

## FINANCE

Upon the recommendation of the Superintendent, and on the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, it is resolved that the following finance actions are hereby taken:

### A. General Fund Establishments and Adjustments

#### 1. Budget Establishments for 2024-2025:

Item #	CoSer#	Title	Establishment
176-25	252.495	STAFFING 1:6:1 W/ WFL BOCES	\$ 35,896
177-25	302.494	ITINERANT HNDGP: OTH W/MONROE	\$ 175
178-25	354.599	ITIN CONSULTANT TEACHER W/BROOME BOCES	\$ 35,750
179-25	419.693	ACADMIC PRGS SPEC FACLTY W/TST BOCES	\$ 700
180-25	547.591	SCHOOL/CURR IMPROV PLAN W/ERIE	\$ 175
181-25	552.599	SCH CURR-W/BT BOCES	\$ 1,456
182-25	603.693	TRANSP STUDY W/TST BOCES	\$ 5,389
183-25	619.693	OUTSIDE DISTRICT WORKSHOPS	\$ 25
184-25	682.391	TRANSP PLANNING STUDIES & WEBINARS	\$ 27,557

These establishments will be supported as follows:

176-25	252.495	Bath: \$35,896
177-25	302.494	Bath: \$175
178-25	354.599	Elmira: \$20,800, Elmira Heights: \$14,950
179-25	419.693	Odessa-Montour: \$700
180-25	547.591	Corning: \$175
181-25	552.599	Corning: \$1,456
182-25	603.693	Spencer-Van Etten: \$5,389
183-25	619.693	Bath: \$25
184-25	682.391	Spencer-Van Etten: \$22,148, Watkins Glen: \$5,409

#### 2. Budget Increases for 2024-2025:

Item #	CoSer #	Title	Increase	From	To
185-25	401.000	ARTS IN ED(BASE)	\$ 3,476	\$ 489,327	\$ 492,803
186-25	426.000	EXPL ENRICHMNT-BASE	\$ 17,070	\$ 412,790	\$ 429,860
187-25	430.000	E-LEARNING BASE-COORD	\$ 9,000	\$ 803,443	\$ 812,443
188-25	460.599	DISTANCE LEARNING W/BT BOCES	\$ 20,232	\$ 18,760	\$ 38,992
189-25	500.000	COMMUNITY SCHOOLS-BASE	\$ 6,664	\$ 1,202,817	\$ 1,209,481
190-25	511.002	PRINTING/UNAIDED SUPPLIES	\$ 50,965	\$ 1,791,475	\$ 1,842,440
191-25	512.000	COMP SVC-CAI/LAN	\$ 2,700	\$ 4,739,044	\$ 4,741,744
192-25	513.000	LIBRARY AUTOMATION (BASE)	\$ 500	\$ 270,785	\$ 271,285
193-25	527.000	INSTR MAT DEVEL-ELEM SCIENCE	\$ 2,332	\$ 1,145,738	\$ 1,148,070
194-25	533.698	SCHOOL IMPROVEMENT W/PNW	\$ 10,350	\$ 2,083,376	\$ 2,114,682

195-25	536.000	MODEL SCHOOLS-BASE	\$	7,362	\$	1,041,938	\$	1,049,300
196-25	537.000	SCH CURR-BASE	\$	44,981	\$	2,114,682	\$	2,159,663
197-25	598.493	COMM SCHOOL RESOURCES W/GV	\$	31,832	\$	69,982	\$	101,814
198-25	605.000	CSC- BASE	\$	281,550	\$	19,233,825	\$	19,515,375
199-25	608.000	NEGOTIATIONS (LABOR RELATIONS)	\$	8,911	\$	632,322	\$	641,233
200-25	629.591	COMPUTER SERVICE:MGMT W/ ERIE 1	\$	47,923	\$	2,781,790	\$	2,829,713
201-25	646.491	COMPUTER SVC. MGMT W/NASSAU BOCES	\$	13,805	\$	66,535	\$	80,340
202-25	659.591	PLANNING SERVICE W/ERIE 1 BOCES	\$	1,738	\$	182,305	\$	184,043
203-25	669.697	COMPUTER SVC. W.S.WESTCHESTER	\$	105	\$	57,040	\$	57,145
204-25	674.591	NEGOTIATIONS W/ERIE 1 BOCES	\$	1,519	\$	17,306	\$	18,825
205-25	681.492	PLNG SVCS MGMT W/ERIE 2 BOCES	\$	2,200	\$	60,104	\$	62,304

These increases will be supported as follows:

