	$ 261.80
02/25/13	3596	$ 148.95
02/25/13	3597	$ 163.15
02/25/13	3598	$ 960.00
02/25/13	3599	$ 263.16
		$ 5,732.91

M & T BANK
GST Trust & Agency Account #
Treasurer's Monthly Report
for the period
From February 1, 2013 to February 28, 2013

Total available balance as reported at the end of preceding period $ 1,255,324.94

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

Date	Source	Amount	
	Deposits & Interest	$ 47,650.54	
	Void Checks	$ -	
	Transfer from General Fund for Health Care	$ 1,196,039.00	
	Transfer(s) from General Fund-5010	$ 3,186,633.25	
	Transfer(s) from Federal Fund-7472	$ 280,041.08	
	Total Receipts	$ 4,710,363.87	
	Total Receipts, including balance		$ 5,965,688.81

DISBURSEMENTS MADE DURING MONTH

By Check		
From Check No. 8113 To Check No. 8137	$ 1,263,709.19	
By Debit Charge		
Consoildated Net Payroll(s)-5044	$ 2,160,388.24	
IRS USA Tax Payment(s)	$ 841,592.91	
Wire to First Niagara Flex 1st & 2nd quarters		
ERS	$ 25,638.64	
Omni	$ 98,058.64	
Dental Vision	$ 60,615.00	
New York State Withhold(s)	$ 140,865.61	
(Total amount of checks issued and debit charges)	$ 4,590,868.23	
Cash Balance as shown by records		$ 1,374,820.58

RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month	$ 1,449,824.37	
Less total of outstanding checks	$ (74,694.74)	
Transfer to Payroll in Transit payroll #22	$ (1,283.97)	
Deposit in Transit payroll #22	$ 974.92	
(Must agree with Cash Balance above if there is a true reconciliation)		$ 1,374,820.58

Received by the Board of Education and entered as a part of the Minutes of the Board meeting held April 9, 2013.

Doretta Houghson
Clerk of Board of Education

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

Wendy Swearingen
TREASURER OF SCHOOL DISTRICT

GREATER SOUTHERN TIER BOCES

Outstanding Check Listing

Bank Account: TAMT - M&T - TA Fund

Check Number	Check Date	Remit To	Warrant	Fund	Recoded	Statement Date	Check Amount	Check Number
008117	02/14/2013	GST BOCES EDUCATIONAL ASSOC	0087	TA	No		$8,519.22	008117
008125*	02/28/2013	CHEMUNG COUNTY SHERIFF DEPT	0092		No		$253.02	008125
008127*	02/28/2013	Greater Southern Tier BOCES SIEBA Flex	0092		No		$6,057.69	008127
008128	02/28/2013	GST BOCES EDUCATIONAL ASSOC	0092		No		$8,489.82	008128
008129	02/28/2013	GST BOCES TEACHER AIDE ASSOCIATION MICHELLE PIERSON, TREASURER	0092		No		$1,790.78	008129
008130	02/28/2013	GST SUPPORT STAFF ASSOCIATION C/O LAURA UNDERHILL	0092		No		$4,002.42	008130
008131	02/28/2013	NYS CHILD SUPPORT PROCESSING CENTER	0092		No		$2,261.79	008131
008132	02/28/2013	NYS TEACHERS RETIREMENT SYSTEM	0092		No		$12,373.76	008132
008133	02/28/2013	PHEAA	0092		No		$245.84	008133
008134	02/28/2013	SHERIFF OF STEUBEN COUNTY	0092		No		$869.19	008134
008135	02/28/2013	UNITED WAY OF THE SOUTHERN TIER	0092		No		$675.17	008135
008136	02/27/2013	NYS TEACHERS RETIREMENT SYSTEM	0093		No		$1,463.00	008136
008137	02/28/2013	SECURITY MUTUAL LIFE INSURANCE CO OF NY 100 COURT STREET	0094		No		$2,054.40	008137
1320ERS4	02/28/2013	NYS EMPLOYEES RETIREMENT SYSTEM	0095		No		$6,993.79	1320ERS4
1320ERS5	02/28/2013	NYS EMPLOYEES RETIREMENT SYSTEM	0095		No		$3,130.87	1320ERS5
1320ERS6	02/28/2013	NYS EMPLOYEES RETIREMENT SYSTEM	0095		No		$1,059.24	1320ERS6
1320ERSAR4	02/28/2013	NYS EMPLOYEES RETIREMENT SYSTEM	0095		No		$316.80	1320ERSAR4
1320ERSARR	02/28/2013	NYS EMPLOYEES RETIREMENT SYSTEM	0095		No		$1,390.94	1320ERSARR
1320ERSLON	02/28/2013	NYS EMPLOYEES RETIREMENT SYSTEM	0095		No		$12,747.00	1320ERSLON
Subtotal for Bank Account: TAMT		**- M&T - TA Fund**				Grand Total	**$74,694.74**	
						Net	**$74,694.74**	

Grand Total	**$74,694.74**
Net	**$74,694.74**

Selection Criteria

Bank Account: TAMT
Check date is thru 02/28/2013
Checks Cleared/Voided Thru: 02/28/2013
Sort by: Check Number
Printed by Wendy Swearingen

First Niagara
GST Escrow Agent Account #
Treasurer's Monthly Report
for the period
From February 1, 2013 to February 28, 2013

Total available balance as reported at the end of preceding period		$500,000.00
RECEIPTS DURING MONTH		
(With breakdown of source including full amount of all short term loans)		
Date Source	**Amount**	
Deposits & Credits plus Interest	$0.00	
Total Receipts		
Total Receipts, including balance		$500,000.00
DISBURSEMENTS MADE DURING MONTH By Check		
From Check No. To Check No.		
Wires & Transfers		
By Debit Charge (Total amount of checks issued and debit charges)		
TOTAL Cash Balance		$500,000.00
RECONCILIATION WITH BANK STATEMENT		
Balance as given on bank statement, end of month	$500,000.00	
Less total of outstanding check	$0.00	
(Should agree with Cash Balance ABOVE unless there are Undeposited funds in treasurer's hands)		
Amount of receipts undeposited (add)		
(See reverse side of report)		
Total available balance		
(Must agree with Cash Balance above if there is a true reconciliation)		$500,000.00

Received by the Board of Education and entered as a part of the Minutes of the Board meeting held April 9, 2013.

Doretta Hughson
CLERK OF BOARD OF EDUCATION

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

Wendy Swearingen
TREASURER OF SCHOOL DISTRICT

M & T BANK
GST Payroll Account #
Treasurer's Monthly Report
for the period
From February 1, 2013 to February 28, 2013

Total available balance as reported at the end of preceding period		$ (374.98)
RECEIPTS DURING MONTH		
(With breakdown of source including full amount of all short term loans)		
Date Source	**Amount**	
Deposits and Credits plus Interest	$ 2,160,394.53	
Stop Payment		
Total Receipts	$ 2,160,394.53	
Total Receipts, including balance		$ 2,160,019.55
DISBURSEMENTS MADE DURING MONTH By Check		
By Check		
Fr Ck 65782 to Check 66090	$ 204,626.75	
Payroll Direct Deposit Wire 02/14/13	$ 967,806.91	
Payroll Direct Deposit Wire 02/28/13	$ 987,461.08	
	$ 2,159,894.74	
Cash Balance as shown by records		$ 124.81
RECONCILIATION WITH BANK STATEMENT		
Balance as given on bank statement, end of month	$ 116,359.71	
Less total of outstanding check -	$ (115,259.98)	
Wire in transit to correct payroll #22	$ (974.92)	
	$ -	
Total available balance		$ 124.81
(Must agree with Cash Balance above if there is a true reconciliation)		

Received by the Board of Education and entered as a part of the Minutes of the Board meeting held April 9, 2013.

Doretta Hughson
CLERK OF BOARD OF EDUCATION

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.

