

Schuyler-Steuben-Chemung-Tioga-Allegany (SSCTA)
Board of Cooperative Educational Services
 9579 Vocational Drive, Painted Post, New York 14870-9518

DRAFT

REORGANIZATIONAL BOARD MEETING

TUESDAY, JULY 11, 2023

Coopers Education Center, Bldg. 8
 Large Conference Room

5:30 p.m.

PRESENT: Neil Bulkley, Kathy Hagenbuch, Don Keddell, Pam Strollo, Colleen Talada, Bob Wheeler

EXCUSED: Alice Learn

ALSO PRESENT: District Superintendent Stacy Saglibene, Board Clerk Kate Taylor
 Cabinet Members: Steve Andrus, Jeff Berdine, Doug Johnson, Tracy Loukopoulous, Vince Moschetti, Rob Sherburne, Sarah Vakkas, Brad Yackel

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
DISTRICT SUPERINTENDENT SAGLIBENE

District Superintendent Saglibene called the meeting to order and led the Pledge of Allegiance at 5:30 p.m.

2. ACCEPTANCE OF THE AGENDA

24-001

Upon the motion of Talada, seconded by Hagenbuch, it was resolved to accept the agenda with the following amendment: 6.W should be Sarah Vakkas.

CARRIED UNANIMOUSLY

3. APPOINTMENT OF KATHLEEN TAYLOR AS BOARD CLERK FOR THE 2023-2024 FISCAL YEAR, TO REMAIN IN EFFECT UNTIL THE NEXT ANNUAL REORGANIZATIONAL MEETING, OR UPON TERMINATION OF SERVICES

24-002

Upon the motion of Keddell, seconded by Bulkley, it was resolved to appoint Kathleen Taylor as Board Clerk for the 2023-2024 fiscal year.

CARRIED UNANIMOUSLY

4. OATH OF OFFICE TO NEWLY ELECTED BOARD OF EDUCATION MEMBERS
(Donald Keddell, Pamela Strollo, Colleen Talada, Robert Wheeler)

District Superintendent Saglibene administered the Oath of Office to newly elected Board Members.

5. ELECTION AND OATH OF OFFICERS OF THE BOARD OF EDUCATION

24-003

- A. Election of Board President & Oath of Office (conducted by District Superintendent Saglibene)

Kathy Hagenbuch nominated Donald Keddell as Board President, seconded by Neil Bulkley. No other nominations were made.

CARRIED UNANIMOUSLY

24-004

- B. Election of Board Vice President & Oath of Office (conducted by Board President Keddell)

Bob Wheeler nominated Alice Learn as Board Vice President, seconded by Colleen Talada. No other nominations were made.

CARRIED UNANIMOUSLY

6. APPOINTMENTS

24-005

Upon the motion of Wheeler, seconded by Strollo, it was resolved to appoint the following to the indicated positions for the 2023-2024 fiscal year, to remain in effect until the next Annual Reorganizational Meeting, or upon termination of services:

- | | |
|---|--|
| A. Treasurer | Merlyn Tiwari |
| B. Deputy Treasurer | Thomas Sheehan |
| C. Internal Claims Auditor | Christina Beuter |
| D. Assistant Internal Claims Auditor | Mary Swarthout |
| E. Deputy Internal Claims Auditors | Tamera Edsall |
| F. School Physician | Guthrie Clinic Occupational
Medicine, Sayre & Big Flats
Dr. Anthony Grippo
Karol White, NP |
| G. School Physician for Employee Related Needs | Guthrie Clinic Occupational
Medicine, Corning & Big Flats
Dr. Anthony Grippo
Dr. Adam Pascoe
Dr. Sisay Akalu
Ann Klinger, NP
Karol White, NP
Shehla Javed, NP |
| H. School Physician as Independent Service
Providers for Student Related Needs | Guthrie Southern Tier Pediatrics
Dr. Laura Leonard |
| I. School Attorney | Ferrara & Fiorenza PC |
| J. Special Counsel, Independent Servicer Provider | Sayles & Evans
Bond, Schoeneck, & King, PLLC
Timothy R. McGill, Esq. |
| K. Municipal Advisor | Bernard P. Donegan, Inc. |
| L. Health Insurance Broker | ENV, Assured Partners |
| M. Student Accounts and Activities | as noted below |
| 1. <u>Bush Education Center</u> | |
| Central Treasurer | Mary Swarthout |
| Deputy Central Treasurer | Tamera Edsall |
| Auditor | Merlyn Tiwari |
| 2. <u>Coopers Education Center</u> | |
| Central Treasurer | Tina Parker |

Deputy Central Treasurer	Vincent Desparrios	
Auditor	Merlyn Tiwari	
3. <u>Wildwood Education Center</u>		
Central Treasurer	Michelle Chamberlin	
Deputy Central Treasurer	Sharyl Hammond	
Auditor	Merlyn Tiwari	
N. Independent Auditor	Insero & Co.	
O. Records Retention and Disposition Officer	Doug Johnson	
P. Records Access Officer	Doug Johnson	
Q. 403(b) an d457 Plan Administrator	Tracy Loukopoulous	
R. Health Reimbursement Account (HRA)		
Plan Administrator	Tracy Loukopoulous	
S. Flexible Spending Account (FSA)		
Plan Administrator	Tracy Loukopoulous	
T. Purchasing Agent	Tammy Little	
U. Deputy Purchasing Agent	Stacy Saglibene	
V. Civil Rights Compliance Officer (Dignity for All		
Students Act, Section 504 and Title IX)	Doug Johnson	
W. Chief Information Officer	Sarah Vakkas	
X. Chief Emergency Officer	Stacy Saglibene	
Y. Data Privacy Officer	Robert McKenzie	
Z. Asbestos Hazard Energy Response Act Officer		
(AHERA)	Brad Yackel	
AA.	Designated Educational Official	
under SAVE	Sarah Vakkas	
BB. Integrity Officer	Sarah Vakkas	
CC. Medicaid Compliance Officer	Steve Andrus	
DD. Lead Evaluators	as noted below	
1. Jillian Aho	11. Joni Makowiec	21. Rob Sherburne
2. Jeff Berdine	12. Katie McDonough	22. Stephanie Stephens
3. Michelle Carapella	13. Caitlin Keller	23. Sarah Vakkas
4. Devin Davis	14. Lori Krelie	24. Heidi VanWoert
5. David Donner	15. Kristen Miller	25. Kathrynne Wood
6. Beth Dryer	16. Corey Nicholson	
7. Jesse Ferris	17. Angela Olkey	
8. Sam Gauss	18. Richard Perkins	
9. Paula Koehler	19. Jana Reidy	
10. Danielle Major	20. Chris Sancomb	
EE. Dignity Act Coordinators	as noted below	
1. Devin Davis	5. Paula Koehler	9. Chris Sancomb
2. David Donner	6. Danielle Major	10. Kathrynne Wood
3. Jesse Ferris	7. Katie McDonough	
4. Gam Gauss	8. Kristen Miller	
FF. Designated Board Committees	as noted below	
1. <u>GST BOCES Audit and Finance Subcommittee</u>		
Neil Bulkley, Pamela Strollo		
2. <u>GST BOCES Facilities Inspection Subcommittee</u>		
Robert Wheeler		
3. <u>GST BOCES Policy Development Subcommittee</u>		
Kathleen Hagenbuch, Donald Keddell, Alice Colleen Talada		
GG. Attendance Supervision Officers	as noted below	
1. <u>Career and Technical Education</u>		
Bush Education Center	TBD	
Coopers Education Center	Vincent Desparrios	
Wildwood Education Center	Sharyl Hammond	

ACA Grant & Principals	Tammy Clark
2. <u>Special Education</u>	
Bush Education Center	Virginia Hatfield
.....	Linda Bryan
Corning-Painted Post/Bath/Hornell/ Jasper-Troupsburg Host Sites	Melanie Coots
Elmira Heights Host Sites	Linda Bryan
Elmira/Horseheads Host Sites	Elizabeth Biroscak
Itinerants	Michele Hibbard
RPC Grant & Principals	Mary Francis

CARRIED UNANIMOUSLY

7. DESIGNATIONS

24-006

Upon the motion of Talada, seconded by Strollo, the following designations were approved:

A. Official Depository

It is hereby resolved that J.P. Morgan Chase Bank, Chemung Canal Trust Company, M&T Bank, Banc of America Public Capital Corp, Bancorp Bank, Five Star Bank, New York Liquid Asset Fund, and others as needed are designated for checking and/or savings, for fiscal year 2023-2024 as shown on the attached detailed list.

