

Schuyler-Steuben-Chemung-Tioga-Allegany (SSCTA)**Board of Cooperative Educational Services**

9579 Vocational Road, Painted Post, New York 14870

DRAFT**REGULAR BOARD MEETING**Coopers Education Center, Bldg. 8
Large Conference Room**TUESDAY, APRIL 8, 2025**

4:30 p.m.

PRESENT: Donald Keddell, Kathleen Hagenbuch, Neil Bulkley, Alice Learn,
Pamela Strollo, Colleen Talada, Robert Wheeler**ALSO PRESENT:** District Superintendent Stacy Saglibene
Cabinet Members: Jeff Berdine, Beth Dryer, Colleen Hurd, LeeAnne Jordan, Tracy Loukopoulous, Danielle Major, Patrick Mangino, Rob Sherburne, Sarah Vakkas, Brad Yackel; Board Clerk Kate Taylor
Guests: Dan Copp, Peter Meybaum**1. CALL TO ORDER**

Board President Keddell called the regular meeting to order at 4:30 p.m. and led the Pledge of Allegiance.

2. ACCEPTANCE OF THE AGENDA

Upon the motion of Hagenbuch, seconded by Talada, it was resolved to accept the agenda as presented.

25-073**CARRIED UNANIMOUSLY****3. PRIVILEGE OF THE FLOOR**

Board Member Bulkley referred to an article in the April 7, 2025 Star-Gazette about the Ford Company investing in training for service technicians and offering scholarships. He asked if BOCES can compete with this. Rob Sherburne said yes, BOCES has a connection with Ford and they also visit classrooms to talk about their Ford Technician Program. However, this program has a 2-d compliance issue.

Rob Sherburne noted that today at Bush Campus, over 100 employers were present to interview students. The work-based learning coordinators bring in these employers. One employer hired a Digital Media Arts student last year as a senior and that former student is doing very well. LeeAnne Jordan said she spoke to someone who interviewed New Visions students and was blown away with the amount of knowledge they had about their program.

Vice President Hagenbuch was very impressed with the National Technical Honor Society ceremony held in Addison recently.

Board Member Learn asked if there are wait lists for New Visions. District Superintendent Saglibene said yes, but only if someone drops out of the program. The New Visions programs follow a strict selection process and there are some who will not be selected. Board President Keddell asked how many students are in each New Visions program.

Stacy said approximately 30. Bush currently has 170 applicants and approximately 90 students will not be selected.

Rob Sherburne shared that the CTE Hall of Fame has opened again and nomination information can be found online.

4. CONSENSUS ITEMS

25-074

Upon the motion of Wheeler, seconded by Bulkley, it was resolved to approve the following consensus items, with a correction to the minutes of March 4, 2025: Alice Learn was not in attendance; Pam Strollo and Bob Wheeler were in attendance.

A. Approval of Minutes

1. Regular Meeting – March 4, 2025

B. Treasurer's Reports

1. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES – February 2025

C. Internal Claims Auditor Report

1. February 2025

CARRIED UNANIMOUSLY

5. FINANCE

25-075

Upon the recommendation of the Superintendent, and on the motion of Strollo, seconded by Learn, it was resolved that the following finance actions are hereby taken:

A. General Fund Establishments and Adjustments

1. Budget Establishments for 2024-2025:

Item #	CoSer#	Title	Establishment
176-25	252.495	STAFFING 1:6:1 W/ WFL BOCES	\$ 35,896
177-25	302.494	ITINERANT HNDGP: OTH W/MONROE	\$ 175
178-25	354.599	ITIN CONSULTANT TEACHER W/BROOME BOCES	\$ 35,750
179-25	419.693	ACADMIC PRGS SPEC FACLTY W/TST BOCES	\$ 700
180-25	547.591	SCHOOL/CURR IMPROV PLAN W/ERIE	\$ 175
181-25	552.599	SCH CURR-W/BT BOCES	\$ 1,456
182-25	603.693	TRANSP STUDY W/TST BOCES	\$ 5,389
183-25	619.693	OUTSIDE DISTRICT WORKSHOPS	\$ 25
184-25	682.391	TRANSP PLANNING STUDIES & WEBINARS	\$ 27,557

These establishments will be supported as follows:

176-25	252.495	Bath: \$35,896
177-25	302.494	Bath: \$175
178-25	354.599	Elmira: \$20,800, Elmira Heights: \$14,950
179-25	419.693	Odessa-Montour: \$700
180-25	547.591	Corning: \$175

181-25	552.599	Corning: \$1,456
182-25	603.693	Spencer-Van Etten: \$5,389
183-25	619.693	Bath: \$25
184-25	682.391	Spencer-Van Etten: \$22,148, Watkins Glen: \$5,409

