

**FINANCE**

Upon the recommendation of the Superintendent, and on the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, it is resolved that the following finance actions are hereby taken:

**A. General Fund Establishments and Adjustments****1. Budget Establishments for 2023-2024:**

Item #	CoSer #	Title	In the Amount of
191-24	354.599	ITIN CONSULTANT TEACHER W/BROOME BOCES	\$ 6,350
192-24	515.495	COMPUTER SERVICES: INSTR. W/WFL BOCES	\$ 3
193-24	519.594	SHOWCASE W/OCM BOCES	\$ 36,075
194-24	532.499	EXTRACURRICULAR COORD.W/CAEW BOCES	\$ 518
195-24	533.698	SCHOOL IMPROVEMENT W/PNW	\$ 6,268
196-24	580.694	SCH CURR-W/EASTERN SUFFOLK BOCES	\$ 350
197-24	588.495	CURRICULUM DEVELOPMENT W/WFL BOCES	\$ 491
198-24	626.499	PUBLIC INFO-BASE W/CAEW BOCES	\$ 1,000
199-24	627.495	STAFF DEVELOP, CLERICAL W/WFL BOCES	\$ 15,592
200-24	658.496	PLANNING SVC.: MGMNT W/MONROE 2	\$ 1,846

These establishments will be supported as follows:

191-24	354.599	Elmira: \$6,350
192-24	515.495	Hornell: \$3
193-24	519.594	Waverly: \$36,075
194-24	532.499	Watkins Glen: \$518
195-24	533.698	Hornell: \$6,268
196-24	580.694	Watkins Glen: \$350
197-24	588.495	Canisteo-Greenwood: \$490
198-24	626.499	Hornell: \$1,000
199-24	627.495	Hornell: \$7,795, Odessa-Montour: \$7,796
200-24	658.496	Hammondsport: \$1,846

**2. Budget Increases for 2023-2024:**

Item #	CoSer #	Title	Increase	From	To
201-24	401.000	ARTS IN ED(BASE)	\$ 4,813	\$ 57,668	\$ 62,481
202-24	419.693	ACADMIC PRGS SPEC FACLT Y W/TST BOCES	\$ 750	\$ 4,050	\$ 4,800
203-24	426.000	EXPL ENRICHMNT-BASE	\$ 187	\$ 94,680	\$ 94,867
204-24	430.000	E-LEARNING BASE-COORD	\$ 16,500	\$ 143,746	\$ 160,246
205-24	460.599	DISTANCE LEARNING W/BT BOCES	\$ 9,380	\$ 46,900	\$ 56,280
206-24	507.000	INTER SCHLSTIC SPORTS COORD-V	\$ 1,993	\$ 16,322	\$ 18,315
207-24	511.000	PRINTING	\$ 34,276	\$ 1,498,098	\$ 1,532,374
208-24	527.000	INSTR MAT DEVEL-ELEM SCIENCE	\$ 1,182	\$ 399,731	\$ 400,913
209-24	529.499	PRINTING W/CAEW BOCES	\$ 1,000	\$ 700	\$ 1,700
210-24	536.000	MODEL SCHOOLS-BASE	\$ 20,125	\$ 783,750	\$ 803,875
211-24	537.000	SCH CURR-BASE	\$ 9,818	\$ 261,633	\$ 271,451
212-24	605.000	CSC- BASE	\$ 272,099	\$ 197,805	\$ 469,904

213-24	609.000	SAFETY/RISK MGT-BASE	\$ 175	\$ 1,186,757	\$ 1,186,932
214-24	629.591	COMPUTER SERVICE: MGMT W/ ERIE 1 BOCES	\$ 90,824	\$ 3,255,751	\$ 3,346,575
215-24	655.596	BUSINESS OFC SUPPORT W/ALBANY BOCES	\$ 21,486	\$ 27,843	\$ 49,329
216-24	670.494	COMPUTER SVC. MGMT. W/ MONROE 1	\$ 1,689	\$ 28,857	\$ 30,546
217-24	674.591	NEGOTIATIONS W/ERIE 1 BOCES	\$ 4,480	\$ 18,531	\$ 23,011