B. Board of Education Meetings

It is hereby resolved that the date and time for holding BOCES Board of Education Meetings are as follows:

Regular Meeting	July 11, 2023	5:30 p.m.	Coopers, Bldg. 8
Regular Meeting	August 1, 2023	5:30 p.m.	Coopers, Bldg. 8
Regular Meeting	August 29, 2023	5:30 p.m.	Coopers, Bldg. 8
Regular Meeting	October 3, 2023	5:30 p.m.	Wildwood, Bldg. 7
Regular Meeting	November 7, 2023	5:30 p.m.	Coopers, Bldg. 8
Regular Meeting	December 5, 2023	5:30 p.m.	Bush, Bldg. 1
Regular Meeting	January 2, 2024	5:30 p.m.	Coopers, Bldg. 8
Regular Meeting	February 6, 2024	5:30 p.m.	Coopers, Bldg. 8
Regular Meeting	March 5, 2024	5:30 p.m.	Coopers, Bldg. 8
Regular Meeting	April 9, 2024	4:30 p.m.	Coopers, Bldg. 7
Annual Meeting	April 9, 2024	6:00 p.m.	Coopers, Bldg. 7
Regular Meeting	May 14, 2024	5:30 p.m.	Coopers, Bldg. 8
Regular Meeting	June 4, 2024	5:30 p.m.	Coopers, Bldg. 8

C. Official Newspapers

It is hereby resolved that the Star-Gazette of Elmira, New York and the Evening Tribune of Hornell, New York are designated as the official newspapers for fiscal year 2023-2024.

CARRIED UNANIMOUSLY

8. AUTHORIZATIONS

24-007

Upon the motion of Wheeler, seconded by Bulkley, the following authorizations were approved:

A. Certification of Payroll

It is hereby resolved that the Assistant Superintendent of Finance, Tracy Loukopoulous, is authorized to certify payroll and that the Director of Human Resources & Employee Relations, C. Douglas Johnson, is authorized to certify payroll in the absence of the Assistant Superintendent of Finance for fiscal year 2023-2024.

B. Approval of Staff and Board Member Conference Attendance and Expenses

It is hereby resolved that the District Superintendent or his/her designee are appointed to approve all conference attendance and expenses for fiscal year 2023-2024.

C. Establishment of Petty Cash Funds

It is hereby resolved that the establishment of Petty Cash Funds in the amounts designated and custodians thereof on the attached list be established and that the Treasurer and/or Deputy Treasurer are responsible for maintaining funds for fiscal year 2023-2024.

D. Signatures on Checks

It is hereby resolved that authorization to sign checks for the 2023-2024 fiscal year is given to the following listed personnel:

All Checks

Merlyn Tiwari
Thomas Sheehan

Student Activity Accounts

Bush Education Center:

Coopers Education Center:

Wildwood Education Center:

Mary Swarthout
Tamera Edsall

Tina Parker
Vincent Desparrios

Michelle Chamberlin
Sharyl Hammond

E. Budget Transfers

It is hereby resolved that authorization is granted to the District Superintendent or his/her designee to approve Budget Transfers up to \$10,000 for fiscal year 2023-2024.

F. Apply for Grants

It is hereby resolved that the District Superintendent or his/her designee is authorized to approve applications for grants for fiscal year 2023-2024.

G. Employment of Temporary, Substitute, Full-Time and Part-Time Employees

It is hereby resolved that authorization is granted to the District Superintendent or his/her designee to employ temporary, substitute, full-time and part-time employees on an interim basis for fiscal 2023-2024 until such time as the Board of Education is able to act upon a formal recommendation for appointment.

H. Internal Controls Procedure

It is hereby resolved that the attached Internal Controls Procedure is accepted for fiscal year 2023-2024.

I. Legal Indemnification

It is resolved that the Board does and hereby approves legal indemnification of Board Members, Officers, the District Superintendent and School Administrators against all uninsured financial or property loss arising out of any proceeding, claim, demand, suit, tort, arbitration or judgment by reason of alleged negligence or other conduct resulting in bodily or other injury to any person or damage to the property of any person committed while Board Member, Officer, District Superintendent, and School Administrator is acting within the scope of his/her employment or at the discretion of the Board of Education for fiscal year 2023-2024.

J. Liability Insurance

It is hereby resolved that the Board does and hereby approves the liability insurance carrier to be Utica National Insurance Company for fiscal year 2023-2024.

K. Employee Theft (Bonding)

It is hereby resolved that bonding for fiscal year 2023-2024 of all personnel in the amount of \$5,000,000 per loss plus \$1,000,000 for treasurers and internal claims auditors will be carried with Utica National Insurance Company.

L. Student Field Trips and Itineraries

It is hereby resolved that the District Superintendent or his/her designee is authorized to approve student field trips for fiscal year 2023-2024.

M. Food Service Advertise and Accept Bids for Food Items and Perishables

It is resolved that the Board authorizes the Food Service Director and bid/specification committee to advertise and accept bids for food items and perishables based on the bid schedules. Furthermore, the Board awards the bid for purchase of said food items and perishables to the lowest, responsible bidding firm meeting the specifications as advertised. Be it further understood that the Food Service Director shall inform said lowest, responsible bidder of the bid award.

N. Disposal of BOCES Property

It is hereby resolved that the Assistant Superintendent of Finance, Tracy Loukopoulous, or his/her designee, Director of Facilities, Brad Yackel, is authorized to dispose of obsolete and surplus property for fiscal year 2023-2024.

O. Extracurricular Activities Accounts

It is hereby resolved that the Board authorizes the establishment of Extracurricular Activities Accounts at the Bush Education Center, Coopers Education Center, and Wildwood Education Center as shown on the attached list.

P. Execution of All Contracts

It is hereby resolved that the Board delegates to the District Superintendent the authority to execute all contracts on behalf of the BOCES. The District Superintendent may delegate such authority to the District Superintendent's Cabinet.

CARRIED UNANIMOUSLY

9. OTHER ITEMS

24-008

Upon the motion of Hagenbuch, seconded by Talada, the following other items were approved:

A. Adoption of All Policies, Code of Ethics, and Code of Conduct

It is hereby resolved that all policies, code of ethics, code of conduct, regulations and procedures in effect in the GST BOCES during the 2022-2023 fiscal year shall be carried over into the 2023-2024 fiscal year.

B. Authorization to Establish Mileage Reimbursement

It is hereby resolved that the mileage reimbursement rate is to follow the IRS standard rate per mile for fiscal year 2023-2024.

CARRIED UNANIMOUSLY

10. MOTION TO ADJOURN REORGANIZATIONAL MEETING

24-009

Upon the motion of Wheeler, seconded by Strollo, it was resolved to adjourn the reorganizational meeting at 5:38 p.m.

CARRIED UNANIMOUSLY

Respectfully Submitted,

ket
July 12, 2023

Kathleen E. Taylor
Board Clerk

Schuyler-Steuben-Chemung-Tioga-Allegany (SSCTA)
Board of Cooperative Educational Services
 9579 Vocational Road, Painted Post, New York 14870

DRAFT

REGULAR BOARD MEETING

Coopers Education Center, Bldg. 8
 Large Conference Room

TUESDAY, JULY 11, 2023

5:30 p.m.

PRESENT: Neil Bulkley, Kathy Hagenbuch, Don Keddell, Pam Strollo, Colleen Talada, Bob Wheeler

EXCUSED: Alice Learn

ALSO PRESENT: District Superintendent Stacy Saglibene, Board Clerk Kate Taylor
 Cabinet Members: Steve Andrus, Jeff Berdine, Doug Johnson, Tracy Loukopoulous, Vince Moschetti, Rob Sherburne, Sarah Vakkas, Brad Yackel

1. CALL TO ORDER

Board President Keddell called the regular meeting to order at 5:38 p.m.

CARRIED UNANIMOUSLY

2. ACCEPTANCE OF THE AGENDA

24-010

Upon the motion of Bulkley, seconded by Wheeler, it was resolved to accept the agenda as presented.