2. Budget Increases for 2024-2025:

Item #	CoSer #	Title	Increase	From	To
185-25	401.000	ARTS IN ED(BASE)	\$ 3,476	\$ 489,327	\$ 492,803
186-25	426.000	EXPL ENRICHMNT-BASE	\$ 17,070	\$ 412,790	\$ 429,860
187-25	430.000	E-LEARNING BASE-COORD	\$ 9,000	\$ 803,443	\$ 812,443
188-25	460.599	DISTANCE LEARNING W/BT BOCES	\$ 20,232	\$ 18,760	\$ 38,992
189-25	500.000	COMMUNITY SCHOOLS-BASE	\$ 6,664	\$ 1,202,817	\$ 1,209,481
190-25	511.002	PRINTING/UNAIDED SUPPLIES	\$ 50,965	\$ 1,791,475	\$ 1,842,440
191-25	512.000	COMP SVC-CAI/LAN	\$ 2,700	\$ 4,739,044	\$ 4,741,744
192-25	513.000	LIBRARY AUTOMATION (BASE)	\$ 500	\$ 270,785	\$ 271,285
193-25	527.000	INSTR MAT DEVEL-ELEM SCIENCE	\$ 2,332	\$ 1,145,738	\$ 1,148,070
194-25	533.698	SCHOOL IMPROVEMENT W/PNW	\$ 10,350	\$ 2,083,376	\$ 2,114,682
195-25	536.000	MODEL SCHOOLS-BASE	\$ 7,362	\$ 1,041,938	\$ 1,049,300
196-25	537.000	SCH CURR-BASE	\$ 44,981	\$ 2,114,682	\$ 2,159,663
197-25	598.493	COMM SCHOOL RESOURCES W/GV	\$ 31,832	\$ 69,982	\$ 101,814
198-25	605.000	CSC- BASE	\$ 281,550	\$ 19,233,825	\$ 19,515,375
199-25	608.000	NEGOTIATIONS (LABOR RELATIONS)	\$ 8,911	\$ 632,322	\$ 641,233
200-25	629.591	COMPUTER SERVICE:MGMNT W/ ERIE 1	\$ 47,923	\$ 2,781,790	\$ 2,829,713
201-25	646.491	COMPUTER SVC. MGMNT W/NASSAU BOCES	\$ 13,805	\$ 66,535	\$ 80,340
202-25	659.591	PLANNING SERVICE W/ERIE 1 BOCES	\$ 1,738	\$ 182,305	\$ 184,043
203-25	669.697	COMPUTER SVC. W.S.WESTCHESTER	\$ 105	\$ 57,040	\$ 57,145
204-25	674.591	NEGOTIATIONS W/ERIE 1 BOCES	\$ 1,519	\$ 17,306	\$ 18,825
205-25	681.492	PLNG SVCS MGMNT W/ERIE 2 BOCES	\$ 2,200	\$ 60,104	\$ 62,304

These increases will be supported as follows:

185-25	401.000	Arkport: \$61, Hammondsport: \$3,415
186-25	426.000	Alfred-Almond: \$1,630, Bath: \$9,836, Campbell-Savona: \$437, Canaseraga: \$940, Watkins Glen: \$4,227
187-25	430.000	Campbell-Savona: \$1,500, Watkins Glen: \$7,500
188-25	460.599	Elmira: \$10,116, Elmira Heights: \$10,116
189-25	500.000	Bath: \$6,664
190-25	511.002	Addison: \$2,403, Arkport: \$325, Bath: \$808, Bradford: \$482, Campbell-Savona: \$71, Canaseraga: \$263, Elmira: \$24,494, Elmira Heights: \$3,349, Hammondsport: \$243, Hornell: \$181 Horseheads: \$4,763, Odessa-Montour: \$4,453, Prattsburgh: \$192, Spencer-Van Etten: \$726, Watkins Glen: \$1,116, Waverly: \$3,729, Chemung County: \$433, CC Soil & Water: \$1,726, CCC: \$312, Village of Horseheads: \$827, Town of Veteran: \$69
191-25	512.000	Bath: \$2,000, Corning: \$700
192-25	513.000	Addison: \$100, Odessa-Montour: \$400