**These increases will be supported as follows:**

201-24	401.000	Avoca: (\$187), Hammondsport: \$5,000
202-24	419.693	Bath: \$750
203-24	426.000	Avoca: \$187
204-24	430.000	Bath: \$11,500, Watkins Glen: \$5,000
205-24	460.599	Waverly: \$9,380
206-24	507.000	Bradford: \$1,993
207-24	511.000	Addison: \$2,048, Bath: \$561, Campbell-Savona: \$1,612, Canaseraga: \$126, Elmira: \$11,725, Elmira Heights: \$1,769, Hammondsport: \$472, Hornell: \$586, Horseheads: \$5,105, Odessa-Montour: \$1,193, Prattsburgh: \$330, Spencer-Van Etten: \$292, Watkins Glen: \$868, Waverly: \$5,195, Misc. Revenue: (Chemung County: \$526, Horseheads Historical Society: \$133, Village of Horseheads: \$1,515, Veteran Town Court: \$147, Village of Painted Post: \$73)
208-24	527.000	BT BOCES: (Maine-Endwell: \$1,182)
209-24	529.499	Prattsburgh: \$1,000
210-24	536.000	Corning: \$14,025, Spencer-Van Etten: \$6,100
211-24	537.000	Arkport: \$5,667, Watkins Glen: \$4,151
212-24	605.000	Hammondsport: \$6,568, Waverly: \$16,913, Albany BOCES: (\$3,090), Schenectady: \$62,333, CAEW BOCES: (Salamanca: \$10,830), Eastern Suffolk BOCES: \$3,090, Erie 2 BOCES: (Brocton: \$7,665), FEH BOCES: (Brushton-Moira: \$9,819), Nassau BOCES: (Bethpage: \$17,819), Franklin Square: \$14,697, Questar III BOCES: (Coxsackie-Athens: \$9,223), Sullivan BOCES: (\$14,479), WSWHE BOCES: (Fort Ann: \$27,150, Indian Lake: \$7,328, South Glens Falls: \$17,494), Misc. Revenue: (Village of Burdett: \$13,410), Misc. Revenue: (Erate: \$30,191)
213-24	609.000	TST BOCES: \$175
214-24	629.591	Addison: \$47,570, Alfred-Almond: \$6,910, Arkport: \$22,743, Avoca: \$908, Bath: \$200, Canaseraga: \$3,000, Canisteo-Greenwood: \$8,024, Jasper-Troupsburg: \$1,470
215-24	655.596	Addison: \$21,486
216-24	670.494	Elmira: \$1,689
217-24	674.591	Addison: \$4,131, Bath: \$349

**3. Budget Decreases for 2023-2024:**

Item #	CoSer #	Title	Decrease	From	To
218-24	445.000	P-TECH	\$ 204,260	\$ 1,902,152	\$ 1,697,892
219-24	550.591	COMPUTER SVC, INSTR W/ ERIE 1 BOCES	\$ 9,269	\$ 2,362,987	\$ 2,353,718
220-24	681.492	PLNG SVCS MGMT W/ERIE 2 BOCES	\$ 518	\$ 146,246	\$ 145,728

**These decreases will be supported as follows:**

218-24	445.000	P-Tech Grant Allocation: (\$204,260)
219-24	550.591	Addison: \$6,050, Alfred-Almond: (\$6,685), Arkport: \$2,737, Avoca: (\$723), Canaseraga: (\$3,000), Canisteo-Greenwood: (\$8,324), Hornell: \$675
220-24	681.492	Watkins Glen: (\$518)

**4. Transfers within programs for 2023-2024:**

- a. Report of all fund transfers for the period 2/1/2024-2/29/2024, as attached.
- b. Transfers in excess of \$10,000.

<u>COSER</u> <u>NO.</u>	<u>PROGRAM</u>	<u>BUDGET CODE</u>	<u>TRANSFER</u> <u>IN</u>	<u>TRANSFER</u> <u>OUT</u>
445	P-Tech	A445-5880-818-0-00 Unemp Ins		(109,000)

		A445-5880-811-0-00 NYS TRS		(6,965)
		A445-5880-200-0-00 Equip \$500-\$4999	850	
		A445-5880-205-0-00 Software	7,500	
		A445-5880-210-0-00 Lg Equip >\$5000	16,000	
		A445-5880-300-0-00 Supplies	75,000	
		A445-5880-400-0-00 Contractual	4,140	
		A445-5880-404-0-00 Printing	5,275	
		A445-5880-407-0-00 Postage	700	
		A445-5880-454-0-00 Photo Copying	6,500	
		<b>Total</b>	<b>\$ 115,965</b>	<b>\$ (115,965)</b>
702	Special Ed Adm	A702-4010-400-0-00 Contractual		(34,115)
		A702-4010-422-0-00 Liability Ins	21,510	
		A702-4010-816-0-00 Health Ins		(12,472)
		A702-4010-202-0-00 Classroom Furn	9,061	
		A702-4010-204-0-00 Small Equip	3,533	
		A702-4010-205-0-00 Software	7,855	
		A702-4010-432-0-00 Member Fees	2,069	
		A702-4010-440-0-00 Consultant	2,559	
		<b>Total</b>	<b>\$ 46,587</b>	<b>\$ (46,587)</b>
612	Business Office Support	A612-7017-150-0-01 Instr. Salaries	55,000	
		A612-7017-160-0-01 N-I Salaries		(55,000)
		A612-7017-406-0-13 Misc Reserve	130,390	
		A612-7017-160-0-00 N-I Salaries		(90,600)
		A612-7017-406-0-09 Misc Reserve		(39,790)
		A612-7017-164-0-09 N-I OT/Extra Work	5,000	
		A612-7017-163-0-09 N-I Stipend		(5,000)
		A612-7017-407-1-01 Postage	1,000	
		A612-7017-407-1-02 Postage	1,000	
		A612-7017-407-1-04 Postage	2,000	
		A612-7017-407-1-10 Postage	1,500	
		A612-7017-407-1-43 Postage	2,000	
		A612-7017-454-0-09 Photo Copying	3,000	
		A612-7017-824-0-09 Dental	2,000	
		A612-7017-828-0-00 ERS Reserve	6,000	
		A612-7017-406-0-09 Misc Reserve		(18,500)
		<b>Total</b>	<b>\$ 208,890</b>	<b>\$ (208,890)</b>
605	Computer Service: Management	A605-7710-204-D-00 Small Equip	35,055	
		A605-7710-200-D-00 Equip \$500-\$4999		(35,055)
		A605-7710-205-D-01 Software	12,368	
		A605-7710-454-D-01 Photo Copying		(12,368)
		A605-7710-204-D-04 Small Equip	10,219	
		A605-7710-200-D-04 Equip \$500-\$4999		(10,219)
		A605-7710-210-D-06 Lg Equip >\$5000	17,054	
		A605-7710-454-D-06 Photo Copying	25,011	
		A605-7710-200-D-06 Equip \$500-\$4999		(42,065)
		A605-7710-454-D-07 Photo Copying	24,174	
		A605-7710-200-D-07 Equip \$500-\$4999		(24,174)
		A605-7710-204-D-14 Small Equip	12,292	
		A605-7710-204-D-14 Small Equip		(12,292)
		A605-7710-205-D-88 Software	32,932	
		A605-7710-400-D-88 Contractual		(32,932)
		<b>Total</b>	<b>\$ 169,105</b>	<b>\$ (169,105)</b>