Wendy Swearingen
TREASURER OF SCHOOL DISTRICT

GREATER SOUTHERN TIER BOCES

Outstanding Check Listing

Bank Account: PayrollMT - M&T - Payroll

Check Number	Check Date	Remit To	Warrant	Fund	Recoded	Statement Date	Check Amount	Check Number
059815	04/12/2012	FRABONI\MARY ELLEN			No		$64.15	059815
061148*	06/21/2012	SMITH\TYLER J			No		$56.43	061148
061623*	07/05/2012	SCHMIDT\JANELLE A			No		$57.79	061623
061742*	07/19/2012	ELLIS\JAMES S			No		$573.64	061742
062071*	08/02/2012	ELLIS\JAMES S			No		$573.64	062071
062525*	08/16/2012	DOANE\BETH A			No		$99.07	062525
062539*	08/16/2012	ELLIS\JAMES S			No		$573.64	062539
062583*	08/16/2012	HESS\LAURIE A			No		$96.53	062583
062656*	08/16/2012	MAYOTTE\DAVID L			No		$758.96	062656
062735*	08/16/2012	ROGGIE\BETH ANN			No		$96.53	062735
062965*	08/30/2012	CHICHESTER\TODD M			No		$1,342.44	062965
063019*	08/30/2012	ELLIS\JAMES S			No		$573.64	063019
063185*	08/30/2012	PABODY\SUSAN T			No		$191.83	063185
063256*	08/30/2012	SHAW\JAMIE L			No		$198.13	063256
063311*	08/30/2012	VANCE\CARLEY J			No		$191.83	063311
063405*	09/13/2012	BOLT\TARA J			No		$1,871.33	063405
063484*	09/13/2012	EMERSON\DEBORAH E			No		$99.07	063484
063523*	09/13/2012	HARRIS\CHRISTEL F			No		$165.11	063523
063554*	09/13/2012	KERNAN\NANCY K			No		$95.92	063554
063633*	09/13/2012	POTTER\SARAH P			No		$360.41	063633
063748*	09/27/2012	FRASIER\DEREK L			No		$8.49	063748
063750*	09/27/2012	MORROW\LUKE I			No		$17.11	063750
064324*	10/25/2012	MERRITT\KORY J			No		$95.92	064324
064415*	10/25/2012	PABODY\SUSAN T			No		$6.30	064415
064423*	11/08/2012	SUTTON\CHRISTINE J			No		$28.38	064423
064462*	11/08/2012	COSTELLO\KATHLEEN M			No		$1,051.14	064462
064752*	11/20/2012	LORDEN\REBEKAH D			No		$95.92	064752
064882*	12/06/2012	COSTELLO\KATHLEEN M			No		$1,046.19	064882
065133*	12/20/2012	KASTENHUBER\JUDY			No		$63.15	065133
065281*	01/03/2013	COSTELLO\KATHLEEN M			No		$1,021.14	065281
065331*	01/03/2013	KASTENHUBER\JUDY			No		$61.79	065331
065337*	01/03/2013	LAUX\KAREN M			No		$1,813.86	065337
065373*	01/03/2013	PULKOWSKY\TERESA A			No		$419.30	065373
065385*	01/03/2013	ROGAN\JILL A			No		$48.48	065385
065435*	12/20/2012	GRIFFITH-SCHIRMER\VIRGINIA			No		$11.55	065435
065437*	12/20/2012	RUTHERFORD\ROSEMARIE			No		$7.09	065437
065439*	12/20/2012	FULLMER\MELISSA A			No		$6.30	065439
065441*	12/20/2012	BOSTWICK\ELISABETH S			No		$6.30	065441
065442	12/20/2012	TAFT\DESTINY			No		$9.45	065442
065517*	01/17/2013	LAUX\KAREN M.			No		$1,820.47	065517
065616*	01/31/2013	CECCE\CHRISTINA A.			No		$187.63	065616
065628*	01/31/2013	COSTELLO\KATHLEEN M.			No		$1,023.64	065628
065658*	01/31/2013	GREELEY\TOMI W.			No		$397.86	065658

GREATER SOUTHERN TIER BOCES

Outstanding Check Listing

Bank Account: PayrollMT - M&T - Payroll

Check Number	Check Date	Remit To	Warrant	Fund	Recoded	Statement Date	Check Amount	Check Number
065677*	01/31/2013	KASTENHUBER\JUDY			No		$61.79	065677
065683*	01/31/2013	LAUX\KAREN M.			No		$1,820.47	065683
065720*	01/31/2013	PULKOWSKY\TERESA A.			No		$291.90	065720
065780*	01/31/2013	ZOEKE\JEREMY P.			No		$12.46	065780
065813*	02/14/2013	COSTELLO\KATHLEEN M.			No		$1,023.64	065813
065834*	02/14/2013	FROSOLONE\PATRICIA L.			No		$209.14	065834
065841*	02/14/2013	GREELEY\TOMI W.			No		$276.38	065841
065865*	02/14/2013	LAUX\KAREN M.			No		$1,820.47	065865
065873*	02/14/2013	MASTIN\EUGENE A.			No		$523.30	065873
065879*	02/14/2013	MEAD\LAWRENCE E.			No		$316.52	065879
065889*	02/14/2013	PELCHAR\CATHY E.			No		$1,754.72	065889
065891*	02/14/2013	PETERS\HAL S.			No		$0.93	065891
065896*	02/14/2013	PULKOWSKY\TERESA A.			No		$472.66	065896
065898*	02/14/2013	RAGUSA\GARRETT S.			No		$66.95	065898
065902*	02/14/2013	RICE\DAMIEN M.			No		$26.78	065902
065941*	02/14/2013	WRIGHT\JENNIFER L.			No		$335.06	065941
065946*	02/28/2013	ACKLAND\KYLE C.			No		$920.18	065946
065947	02/28/2013	ADAMS\JAMES S.			No		$42.86	065947
065948	02/28/2013	ALLEN\SALLY J.			No		$314.90	065948
065949	02/28/2013	AMES\TIMOTHY L.			No		$482.77	065949
065950	02/28/2013	APTHORP\SCOTT W.			No		$193.44	065950
065952*	02/28/2013	BARDEN\VIRGINIA M.			No		$39.32	065952
065953	02/28/2013	BATES\DAVID A.			No		$1,430.40	065953
065954	02/28/2013	BATROWNY\GEORGE C.			No		$570.49	065954
065955	02/28/2013	BATROWNY\SANDRA L.			No		$321.86	065955
065956	02/28/2013	BENTLEY\BRIAN L.			No		$1,310.48	065956
065957	02/28/2013	BENTLEY\CYNTHIA A.			No		$925.03	065957
065958	02/28/2013	BEVILACQUA\THOMAS G.			No		$90.53	065958
065959	02/28/2013	BIROSCAK\ELIZABETH A.			No		$614.44	065959
065960	02/28/2013	BORGER\BRANDON T.			No		$97.70	065960
065961	02/28/2013	BRENZO\MARY			No		$515.71	065961
065962	02/28/2013	BREWER\JANICE M.			No		$1,069.25	065962
065964*	02/28/2013	BUTLER\RONALD E.			No		$1,109.50	065964
065965	02/28/2013	CAIN\WYATT K.			No		$913.94	065965
065966	02/28/2013	CALDWELL\DOROTHY A.			No		$1,590.17	065966
065967	02/28/2013	CAPORICCIO\CAROL A.			No		$53.88	065967
065968	02/28/2013	CHAMBERLAIN\GLENN M.			No		$419.58	065968
065969	02/28/2013	CHAPMAN\DOMENECA N.			No		$415.70	065969
065970	02/28/2013	CHICHESTER\TODD M.			No		$1,304.08	065970
065971	02/28/2013	CHILDS\JEAN F.			No		$1,069.55	065971
065972	02/28/2013	CLINE\CRAIG J.			No		$1,074.40	065972
065973	02/28/2013	CONNORS\AMY M.			No		$2,035.38	065973
065974	02/28/2013	COOLICAN\SUSAN N.			No		$123.44	065974