185-25	401.000	Arkport: \$61, Hammondsport: \$3,415
186-25	426.000	Alfred-Almond: \$1,630, Bath: \$9,836, Campbell-Savona: \$437, Canaseraga: \$940, Watkins Glen: \$4,227
187-25	430.000	Campbell-Savona: \$1,500, Watkins Glen: \$7,500
188-25	460.599	Elmira: \$10,116, Elmira Heights: \$10,116
189-25	500.000	Bath: \$6,664
190-25	511.002	Addison: \$2,403, Arkport: \$325, Bath: \$808, Bradford: \$482, Campbell-Savona: \$71, Canaseraga: \$263, Elmira: \$24,494, Elmira Heights: \$3,349, Hammondsport: \$243, Hornell: \$181 Horseheads: \$4,763, Odessa-Montour: \$4,453, Prattsburgh: \$192, Spencer-Van Etten: \$726, Watkins Glen: \$1,116, Waverly: \$3,729, Chemung County: \$433, CC Soil & Water: \$1,726, CCC: \$312, Village of Horseheads: \$827, Town of Veteran: \$69
191-25	512.000	Bath: \$2,000, Corning: \$700
192-25	513.000	Addison: \$100, Odessa-Montour: \$400
193-25	527.000	Hornell: \$388, BT BOCES: \$1,944
194-25	533.698	Hornell: \$10,350
195-25	536.000	Campbell-Savona: \$2,597, Odessa-Montour: \$59, Waverly: \$4,706
196-25	537.000	Alfred-Almond: \$11,074, Bath: \$21,400, Hornell: \$5,100, Odessa-Montour: \$1,017, DCMO BOCES: \$6,390
197-25	598.493	Addison: \$31,832
198-25	605.000	Addison: \$40,000, Bath: \$116,569, Hammondsport: \$8,408, Horseheads: \$33,194, Jasper-Troupsburg: \$2,500, Spencer-Van Etten: \$57,588, FEH BOCES: \$6,795, City of Elmira: \$521, Misc. Revenue: \$15,975
199-25	608.000	Arkport: \$8,911
200-25	629.591	Addison: \$8,558, Alfred-Almond: \$6,682, Arkport: \$22,039, Avoca: \$1,812, Bath: (\$9,862), Bradford: \$801, Canaseraga: \$5,320, Canisteo-Greenwood: (\$120), Corning: \$11,219, Hammondsport: \$25, Hornell: (\$294), Jasper-Troupsburg: \$863, Prattsburgh: \$880
201-25	646.491	Elmira: \$13,805
202-25	659.591	Canisteo-Greenwood: \$1,738
203-25	669.697	Elmira: \$105
204-25	674.591	Addison: \$3,058, Elmira: (\$1,539)
205-25	681.492	Spencer-Van Etten: \$2,200

### 3. Budget Decreases for 2024-2025:

Item #	CoSer #	Title	Decrease	From	To
206-25	550.591	COMPUTER SVC, INSTR W/ ERIE 1 BOCES	\$ (20,160)	\$ 2,065,724	\$ 2,045,564
207-25	677.592	BUSINESS OFC SUPPORT W/QUESTAR	\$ (2,190)	\$ 46,423	\$ 44,233

These decreases will be supported as follows:

206-25      550.591      Addison: \$262, Alfred-Almond: (\$6,465), Arkport: (\$21,303), Avoca: (\$700), Bath: \$9,862, Bradford: \$3,011, Canaseraga: (\$4,331), Canisteo-Greenwood: (\$62), Corning: \$283, Hornell: \$31, Jasper-Troupsburg: (\$748)

207-25      677.592      Alfred-Almond: (\$2,190)

4. Transfers over 10K within programs for 2024-2025:

<u>COSER NO.</u>	<u>PROGRAM</u>	<u>BUDGET CODE</u>	<u>TRANSFER IN</u>	<u>TRANSFER OUT</u>
605	COMPUTER SVCS MGMT	605-7710-591-D-01		4,900.00
		605-7710-591-D-02		4,100.00
		605-7710-591-D-03		4,500.00
		605-7710-591-D-04		4,100.00
		605-7710-591-D-05		4,100.00
		605-7710-591-D-06		4,000.00
		605-7710-591-D-07		4,200.00
		605-7710-591-D-08		4,700.00
		605-7710-591-D-09		4,100.00
		605-7710-591-D-13		4,100.00
		605-7710-591-D-14		4,000.00
		605-7710-591-D-16		4,000.00
		605-7710-591-D-19		4,000.00
		605-7710-591-D-24		3,900.00
		605-7710-411-D-54		3,000.00
		605-7710-205-D-59		4,500.00
		605-7710-591-O-99	66,200.00	
		605-7710-163-2-99	15,000.00	
		605-7710-166-2-99		15,000.00
705	COMPUTER SVCS ADMIN	705-7710-163-0-09	15,000.00	
		705-7710-150-0-00		15,000.00
		705-7710-204-0-09	15,973.00	
		705-7710-200-0-09		15,973.00
		705-7710-811-0-09	10,155.00	
		705-7710-813-0-09		10,155.00
		705-7710-160-2-00		20,760.00
		705-7710-163-2-00		2,951.00
		705-7710-300-2-00		4,891.00
		705-7710-400-2-00		15,169.00
		705-7710-813-2-00		4,318.00
		705-7710-816-2-00		5,123.00
		705-7710-205-1-00	53,212.00	
610	EMPLOYEE ASSIST. PRG.	610-7116-150-0-00		89,614.00
		610-7116-160-0-00	89,614.00	
001	ADMINISTRATION	001-1310-801-0-00	13,500.00	
		001-1250-150-0-00		13,500.00
612	BUSINESS OFFICE SUPPORT	612-7017-160-4-01	125,017.00	
		612-7017-812-4-09	517.00	

612-7017-821-4-09	54.00	
612-7017-824-4-09	624.00	
612-7017-816-4-09		85602.00
612-7017-813-4-09		19000.00
612-7017-815-4-09		16,000.00
612-7017-819-4-09		5,610.00
612-7017-160-8-01		29,010.00
612-7017-160-6-01		10,636.00
612-7017-816-5-09		1,013.00
612-7017-150-0-01		253,635.00
612-7017-160-0-01		96,883.00
612-7017-406-0-09		38,269.00
612-7017-407-0-09		55,000.00
612-7017-816-0-09		72,300.00
612-7017-456-0-09		2,000.00
612-7017-811-0-09		2,500.00
612-7017-163-0-09		7,500.00
612-7017-300-0-09		2,500.00
612-7017-400-0-09		8,300.00
612-7017-150-3-01	143,328.00	
612-7017-160-4-01	204,170.00	
612-7017-160-7-01	60,257.00	
612-7017-160-9-01	11,314.00	
612-7017-160-X-01	133,636.00	
612-7017-801-X-09	1,920.00	
612-7017-813-X-09	8,884.00	
612-7017-814-X-09	158.00	
612-7017-815-X-09	4,796.00	
612-7017-816-X-09	9,501.00	
612-7017-818-X-09	128.00	
612-7017-819-X-09	1,076.00	
612-7017-821-X-01	13.00	
612-7017-822-X-09	65.00	
612-7017-824-X-01	300.00	
<b>TOTAL</b>	<b>\$984,412.00</b>	<b>\$984,412.00</b>