## **B. Federal Fund Establishments and Adjustments**

### **1. Budget Decreases for 2023-2024:**

- a. The Employment Preparation Education grant be decreased in the amount of \$76,018 from \$300,000 to \$223,982 for the period July 1, 2023 – June 30, 2024, due to mid-year enrollment projection and reallocation of funds. Contract revision received on March 18, 2024.

## **C. Purchasing**

1. Approval of Resolution, as attached, for the Installment Purchase Agreement for Laptops, iPads, Charging Stations, Misc. cables & adapters, and Headsets in the amount of \$309,377.00 + additional fees, for the Watkins Glen Central School District for a three-year term.
2. Award of the Laminate bid, for the GST BOCES Print Shop, to Skandacor Direct, Inc.

The Laminate bid opening was scheduled on Monday, February 26, 2024, at 10:00 AM and the following bid was received:

1. Skandacor Direct, Inc. 545 Basket Road, Webster, NY 14580
3. Approval of Resolution, as attached, to participate in cooperative bidding with Eastern Suffolk BOCES for generally needed services, standardized supplies, and equipment. This bid will be effective from July 1, 2024, through June 30, 2025.
4. Permission to bid the fuel tank removal, installation, and supply of a 1000-gallon Firegaord UL 2085 tank, per NYSDEC, OSHA & EPA guidelines. This work will be done at the GST BOCES Coopers Campus, located at 9579 Vocational Dr., Painted Post, NY 14870.
5. Approval of Resolution, as attached, to participate in cooperative bidding for the purchase of computer forms, computers, storage systems, software, optical mark reading forms and related supplies with Onondaga-Cortland-Madison (OCM BOCES) for the period of June 6, 2024, through May 31, 2025.

## **D. Approval of Agreement**

1. Approval of Resolution, as attached, authorizing the signing of an agreement with the Town of Big Flats for a storm water improvement project for the Summer of 2024.

**E. Authorization to Pay the Following Membership Dues**

1. National School Boards Association (NSBA) dues in the amount of \$2,700 for the 2023-2024 fiscal year for the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES.

**F. Approval of Cost Methodology**

1. Approval of Cost Methodology for 2024-2025, as attached.

**SCHUYLER STEUBEN CHEMUNG TIOGA ALLEGANY BOCES  
d/b/a Greater Southern Tier BOCES**

**Board Resolutions  
4/9/24**

WHEREAS, Schuyler Steuben Chemung Tioga Allegany Board of Cooperative Educational Services d/b/a Greater Southern Tier BOCES (“BOCES”) is a political subdivision of the State of New York (“State”) and is duly organized and existing pursuant to the Constitution and laws of the State; and

WHEREAS, pursuant to applicable law, the governing board of BOCES (“Board”) is authorized to acquire, dispose of, and encumber personal property, including, without limitation, rights and interests in property, leases, and easements necessary to the functions or operations of BOCES; and

WHEREAS, the Board hereby finds and determines that the execution of one or more lease-purchase agreements (“Equipment Leases”) in the principal amount not exceeding the amount set forth below (“Principal Amount”) for the purpose of acquiring the property generally described below and to be described more specifically in the Equipment Leases (“Property”) for the school district identified below (“District”) is an appropriate function of BOCES; and

Description of Property:	Laptops, iPads, Charging Stations, Misc cables & adapters, Headsets
Principal Amount:	\$309,377.00, plus any additional fees
District:	Watkins Glen Central School District

WHEREAS, the Board has solicited bids or quotations from qualified, interested parties with respect to the financing of BOCES’ acquisition of the Property and has selected Banc of America Public Capital Corp (“Lessor”) to provide financing for the purchase of the Property via the Equipment Leases;

NOW THEREFORE, be it resolved by the Board as follows:

1. The Board hereby determines that it has critically evaluated the financing alternatives available to it and has prepared and approved an evaluation of such financing alternatives in accordance with 2 N.Y.C.R.R. § 39.2, and that entering into the Equipment Leases and financing the acquisition of the Property thereby is in the best interests of BOCES because the estimated costs of financing the acquisition of the Property thereby are less than the estimated costs of financing the acquisition of the Property via the issuance of indebtedness under the Local Finance Law (if the acquisition may be financed in such fashion). The evaluation of financing alternatives is attached hereto as Exhibit A and incorporated herein by reference and shall be available as a public record.

2. The Board hereby determines that its entry into the Equipment Leases will not cause the aggregate amount of outstanding indebtedness of BOCES to exceed the limit set forth in paragraph c of subdivision 6 of Section 109-b of the General Municipal Law.