GREATER SOUTHERN TIER BOCES

Outstanding Check Listing

Bank Account: PayrollMT - M&T - Payroll

Check Number	Check Date	Remit To	Warrant	Fund	Recoded	Statement Date	Check Amount	Check Number
065975	02/28/2013	COON\RICHARD D.			No		$805.01	065975
065976	02/28/2013	COOTS\SARAH L.			No		$326.31	065976
065977	02/28/2013	COSTELLO\ELIZABETH R.			No		$290.04	065977
065978	02/28/2013	COSTELLO\KATHLEEN M.			No		$1,023.64	065978
065979	02/28/2013	COUGHLIN\LAWRENCE K.			No		$312.24	065979
065981*	02/28/2013	CUNNINGHAM\CHAD A.			No		$66.95	065981
065984*	02/28/2013	DAHLHAUS\CHARLES H.			No		$410.38	065984
065985	02/28/2013	DAVIS\DYLAN M.			No		$43.53	065985
065986	02/28/2013	DECKER\DAVID C.			No		$614.56	065986
065988*	02/28/2013	DENNIS\ANDREW J.			No		$1,634.65	065988
065989	02/28/2013	DENNIS\TERESA M.			No		$120.05	065989
065990	02/28/2013	DIPETTA\SUSAN M.			No		$48.48	065990
065991	02/28/2013	DOBBS\THERESA L.			No		$412.42	065991
065992	02/28/2013	DOLAWAY\DALE E.			No		$340.31	065992
065993	02/28/2013	DROPP\MARY E.			No		$1,255.32	065993
065994	02/28/2013	DRUMM\PAMELA M.			No		$774.51	065994
065995	02/28/2013	DUBOIS\MATTHEW P.			No		$26.78	065995
065996	02/28/2013	DUNN\RICHARD J.			No		$639.46	065996
065997	02/28/2013	FROSOLONE\PATRICIA L.			No		$209.14	065997
065998	02/28/2013	GALUSHA\DAWN M.			No		$155.68	065998
065999	02/28/2013	GIGLIO\BRAD H.			No		$1,015.13	065999
066000	02/28/2013	GILL\DIANE S.			No		$406.09	066000
066001	02/28/2013	GREELEY\TOMI W.			No		$138.52	066001
066002	02/28/2013	GUBLO\JOSEPH P.			No		$322.14	066002
066003	02/28/2013	HAM\KENNETH W.			No		$1,023.48	066003
066004	02/28/2013	HANRATTY\GLENN E.			No		$1,451.03	066004
066005	02/28/2013	HARRIS\LEVI A.			No		$33.47	066005
066006	02/28/2013	HART\KAREN C.			No		$703.05	066006
066007	02/28/2013	HIBBARD\MICHELE R.			No		$1,017.50	066007
066008	02/28/2013	HIGLEY\MICHAEL A.			No		$490.31	066008
066009	02/28/2013	HILLMAN\CAROL L.			No		$749.12	066009
066010	02/28/2013	HOFFMAN\FRANCES C.			No		$257.00	066010
066011	02/28/2013	HOSKINS\TIMOTHY A.			No		$36.83	066011
066012	02/28/2013	HOURIHAN\BENJAMIN T.			No		$565.83	066012
066013	02/28/2013	HOZEMPA\BARBARA J.			No		$3,398.32	066013
066014	02/28/2013	HYDE\WILLIAM C.			No		$562.98	066014
066015	02/28/2013	IMPSON\DIANNE E.			No		$831.62	066015
066016	02/28/2013	JACOBS\CATHERINE S.			No		$48.48	066016
066017	02/28/2013	JERZAK\ARLENE			No		$882.92	066017
066018	02/28/2013	JONES\CHARLES A.			No		$750.85	066018
066019	02/28/2013	KANE\ANNE L.			No		$1,448.33	066019
066020	02/28/2013	KETTELL\MARY U.			No		$2,519.74	066020
066021	02/28/2013	KINNERNEY\JAMES F.			No		$1,045.64	066021

GREATER SOUTHERN TIER BOCES

Outstanding Check Listing

Bank Account: PayrollMT - M&T - Payroll

Check Number	Check Date	Remit To	Warrant	Fund	Recoded	Statement Date	Check Amount	Check Number
066022	02/28/2013	KLOTZ\MARY C.			No		$591.69	066022
066023	02/28/2013	KOHBERGER\BARBARA F.			No		$961.61	066023
066024	02/28/2013	LAUX\KAREN M.			No		$1,820.47	066024
066025	02/28/2013	LEMAY\ROBERT C.			No		$2,389.51	066025
066026	02/28/2013	LOTOCKY\TAMMY L.			No		$2,059.19	066026
066027	02/28/2013	LYNOUGH\RICHARD S.			No		$676.59	066027
066028	02/28/2013	MANWARING\JESSICA M.			No		$1,048.57	066028
066029	02/28/2013	MASTIN\EUGENE A.			No		$531.03	066029
066030	02/28/2013	MCEVOY\PATRICIA M.			No		$99.65	066030
066031	02/28/2013	MCGUIRE\THOMAS P.			No		$1,200.87	066031
066032	02/28/2013	MCLAUGHLIN\ELLEN S.			No		$632.77	066032
066033	02/28/2013	MEAD\LAWRENCE E.			No		$316.52	066033
066034	02/28/2013	METCALF\JUDITH Y.			No		$60.03	066034
066035	02/28/2013	MONROE\MARYROSE T.			No		$475.41	066035
066036	02/28/2013	MOSCHETTI\VINCENT A.			No		$320.62	066036
066037	02/28/2013	MUNSON\BRION R.			No		$335.09	066037
066038	02/28/2013	O'BUCKLEY\CRAIG W.			No		$946.90	066038
066039	02/28/2013	PAYNE\ANNE E.			No		$1,419.14	066039
066041*	02/28/2013	PERKINS\MARY J.			No		$907.28	066041
066042	02/28/2013	PETERS\HAL S.			No		$87.27	066042
066043	02/28/2013	PETZKE\KAREN L.			No		$371.68	066043
066044	02/28/2013	PLUMMER\JEANETTE L.			No		$547.18	066044
066045	02/28/2013	PULKOWSKY\TERESA A.			No		$224.68	066045
066046	02/28/2013	RADUCZ\BILLIE J.			No		$347.63	066046
066047	02/28/2013	RAGUSA\GARRETT S.			No		$16.75	066047
066048	02/28/2013	REYNOLDS\DEBORAH J.			No		$889.22	066048
066049	02/28/2013	RICE\DAMIEN M.			No		$30.14	066049
066050	02/28/2013	RICHESON\LEE E.			No		$918.96	066050
066051	02/28/2013	ROBINSON\SHERYL G.			No		$295.22	066051
066052	02/28/2013	ROCKWELL\SHANE M.			No		$38.51	066052
066053	02/28/2013	ROMEO\CAROL J.			No		$936.21	066053
066054	02/28/2013	ROSE\ERIN M.			No		$313.13	066054
066055	02/28/2013	SADLER\YVONNE M.			No		$109.89	066055
066056	02/28/2013	SAGINARIO\SONDRA L.			No		$573.00	066056
066057	02/28/2013	SANO\GLENDA G.			No		$682.00	066057
066058	02/28/2013	SANTOBIANCO\NANCY B.			No		$676.49	066058
066060*	02/28/2013	SHARRETT\KEVIN C.			No		$148.14	066060
066061	02/28/2013	SHAUF\CHARLES R.			No		$793.12	066061
066062	02/28/2013	SILVERNAIL\CHERYL D.			No		$416.66	066062
066063	02/28/2013	SMOCK\PHILIP L.			No		$261.38	066063
066064	02/28/2013	SONNER\KATHRYN B.			No		$510.36	066064
066065	02/28/2013	SPAZIANI\LINDSAY M.			No		$300.73	066065
066066	02/28/2013	SPECIALE\FRANK M.			No		$935.47	066066

GREATER SOUTHERN TIER BOCES

Outstanding Check Listing

Bank Account: PayrollMT - M&T - Payroll

Check Number	Check Date	Remit To	Warrant	Fund	Recoded	Statement Date	Check Amount	Check Number
066067	02/28/2013	STABLEY\DOUGLAS E.			No		$811.70	066067
066068	02/28/2013	STANTON\WAYNE M.			No		$994.18	066068
066069	02/28/2013	STEARNS\LINDA J.			No		$66.63	066069
066070	02/28/2013	STILLMAN\ALICE R.			No		$87.21	066070
066071	02/28/2013	STRAIT\ZACHARY			No		$56.92	066071
066072	02/28/2013	STRATTON\DAWN R.			No		$405.13	066072
066073	02/28/2013	STRATTON\NANCY E.			No		$858.56	066073
066074	02/28/2013	SULLIVAN\JAMES M.			No		$515.01	066074
066075	02/28/2013	SULLIVAN\LEANDRA			No		$572.79	066075
066076	02/28/2013	TABER\BRADLEY T.			No		$486.49	066076
066077	02/28/2013	TAYLOR\DEBRA L.			No		$345.93	066077
066078	02/28/2013	TAYLOR\STEVEN A.			No		$652.10	066078
066079	02/28/2013	THORP\BENJAMIN T.			No		$166.23	066079
066080	02/28/2013	TOBY\ALONZO C.			No		$486.41	066080
066081	02/28/2013	TRYON\RONALD B.			No		$1,033.46	066081
066082	02/28/2013	UPDIKE\STEPHEN L.			No		$832.82	066082
066083	02/28/2013	WATSON\CASEY D.			No		$342.36	066083
066084	02/28/2013	WEBSTER\KEVIN V.			No		$969.30	066084
066085	02/28/2013	WILLIS\JEFFREY L.			No		$731.96	066085
066086	02/28/2013	WILSON\LEON W.			No		$1,262.23	066086
066087	02/28/2013	WRIGHT\JENNIFER L.			No		$915.02	066087
066088	02/28/2013	WUJASTYK\DONNA J.			No		$47.10	066088
066089	02/28/2013	WYANT\JAMES E.			No		$573.21	066089
066090	02/28/2013	ZECHES-MCCAWLEY\AMY M.			No		$272.93	066090

Subtotal for Bank Account: PayrollMT - M&T - Payroll

Grand Total	**$115,259.98**
Net	**$115,259.98**

Grand Total	**$115,259.98**
Net	**$115,259.98**

Selection Criteria

Bank Account: PayrollMT
Check date is thru 02/28/2013
Checks Cleared/Voided Thru: 02/28/2013
Sort by: Check Number
Printed by Wendy Swearingen

