

FINANCE

Upon the recommendation of the Superintendent, and on the motion of _____, seconded by _____, it is resolved that the following finance actions are hereby taken:

A. General Fund Establishments and Adjustments**1. Budget Increases for 2024-2025:**

Item #	CoSer #	Title	Increase	From	To
13-25	426.000	EXPL ENRICHMNT-BASE	\$ 4,956	\$ 69,924	\$ 74,880
14-25	508.000	LIBRARY SERVICE/MEDIA (BASE)	\$ 3,600	\$ 77,774	\$ 81,374
15-25	511.000	PRINTING	\$ 104,220	\$ 1,034,001	\$ 1,138,221
16-25	511.005	PRINTING - COURIER	\$ 1,177	\$ 252,068	\$ 253,245
17-25	512.000	COMP SVC-CAI/LAN	\$ 369,038	\$ 103,615	\$ 472,653
18-25	528.003	IND-ED ACT COOR-CDC SERVICE LRN	\$ 92,413	\$ -	\$ 92,413
19-25	537.000	SCH CURR-BASE	\$ 159,772	\$ 249,776	\$ 409,548
20-25	605.000	CSC- BASE	\$ 30,799	\$ 196,423	\$ 227,222
21-25	609.000	SAFETY/RISK MGT-BASE	\$ 9,503	\$ 1,208,618	\$ 1,218,121

These increases will be supported as follows:

13-25	426.000	Arkport: \$3,690, BT BOCES: (Owego Apalachin: \$1,266)
14-25	508.000	Elmira: \$3,600
15-25	511.000	Addison: \$5,289, Alfred-Almond: \$191Arkport: \$186, Avoca: \$54, Bath: \$7,368, Bradford: \$1,769, Campbell-Savona: \$7,055, Canaseraga: \$645, Canisteo-Greenwood: \$569, Elmira: \$13,513, Elmira Heights: \$4,536, Hammondsport: \$3,105, Hornell: \$2,405, Horseheads: \$36,355, Odessa-Montour: \$5,975, Prattsburgh: \$599, Spencer-Van Etten: \$2,095, Watkins Glen: \$3,689, Waverly: \$8,315, Misc. Revenue: (Chemung County: \$96, Corning Community College: \$104, Village of Horseheads: \$77, St. Mary Our Mother: \$230)
16-25	511.005	BT BOCES: (Owego Apalachin: \$1,177)
17-25	512.000	Elmira: \$369,038
18-25	528.003	Misc. Revenue: (Career Development Council, Inc.: \$92,413)
19-25	537.000	CEWW BOCES: (Beekmantown: \$107,100), Oswego BOCES: (Mexico: \$45,472), GV BOCES: (Oakfield-Alabama: \$7,200)
20-25	605.000	Eastern Suffolk BOCES: (Bayport-Blue Point: (\$14,178)), Misc. Revenue: (Finn Academy: \$6,000, Schuyler County: \$38,977)
21-25	609.000	Corning: \$1,625, Spencer-Van Etten: \$7,878

2. Budget Decreases for 2024-2025:

Item #	CoSer #	Title	Decrease	From	To
22-24	525.000	I/S TCHRS-BASE (INCLUDES PVS .004)	\$ (4,530)	\$ 710,390	\$ 714,920
23-24	527.000	INSTR MAT DEVEL-ELEM SCIENCE	\$ (6,056)	\$ 400,571	\$ 406,627
24-24	528.000	IND-ED ACT COOR-CDC	\$ (75,720)	\$ 826,177	\$ 901,897
25-24	606.000	SUBSTITUTE COORDINATION	\$ (8,526)	\$ 144,690	\$ 153,216

These decreases will be supported as follows:

22-24	525.000	BT BOCES: (Owego-Apalachin: (\$4,530))
23-24	527.000	Arkport: \$784, Sullivan BOCES: (East Moriches: \$797), BT BOCES: (Owego-Apalachin: (\$7,637))
24-24	528.000	Misc. Revenue: Career Development Council: (\$75,720)
25-24	606.000	Canisteo-Greenwood: (\$8,526)

3. Transfers within programs for 2024-2025:

- a. Report of all fund transfers for the period 7/1/2024-7/31/2024, as attached.
- b. Transfers in excess of \$10,000.