3. BOCES is hereby authorized and directed to enter into the Equipment Leases, acquire the Property thereby, and otherwise perform all of its obligations thereunder; provided, however, that the aggregate amount of periodic payments, excluding interest, to be made pursuant to the Equipment Leases shall not exceed the Principal Amount. Any action taken on or before the date of these resolutions by or on behalf of BOCES in connection therewith is hereby ratified and confirmed.

4. Each of the District Superintendent and the Director of Finance, acting on behalf of BOCES, is hereby authorized to negotiate, enter into, execute, and deliver one or more Equipment Leases in substantially the form set forth in the document presently before the Board, which document shall be available for public inspection at the principal office of BOCES. Each of the District Superintendent and the Director of Finance, acting on behalf of BOCES, is hereby authorized to negotiate, enter into, execute, and deliver all such other documents relating to the Equipment Lease (including, but not limited to, escrow agreements) and take all such further actions as the District Superintendent or the Director of Finance, as applicable, deems necessary or appropriate to effectuate the consummation of the transactions contemplated by and the performance by BOCES of its obligations under the Equipment Leases. Without limiting the foregoing, each of the District Superintendent and the Director of Finance shall be authorized to take all such actions as may be necessary to ensure the qualification of the interest component of rent payments made under the Equipment Leases as excludable from gross income of the Lessor under Section 103 of the Internal Revenue Code of 1986.

5. The Lessee's obligations under the Equipment Leases shall be subject to annual appropriation or renewal by the Governing Body as set forth in each Equipment Lease and the Lessee's obligations under the Equipment Leases shall not constitute general obligations of the Lessee or indebtedness under the Constitution or laws of the State.

6. The Board hereby determines that the purpose of the acquisition of the Property is an object or purpose described in subdivision 32 of paragraph (a) of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is five (5) years. Accordingly, the term of the Equipment Leases authorized by this resolution will not be in excess of three (3) years.

7. The Board hereby determines that the acquisition of the Property is a Type II action that will not have a significant effect on the environment and, therefore, no determination of significance, environmental impact statement, findings statement, or other similar action is required under the State Environmental Quality Review Act.

8. The Board hereby determines that the authorization to enter into the Equipment Leases is not subject to any mandatory or permissive referendum pursuant to the Local Finance Law or Section 109-b of the General Municipal Law.

9. These resolutions shall take effect immediately upon their adoption.

ADOPTED on this April 9, 2024

The undersigned Clerk of the Board hereby certifies and attests that (i) he or she has access to the official records of the Board of BOCES; (ii) the foregoing resolutions were duly adopted by sufficient vote of the members of the Board at a regular meeting of its members duly called, regularly convened, and attended throughout by the requisite quorum of the members thereof; (iii) such resolutions have not been amended or altered and are in full force and effect on the date stated

below; and (iv) such meeting of the Board relating to the authorization and delivery of the Equipment Lease was (a) held within the geographic boundaries of BOCES; (b) open to the public, allowing all people to attend; (c) conducted in accordance with internal procedures of the Board; and (d) conducted in accordance with the charter of BOCES, if any, and the laws of the State of New York.

\_\_\_\_\_  
Signature of Clerk

Print Name: \_\_\_\_\_

Official Title: \_\_\_\_\_

Date: \_\_\_\_\_



## SCHOOL YEAR 2023-2024

## RESOLUTION (A)

## JOINT MUNICIPAL COOPERATIVE BIDDING PROGRAM

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the \_\_\_\_\_, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, evaluating bids, awarding via Eastern Suffolk BOCES Board approval, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

This Resolution solely applies to the Cross Contact for Bid: Network Copier.

Date Approved:

\_\_\_\_\_

\_\_\_\_\_  
Name of Educational or Municipal Corporation

\_\_\_\_\_  
Signature of Official

\_\_\_\_\_  
Printed Name of Official

\_\_\_\_\_  
Title

\_\_\_\_\_  
Contact Person - Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
E-Mail Address

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**Resolution**

Greater Southern Tier BOCES

WHEREAS, it is the plan of a number of Boards of Cooperative Educational Services (BOCES) during the 2024-2025 school year to bid jointly for the purchase of computer forms, computers, storage systems, accessories and replacement parts, administrative software, computer peripherals, related maintenance, data communication equipment, optical mark reading forms and related supplies and software for Regional Information Centers, and

WHEREAS, The Greater Southern Tier Board of Cooperative Educational Services desires to participate with other BOCES in New York State in the joint bidding of above mentioned commodities as authorized by General Municipal Law, Section 119-0 and Section 103 of Article 5-A, and

THEREFORE, BE IT RESOLVED that the Greater Southern Tier BOCES hereby appoints the Onondaga-Cortland-Madison BOCES to represent it in all matters related to the above, which are relative for the period of June 1, 2024, through May 31, 2025.

**Certification**

I, \_\_\_\_\_ Clerk of \_\_\_\_\_ hereby certify that the above resolution was adopted by the required majority vote of the Board of Education at its meeting held on \_\_\_\_\_.

Date: \_\_\_\_\_

Signature of Clerk: \_\_\_\_\_

Name of Clerk: \_\_\_\_\_

Resolution authorizing the BOCES Superintendent or his designee to sign an agreement on behalf of BOCES authorizing the contract of summer storm water improvement in the Town of Big Flats during the months of July and August each year to be performed by BOCES Conservation student interns and supervisor.