INTERNAL CLAIMS AUDITOR REPORT ON ITEMS REPORTED TO MANAGEMENT AND RESOLVED

February 2013

QUESTION	RESOLUTION
None	None

Debra Moyer-Haight
Internal Claims Auditor

3/27/13
Date

INTERNAL CLAIMS AUDITOR REPORT
February 2013
of Checks Processed-737

Discovered Condition	Check#	Internal Claims Auditor Requested Corrective Action	Corrective Action Taken
Appropriate approval signature for authorizing payment lacking.	52499	Need Signatures on Receipts	Paperwork Signed by Appropriate Person
	52792	Need Signatures on Receipts	Paperwork Signed by Appropriate Person
Appropriate expense codes not used i.e. 200 Equipment, 300 Supplies.	22752	Incorrect codes charged	Recoded
	22776	Incorrect codes charged	Recoded
	52785	Incorrect codes charged	Recoded
Invoice # on warrant/check doesn't match invoice.	22734	Incorrect Invoice number	Corrected on check
	52269	Incorrect Invoice number	Corrected on check
	52283	Incorrect Invoice number	Corrected on check
	52327	Incorrect Invoice number	Corrected on check
	52517	Incorrect Invoice number	Corrected on check
	52551	Incorrect Invoice number	Corrected on check
	52661	Incorrect Invoice number	Corrected on check
	52671	Incorrect Invoice number	Corrected on check
	52693	Incorrect Invoice number	Corrected on check
	52730	Incorrect Invoice number	Corrected on check
	52812	Incorrect Invoice number	Corrected on check
Itemized claims/invoice amounts do not total to check amount.	52317	Discount taken twice	Add to next payment
	52353	Discount taken twice	Add to next payment
Payment request is lacking sufficient documentation proving receipt of items/services.	22485	Receipts missing	Receipts received
	51252	Receipts missing	Receipts received
	52563	Receipts missing	Receipts received
Remit name/address is incorrect.	52273	Incorrect address	Modified vendor address*
	52302	Incorrect address	Modified vendor address*
	52807	Incorrect address	Modified vendor address*
OTHER: Specify	22776	Incorrect account number	Corrected on check
	52620	Incorrect invoice number	Corrected on check

*Envelope made out with correct address

Internal Claims Auditor Signature: Debra Moyer-Haight

Date: 3/27/13

FINANCE

Upon the recommendation of the Superintendent, and on the motion of ________, seconded by _______, it is resolved that the following finance actions are hereby taken:

A. General Fund Establishments and Adjustments.

1. Budget Establishments for 2012-13:

Item#	CoSer #	Title	In the Amount of
161-13	405.599	Equivalent Attendance w/ Broome-Tioga BOCES	$ 75
162-13	427.599	Exploratory Enrichment w/ Broome-Tioga BOCES	$ 15,746
163-13	542.599	Instructional Materials w/ Broome BOCES	$ 160

These establishments will be supported as follows:

161-13	405.599	Waverly: $75
162-13	427.599	Spencer-Van Etten: $7,873 and Waverly: $7,873
163-13	542.599	Waverly: $160

2. Budget Increases for 2012-13:

Item #	CoSer #	Title	Increase	From	To
164-13	302.494	Itinerant Handicapped: Other w/ Mon #1 BOCES	$ 455	$ 8,649	$ 9,104
165-13	342.494	Itinerant Physical Therapy w/ Monroe #1 BOCES	$ 4,130	$ 310	$ 4,440
166-13	401.000	Arts in Education	$ 4,464	$ 380,333	$ 384,797
167-13	416.494	Academic Programs w/ Monroe #1 BOCES	$ 594	$ 1,374	$ 1,968
168-13	419.693	Academic Programs w/ TST BOCES	$ 180	$ 1,260	$ 1,440
169-13	520.000	Comprehensive Support Services	$ 6,610	$ 63,120	$ 69,730
170-13	522.000	Equipment Repair	$ 1,000	$ 331,479	$ 332,479
171-13	527.000	Instructional Materials (Science Resource Center)	$ 4,375	$ 518,418	$ 522,793
172-13	537.000	School/Curriculum Improvement Planning	$ 4,938	$ 1,392,621	$ 1,397,559
173-13	562.493	School Imp. Planning w/ Genesee Valley BOCES	$ 390	$ 525	$ 915
174.13	605.000	Computer Service: Management	$ 292,939	$12,120,887	$12,413,826
175-13	609.000	Safety/Risk Management	$ 1,080	$ 611,206	$ 612,286
176-13	617.000	Food Service Management: Central	$ 16,000	$ 1,602,962	$ 1,618,962

These increases will be supported as follows:

164-13	302.494	Canisteo-Greenwood: $417 and Corning-Painted Post: $38
165-13	342.494	Avoca: $4,130
166-13	401.000	Avoca: $2,000 and Canisteo-Greenwood: $2,464
167-13	416.494	Waverly: $594
168-13	419.693	Spencer-Van Etten: $180
169-13	520.000	Based on District Participation
170-13	522.000	Campbell-Savona: $1,000
171-13	527.000	Elmira Heights: $3,000 and Miscellaneous Revenue: $1,375
172-13	537.000	Genesee Valley BOCES (Keshequa: $4,938)
173-13	562.493	Avoca: $130, Campbell-Savona: $130 and Jasper-Troupsburg: $130
174-13	605.000	Corning-Painted Post: $252,996 and Horseheads: $39,943
175-13	609.000	Elmira: $310, Horseheads: $300, Cayuga-Onondaga BOCES: $160 and Miscellaneous Revenue: $310
176-13	617.000	Hammondsport: $16,000

3. Budget Decrease for 2012-13:

Item #	CoSer #	Title	Decrease	From	To
177-13	303.000	Itinerant- Art	$ 10,685	$ 97,850	$ 87,165
178-13	313.000	Itinerant-Interpreter for the Deaf	$ 70,000	$ 496,280	$ 426,280
179-13	603.599	Transportation w/ Broome-Tioga BOCES	$ 22,594	$ 22,594	$ 0

This decrease will be supported as follows:

177-13	303.000	Based on District Participation
178-13	313.000	Based on District Participation
179-13	603.599	Elmira: ($22,594)

B. Purchasing.

1. Request permission to bid the following items as per attached resolution:

    a. Grocery, paper, equipment, milk, ice cream, bread and chemical products for 2013-2014 for various component and non-component districts in the Food Service Management Program and BOCES programs.

2. Award of bid for the purchase of Printing Supplies and Paper for GST BOCES Print Shop based on low bid per line item.

    Bids were opened April 4, 2013 at 2:30 p.m. The results will be provided at the Board meeting.

C. 2012-13 Internal Audit Report.

1. Acceptance of 2012-13 Internal Risk Assessment Report, as attached, and approval of the selection of Payroll as the focus area for the 2012-13 Internal Audit.

D. Authorization to pay the following membership dues:

1. National School Boards Association dues in the amount of $2,700 for 2013-14 year for the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES.

RESOLUTION OF BOARD OF EDUCATION

FOR ALL CAFETERIA SUPPLY BIDS
SCHOOL YEAR 2013-2014 inc. Milk, Ice Cream and Bread for following year

WHEREAS,

It is a plan of a number of public school districts in the Greater Southern Tier (GST) BOCES Area in New York, to bid jointly, Cafeteria Supplies including the following items on the following dates:

Meat and Grocery – July 10, 2013, September 4, 2013, November 20, 2013, January 29, 2014, April 2, 2014 and April 2, 2014 (for summer prime vendor award)
Equipment – February 12, 2014
Produce – weekly throughout the school year
Paper – July 10, 2013, October 30, 2013, February 26, 2014
Ice Cream – May 7, 2014
Milk – May 7, 2014
Bread – June 4, 2014 for

WHEREAS,

The School District named below is desirous of participating with other districts in the GST BOCES area in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS,

The School District named below wishes to appoint a committee made up of participating schools to assume responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding bids to the lowest bidder who meets the specifications and reporting the results to the schools; therefore;

BE IT RESOLVED,

That the Board of Education of the School District listed below hereby appoints the GST BOCES to represent it in all matters relating above, and

BE IT FURTHER RESOLVED,

That the Board of Education of the School District listed below authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the School District listed below agrees to (1) assume its equitable share of the costs of Cooperative Bidding; (2) abide by majority decisions of the participating districts on quality standards; (3) that it will award contracts according to the recommendation of the committee.

CERTIFICATION OF DISTRICT CLERK

I, ______________________________, District Clerk of the

______________________________ School District Board of Education

hereby certifies that the above resolution was adopted by the required majority vote of the Board of Education at its meeting held on ______________.

______________________________ ______________________________

Signature of District Clerk Date

Please Return 1 copy to GST BOCES Food Services and keep 1 copy for your records.