CARRIED UNANIMOUSLY

3. PRIVILEGE OF THE FLOOR

Board Member Bulkley distributed a list of questions for the Board to review and asked that they be addressed at some point, if the consensus of the Board agrees. Board President Keddell said that these questions were good conversation starters for goal setting. He said that there will be other forthcoming items for consideration and proposed that the Board set a date in September for a retreat.

4. CONSENSUS ITEMS

24-011

Upon the motion of Hagenbuch, seconded by Strollo, it was resolved to approve the following consensus items:

A. Approval of Minutes

1. Regular Meeting – June 6, 2023
2. Special Meeting – June 21, 2023

B. Treasurer's Reports

1. Schuyler-Steuben-Chemung-Tioga-Allegany BOCES – May 2023

C. Internal Claims Auditor Report

1. May 2023

CARRIED UNANIMOUSLY

5. FINANCE

24-012

Upon the recommendation of the Superintendent, and on the motion of Wheeler, seconded by Bulkley, it was resolved that the following finance actions are hereby taken:

A. General Fund Establishments and Adjustments

1. Budget Increases for 2022-2023:

Item #	CoSer #	Title	Increase	From	To
247-23	419.693	Acad. Prog.: Spec. Fac. w/TST BOCES	\$ 795	\$ 6,090	\$ 6,885
248-23	460.599	Distance Learning w/BT BOCES	\$ 8,950	\$ 17,900	\$ 26,850
249-23	500.000	Community Schools	\$ 22,479	\$ 506,201	\$ 528,680
250-23	511.000	Printing	\$ 62,313	\$ 1,466,721	\$ 1,529,034
251-23	527.000	Instructional Materials	\$ 11,328	\$ 1,046,188	\$ 1,057,516
252-23	535.499	Equipment Repair w/CAEW BOCES	\$ 2,287	\$ 66,219	\$ 68,506
253-23	536.000	Model Schools	\$ 2,205	\$ 1,000,983	\$ 1,003,188
254-23	540.698	Staff Dev.: Cert. & Admin. w/PNW BOCES	\$ 3,300	\$ 48,655	\$ 51,955
255-23	558.693	School Curriculum w/TST BOCES	\$ 100	\$ 240,975	\$ 241,075
256-23	562.493	School Curriculum w/GV BOCES	\$ 868	\$ 243,697	\$ 244,565
257-23	605.000	Comp. Svc.: Mgmt.	\$ 219,651	\$ 18,180,745	\$ 18,400,396
258-23	620.596	Public Info.: Central w/Albany BOCES	\$ 4,513	\$ 273,894	\$ 278,407
259-23	629.591	Comp. Svc.: Mgmt. w/Erie 1 BOCES	\$ 61,567	\$ 3,578,092	\$ 3,639,659
260-23	646.491	Comp. Svc.: Mgmt. w/Nassau BOCES	\$ 6,472	\$ 62,731	\$ 69,203
261-23	648.698	Recruiting w/PNW BOCES	\$ 234	\$ 34,432	\$ 34,666
262-23	670.494	Comp. Svc.: Mgmt. w/Monroe 1 BOCES	\$ 1,466	\$ 29,370	\$ 30,836
263-23	674.591	Negotiations w/Erie 1 BOCES	\$ 1,659	\$ 20,327	\$ 21,986

These increases will be supported as follows:

247-23	419.693	Addison: (\$173), Bath: (\$173), Corning: (\$115), Odessa-Montour: (\$86), Spencer-Van Etten: \$638, Watkins Glen: \$790, Waverly: (\$86)
248-23	460.599	Elmira: \$8,950
249-23	500.000	Avoca: \$6,600, Corning: \$12,664, Horseheads: \$3,215
250-23	511.000	Addison: \$1,129, Alfred-Almond: \$155, Arkport: \$816, Bath: \$3,695, Bradford: \$572, Campbell-Savona: \$1,557, Canaseraga: \$101, Canisteo-Greenwood: \$988, Elmira: \$8,617, Elmira Heights: \$6,763, Hammondsport: \$1,643, Hornell: \$1,344, Horseheads: \$16,577, Jasper-Troupsburg: \$726, Odessa-Montour: \$2,437, Prattsburgh: \$238, Spencer-Van Etten: \$1,837, Watkins Glen: \$546, Waverly: \$7,512, Misc. Revenue: (Chemung County: \$86, City of Hornell: \$332, St. Anne's Academy: \$192, St. Mary Our Mother: \$56, Steuben County: \$398, Village of Horseheads: \$3,750 Village of Painted Post: \$246)
251-23	527.000	BT BOCES: \$11,328
252-23	535.499	Alfred-Almond: \$2,178, Hornell: \$109
253-23	536.000	Spencer-Van Etten: \$2,205
254-23	540.698	Canisteo-Greenwood: \$1,650, Hornell: \$1,650
255-23	558.693	Spencer-Van Etten: \$100
256-23	562.493	Addison: \$118, Bath: \$600, Canisteo-Greenwood: \$150
257-23	605.000	Addison: \$11,944, Arkport: \$600, Bath: \$96,207, Corning: \$43,400, Hammondsport: \$15,500, Horseheads: \$52,000
258-23	620.596	Arkport: \$4,513
259-23	629.591	Addison: \$5,494, Alfred-Almond: \$12,075, Arkport: (\$9,468), Avoca: \$9,266, Bath: \$464, Bradford: \$4,461, Canaseraga: \$34, Canisteo-Greenwood: \$50,435, Hammondsport: (\$9,231), Hornell: \$1,574, Jasper-Troupsburg: \$2,491, Prattsburgh: (\$6,028)
260-23	646.491	Hornell: \$6,472

261-23	648.698	Bath: \$234
262-23	670.494	Elmira: \$1,466
263-23	674.591	Addison: \$1,659

2. Budget Decreases for 2022-2023:

Item #	CoSer #	Title	Decrease	From	To
264-23	213.693	Staffing 1:8:1 w/TST BOCES	\$ 20	\$ 2,301	\$ 2,281
265-23	318.000	General Supervision/Coordination	\$ 7,450	\$ 260,750	\$ 253,300
266-23	350.492	Itinerant HR Mgr.w/Erie 2 BOCES	\$ 7,500	\$ 10,220	\$ 2,720
267-23	506.000	Curriculum Development	\$ 5,578	\$ 516,567	\$ 510,989
268-23	529.499	Printing w/CAEW BOCES	\$ 700	\$ 1,063	\$ 363
269-23	537.000	School Improvement Program	\$ 5,420	\$ 1,849,671	\$ 1,844,251
270-23	550.591	Comp. Svc.: Instr. w/ Erie 1 BOCES	\$ 52,052	\$ 2,533,547	\$ 2,481,495
271-23	626.499	Public Info.: Central w/CAEW BOCES	\$ 105	\$ 133	\$ 28

These decreases will be supported as follows:

264-23	213.693	Spencer-Van Etten: (\$20)
265-23	318.000	Alfred-Almond: (\$3,725), Canaseraga: (\$3,725)
266-23	350.492	Hammondsport: (\$7,500)
267-23	506.000	Alfred-Almond: (\$2,789), Canaseraga: (\$2,789)
268-23	529.499	Bath: (\$700)
269-23	537.000	Horseheads: (\$3,215), Spencer-Van Etten: (\$2,205)
270-23	550.591	Addison: \$6,342, Alfred-Almond: (\$12,065), Arkport: (\$5,249), Avoca: (\$9,180), Bath: (\$14,362), Bradford: \$140, Canisteo-Greenwood: (\$34,818), Hammondsport: \$17,979, Hornell: (\$888), Jasper-Troupsburg: \$49
271-23	626.499	Bath: (\$105)

3. Transfers within programs for 2022-2023:

- Report of all fund transfers for the period 5/1/2023 – 5/31/2023, as attached.
- Transfers in excess of \$10,000.