Resolution by: \_\_\_\_\_

Seconded: \_\_\_\_\_

**Whereas**, 99-R of the General Municipal Law, Note further that 99-R of the General Municipal Law authorizing the governing board of a municipality to enter into agreements with any state agency, including any departments, board, bureau, commission, division, office, committee, or officers of the state, whether permanent or temporary, or a public benefit corporation or public authority or soil and water conservation district of any and unit of the state university to provide any service of government (emphasis added),

**Whereas**, as there is a need to maintain the Stormwater Facilities in the Town of Big Flats

**Whereas**, as the Town has been performing this task for the past several years,

**Whereas**, as the Town is in need of contracting this out,

**Whereas**, as it would be in the best interest of the Town and BOCES to enter into this agreement,

**Now, therefore, be it resolved**, that BOCES Conservation Program summer interns and supervisor, by this resolution provide Stormwater maintenance assistance for the summer of 2024 at a cost of no more than \$36,000.

For the purpose of this resolution, the following terms shall be defined as follows:

The Town will

1. Provide location of the sites
2. Acquire all permission and rights of way from landowners from which their facilities are located
3. Allow use of Town equipment as needed
4. Pay the labor of the interns and supervisors not to exceed \$36,000 upon completion of the summer internship project
5. Provide fuel for BOCES equipment
6. Pay for any equipment repairs as a direct result of equipment use on Big Flats sites

BOCES will

1. Provide interns, supervision and BOCES heavy equipment to complete projects
2. Provide all insurances needed to insure BOCES personnel
3. Communicate with Town to set up summer worksites

\_\_\_\_\_  
GST BOCES Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Town of Big Flats- Lee Giammichele

\_\_\_\_\_  
Date

GST BOCES 2024-2025 PROPOSED COST METHODOLOGY				
GST COSER NUMBER	STATE ACTIVITY CODE	PROGRAM DESCRIPTION	PROPOSED COST METHODOLOGY	AID STATUS
001	1000	Central Administration	2 Years Prior RWADA (2022-2023)	BOCES Aid
002	1900	Capital/Rental	2 Years Prior RWADA (2022-2023)	BOCES Aid - Current Year
101	3000	Career & Technical Education	Percentage of Total Averaged Enrollment from 2022-2023 Fiscal Year	BOCES Aid
203	4220	Special Class: S/P Ratio 1:12:1 (Academic Delay, ACCESS/EOP Transition Program)	Actual FTE of Enrollment	Excess Cost Aid
204	4240	Special Class: S/P Ratio 1:12 + (3:1)	Actual FTE of Enrollment	Excess Cost Aid
205	4210	Special Class: S/P Ratio 1:15	Actual FTE of Enrollment	Excess Cost Aid
209	4235	Special Class: S/P Ratio 1:8:1 All Programs and Project Search	Actual FTE of Enrollment	Excess Cost Aid
216	4230	Special Class: S/P Ratio 1:6:1 (Day Treatment, Emotionally Disabled, Autism)	Actual FTE of Enrollment	Excess Cost Aid
240	4700	Special Class: Preschool S/P Ratio 1:12:2, 1:6:2	Actual FTE of Enrollment	Not Eligible for BOCES Aid
300	5830	Itinerant - Library Media Specialist	Pooled Percentage of a Full-Time Equivalent Requested by District	BOCES Aid
301	5510	Itinerant - Music	Pooled Percentage of a Full-Time Equivalent Requested by District	BOCES Aid
303	5320	Itinerant - Art	Pooled Percentage of a Full-Time Equivalent Requested by District	BOCES Aid
304	4620	Itinerant - Visually Impaired		
		A) Visually Impaired - Instructional	Pooled Percentage of a Full-Time Equivalent Requested by District	Excess Cost Aid
		B) Visually Impaired - Instructional Support	Pooled Percentage of a Full-Time Equivalent Requested by District	Excess Cost Aid
305	6716	Itinerant - Physical Therapy	Pooled Percentage of a Full-Time Equivalent Requested by District	Excess Cost Aid
307	5200	Itinerant - English as a Second Language	Pooled Percentage of a Full-Time Equivalent Requested by District	ESL Aid
308	5420	Itinerant - Physical Education	Pooled Percentage of a Full-Time Equivalent Requested by District	BOCES Aid for Regular Ed Students and Excess Cost Aid for Students with Disabilities
309	5130	Itinerant - Speech Improvement	Pooled Percentage of a Full-Time Equivalent Requested by District	BOCES Aid
310	4650	Itinerant - Speech Impaired	Pooled Percentage of a Full-Time Equivalent Requested by District	Excess Cost Aid
312	6810	Itinerant - School Psychologist	Pooled Percentage of a Full-Time Equivalent Requested by District	BOCES Aid for Regular Ed Students and Excess Cost Aid for Students with Disabilities
313	6718	Itinerant - Interpreter for the Deaf	Pooled Percentage of a Full-Time Equivalent Requested by District	Excess Cost Aid
316	3210	Itinerant - Home & Careers	Pooled Percentage of a Full-Time Equivalent Requested by District	BOCES Aid
318	6110	Shared Supervision	Pooled Percentage of a Full-Time Equivalent Requested by District Extra work- Available on a Per Diem Basis, daily rate	BOCES Aid
320	6163	Itinerant - Supervisor of Special Education Programs	Pooled Percentage of a Full-Time Equivalent Requested by District	Excess Cost Aid
321	6510	Shared Attendance Supervisor	District K-12 Enrollment (BEDS Fall 2022)	BOCES Aid
323	6813	Itinerant - Comprehensive Diagnostic Services	Pooled Percentage of a Full-Time Equivalent Requested by District	Excess Cost Aid for Students with Disabilities. BOCES Aid on Coordination only for Regular Ed Students