5-C-1

Board of Education
Greater Southern Tier BOCES
9579 Vocational Drive
Painted Post, NY 14870

BOCES

Tompkins Seneca Tioga BOCES
Internal Audit Services

2012-2013
Internal Audit Risk Assessment Update Report

February 2013

Executive Summary

Internal Audit performed the 2012-2013 risk assessment update for the Greater Southern Tier BOCES, on behalf of the Board of Education to assist them in compliance with the NYS Five Point Plan on School District Accountability legislation and Commissioner's Regulations 170.12.

A risk assessment update includes a review of BOCES operations, including but not limited to, a review of financial policies and procedures and the testing and evaluation of internal controls.

Internal Audit separated BOCES operations into nine auditable/functional units and assigned a risk rating of low, moderate, or considerable to each unit through various testing methods such as questionnaires and discussions with staff, sample testing of key controls, and walk-throughs.

Audit Recommendation

As a result of the updated risk assessment, Internal Audit recommends the detailed testing of **Payroll and Personnel** for 2012-2013 for the Greater Southern Tier BOCES.

Audit Scope, Objective and Methodology

Scope

An annual risk assessment is required by the NYS Five Point Plan on School District Accountability legislation and Commissioner's Regulations 170.12.

The risk assessment update for Greater Southern Tier BOCES was conducted during late January 2012.

Internal Audit is a department within Tompkins-Seneca-Tioga BOCES and is supervised by the Board of Education for GST BOCES under a cooperative services agreement. The findings and recommendations in this report are the responsibility of the Board and the Internal Audit Department.

Objective

To identify factors or conditions that threaten the achievement of BOCES objectives. It involves identifying significant risks to the effectiveness and efficiency of operations, to the reliability of financial reporting, and compliance with policies, procedures, applicable laws and regulations.

Methodology

The Internal Audit department complies with applicable regulations promulgated by the State Commissioner of Education and BOCES policies and procedures. Per New York Standards Internal Audit is required to develop a risk assessment of BOCES operations, including but not limited to, a review of financial policies and procedures and the testing and evaluation of BOCES internal controls, and an annual review and update of such risk assessment.

Internal Audit relied on the accuracy and reliability of the information provided by BOCES personnel. Internal Audit has not audited or examined the information in detail, and we express no assurance on it.

A risk assessment update shall not only include a current year residual risk determination, but also a follow-up on any previous Internal Audit exceptions, a follow-up on any corrective action plans and any external audit exceptions (financial statement, SED, OSC, etc.).

There are three categories of risk:

- Inherent Risk: The nature of some activities or assets makes them a greater risk than others. Some characteristics that generally increase inherent risk are opportunity, new activities, complexity, changes in operating environment, changes in personnel, and rapid growth. Inherent risk is a tool in determining the susceptibility of an entity, unit, or account to fraud, waste, or abuse assuming there were no related internal controls.

- Control Risk: The risk that material errors or fraud are not prevented or detected by the internal control system.

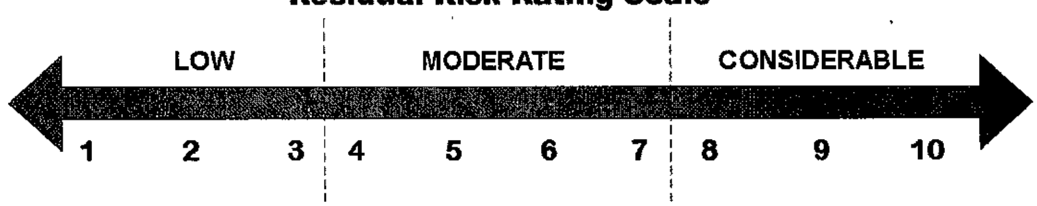
- Residual Risk: Remaining and assigned risk level calculated after evaluating control and inherent risk.

The assigned residual risk rating, low, moderate, or considerable, is calculated after considering inherent and control risk. To establish a control risk rating, internal audit uses various testing methods such as questionnaires and discussions with staff, sample testing of key controls, and walk throughs.

Not all risks are equal. Some are more likely than others to occur, and some will have a greater impact than others if they occur. Once risks are identified, their probability and significance must be assessed. Upon identifying and assessing risk, BOCES must decide how to deal with it. Based on a cost/benefit analysis, in some cases, the decision may be to control it; in others, it may be to accept it.

Residual Risk ratings are not only categorized as *Low, Moderate,* or *Considerable*, but also with a number rating. The number rating is based on various factors such as the severity of internal control recommendations, materiality, probability, and significance. In addition, the residual risk can be affected by recent audit reports or findings by other federal, state, or independent auditors. See the graphic below for the Residual Risk Rating Scale.

Residual Risk Rating Scale



Results and Recommendations

The NYS Education Department has outlined twenty-four different areas to be assessed and audited by internal audit. Internal Audit has merged and re-categorized all twenty-four areas into the following nine auditable/functional units:

- Revenue and Cash Management
- Purchasing and Expenditures
- Payroll and Personnel
- Extraclassroom Activity Fund
- Governance
- Accounting and Reporting
- Assets and Inventory
- Facilities Maint. and Construction
- Student Services and Data

Using the methodology explained above, internal audit has determined and assigned a residual risk rating to all nine auditable/functional areas for GST BOCES. The following portion of the report explains those ratings. In accordance with the NYS Five Point Plan, Internal Audit is required to recommend changes for strengthening controls and reducing identified risks where possible, and to specify time frames for implementation of such recommendations. The recommendations are provided to assist BOCES in managing and reducing risk. It should be noted that the enhancements recommended are not the only contributing factors to the ratings of *Moderate* or *Considerable* risk. As explained above, many areas are inherently riskier than others, regardless of the internal control structure.

		Fiscal Year	Inherent Risk	Control Risk	Residual Risk	
1.	Governance and Control Environment	11-12	Moderate	Moderate	Moderate-7	↓
		12-13	**Moderate**	**Moderate**	**Moderate-6**	

In the prior year, BOCES experienced changes in the role of Business Administrator which slightly increased the inherent risk of the Governance and Control Environment function. That risk resulting from the change in key personnel has decreased, now that a period of time has passed.

The tax cap and declining state and federal aid continue to pose both fiscal and educational challenges for BOCES, as these factors could have a potential impact on the services component districts purchase.

		Fiscal Year	Inherent Risk	Control Risk	Residual Risk	
2.	Facilities Maintenance and Const.	11-12	Moderate	Low	Low-3	—
		12-13	**Moderate**	**Low**	**Low-3**	

		Fiscal Year	Inherent Risk	Control Risk	Residual Risk	
3.	Revenue and Cash Management	11-12	Considerable	Moderate	Moderate-5	—
		12-13	**Considerable**	**Moderate**	**Moderate-5**	

Internal Audit noted proper segregation of duties in the area of Revenue and Cash Management regarding receiving, depositing, and recording revenues, and reconciliation of accounting records to bank account balances.

The ACE Program collects money for students to go on a trip each year, but these funds are collected without issuing receipts to component district teachers. A list of kids attending should also be submitted with the deposits so that the Business Office can track whether all kids have properly paid.

Lastly, Internal Audit noted multiple receipts issued for "Cosmo Kits" that were incomplete. They were missing the date the receipts were issued, and the initials/signature of the individual issuing the receipt. Significant fields on receipts should be completed for proper recordkeeping purposes.

		Fiscal Year	Inherent Risk	Control Risk	Residual Risk	
4.	Assets and Inventory	11-12	Moderate	Moderate	Moderate-6	—
		12-13	**Moderate**	**Moderate**	**Moderate-6**	

BOCES should continue to update their physical inventory records through rolling internal physical inventory inspections. In addition, updates on asset locations should be obtained at least annually from component districts with BOCES equipment.

		Fiscal Year	Inherent Risk	Control Risk	Residual Risk	
5.	Accounting and Reporting	11-12	Moderate	Moderate	Moderate-5	↓
		12-13	**Moderate**	**Moderate**	**Moderate-4**	

The BOCES Board receives regular Treasurer's reports, and thorough information regarding budgetary establishments, adjustments, and transfers. This frequent and detailed interaction between the Board and administration relating to BOCES fiscal status demonstrates a commitment to understanding and proper oversight.

In the prior year, BOCES experienced changes in the role of Business Administrator which slightly increased the risk of the Accounting and Reporting function. That risk resulting from the change in key personnel has decreased, now that a period of time has passed.

		Fiscal Year	Inherent Risk	Control Risk	Residual Risk	
6.	Student Services and Data	11-12	Moderate	Low	Low-3	—
		12-13	**Moderate**	**Low**	**Low-3**	

The students of the CTE Program on the Bush Campus are currently building a house as a part of the educational process. There is a contract in place with the purchasers governing the transaction. The contract calls for an initial deposit, then progressive payments throughout the school year. The CTE program purchases the construction materials, and at the end of the school year whatever has been spent over and above the total of the progressive payments, is due to BOCES from the purchasers. BOCES should request that interested parties set up an account with vendors so that faculty can obtain the supplies and the purchaser can pay the vendor directly. This change will help to reduce the risk of BOCES completing the house and the purchaser defaulting on the remaining balance due. This change in practice would also reduce the administrative burden on BOCES of tracking supplies purchased, and subsequent billing.