<u>COSER NO.</u>	<u>PROGRAM</u>	<u>BUDGET CODE</u>	<u>TRANSFER IN</u>	<u>TRANSFER OUT</u>
605	Computer Services	A605-7710-205-D-01 Software	\$ 109,443	
		A605-7710-400-D-01 Contractual		\$ 109,443
		A605-7710-205-D-02 Software	\$ 28,544	
		A605-7710-400-D-02 Contractual		\$ 28,544
		A605-7710-205-D-03 Software	\$ 126,788	
		A605-7710-400-D-03 Contractual		\$ 126,788
		A605-7710-205-D-06 Software	\$ 35,445	
		A605-7710-400-D-06 Contractual		\$ 35,445
		A605-7710-205-D-07 Software	\$ 20,721	
		A605-7710-400-D-07 Contractual		\$ 20,721
		A605-7710-205-D-08 Software	\$ 61,790	
		A605-7710-400-D-08 Contractual		\$ 61,790
		A605-7710-205-D-09 Software	\$ 16,653	
		A605-7710-400-D-09 Contractual		\$ 16,653
		A605-7710-205-D-14 Software	\$ 49,356	
		A605-7710-400-D-14 Contractual		\$ 49,356
		A605-7710-205-D-17 Software	\$ 11,852	
		A605-7710-400-D-17 Contractual		\$ 11,852
		A605-7710-400-D-24 Contractual	\$ 19,950	
		A605-7710-205-D-24 Software		\$ 19,950
Total			\$ 480,542	\$ 480,542

B. Purchasing

1. Approval of Resolution, as attached, to participate with other BOCES in an agreement negotiated by Erie 1 BOCES for software and learning packages for the 2024-2025 fiscal year, for Aperture Education, LLC.
2. Permission to bid for removal and installation of the 500-gallon diesel tank and supply a new 1000-gallon Fireguard UL 2085 tank, per NYSDEC, OSHA & EPA guidelines. This work will be done at the GST BOCES Coopers Campus, located at 9579 Vocational Dr., Painted Post, NY 14870.

C. Corrective Action Plan in Response to the Comptroller Audit

1. Acceptance of the 2023-2024 Corrective Action Plan, in response to the NY State Comptroller Audit, for the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES, as attached.