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324	6717	Itinerant - Occupational Therapy	Pooled Percentage of a Full-Time Equivalent Requested by District	Excess Cost Aid
326	4640	Itinerant - Hard of Hearing	Pooled Percentage of a Full-Time Equivalent Requested by District	Excess Cost Aid
327	4630	Itinerant - Teacher of the Deaf	Pooled Percentage of a Full-Time Equivalent Requested by District	Excess Cost Aid
330	6711	Itinerant - Nurse/Nurse Teacher	Pooled Percentage of a Full-Time Equivalent Requested by District	BOCES Aid
331	4670	Itinerant - Consultant Teacher	Pooled Percentage of a Full-Time Equivalent Requested by District	Excess Cost Aid
332	6910	Itinerant - School Social Worker	Pooled Percentage of a Full-Time Equivalent Requested by District	BOCES Aid for Regular Ed Students and Excess Cost Aid for Students with Disabilities
401	5842	Arts In Education	Base Cost: 2 Years Prior RWADA (2022-2023). Flat Fees Based on Artist/Performance.	BOCES Aid
403	5873	Alternative Education Program		
		A) Alternative Education Secondary (Bush, Coopers & Wildwood)	Actual FTE of Enrollment	BOCES Aid
		B) Alternative Education Middle School (Hornell)	Actual FTE of Enrollment	BOCES Aid
403b	5873	Adventure Based Learning	Daily Rate Based on the Number of Participants & Facilitators	BOCES Aid
409	5874	Academic Programs-Special Facilities (Detention Center)	Daily Rate Based on Actual Pupil Days of Service	BOCES Aid for Regular Ed Students and Excess Cost Aid for Students with Disabilities
412	5876	Advanced Placement Courses - Accelerated College Education (ACE )	Based on Number of Course Enrollments for CCC credit. Advanced Placement (AP) Test Fee Paid by Students; Corning Community College Course Credit Fee Paid by Students.	BOCES Aid
415	5875	Summer School	Tuition Rate Per Course Registration	BOCES Aid
426	5840	Exploratory Enrichment	Base Cost: Percentage of Funds Committed by the District. District Specific: Flat Fees Based on Event Requested	BOCES Aid
430	5877	E-Learning	Base: Two Years Prior RWADA (2022-2023) District Specific Requests: Based on District-Specific Requests for software, hardware, program access, or e-learning teachers.	BOCES Aid <b>Note:</b> Student Materials and expenditures for renovation or operation and maintenance of "tele-classrooms" are not eligible for aid under this service.
445	5880	P-TECH (STEM Academy)	Actual FTE of Enrollment	BOCES Aid
506	6210	Shared Curriculum Development Coordinator	Pooled Percentage of a Full-Time Equivalent Requested by District. Stipends: Based regional rate, actual participation and request Substitute Reimbursement : Based on District rate and request	BOCES Aid
507	6114	Interscholastic Sports Coordination	Flat Rate Per District	BOCES Aid
508	6316	Library Services/Media	Base Cost: Flat Rate per District Collection Development: Based on \$100 Blocks Databases: Based on the Rate Charged by Vendor for Specific District Requests (as used)	BOCES Aid
511	6313	A) Printing	Labor: 3 Year Average (2020-2021 through 2022-2023) Supplies: Based on Actual Usage	BOCES Aid Note: District Supplies are not eligible for Aid
		B) Courier Service	Percent of Usage Comprised of Number of Delivery Days Multiplied by Number of Locations	BOCES Aid