<u>COSER NO.</u>	<u>PROGRAM</u>	<u>BUDGET CODE</u>	<u>TRANSFER IN</u>	<u>TRANSFER OUT</u>
001	Central Administration	A002-1900-470-3-00 Facility Rental A002-1900-470-0-10 Facility Rental	\$ 18,800	\$ 18,800
Total			\$ 18,800	\$ 18,800
318	General Supervision/Coord.	A318-6110-150-0-00 Instr. Salaries A318-6110-160-0-00 N-I Salaries A318-6110-300-0-00 Supplies A318-6110-813-0-00 NYS ERS A318-6110-821-0-00 Vision A318-6110-822-0-00 HRA Admin A318-6110-824-0-00 Dental	\$ 2,505 \$ 27,216 \$ 352 \$ 23 \$ 8 \$ 737	\$ 30,841
Total			\$ 30,841	\$ 30,841
403.001	Alt. Ed.-Ad. Based Lrng.	A403-5873-300-B-00 Supplies A403-5873-400-B-00 Contractual A403-5873-150-B-00 Instr. Salaries A403-5873-153-B-00 Instr. Stipend A403-5873-160-B-00 N-I Salaries A403-5873-801-B-00 Post Employment A403-5873-811-B-00 NYS TRS A403-5873-813-B-00 NYS ERS A403-5873-814-B-00 Disability A403-5873-815-B-00 Social Security A403-5873-816-B-00 Health Ins	\$ 9,237 \$ 1,050 \$ 38 \$ 386 \$ 2,892 \$ 40 \$ 190 \$ 1,039 \$ 844	\$ 14,473 \$ 1,609

		A403-5873-818-B-00 Unemp Ins	\$	144		
		A403-5873-819-B-00 HRA	\$	80		
		A403-5873-822-B-00 HRA Admin	\$	6		
		A403-5873-824-B-00 Dental	\$	135		
		A403-5873-828-B-00 ERS Reserve	\$	1		
		Total	\$	16,082	\$	16,082
426	Expl. Enrichment	A426-5840-150-0-00 Instr. Salaries			\$	3,409
		A426-5840-300-0-00 Supplies			\$	20,122
		A426-5840-160-0-00 N-I Salaries	\$	17,810		
		A426-5840-163-0-00 N-I Stipend	\$	458		
		A426-5840-400-0-00 Contractual	\$	650		
		A426-5840-801-0-00 Post Employment	\$	242		
		A426-5840-813-0-00 NYS ERS	\$	2,200		
		A426-5840-815-0-00 Social Security	\$	412		
		A426-5840-816-0-00 Health Ins	\$	1,045		
		A426-5840-818-0-00 Unemp Ins	\$	81		
		A426-5840-821-0-00 Vision	\$	6		
		A426-5840-822-0-00 HRA Admin	\$	8		
		A426-5840-824-0-00 Dental	\$	487		
		A426-5840-828-0-00 ERS Reserve	\$	132		
		Total	\$	23,531	\$	23,531
430	E-Learning	A430-5877-400-1-05 Contractual			\$	20,629
		A430-5877-150-1-05 Instr. Salaries	\$	17,386		
		A430-5877-811-1-05 NYS TRS	\$	1,739		
		A430-5877-815-1-05 Social Security	\$	1,330		
		A430-5877-818-1-05 Unemp Ins	\$	174		
		Total	\$	20,629	\$	20,629
506	Curriculum Dev.	A506-6210-300-0-00 Supplies			\$	7,171
		A506-6210-816-0-00 Health Ins			\$	15,793
		A506-6210-150-0-00 Instr. Salaries	\$	17,491		
		A506-6210-204-0-00 Small Equip	\$	506		
		A506-6210-347-0-87 Auto	\$	46		
		A506-6210-821-0-00 Vision	\$	51		
		A506-6210-824-0-00 Dental	\$	1,283		
		A506-6210-829-0-00 TRS Reserve	\$	3,587		
		Total	\$	22,964	\$	22,964
508	Library Svc./Media	A508-6316-200-0-00 Equip \$500-\$4999			\$	500
		A508-6316-204-0-00 Small Equip			\$	2,500
		A508-6316-400-0-00 Contractual			\$	16,009
		A508-6316-432-0-00 Member Fees			\$	900
		A508-6316-440-0-00 Consultant			\$	1,000
		A508-6316-445-0-00 Workshop Exp			\$	493
		A508-6316-456-0-00 Mileage			\$	300
		A508-6316-458-0-00 Staff Dev			\$	865
		A508-6316-816-0-00 Health Ins			\$	6,534
		A508-6316-150-0-00 Instr. Salaries	\$	30		
		A508-6316-300-0-00 Supplies	\$	26,805		
		A508-6316-596-0-00 Albany BOCES	\$	2,000		
		A508-6316-811-0-00 NYS TRS	\$	4		
		A508-6316-813-0-00 NYS ERS	\$	141		
		A508-6316-822-0-00 HRA Admin	\$	1		
		A508-6316-824-0-00 Dental	\$	119		
		A508-6316-829-0-00 TRS Reserve	\$	1		
		Total	\$	29,101	\$	29,101
513	Library Automation	A513-6320-200-0-00 Equip \$500-\$4999			\$	500
		A513-6320-400-0-00 Contractual			\$	13,623
		A513-6320-407-0-00 Postage			\$	1,000
		A513-6320-408-0-00 Publications			\$	500
		A513-6320-432-0-00 Member Fees			\$	133

		A513-6320-440-0-00 Consultant		\$	2,000
		A513-6320-456-0-00 Mileage		\$	216
		A513-6320-458-0-00 Staff Dev		\$	1,770
		A513-6320-816-0-00 Health Ins		\$	11,994
		A513-6320-150-0-00 Instr. Salaries	\$	137	
		A513-6320-204-0-00 Small Equip	\$	64	
		A513-6320-205-0-00 Software	\$	5,225	
		A513-6320-300-0-00 Supplies	\$	23,670	
		A513-6320-404-0-00 Printing	\$	68	
		A513-6320-445-0-00 Workshop Exp	\$	2,050	
		A513-6320-801-0-09 Post Employment	\$	2	
		A513-6320-811-0-09 NYS TRS	\$	14	
		A513-6320-813-0-09 NYS ERS	\$	239	
		A513-6320-818-0-09 Unemp Ins	\$	1	
		A513-6320-824-0-09 Dental	\$	264	
		A513-6320-829-0-09 TRS Reserve	\$	2	
		Total	\$	31,736	\$ 31,736
516	Grant Writing	A516-6212-816-0-09 Health Ins		\$	59,240
		A516-6212-150-0-00 Instr. Salaries	\$	25,385	
		A516-6212-160-0-00 N-I Salaries	\$	18,601	
		A516-6212-163-0-09 N-I Stipend	\$	5,250	
		A516-6212-408-0-09 Publications	\$	936	
		A516-6212-454-0-09 Photo Copying	\$	105	
		A516-6212-801-0-09 Post Employment	\$	365	
		A516-6212-811-0-09 NYS TRS	\$	2,666	
		A516-6212-815-0-09 Social Security	\$	2,845	
		A516-6212-818-0-09 Unemp Ins	\$	591	
		A516-6212-821-0-09 Vision	\$	89	
		A516-6212-824-0-09 Dental	\$	2,266	
		A516-6212-828-0-09 ERS Reserve	\$	141	
		Total	\$	59,240	\$ 59,240
525	Staff Dev.	A525-6261-150-0-00 Instr. Salaries		\$	29,720
		A525-6261-153-0-00 Instr. Stipend	\$	5,690	
		A525-6261-160-0-00 N-I Salaries	\$	10,327	
		A525-6261-163-0-00 N-I Stipend	\$	115	
		A525-6261-164-0-00 N-I OT/Extra Work	\$	425	
		A525-6261-300-0-00 Supplies	\$	8,084	
		A525-6261-347-0-00 Auto	\$	263	
		A525-6261-432-0-00 Member Fees	\$	89	
		A525-6261-813-0-00 NYS ERS	\$	1,583	
		A525-6261-814-0-00 Disability	\$	21	
		A525-6261-821-0-00 Vision	\$	79	
		A525-6261-824-0-00 Dental	\$	3,014	
		A525-6261-828-0-00 ERS Reserve	\$	30	
		Total	\$	29,720	\$ 29,720
527	Instructional Materials	A527-6318-300-0-00 Supplies		\$	12,735
		A527-6318-300-1-00 Supplies		\$	91,475
		A527-6318-400-0-00 Contractual		\$	2,507
		A527-6318-150-0-00 Instr. Salaries	\$	45	
		A527-6318-160-0-00 N-I Salaries	\$	361	
		A527-6318-164-0-00 N-I OT/Extra Work	\$	4,987	
		A527-6318-204-1-00 Small Equip	\$	56,796	
		A527-6318-205-1-00 Software	\$	5,590	
		A527-6318-210-1-00 Lg Equip >\$5000	\$	11,089	
		A527-6318-400-1-00 Contractual	\$	18,000	
		A527-6318-458-0-00 Staff Dev	\$	13	
		A527-6318-811-0-00 NYS TRS	\$	5	
		A527-6318-816-0-00 Health Ins	\$	8,899	
		A527-6318-818-0-00 Unemp Ins	\$	23	
		A527-6318-821-0-00 Vision	\$	36	
		A527-6318-824-0-00 Dental	\$	872	