Greater Southern Tier BOCES
Budgetary Transfer Report
Fiscal Year: 2024-2025

5.A.3.a

Current Appropriation - Effective from 7/1/2024-7/31/2024

Budgetary Account	Description	Amount Transferred From	Amount Transferred To
A609-7470-458-0-09 R	SFTY/RSK MGMT-STDEV/C	-4,000.00	
A609-7470-400-0-09 R	SFTY/RSK MGMT-CONT		4,000.00
A609-7470-200-0-09 R	SFTY/RSK MGMT-EQUIP	-2,000.00	
A609-7470-300-0-09 R	SFTY/RSK MGMT-SUPPLY	-5,000.00	
A609-7470-400-0-09 R	SFTY/RSK MGMT-CONT		5,000.00
A609-7470-400-0-09 R	SFTY/RSK MGMT-CONT		2,000.00
A608-7111-300-0-09 R	LABOR REL-SUPPLIES	-750.00	
A608-7111-204-0-09 R	LABOR REL-SMALL EQUIP		750.00
A103-3414-200-0-00 R	DIGITAL MEDIA ARTS EQUIP	-146.00	
A103-3414-205-0-00 R	DIGITAL MEDIA ARTS SOFTWA		146.00
A605-7710-160-0-99 R	CSC BASE-NI SAL	-3,850.00	
A605-7710-160-3-99 R	LAN-NI SALARIES	-200.00	
A605-7710-160-4-99 R	DATA INTEGRATIONS -NI SAL	-2,928.00	
A605-7710-160-6-99 R	SERVER-NI SALARIES	-50.00	
A605-7710-160-A-99 R	SMS-NI SALARIES	-3,710.00	
A605-7710-160-B-99 R	FIN- NI SALARIES	-4,544.00	
A605-7710-160-E-99 R	TEST PROCESS-NI SALARIES	-2,950.00	
A605-7710-160-H-99 R	SPEC ED-NI SALARY	-5,353.00	
A605-7710-160-J-99 R	ID CARDS SAL	-41.00	
A605-7710-160-O-99 R	DATA WAREHOUSE NI SAL	-825.00	
A605-7710-160-S-99 R	SECURITY - SALARY	-864.00	
A605-7710-160-T-99 R	TAXES-NI SALARIES	-3,563.00	
A605-7710-160-U-99 R	BACKUP-NI SALARY	-1,719.00	
A605-7710-164-4-99 R	DATA INTEGRATIONS OVERTIM	-422.00	
A605-7710-164-M-99 R	PD & EVAL OT	-50.00	
A605-7710-164-P-99 R	FAC MGMT- OVERTIME	-28.00	
A605-7710-164-R-99 R	ASSET OVERTIME	-225.00	
A605-7710-164-U-99 R	BACKUP- OVERTIME	-253.00	
A605-7710-164-V-99 R	VOIP- OVERTIME	-400.00	
A605-7710-164-Y-99 R	DPSS-OVERTIME	-331.00	
A605-7710-166-4-99 R	DIG TEMP	-385.00	
A605-7710-166-P-99 R	FAC MANAGEMENT TEMP	-28.00	
A605-7710-166-R-99 R	ASSET TEMP	-225.00	
A605-7710-166-U-99 R	BACKUP-NI TEMP SALARY	-253.00	
A605-7710-801-U-99 R	BACKUP-POST EMPLOY	-1,036.00	
A605-7710-816-T-99 R	TAXES-HLTH INS	-5,209.00	
A605-7710-163-0-99 R	CSC BASE-NI STIPEND		3,850.00
A605-7710-163-3-99 R	LAN- STIPEND		200.00
A605-7710-163-4-99 R	DIG STIPENDS		3,735.00
A605-7710-163-6-99 R	SERVER- STIPEND		50.00
A605-7710-163-A-99 R	SMS- STIPEND		3,710.00
A605-7710-163-B-99 R	FIN- STIPEND		4,544.00
A605-7710-163-E-99 R	TEST PROCESS- STIPEND		2,950.00
A605-7710-163-H-99 R	SPEC ED- STIPEND		5,353.00
A605-7710-163-J-99 R	ID CARDS STIPEND		41.00
A605-7710-163-M-99 R	PD & EVAL STIPEND		50.00
A605-7710-163-O-99 R	LEVEL 0- STIPEND		825.00
A605-7710-163-P-99 R	FAC MGMT- NI STIPEND		56.00
A605-7710-163-R-99 R	ASSET MGMT- STIPEND		450.00
A605-7710-163-S-99 R	SECURITY - STIPEND		864.00
A605-7710-163-T-99 R	TAXES- STIPEND		8,772.00
A605-7710-163-U-99 R	BACKUP- STIPEND		3,261.00
A605-7710-163-V-99 R	VOIP- STIPEND		400.00
A605-7710-163-Y-99 R	DPSS- STIPEND		331.00