		Fiscal Year	Inherent Risk	Control Risk	Residual Risk	
7.	Purchasing and Expenditures	11-12	Considerable	Moderate	Moderate-6	—
		12-13	**Considerable**	**Moderate**	**Moderate-6**	

Internal Audit noted two confirming purchases, where the order was placed prior to obtaining proper approval from the purchasing agent. BOCES should continue to remind staff of the importance of following proper purchasing procedures, meaning obtaining approval from the purchasing agent prior to making a purchase.

		Fiscal Year	Inherent Risk	Control Risk	Residual Risk	
8.	Payroll and Personnel	11-12	Considerable	Moderate	Moderate-6	↑
		12-13	**Considerable**	**Moderate**	**Moderate-7**	

Internal Audit noted various timesheets that were not sent to payroll in a timely fashion. The pay period should be substantially complete prior to supervisor approval of timesheets. Timesheets should not be held for more than the current pay period. All fields on timesheets should be completed in order to avoid incorrect categorization of payments.

There were two individuals paid at straight time rates when they should have been paid at overtime rates for the hours reported. BOCES should review timesheet input to ensure accuracy. In addition, Internal Audit noted an individual who was reporting their overtime directly to Payroll with an email. Overtime should be reported on a timesheet and reviewed by the Supervisor prior to payment being made.

Non-unit employee benefits are governed by Board adopted policies. These policies do not include a provision for a payout of unused accrued vacation time at resignation. This provision should be incorporated into the governing Board policy prior to making any additional payouts of this nature.

Internal Audit noted one individual with a position title that hadn't technically been added to the intended collective bargaining agreement, but was being treated as though it had. BOCES should ensure that any newly created position titles are written into the collective bargaining agreement (CBA) via Memorandum of Understanding, until the CBA is up for renewal/negotiation.

		Fiscal Year	Inherent Risk	Control Risk	Residual Risk	
9.	Extraclassroom Activities Fund	11-12	Considerable	Moderate	Moderate-7	—
		12-13	**Considerable**	**Moderate**	**Moderate-7**	

Internal Audit noted that there were outstanding checks from 2010 being carried on some of the bank reconciliations. The Central Treasurers should periodically research and clean up old outstanding checks.

Also, the first quarter report for Bush Campus which went to the Board had misreported interclub transfers, bank fees, and return of a cash advance/change as a result of recording errors in the ledger. BOCES should consider sending the corrected report back to the Board.

Lastly, the Heavy Equipment Club at the Coopers Campus should provide the Central Treasurer with detailed supporting documentation for deposits, including donations received.

Previous Audits and Corrective Action Plans

As part of the annual risk assessment update, Internal Audit is required to follow-up on any prior year audits and corrective action plans to determine if any findings are unresolved, as well as the implementation status of any corrective action plans. All items noted have either been addressed above, or were already in the process of being addressed.

Concluding Remarks

As a result of the updated risk assessment, Internal Audit recommends the detailed testing of **Payroll and Personnel** for 2012-2013 for Greater Southern Tier BOCES.

PERSONNEL

Upon the recommendation of the Superintendent, and on the motion of __________________, seconded by _________________, it is resolved that the following personnel actions are hereby taken:

A. Retirements

1. **Karen Eldridge**
   Position: Clerk
   Effective: June 30, 2013
   Date of Hire: October 17, 1977

2. **Mary Ann Fretz**
   Position: Teaching Assistant
   Effective: June 30, 2013
   Date of Hire: October 1, 1990

3. **Leon Wilson**
   Position: Building Maintenance Mechanic
   Effective: June 29, 2013
   Date of Hire: September 5, 1995

4. **Annette Coupe**
   Position: Teaching Assistant
   Effective: June 29, 2013
   Date of Hire: September 12, 1977

B. Resignations

1. **Mary Jo Manning**
   Position: Teacher, CISCO Networking Academy
   Effective: June 30, 2013
   Date of Hire: September 8, 2009
   Reason: personal reasons

2. **MaryEileen Morrow**
   Position: Senior Account Clerk
   Effective: end of day March 22, 2013
   Date of Hire: July 23, 2012
   Reason: other employment

3. **Suzanne Scott**
   Position: Teacher Aide
   Effective: end of day April 5, 2013

Date of Hire: April 3, 2007
Reason: continuing education

4. **Thomas Mancuso**
Position: Teacher Aide
Effective: end of day April 19, 2013
Date of Hire: February 12, 2007
Reason: continuing education

C. **<u>Rescind Appointment</u>**, from the March 5, 2013 BOE, due to lack of Civil Service information explaining reason for Provisional appointment

1. **Ronald Tryon**
Position: **Accountant (School),** full-time (1.0 FTE), 12 month position, **Provisional,** Civil Service competitive appointment
Effective: February 19, 2013
Location: Central Business Office
Education: Bachelor of Science, Accounting, Elmira College
Experience: 14 years
Salary: $45,000.00 per year, prorated
Reason for Appt: due to an internal voluntary transfer

D. **<u>Appointments</u>**

1. **Ronald Tryon**
Position: **Accountant (School),** full-time (1.0 FTE), 12 month position, Competitive Civil Service, **Provisional** appointment, pending Civil Service Exam
Effective: February 19, 2013
Location: Central Business Office
Education: Bachelor of Science, Accounting, Elmira College
Experience: 14 years
Salary: $45,000.00 per year, prorated
Reason for Appt: due to an internal voluntary transfer

2. **Stacy McCauley**
Position: **Education Grant Specialist,** full-time (1.0 FTE), 12 month position, Competitive Civil Service, **Provisional** appointment, pending Civil Service exam
Effective: April 15, 2013
Location: Booth School, Elmira
Education: Master of Science, Education, Elmira College
Experience: 2 years
Salary: $44,500.00 per year, prorated
Reason for Appt: due to the increase in districts' requests for services

3. **Catherine Ruocco**

Position:	**Senior Printing Clerk,** full-time (1.0 FTE), 12 month position, Competitive Civil Service, **Provisional** appointment, pending Civil Service exam
Effective:	March 25, 2013
Location:	Print Shop
Education:	Associate in Applied Science, Corning Community College
Experience:	4 years
Salary:	$15.95 per hour (grade 11, step 4)
Reason for Appt:	due to a retirement

E. <u>Temporary Appointments</u>

1. **Elizabeth Clauss**

Position:	**School Social Worker**, part-time (.5 FTE), 10 month, school calendar, **Temporary** appointment
Effective:	March 18, 2013 through June 21, 2013
Location:	Bush Education Center
Education:	MSW, Social Work, Marywood University
Certification:	Permanent, School Social Worker, September 1, 2003
Experience:	20+ years related work experience, retired SCT employee
Salary:	$57,688.00 (step 10 + 60 Credit Hours + Degree Stipend + Certificate Stipend + Special Education Stipend)
Reason for Appt:	due to the temporary increase in districts' requests for services

2. **Kara Deats**

Position:	**Teaching Assistant**, full-time (1.0 FTE), 10 month, school calendar, **Temporary** appointment
Effective:	March 19, 2013 through June 21, 2013
Location:	Bush Education Center
Education:	Bachelor of Science, Health and Physical Education, Lock Haven University of PA
Certification:	Professional, Physical Education, February 1, 2008
Experience:	7 years related teaching experience
Salary:	$32,294.00 (step 1 + 143.5 Credit Hours + Certificate Stipend)
Reason for Appt:	due to the temporary increase in districts' requests for services

F. <u>Annual Appointment</u>

1. **Skills USA Advisors**, Stipend of $1,237, prorated, effective March 22, 2013

through June 21, 2013

a. Coopers Education Center

1. Burton Beebe

REPORT OF TEMPORARY AND SUBSTITUTE PERSONNEL

April 9, 2013

Substitute Appointments

Name	Position	Rate	Effective Date	End Date***
Clearwater, Melody	Teacher by Teaching Assistant	$35.00/day	09/04/2012	***
Draxler, Michelle	Teacher	$65.00/day	03/12/2013	***
Falkowski, Stacy	Teacher	$70.00/day	03/15/2013	***
Ogbaeke, Josephine	Teacher Aide	$8.00/hour	03/01/2013	***

End Substitute Appointments

Name	Position	Rate	Effective Date	End Date
Patterson, Emily	Teacher and Teacher Aide			03/28/2013

Temporary Appointments

Name	Position	Rate	Effective Date	End Date
Ashdown, Elizabeth	Community Ed Instructor	$25.00/hour	01/22/2013	***
Love, Ryan	Examination Scorer	$35.00/hour	01/22/2013	***
McDonnell, James	SciFair Mentor	$10.00/hour	02/01/2013	06/30/2013
Ruocco, Kathy	Community Ed Instructor	$25.00/hour	03/01/2013	***
Vaughn, Karissa	SciFair Mentor	$10.00/hour	02/01/2013	06/30/2013