		A527-6318-829-0-00 TRS Reserve	\$	1	
		Total	\$	106,717	\$ 106,717
536	Model Schools	A536-6368-150-0-00 Instr. Salaries		\$	10,083
		A536-6368-153-0-00 Instr. Stipend		\$	12,911
		A536-6368-160-0-00 N-I Salaries		\$	18,692
		A536-6368-163-0-00 N-I Stipend	\$	686	
		A536-6368-300-0-00 Supplies	\$	36,616	
		A536-6368-404-0-00 Printing	\$	99	
		A536-6368-821-0-00 Vision	\$	129	
		A536-6368-824-0-00 Dental	\$	4,156	
		Total	\$	41,686	\$ 41,686
537	SIP	A537-6211-300-0-00 Supplies		\$	20,721
		A537-6211-300-0-43 Supplies		\$	18,781
		A537-6211-300-1-00 Supplies		\$	30,266
		A537-6211-440-0-43 Consultant		\$	1,499
		A537-6211-150-0-00 Instr. Salaries	\$	8,441	
		A537-6211-150-1-00 Instr. Salaries	\$	15,321	
		A537-6211-160-0-00 N-I Salaries	\$	1,355	
		A537-6211-160-1-00 N-I Salaries	\$	3,217	
		A537-6211-204-1-00 Small Equip	\$	133	
		A537-6211-400-0-00 Contractual	\$	6,004	
		A537-6211-404-0-00 Printing	\$	43	
		A537-6211-432-1-00 Member Fees	\$	336	
		A537-6211-445-0-00 Workshop Exp	\$	20	
		A537-6211-445-0-43 Workshop Exp	\$	20,280	
		A537-6211-445-1-00 Workshop Exp	\$	427	
		A537-6211-801-0-00 Post Employment	\$	846	
		A537-6211-801-1-00 Post Employment	\$	399	
		A537-6211-811-0-00 NYS TRS	\$	886	
		A537-6211-811-1-00 NYS TRS	\$	1,569	
		A537-6211-813-0-00 NYS ERS	\$	230	
		A537-6211-813-1-00 NYS ERS	\$	565	
		A537-6211-815-0-00 Social Security	\$	528	
		A537-6211-815-1-00 Social Security	\$	905	
		A537-6211-816-0-00 Health Ins	\$	1,274	
		A537-6211-816-1-00 Health Ins	\$	6,267	
		A537-6211-818-0-00 Unemp Ins	\$	98	
		A537-6211-818-1-00 Unemp Ins	\$	186	
		A537-6211-821-0-00 Vision	\$	9	
		A537-6211-821-1-00 Vision	\$	22	
		A537-6211-822-0-00 HRA Admin	\$	7	
		A537-6211-822-1-00 HRA Admin	\$	15	
		A537-6211-824-0-00 Dental	\$	463	
		A537-6211-824-1-00 Dental	\$	746	
		A537-6211-828-0-00 ERS Reserve	\$	61	
		A537-6211-828-1-00 ERS Reserve	\$	23	
		A537-6211-829-0-00 TRS Reserve	\$	456	
		A537-6211-829-1-00 TRS Reserve	\$	135	
		Total	\$	71,267	\$ 71,267
605	Computer Svc.: Mgmt.	A605-7710-150-1-99 Instr. Salaries		\$	13,000
		A605-7710-160-1-99 N-I Salaries		\$	60,000
		A605-7710-160-2-99 N-I Salaries		\$	77,390
		A605-7710-160-2-99 N-I Salaries		\$	62,333
		A605-7710-160-A-99 N-I Salaries		\$	23,000
		A605-7710-160-E-99 N-I Salaries		\$	28,907
		A605-7710-160-T-99 N-I Salaries		\$	11,415
		A605-7710-200-D-03 Equip \$500-\$4999		\$	18,965
		A605-7710-200-D-07 Equip \$500-\$4999		\$	11,110
		A605-7710-204-D-00 Small Equip		\$	36,312
		A605-7710-205-D-00 Software		\$	91,259
		A605-7710-300-A-99 Supplies		\$	17,595

A605-7710-300-D-03 Supplies	\$	3,760	
A605-7710-400-6-99 Contractual	\$	34,573	
A605-7710-400-C-99 Contractual	\$	8,315	
A605-7710-400-D-02 Contractual	\$	9,048	
A605-7710-400-D-03 Contractual	\$	127,400	
A605-7710-400-D-07 Contractual	\$	37,717	
A605-7710-411-D-00 Telephone	\$	2	
A605-7710-454-D-01 Photo Copying	\$	18,354	
A605-7710-454-D-02 Photo Copying	\$	20,549	
A605-7710-816-A-99 Health Ins	\$	39,131	
A605-7710-153-2-99 Instr. Stipend	\$	3,500	
A605-7710-160-B-99 N-I Salaries	\$	5,727	
A605-7710-163-2-99 N-I Stipend	\$	37,571	
A605-7710-163-A-99 N-I Stipend	\$	8,315	
A605-7710-163-B-99 N-I Stipend	\$	2,902	
A605-7710-200-D-00 Equip \$500-\$4999	\$	47,912	
A605-7710-200-D-01 Equip \$500-\$4999	\$	2,178	
A605-7710-204-B-99 Small Equip	\$	372	
A605-7710-204-D-01 Small Equip	\$	152	
A605-7710-204-D-02 Small Equip	\$	29,596	
A605-7710-204-D-03 Small Equip	\$	26,575	
A605-7710-204-D-07 Small Equip	\$	34,386	
A605-7710-205-D-01 Software	\$	3,456	
A605-7710-205-D-03 Software	\$	58,561	
A605-7710-205-D-07 Software	\$	5,445	
A605-7710-210-D-01 Lg Equip >\$5000	\$	1	
A605-7710-210-D-03 Lg Equip >\$5000	\$	53,682	
A605-7710-210-D-07 Lg Equip >\$5000	\$	8,996	
A605-7710-300-B-99 Supplies	\$	148	
A605-7710-300-D-00 Supplies	\$	9,116	
A605-7710-305-2-99 Repair Parts	\$	12,412	
A605-7710-400-A-99 Contractual	\$	249,632	
A605-7710-400-B-99 Contractual	\$	584	
A605-7710-400-D-00 Contractual	\$	70,545	
A605-7710-400-D-01 Contractual	\$	4,899	
A605-7710-400-E-99 Contractual	\$	28,907	
A605-7710-411-D-01 Telephone	\$	7,668	
A605-7710-411-D-03 Telephone	\$	7,702	
A605-7710-454-8-02 Photo Copying	\$	1	
A605-7710-454-D-03 Photo Copying	\$	3,605	
A605-7710-456-2-99 Mileage	\$	10,204	
A605-7710-458-2-99 Staff Dev	\$	13,703	
A605-7710-801-B-99 Post Employment	\$	111	
A605-7710-813-B-99 NYS ERS	\$	360	
A605-7710-814-B-99 Disability	\$	29	
A605-7710-815-B-99 Social Security	\$	200	
A605-7710-816-B-99 Health Ins	\$	808	
A605-7710-818-B-99 Unemp Ins	\$	58	
A605-7710-819-B-99 HRA	\$	89	
A605-7710-821-B-99 Vision	\$	1	
A605-7710-822-B-99 HRA Admin	\$	4	
A605-7710-824-B-99 Dental	\$	22	
Total	\$	750,135	\$ 750,135

B. Federal Fund Establishments and Adjustments

1. Budget Establishments for 2022-2023:

- a. TABE (Test of Adult Basic Education) Steuben County contract for services accepted and the budget established in the amount of \$20,000 for the period June 1, 2023, through December 31, 2023, as attached. Approval was received on June 12, 2023.

- b. TABE (Test of Basic Adult Education) Schuyler County contract for services accepted and the budget established in the amount of \$10,000 for the period June 1, 2023, through December 31, 2023, as attached. Approval was received on June 12, 2023.
- c. Extended School Year (ESY) budget established in the amount of \$1,466,600 for the period July 1, 2023, through June 30, 2024. Revenues for this program come from districts requesting the service.
- d. Extended School Year (ESY) Preschool budget established in the amount of \$206,308 for the period July 1, 2023, through June 30, 2024. Revenues for this program come from districts requesting the service.