## **B. Purchasing**

1. Approval of Resolution, as attached, to participate in cooperative bidding with Eastern Suffolk BOCES for generally needed services, standardized supplies, and equipment. This bid will be available to use July 1, 2025, through June 30, 2026.
2. Approval of Resolution, as attached, for the Installment Purchase Agreement for Laptops, iPads, LG Create Boards, Headsets, Headphones, Bags, and Receivers, in the amount of \$234,006.00, plus any additional fees. This IPA is for the Watkins Glen CSD for a three-year term.

3. Approval of Resolution, as attached, to participate with other BOCES in an agreement negotiated by Erie 1 BOCES for software and licensing packages for the 2024-2025 fiscal year. A few of the vendors are: Aha Moments, Inc., Brisk Labs Corp., CEED, Inc. dba pi-top, and CentralReach, LLC.
4. Approval of Resolution, as attached, to participate in cooperative bidding for the purchase of computer forms, computers, storage systems, software, optical mark reading forms and related supplies with Onondaga-Cortland-Madison (OCM BOCES) for the period of June 1, 2025, through May 31, 2026.
5. Approval of Resolution, as attached, to participate in the cooperative natural gas bid (WFL 10/01/2025-09/30/2026) with Wayne-Finger Lakes BOCES for the Coopers and Wildwood Campuses.

**C. Approval of Cost Methodology for 2025-2026, as attached**

## SCHOOL YEAR 2025-2026

## RESOLUTION

## JOINT MUNICIPAL COOPERATIVE BIDDING PROGRAM

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the \_\_\_\_\_, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, evaluating bids, awarding via Eastern Suffolk BOCES Board approval, and reporting the results to the Participant.

WHEREAS, the Participant acknowledges that "additional insured" status shall be secured by signing a risk transfer/Indemnification Agreement when engaging services through the Cooperative Bidding Program with each awarded vendor when Services are requested. Said agreement must be signed by both parties and will remain in effect for the current term of the Bid. In the event the Bid is extended, and a Participant requires Service, a new risk transfer/Indemnification Agreement must be executed.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

Dated Approved:

\_\_\_\_\_

\_\_\_\_\_  
Name of Educational or Municipal Corporation

\_\_\_\_\_  
Signature of Official

\_\_\_\_\_  
Printed Name of Official

\_\_\_\_\_  
Title

\_\_\_\_\_  
Contact Person - Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
E-Mail Address

**SCHUYLER STEUBEN CHEMUNG TIOGA ALLEGANY BOCES  
d/b/a Greater Southern Tier BOCES**

**Board Resolutions  
April 8, 2025**

WHEREAS, Schuyler Steuben Chemung Tioga Allegany Board of Cooperative Educational Services d/b/a Greater Southern Tier BOCES (“BOCES”) is a political subdivision of the State of New York (“State”) and is duly organized and existing pursuant to the Constitution and laws of the State; and

WHEREAS, pursuant to applicable law, the governing board of BOCES (“Board”) is authorized to acquire, dispose of, and encumber personal property, including, without limitation, rights and interests in property, leases, and easements necessary to the functions or operations of BOCES; and

WHEREAS, the Board hereby finds and determines that the execution of one or more lease-purchase agreements (“Equipment Leases”) in the principal amount not exceeding the amount set forth below (“Principal Amount”) for the purpose of acquiring the property generally described below and to be described more specifically in the Equipment Leases (“Property”) for the school district identified below (“District”) is an appropriate function of BOCES; and

Description of Property:	Laptops, iPads, LG Create Boards, Headsets, Headphones, Bags, Receivers
Principal Amount:	\$234,006.00, plus any additional fees
District:	Watkins Glen Central School District; and

WHEREAS, the Board has solicited bids or quotations from qualified, interested parties with respect to the financing of BOCES’ acquisition of the Property and has selected Banc of America Public Capital Corp (“Lessor”) to provide financing for the purchase of the Property via the Equipment Leases;

NOW THEREFORE, be it resolved by the Board as follows:

1. The Board hereby determines that it has critically evaluated the financing alternatives available to it and has prepared and approved an evaluation of such financing alternatives in accordance with 2 N.Y.C.R.R. § 39.2, and that entering into the Equipment Leases and financing the acquisition of the Property thereby is in the best interests of BOCES because the estimated costs of financing the acquisition of the Property thereby are less than the estimated costs of financing the acquisition of the Property via the issuance of indebtedness under the Local Finance Law (if the acquisition may be financed in such fashion). The evaluation of financing alternatives is attached hereto as Exhibit A and incorporated herein by reference and shall be available as a public record.

2. The Board hereby determines that its entry into the Equipment Leases will not cause the aggregate amount of outstanding indebtedness of BOCES to exceed the limit set forth in paragraph c of subdivision 6 of Section 109-b of the General Municipal Law.



3. BOCES is hereby authorized and directed to enter into the Equipment Leases, acquire the Property thereby, and otherwise perform all of its obligations thereunder; provided, however, that the aggregate amount of periodic payments, excluding interest, to be made pursuant to the Equipment Leases shall not exceed the Principal Amount. Any action taken on or before the date of these resolutions by or on behalf of BOCES in connection therewith is hereby ratified and confirmed.