End Temporary Appointments

Brannon, Virginia	Community Ed Instructor	03/25/2013
Limoncelli, J William	Community Ed Instructor	03/06/2013
Mattson, Pamela	Community Ed Instructor	03/06/2013
Monroe, Michael	Senior Systems Programmer (hourly)	03/06/2013

Internships/Student Teachers/Field Experience

Name	Position	Rate	Effective Date	End Date
Batrowny, Kelley	Internship	N/A	01/28/2013	03/20/2013
Bosworth, Jackie	Internship	N/A	03/01/2013	05/15/2013
Cornell, Kathryn	Internship	N/A	01/02/2013	04/12/2013
Sancomb, Chris	Internship	N/A	01/22/2013	03/28/2013
Sayers-Koski, Rebecca	Internship	N/A	02/01/2013	04/28/2013

Student Aide Appointments - Broad Horizons Academy

Name	Position	Rate	Effective Date	End Date
Coates, Shequille	Student Aide	$7.25/hour	03/12/2013	***

Curriculum/Staff Development Workshops, 7/1/2012 thru 6/30/2013, $17.50/hour

Aini, Megan	Loucks, Jodi
Bocko, Andrea	Sinko, Theresa
Faulkner,Julie	Williams, Brandi
Lodico, Janine	

Teacher Center Workshop Facilitators, 7/1/2012 thru 6/30/2013, $45.00/hour

Wright, Brenda

***No end date indicates position is ongoing

POLICY	5480 1st Reading: April 9, 2013 Student Policies

SUBJECT: USE OF TIME OUT ROOMS

The Board believes that the safety of students is of paramount importance to the Greater Southern Tier BOCES and the community it serves.

The Board authorizes the use of "time out rooms" as a resource for the safety of students and staff in accordance with the Regulations of the Commissioner of Education. A "time out room" is an area for a student to safely deescalate, regain control and prepare to meet expectations to return to his or her education program.

The Board delegates to the District Superintendent the authority to promulgate regulations consistent with this Policy and such regulations.

Reference: Commissioner's Regulations § 200.22(c)

POLICY	9210 Adopted: August 22, 2006 Revised: June 7, 2011 Revised: July 10, 2012 1st Reading Waived 2nd Reading: April 9, 2013 Personnel & Negotiations

SUBJECT: INSURANCE FOR NON-UNIT EMPLOYEES

The Board endeavors to provide adequate and competitive insurance benefits to its non-unit employees, while ensuring that such employees pay a fair share of the cost of such benefits. The following policies apply to non-unit employees' insurance benefits:

Health Insurance

Effective July 1, 2012, the BOCES will pay ~~eighty-two percent (82%)~~ eighty-four percent (84%) of the premium for either individual or family health care coverage.

Effective July 1, 2012, non-unit staff members who are a part of the Supervisors-Administrators-Managers (SAM) group will pay eighteen percent (18%) of the premium for either individual or family coverage and the BOCES will pay eighty-two percent (82%) of the individual or family premium.

Effective July 1, 2013, the BOCES will pay eighty-two percent (82%) of the premium for either individual or family health care coverage for all non-unit employees.

If a non-unit employee is eligible for health insurance coverage, but elects not to participate in the health care plan, s/he will receive an annual stipend to be paid in lieu of insurance coverage. The amount of the stipend will be dependent on the employee's full-time work equivalent (FTE) and the amount of time the employee opted out of the insurance during the school year. The non-prorated amounts of the annual stipend shall be as follows:

Total Number of Full-Time Equivalents Opting Out	Stipend Amount
1-22	$550
23	$1,300
24-26	$1,800
27-29	$2,800
30-32	$3,300
33 or more	$3,800

If the employee subsequently elects to participate in the health plan during the fiscal year, the stipend will be reduced on a pro-rated basis. The payment of the stipend will be in included in the paycheck paid at the end of the fiscal year. An employee electing this option shall provide the BOCES with proof of health care coverage elsewhere and shall sign a waiver of health care coverage form.

Dental-Optical-Medical Insurance/Reimbursement

Non-unit staff members will be provided with the following monies that may be used for various benefits:

Allotment: Effective July 1, 2010, non-unit staff members who are eligible for family health insurance coverage will be allotted one thousand two hundred dollars ($1,200) yearly. Effective July 1, 2010, those eligible for individual health insurance will be allotted eight hundred dollars ($800) yearly.

One Time Selection: Newly-hired non-unit staff members will make such elections within one month of employment by the BOCES.

Available Benefits: Dental Insurance, Optical Insurance, and IRC Section 105 Account (Health Reimbursement Arrangement – HRA)

Choices: Non-unit staff members can choose the available benefit packages that best suit their needs. However, there will only be a one-time selection. If there are not enough monies available in a non-unit member's account, the non-unit staff member will be responsible for paying the remainder of the dental and/or optical premium.

IRC Section 105 Account (Health Reimbursement Arrangement – HRA): Effective July 1, 2009, the BOCES shall maintain an Internal Revenue Code (IRC) Section 105 account for each non-unit staff member who elects to have the monies stated above placed in such an account or who has such monies remaining after purchasing either dental or optical insurance. The BOCES shall be responsible for the administration of said account.

POLICY	9210
	Adopted: **August 22, 2006**
	Revised: **June 7, 2011**
	Revised: **July 10, 2012**
	1st Reading Waived
	2nd Reading: **April 9, 2013**
	Personnel & Negotiations

Effective July 1, 2010, the BOCES shall establish debit cards for payment of qualified unreimbursed medical expenses incurred or paid within the operative fiscal year, as said expenses are defined below. The BOCES shall select the third-party administrator (TPA) for the debit card system and reimbursement of such qualified expenses. In lieu of the use of a debit card, a non-unit staff member may elect to submit claims to the TPA for reimbursement of such qualified expenses in accordance with procedures and practices of the TPA.

A non-unit staff member may be reimbursed, subject to the availability of funds in his/her account, only for unreimbursed medical expenses incurred on his/her own or his/her dependents' behalf for expenditures for routine and extraordinary physical, mental and dental examinations, surgery, psychiatric care, hospitalization, prescription drugs, vision care, therapeutic, orthopedic and prosthetic aids and devices and for any other expense that is considered to be for medical care as said term is used in Section 105(h) of the Internal Revenue Code.

Expenses incurred before a non-unit staff member is eligible to participate in the IRC section 105 plan shall not qualify for reimbursement.

Unexpended funds in an account shall accumulate and shall be carried over from one fiscal year to the next.

The account of a non-unit staff member retiree who dies will be maintained for the benefit of the decedent's dependents as that term is defined in the Central Southern Tier Health Care Plan Document. If the decedent has no dependents as defined above or the decedent's dependents die without exhausting such monies, then such amount will revert back to the BOCES.

Resignation: The account of a non-unit staff member who resigns from employment (other than for the purpose of retirement) will be maintained for one (1) calendar year after the effective date of the non-unit staff member's resignation. If the former non-unit staff member fails to exhaust such monies in the one (1)-year period, then such amount will revert back to the BOCES.

POLICY	9210
	Adopted: **August 22, 2006**
	Revised: **June 7, 2011**
	Revised: **July 10, 2012**
	1st Reading Waived
	2nd Reading: **April 9, 2013**
	Personnel & Negotiations

Part-Time Benefits

BOCES' contribution for health insurance benefits and the dental/optical/medical reimbursement plan for part-time employees shall be on a pro-rated basis for non-unit employees who are employed for more than a 50% full-time equivalent status. Health insurance benefits and dental/optical/medical benefits shall be prorated on the basis of a full-time equivalent employee in accordance with the following schedule:

Full-Time Equivalent	**BOCES Contribution Share**
Fifty-one percent (51%) to seventy-five (75%) percent	Seventy-five percent (75%)
Above seventy-five percent (75%)	Eighty-seven percent (87%) of the BOCES' share effective July 1, 2009
	Eighty-six percent (86%) of the BOCES' share effective July 1, 2011

POLICY	9310
	Adopted: **August 22, 2006**
	Revised: **June 7, 2011**
	1st Reading: **April 9, 2013**
	Personnel & Negotiations

SUBJECT: ATTENDANCE OF NON-UNIT EMPLOYEES

The Board hereby establishes the following expectations for and provides the following leaves of absences to its non-unit employees:

Workday and Work Year

Non-unit employees shall work the workday and work year established by the Board or District Superintendent or designee. Such employees working in component school districts shall generally follow the district calendar.

Emergency Closings and Delays

The District Superintendent or his designee will determine delays or closings at the Bush, Coopers and Wildwood campuses. Non-unit employees working in component school districts shall generally follow the delay or closing schedule of the district.

Holidays

The BOCES calendar will provide non-unit employees with fifteen (15) paid holidays per fiscal year.