A103-3020-300-0-75 R	MATH/SCIENCE SUPPLY	-27.50	
A103-3020-400-0-75 R	MATH/SCIENCE OTHER		27.50
A608-7111-200-0-09 R	LABOR REL-EQUIP	-1,141.50	
A704-7210-400-0-09 R	MSC ADM-CONTRACTUAL	-1,007.12	
A608-7111-821-0-09 R	LABOR REL-VISN INS		81.90
A608-7111-824-0-09 R	LABOR REL-DNTL INS		1,059.60
A704-7210-813-0-09 R	MSC ADM-NYS ERS		989.12
A704-7210-821-0-09 R	MSC ADM VISN INS		18.00
A605-7710-160-0-99 R	CSC BASE-NI SAL	-9,379.00	
A605-7710-160-I-99 R	CAFE POS-NI SALARY	-2,468.00	
A605-7710-160-J-99 R	ID CARDS SAL	-44.00	
A605-7710-164-J-99 R	ID CARDS OVERTIME	-28.00	
A605-7710-166-J-99 R	ID CARDS TEMP	-28.00	
A605-7710-300-J-99 R	ID CARDS-SUPPLIES	-294.00	
A605-7710-813-1-99 R	TELECOM-NYS ERS	-2,000.00	
A605-7710-814-0-99 R	CSC BASE-DISABILITY-	-249.00	
A605-7710-814-K-99 R	MEDICAID-DBL INS	-189.00	
A605-7710-815-1-99 R	TELECOM-SOCIAL SECURI	-1,610.00	
A605-7710-815-F-99 R	IDEAS-SOCIAL SECURITY	-100.00	
A605-7710-815-S-99 R	SECURITY - SOC. SECURITY	-169.00	
A605-7710-815-Y-99 R	DPSS-SOC SEC	-336.00	
A605-7710-816-3-99 R	LAN-HLTH INSURANCE	-32.00	
A605-7710-816-6-99 R	SERVER-HEALTH INS	-42.00	
A605-7710-816-A-99 R	SMS-HLTH INS	-3,021.00	
A605-7710-816-B-99 R	FIN-HLTH INS	-4,059.00	
A605-7710-816-C-99 R	MTL-HEALTH INS	-4,193.00	
A605-7710-816-E-99 R	TEST PROCESS-HLTH INS	-626.00	
A605-7710-816-F-99 R	IDEAS-HLTH INS	-230.00	
A605-7710-816-H-99 R	SPEC ED-HLTH INS	-1,342.00	
A605-7710-816-K-99 R	MEDICAID-HLTH INS	-715.00	