GST COSER NUMBER	STATE ACTIVITY CODE	PROGRAM DESCRIPTION	PROPOSED COST METHODOLOGY	AID STATUS
512	6360	Instructional Technology	Base Service: 2 Years Prior RWADA (2022-2023) District Specific Requests for Software and Hardware	BOCES Aid
513	6320	Library Automation	Base Service: Flat Rate Per Library Additional Services Based on District Specific Requests	BOCES Aid
514	6111	Academic All Stars Coordinator	Flat Fee Per Team	BOCES Aid
516	6212	Grant Writing/Instructional Planning	Based On FTE Requested	BOCES Aid
517	6160	Coordination, Other (Central) Superintendents' Development Program	Flat Rate Per Participant	BOCES Aid
518	6161	Coordinator of Home Instruction	Per Student Fee	BOCES Aid
520	6817	Comprehensive Support Services	Pooled Percentage of a Full-Time Equivalent Requested by District	Excess Cost Aid
525	6261	Staff Development: Certified & Administrative	Pooled Percentage of a Full-Time Equivalent Requested Extra work- Available on a Per Diem Basis, daily rate	BOCES Aid
527	6318	Instructional Materials		
		A) Science Resource Center	Base cost: Two years prior RWADA (2022-2023) District Specific: district specific grade level kit requests	BOCES Aid
		B) Science and Discovery Center	Base cost: Percentage of Districts specific funds District Specific: Cost Per Program	BOCES Aid
528	6136	Industry/Education Activities Coordination (Career Development Council)		
		A) Basic Career Education Services	Based on District K-12 Enrollment (BEDS Fall 2022)	BOCES Aid
		B) High School Internships	Cost Per Participant	BOCES Aid
		C) Youth Leadership Institute	Cost Per Participant	BOCES Aid
		D) Additional Career Services	Specific requests/staff time/direct program expenses	BOCES Aid
536	6368	Model Schools	Pooled Percentage of a Full-Time Equivalent Requested Stipends: Based regional rate, actual participation and request Substitute Reimbursement : Based on District rate and request Extra work- Available on a Per Diem Basis, daily rate	BOCES Aid
537	6211	School/Curriculum Improvement Planning	Base Service: 2 Years Prior RWADA (2022-2023)	BOCES Aid
		A) Workshop Costs	Based on Number of Workshop Days Districts Request	BOCES Aid
		B) Data Analysis	Flat Rate Per Building	BOCES Aid
		C) Leadership	Flat Rate Per District	BOCES Aid
		D)/E) Sub / Stipend Reimbursement	Based on District Rate and request; Based on Regional Stipend Rate, actual participation and request - District Specific Funds	BOCES Aid
		F) Superintendents Retreat	Flat Rate Per District	BOCES Aid
		G) NYSCOSS	Flat Rate Per District	BOCES Aid
		H) Organizational Development	Flat Rate Per Department	BOCES Aid
		I) Network Team	Flat Rate Per School Building	BOCES Aid
602	7810	Employee Benefit Coordination	Steuben Plan: Fee Per Enrollee in Health Care Plan December 2023 Worker's Comp: Flat Rate Per Participating District	BOCES Aid

GST COSER NUMBER	STATE ACTIVITY CODE	PROGRAM DESCRIPTION	PROPOSED COST METHODOLOGY	AID STATUS
605	7710	Computer Service: Management		BOCES Aid
		A) Network Services:		BOCES Aid
		A-1) Base Service	Base RWADA + Base Flat or 5% of purchases, whichever is lower	BOCES Aid
		A-2) Regional Telecom Service	Number of District Computing Devices Connecting to the Regional Network, either Wired or Wirelessly, as of September 1 + number of district connections (DEMARC) + shared percentage of internet usage	BOCES Aid
		A-3) Managed IT Service (MITS)	Base RWADA + Base Flat + Number of District Computing Devices Connecting to the Regional Network, either Wired or Wirelessly, as of September 1	BOCES Aid
		A-4) LAN Infrastructure Service	Number of Switches and access points	BOCES Aid
		A-5) Server Service	Number of District Computing Devices Connecting to the Regional Network, either Wired or Wirelessly, as of September 1	BOCES Aid
		A-6) VOIP Service	Per License Plus Equipment, Maintenance and Support Costs	BOCES Aid
		A-7) Backup and Data Restoration Service	Cost Per GB Backed Up	BOCES Aid
		A-8) Building IP Security Service	Number of district security cameras as of September 1	BOCES Aid
		A-9) Fax Service	number of district fax lines/ATA's as of September 1	BOCES Aid
		B) Data Security and Privacy Services		BOCES Aid
		B-1) Data Privacy and Security Service	Base DPSS Service Flat Fee Enhanced DPSS RWADA + Flat Fee	BOCES Aid
		C) Leadership Services		BOCES Aid
		C-1) Managed Technology Leadership Service	Shared cost	BOCES Aid
		D) Business Information Services		
		D-1) Financial Services	Per Paycheck fee from July to June	BOCES Aid
		D-2) Tax Bill Printing & Collection System	Per Tax Bill from July to June	BOCES Aid
		D-3) Inventory & Asset Management Services	Flat Rate per District Plus Per Asset Charge Plus Software Maintenance Fee Per Module	BOCES Aid
		D-4) Cafeteria Point of Sales	Per student fee based on BEDS	BOCES Aid
		D-5) Student/Staff ID cards	Per card fee, plus Clip, Badge Holder, Lanyard-At Cost. July to June	BOCES Aid
		D-6) Document Imaging Service	Two years prior RWADA	BOCES Aid
		D-7) Facilities Management	Base flat Fee Per District + Flat Fee Per Building	BOCES Aid
		D-8) PD & Evaluation Service	PD based on per Teacher, Evaluation based on per RWADA	BOCES Aid
		E) Student Management Service		BOCES Aid
		E-1) Student Management Service	Two years prior RWADA	BOCES Aid
		E-2) Special Education Management Service/Academic Intervention Service (AIS)	Number of Special Education Students as of September 1/Per Student Fee Based on K-12 Enrollment (BEDS)	BOCES Aid
		E-3) Data Integration Service	Per Integration	BOCES Aid
		F) Data Collection Services		BOCES Aid
		F-1) Test Processing Service	Number of tests Scored and Test Booklets from September 1 through August 31	BOCES Aid
		F-2) State Data Collection/Data Warehousing & Assessment Reporting	Flat Fee Per District and Flat Fee Per Building for Datawarehouse Hosting	BOCES Aid
		F-3) Managed Data Service	Flat Fee Per District plus per RWADA	BOCES Aid
		G) Educational Application Services		BOCES Aid
		G-1) Application Support Service	Flat fee per Application, per RWADA or per hour	BOCES Aid
		H) Medicaid Services		BOCES Aid
		H-1) Medicaid Reimbursement Service	Per Student fee based on BEDS	BOCES Aid