4. Each of the District Superintendent and the Director of Finance, acting on behalf of BOCES, is hereby authorized to negotiate, enter into, execute, and deliver one or more Equipment Leases in substantially the form set forth in the document presently before the Board, which document shall be available for public inspection at the principal office of BOCES. Each of the District Superintendent and the Director of Finance, acting on behalf of BOCES, is hereby authorized to negotiate, enter into, execute, and deliver all such other documents relating to the Equipment Lease (including, but not limited to, escrow agreements) and take all such further actions as the District Superintendent or the Director of Finance, as applicable, deems necessary or appropriate to effectuate the consummation of the transactions contemplated by and the performance by BOCES of its obligations under the Equipment Leases. Without limiting the foregoing, each of the District Superintendent and the Director of Finance shall be authorized to take all such actions as may be necessary to ensure the qualification of the interest component of rent payments made under the Equipment Leases as excludable from gross income of the Lessor under Section 103 of the Internal Revenue Code of 1986.

5. The Lessee's obligations under the Equipment Leases shall be subject to annual appropriation or renewal by the Governing Body as set forth in each Equipment Lease and the Lessee's obligations under the Equipment Leases shall not constitute general obligations of the Lessee or indebtedness under the Constitution or laws of the State.

6. The Board hereby determines that the purpose of the acquisition of the Property is an object or purpose described in subdivision 32 of paragraph (a) of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is five (5) years. Accordingly, the term of the Equipment Leases authorized by this resolution will not be in excess of three (3) years.

7. The Board hereby determines that the acquisition of the Property is a Type II action that will not have a significant effect on the environment and, therefore, no determination of significance, environmental impact statement, findings statement, or other similar action is required under the State Environmental Quality Review Act.

8. The Board hereby determines that the authorization to enter into the Equipment Leases is not subject to any mandatory or permissive referendum pursuant to the Local Finance Law or Section 109-b of the General Municipal Law.

9. These resolutions shall take effect immediately upon their adoption.

ADOPTED on this April 8, 2025

The undersigned Clerk of the Board hereby certifies and attests that (i) he or she has access to the official records of the Board of BOCES; (ii) the foregoing resolutions were duly adopted by sufficient vote of the members of the Board at a regular meeting of its members duly called, regularly convened, and attended throughout by the requisite quorum of the members thereof; (iii)

such resolutions have not been amended or altered and are in full force and effect on the date stated below; and (iv) such meeting of the Board relating to the authorization and delivery of the Equipment Lease was (a) held within the geographic boundaries of BOCES; (b) open to the public, allowing all people to attend; (c) conducted in accordance with internal procedures of the Board; and (d) conducted in accordance with the charter of BOCES, if any, and the laws of the State of New York.

\_\_\_\_\_  
Signature of Clerk

Print Name: \_\_\_\_\_

Official Title: \_\_\_\_\_

Date: \_\_\_\_\_

RESOLUTION OF BOARD OF EDUCATION

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2024 – 2025 fiscal year, for Aha Moments, Inc., Brisk Labs Corp., CEED, Inc. dba pi-top, CentralReach, LLC, Classwork.com dba Work On Learning, Inc., Digital Respons-ability, Koalluh, Inc. dba LitLab.ai, Learn By Doing Inc., Learning Innovation Catalyst Inc. (LINC), Magic School, Inc., Noiz Ivy, Inc. dba OYOclass.com, Nona Ullman, EdTechLiveLLC, dba LessonLoop, Platform Athletics, LLC, PowerSchool Holdings, LLC dba PowerSchool Group, LLC, ReThink Autism, Inc., Securly Inc., Springbay Studio Ltd., Think Group Holdings, Inc. dba Frenalytics, TinkRworks, Inc., YouScience, LLC and,

WHEREAS, The Greater Southern Tier (GST) BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the Greater Southern Tier (GST) BOCES Board of Education authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above-mentioned software/learning packages, and record training sessions in Zoom and post those recorded sessions to the consortium, and,

BE IT FURTHER RESOLVED, That the Greater Southern Tier (GST) BOCES Board of Education agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the Greater Southern Tier (GST) BOCES Board of Education agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

CERTIFICATION

It is hereby certified that the above motion was approved by the

Greater Southern Tier (GST) BOCES Board of Education at its meeting, duly

noticed, held on April 8, 2025.

Dated                     , 2025

\_\_\_\_\_  
Board Clerk

# NOTICE TO BIDDERS

The Board of Education of Onondaga-Cortland-Madison Board of Cooperative Educational Services (BOCES), in accordance with Section 103 of Article 5-A of the General Municipal Law and Article 119-O of the General Municipal Law, will receive bids on:

## Statewide Administrative Software Products

### RFB-225-54

For use by participating BOCES-Regional Information Centers listed below throughout New York State: **Eastern Suffolk BOCES-RIC, Greater Southern Tier BOCES-RIC, Lower Hudson RIC, Mid-Hudson RIC, Mohawk RIC, Monroe 1 BOCES-RIC, Nassau BOCES-RIC, Northeastern-RIC, Onondaga-Cortland-Madison BOCES-CNYRIC, South Central RIC, Wayne-Finger Lakes GV RIC, and Western New York Regional Information Center (WNYRIC).**

Bids will be received until 1:30 P.M. on the 17<sup>th</sup> day of April, 2025. On that date and time, bids will be publicly opened at Onondaga-Cortland-Madison BOCES, 110 Elwood Davis Road, Liverpool, NY 13088. The Board of Education reserves the right to reject any or all bids in whole or in part at the May 15, 2025 BOE meeting. Any bid accepted will be binding from June 1, 2025 to May 31, 2026. Bid forms and specifications can be obtained from the Onondaga-Cortland-Madison BOCES Business Office from 8:00 a.m. to 4:00 p.m., Monday through Friday.