C. Purchasing

1. Approval of Resolution, as attached, to participate in the cooperative electricity bid (WFL10/01/2023-09/30/2024) with Wayne-Finger Lakes BOCES for the Coopers and Wildwood Campuses.
2. Permission to bid paper and supplies for the GST BOCES Print Shop.
3. Approval of Resolutions, as attached, to participate in cooperative bidding for the purchase of equipment, supplies, and contract items with Delaware-Chenango-Madison-Otsego BOCES (DCMO BOCES) for the 2023-2024 fiscal year.

D. Authorization to Pay the Following Membership Dues

1. Rural Schools Association dues in the amount of \$850 for the 2023-2024 fiscal year for the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES.
2. Statewide School Finance Consortium dues in the amount of \$700 for the 2023-2024 fiscal year for the Schuyler-Steuben-Chemung-Tioga-Allegany BOCES.

E. Acceptance of Donation

1. 2003 Honda CRV (V# SHSRD78863U134735) to the Bush Auto Tech II class from Gale Oliver, 28 N. Church Street, Canaseraga, NY 14822.

F. Appointment of Bernard P. Donegan, Inc. as Municipal Advisor

BE IT RESOLVED, by this Board of Education, as follows:

1. The firm of Bernard P. Donegan, Inc. is hereby designated Municipal Advisor to the Greater Southern Tier BOCES.
2. Said firm shall be compensated for its services to be rendered in accordance with its Letter of Services dated June 20, 2023 (attached).
3. The GST BOCES District Superintendent is hereby authorized to sign the Letter of

Services.

4. This resolution shall take effect immediately.

CARRIED UNANIMOUSLY

6. PERSONNEL

24-013

Upon the recommendation of the Superintendent, and on the motion of Talada, seconded by Strollo, it was resolved that the following personnel actions are hereby taken, with the following changes noted by Doug Johnson: 6.E.3 – there is no tenure area for this position; and 5.H.1 – the probationary period should end in 2024.

A. RETIREMENTS

Name	Position	Eff. Date	Date of Hire
1. Thomas Allen	Operations Communications Specialist	07/05/23	12/18/84
2. Diana Ayers	Occupational Therapist	08/30/23	03/06/95
3. Elizabeth Biroscak	Program Assistant	09/28/23	11/23/98

B. RESIGNATIONS

Name	Position	Eff. Date	Date of Hire
1. Benjamin Dieterle	Computer Apps Specialist Trainee	06/05/23	06/05/23
2. Jessica Travis	Teacher Aide	06/06/23	12/07/21
3. Margaret Hook	Adult Literacy Coordinator	06/13/23	0801/19
4. Megan Iannarilli	Licensed Practical Nurse	06/23/23	12/06/21
5. Stacy Saglibene	Director of Special Education	06/30/23	08/26/09
<i>To accept internal GST BOCES position of: District Superintendent effective 07/01/23</i>			
6. Lisa Daley	School Social Worker	08/31/23	08/17/20
7. Debora Fellwock	Printing Clerk	08/31/23	08/28/17
8. Lisa Henderson	Teacher	0831/23	09/04/07

C. AMMENDED APPOINTMENTS

Name	Position	Corrective Action
1. From 06/06/23 Board Meeting		Effective Date
Jennifer Gaylor	Computer Apps Specialist	05/30/23

D. DECREASE IN ASSIGNMENT

Name	Position	Decrease	Effective Date
1. Bridget Petrillose	Adult Program Counselor	12-month to 11-month	07/01/23
2. Kerrissa Potter	Adult Education Instructor	12-month to 11-month	07/01/23

E. APPOINTMENTS

Name	Position	Probationary Period	Status
1. Jeffrey Berdine	Director of Special Education, Alternative Education & Itinerant Services	07/01/23 – 06/30/26	Permanent
Tenure Area: Director of Special Education, Alternative Education & Itinerant Services			
2. Nicole Keefer	Staff Development Coordinator	07/01/23 – 06/30/26	Internship
Tenure Area: Staff Development Coordinator			
3. Saudia Washington	Adult Education Instructor	07/01/23 – 06/30/27	Reg Cert

F. TEMPORARY APPOINTMENTS, appointment pending completion of certification

Name	Position	Effective Dates
1. Brian Box	Long-Term Substitute Teacher	01/03/23 – 06/23/23
Certification Area: Not certified, Social Studies 7-12 & ELA 7-12 Required		

G. REPORT CIVIL SERVICE PERMANENT APPOINTMENTS, due to successful completion of Probationary Period, no change in salary

Name	Position	Permanent Date
1. Ron Tryon	School Business Executive	07/19/23

H. CIVIL SERVICE PROBATIONARY APPOINTMENTS, Non-Competitive

Name	Position	Probationary Period
1. Rebecca E. Ayers	AV Aide	07-01-23 – 06/30/24

H.1. CIVIL SERVICE PROBATIONARY APPOINTMENTS, due to successful passing of Civil Service Exam

Name	Position	Probationary Period	Exam Number
1. Angie Finlayson	Accountant	07/01/23 – 06/30/24	69109
2. Janet Longwell	Accountant	07/12/23 – 07/11/24	69109

I. CIVIL SERVICE PROVISIONAL TO PROBATIONARY APPOINTMENTS, due to successful passing of Civil Service Exam. No change in salary

Name	Position	Probationary Period	Exam Number
1. Thomas Sheehan	Accountant	06/13/23 – 06/12/24	69109
2. Merlyn Tiwari	Accountant	06/13/23 – 06/12/24	69109

J. CIVIL SERVICE PROVISIONAL APPOINTMENTS, pending Civil Service Exam

Name	Position	Effective Date
1. Adam Piasecki	Labor Relations Specialist	07/03/23
2. Christopher Caccia	Supervisor of Computer Services	07/01/23
3. Robert McKenzie	Supervisor of Computer Services	07/01/23
4. Jennifer Hamilton	Computer Applications Specialist	05/30/23
5. Dawn Kiklowicz	Principal Account Clerk	06/26/23
6. Vincent Desparrios	Program Assistant	07/01/23
7. Mary Swarthout	Senior Account Clerk	06/22/23
8. Michael Gardiner	Network Technology Specialist	06/12/23
9. Benjamin Marczyk	Computer Apps Specialist Trainee	06/05/23

K. Certification of BOCES Bus Drivers for 2023 – 2024

19A

Name	Class	Name	Class	Name	Class
Alan Ackley	V	Kathleen Loven	B	Timothy Watkins	B
Mary Campbell	V	Bev Matern	V	Elizabeth Zolkosky	V
Andrew Dennis	B	Laurie McKinney	B		
Kenneth Dillon	B	Jennifer Page	V		
Kim Driskell	B	Bill Rusby	B		
Michael Fodge	B	Frank Speciale	V		
Scott French	B	Jonathan Stocum	B		
Sherry Fritch	B	Larry Switzer, Jr.	B		
Robert Fulwood	B	Amy Towery	V		
Sam Gauss	B	Russell Tubbs	V		

Volunteers

Name	Name	Name
Jillian Aho	Janee Gadsden	Kristen Miller
Shelly Altopp-Miller	Jennifer Gallichio	Kathy Morehouse
Ryan Anderson	Sam Gauss	Corey Nicholson
Lia Apenowich	Sheena Graham	Rick Perkins
Julie Babcock	Kerry Gush	John Presher
Carolanne Barcomb	Kristie Haberstroh	Heather Rao
Elisabeth Bean	Jennifer Hakes	Bridget Reagan
Jeff Berdine	Bill Hansell	Charlene Robinson
Brian Box	Raymond Harndon	Allison Rourke
Sandra McCracken	Valerie Heywood	Stacy Saglibene
Matt Bryant	Teresa Houck	Chris Sancomb
Anastasia Burden	Kate Karam	Robert Sherburne
Lisa Cannon	Jennifer Knapp	Nancy Stratton
Michelle Carapella	Brad Knowlden	Janice Swett
Olivia Cavaluzzi	Paula Koehler	Brad Taber
Kala Churchman	Marissa Losey	Lauren Then
Samantha Clair	Pamela Lucas	Jeff Walkie
Carolyn Connelly	Billy Mahoney	Lauren Lucas
Lisa Crisco	Danielle Major	Jacquelyn Weaver
Karen Curtis	Sandra McCracken	Randall Webster
Devin Davis	Brian McDonnell	Kathryne Wood
Robert Demember	Katie McDonough	Sarah Woodard
David Donner	Abigail McGurgan	Melissa Benjamin
Sara Falco	Joshua Meacham	Sarah Vakkas
Jesse Ferris	Lynn Miles	