193-25	527.000	Hornell: \$388, BT BOCES: \$1,944
194-25	533.698	Hornell: \$10,350
195-25	536.000	Campbell-Savona: \$2,597, Odessa-Montour: \$59, Waverly: \$4,706
196-25	537.000	Alfred-Almond: \$11,074, Bath: \$21,400, Hornell: \$5,100, Odessa-Montour: \$1,017, DCMO BOCES: \$6,390
197-25	598.493	Addison: \$31,832
198-25	605.000	Addison: \$40,000, Bath: \$116,569, Hammondsport: \$8,408, Horseheads: \$33,194, Jasper-Troupsburg: \$2,500, Spencer-Van Etten: \$57,588, FEH BOCES: \$6,795, City of Elmira: \$521, Misc. Revenue: \$15,975
199-25	608.000	Arkport: \$8,911
200-25	629.591	Addison: \$8,558, Alfred-Almond: \$6,682, Arkport: \$22,039, Avoca: \$1,812, Bath: (\$9,862), Bradford: \$801, Canaseraga: \$5,320, Canisteo-Greenwood: (\$120), Corning: \$11,219, Hammondsport: \$25, Hornell: (\$294), Jasper-Troupsburg: \$863, Prattsburgh: \$880
201-25	646.491	Elmira: \$13,805
202-25	659.591	Canisteo-Greenwood: \$1,738
203-25	669.697	Elmira: \$105
204-25	674.591	Addison: \$3,058, Elmira: (\$1,539)
205-25	681.492	Spencer-Van Etten: \$2,200

3. Budget Decreases for 2024-2025:

Item #	CoSer #	Title	Decrease	From	To
206-25	550.591	COMPUTER SVC, INSTR W/ ERIE 1 BOCES	\$ (20,160)	\$ 2,065,724	\$ 2,045,564
207-25	677.592	BUSINESS OFC SUPPORT W/QUESTAR	\$ (2,190)	\$ 46,423	\$ 44,233

These decreases will be supported as follows:

206-25	550.591	Addison: \$262, Alfred-Almond: (\$6,465), Arkport: (\$21,303), Avoca: (\$700), Bath: \$9,862, Bradford: \$3,011, Canaseraga: (\$4,331), Canisteo-Greenwood: (\$62), Corning: \$283, Hornell: \$31, Jasper-Troupsburg: (\$748)
207-25	677.592	Alfred-Almond: (\$2,190)

4. Transfers over 10K within programs for 2024-2025:

<u>COSER NO.</u>	<u>PROGRAM</u>	<u>BUDGET CODE</u>	<u>TRANSFER IN</u>	<u>TRANSFER OUT</u>
605	COMPUTER SVCS MGMT	605-7710-591-D-01		4,900.00
		605-7710-591-D-02		4,100.00
		605-7710-591-D-03		4,500.00
		605-7710-591-D-04		4,100.00
		605-7710-591-D-05		4,100.00
		605-7710-591-D-06		4,000.00
		605-7710-591-D-07		4,200.00
		605-7710-591-D-08		4,700.00
		605-7710-591-D-09		4,100.00
		605-7710-591-D-13		4,100.00
		605-7710-591-D-14		4,000.00
		605-7710-591-D-16		4,000.00
		605-7710-591-D-19		4,000.00
		605-7710-591-D-24		3,900.00
		605-7710-411-D-54		3,000.00
		605-7710-205-D-59		4,500.00
		605-7710-591-O-99	66,200.00	
		605-7710-163-2-99	15,000.00	

		605-7710-166-2-99		15,000.00
705	COMPUTER SVCS ADMIN	705-7710-163-0-09	15,000.00	
		705-7710-150-0-00		15,000.00
		705-7710-204-0-09	15,973.00	
		705-7710-200-0-09		15,973.00
		705-7710-811-0-09	10,155.00	
		705-7710-813-0-09		10,155.00
		705-7710-160-2-00		20,760.00
		705-7710-163-2-00		2,951.00
		705-7710-300-2-00		4,891.00
		705-7710-400-2-00		15,169.00
		705-7710-813-2-00		4,318.00
		705-7710-816-2-00		5,123.00
		705-7710-205-1-00	53,212.00	
610	EMPLOYEE ASSIST. PRG.	610-7116-150-0-00		89,614.00
		610-7116-160-0-00	89,614.00	
001	ADMINISTRATION	001-1310-801-0-00	13,500.00	
		001-1250-150-0-00		13,500.00
612	BUSINESS OFFICE SUPPORT	612-7017-160-4-01	125,017.00	
		612-7017-812-4-09	517.00	
		612-7017-821-4-09	54.00	
		612-7017-824-4-09	624.00	
		612-7017-816-4-09		85602.00
		612-7017-813-4-09		19000.00
		612-7017-815-4-09		16,000.00
		612-7017-819-4-09		5,610.00
		612-7017-160-8-01		29,010.00
		612-7017-160-6-01		10,636.00
		612-7017-816-5-09		1,013.00
		612-7017-150-0-01		253,635.00
		612-7017-160-0-01		96,883.00
		612-7017-406-0-09		38,269.00
		612-7017-407-0-09		55,000.00
		612-7017-816-0-09		72,300.00
		612-7017-456-0-09		2,000.00
		612-7017-811-0-09		2,500.00
		612-7017-163-0-09		7,500.00
		612-7017-300-0-09		2,500.00
		612-7017-400-0-09		8,300.00
		612-7017-150-3-01	143,328.00	
		612-7017-160-4-01	204,170.00	
		612-7017-160-7-01	60,257.00	
		612-7017-160-9-01	11,314.00	
		612-7017-160-X-01	133,636.00	
		612-7017-801-X-09	1,920.00	
		612-7017-813-X-09	8,884.00	
		612-7017-814-X-09	158.00	