Board of Cooperative Educational Services  
Onondaga, Cortland, and Madison Counties  
P.O. Box 4754  
Syracuse, NY 13221

**Lynda Russell**  
Phone: 315.431.8584  
Email: lrussell@OCMBOCES.org

**Terri Hewitt**  
Phone: 315.433.2620  
Email: thweitt@OCMBOCES.org

**Date: March 25, 2025**

**By: Suzanne Slack, Assistant Superintendent for Administration**

**GENERAL RESOLUTION**

**FOR THE PURPOSE OF**

**PARTICIPATING IN A COOPERATIVE BID COORDINATED BY**

**THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES OF**

**ONTARIO, SENECA, WAYNE AND YATES COUNTIES**

**FOR**

<b>Cooperative Natural Gas Supply Bid WFL 2026-19</b>
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WHEREAS, The Board of Education, Greater Southern Tier (GST) BOCES of New York State desires to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase of supply of natural gas. And...

WHEREAS, The Board of Education, Greater Southern Tier (GST) BOCES of New York State is desirous of participating with The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-o... And...

WHEREAS, The Board of Education, Greater Southern Tier (GST) BOCES of New York State has appointed The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education, Greater Southern Tier (GST) BOCES of New York State and making recommendations thereon...

THEREFORE...

BE IT RESOLVED, That The Board of Education, Greater Southern Tier (GST) BOCES of New York State and The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above... And...

BE IT FURTHER RESOLVED, That The Board of Education Greater Southern Tier (GST) BOCES of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services... And...

BE IT FURTHER RESOLVED, That The Board of Education Greater Southern Tier (GST) BOCES of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding... And...

NOW, THEREFORE, BE IT RESOLVED, That The Greater Southern Tier (GST) BOCES on behalf of the Board of Education, Greater Southern Tier (GST) BOCES of New York State hereby is authorized to participate in cooperative bidding conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for supply of natural gas and if requested to furnish The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties an estimated minimum number of units that will be purchased by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

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Date

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Supt. of Schools/ Designated Rep.

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School District

GST BOCES 2025-2026 PROPOSED COST METHODOLOGY				
GST COSER NUMBER	STATE ACTIVITY CODE	PROGRAM DESCRIPTION	PROPOSED COST METHODOLOGY	AID STATUS
001	1000	Central Administration	2 Years Prior RWADA	BOCES Aid
002	1900	Capital/Rental	2 Years Prior RWADA	BOCES Aid - Current Year
101	3000	Career & Technical Education	Percentage of Total Averaged Enrollment from 2022-2023 Fiscal Year	BOCES Aid
203	4220	Special Class: S/P Ratio 1:12:1 (Academic Delay, ACCESS/EOP Transition Program)	Actual FTE of Enrollment	Excess Cost Aid
204	4240	Special Class: S/P Ratio 1:12 + (3:1)	Actual FTE of Enrollment	Excess Cost Aid
205	4210	Special Class: S/P Ratio 1:15	Actual FTE of Enrollment	Excess Cost Aid
209	4235	Special Class: S/P Ratio 1:8:1 All Programs and Project Search	Actual FTE of Enrollment	Excess Cost Aid
216	4230	Special Class: S/P Ratio 1:6:1 (Day Treatment, Emotionally Disabled, Autism)	Actual FTE of Enrollment	Excess Cost Aid
240	4700	Special Class: Preschool S/P Ratio 1:12:2, 1:6:2	Actual FTE of Enrollment	Not Eligible for BOCES Aid
300	5830	Itinerant - Library Media Specialist	Pooled Percentage of a Full-Time Equivalent Requested by District	BOCES Aid
301	5510	Itinerant - Music	Pooled Percentage of a Full-Time Equivalent Requested by District	BOCES Aid
303	5320	Itinerant - Art	Pooled Percentage of a Full-Time Equivalent Requested by District	BOCES Aid
304	4620	Itinerant - Visually Impaired		
		A) Visually Impaired - Instructional	Pooled Percentage of a Full-Time Equivalent Requested by District	Excess Cost Aid
		B) Visually Impaired - Instructional Support	Pooled Percentage of a Full-Time Equivalent Requested by District	Excess Cost Aid
305	6716	Itinerant - Physical Therapy	Pooled Percentage of a Full-Time Equivalent Requested by District	Excess Cost Aid
307	5200	Itinerant - English as a Second Language	Pooled Percentage of a Full-Time Equivalent Requested by District	ESL Aid
308	5420	Itinerant - Physical Education	Pooled Percentage of a Full-Time Equivalent Requested by District	BOCES Aid for Regular Ed Students and Excess Cost Aid for Students with Disabilities
309	5130	Itinerant - Speech Improvement	Pooled Percentage of a Full-Time Equivalent Requested by District	BOCES Aid
310	4650	Itinerant - Speech Impaired	Pooled Percentage of a Full-Time Equivalent Requested by District	Excess Cost Aid
312	6810	Itinerant - School Psychologist	Pooled Percentage of a Full-Time Equivalent Requested by District	BOCES Aid for Regular Ed Students and Excess Cost Aid for Students with Disabilities
313	6718	Itinerant - Interpreter for the Deaf	Pooled Percentage of a Full-Time Equivalent Requested by District	Excess Cost Aid
316	3210	Itinerant - Home & Careers	Pooled Percentage of a Full-Time Equivalent Requested by District	BOCES Aid
318	6110	Shared Supervision	Pooled Percentage of a Full-Time Equivalent Requested by District Extra work- Available on a Per Diem Basis, daily rate	BOCES Aid
320	6163	Itinerant - Supervisor of Special Education Programs	Pooled Percentage of a Full-Time Equivalent Requested by District	Excess Cost Aid
323	6813	Itinerant - Comprehensive Diagnostic Services	Pooled Percentage of a Full-Time Equivalent Requested by District	Excess Cost Aid for Students with Disabilities. BOCES Aid on Coordination only for Regular Ed Students