A605-7710-816-L-99 R	CIO-HEALTH INS	-2,055.00	
A605-7710-816-M-99 R	PD & EVAL HEALTH INSURANC	-46.00	
A605-7710-816-N-99 R	ENHANCED MED HEALTH INS 9	-301.00	
A605-7710-816-O-99 R	LEVEL 0-HEALTH INS	-301.00	
A605-7710-816-T-99 R	TAXES-HLTH INS	-337.00	
A605-7710-816-U-99 R	BACKUP-HEALTH INSURANCE	-720.00	
A605-7710-816-V-99 R	VOIP-HEALTH INS	-549.00	
A605-7710-816-X-99 R	FAX-HEALTH INS	-168.00	
A605-7710-818-0-99 R	CSC BASE-UNEMPLOYMENT	-1,510.00	
A605-7710-818-6-99 R	SERVER-UNEMP INSURANCE	-63.00	
A605-7710-818-7-99 R	COMM/WEB-UNEMPLOY	-473.00	
A605-7710-818-K-99 R	MEDICAID-UNEMP INS	-1,000.00	
A605-7710-818-L-99 R	CIO-UNEMPLOYMENT INS	-95.00	
A605-7710-818-M-99 R	PD & EVAL UNEMP	-100.00	
A605-7710-818-N-99 R	ENHANCED MED UI	-108.00	
A605-7710-818-U-99 R	BACKUP-UNEMP INS	-991.00	
A605-7710-819-0-99 R	CSC BASE-HRA	-1,000.00	
A605-7710-819-I-99 R	CAFE POS-HRA	-1,000.00	
A605-7710-819-K-99 R	MEDICAID-HRA	-908.00	
A605-7710-819-M-99 R	PD & EVAL HRA	-50.00	
A605-7710-819-P-99 R	FAC MGMNT SAL HRA	-37.00	
A605-7710-819-R-99 R	ASSET MGMT-HRA	-556.00	
A605-7710-819-U-99 R	BACKUP-HRA	-799.00	
A605-7710-160-X-99 R	FAX-NI SALARIES		127.00
A605-7710-801-0-99 R	CSC BASE-POST EMPLOY		936.00
A605-7710-801-6-99 R	SERVER-POST EMPLOY		9.00
A605-7710-801-7-99 R	COMM/WEB-POST EMPLOY		32.00
A605-7710-801-A-99 R	SMS-POST EMPLOY		130.00
A605-7710-801-B-99 R	FIN-POST EMPLOY		52.00
A605-7710-801-H-99 R	SPEC ED-POST EMP		49.00
A605-7710-801-I-99 R	CAFE POS-POST EMPLOY		403.00