612-7017-815-X-09	4,796.00	
612-7017-816-X-09	9,501.00	
612-7017-818-X-09	128.00	
612-7017-819-X-09	1,076.00	
612-7017-821-X-01	13.00	
612-7017-822-X-09	65.00	
612-7017-824-X-01	300.00	
TOTAL	\$984,412.00	\$984,412.00

B. Purchasing

1. Approval of Resolution, as attached, to participate in cooperative bidding with Eastern Suffolk BOCES for generally needed services, standardized supplies, and equipment. This bid will be available to use July 1, 2025, through June 30, 2026.
2. Approval of Resolution, as attached, for the Installment Purchase Agreement for Laptops, iPads, LG Create Boards, Headsets, Headphones, Bags, and Receivers, in the amount of \$234,006.00, plus any additional fees. This IPA is for the Watkins Glen CSD for a three-year term.
3. Approval of Resolution, as attached, to participate with other BOCES in an agreement negotiated by Erie 1 BOCES for software and licensing packages for the 2024-2025 fiscal year. A few of the vendors are: Aha Moments, Inc., Brisk Labs Corp., CEED, Inc. dba pi-top, and CentralReach, LLC.
4. Approval of Resolution, as attached, to participate in cooperative bidding for the purchase of computer forms, computers, storage systems, software, optical mark reading forms and related supplies with Onondaga-Cortland-Madison (OCM BOCES) for the period of June 1, 2025, through May 31, 2026.
5. Approval of Resolution, as attached, to participate in the cooperative natural gas bid (WFL 10/01/2025-09/30/2026) with Wayne-Finger Lakes BOCES for the Coopers and Wildwood Campuses.

C. Approval of Cost Methodology for 2025-2026, as attached

CARRIED UNANIMOUSLY

6. PERSONNEL

25-076

Upon the recommendation of the Superintendent, and on the motion of Learn, seconded by Bulkley, it was resolved that the following personnel actions are hereby taken:

A. RETIREMENT

Name	Position	Eff. Date	Date of Hire
1. Gerry Rumsey	Teacher Aide	06/27/25	10/22/07

B. RESIGNATIONS

Name	Position	Eff. Date	Date of Hire
1. Donna Mineo	Online Teacher	03/27/25	08/01/24
2. Doris Kelley	Personnel Clerk	04/03/25	06/27/22
3. Makaila Dapp	Teaching Assistant	04/18/25	09/06/23
4. Kelsy Wilson	Teaching Assistant	04/26/25	09/05/23
5. John Marsh, Jr.	Custodian	04/02/25	02/21/17

To accept internal GST BOCES position of: Teaching Assistant, effective 04/03/25

C. AMENDED APPOINTMENTS

Name	Position	Corrective Action	Eff. Date
1. LeSandra Bertch	Registered Professional Nurse	Resigned 01/01/24	01/01/24
	From 10/03/23 Board Meeting	(not retire)	
2. Tiffany Davis	Teaching Assistant	11/05/24 – 11/04/28	11/5/24
	From 03/04/25 Board Meeting	7.0 to 7.25 hrs/day	02/03/25

D. RECLASSIFICATION OF POSITION

Position	Eff. Date
1. Sr. Computer Programmer Analyst (1.0 FTE) to Computer Programmer Analyst (1.0 FTE)	03/04/25

E. INCREASE IN HOURS

Name	Position	Increase	Eff. Date
1. Shelby Russell	Teaching Assistant	.89 FTE to 1.0 FTE	03/03/25
2. Chris Callas	Career Ed Resource Spec	Hourly to .8 FTE	03/24/25
3. Robin Ott	Career Ed Resource Spec	.8 FTE to 1.0 FTE	03/24/25
4. Alisa Wright	Career Ed Resource Spec	.8 FTE to 1.0 FTE	03/24/25

F. DECREASE IN HOURS

Name	Position	Decrease	Eff. Date
1. Jennifer Robbins	Teacher Aide	6.5 hrs to 6.0 hrs	02/24/25

G. TENURE APPOINTMENT, due to successful completion of Probationary Period, no change in salary.

Name	Position	Effective	Status
1. Robert Sherburne	Director Career & Technical Education		
	Tenure Area: School District Leader	04/14/25	Professional
2. Theresa Penner	Teacher	04/18/25	Permanent
	Tenure Area: Education of Children with Handicapping Conditions – Spec Ed		
3. Kristen Miller	Principal	04/26/25	Professional
	Tenure Area: Principal – Pathways in Technology		