GST COSER NUMBER	STATE ACTIVITY CODE	PROGRAM DESCRIPTION	PROPOSED COST METHODOLOGY	AID STATUS
324	6717	Itinerant - Occupational Therapy	Pooled Percentage of a Full-Time Equivalent Requested by District	Excess Cost Aid
326	4640	Itinerant - Hard of Hearing	Pooled Percentage of a Full-Time Equivalent Requested by District	Excess Cost Aid
327	4630	Itinerant - Teacher of the Deaf	Pooled Percentage of a Full-Time Equivalent Requested by District	Excess Cost Aid
330	6711	Itinerant - Nurse/Nurse Teacher	Pooled Percentage of a Full-Time Equivalent Requested by District	BOCES Aid
331	4670	Itinerant - Consultant Teacher	Pooled Percentage of a Full-Time Equivalent Requested by District	Excess Cost Aid
332	6910	Itinerant - School Social Worker	Pooled Percentage of a Full-Time Equivalent Requested by District	BOCES Aid for Regular Ed Students and Excess Cost Aid for Students with Disabilities
401	5842	Arts In Education	Base Cost: 2 Years Prior RWADA Fees Based on Artist/Performance. Flat	BOCES Aid
403	5873	Alternative Education Program		
		A) Alternative Education Secondary (Bush, Coopers & Wildwood)	Actual FTE of Enrollment	BOCES Aid
		B) Alternative Education Middle School (Hornell)	Actual FTE of Enrollment	BOCES Aid
403b	5873	Adventure Based Learning	Daily Rate Based on the Number of Participants & Facilitators	BOCES Aid
409	5874	Academic Programs-Special Facilities (Detention Center)	Daily Rate Based on Actual Pupil Days of Service	BOCES Aid for Regular Ed Students and Excess Cost Aid for Students with Disabilities
412	5876	Advanced Placement Courses - Accelerated College Education (ACE )	Based on Number of Course Enrollments for CCC credit. Advanced Placement (AP) Test Fee Paid by Students; Corning Community College Course Credit Fee Paid by Students.	BOCES Aid
415	5875	Summer School	Tuition Rate Per Course Registration	BOCES Aid
426	5840	Exploratory Enrichment	Base Cost: Percentage of Funds Committed by the District. District Specific: Flat Fees Based on Event Requested	BOCES Aid
430	5877	E-Learning	Base: Two Years Prior RWADA District Specific Requests: Based on District-Specific Requests for software, hardware, program access, or e-learning teachers.	BOCES Aid <b>Note:</b> Student Materials and expenditures for renovation or operation and maintenance of "tele- classrooms" are not eligible for aid under this service.
445	5880	P-TECH (STEM Academy)	Actual FTE of Enrollment	BOCES Aid
455	5917	Equivalent Attendance	Cost Per Non-Public District Specific	BOCES Aid
500	6709	Community Schools	RWADA	BOCES Aid
506	6210	Shared Curriculum Development Coordinator	Pooled Percentage of a Full-Time Equivalent Requested by District. Stipends: Based regional rate, actual participation and request Substitute Reimbursement : Based on District rate and request	BOCES Aid
507	6114	Interscholastic Sports Coordination	Flat Rate Per District	BOCES Aid
508	6316	Library Services/Media	Base Cost: Flat Rate per District Collection Development: Based on \$100 Blocks Databases: Based on the Rate Charged by Vendor for Specific District Requests (as used)	BOCES Aid
511	6313	A) Printing	Labor: 3 Year Average Supplies: Based on Actual Usage	BOCES Aid Note: District Supplies are not eligible for Aid



GST COSER NUMBER	STATE ACTIVITY CODE	PROGRAM DESCRIPTION	PROPOSED COST METHODOLOGY	AID STATUS
		B) Courier Service	Percent of Usage Comprised of Number of Delivery Days Multiplied by Number of Locations	BOCES Aid