L. STIPENDS

Name	Position/Stipend	Eff. Date	Amount
1. Danielle McGregor	IEP Stipend	09/06/22 – 06/23/23	\$500.00
2. Catherine Schuler	Mileage Stipend	10/17/22 – 06/30/23	\$300.00
3. Kathleen Taylor	Board Clerk	07/01/23 – 06/30/24	\$12,500.00
4. Jeffery Edwards	Computer Services Stipend	07/01/22 – 06/30/23	\$2,500.00
5. Victoria Garfield	Computer Services Stipend	07/01/22 – 06/30/23	\$2,500.00
6. Shane Swimley	Computer Services Stipend	07/01/22 – 06/30/23	\$2,500.00
7. Craig Mix	Coordinator, Academic All-Stars	07/01/23 – 06/30/24	\$10,000.00
8. Kelly Benjamin	Drug and Alcohol Stipend	07/01/23 – 06/30/24	\$10,000.00
9. Jeff Black	Executive Director, GST School Boards Association	07/01/23 – 06/30/24	\$11,000.00
10. Tammy Little	Purchasing Agent	07/01/23 – 06/30/24	\$10,000.00
11. Operations Communications Specialist		07/01/23 – 06/30/24	\$200.00
<i>For weekend maintenance</i>			
1. Mark Arnold	8. Jason Johnson	15. James Roberts	
2. Keith Boras	9. William Knowles	16. Dalton Robie	
3. Keith Cooper	10. Nathan Lamonski	17. Robert Santiago	
4. Dylan Dewert, Jr.	11. Donald Loomis	18. Joshua Total	
5. Gale Gaylord	12. Justin Maheu	19. Edward White III	
6. James Goodwin	13. Michael McMinds	20. Daniel Yorke	
7. Kendra Hunt	14. Andrew Rinwalske		
12. Team Leader Stipend		07/01/23 – 06/30/24	\$2,500.00
1. Pamela Bruce	7. Aaron Kreamer	13. Karen Teemley	
2. Tammy Clark	8. Stacy Lunger	14. Sean Thompson	
3. Courtney Derr	9. Justin Maheu	15. Joshua Total	
4. Kelli Edwards	10. Francis Ortell, Jr.	16. Melissa Wood	
5. Martina Hartigan	11. Kristy Perraut	17. Daniel Yorke	
6. Kayla Kendall	12. Pamela Rutledge	18. Mary Yorke	

*To the extent required by the applicable provisions of Education Law section 3014, in order to be granted tenure, the classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education Law section 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years, and if the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period, he or she shall not be eligible for tenure at that time.

M. Approval of the Attached Report Regarding Temporary and Substitute Personnel

CARRIED UNANIMOUSLY

7. PUBLIC HEARING & 30-DAY COMMENT PERIOD

A. Greater Southern Tier District-Wide School Safety Plan for 2023-2024

Brad Yackel said that building-level plans are being revised for approval at next month's meeting. The District-Wide Plan will be placed on the agenda for approval after the 30-day comment period.

8. BOARD PRESIDENT'S REPORT

A. Preferred Educational Future

In reference to Board Member Bulkley's questions that were emailed to the Board, Board President Keddell asked if Jen Swayze could attend a future Board meeting to report on branding efforts. District Superintendent Saglibene said that a branding guide has been developed and will be presented to the Board soon. After the Board reviews the guide, suggestions, comments or ideas are welcome.

Board President Keddell said that Rob Sherburne will compile data to share with the Board regarding all-day BOCES, statewide BOCES programs, new programs, and graduation data. Board Member Hagenbuch said she would be interested in hearing about the equity of access across all three campuses. Rob Sherburne stated that precision machining has been added to the Bush and Coopers Campuses beginning with the 2023 school year. Board Member Wheeler said he would like concrete dates for when this will be offered at Wildwood.

District Superintendent Saglibene asked Rob Sherburne if he would provide the Board with an updated list of programs offered on all three campuses.

Board President Keddell would like to set a date in September for a Board Retreat.

Board Member Bulkley asked if the GST Board could go to other districts to listen to their needs. There is a feeling of inequity in the western districts. The Board agreed that this would be a great idea. Rob Sherburne reported that prospective enrollments are higher than they have ever been with multiple waiting lists. Rob also shared that he attended the National SkillsUSA Competition in Atlanta where 30,000 students competed in CTE programs. It was very impressive.

9. SUPERINTENDENT'S REPORT

District Superintendent Saglibene shared the following:

- A video that highlighted June events at GST BOCES.
- Her overall focus will be on clear distribution of information.
- Career Fairs will be held on July 27 and August 2.
- An All-Staff Conference Day will be held on Tuesday, September 5 at the Arnot Mall event center. Stacy invited the Board to attend.

Board Member Bulkley asked if we can share videos with the news stations.

EXECUTIVE SESSION

24-014

Upon the motion of Bulkley, seconded by Strollo, it was resolved to move to Executive Session at 6:23 p.m. to discuss employment histories of particular persons.

CARRIED UNANIMOUSLY

PUBLIC SESSION

24-015

Upon the motion of Strollo, seconded by Hagenbuch, it was resolved to end Executive Session at 6:49 p.m.

CARRIED UNANIMOUSLY

10. ADJOURNMENT

24-016

Upon the motion of Wheeler, seconded by Strollo, it was resolved to adjourn the meeting at 6:49 p.m.

CARRIED UNANIMOUSLY

Respectfully Submitted,

ket
July 12, 2023

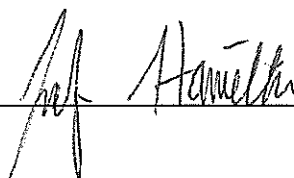
Kathleen E. Taylor
Board Clerk

BUSH CAMPUS
STUDENT ACTIVITIES - 4th Quarter Report
FOR THE PERIOD: 4/1/2023 To 6/30/2023

<i>Club Name</i>	<i>Balance Fwd</i>	<i>Received</i>	<i>Disbursed</i>	<i>Transfers</i>	<i>Ending Bal.</i>
A-01 -Auto Tech 1	1004.54	2.11	0.00	0.00	1,006.65
A-02-Auto Tech 2	2903.01	50.45	-400.00	0.00	2,553.46
A-03 Auto Body	998.45	202.10	-200.00	0.00	1,000.55
A-09-Junior Carpentry	94.73	0.21	0.00	0.00	94.94
A-10-Nat'l Tec Honor Society	89.82	505.21	-500.00	0.00	95.03
A-11-CHEF (Culinary Arts)	10824.51	109.60	-2000.00	0.00	8,934.11
A-17-Early Childhood	45.71	0.00	0.00	-45.71	(0.00)
A-22-Security & Protective Services	333.28	0.70	0.00	0.00	333.98
A-24 Fashion Design	486.12	716.66	0.00	0.00	1,202.78
A-26-FFA Charter	20424.55	7915.45	-19284.42	0.00	9,055.58
A-30-Skills USA	5073.88	1993.79	-4665.70	-17.99	2,383.98
A-33-Cosmetology	1336.78	1.56	-767.05	0.00	571.29
A-35-Welders	5275.86	11.09	0.00	0.00	5,286.95
A-38-FCCLA	3698.40	1002.41	-3267.00	0.00	1,433.81
A-53-Gen'l Youth Organization	11887.19	1165.55	-5100.00	0.00	7,952.74
A-60-Eagles Floor Hockey	1430.61	3.00	0.00	0.00	1,433.61
A-62-Broad Hzns (Garden Café)	6800.26	1753.25	-1391.42	0.00	7,162.09
A-64-Broad Hzn Student Acct	995.40	2.10	0.00	0.00	997.50
A-65 Worker's Club - Ernie Davis	381.02	0.80	0.00	0.00	381.82
A-66 Phoenix Academy Fundraising	3052.06	244.41	-1714.88	0.00	1,581.59
A-67 To Be or Not to Be Drama Club	0.00	0.00	0.00	0.00	0.00
A-74-Elsmere Farms Deli	213.64	3651.10	-2348.68	0.00	1,516.06
A-80 New Visions Hosa	1929.34	1.82	-1591.61	0.00	339.55
A-81 BH School Spirit Fund	684.82	1.02	-470.20	0.00	215.64
A-82 Autism Program Fund	630.25	51.13	-300.00	0.00	381.38
A-83 Career & Tech Exploration	0.00	0.06	0.00	63.70	63.76
A-84 Freedom Academy Sch Store					
Totals	80594.23	19385.58	-44000.96	0.00	55,978.85