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606	7140	Substitute Coordination (Sub-Teacher Registry)	Number of District Employees Requiring a Sub as of October 1, 2023	BOCES Aid
608	7111	Negotiations (Labor Relations)	Flat Rate Per District for Coordination Plus a Rate Based on Number of District Employees Reported by District October 1, 2023	BOCES Aid
609	7470	Safety/Risk Management		
		A) Coordination	Flat Fee (Required for Participation in Additional Services in This COSER)	BOCES Aid
		B) Training	Based on Number of District Employees Reported by District October 1, 2023	BOCES Aid
		C) Option A Testing	Flat Fee (Lab Fees Not Included)	BOCES Aid
		D) Asbestos Service	Total Square Footage of District	BOCES Aid
		E) Fire/Structural Inspections	Total Square Footage of District	BOCES Aid
610	7116	Employee Assistance Program	Based on Number of District Employees Reported by District October 1, 2023	BOCES Aid
611	7334	Transportation: Other Programs (Drug and Alcohol Testing)	Based on Number of Drivers with CDL Licenses as of October 1, 2023	Transportation Aid
612	7017	Business Office Support (CBO)	CBO Administration charge based on 2 year prior RWADA (2022-2023) Requested Services - Based on FTE of Staff Requested	BOCES Aid Claims Auditing is not Eligible for Aid
614	7511	Public Information Service: Central	Pooled Rate Based on FTE of Service Requested	BOCES Aid
617	7612	School Food Management: Central	Based on FTE Requested by District	BOCES Aid
618	7211	GASB-75 Planning and Valuation Service	Coordination: Flat Fee Actuarial Consultant: Based on BOCES Contract w/Consultant	BOCES Aid
623	7112	Recruiting Service (Cooperative Advertising)	Coordination: Percentage of FTE Based on District Participation Advertising: Based on Fee Per District Request	BOCES Aid
624	7134	Staff Development - Board of Education	Charge Per District/BOCES Board	BOCES Aid
725	4020	Related Service - Occupational Therapy	Rate Per Individual or Group Session Per Student IEP	Excess Cost Aid
726	4020	Related Service - Physical Therapy	Rate Per Individual or Group Session Per Student IEP	Excess Cost Aid
727	4020	Related Service - Deaf & Hearing Impaired	Rate Per Individual or Group Session Per Student IEP	Excess Cost Aid
728	4020	Related Service - Vision	Rate Per Individual or Group Session Per Student IEP	Excess Cost Aid
729	4020	Related Service - Speech	Rate Per Individual or Group Session Per Student IEP	Excess Cost Aid
731	4020	Related Service - Adapted Physical Education	Rate Per Individual or Group Session Per Student IEP	Excess Cost Aid
732	4020	Related Service - 1:1 Supplementary Personnel Multiple Options	Flat Pooled Rate Based on Actual FTE of Supplementary Personnel	Excess Cost Aid
733	4020	Related Service - 1:1 Interpreters Multiple Options	Flat Pooled Rate Based on Actual FTE of Interpreter	Excess Cost Aid
734	4020	Related Service - Counseling	Rate Per Individual or Group Session Per Student IEP	Excess Cost Aid
735	4020	Related Service - Mainstreaming	Rate Per 1-Credit Course of Mainstreaming (see attached)	Excess Cost Aid
737	4020	Related Service - 1:1 Nurse	Flat Pooled Rate Based on Actual FTE of Nurse	Excess Cost Aid
740	4700	Related Service- Preschool 1:1 Supplementary Personnel- Multiple Options	Flat Pooled Rate Based on Actual FTE of Supplementary Personnel	Not Eligible for BOCES Aid
741	4700	Related Service- Preschool 1:1 Nurse	Flat Pooled Rate Based on Actual FTE of Nurse	Not Eligible for BOCES Aid

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837	4201	Summer Portion of 12 Month Program (Extended School Year)		
		A) 1:6:1, 1:8:1, 1:12:1, 1:15, 1:12 + (3:1)	Actual FTE of Enrollment	Regional Rates set by NYS Program Reimbursement Unit
		B) 1:1 Supplementary Personnel	Flat Pooled Rate Based on Actual FTE of Supplementary Personnel	Regional Rates set by NYS Program Reimbursement Unit
		C) 1:1 Licensed Practical Nurse	Flat Pooled Rate Based on Actual FTE of Nurse	Regional Rates set by NYS Program Reimbursement Unit
		D) 1:1 Registered Nurse	Flat Pooled Rate Based on Actual FTE of Nurse	Regional Rates set by NYS Program Reimbursement Unit
		E) Related Service Only	Actual FTE of Staff Time	Regional Rates set by NYS Program Reimbursement Unit
940	4700	Preschool-Summer Portion of 12 Month Program (Extended School Year)		
		A) 1:6:2, 1:12:2	Actual FTE of Enrollment	Not Eligible for BOCES Aid
		B) 1:1 Supplementary Personnel	Flat Pooled Rate Based on Actual FTE of Supplementary Personnel	Not Eligible for BOCES Aid
		C) 1:1 Licensed Practical Nurse	Flat Pooled Rate Based on Actual FTE of Nurse	Not Eligible for BOCES Aid
		D) 1:1 Registered Nurse	Flat Pooled Rate Based on Actual FTE of Nurse	Not Eligible for BOCES Aid