H. APPOINTMENTS

Name	Position	Probationary Period	Status
1. Jacob Ruland	Teaching Assistant	02/27/25 – 02/26/29	Level 1 TA
	Tenure Area: Teaching Assistant		
2. Kourtney Evans	Teaching Assistant	03/24/25 – 03/23/29	Level 3 TA
	Tenure Area: Teaching Assistant		
3. Danielle Wightman	Teaching Assistant	04/01/25 – 03/31/29	Level 3 TA
	Tenure Area: Teaching Assistant		
4. Samantha Lavi	Teacher	03/31/25 – 03/30/29	Initial
	Tenure Area: Education of Children w/ Handicapping Conditions – Gen Spec Ed		
5. Samantha Meriwether	School Social Worker	04/07/25 – 04/06/29	Provisional
	Tenure Area: School Social Worker		

- I. **TEMPORARY TO PROBATIONARY APPOINTMENTS**, due to successful completion of certification requirements. No change in Salary

Name	Position	Probationary Period	Certification
1. Mikayla Cusak	Teaching Assistant Tenure Area: Teaching Assistant	03/21/25 – 03/20/29	Level 1 TA
2. Sara Zepkowski	Teaching Assistant Tenure Area: Teaching Assistant	03/27/25 – 03/26/29	Level 1 TA

- J. **TEMPORARY APPOINTMENTS**, appointment pending completion of certification requirements expiring June 27, 2025

Name	Position	Eff Date
1. Xander Gillette	Teaching Assistant Certification Area: Not certified, Teaching Assistant required	03/12/25
2. Crystal Huntley	Teaching Assistant Certification Area: Not certified, Teaching Assistant required	03/17/25
3. John Marsh Jr	Teaching Assistant Certification Area: Not certified, Teaching Assistant required	04/03/25

- K. **CIVIL SERVICE REINSTATEMENT**, returning from layoff

Name	Position	Eff Date
1. James vanDright	Computer Programmer/Analyst	03/24/25

- L. **CIVIL SERVICE PERMANENT APPOINTMENTS**, due to successful completion of Probationary Period, no change in salary

Name	Position	Permanent Date
1. Samantha White	Administrative Assistant	10/01/24
2. Whitney Aini	Occupational Therapist	04/10/25
3. Jacoby Coffin	Network Technology Specialist	04/10/25
4. Benjamin Marczyk	Computer Applications Specialist	04/18/25
5. Kelly Clark	Computer Applications Specialist	05/09/25

- M. **COMPETITIVE CIVIL SERVICE PROBATIONARY APPOINTMENT**, due to passing Civil Service Exam.

Name	Position	Prob Period	Exam No
1. Johanna Barringer Stewart	Edu Grant Specialist	03/04/25 – 09/03/25	88572010
2. Chris Callas	Career Ed Res Spec	03/24/25 – 03/223/26	61570

- N. **COMPETITIVE CIVIL SERVICE PROVISIONAL APPOINTMENTS**, pending successful Civil Service Exam results.

Name	Position	Eff Date
1. Joel Kramer	Health & Safety Compliance Specialist	03/05/25

- O. **MENTOR STIPENDS**

Name	Stipend	Beg Teacher	Eff. Date	Amount
1. Beverly Croston	Year 1	M Bennett	02/01/25 – 06/27/25	\$ 469.60

- P. **RESIGNATIONS**

Name	Position	Eff. Date	Date of Hire
1. James vanDright	Computer Programmer/Analyst	04/03/25	03/24/25

*To the extent required by the applicable provisions of Education Law section 3014, in order to be granted tenure, the classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education Law section 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years, and if the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period, he or she shall not be eligible for tenure at that time

- Q. Approval of the Attached Report Regarding Temporary and Substitute Personnel
- R. Approval of the Attached Report Regarding GST BOCES Additional Compensation for 2024-2025
- S. Approval of Additional Volunteer Drivers for 2024-2025

- 1. Tom Batrowny
- 2. Leigha Jones
- 3. Val Kimmerly
- 4. Kara Sheehan
- 5. Danielle Wightman

CARRIED UNANIMOUSLY

7. BOARD POLICY

25-077

Upon the recommendation of the Superintendent, and on the motion of Hagenbuch, seconded by Strollo, it was resolved that the following policies are approved. Board President Keddell asked how well do we communicate these policies to staff? Jeff Berdine said that this information is reviewed with staff two times per year. Incidents are reported to SED monthly through SchoolTool. He noted that these policies have been in effect since August 2023 but were never formally revised by the Board. Jeff further stated that training for bus personnel has started for de-escalation techniques.