A605-7710-801-J-99 R	ID CARDS-POST EMPLOY		1.00
A605-7710-801-K-99 R	MEDICAID-POST EMPLOY		264.00
A605-7710-801-M-99 R	PD & EVAL POST EMP		14.00
A605-7710-801-N-99 R	ENHANCED MED POST EMPL.		9.00
A605-7710-801-O-99 R	LEVEL 0-POST EMPLOYMENT		16.00
A605-7710-801-P-99 R	FAC MGMT - POST EMPLOY		1.00
A605-7710-801-R-99 R	ASSET MGMT-POST EMPLOY		36.00
A605-7710-801-U-99 R	BACKUP-POST EMPLOY		1,115.00
A605-7710-813-0-99 R	CSC BASE-NYS ERS		7,168.00
A605-7710-813-6-99 R	SERVER-NYS ERS		45.00
A605-7710-813-7-99 R	COMM/WEB-NYS ERS		119.00
A605-7710-813-A-99 R	SMS-NYS ERS		685.00
A605-7710-813-B-99 R	FIN-NYS ERS		199.00
A605-7710-813-C-99 R	MTL-NYS ERS		2,684.00
A605-7710-813-H-99 R	SPEC ED-NYS ERS		168.00
A605-7710-813-I-99 R	CAFE POS-NYS ERS		1,538.00
A605-7710-813-J-99 R	ID CARDS-NYS ERS		138.00
A605-7710-813-K-99 R	MEDICAID-NYS ERS		1,571.00
A605-7710-813-M-99 R	PD & EVAL NYS ERS		52.00
A605-7710-813-N-99 R	ENHANCED MED NY ERS		52.00
A605-7710-813-O-99 R	LEVEL 0-NYS ERS		41.00
A605-7710-813-P-99 R	FAC MGMNT SAL NYS ERS		2.00
A605-7710-813-R-99 R	ASSET MGMT-NYS ERS		133.00
A605-7710-813-U-99 R	BACKUP-NYS ERS		390.00
A605-7710-814-7-99 R	COMM/WEB-DISABILITY		12.00
A605-7710-815-0-99 R	CSC BASE-SOCIAL SECURITY		2,366.00
A605-7710-815-6-99 R	SERVER-SOCIAL SECURIT		19.00
A605-7710-815-7-99 R	COMM/WEB-SOCIAL SECURITY		76.00
A605-7710-815-A-99 R	SMS-SOC SEC		287.00
A605-7710-815-B-99 R	FIN-SOC SEC		104.00
A605-7710-815-H-99 R	SPEC ED-SOC SEC		90.00
A605-7710-815-I-99 R	CAFE POS-SOC SEC		1,011.00
A605-7710-815-J-99 R	ID CARDS-SOCIAL SEC		1.00
A605-7710-815-K-99 R	MEDICAID-SOCIAL SECURITY		659.00
A605-7710-815-M-99 R	PD & EVAL SOC SEC		33.00
A605-7710-815-N-99 R	ENHANCED MED SOC SEC		18.00
A605-7710-815-O-99 R	LEVEL 0-SOCIAL SECURITY		33.00
A605-7710-815-P-99 R	FAC MGMNT SAL SOCIAL SEC		1.00
A605-7710-815-R-99 R	ASSET MGMT-SOC SEC		85.00
A605-7710-815-U-99 R	BACKUP-SOCIAL SECURITY		187.00
A605-7710-816-0-99 R	CSC BASE-HEALTH INS		568.00
A605-7710-816-1-99 R	TELECOM-HEALTH INS		702.00
A605-7710-816-J-99 R	ID CARDS-HEALTH INS		191.00
A605-7710-821-0-99 R	CSC BASE-VISION		48.00
A605-7710-821-1-99 R	TELECOM-VISN INS		90.00
A605-7710-821-3-99 R	LAN-VISN INS		1.00
A605-7710-821-6-99 R	SERVER-VISN INS		1.00
A605-7710-821-7-99 R	COMM/WEB-VISION INS		10.00
A605-7710-821-A-99 R	SMS-VISN INS		75.00
A605-7710-821-B-99 R	FIN-VISN INS		76.00
A605-7710-821-C-99 R	MTL-VISN INS		59.00
A605-7710-821-E-99 R	TEST PROCESS-VISN INS		25.00
A605-7710-821-F-99 R	IDEAS-VISN INS		18.00
A605-7710-821-H-99 R	SPEC ED-VISN INS		41.00
A605-7710-821-I-99 R	CAFE POS-VISN INS		26.00
A605-7710-821-J-99 R	ID CARDS-VISN INS		3.00
A605-7710-821-K-99 R	MEDICAID-VISN INS		6.00
A605-7710-821-L-99 R	CIO-VISION INS		84.00
A605-7710-821-M-99 R	VISION INSURANCE		4.00
A605-7710-821-N-99 R	ENHANCED MED VISN INS EL		18.00
A605-7710-821-O-99 R	LEVEL 0-VISN INS		9.00