GST COSER NUMBER	STATE ACTIVITY CODE	PROGRAM DESCRIPTION	PROPOSED COST METHODOLOGY	AID STATUS
512	6360	Instructional Technology	Base Service: 2 Years Prior RWADA District Specific Requests for Software and Hardware	BOCES Aid
513	6320	Library Automation	Base Service: Flat Rate Per Library Additional Services Based on District Specific Requests	BOCES Aid
514	6111	Academic All Stars Coordinator	Flat Fee Per Team	BOCES Aid
516	6212	Grant Writing/Instructional Planning	Based On Level of Service	BOCES Aid
517	6160	Coordination, Other (Central) Superintendents' Development Program	Flat Rate Per Participant	BOCES Aid
518	6161	Coordinator of Home Instruction	Per Student Fee	BOCES Aid
520	6817	Comprehensive Support Services	Pooled Percentage of a Full-Time Equivalent Requested by District	Excess Cost Aid
525	6261	Staff Development: Certified & Administrative	Pooled Percentage of a Full-Time Equivalent Requested Extra work- Available on a Per Diem Basis, daily rate	BOCES Aid
527	6318	Instructional Materials		
		A) Science Resource Center	Base cost: Two years prior RWADA District Specific: district specific grade level kit requests	BOCES Aid
		B) Science and Discovery Center	Base cost: Percentage of Districts specific funds District Specific: Cost Per Program	BOCES Aid
528	6136	Industry/Education Activities Coordination (Career Development Council)		
		A) Basic Career Education Services	Based on District K-12 Enrollment (BEDS)	BOCES Aid
		B) High School Internships	Cost Per Participant	BOCES Aid
		C) Youth Leadership Institute	Cost Per Participant	BOCES Aid
		D) Additional Career Services	Specific requests/staff time/direct program expenses	BOCES Aid
536	6368	Model Schools	Pooled Percentage of a Full-Time Equivalent Requested Stipends: Based regional rate, actual participation and request Substitute Reimbursement : Based on District rate and request Extra work- Available on a Per Diem Basis, daily rate	BOCES Aid
537	6211	School/Curriculum Improvement Planning	Base Service: 2 Years Prior RWADA	BOCES Aid
		A) Workshop Costs	Based on Number of Workshop Days Districts Request	BOCES Aid
		B) Data Analysis	Flat Rate Per Building	BOCES Aid
		C) Leadership	Flat Rate Per District	BOCES Aid
		D)/E) Sub / Stipend Reimbursement	Based on District Rate and request; Based on Regional Stipend Rate, actual participation and request - District Specific Funds	BOCES Aid
		F) Superintendents Retreat	Flat Rate Per District	BOCES Aid
		G) NYSCOSS	Flat Rate Per District	BOCES Aid
		H) Organizational Development	Flat Rate Per Department	BOCES Aid
		I) Network Team	Flat Rate Per School Building	BOCES Aid
602	7810	Employee Benefit Coordination	Steuben Plan: Fee Per Enrollee in Health Care Plan Worker's Comp: Flat Rate Per Participating District	BOCES Aid

GST COSER NUMBER	STATE ACTIVITY CODE	PROGRAM DESCRIPTION	PROPOSED COST METHODOLOGY	AID STATUS
605	7710	Computer Service: Management		BOCES Aid
		A) Network Services:		BOCES Aid
		A-1) Base Service	Base RWADA + Base Flat or 5% of purchases, whichever is lower	BOCES Aid
		A-2) Regional Telecom Service	Number of District Computing Devices Connecting to the Regional Network, either Wired or Wirelessly, as of September 1 + number of district connections (DEMARC) + shared percentage of internet usage	BOCES Aid
		A-3) Managed IT Service (MITS)	Base RWADA + Base Flat + Number of District Computing Devices Connecting to the Regional Network, either Wired or Wirelessly, as of September 1	BOCES Aid
		A-4) LAN Infrastructure Service	Number of Switches and access points	BOCES Aid
		A-5) Server Service	Number of District Computing Devices Connecting to the Regional Network, either Wired or Wirelessly, as of September 1	BOCES Aid
		A-6) VOIP Service	Per License Plus Equipment, Maintenance and Support Costs	BOCES Aid
		A-7) Backup and Data Restoration Service	Cost Per GB Backed Up	BOCES Aid
		A-8) Building IP Security Service	Number of district security cameras as of September 1	BOCES Aid
		A-9) Fax Service	number of district fax lines/ATA's as of September 1	BOCES Aid
		B) Data Security and Privacy Services		BOCES Aid
		B-1) Data Privacy and Security Service	Base DPSS Service Flat Fee Enhanced DPSS RWADA + Flat Fee	BOCES Aid
		C) Leadership Services		BOCES Aid
		C-1) Managed Technology Leadership Service	Shared cost	BOCES Aid
		D) Business Information Services		
		D-1) Financial Services	Per Paycheck fee from July to June	BOCES Aid
		D-2) Tax Bill Printing & Collection System	Per Tax Bill from July to June	BOCES Aid
		D-3) Inventory & Asset Management Services	Flat Rate per District Plus Per Asset Charge Plus Software Maintenance Fee Per Module	BOCES Aid
		D-4) Cafeteria Point of Sales	Per student fee based on BEDS	BOCES Aid
		D-5) Student/Staff ID cards	Per card fee, plus Clip, Badge Holder, Lanyard-At Cost. July to June	BOCES Aid
		D-6) Document Imaging Service	Two years prior RWADA	BOCES Aid
		D-7) Facilities Management	Base flat Fee Per District + Flat Fee Per Building	BOCES Aid
		D-8) PD & Evaluation Service	PD based on per Teacher, Evaluation based on per RWADA	BOCES Aid
		E) Student Management Service		BOCES Aid
		E-1) Student Management Service	Two years prior RWADA	BOCES Aid
		E-2) Special Education Management Service/Academic Intervention Service (AIS)	Number of Special Education Students as of September 1/Per Student Fee Based on K-12 Enrollment (BEDS)	BOCES Aid
		E-3) Data Integration Service	Per Integration	BOCES Aid
		F) Data Collection Services		BOCES Aid
		F-1) Test Processing Service	Number of tests Scored and Test Booklets from September 1 through August 31	BOCES Aid
		F-2) State Data Collection/Data Warehousing & Assessment Reporting	Flat Fee Per District and Flat Fee Per Building for Datawarehouse Hosting	BOCES Aid
		F-3) Managed Data Service	Flat Fee Per District plus per RWADA	BOCES Aid
		G) Educational Application Services		BOCES Aid
		G-1) Application Support Service	Flat fee per Application, per RWADA or per hour	BOCES Aid
		H) Medicaid Services		BOCES Aid
		H-1) Medicaid Reimbursement Service	Per Student fee based on BEDS	BOCES Aid