- A. First Reading & Approval – Revised Policy #5480: Use of Timeout
- B. First Reading & Approval – Revised Policy #5490: Use of Physical Restraints in School

CARRIED UNANIMOUSLY

8. OTHER BUSINESS

25-078

Upon the recommendation of the Superintendent, and on the motion of Bulkley, seconded by Hagenbuch, it was resolved that the following action is hereby taken:

- A. Approval of the Proposed Schuyler-Steuben-Chemung-Tioga-Allegany BOCES Board Meeting Schedule for 2025-2026, as per attached
- B. Designation of Tuesday, April 14, 2026 as the Date of the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES Annual Meeting and Wednesday, April 22, 2026 as the Date for the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES Board Election and Vote on the 2026-2027 Administrative Budget

CARRIED UNANIMOUSLY

9. BOARD PRESIDENT'S REPORT

- A. Preferred Educational Future

Board President Keddell distributed blank DS evaluations. He asked the Board to complete and return at the May Board Meeting so that he has time to compile before the end of May. District Superintendent Saglibene reminded the Board that she has previously sent her interim report and Cabinet notes for consideration; she will submit

her self-reflection soon. Board Member Talada asked that the word 'consensus' be removed from the last box on the last page of the evaluation. Kate Taylor will email the electronic form to the Board.

Board President Keddell asked if we have AI capabilities to assemble data from the professional learning communities. LeeAnne Jordan said yes, and this will help with evaluations when we move to a different rubric.

Board President Keddell asked how many districts use our special education specialists. Jeff Berdine said that these are internal staff members, used by GST. Beth Dryer said that instructional support specialists work in districts. She is getting more and more requests for the services of special education specialists.

10. SUPERINTENDENT'S REPORT

None.

11. RECOMMENDATION TO ENTER INTO EXECUTIVE SESSION TO DISCUSS THE EMPLOYMENT HISTORY OF PARTICULAR PERSONS

25-079

Upon the motion of Talada seconded by Strollo, it was resolved to move into Executive Session at 5:21 p.m. to discuss five (5) employment histories of particular persons.

CARRIED UNANIMOUSLY

12. ADJOURNMENT

25-080

Upon the motion of Learn, seconded by Strollo, it was resolved to end Executive Session and adjourn the meeting at 5:29 p.m.

CARRIED UNANIMOUSLY

Respectfully Submitted,

ket
April 10, 2025

Kathleen E. Taylor
Board Clerk

BUSH CAMPUS
STUDENT ACTIVITIES - 3rd Quarter Report
FOR THE PERIOD: 1/1/2025 TO 3/31/2025

<i>Club Name</i>	<i>Balance Fwd</i>	<i>Received</i>	<i>Disbursed</i>	<i>Transfers</i>	<i>Ending Bal.</i>
A-01 -Auto Tech 1	\$ 1,021.72	\$ 1.70	\$ -	\$ -	\$ 1,023.42
A-02-Auto Tech 2	\$ 2,230.13	\$ 3.73	\$ -	\$ -	\$ 2,233.86
A-03 Auto Body	\$ 1,114.94	\$ 1.86	\$ -	\$ -	\$ 1,116.80
A-09-Junior Carpentry	\$ -		\$ -	\$ -	\$ -
A-10-Nat'l Tec Honor Society	\$ 96.45	\$ 0.62	\$ -	\$ 805.00	\$ 902.07
A-11-CHEF (Culinary Arts)	\$ 11,442.23	\$ 19.79	\$ (527.75)	\$ 575.00	\$ 11,509.27
A-22-Security & Protective Services	\$ 338.98	\$ 0.57	\$ -	\$ -	\$ 339.55
A-24 Fashion Design	\$ 1,057.85	\$ 1.77		\$ -	\$ 1,059.62
A-26-FFA Charter	\$ 8,267.45	\$ 662.19	\$ (3,462.53)	\$ (1,150.00)	\$ 4,317.11
A-30-Skills USA	\$ 2,308.64	\$ 713.23	\$ (1,012.96)		\$ 2,008.91
A-33-Cosmetology	\$ 235.23	\$ 0.39		\$ -	\$ 235.62
A-35-Welders	\$ 4,415.30	\$ 7.38	\$ -	\$ -	\$ 4,422.68
A-38-FCCLA	\$ 311.91	\$ 1.48		\$ 575.00	\$ 888.39
A-53-Gen'l Youth Organization	\$ 12,728.15	\$ 2,091.42	\$ (337.07)	\$ (805.00)	\$ 13,677.50
A-60-Eagles Floor Hockey	\$ 1,210.33	\$ 1,002.22	\$ (820.00)	\$ -	\$ 1,392.55
A-62-Broad Hzns (Garden Café)	\$ -	\$ -	\$ -	\$ -	\$ -
A-64-Broad Hzn Student Acct	\$ 689.25	\$ 1.15		\$ -	\$ 690.40
A-65 Worker's Club - Ernie Davis	\$ 387.56	\$ 0.65	\$ -	\$ -	\$ 388.21
A-66 Phoenix Academy Fundraising	\$ 1,565.21	\$ 1.88	\$ (638.91)	\$ -	\$ 928.18
A-74-Elsmere Farms Deli	\$ 8,481.21	\$ 4,899.71	\$ (5,896.28)		\$ 7,484.64
A-80 New Visions Hosa	\$ -		\$ -	\$ -	\$ -
A-81 BH School Spirit Fund	\$ 218.87	\$ 0.36	\$ -	\$ -	\$ 219.23
A-82 Autism Program Fund	\$ 3,294.77	\$ 4.83		\$ -	\$ 3,299.60
A-83 Career & Tech Exploration	\$ -		\$ -	\$ -	\$ -
A-84 Drone Soccer					
Totals	61,416.18	\$ 9,416.93	\$ (12,695.50)	\$ -	58,137.61