A605-7710-821-P-99 R	FAC MGMNT SAL VISION INS		1.00
A605-7710-821-R-99 R	ASSET MGMT-VISION INS		8.00
A605-7710-821-S-99 R	SECURITY - VISION INS		6.00
A605-7710-821-T-99 R	TAXES-VSN INS		50.00
A605-7710-821-U-99 R	BACKUP-VISION INS		32.00
A605-7710-821-V-99 R	VOIP-VISN INS		18.00
A605-7710-821-X-99 R	FAX-VISN INS		2.00
A605-7710-821-Y-99 R	DPSS-VISN INS		14.00
A605-7710-824-0-99 R	CSC BASE-DENTAL		1,052.00
A605-7710-824-1-99 R	TELECOM-DNTL INS		2,818.00
A605-7710-824-3-99 R	LAN-DNTL INS		31.00
A605-7710-824-6-99 R	SERVER-DNTL INS		31.00
A605-7710-824-7-99 R	COMM/WEB-DENTAL		224.00
A605-7710-824-A-99 R	SMS-DNTL INS		1,844.00
A605-7710-824-B-99 R	FIN-DNTL INS		3,628.00
A605-7710-824-C-99 R	MTL-DNTL INS		1,450.00
A605-7710-824-E-99 R	TEST PROCESS-DNTL INS		601.00
A605-7710-824-F-99 R	IDEAS-DNTL INS		312.00
A605-7710-824-H-99 R	SPEC ED-DNTL INS		994.00
A605-7710-824-I-99 R	CAFE POS-DNTL INS		490.00
A605-7710-824-J-99 R	ID CARDS-DNTL INS		60.00
A605-7710-824-K-99 R	MEDICAID-DNTL INS		312.00
A605-7710-824-L-99 R	CIO-DENTAL INS		2,066.00
A605-7710-824-M-99 R	DENTAL INSURANCE		93.00
A605-7710-824-N-99 R	ENHANCED MED DNTL INS		312.00
A605-7710-824-O-99 R	LEVEL 0-DENTAL INS		202.00
A605-7710-824-P-99 R	FAC MGMNT SAL DNTL INS		32.00
A605-7710-824-R-99 R	ASSET MGMT-DNTL INS		294.00
A605-7710-824-S-99 R	SECURITY - DENTAL INS		163.00
A605-7710-824-T-99 R	TAXES-DNTL INS		287.00
A605-7710-824-U-99 R	BACKUP-DENTAL INS		786.00
A605-7710-824-V-99 R	VOIP-DNTL INS		531.00
A605-7710-824-X-99 R	FAX-DNTL INS		39.00
A605-7710-824-Y-99 R	DPSS-DNTL INS		322.00
A705-7710-160-2-00 R	LEVEL 0- NI SALARY	-4,364.00	
A705-7710-164-2-00 R	LEVEL 0-OVERTIME	-984.00	
A705-7710-166-2-00 R	LEVEL 0 TEMP	-984.00	
A705-7710-813-1-00 R	CSC NOC -NYS ERS	-2,351.00	
A705-7710-816-2-00 R	CSC LEVEL O-HEALTH INS	-2,036.00	
A705-7710-818-2-00 R	CSC LEVEL O-UNEMPLOYMENT	-3,063.00	
A705-7710-819-2-00 R	CSC LEVEL O-HRA	-2,376.00	
A705-7710-300-1-00 R	NOC SUPPLIES		404.00
A705-7710-801-2-00 R	CSC LEVEL O-POST EMPLOY		1,376.00
A705-7710-813-2-00 R	CSC LEVEL O-NYS ERS		8,212.00
A705-7710-815-2-00 R	CSC LEVEL O-SOCIAL SECURI		3,466.00
A705-7710-821-1-00 R	CSC NOC -VISION INS		65.00
A705-7710-821-2-00 R	CSC LEVEL O-VISION		42.00
A705-7710-824-1-00 R	CSC NOC -DENTAL		1,882.00
A705-7710-824-2-00 R	CSC LEVEL O-DENTAL		711.00
A103-3641-303-0-00 R	COSMTLGY TEXT	-1,078.00	
A103-3641-204-0-00 R	COSMTLGY SMALL EQUIP		1,078.00
A500-6709-400-1-01 R	COMMUNITY SCHOOL ELMIRA	-336.12	
A500-6709-400-1-02 R	COMMUNITY SCHOOL ELM HGTS	-168.06	
A500-6709-400-1-05 R	COMMUNITY SCHOOL SVE	-168.06	
A500-6709-400-1-06 R	COMMUNITY SCHOOL WG	-84.03	
A500-6709-400-1-08 R	COMMUNITY SCHOOL CORNING	-168.06	
A500-6709-400-1-09 R	COMMUNITY SCHOOL ADDISON	-84.03	
A500-6709-400-1-10 R	COMMUNITY SCHOOL ALF ALM	-84.03	
A500-6709-400-1-18 R	COMMUNITY SCHOOL HORNELL	-84.03	
A500-6709-400-1-04 R	COMMUNITY SCHOOL OM		1,176.42
A102-3127-300-0-00 R	ANIMAL SCIENCE SUPPLIES	-200.00	