Vacation

The BOCES shall provide vacation to its non-unit employees as follows:

Vacation time shall accrue on a monthly basis, from July 1st to June 30th.

Allotment:

Full-time supervisors who supervise staff will earn 2.08 vacation days per month, up to twenty-five (25) days per year. Effective July 1, 2006, labor relations specialists will earn 2.08 vacation days per month, up to twenty-five (25) days per year.

Full-time coordinators who do not supervise staff and other specialists will earn 1.66 vacation days per month, up to twenty (20) days per year.

After the completion of five (5) years of service, all full-time coordinators and specialists will receive 2.08 vacation days per month, up to twenty-five (25) days per year.

All other non-unit staff will earn 1.25 days per month, up to fifteen (15) days per year for work years 1-5; 1.66 days per month up to twenty (20) days per year for years 6-10; and 2.08 days per month, for up to twenty-five (25) days per year for 11+ years of service with the BOCES.

Rollover:

Up to five (5) unused vacation days will automatically roll over to next year's allocation. In no case can anyone carry over more than five (5) days in any given school year. The next five (5) unused vacation days (after the first five (5) have rolled to next year's vacation allocation) will automatically be converted to sick days, which will be added to one's sick leave account. Unused vacation days in excess of ten (10) will be lost.

Vacation time can be taken in thirty (30) minute increments. Vacation time will be prorated for 10 & 11-month employees.

Sick Leave

Effective July 1, 2010, the BOCES will provide non-unit employees with 15 sick leave days per fiscal year, given on July 1st, for 12-month employees. Such leave will be pro-rated for non-unit employees who work less than 12 months per year. Such leave may be used for personal illness, illness in the immediate family, or for doctor appointments for self or immediate family. Effective July 1, 2010, the term "immediate family" is defined for either the employee or the employee's spouse as: spouse, parent, child, sibling, grandparent, grandchild and other member of the household. Such leave may be taken in thirty (30) minute segments. Any remaining sick time as of June 30th will roll over to the next fiscal year.

Sick Leave Bank

The BOCES will maintain a sick leave bank for non-unit employees. Such staff must apply to the sick bank in writing. Such staff members must first use up all their sick and vacation time. Medical documentation of the reason for such leave is required. Sick leave bank time may only be taken on behalf of the non-unit employee him or herself. The sick leave bank committee will request voluntary contributions if the number of available days drops below 260 days on a yearly basis.

Personal Leave

Non-unit employees are not provided with personal days except for employees who work a ten (10)-month school calendar. Such employees will receive two (2) personal days per year.

Bereavement Leave

Allocation. A non-unit employee may be entitled to five (5) days leave, non-deductible and non-cumulative, if a death occurs in the family.

Family Defined. The term family shall mean the following for either the non-unit employee, the non-unit employee's spouse or domestic partner: spouse, mother, father, children, sister, brother, grandparents, grandchildren, step-parents, sister-in-law, brother-in-law, son-in-law, daughter-in-law, foster brother, foster sister, half-brother, or half-sister, or any person who was permanently residing with the non-unit employee.

Death Outside Immediate Family.

A non-unit employee shall be entitled to one (1) day paid leave for the death of an aunt, uncle, niece, nephew or other similar relative.

A non-unit employee may, with consent of the District Superintendent or designee, be granted one (1) day paid leave to attend the funeral of a non-unit employee or other BOCES employee.

A non-unit employee may request additional bereavement leave to be deducted from his accumulated sick leave. The granting of additional bereavement leave days is subject to the approval of a non-unit employees' immediate supervisor and the District Superintendent or designee.

Jury Duty Leave

Non-unit employee selected for jury duty shall be granted leave and shall receive full salary. Such employee shall pay the BOCES any fees received for the jury duty service, excluding mileage fees.

POLICY	9310
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	1st Reading: April 9, 2013
	Personnel & Negotiations

Unpaid Leave

Unpaid leave must be based on a written request in advance of the leave. Unpaid leave is only granted at the discretion of the District Superintendent or designee. Such leave may be provided for medical or educational purposes or to care for a spouse, child or parent who has a serious health condition. Such leave may be granted up to one year at a time.

Parental Leave

As permitted by federal and/or state law and at the discretion of the District Superintendent or his designee, up to a one-year leave may be granted to a non-unit employee without pay or benefits to care for a child, adopted or foster child during the pre-school years. A non-unit employee must apply for such leave.

Part-Time Benefits

The BOCES will provide prorated leave benefits to part-time non-unit employees who work more than a fifty percent (50%) full-time equivalent (FTE) basis. For example, an eighty percent (80%) twelve (12) month employee will be provided with twelve (12) sick days. A sixty percent (60%) twelve (12) month employee will be provided with nine (9) sick days.

POLICY	9810
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	1st Reading Waived
	2nd Reading: April 9, 2013
	Personnel & Negotiations

SUBJECT: RETIREMENT BENEFITS FOR NON-UNIT EMPLOYEES

The Board provides certain benefits to its non-unit employees in retirement in recognition of their years of service to BOCES.

Sick Leave Payment

Effective July 1, 2010, non-unit staff will be entitled to payment of fifty percent (50%) of their unused sick leave days at their daily rate of pay at the time of retirement up to a maximum of $52,000 if they have worked for the BOCES at least ten (10) consecutive (defined as no voluntary severance from BOCES employment) years and are retirement eligible under the rules and regulations of the New York State Teachers' Retirement System, or the New York State and Local Employees' Retirement System, or the Social Security Administration.

Non-unit staff who have more than five (5), but less than ten (10), years of consecutive BOCES service may be deemed eligible for the sick leave payment above if the Board determines that significant cost savings will be realized if a particular staff member retires (e.g., the staff member's position is abolished after retirement).

Vacation Payment

Pay for vacation days upon retirement will be limited to forty (40) days.

Health Insurance

Non-unit staff retiring after July 1, 2006 will pay ~~fifteen percent (15%)~~ sixteen percent (16%) of the premium for either individual or family coverage~~. The~~ and the BOCES will pay ~~eighty-five percent (85%)~~ eighty-four percent (84%) of the individual or family premium for retirees.

Effective July 1, 2012, non-unit staff members who were a part of the Supervisors-Administrators-Managers (SAM) group retiring after July 1, 2006 will pay eighteen percent (18%) of the premium for either individual or family coverage and the BOCES will pay eighty-two percent (82%) of the individual or family premium for retirees.

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	2nd Reading: **April 9, 2013**
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Effective July 1, 2013, non-unit staff retiring after July 1, 2006 will pay eighteen percent (18%) of the premium for either individual or family coverage and the BOCES will pay eighty-two percent (82%) of the individual or family premium for retirees.

Effective July 1, 2010, a minimum of ten (10) years of consecutive BOCES service is required to be eligible for health insurance into retirement. Non-unit employees hired by the former Schuyler-Chemung-Tioga BOCES between July 1, 1996 and June 30, 2006 will be required to have five (5) years of consecutive BOCES service to be retirement eligible for health insurance. The term "consecutive" above shall be defined as no voluntary severance from BOCES employment.

Dental-Optical-Medical Insurance/Reimbursement

Dental/Optical Insurance: At the time of retirement, a non-unit staff member may continue receiving dental and/or optical insurance benefits provided they pay the full premium amount.

IRC Section 105 Plan (Health Reimbursement Arrangement – HRA): Effective July 1, 2009, the account of a non-unit staff member who retires will be maintained in retirement. Such account monies may be used to reimburse expenses as provided above. In addition, a retiree may apply such monies toward the payment of health insurance premium contributions in retirement. Retired non-unit staff member accounts will be administered by the BOCES or through a Third Party Administrator. A retired non-unit staff member who wishes reimbursement for qualified unreimbursed medical expenses incurred or paid within the operative fiscal year, as said expenses are defined in Policy 9210, Insurance for Non-Unit Employees, must submit a claim form, together with a receipt for services. Claim forms must be submitted to the business manager on or before September 30th, on or before December 31st, on or before March 31st or on or before June 30th of the operative fiscal year. Reimbursements of approved claims will be made on or before November 30th for claims submitted on or before September 30th, on or before February 28th for claims submitted on or before December 31st, on or before May 31st for claims submitted on or before March 31st, and on or before August 31st for claims submitted on or before June 30th.

POLICY	9120 1st Reading: April 9, 2013 Personnel & Negotiations

SUBJECT: COMPENSATION OF LAID-OFF EMPLOYEES AS SUBSTITUTES

The Board endeavors to provide high quality substitute employees when regular employees are absent from work.

Therefore, effective July 1, 2011, employees who have been laid off from titles represented by the Greater Southern Tier BOCES Support Staff Association or the Greater Southern Tier BOCES Teacher Aide Association (including teaching assistants represented by the Greater Southern Tier BOCES Educational Association) will be paid at the hourly rate they were paid when they last worked at BOCES when they substitute in such former titles.