Balance carried forward 61,416.18
Cash received during quarter 9,416.93
Cash disbursed during quarter -12,695.50
Cash transfer during quarter 0.00
3rd Quarter Cash balance year to date 58,137.61

Prepared by MSW/Anast 4/9/2025

COOPERS EDUCATION CENTER
STUDENT ACTIVITIES
FOR THE PERIOD: 1/1/2025 to 3/31/2025

Club Name	Balance Fwd	Received	Disbursed	Transfers	Ending Bal.
Alt Ed	\$ 1,760.87	\$ 0.02	\$ -	\$ -	\$ 1,760.89
Auto Tech	\$ 7,363.37	\$ 1,149.69	\$ (1,017.75)	\$ (250.00)	\$ 7,245.31
BOCES B. H.S.	\$ 1,232.42	\$ 0.01	\$ -	\$ -	\$ 1,232.43
Career B&E	\$ 732.80	\$ 0.01	\$ -	\$ -	\$ 732.81
CISCO Networking	\$ 2,061.24	\$ 0.02	\$ (604.89)	\$ -	\$ 1,456.37
Coopers Builders	\$ 4,277.15	\$ 0.05	\$ (250.00)	\$ -	\$ 4,027.20
Coopers Paint Masters	\$ 11,499.10	\$ 375.03	\$ (1,213.28)	\$ (500.00)	\$ 10,160.85
Coopers Skills USA	\$ 4,699.67	\$ 3,750.06	\$ (4,190.00)	\$ 726.00	\$ 4,985.73
Cosmetology	\$ 8,137.34	\$ 1,327.09	\$ (1,440.00)	\$ -	\$ 8,024.43
Criminal Justice	\$ 6,437.37	\$ 0.06	\$ (904.54)	\$ -	\$ 5,532.89
Digital Media Arts	\$ 1,291.89	\$ 0.01	\$ -	\$ -	\$ 1,291.90
FFA	\$ 2,272.36	\$ 495.03	\$ -	\$ -	\$ 2,767.39
Epicurean Club	\$ 7,653.55	\$ 3,555.10	\$ (3,037.38)	\$ 24.00	\$ 8,195.27
Heavy Equipment Club	\$ 8,278.50	\$ 675.10	\$ -	\$ -	\$ 8,953.60
HOSA Nurse Assisting	\$ 646.98	\$ 74.26	\$ -	\$ -	\$ 721.24
Machine Trades	\$ 5,679.98	\$ 383.46	\$ -	\$ -	\$ 6,063.44
New Vision Medical	\$ 822.89	\$ 0.01	\$ -	\$ -	\$ 822.90
New Vision ILB	\$ 1,412.97	\$ 0.02	\$ -	\$ -	\$ 1,412.99
Stem Student Council	\$ 10,260.84	\$ 2,458.14	\$ (467.77)	\$ -	\$ 12,251.21
Stem Yearbook	\$ 326.29	\$ -	\$ -	\$ -	\$ 326.29
Yearbook	\$ 1,671.59	\$ 0.01	\$ -	\$ -	\$ 1,671.60
NYS Sales Tax	\$ 1,587.17	\$ -	\$ -	\$ -	\$ 1,587.17
Totals	\$ 90,106.34	\$ 14,243.18	\$ (13,125.61)	\$ -	\$ 91,223.91

Balance carried forward \$ 90,106.34
Cash received during quarter \$ 14,243.18
Cash disbursed during quarter \$ (13,125.61)
Cash transfer during quarter \$ -
Cash balance year to date \$ 91,223.91