A102-3413-200-0-00 R	DIGITAL MEDIA ARTS EQUIP	-5,508.95	
A102-3641-300-0-03 R	COSMTLGY SUPPLY	-9,500.00	
A102-3911-300-0-00 R	FASHION DSN SUPPLY	-12.38	
A102-3963-300-0-00 R	DENTAL ASST SUPPLY	-8,622.08	
A102-3127-407-0-00 R	ANIMAL SCIENCE POSTAGE		200.00
A102-3413-204-0-00 R	DIGITAL MEDIA ARTS SM EQU		2,633.00
A102-3413-300-0-00 R	DIGITAL MEDIA ARTS SUPPLY		2,300.00
A102-3413-301-0-00 R	DIGITAL MEDIA STUDENT SUP		575.95
A102-3641-301-0-03 R	COSMTLGY STUDENT SUPPL		9,500.00
A102-3911-301-0-00 R	FASHION DSN STUDENT SUPPL		12.38
A102-3963-303-0-00 R	DENTAL ASST TXTBKS		8,622.08

RESOLUTION OF BOARD OF EDUCATION

WHEREAS, It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for the 2024 – 2025 fiscal year, for Aperture Education, LLC, and,

WHEREAS, The _____ is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and,

BE IT RESOLVED, That the _____ Board of Education authorizes Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above mentioned software/learning packages, and record training sessions in Zoom and post those recorded sessions to the consortium, and,

BE IT FURTHER RESOLVED, That the _____ Board of Education agrees to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and,

BE IT FURTHER RESOLVED, That the _____ Board of Education agrees (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

CERTIFICATION

It is hereby certified that the above motion was approved by the _____ Board of Education at its meeting, duly noticed, held on _____.

Dated _____, 2024

Board Clerk

Audit Report Title: Capital Assets

Audit Report Number: 2024M-35

For each recommendation included in the audit report, the following is our corrective action(s) taken or proposed. For recommendations where corrective action has not been taken or proposed, we have included the following explanations.

Audit Recommendation:

Ensure inventory records are accurate and up to date and all assets can be located.

Implementation Plan of Action(s):

Complete an asset system review to update records. Training held on August 28th, 2024, regarding purchasing, asset acquisition and tagging as well as disposal processes. Continue to hold this training annually and ensure staff are up to date on process.

Implementation Date:

August 28th, 2024 and ongoing

Person Responsible for Implementation:

Purchasing agent and Assistant Superintendent for Finance and Operations

Audit Recommendation:

Tag capital assets in accordance with BOCES' policy, identifying them as BOCES' property.

Implementation Plan of Action(s):

Vehicles will be tagged by their VIN number rather than with an asset sticker. This will ensure unique identifier and tag will always be intact on the vehicle. Ensure all stakeholders in the process are aware of procedure. Training held on August 28th, 2024, regarding purchasing, asset acquisition and tagging as well as disposal processes. Continue to hold this training annually and ensure staff are up to date on process.

Implementation Date:

August 28th, 2024 and ongoing

Person Responsible for Implementation:

Purchasing agent and Assistant Superintendent for Finance and Operations and Director of Facilities

Audit Recommendation:

Comply with Board-approved policy by conducting periodic physical inventories, including unannounced inventories.

Implementation Plan of Action(s):

Begin unannounced asset reconciliation between WASP and physical inventory. Break inventory assessments down by department to make this more manageable.

Implementation Date:

24-25 Fiscal Year and ongoing

Person Responsible for Implementation:

Program Directors, Director of Facilities, Assistant Superintendent for Finance and Operations

Audit Recommendation:

Provide training to BOCES and component school district employees responsible for BOCES' capital assets to ensure they understand their responsibilities regarding capital asset records and disposals.

Implementation Plan of Action(s):

Training held on August 28th, 2024, regarding purchasing, asset acquisition and tagging as well as disposal processes for BOCES staff. Continue to hold this training annually and ensure staff are up to date on process. Work with RIC director to train district technology directors on proper tagging procedures.

Implementation Date:

August 28th, 2024 and ongoing

Person Responsible for Implementation:

Purchasing agent and Assistant Superintendent for Finance and Operations and Director of the RIC

Signed:

Tracy Loukopoulous

Assistant Superintendent for Finance and Operations