Balance carried forward	80,594.23
Cash received during quarter	19,385.58
Cash disbursed during quarter	(44,000.96)
4th Quarter transfer during quarter	0.00
Cash balance year to date	55,978.85

Prepared by



COOPERS EDUCATION CENTER
STUDENT ACTIVITIES
FOR THE PERIOD: 4/1/2023 to 6/30/2023

Club Name	Balance Fwd	Received	Disbursed	Transfers	Ending Bal.
Alt Ed	\$ 1,771.46	\$ 0.03	\$ -	\$ -	\$ 1,771.49
Auto Tech	\$ 1,852.68	\$ 1,491.62	\$ (1,384.26)	\$ (520.00)	\$ 1,440.04
BOCES B. H.S.	\$ 179.01	\$ 700.01	\$ -	\$ -	\$ 879.02
Career B&E	\$ 326.52	\$ 0.01	\$ -	\$ -	\$ 326.53
CISCO Networking	\$ 2,037.17	\$ 426.03	\$ (149.06)	\$ (31.55)	\$ 2,282.59
Coopers Builders	\$ 2,302.59	\$ 3,024.29	\$ (1,122.39)	\$ (29.12)	\$ 4,175.37
Coopers Paint Masters	\$ 5,031.62	\$ 1,030.08	\$ (530.00)	\$ (315.00)	\$ 5,216.70
Coopers Skills USA	\$ 4,261.56	\$ 2,160.11	\$ -	\$ 520.00	\$ 6,941.67
Cosmetology	\$ 5,359.15	\$ 990.09	\$ (560.00)	\$ -	\$ 5,789.24
Criminal Justice	\$ 3,513.03	\$ 0.05	\$ (96.00)	\$ -	\$ 3,417.08
Digital Media Arts	\$ 876.59	\$ 100.01	\$ (290.15)	\$ -	\$ 686.45
FFA	\$ 330.01	\$ 1,571.02	\$ (900.00)	\$ -	\$ 1,001.03
Epicurean Club	\$ 1,981.70	\$ 971.43	\$ (1,147.88)	\$ (57.95)	\$ 1,747.30
Heavy Equipment Club	\$ 17,886.50	\$ 1,320.24	\$ (3,195.00)	\$ (47.80)	\$ 15,963.94
HOSA Nurse Assisting	\$ 575.99	\$ 226.51	\$ (200.00)	\$ (8.89)	\$ 593.61
Machine Trades	\$ 467.47	\$ 4,932.74	\$ (2,250.00)	\$ -	\$ 3,150.21
New Vision Medical	\$ 2,172.59	\$ 0.01	\$ (1,345.05)	\$ -	\$ 827.55
New Vision ILB	\$ 759.16	\$ 0.01	\$ (359.44)	\$ -	\$ 399.73
Stem Student Council	\$ 5,690.02	\$ 3,871.12	\$ (2,282.08)	\$ -	\$ 7,279.06
Stem Yearbook	\$ 337.06	\$ 0.01	\$ -	\$ -	\$ 337.07
Yearbook	\$ 674.89	\$ 440.02	\$ (169.53)	\$ 259.08	\$ 1,204.46
NYS Sales Tax	\$ 1,477.23	\$ -	\$ (109.63)	\$ 231.23	\$ 1,598.83
Totals	\$ 59,864.00	\$ 23,255.44	\$ (16,090.47)	\$ -	\$ 67,028.97
Balance carried forward					\$ 59,864.00
Cash received during quarter					\$ 23,255.44
Cash disbursed during quarter					\$ (16,090.47)
Cash transfer during quarter					\$ -
Cash balance year to date					\$ 67,028.97

Prepared by *Tina Schuler* 6/13/23

WILDWOOD CAREER EDUCATION CENTER
STUDENT ACTIVITIES - 4 TH QUARTER REPORT
FOR THE PERIOD: 4/01/2023 - 6/30/2023

<i>Club Account Name</i>	<i>Balance Carried Forward</i>	<i>Cash Received During Period</i>	<i>Cash Disbursed During Period</i>	<i>Cash Balance Year to Date</i>
Alternative Education	\$555.30	\$300.03	\$692.62	\$162.71
Animal Science	\$605.31	\$400.07	\$0.00	\$1,005.38
Auto Body	\$0.00	\$0.00	\$0.00	\$0.00
Auto Technology	\$1,332.50	\$3,419.19	\$1,642.26	\$3,109.43
Computer Graphics/Yearbook DM	\$2,857.92	\$1,846.27	\$1,343.00	\$3,361.19
Computer Information Technology	\$859.78	\$1,767.55	\$1,050.00	\$1,577.33
Cosmetology	\$7,335.88	\$3,206.10	\$4,329.37	\$6,212.61
Criminal Justice	\$1,518.84	\$5,042.14	\$5,715.93	\$845.05
Culinary Arts	\$3,440.59	\$1,829.30	\$1,352.15	\$3,917.74
GST BOCES Jobs Cooperative	\$793.23	\$207.06	\$303.40	\$696.89
Heavy Equipment	\$10,422.31	\$575.83	\$1,303.60	\$9,694.54
HOSA	\$630.53	\$690.03	\$920.00	\$400.56
Introduction to Career Majors ICM	\$389.10	\$525.07	\$35.00	\$879.17
New Visions	\$579.49	\$530.05	\$541.00	\$568.54
Professional Business Technology	\$0.00	\$0.00	\$0.00	\$0.00
Project Search	\$247.77	\$0.03	\$0.00	\$247.80
Skills USA	\$2,650.12	\$5,596.54	\$7,573.78	\$672.88
Wildwood Builders	\$8,579.82	\$450.68	\$1,096.20	\$7,934.30
Welding	\$1,359.34	\$1,678.84	\$1,014.85	\$2,023.33
New Vision Human Service & Edu	\$439.54	\$1,587.06	\$699.35	\$1,327.25
Total	\$44,597.37	\$29,651.84	\$29,612.51	\$44,636.70

Balance Carried Forward	\$44,597.37
Cash Received During Quarter	\$29,651.84
Cash Disbursed During Quarter	-\$29,612.51
<u>Equals Cash Balance Year to Date</u>	<u>\$44,636.70</u>

Date July 5, 2023 Prepared by:

McNell Chambers

Internal Claims Auditor Report

Jun-23

4.C.1

of Checks Processed-

of Invoices Processed-

Discovered Condition	Check#	Internal Claims Auditor Requested Corrective Action	Corrective Action Taken
Appropriate approval signature for authorizing payment lacking.	127308	Need second signature	Signature obtained
Appropriate expense codes not used ie 200 Equipment, 300 Supplies.			
Invoice/Account # on warrant/check doesn't match	127758	Wrong invoice#	Void & Reissue
	000515	Wrong invoice#	Void & Reissue
	127177	Wrong invoice#	Void & Reissue
Itemized claims/invoice amounts do not total to check amount.	127869	Wrong dollar amount	Void & Reissue
	127860	Wrong dollar amount	Void & Reissue
	127747	Wrong dollar amount	Void & Reissue
Payment request is lacking sufficient documentation proving receipt of items/services.			
Remit name/address is incorrect.	127265	Wrong address	Void & Reissue
	002293	Wrong address	Void & Reissue
	027308	Wrong name	*Envelope
OTHER: Specify	127229	Incorrect PO	Recoded to correct PO#
	127203	Need separate checks for payment	Verizon - Void & Reissue (2) checks

Internal Claims Auditor Signature:

Date:

Christina Bente
6-26-23

* Envelope made out with correct address

INTERNAL CLAIMS AUDITOR REPORT ON
ITEMS REPORTED TO MANAGEMENT AND RESOLVED

Jun-23

<u>QUESTION</u>	<u>RESOLUTION</u>
None	None

Christina Bouter
Internal Claims Auditor

6-26-23
Date