Prepared by Tina Parker 4/15/25

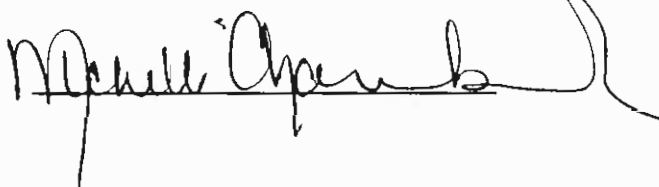
WILDWOOD CAREER EDUCATION CENTER
STUDENT ACTIVITIES - 3 RD QUARTER REPORT
FOR THE PERIOD: 1/1/2025-3/31/2025

<i>Club Account Name</i>	<i>Balance Carried Forward</i>	<i>Cash Received During Period</i>	<i>Cash Disbursed During Period</i>	<i>Cash Balance Year to Date</i>
JT Work Based Learning	\$763.79	\$565.07	\$187.42	\$1,141.44
Alternative Education	\$47.72		\$0.00	\$47.72
Animal Science	\$1,237.91	\$100.10	\$0.00	\$1,338.01
Auto Technology	\$4,017.97	\$1,632.08	\$1,314.03	\$4,336.02
Computer Graphics/Yearbook DM/	\$3,135.96	\$232.43	\$423.76	\$2,944.63
Computer Information Technology	\$510.66	\$0.03	\$5.80	\$504.89
Cosmetology	\$6,398.97	\$817.52	\$81.25	\$7,135.24
Criminal Justice	\$700.61	\$388.02	\$957.11	\$131.52
Culinary Arts	\$1,869.88	\$0.13	\$68.22	\$1,801.79
GST BOCES Jobs Cooperative	\$703.77	\$252.69	\$99.49	\$856.97
Heavy Equipment	\$14,375.77	\$2,026.73	\$0.00	\$16,402.50
HOSA	\$1,151.07	\$0.09	\$0.00	\$1,151.16
Introduction to Career Majors ICM	\$1,081.66	\$0.09	\$4.50	\$1,077.25
New Visions	\$568.80	\$0.04	\$0.00	\$568.84
Professional Business Technology	\$281.72	\$0.02	\$129.12	\$152.62
Project Search	\$247.96	\$0.03	\$0.00	\$247.99
Skills USA	\$3,285.42	\$0.25	\$113.30	\$3,172.37
Wildwood Builders	\$9,796.65	\$0.76	\$201.39	\$9,596.02
Welding	\$1,915.69	\$2,175.47	\$2,014.04	\$2,077.12
New Vision Human Service & Educ	\$998.00	\$0.07	\$0.00	\$998.07
Total	\$53,089.98	\$8,191.62	\$5,599.43	\$55,682.17

Balance Carried Forward	\$53,089.98
Cash Received During Quarter	\$8,191.62
Cash Disbursed During Quarter	-\$5,599.43
Equals Cash Balance Year to Date	\$55,682.17

Date 4.28.2025

Prepared by:



Internal Claims Auditor Report

March-25

of Checks Processed - 629

of Invoices Processed - 1516

Discovered Condition	PO#	Internal Claims Auditor Requested Corrective Action	Corrective Action Taken
Appropriate approval signature for authorizing payment lacking.			
Appropriate expense codes not used			
ie 200 Equipment, 300 Supplies.			
Invoice/Account # on warrant/check doesn't match	25-02963	Wrong invoice #	Corrected in Wincap
	25-05287	Wrong invoice #	Corrected in Wincap
	25-01169	Wrong invoice #	Corrected in Wincap
	25-01770	Wrong invoice #	Corrected in Wincap
	25-05620	Wrong invoice #	Corrected in Wincap
	25-05415	Wrong invoice #	Corrected in Wincap
	25-03878	Wrong invoice #	Corrected in Wincap
	25-04401	Wrong invoice #	Corrected in Wincap
Itemized claims/invoice amounts do not total to check amount.	25-01053	Incorrect dollar amount	Corrected in Wincap-new invoice
Payment request is lacking sufficient documentation proving receipt of items/services.	25-00601	Lacking documentation	Received document-corrected
Remit name/address is incorrect.	25-04341	Address incorrect	Corrected in Wincap
	25-00428	Wrong vendor name	Corrected in Wincap
	25-00431	Address incorrect	Corrected remit in Wincap
	25-04341	Address incorrect	Corrected in Wincap
	25-02397	Wrong remit name	Corrected in Wincap
	Refund	Address incorrect	Corrected in Wincap
	Refund	Address incorrect	Corrected in Wincap
	25-05318	Address incorrect	Corrected in Wincap
OTHER: Specify		Tax paid, Tip above 20%	Check for reimbursement

Internal Claims Auditor Signature:

Date:

Christina Beute
5-5-25

* Envelope made out with correct address

INTERNAL CLAIMS AUDITOR REPORT ON
ITEMS REPORTED TO MANAGEMENT AND RESOLVED

Mar-25

<u>QUESTION</u>	<u>RESOLUTION</u>
NONE	NONE

Christina Bente

Internal Claims Auditor

5-5-25

Date