GST COSER NUMBER	STATE ACTIVITY CODE	PROGRAM DESCRIPTION	PROPOSED COST METHODOLOGY	AID STATUS
606	7140	Substitute Coordination (Sub-Teacher Registry)	Number of District Employees Requiring a Sub	BOCES Aid
608	7111	Negotiations (Labor Relations)	Flat Rate Per District for Coordination Plus a Rate Based on Number of District Employees Reported by District	BOCES Aid
609	7470	Safety/Risk Management		
		A) Coordination	Flat Fee (Required for Participation in Additional Services in This COSER)	BOCES Aid
		B) Training	Based on Number of District Employees Reported by District	BOCES Aid
		C) Option A Testing	Flat Fee (Lab Fees Not Included)	BOCES Aid
		D) Asbestos Service	Total Square Footage of District	BOCES Aid
		E) Fire/Structural Inspections	Total Square Footage of District	BOCES Aid
610	7116	Employee Assistance Program	Based on Number of District Employees Reported by District	BOCES Aid
611	7334	Transportation: Other Programs (Drug and Alcohol Testing)	Based on Number of Drivers with CDL Licenses as of	Transportation Aid
612	7017	Business Office Support (CBO)	CBO Administration charge based on 2 year prior RWADA Requested Services - Based on FTE of Staff Requested	BOCES Aid Claims Auditing is not Eligible for Aid
614	7511	Public Information Service: Central	Pooled Rate Based on FTE of Service Requested	BOCES Aid
617	7612	School Food Management: Central	Based on FTE Requested by District	BOCES Aid
618	7211	GASB-75 Planning and Valuation Service	Coordination: Flat Fee Actuarial Consultant: Based on BOCES Contract w/Consultant	BOCES Aid
623	7112	Recruiting Service (Cooperative Advertising)	Coordination: Percentage of FTE Based on District Participation Advertising: Based on Fee Per District Request	BOCES Aid
624	7134	Staff Development - Board of Education	Charge Per District/BOCES Board	BOCES Aid
725	4020	Related Service - Occupational Therapy	Rate Per Individual or Group Session Per Student IEP	Excess Cost Aid
726	4020	Related Service - Physical Therapy	Rate Per Individual or Group Session Per Student IEP	Excess Cost Aid
727	4020	Related Service - Deaf & Hearing Impaired	Rate Per Individual or Group Session Per Student IEP	Excess Cost Aid
728	4020	Related Service - Vision	Rate Per Individual or Group Session Per Student IEP	Excess Cost Aid
729	4020	Related Service - Speech	Rate Per Individual or Group Session Per Student IEP	Excess Cost Aid
731	4020	Related Service - Adapted Physical Education	Rate Per Individual or Group Session Per Student IEP	Excess Cost Aid
732	4020	Related Service - 1:1 Supplementary Personnel Multiple Options	Flat Pooled Rate Based on Actual FTE of Supplementary Personnel	Excess Cost Aid
733	4020	Related Service - 1:1 Interpreters Multiple Options	Flat Pooled Rate Based on Actual FTE of Interpreter	Excess Cost Aid
734	4020	Related Service - Counseling	Rate Per Individual or Group Session Per Student IEP	Excess Cost Aid
735	4020	Related Service - Mainstreaming	Rate Per 1-Credit Course of Mainstreaming (see attached)	Excess Cost Aid
737	4020	Related Service - 1:1 Nurse	Flat Pooled Rate Based on Actual FTE of Nurse	Excess Cost Aid
740	4700	Related Service- Preschool 1:1 Supplementary Personnel- Multiple Options	Flat Pooled Rate Based on Actual FTE of Supplementary Personnel	Not Eligible for BOCES Aid
741	4700	Related Service- Preschool 1:1 Nurse	Flat Pooled Rate Based on Actual FTE of Nurse	Not Eligible for BOCES Aid

GST COSER NUMBER	STATE ACTIVITY CODE	PROGRAM DESCRIPTION	PROPOSED COST METHODOLOGY	AID STATUS
837	4201	Summer Portion of 12 Month Program (Extended School Year)		
		A) 1:6:1, 1:8:1, 1:12:1, 1:15, 1:12 + (3:1)	Actual FTE of Enrollment	Regional Rates set by NYS Program Reimbursement Unit
		B) 1:1 Supplementary Personnel	Flat Pooled Rate Based on Actual FTE of Supplementary Personnel	Regional Rates set by NYS Program Reimbursement Unit
		C) 1:1 Licensed Practical Nurse	Flat Pooled Rate Based on Actual FTE of Nurse	Regional Rates set by NYS Program Reimbursement Unit
		D) 1:1 Registered Nurse	Flat Pooled Rate Based on Actual FTE of Nurse	Regional Rates set by NYS Program Reimbursement Unit
		E) Related Service Only	Actual FTE of Staff Time	Regional Rates set by NYS Program Reimbursement Unit
940	4700	Preschool-Summer Portion of 12 Month Program (Extended School Year)		
		A) 1:6:2, 1:12:2	Actual FTE of Enrollment	Not Eligible for BOCES Aid
		B) 1:1 Supplementary Personnel	Flat Pooled Rate Based on Actual FTE of Supplementary Personnel	Not Eligible for BOCES Aid
		C) 1:1 Licensed Practical Nurse	Flat Pooled Rate Based on Actual FTE of Nurse	Not Eligible for BOCES Aid
		D) 1:1 Registered Nurse	Flat Pooled Rate Based on Actual FTE of Nurse	Not Eligible for BOCES Aid